

DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE**

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 08 DECEMBER 2021 AT 09:00.

PRESENT: The Executive Mayor, Ald C J Poole (Chairperson)
The Deputy Executive Mayor, Ald G C Combrink

Councillors: M A Andreas
A M B Appollis
L C Arendse
E Baron
T G Bester
L Cyster
E Gouws
J Miller
L T van Niekerk
R H van Nieuwenhuyzen

ALSO PRESENT: Ald J F le Roux (Speaker)
Cllr C Kearns (Chief Whip)
Cllr A Fourie (FF Plus)

Officials: Dr J H Leibbrandt (City Manager)
Mr B Brown (Chief Financial Officer)
Mr S Johaar (Executive Director: Corporate Services)
Mr M Wüst (Executive Director: Engineering Services)
Mr G Esau (Executive Director: Community Services)
Ms J Samson (Executive Director: Planning, Development and Human Settlements)
Ms R Jaftha (Chief Audit Executive)
Ms N October (Senior Manager: Legal and Administrative Services)
Ms R Geldenhuys (Manager: Communication and Marketing)
Mr G Dippenaar (Chief Risk Officer)
Ms W Prins (Performance Management Officer)
Mr F P Goosen (Manager: Administrative Support Services)
Ms H Barends (Committee Clerk)



DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE
08 DECEMBER 2021****1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

None.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor welcomed everybody to the meeting. He wished everybody well during the rest period, but also requested that all Covid-19 protocols still be observed.

3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS

None.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

- The City Manager requested that the municipality assist with the vaccination program and the communication of the venues; and
- The Executive Mayor requested that municipal buildings be made available as vaccination centres.

5. CONFIRMATION OF MINUTES

The following minutes of the Mayoral Committee meetings were **confirmed as correct:-**

1. Ordinary meeting held on 30 November 2021; and
2. Confidential meeting held on 30 November 2021.

A handwritten signature in black ink, consisting of a large, stylized initial 'P' followed by a horizontal line and a small flourish at the end.

DRAKENSTEIN MUNICIPALITY

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08 DECEMBER 20216. CORPORATE SERVICES

6.1 PROPOSED SCHEDULE OF MEETING DATES FOR COUNCIL, MAYORAL COMMITTEE AND OTHER COMMITTEES OF COUNCIL: 2022
VOORGESTELDE SKEDULE VAN VERGADERDATUMS VIR DIE RAAD, BURGEMEESTERSKOMITEE EN ANDER KOMITEES VAN DIE RAAD: 2022
ISINDULULO SOLUHLU LWENTSUKU SENTLANGANISO YEBHUNGA, IKOMITI KASODOLOPHU KUNYENEZINYE IKOMITI ZEBHUNGA: 2022

RECOMMENDED that

1. The proposed Council Meeting Program and schedule for 2022 be approved; and
2. The Speaker and the Executive Mayor in consultation with the City Manager be mandated to adjust the meeting dates as needed as a result of changing circumstances.

Meeting: Meyco 08/12/2021	Submitted by Department: Corporate Services		
Ref No: 3/3/1/2	Author/s: F Goosen		
Coll No: 1808781	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



DRAKENSTEIN MUNICIPALITY

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6.2 REPLACEMENT OF FORMER COUNCILLOR M MBENENGE BY COUNCILLOR S GRAVEL AS PROPORTIONAL MEMBER OF THE MUNICIPAL COUNCIL

VERVANGING VAN VORIGE RAADSLID M MBENENGE DEUR RAADSLID S GRAVEL AS PROPORSIONELE VERTEENWOORDIGER OP DIE MUNISIPALE RAAD

UKUNGENISWA KUKACEBA U-S GRAVEL ENDAWENI KACEBA WANGAPHAMBILI U-M MBENENGE NJENGELUNGU ELINGUMMELI NGOKOMLINGANISELO KWIBHUNGA LIKAMASIPALA

RECOMMENDED that

The replacement of Mr M Mbenenge by Councillor Sindile Gravel as the Pan Africanist Congress of Azania (PAC) representative on the Drakenstein Municipal Council, as from 25 November 2021, be noted.

Meeting: Mayco 08/12/2021 Ref No: 3/8/1 Coll No: 1808799	Submitted by Department: Corporate Services Author/s: F Goosen Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

6.3 FINAL APPROVAL: ALIENATION OF A PORTION OF ERF 23613, MAASDORP STREET, PAARL TO THE ADJOINING LANDOWNER OF ERF 6359 PAARL (WARD 33)

FINALE GOEDKEURING: VERVREEMDING VAN 'N GEDEELTE VAN ERF 23613, MAASDORPSTRAAT, PAARL AAN DIE AANLIGGENDE EIENAAR VAN ERF 6359 PAARL (WYK 33)

KUVUNYWA KOKUGQIBELA: UKUPHELISWA KWELUNGELO LOBUNINI-MHLABA BESAPHLULO SE-ERF 23613, KWISITALATO I-MAASDORP, E-PAARL BUDLULISELWA KUMNINIMHLABA WE-ERF 6359 PAARL (KWIWADI 33) OSECALENI KWASO

RESOLVED that

The item be referred back.

Meeting: Mayco 08/12/2021 Ref No: 15/4/1 (29619) P Coll No: 1777490	Submitted by Department: Corporate Services Author/s: N Williams Referred from:		
<u>PAR:</u>	<u>ACTION:</u> Re-submit item	<u>RESPONSIBLE DEPARTMENT:</u> ED: Corporate Services	<u>DUE DATE:</u>

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6.4 PROPOSED ALIENATION OF A PORTION OF REMAINDER ERF 5058 PAARL ALONGSIDE THE BERG RIVER TO ADJACENT LANDOWNER OF ERF 39593 (WARD 19)
VOORGESTELDE VERVREEMDING VAN 'N GEDEELTE VAN DIE RESTANT VAN ERF 5058 PAARL GELEË AANGRENSEND DIE BERGRIVIER AAN EIENAAR VAN ERF 39593 (WYK 19)
UKUDELULISWA KOBUNINI-MHLABA OKUCETYWAYO BESAHLULO SENTSALELA YE-ERF 5058 PAARL BUDLULISELWA KUMNINI-MHLABA WE-ERF 39593 (KWIWADI 19) OMELENE NASO

RESOLVED that

The item be referred back.

Meeting: Mayco 08/12/2021	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (5058) P	Author/s: F Williams		
Coll No: 1802481	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Re-submit item	ED: Corporate Services	

6.5 PROPOSED ALIENATION OF A PORTION OF ERF 1799 WELLINGTON (PUBLIC PARK), SITUATED ON THE CORNER OF ROSSITER AND REGENT STREETS TO THE ADJACENT LANDOWNER OF ERF 9173 WELLINGTON (WARD 18)
VOORGESTELDE VERVREEMDING VAN 'N GEDEELTE VAN ERF 1799 WELLINGTON (PUBLIEKE PARK), GELEË OP DIE HOEK VAN ROSSITER EN REGENTSTRATE AAN DIE AANGRENSENDE GRONDEIENAAR VAN ERF 9173 WELLINGTON (WYK 18)
UKUDLULISELWA KOBUNINI-MHLABA OKUCETYWAYO BESAHLULO SENTSALELA YE-ERF 1799 E-WELLINGTON (IPAKI YOLUNTU JIKELELE) ESISEKONENI YEZITALATO I-ROSSITER NE-REGENT BUDLULISELWAA KUMNINI-MHLABA WE-ERF 9173 (KWIWADI 18) OSECALENI KWASO

RECOMMENDED that

1. In terms of Section 14 of the Municipal Finance Management Act (No. 56 of 2003) Council resolves that:
 - 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
 - 1.2 The fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered.

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2. In terms of Section 14 of the Municipal Finance Management Act No. 56 of 2003 **final approval** be granted for the alienation of a portion of Erf 1799 (Public Place), measuring approximately 898m² in extent, at a market related selling price of R760,000.00 (VAT excl.), to the adjacent landowner of Erf 9173 Wellington (Mr Ahmed), subject to the standard conditions of sale and the following further conditions:
- 2.1 The subject property be closed, rezoned, subdivided and consolidated with Erf 9173 Wellington. These land use applications must be undertaken by and at the cost of the applicant;
- 2.2 The transaction is subject to all technical conditions imposed by the various technical departments; and
- 2.3 Approximately 550m² in extent will be developed as private parking and the remaining portion of approximately 348m² in extent must be developed as public parking.
3. The Department: Engineering Services Investigate the changing of the one way Regent Street currently being a one-way street to a two-way street for urgent implementation;
4. The remaining portion of Erf 1799 Wellington measuring approximately 838m² in extent be retained by the Municipality as a public park;
5. The purchaser undertakes to, in consultation with the municipal Parks Section, contribute to the upgrading and beautification of the remaining portion of the public park; and
6. The subject property is a viable portion of land and in terms of Paragraph 13 of the Asset Transfer Policy It can be alienated directly to the adjacent landowner, where such landowner requires the subject property for the extension of its existing business and such extension will be in public interest.

Meeting: Mayco 08/12/2021	Submitted by Department: Corporate Services	Author/s: F Williams	
Ref No: 15/4/1 (1799) W	Author/s:	Referred from:	
CoR No: 1809038			
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE****08 DECEMBER 2021****6.6 ESTABLISHMENT OF COMMITTEES****SAMESTELLING VAN KOMITEES****UKUMISELWA KWEEKOMITI****RECOMMENDED that**

1. The following seven (7) members with chairperson be nominated to serve on the following section 79 Committees:

1.1 Municipal Public Accounts Committee (MPAC):

- (a) **Cllr JA September (ACDP) (Chairperson);**
- (b) **Cllr SJ Liebenberg (DA);**
- (c) **Cllr AJ van Santen (DA);**
- (d) **Cllr EA Solomons (DA);**
- (e) **Cllr AC Stowman (DA);**
- (f) **Cllr AM Richards (ANC); and**
- (g) **Cllr LS Sambokwe (ANC).**

1.2 Appeal Committee:

- (a) **Ald JF le Roux (DA) (Chairperson);**
- (b) **Cllr ND Sauerman (DA);**
- (c) **Ald RA Koegelenberg (DA);**
- (d) **Cllr VC Booysen (DA);**
- (e) **Cllr TC Mangena (ANC);**
- (f) **Cllr N Godongwane (ANC); and**
- (g) **Cllr G Kulsen (GOOD).**

1.3 Disciplinary Committee (Code of Conduct for Councillors):

- (a) **Ald RA Koegelenberg (DA);**
- (b) **Cllr AMB Appollis (DA);**
- (c) **Cllr J Miller (DA);**
- (d) **Cllr C Kearns (DA);**
- (e) **Cllr S Sambokwe (ANC);**
- (f) **Cllr M Nobala (ANC); and**
- (g) **Cllr N Zoya (EFF).**

- 1.4 The Chairperson of the Disciplinary Committee be appointed by the Speaker, as and when required.



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2. The following eleven (11) members with chairperson, as appointed by the Executive Mayor, be nominated to serve on the following **section 80 Committees**:

2.1 Financial Services:

- (a) **Ald GC Combrink (DA) (Chairperson);**
- (b) Cllr HJN Matthee (DA);
- (c) Cllr E Baron (DA);
- (d) Cllr S Ross (DA);
- (e) Cllr F Jacobs (DA);
- (f) Cllr LC Arendse (DA);
- (g) Cllr JH Adams (ANC);
- (h) Cllr M Nobala (ANC);
- (i) Cllr BP Duba (ANC);
- (j) Cllr A Fourie (VF Plus); and
- (k) Cllr J de Kock (CDR).

2.2 Corporate Services:

- (a) **Cllr E Baron (DA) (Chairperson);**
- (b) Cllr CM Jacobs (DA);
- (c) Cllr C Kroutz (DA);
- (d) Cllr A van Rooyen (DA);
- (e) Ald R Smuts (DA);
- (f) Cllr L Landu (DA);
- (g) Cllr BP Duba (ANC);
- (h) Cllr TP Mooi (ANC);
- (i) Cllr CO Davids (ANC);
- (j) Cllr EG Arendse (GOOD); and
- (k) Cllr AM Stulweni (AL JAMA-AH).

2.3 Engineering Services:

- (a) **Cllr TG Bester (DA) (Chairperson);**
- (b) Cllr RB Arnolds (DA);
- (c) Cllr VC Booysen (DA);
- (d) Cllr J Miller (DA);
- (e) Cllr L Cyster (DA);
- (f) Cllr J Smit (DA);
- (g) Cllr S Ganandana (ANC);
- (h) Cllr N Godongwana (ANC);
- (i) Cllr N Nongogo (ANC);
- (j) Cllr AJ du Plessis (VF Plus); and
- (k) Cllr B Jacobs (CDR).



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- 2.4 Planning and Development Services:**
- (a) **Cllr LT van Niekerk (DA) (Chairperson);**
 - (b) **Cllr L Cyster (DA);**
 - (c) **Cllr MA Andreas (DA);**
 - (d) **Cllr PBA Cupido (DA);**
 - (e) **Ald MM Adriaanse (DA);**
 - (f) **Cllr E Baron (DA);**
 - (g) **Cllr CO Davids (ANC);**
 - (h) **Cllr LE Bolani (ANC);**
 - (i) **Cllr S Ganandana (ANC);**
 - (j) **Cllr JV Daniëls (GOOD); and**
 - (k) **Cllr M Jacobs (CDR).**
- 2.5 Community Services (Rotating Chairpersons):**
- (a) **Cllr E Gouws (DA) (Chairperson);**
 - (b) **Cllr LC Arendse (DA) (Chairperson);**
 - (c) **Cllr AMB Appollis (DA) (Chairperson);**
 - (d) **Cllr L Cyster (DA) (Chairperson);**
 - (e) **Cllr B van Willingh (DA);**
 - (f) **Cllr FP Cupido (DA);**
 - (g) **Cllr T Mooi (ANC);**
 - (h) **Cllr Z Xhego (ANC);**
 - (i) **Cllr N Nongogo (ANC);**
 - (j) **Cllr LC Matthee (PA); and**
 - (k) **Cllr RH Nell (ICOSA).**
- 2.6 Governance and Compliance Services:**
- (a) **Cllr J Miller (DA) (Chairperson);**
 - (b) **Cllr LT van Niekerk (DA);**
 - (c) **Cllr RH van Nieuwenhuyzen (DA);**
 - (d) **Cllr JV Anderson (DA);**
 - (e) **Cllr A van Rooyen (DA);**
 - (f) **Cllr ND Sauerman (DA);**
 - (g) **Cllr LE Bolani (ANC);**
 - (h) **Cllr Z Xhego (ANC);**
 - (i) **Cllr TC Mangena (ANC);**
 - (j) **Cllr S Landsberg (VF Plus); and**
 - (k) **Cllr S Gravel (PAC).**



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3. The following four (4) members were nominated to serve on the **Local Labour Forum (LLF)**:
- 3.1 Cllr E Baron (DA);
 - 3.2 Ald RA Koegelenberg (DA);
 - 3.3 Cllr RH van Nieuwenhuyzen (DA); and
 - 3.4 Cllr MA Andreas (DA).
4. The following three (3) members were nominated to serve on the **Training and Development Committee**:
- 4.1 Cllr L van Niekerk (DA);
 - 4.2 Cllr RH van Nieuwenhuyzen (DA); and
 - 4.3 Cllr E Baron (DA).

Meeting: Mayco 08/12/2021	Submitted by Department: Corporate Services		
Ref No: 3/3/1/8/1	Author/s: F Goosen		
Coll No: 1796277	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

7. PLANNING AND DEVELOPMENT

7.1 DRAFT NEIGHBOURHOOD DEVELOPMENT PROGRAMME PROJECT (INVESTMENT PLAN FOR THE DRAKENSTEIN CENTRAL URBAN DEVELOPMENT AREA: PAARL CBD, PAARL EAST AND MBEKWENI)
KONSEP BUURTONTWIKKELINGSPROGRAM PROJEK (BELEGGINGSPLAN VIR DIE DRAKENSTEIN SENTRALE STEDELIKE ONTWIKKELINGSGBIED: PAARL SSK, PAARL-OOS EN MBEKWENI)
UYILO LWE NEIGHBOURHOOD DEVELOPMENT PROGRAMME PROJECT (UYILO LOTYALO MALI KUSENZELWA DRAKENSTEIN CENTRAL URBAN DEVELOPMENT AREA: KUMBINDI DOLOPHU E PAARL, NASE PAART EAST NASE MBEKWENI)

RESOLVED that

1. The content of the Draft Investment Plan for the Drakenstein Central Urban Development Area), ("Annexure B" to the departmental report), be noted; and

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2. The Draft Investment Plan for the Drakenstein Central Urban Development Area, ("Annexure B" to the departmental report), be advertised for public comment.

Meeting: Mayco 08/12/2021		Submitted by Department: Planning, Development and Human Settlements	
Ref No: 15/4		Author/s: A Rehder	
Coll No: 1789580		Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-2	Implement decision	ED: Planning, Development and Human Settlements	

7.2 REDETERMINATION OF MUNICIPAL BOUNDARIES
HERAFBAKENING VAN MUNISIPALE GRENSE
UKUMISELWA KWAKHONA KWEMIDA KAMASIPALA

RECOMMENDED that

1. The initiation of the process to redetermine municipal boundaries by Municipal Demarcation Board (MDB) be noted;
2. The Executive Director: Planning, Development and Human Settlements be delegated to undertake discussions with neighbouring municipalities on possible redetermination of the mutual municipal boundaries; and
3. A report on the discussion with the neighbouring municipalities be submitted to Council during February 2022.

Meeting: Mayco 08/12/2021		Submitted by Department: Planning, Development and Human Settlements	
Ref No: 15/1		Author/s: A Rehder	
Coll No: 1807289		Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
08 DECEMBER 2021**8. FINANCIAL SERVICES****8.1 APPROVAL OF THE 2ND SPECIAL ADJUSTMENTS BUDGET FOR THE 2021/2022 FINANCIAL YEAR****GOEDKEURING VAN DIE 2DE SPESIALE AANSUIWERINGSBEGROTING VIR DIE 2021/2022 FINANSIËLE JAAR****UKUVUNYWA KOHLAHLLO-LWABIWO MALI LOLUNGELELANISO OLULODWA LWESI-2 LONYAKA-MALI KA-2021/2022****RECOMMENDED that**

1. The total operating revenue of R2,709,287,030 for the 2021/2022 financial year as set out in Table 1 of the Special Adjustments Budget Report be approved;
2. The operating expenditure of R2,660,765,741 for the 2021/2022 financial year as set out in Table 2 of the Special Adjustments Budget Report be approved;
3. It be noted that no taxes and tariffs be affected with the approval of this adjustments budget; and
4. Schedules B1 to B10 attached as Appendix 2 to the 2021/2022 Special Adjustments Budget Report be approved.

Meeting: Mayco 08/12/2021		Submitted by Department: Financial Services	
Ref No: 5/2/2		Author/s: L Crots	
Coll No: 1806758		Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
08 DECEMBER 2021**9. GOVERNANCE AND COMPLIANCE**

9.1 BUSINESS CONTINUITY POLICY
BESIGHEIDSKONTINUÏTEITSBELEID
UMGAQO-NKQUBO WOQHUTYEKISO-SHISHINI

RECOMMENDED that

The Business Continuity policy be approved.

Meeting: Mayco 08/12/2021	Submitted by Department: Risk Management		
Ref No: S/P	Author/s: G Dippenaar		
Coll No: 1800778	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

10. URGENT MATTERS
DRINGENDE SAKE
IMIBA ENGXAMISEKILEYO

None.

11. SUPPLEMENTARY AGENDA

11.1 WARD COMMITTEE POLICY
WYKSKOMITEEBELEID
UMGAQO-NKQUBO WEKOMITI YEWADI

RECOMMENDED that

The Ward Committee Policy (Annexure "A" to the departmental report), be approved.

Meeting: Mayco 08/12/2021	Submitted by Department: Corporate Services		
Ref No: 2/2/5	Author/s: S Johaar		
Coll No: 1800240	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

DRAKENSTEIN MUNICIPALITY

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The meeting ended at 09:24.

CHAIRPERSON:

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DATE:

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Confirmed with/without amendments.

FG/rs



Mayoral Committee Attendance Register

Date: 08 December 2021

Time: 09:00

Venue: Council Chambers

SURNAME	INITIALS	TITLE	SIGNATURE
POOLE Executive Mayor	CJ	ALD	
COMBRINK Deputy Executive Mayor (Financial Services)	GC	ALD	
BESTER (Engineering Services)	TG	CLLR	
ANDREAS (Human Settlements)	MA	CLLR	
ARENSE (Sport, Recreation, Arts and Culture)	LC	CLLR	
GOUWS (Social Development)	E	CLLR	
MILLER (Governance and Compliance)	J	CLLR	
BARON (Corporate Services)	E	CLLR	
APPOLLIS (Public Safety)	AMB	CLLR	
VAN NIEKERK (Planning and Development)	LT	CLLR	
VAN NIEUWENHUYZEN (Communication and Inter-Governmental Relations (IGR))	RH	CLLR	
CYSTER (Parks, Waste and Cemeteries)	L	CLLR	
LE ROUX SPEAKER	JF	ALD	
KEARNS CHIEF WHIP	C	CLLR	
RICHARDS LEADER OF OPPOSITION	AM	CLLR	

