

## DRAKENSTEIN MUNICIPALITY

MINUTES OF AN ORDINARY MEETING OF THE MUNICIPAL COUNCIL HELD IN THE COUNCIL CHAMBERS, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 31 JULY 2019 AT 14:00.

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**PRESENT:** Councillors (see attendance register)

<b>Senior Officials:</b>	<b>Dr J H Leibbrandt</b>	<b>(City Manager)</b>
	<b>Mr S Johaar</b>	<b>(Executive Director: Corporate Services)</b>
	<b>Ms L Waring</b>	<b>(Executive Director: Planning and Development)</b>
	<b>Mr G Esau</b>	<b>(Executive Director: Community Services)</b>
	<b>Mr C Lotz</b>	<b>(Acting Executive Director: Engineering Services)</b>
	<b>Ms C Lategan</b>	<b>(Acting Chief Financial Officer)</b>
	<b>Ms R Jaftha</b>	<b>(Chief Audit Executive)</b>
	<b>Mr A V Marais</b>	<b>(Senior Manager: Legal and Administrative Services)</b>
	<b>Ms C September</b>	<b>(Manager: IDP and Performance Management)</b>
	<b>Ms R Geldenhuys</b>	<b>(Manager: Communication and Marketing)</b>
	<b>Mr G Dippenaar</b>	<b>(Chief Risk Officer)</b>
	<b>Mr F P Goosen</b>	<b>(Manager: Administrative Support Services)</b>
	<b>Ms W Prins</b>	<b>(Performance Management Officer)</b>

**ABSENT:** Councillors (see attendance register)



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<b>1. CONSIDERATION OF APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE FROM COUNCIL/COMMITTEE MEETINGS</b>
<b>OORWEGING VAN AANSOEKE DEUR RAADSLEDE VIR VERLOF VAN AFWESIGHEID VAN RAAD/KOMITEEVERGADERINGS</b>
<b>UKUQWALASELWA KWEZICELO ZOCEBA ZOKUNGABIKO KWIBHUNGA/ KWINTLANGANISO ZEBHUNGA</b>

The following applications for leave of absence were approved in terms of the Rules of Order of Council:

- |    |                   |   |              |
|----|-------------------|---|--------------|
| 1. | Clr R B Arnolds   | - | Apology;     |
| 2. | Clr T C Mangena   | - | Apology;     |
| 3. | Clr H J N Matthee | - | Apology;     |
| 4. | Clr L W Niehaus   | - | Apology;     |
| 5. | Clr M D Nobula    | - | Apology;     |
| 6. | Clr Z Siyaya      | - | Apology; and |
| 7. | Clr M Vika        | - | Apology.     |

<b>2. CONFIRMATION OF MINUTES</b>
<b>BEKRAGTIGING VAN NOTULE</b>
<b>UKUQINISEKISWA KWEMIZUZU</b>

The minutes of the Ordinary meeting of the Municipal Council held on 24 June 2019 was confirmed as correct.

<b>2.1 IMPLEMENTATION OF COUNCIL DECISIONS</b>
<b>IMPLEMENTERING VAN RAADSBSLUIE</b>
<b>UKUMISELWA KWEZIGQIBO ZEBHUNGA WESIGQEBA</b>

**Noted.**

<b>3. MINUTES: MAYORAL COMMITTEE</b>
<b>NOTULE: BURGEMEESTERSKOMITEE</b>
<b>IMIZUZU: IKOMITI KASODOLOPHU</b>

The minutes of the Ordinary meeting of the Mayoral Committee held on 19 June 2019 was **noted**.

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<b>4. STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR/DEPUTY EXECUTIVE MAYOR</b>
<b>VERKLARINGS EN MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER/UITVOERENDE ONDERBURGEMEESTER</b>
<b>INGXELO KUNYE NOQHAKAMSHELWANO NGU SODOLOPHU WESIGQEBA/ISEKELA LIKASODOLOPHU WESIGQEBA</b>

The Executive Mayor thanked everyone for the support received during his illness and also thanked the Deputy Executive Mayor for acting during his absence.

<b>5. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER</b>
<b>VERKLARING EN MEDEDELINGS DEUR DIE SPEAKER</b>
<b>INGXELO KUNYE NOQHAKAMSHELWANO NGU SOMLOMO</b>

The Speaker made the following announcements/requests:

1. Congratulated councillors who celebrated their birthdays in July;
2. Reminded councillors to submit outstanding Declaration of Interest forms;
3. Reminded Ward Councillors of the Ward Risk Assessment Process facilitated by the Cape Winelands District Municipality;
4. Stipends for Ward Committee members to be paid in August; and
5. Requested that a moment of silence be observed for the passing of the mother of Clr Klaas.

<b>5.1 DISCLOSURE OF INTERESTS BY COUNCILLORS/OFFICIALS</b>
<b>VERKLARING VAN BELANGE DEUR RAADSLEDE/AMPTENARE</b>
<b>UKUBHENGEZA KOMDLA NGOCEBA/AMAGOSA</b>

None.

<b>6. STATUTORY MATTERS</b>
<b>STATUTÊRE SAKE</b>
<b>IMIBA YOMTHETO</b>

None.

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<b>7. CONSIDERATION OF REPORTS BY THE MAYORAL COMMITTEE</b>
<b>OORWEGING VAN VERSLAE DEUR DIE BURGEMEESTERSKOMITEE</b>
<b>UKUQWALASELWA KWEENGXELO YIKOMITI KASODOLOPHU WESIGQEBA</b>

<b>7.1 REPORT AND RECOMMENDATIONS TO COUNCIL FROM THE AUDIT COMMITTEE QUARTERLY MEETING HELD ON 23 MAY 2019</b>
<b>VERSLAG EN AANBEVELINGS AAN DIE RAAD VAN DIE OUDITKOMITEE KWARTAALLIKSE VERGADERING VAN 23 MEI 2019</b>
<b>INGXELO NEZINDULULO KWIBHUNGA EZIVELA KWINTLANGANISO YEKOMITI YOPHICHO THO ZINCWADI YEKOTA EYAYIBANJWE NGOMHLA 23 MEYI 2019</b>

**UNANIMOUSLY RESOLVED that**

Council note the report and the following resolution taken by the Audit Committee:

- The Audit Committee considered and approved the amendment to the revised Internal Audit Plan approved in January 2019, to prioritize the "Emergency Management: Electricity Audit" in the 2019/20 financial year.

Meeting: Council-31/07/2019	Submitted by Department: Internal Audit
Ref No: 3/3/1/3/9/1	Author/s: R Jaftha
Coll No: 1531757	Referred from: MC-24/07/2019
<b>PAR:</b>	<b>ACTION:</b>
	Implement decision
	<b>RESPONSIBLE DEPARTMENT:</b>
	Internal Audit
	<b>DUE DATE:</b>

<b>7.2 WARD-BASED OPERATIONAL PROJECTS 2019/2020</b>
<b>WYKSGEBASEERDE OPERASIONELE PROJEKTE 2019/2020</b>
<b>INKQUBO ZEPROJEKTI EZINXULUMENE NE WADI 2019/2020</b>

**RESOLVED that**

The matter be referred back.

Meeting: Council-31/07/2019	Submitted by Department: IDP/PMS
Ref No: 2/2/5	Author/s: C September
Coll No: 1546648	Referred from: MC - 31/07/2019
<b>PAR:</b>	<b>ACTION:</b>
	Re-submit item
	<b>RESPONSIBLE DEPARTMENT:</b>
	Manager: IDP/PMS
	<b>DUE DATE:</b>

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<b>7.3 FILLING OF VACANT POSITIONS ON WARD COMMITTEES</b>
<b>VUL VAN VAKANTE POSISIES OP WYKSKOMITEES</b>
<b>UKUGCWALISWA KWEZITHUBA KWIKOMITI ZEENQILA</b>

**RESOLVED that**

The matter be referred back.

Meeting: Council-31/07/2019	Submitted by Department: IDP/PMS		
Ref No: 17/9/5	Author/s: C September		
Coll No: 1546630	Referred from: MC – 31/07/2019		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
	Re-submit item	Manager: IDP/PMS	

<b>7.4 AMENDMENT TO THE REVISED TOP LAYER (TL) SERVICE AND BUDGET IMPLEMENTATION PLAN (SDBIP) 2018/2019</b>
<b>AANPASSING AAN DIE HERSIENDE TOP VLAK DIENSLEWERING- EN BEGROTING IMPLEMENTERINGSPLAN (DBIP) 2018/2019</b>
<b>ULUNGISO LWE REVISED TOP LAYER (TL) SERVICE AND BUDGET IMPLEMENTATION PLAN (SDBIP) 2018/2019</b>

**UNANIMOUSLY RESOLVED that**

The amendment to the Revised TL SDBIP 2018/19 be approved.

Meeting: Council-31/07/2019	Submitted by Department: IDP/PMS		
Ref No: 2/2/5	Author/s: C September		
Coll No: 1546605	Referred from: MC – 31/07/2019		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
	Implement decision	Manager: IDP/PMS	

<b>7.5 QUARTERLY PERFORMANCE ASSESSMENT REPORT 2018/2019 (QUARTER 4: 01 APRIL – 30 JUNE 2019)</b>
<b>KWARTAALLIKSE PRESTASIE ASSESSERINGSVERSLAG 2018/2019 (KWARTAAL 4: 01 APRIL – 30 JUNIE 2019)</b>
<b>INGXELO YEKOTA YOKUHLOLWA KWENDLELA YOKUSEBENZA 2018/2019: (IKOTA 4: 01 APRIL – 30 JUNE)</b>

On a question from the ANC, the Executive Deputy Mayor confirmed that the grey shades in the report represent information and figures that can only be reported on when the financial statements have been finalised.

**UNANIMOUSLY RESOLVED that**

1. The Quarterly Performance Assessment Report 2018/2019 (Quarter 4: 01 April – 30 June 2019) be adopted;

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2. The Quarterly Performance Assessment Report 2018/2019 (Quarter 4: 01 April – 30 June 2019) be placed on the Municipal Website after Council adoption; and
3. The approved Quarterly Performance Assessment Report 2018/2019 (Quarter 4: 01 April – 30 June 2019) be submitted to the Auditor General of South Africa, the Provincial Treasury: Western Cape, National Treasury, and the Department of Local Government: Western Cape.

Meeting: Council-31/07/2019	Submitted by Department: IDP/PMS		
Ref No: 2/2/8	Author/s: C September		
Coll No: 1547204	Referred from: MC-31/07/2019		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-3	Implement decision	Manager: IDP/PMS	

<b>7.6 INFORMAL TRADING ENHANCEMENT STRATEGY</b>
<b>INFORMELE HANDEL BEVORDERINGSTRATEGIE</b>
<b>UBUCHULE BE INFORMAL TRADING ENHANCEMENT STRATEGY</b>

**UNANIMOUSLY RESOLVED that**

The Informal Trading Enhancement Strategy be adopted by Council.

Meeting: Council-31/07/2019	Submitted by Department: Planning and Development		
Ref No: 15/4/1 (F427)P	Author/s: C Phillips		
Coll No: 1519192	Referred from: MC-24/07/2019		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-3	<ol style="list-style-type: none"> <li>1. Implement decision</li> <li>2. Place on policy folder and intranet</li> <li>3. Place on website</li> </ol>	<ol style="list-style-type: none"> <li>1. ED: Community Services</li> <li>2. Administration</li> <li>3. Communication</li> </ol>	

<b>7.7 TEMPORARY HOUSING ASSISTANCE POLICY</b>
<b>TYDELIKE BEHUISINGSONDERSTEUNINGSBELEID</b>
<b>UMGAQO NKQUBO WETHUTYANA WOKUNCEDA NGEZINDLUTEMPORARY</b>

The ANC suggested that the policy should make provision for assistance to residents that require support in various types of emergency, other than evictions.

After discussion it was

**UNANIMOUSLY RESOLVED that**

The temporary Housing Assistance Policy be approved.

Meeting: Council-31/07/2019	Submitted by Department: Community Services		
Ref No: 17/5/3/1	Author/s: U Johanneson		
Coll No: 1503218	Referred from: MC-24/07/2019		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-3	<ol style="list-style-type: none"> <li>1. Implement decision</li> <li>2. Place on policy folder and intranet</li> <li>3. Place on website</li> </ol>	<ol style="list-style-type: none"> <li>1. ED: Community Services</li> <li>2. Administration</li> <li>3. Communication</li> </ol>	

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<b>7.8</b>	<b>PROPOSED ALIENATION OF STREET PORTION (ROAD RESERVE) TO LANDOWNER OF ERF 2491, SITUATED IN MACEBO STREET, MBEKWENI</b>
	<b>VOORGESTELDE VERVREEMDING VAN GEDEELTE VAN DIE STRAAT (PADRESERWE) GELEË TE MACEBOSTRAAT, MBEKWENI AAN AANGRENSENDE EIENAAR VAN ERF 2491 MBEKWENI</b>
	<b>ISINDULULO SOKUPHEPHELA KWECEBA LESITALATO(INDLELA EGCINIWEYO) KUMNINI WESIZA 2491, EKWI MACEBO STREET, MBEKWENI</b>

**RESOLVED that**

The item be referred back.

Meeting: Council 31/07/2019	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (2491) M	Author/s: W Rabie		
Coll No: 1535972	Referred from: Mayco - 31/07/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>7.9</b>	<b>PROPOSED SALE OF A PORTION OF ERF 557, JAN VAN RIEBEECK ROAD, MBEKWENI FOR THE REDEVELOPMENT OF THE EXISTING SERVICE STATION ON THE ADJACENT ERF 562, MBEKWENI (WARD 9)</b>
	<b>VOORGESTELDE VERKOOP VAN 'N GEDEELTE VAN ERF 557, JAN VAN RIEBEECKWEG, MBEKWENI VIR DIE HERONTWIKKELING VAN DIE BESTAANDE DIENSSTASIE OP DIE AANLIGGENDE ERF 562, MBEKWENI (WYK 9)</b>
	<b>ISINDULULO SENTENGISO YECEBA LESIZA 557, JAN VAN RIEBEECK ROAD, MBEKWENI KUSENZELWA UKUPHUHLISWA KWAKHONA KWESIKHULULO SENKONZO ESIKHOYO KUFUTSHANA NESIZA 562, E MBEKWENI (WADI 9)</b>

**RESOLVED that**

The item be referred back.

Meeting: Council-31/07/2019	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (557) M	Author/s: N October		
Coll No: 1530140	Referred from: MC-24/07/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Re-submit item	ED: Corporate Services	

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<b>7.10 PROPOSED ALIENATION OF ERF 1588 WELLINGTON TO HH VERWYDERINGS (PTY) LTD FOR PARKING PURPOSES (WARD 18)</b>
<b>VOORGESTELDE VERVREEMDING VAN ERF 1588 WELLINGTON AAN HH VERWYDERINGS (EDMS) BPK VIR PARKERINGSDOELEINDES (WYK 18)</b>
<b>ISINDULULO SOKUPHEPHELA KWISIZA 1588 E WELLINGTON KWI HH VERWYDERINGS (PTY) LTD KUSENZELWA INDAWO YOKUMISA (WADI 18)</b>

**UNANIMOUSLY RESOLVED that**

1. In terms of Section 14 of the MFMA approval in principle be granted for the alienation of Erf 1588, Blignaut Street, Wellington, measuring ±6,046m<sup>2</sup> in extent, to HH Verwyderings (Pty) Ltd, at a market related selling price, for parking purposes, subject to the normal conditions of sale and the following further conditions:
  - 1.1 The site be developed and utilised for free parking to serve the proposed shopping centre development on a portion of Erf 2758 Wellington and serve as access to the proposed shopping centre from Blignaut Street;
  - 1.2 The existing asbestos water main traversing the subject property be upgraded to HDPE material by and at the cost of the applicant;
  - 1.3 A services servitude of 3 metres wide be registered in respect of the above water main in favour of the municipality by and at the cost of the applicant;
  - 1.4 A stormwater detention facility be provided on-site by and at the cost of the applicant;
  - 1.5 All municipal services on the subject property remain accessible to the municipality at all times;
  - 1.6 No structures be allowed within 3 metres of any municipal services;
  - 1.7 Any damage caused to municipal services be repaired at the cost of the applicant;
  - 1.8 The transaction be subject to all requirements as indicated by the technical departments;
  - 1.9 The applicant apply for a site specific deviation from the Spatial Development Framework; and
  - 1.10 Erf 1588 Wellington and Erf 2758 Wellington be notarially linked and which notarial registration be undertaken at the cost of the applicant.
2. A market related valuation be obtained from an independent valuer;



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3. The proposed transaction be advertised in the press for objections/counter offers and thereafter be submitted to Council for final consideration of the application;
4. The proposed transaction be subject to the general conditions of sale as indicated on Annexure C to the departmental report; and
5. The direct alienation of Erf 1588 Wellington be approved to unlock the full development potential of adjacent Erf 2758 Wellington for commercial purposes, noting that the subject property will be developed into a free parking area to serve the retail/commercial development of Erf 2758 Wellington, which will lead to approximately 200 - 250 permanent employment opportunities and 100 temporary employment opportunities.

Meeting: Council-31/07/2019	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (1588) W	Author/s: N October		
Coll No: 1528794	Referred from: MC-24/07/2019		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-5	Implement decision	ED: Corporate Services	

<b>7.11 FINAL APPROVAL: LEASE OF MUNICIPAL PROPERTY SITUATED ON ERF 1750, CELIWE STREET MBEKWENI ALSO KNOWN AS THE "SILVERTOWN HALL" TO LUKHANYO YOUTH DEVELOPMENT ORGANISATION (REGISTRATION NO 026-575) (WARD 6)</b>
<b>FINALE GOEDKEURING: HUUR VAN MUNISIPALE EIENDOM GELEË OP ERF 1750, CELIWESTRAAT, MBEKWENI OOK BEKEND AS DIE "SILVERTOWN SAAL" AAN LUKHANYO YOUTH DEVELOPMENT ORGANISATION (REGISTRASIE NR 026-575) (WYK 6)</b>
<b>UGINISEKISO LIKUGQIBELA: UKUQESHIDWA KWEPROPATI KWAMASIPALA EKWI SIZA 1750, CELIWE STREET MBEKWENI EKWAZIWA NJENGE "SILVERTOWN HALL" KWI KUKHANYO YOUTH DEVELOPMENT ORGANISATION (INOMBHOLO YOKUBHALISWA 026-5475 (WADI 6)</b>

The ANC indicated that it was opposed to the property being leased to the applicant unless a provision was included that guarantee access to other community organisations. The party also suggested that it should not be up to the lessee only to decide whether other requests for access to the hall should be granted or not.

The Executive Mayor pointed out the conditions of lease already include a provision that access to use the facility by community organisations be allowed as far as possible.

After a recess requested by the ANC, the recommendation of the Mayoral Committee was put to the vote and carried by 43 votes to 12 votes and 3 abstentions.

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**RESOLVED that**

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Regulations (2018) **final approval** be granted for the renewal of the lease in respect of the municipal property situated on Erf 1750, Celiwe Street Mbekweni, also known as the "Silvertown Hall", measuring ±1,005m<sup>2</sup> in extent to Lukhanyo Youth Development Organization (NPO Registration number 026-575) for the expired period from 1 March 2017 to 31 July 2019 (the "expired period") and a further period of 2 (two) years from 1 August 2019 (the "renewal period"), for the purpose of a community centre and related activities, subject to a public participation process being followed and no objections, comments, representations or alternative offers being received and also to the standard lease conditions and the following further conditions:
  - 1.1 The property be leased at a subsidized rental of R385.40 (VAT excl.) per month in respect of the expired period and thereafter at a rental of R433.00 per month for the renewal period of 2 (two) years (VAT excluded and 8% annual escalation per annum included);
  - 1.2 The Lukhanyo Youth Development Organization be responsible for the payment of monthly municipal services account;
  - 1.3 The Lukhanyo Youth Development Organization undertakes to accommodate community events, subject to reasonable terms and conditions;
  - 1.4 The premises be made available to the Independent Electoral Commission for election purposes, free of charge; and
  - 1.5 All administrative and legal requirements be adhered to.
  
2. In terms of paragraph 13 of the Asset Transfer Policy, the right to use the property be granted by way of direct negotiation as the organization renders unique services to the community and the transaction entails a renewal of an existing lease agreement. Furthermore a public participation process will be followed during which other parties will have the opportunity to submit an objections, comments, representations or alternative offers.

Meeting Ref No: Coll No:	Council- 31/07/2019 15/4/1 (1750) M 151340, 1482252	Submitted by Department: Author/s: Referred from:	Corporate Services N Williams MC - 24/07/2019
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-2	Implement decision	ED: Corporate Services	

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**7.12 PROPOSED GRANTING OF RIGHT TO USE MUNICIPAL PROPERTY SITUATED ON A PORTION OF ERF 34, WELLINGTON TO THE SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (WARD 18)**

**VOORGESTELDE TOESTAAN VAN GEBRUIKSREG VAN 'N GEDEELTE VAN ERF 34 WELLINGTON AAN DIE DIEREBESKERMINGSVERENIGING WELLINGTON (WYK 18)**

**ISINDULULO ZOKUNIKEZELA IMVUME YOKUSEBENZISA KWEPROPATI KAMASIPALA EKWICEBA LESIZA 34, E WELLINGTON KWI SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (WADI 18)**

**UNANIMOUSLY RESOLVED that**

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations, that ***final approval*** be granted for the granting of right to use in respect of a portion of Erf 34, Wellington measuring ±1,486m<sup>2</sup> in extent to the Society for the Prevention of Cruelty to Animals (SPCA Wellington) for the purpose of an animal shelter and office space, subject to the following conditions:
  - 1.1 The use of the property be free of charge as the applicant provides the service control of small animals on behalf of the Municipality and renders a service to the whole community;
  - 1.2 The use agreement endures for a period of 3 (three) years;
  - 1.3 The applicant be responsible for the payment of all municipal services, connection fees and services consumption;
  - 1.4 The applicant once again be reminded that the land may in future be required for municipal purposes;
  - 1.5 All administrative and legal requirements be adhered to; and
  - 1.6 In terms of paragraph 13 of the Asset Transfer Policy, the right to use the property be granted by way of direct negotiation as the SPCA renders a service within their capacity to the public and also renders a supporting service to the Municipality in terms of implementing the By-law for the Impoundment of Animals.

Meeting	Council- 31/07/2019	Submitted by Department:	Corporate Services
Ref No:	15/4/1 (34) W	Author/s:	N Williams
Coll No:	1527996	Referred from:	MC - 24/07/2019
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
	Implement decision	ED: Corporate Services	

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<b>7.13 APPROVAL OF VARIOUS LEASE AGREEMENTS IN RESPECT OF ERF 28773 PAARL, BETTER KNOWN AS THE "DE POORT FACILITY" (WARD 15)</b>
<b>GOEDKEURING VAN VERSKEIE HUUROOREENKOMSTE TEN OPSIGTE VAN ERF 28773 PAARL, BETER BEKEND AS DIE "DE POORT FASILITEIT" (WYK 15)</b>
<b>UKUQINISEKISWA KWEZIVUMELWANO EZOHLUKENEYO KWISIZA 28773 E PAARL ESAZIWA NGCONO NJENGE "NDAWO I DE POORT" (WADI 15)</b>

The ANC suggested that the vacant portion of the land be used for social housing.

**UNANIMOUSLY RESOLVED that**

1. Council notes that the management of the De Poort Facility and the existing lease agreements with sub-lessees were taken over by the municipality from 1 April 2019 and that from 1 May 2019 the lease amounts will be paid directly to the municipality;
2. ***Final approval*** in terms of Regulation 34 of the Municipal Asset Transfer Regulations be granted for the lease of the assets set out below, being portions of the municipal property situated on Erf 28773 Paarl (an unregistered consolidation of Erven 28771 and 28772 Paarl), between Main Road, Turk, Tabak and Pine Streets, better known as the "De Poort Facility", subject to the normal lease conditions and all administrative and legal requirements being adhered to:

**2.1 Unit 1 of Building B:**

Lease of vacant Unit 1 to Blazecor 202 CC (Reg no: CK 2001/061352) for a period of 1 (one) year from 1 July 2019 for the purpose of office space and training (theoretical) and related activities at a monthly rental of R3 800.00 (VAT incl);

**2.2 Unit 2 of Building B:**

Lease of Unit 2 to Family First Trust (IT 2060/2013) for a lease period from 1 May 2019 to 31 May 2019 at R1 800.00 (VAT incl) per month and thereafter for a further period of 1 (one) year from 1 June 2019 until 31 May 2020 for the purpose of office and storage and related activities at a monthly rental of R1 944.00 (VAT incl), (8% escalation included);



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**2.3 Unit 4 of Building B:**

Lease of Unit 4 to Bonzai Painters (Reg no: 2012/160915/07) for the period 1 May 2019 to 30 September 2019 at a monthly rental of R2 000.00 (VAT incl) and subject to the timeous exercise of the renewal option, for a further period of 1 (one) year from 1 October 2019 until 30 September 2020 for the purpose of office space at a monthly rental of R2 160.00 (VAT incl) (8% escalation included);

**2.4 Unit 5 of Building B:**

Lease of Unit 5 to Blazecor 202 CC (Reg no: CK 2001/061352) for the period 1 May 2019 to 31 May 2019 at the monthly rental of R4 200.00 (VAT incl) and a further period of 1 (one) year from 1 June 2019 until 31 May 2020 for the purpose of office space at a monthly rental of R4 536.00 (VAT incl.) (8% escalation included);

**2.5 Lease Area C better known as the "Jukskei Courts":**

Lease of Jukskei Courts to Family First Trust (IT 2060/2013) for a lease period of 1 (one) year from 1 May 2019 to 30 April 2020 for the purpose of operating a jukskei court and related activities at a monthly rental of R1 296.00 (VAT incl.); and

**3. In respect of Unit 3 of Building B:**

In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 11 of the Asset Transfer Policy (2018), ***in principle approval*** be granted to lease Unit 3 of Building B ***by way of a call for applications*** for purposes of office related functions of heritage, tourism and recreational and related purposes (social and community) at a market related lease amount to be determined.

Meeting	Council- 31/07/2019	Submitted by Department:	Corporate Services
Ref No:	15/4/1 (2856) P	Author/s:	M Müller
Coll No:	1506645	Referred from:	MC - 24/07/2019
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-3	Implement decision	ED: Corporate Services	

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<b>7.14 QUARTERLY REPORT ON WARD COMMITTEE MEETINGS: PERIOD 1 APRIL 2019 TO 30 JUNE 2019</b>
<b>KWARTAALLIKSE VERSLAG OOR WYKSKOMITEEVERGADERINGS: PERIODE 1 APRIL 2019 TOT 30 JUNIE 2019</b>
<b>INGXELO YEKOTA YENTLANGANISO ZEKOMITI ZEWADI: IXESHA 1 APRIL 2019 UKUYA KU 30 JUNE 2019</b>

The ANC requested that any actions taken against councillors, be reported to Council.

**UNANIMOUSLY RESOLVED that**

1. Cognizance be taken of ward committee meetings held during the period 1 April 2019 until 30 June 2019; and
2. Appropriate actions be taken against Ward Councillors who do not provide the minutes of ward meetings or who do not hold a ward committee meeting at least once a quarter, be reported to Council.

Meeting Ref No: Coll No:	Council- 31/07/2019 3/3/1/3/10 1536126	Submitted by Department: Author/s: Referred from:	Corporate Services L Nonjozi MC - 24/07/2019
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-2	Implement decision	ED: Corporate Services	

<b>7.15 SCHEDULE OF MEETING DATES FOR COUNCIL, MAYORAL COMMITTEE AND OTHER COMMITTEES OF COUNCIL: 2019 (REVISED) AND 2020</b>
<b>SKEDULE VAN VERGADERDATUMS VIR DIE RAAD, BURGEMEESTERSKOMITEE EN ANDER KOMITEES VAN DIE RAAD: 2019 (GEWYSIG) EN 2020</b>
<b>ULUHLU LWEMIHLE YENTLANGANISO YEBHUNGA, KKOMITI KASODOLOPHU KUNYE NEZINYE IKOMITI ZEBHUNGA: 2019 (IHLOLWE KWAKHONA) KUNYE 2020</b>

**UNANIMOUSLY RESOLVED that**

1. The revised Council Meeting Program and schedule for the remainder of 2019 **be approved**; and
2. The Council Meeting Program and schedule for 2020 **be approved**.

Meeting Ref No: Coll No:	Council- 31/07/2019 3/3/1/2 1518070	Submitted by Department: Author/s: Referred from:	Corporate Services F Goosen MC - 24/07/2019
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-2	Implement decision	ED: Corporate Services	

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<b>7.16 PERSONAL PROTECTIVE EQUIPMENT AND CLOTHING POLICY</b>
<b>PERSOONLIKE BESKERMENDE TOERUSTING EN KLERASIE BELEID</b>
<b>UMGAQO NKQUBO WESIXHOBHO ZOKHUSELEKO ISINQU KUNYE NEMPAHLA</b>

**UNANIMOUSLY RESOLVED that**

The Personal Protective Equipment and Clothing Policy, be approved.

Meeting Ref No: Council-31/07/2019 4/P Coll No: 1528012	Submitted by Department: Corporate Services Author/s: P le Grange Referred from: MC – 24/07/2019		
<u>PAR:</u>  1-3	<u>ACTION:</u>  1. Implement decision 2. Place on policy folder and intranet 3. Place on website	<u>RESPONSIBLE DEPARTMENT:</u>  1. ED: Corporate Services 2. Administration 3. Communication	<u>DUE DATE:</u>

<b>7.17 APPROVAL OF HIV/AIDS POLICY</b>
<b>GOEDKEURING VAN HIV/VIGS BELEID</b>
<b>UKUQINISEKISWA KOMGAQO NKQUBO WE HIV/AIDS</b>

**UNANIMOUSLY RESOLVED that**

The HIV/AIDS Policy be approved.

Meeting Ref No: Council-31/07/2019 4/P Coll No: 1533246	Submitted by Department: Corporate Services Author/s: P le Grange Referred from: MC – 24/07/2019		
<u>PAR:</u>  1-3	<u>ACTION:</u>  1. Implement decision 2. Place on policy folder and intranet 3. Place on website	<u>RESPONSIBLE DEPARTMENT:</u>  1. ED: Corporate Services 2. Administration 3. Communication	<u>DUE DATE:</u>

<b>7.18 IDENTIFICATION LAND FOR EMERGENCY HOUSING AND ENGAGING WITH RELEVANT LAND OWNERS</b>
<b>IDENTIFISERING VAN EIENDOM VIR NOODBEHUISINGSDOELEINDES EN SAMEVOERINGE MET RELEVANTE GRONDEIENAARS</b>

**RESOLVED that**

The item be referred back.

Meeting Ref No: Council-31/07/2019 15/4/1 Coll No: 1532629	Submitted by Department: Corporate Services Author/s: N October Referred from: MC – 31/07/2019		
<u>PAR:</u>	<u>ACTION:</u>  Re-submit item	<u>RESPONSIBLE DEPARTMENT:</u>  ED: Corporate Services	<u>DUE DATE:</u>

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<b>7.19 PROPOSED AMENDMENT TO THE TRAVELLING AND SUBSISTENCE POLICY</b>
<b>VOORGESTELDE WYSIGING VAN DIE REIS- EN VERBLYFTOELAAG BELEID</b>

**UNANIMOUSLY RESOLVED that**

1. The amendments to the Travelling and Subsistence Policy as reflected on Annexure A attached to the departmental report, be approved to take effect from 1 August 2019; and
2. The employment contracts of the City Manager and Executive Directors be adjusted in accordance with the proposed amendments to the aforesaid policy.

Meeting: Council-31/07/2019	Submitted by Department: Corporate Services		
Ref No: 5/P	Author/s: A Marais		
Coll No: 1547054	Referred from: MC - 31/07/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-3	1. Implement decision 2. Place on policy folder and intranet 3. Place on website	1. ED: Corporate Services 2. Administration 3. Communication	

<b>7.20 PROPOSED ALIENATION OF ERF 21161 PAARL VIA PUBLIC TENDER PROCESS TO IMVUSA TRADING 476 CC FOR RESIDENTIAL DEVELOPMENT PURPOSES (WARD 17)</b>
<b>VOORGESTELDE VERVREEMDING VAN ERF 21161 PAARL VIA PUBLIEKE TENDER PROSES AAN IMVUSA TRADING 476 BK VIR RESIDENSIËLE ONTWIKKELINGSDOELEINDES (WYK 17)</b>

**RESOLVED that**

The item be referred back.

Meeting: Council-31/07/2019	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (21161)P	Author/s: N October		
Coll No: 1546715	Referred from: MC - 31/07/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Re-submit item	EWD: Corporate Services	

<b>7.21 APPROVAL OF THE COST CONTAINMENT POLICY</b>
<b>GOEDKEURING VAN DIE KOSTEBEPERKINGSBELEID</b>
<b>UKUQINISEKISWA KOMGAQO NKQUBO WOKUNQANDA UKWANDA</b>

The Executive Mayor tabled an amendment to the Policy, which was considered and agreed to. The amendment deals with the removal of all references to business class travel in the policy.

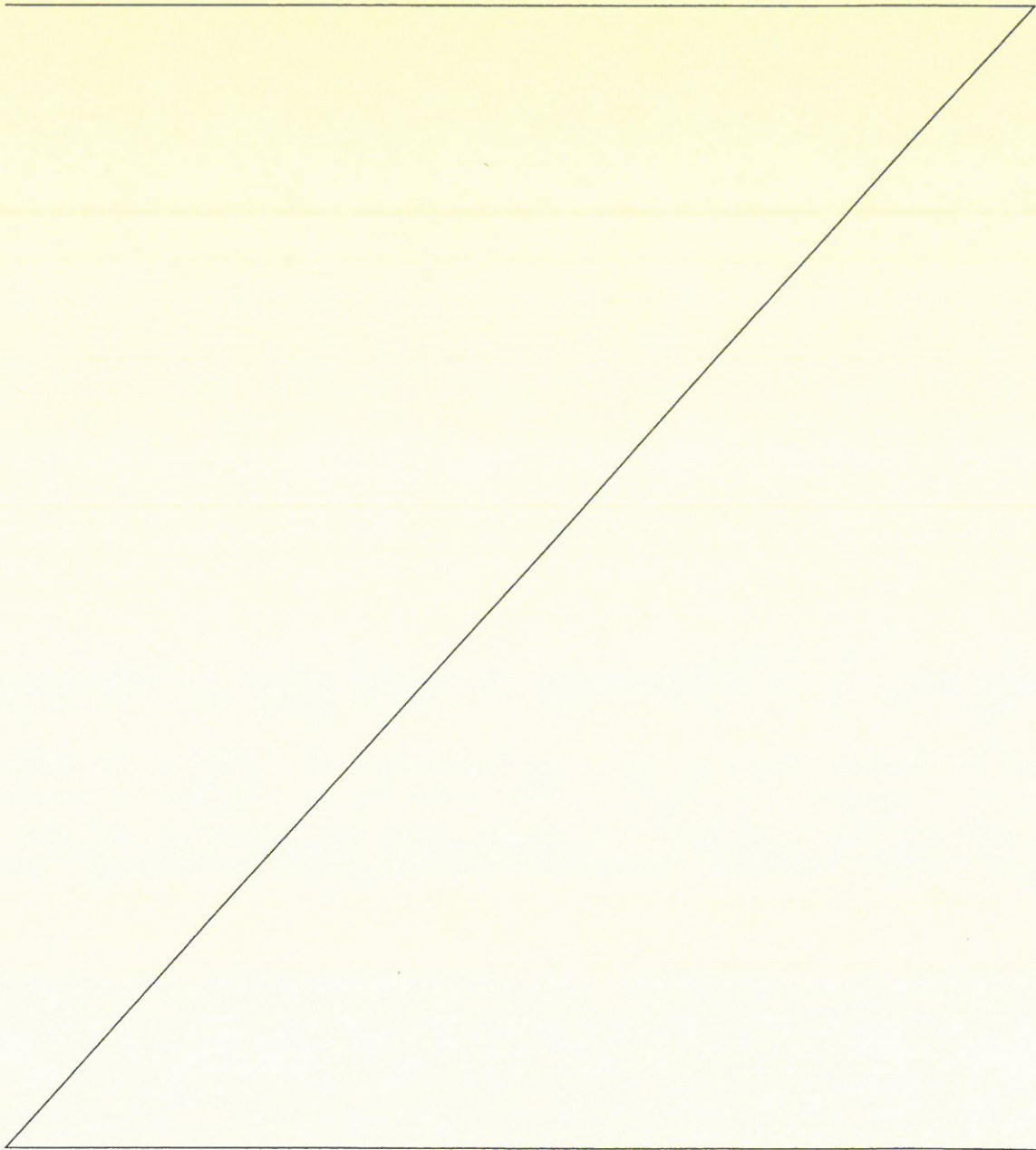
**UNANIMOUSLY RESOLVED that**

1. The Cost Containment Policy, effective as from 1 August 2019, be approved;



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2. The Schedule of Events with a Series of Activities Involving a Set Procedure of Council referred to in paragraph 9.3 of the Cost Containment Policy (Annexure B) be approved; and
3. The Schedule of Events of Other Gatherings of Council referred to in paragraph 9.4 of the Cost Containment Policy (Annexure C), be approved.



<b>Meeting:</b> Council-31/07/2019		<b>Submitted by Department:</b> Financial Services	
<b>Ref No:</b> 5/P		<b>Author/s:</b> J Carstens	
<b>Coll No:</b> 1539130		<b>Referred from:</b> MC - 31/07/2019	
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-3	1. Implement decision 2. Place on policy folder and intranet 3. Place on website	1. ED: Corporate Services 2. Administration 3. Communication	

## Proceedings of Council

Row Number	Name of the Proceeding	Stakeholders	Timing
Column Reference	A	B	C
1	Employees Wellness Day	Councillors and officials	March/April
2	Mayoral Education Excellence Awards	Councillors, officials and members of the public	April
3	World Fire Fighters Day	Councillors, officials and Fire Fighters	May
4	Housing Summit	Councillors, officials and members of the public	April / May
5	Youth Day	Councillors, officials and members of the public	June
6	Sports Indaba	Councillors, officials and members of the public	July/August
7	Gender Day	Councillors, officials and members of the public	August
8	Women`s Day	Councillors and officials	August
9	Youth Indaba	Councillors, officials and members of the public	September
10	World Day : Awareness of Elderly Abuse	Councillors, officials and members of the public	October
11	Breast Cancer Awareness	Councillors, officials and members of the public	October
12	Employee Excellence Awards	Councillors and officials	November
13	Elderly Tea	Councillors, officials and members of the public	November
14	16 Days of Activism	Councillors, officials and members of the public	November
15	Mayoral Business Stakeholders Initiative	Councillors, officials and members of the public	Monthly
16	Sports Council	Councillors, officials and Sport Codes	Quarterly
17	Title Deeds Handovers	Councillors (Minister), officials and members of the public	3 per year
18	Vlakkeland Handovers	Councillors (Minister), officials and members of the public	3 per year
19	Mayoral Sport Awards	Councillors, officials and members of the public	Annually
20	Launches of Buildings (Capital Projects - DCAS)	Councillors (Minister), officials and members of the public	Annually
21	Regional Housing Meeting	Officials (Province, CWDM, Municipalities)	Annually (meeting rotate between Municipalities)
22	Traffic Chiefs Forum	Officials Municipalities, Province	Annually (meeting rotate between Municipalities)

Annexure C**Other Gatherings of Council**

Row Number	Name of the Gathering	Stakeholders	Timing
Column Reference	A	B	C
1	IDP and Budget Roadshows	Councillors, officials and members of the public	March/April & September/October
2	Annual School's Poster Competition	Councillors, officials, learners and teachers	March
3	IDP Rep Forum	Councillors, officials and members of the public	May
4	Arbor Day	Councillors, officials and members of the public	June
5	Madiba Day	Councillor and officials	July
6	Heritage Day	Councillors, officials and members of the public	September
7	Better Together Games	Officials, Councillors	September
8	Community Games	Officials, Councillors, members of the public and Learners	November/December
9	Long Service Awards	Strategic Management Team (SMT) and officials	Monthly
10	Drakenstein Junior Council	Councillors, officials, learners and teachers	Quarterly
11	Certificate Ceremony – Scholar Patrol	Councillors, officials and members of the public	Quarterly
12	Community Engagement	Councillors, officials and members of the public	As and when needed

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<b>7.22 ANNUAL STOCK TAKE REPORT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2019</b>
<b>JAARLIKSE VOORRAAD OPNAME VERSLAG VIR DIE JAAR EINDIGEND 30 JUNIE 2019</b>
<b>UBALO LWEMPAHLA LONYAKA OPHELA NGE 30 JUNI 2019</b>

**UNANIMOUSLY RESOLVED that**

1. The independent stock take report for the 2018/2019 financial year be noted;
2. The writing-off of stock shortages to the amount of R29,103.24 in the Stock Register be approved;
3. The taking-on of stock surpluses to the amount of R116,676.34 in the Stock Register be approved;
4. The writing-off of obsolete stock to the amount of R229,858.36 in the Stock Register be approved; and
5. The Chief Financial Officer disclose the information in point 2 to 4 above in the notes of the 2018/2019 Annual Financial Statements.

Meeting: Council-31/07/2019	Submitted by Department: Financial Services	Author/s: L Koekemoer	Referred from: MC-31/07/2019
Ref No: 6/2/1			
Coll No: 1545382			
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-5	Implement decision	Chief Financial Officer	

<b>7.23 ANNUAL REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY: 1 JULY 2018 – 30 JUNE 2019</b>
<b>JAARLIKSE VERSLAG VAN DIE IMPLEMENTERING VAN VOORSIENINGSKANAALBELEID: 1 JULIE 2018 - 30 JUNIE 2019</b>
<b>INGXELO YONYAKA EKUMISELWENI KOMGAQO NKQUBO WE SUPPLY CHAIN: 1 JULAYI 2018 - 30 JUNE 2019</b>

**UNANIMOUSLY RESOLVED that**

1. The report be noted; and
2. The report be made public in accordance with section 21(a) of the Municipal Systems Act.

Meeting: Council-31/07/2019	Submitted by Department: Financial Services	Author/s: H Vergotine	Referred from: MC-31/07/2019
Ref No: 8/1/B			
Coll No: 1536978			
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-2	Implement decision	Chief Financial Officer	

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**31 JULY 2019**

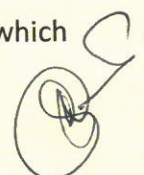
**7.24 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR MAY 2019**

**MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 MAANDELIKSE BEGROTING VERSLAGDOENING VIR MEI 2019**

**UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGOKWENY ANGA NGENYANGA INGXELO YOKONGAMELA KOHLAHLA LWABIWO MALI YENYANGA KA EYEDWARHA 2019**

**UNANIMOUSLY RESOLVED that**

1. The variance between the actual operating revenue (R1,935,149,684) and the pro rata budgeted operating revenue (R1,934,942,172) has a positive variance of R207,512 or 0.01%;
2. The variance between the actual operating expenditure (R1,752,701,698) and the pro rata budgeted operating expenditure (R1,782,689,163) has a positive variance of R29,987,465 or 1.68%;
3. Actual capital expenditure of R424,146,725 represents 68.93% of the total capital budget of R615,303,550 after eleven months of the financial year;
4. The actual and committed capital expenditure of R575,144,247 compared with the capital expenditure budget of R615,303,550 represent a spending percentage of 93.47% after eleven months of the financial year;
5. External borrowings amounted to R1,651,669,562 as at 31 May 2019 and that it represents 79.62% of Drakenstein's total budgeted operating revenue of R2,074,514,728 (conditional capital and operational grants excluded) for the 2018/2019 financial year;
6. Unspent conditional and unconditional grants amounted to R94,799,332 at the end of May 2019;
7. The actual employee related cost expenditure of R571,059,546 compared with the pro rata budgeted expenditure of R570,911,059 relates to a negative variance of R148,487 or 0.03%;
8. Total outstanding debtors as at 31 May 2019 amounted to R304,934,364 and that 30 days and older debt constitutes 59.75% of total outstanding debtors;
9. Domestic consumers owe the municipality R194,435,265 or 63.0% of the municipality's total debtor's book;
10. Outstanding creditors amounted to R1,905,525 as at 31 May 2019;
11. The primary bank account had a positive bank balance at 31 May 2019 which amounted to R5,462,709; and



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12. Total investments in cash and shares amounted to R257,712,494 as at 31 May 2019 at the five local banks and Eskom.

Meeting: Council-31/07/2019	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Viola		
Coll No: 1533190	Referred from: MC-31/07/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-12	Implement decision	Chief Financial Officer	

<b>7.25 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY BUDGET MONITORING REPORT FOR JUNE 2019</b>
<b>MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 MAANDELIKSE EN 52 KWARTAALLIKSE BEGROTING VERSLAGDOENING VIR JUNIE 2019</b>
<b>UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGOKWENYANGA KUNYE NECANDELO 52 NGENYANGA INGXELO YOKONGAMELA KOHLAHO LWABIWO MALI YENYANGA KA EYEDWARHA 2019</b>

The ANC expressed concerns with regard to revenue collection, operational expenditure, the bank balance and total investments.

**UNANIMOUSLY RESOLVED that**

1. The variance between the actual operating revenue (R2,068,132,963) and the budgeted operating revenue (R2,304,940,100) has a negative variance of R236,807,137 or 10.27% at this stage before all year-end transactions still to be journalised;
2. The variance between the actual operating expenditure (R1,875,404,722) and the budgeted operating expenditure (R2,300,362,940) has a positive variance of R424,958,218 or 18.47% at this stage before all year-end transactions still to be journalised;
3. Actual capital expenditure of R537,227,555 represents 87.31% of the total capital budget of R615,303,550 after twelve months of the financial year;
4. External borrowings amounted to R1,609,530,982 as at 30 June 2019 and that it represents 77.83% of Drakenstein's total budgeted operating revenue of R2,068,132,963 (conditional capital and operational grants excluded) for the 2018/2019 financial year;
5. Unspent conditional and unconditional grants amounted to R86,149,926 at the end of June 2019;
6. The actual employee related cost expenditure of R622,682,082 compared with the budgeted expenditure of R637,181,224 relates to a positive variance of R14,499,142 or 2.28%;

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7. Total outstanding debtors as at 30 June amounted to R304,701,740 and that 30 days and older debt constitutes 61.1% of total outstanding debtors;
8. Domestic consumers owe the municipality R202,097,867 or 66.3% of the municipality's total debtor's book;
9. Outstanding creditors amounted to R0 as at 30 June 2019;
10. The primary bank account had a positive bank balance at 30 June 2019 which amounted to R8,777,432;
11. Total investments in cash and shares amounted to R60,005,986 as at 30 June 2019 at the five local banks and Eskom; and
12. It be approved by Council that any savings on the line item votes of the different category classes of operating expenditure may be used through the virement process to transfer budgeted savings to other category classes of operating expenditure budgeted funds to avoid over-expenditure and unauthorized expenditure disclosures per category class of expenditure, municipal vote and/or GFS function classification.

Meeting: Council-31/07/2019	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Viola
Coll No: 1538478	Referred from: MC -31/07/2019
<u>PAR:</u>	<u>ACTION:</u>
1-12	Implement decision
	<u>RESPONSIBLE DEPARTMENT:</u>
	Chief Financial Officer
	<u>DUE DATE:</u>

**7.26 REPORT ON TENDER AWARDS: MAY 2019**

**VERSLAG OOR TENDERTOEkENNINGS: MEI 2019**

**INGXELO NGONIKEZELO LWETHENDA: MEYI 2019**

**UNANIMOUSLY RESOLVED that**

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of May 2019, **be noted**; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, **be noted**.

Meeting: Council-31/07/2019	Submitted by Department: Financial Services
Ref No: 8/1/2/1	Author/s: C Hess
Coll No: 1517654	Referred from: MC -31/07/2019
<u>PAR:</u>	<u>ACTION:</u>
1-2	Implement decision
	<u>RESPONSIBLE DEPARTMENT:</u>
	Chief Financial Officer
	<u>DUE DATE:</u>

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<b>7.27 REPORT ON TENDER AWARDS: JUNE 2019</b>
<b>VERSLAG OOR TENDERTOEKENNINGS: JUNIE 2019</b>
<b>INGXELO NGONIKEZELO LWETHENDA: JUNI 2019</b>

**UNANIMOUSLY RESOLVED that**

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of June 2019, **be noted**; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, **be noted**.

Meeting: Council-31/07/2019	Submitted by Department: Financial Services
Ref No: 8/1/2/1	Author/s: C Hess
Coll No: 1533503	Referred from: MC-31/07/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>7.28 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: MAY 2019</b>
<b>VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: MEI 2019</b>
<b>INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: MEYI 2019</b>

**UNANIMOUSLY RESOLVED that**

1. In terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R1,305,338 for May 2019 as recorded by the Accounting Officer under the annexures attached to the departmental report, **be noted**; and
2. The Chief Financial Officer record the accumulated deviation amount of R18,461,403 for the financial year in the notes to the 2018/2019 annual financial statements as required by legislation.

Meeting: Council-31/07/2019	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 1518589	Referred from: MC-31/07/2019
<u>PAR:</u>	<u>ACTION:</u>
1-2	Implement decision
	<u>RESPONSIBLE DEPARTMENT:</u>
	Chief Financial Officer
	<u>DUE DATE:</u>



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<b>7.29 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: JUNE 2019</b>
<b>VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: JUNIE 2019</b>
<b>INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: JUNI 2019</b>

The ANC reminded that they requested additional information on the approval of the deviation for the Provision of an Indigent Management System.

**UNANIMOUSLY RESOLVED that**

1. In terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R1,348,965 for June 2019 as recorded by the Accounting Officer under the annexures attached to the departmental report, **be noted**; and
2. The Chief Financial Officer record the accumulated deviation amount of R19,810,369 for the financial year in the notes to the 2018/2019 annual financial statements as required by legislation.

Meeting: Council-31/07/2019	Submitted by Department: Financial Services		
Ref No: 9/1/1/5	Author/s: C Hess		
Coll No: 1533519	Referred from: MC-31/07/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-2	Implement decision	Chief Financial Officer	

<b>7.30 COUNCILLORS OUTSTANDING DEBT REPORT AS AT 31 MAY 2019</b>
<b>RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 31 MEI 2019</b>
<b>INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 UCANZIBE 2019</b>

**UNANIMOUSLY RESOLVED that**

The report **be noted**.

Meeting: Council-31/07/2019	Submitted by Department: Financial Services		
Ref No: 9/1/1/5	Author/s: A Abrahams		
Coll No: 1516252	Referred from: MC-31/07/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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DRAKENSTEIN MUNICIPALITY  
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31 JULY 2019

<b>7.31 COUNCILLORS OUTSTANDING DEBT REPORT AS AT 30 JUNE 2019</b>
<b>RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 30 JUNIE 2019</b>
<b>INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 30 JUNI 2019</b>

**UNANIMOUSLY RESOLVED that**

**The report be noted.**

Meeting: Council-31/07/2019	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1536278	Referred from: MC - 31/07/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>8. MATTERS FOR CONSIDERATION/INFORMATION</b>
<b>SAKE VIR OORWEGING/INLIGTING</b>
<b>IMIBA YOKUQWALASELWA/YOKWAZISA</b>

None.

<b>9. CONSIDERATION OF REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS DEALING WITH MATTERS OF URGENCY BY THE CITY MANAGER</b>
<b>OORWEGING VAN VERSLAE, MEDEDELINGS, VERSOEKSKRIFTE EN AANSOEKE IN VERBAND MET DRINGENDE SAKE VOORGELÊ DEUR DIE STADSBESTUURDER</b>
<b>UKUQWALASELWA KWENGXELO, UQHAKAMSHELWANO, IZIBHENGEZO KUNYE NEZICELO EZIHAMBISANA NEMIBA ENGXAMISEKILEYO NGU MANEJALA WESIXEKO</b>

None.

<b>10. CONSIDERATION OF NOTICES OF MOTIONS AND NOTICES OF QUESTIONS</b>
<b>OORWEGING VAN KENNISGEWINGS VAN MOSIES EN KENNISGEWINGS VAN VRAE</b>
<b>UKUQWALASELWA KWEZAZISO ZEPHIRAKAMISO KUNYE NEZAZISO ZEMIBUZO</b>

None.

<b>11. SUPPLEMENTARY AGENDA (IF ANY)</b>
<b>AANVULLENDE AGENDA (INDIEN ENIGE)</b>
<b>I AJENDA EYONGEZIWEYO (UKUBA IKHONA)</b>

None.



**DRAKENSTEIN MUNICIPALITY**  
**MINUTES: COUNCIL/RAAD/IBHUNGA**  
**31 JULY 2019**

<b>IN-COMMITTEE/ IN-KOMITEE/ KWI-KOMITI</b>	
<b>12.</b>	<b>CONSIDERATION OF CONFIDENTIAL MATTERS</b>
	<b>OORWEGING VAN VERTROULIKE SAKE</b>
	<b>UKUQWALASELWA KEMIBA EYIMFIHLO</b>

(See confidential agenda)  
(Sien vertroulike agenda)  
(Jonga I Ajenda eyimfihlo)

<b>12.1</b>	<b>CONFIRMATION OF CONFIDENTIAL MINUTES:</b>
	<b>BEKRAGTIGING VAN VERTROULIKE NOTULE:</b>
	<b>UKUQINISEKISWA KWEMIZUZU EYIMFIHLO:</b>

(See confidential agenda)  
(Sien vertroulike agenda)  
(Jonga I Ajenda eyimfihlo)

The meeting ended at 16:15.

**CHAIRPERSON:**

*A. C. STOWMAN.*

**DATE:**

*22 AUGUST 2019*

Confirmed ~~with~~/without amendments.

PJ/rs

**DRAKENSTEIN MUNICIPALITY  
ATTENDANCE REGISTER: COUNCIL  
31 JULY 2019**

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SURNAME	INITIALS	TITLE	CELL NO	SIGNATURE
ABRAHAMS 0834685450	AW 0834685	MS	<del>0791663484</del> <del>0834685450</del>	AA Abrahams
ADRIAANSE	MM	MS	0795089815	Mlaary
AFRIKA	AF	MS	0795021437	
ANDERSON	JV	MS	0766851088	J Anderson
ANDREAS	MA	MS	0767901066	Ma
ARNOLDS	RB	MS	0824450022	Arnolds @ Chief Whip
BEKEER	A	MR	0793726947	Bekeer
BESTER	TG	MR	0823767839	TG Bester
BLANCKENBERG	DS	MR	0833493366	DS
BOOYSEN	VC	MS	0798342556	V Booysen
BUCKLE	AML	MR	0834608060	Buckle
COMBRINK	GC	MR	0824553445	Combrink
CUPIDO	FP	MR	0724874744/ 0726975802	FP Cupido
CUPIDO	PBA	MS	0764467741	PBA Cupido
DE GOEDE	HR	MR	0824369830	HR De Goede
DE WET	J	MS	0837385623 0609687359	J De Wet
DUBA	BP	MS	0739679629	BP Duba
FORD	GH	MR	0726016418	GH Ford
GEORGE	NN	MS	0736722618	NN George
GOUWS	E	MS	0824479711	E Gouws
JACOBS	F	MD	0837600466	F Jacobs
JONAS	SX	MS	0726521981	SX Jonas

*[Signature]*  
Office of the / Kantoor van die  
CHIEFWHIP / HOOFSWEEP 1/8/2019  
Cllr / Rdl R.A. KOEGELENBERG  
Drakenstein

*[Signature]*

**DRAKENSTEIN MUNICIPALITY  
ATTENDANCE REGISTER: COUNCIL  
31 JULY 2019**

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SURNAME	NAME	TITLE	CELL NO	SIGNATURE
KEARNS	C	MS	0765018441/ 0769406614	<i>Kearns</i>
KLAAS	MT	MR	0843507787	<i>Klaas</i>
KOEGELENBERG	RA	MR	0832693138	<i>Koegelenberg</i>
KOTZÉ	HJ	MR	0794311560 0824477693	<i>Kotzé</i>
KROUTZ	C	MR	0722522866	<i>Kroutz</i>
LANDU	L	MS	0729187202	<i>Landu</i>
LE HOE	MJ	MR	064 218 4899	<i>Le Hoe</i>
LE ROUX	JF	MR	0834595965	<i>Le Roux</i>
LUGQOLA	A	MS	0730896903	<i>Lugqola</i>
MANGENA	TC	MR	0725937804	<i>Apology Chief Whip Mangena</i>
MASOKA	ZL	MR	0791202895	<i>Masoka</i>
MATTHEE	HJN	MR	0824795315	<i>Apology Chief Whip Matthee</i>
MATTHEE	J	MR	0824486180	<i>Matthee</i>
MBENENE	NP	MS	0604141567	<i>MBenene</i>
MDUNUSIE	MN	MS	0604531733	<i>MDunusie</i>
MEYER	WPD	MR	081 556 8224	<i>Meyer</i>
MILLER	J	ADV	0834400507	<i>Miller</i>
MPULANYANA	TR	MR	0769042103	<i>MPulanyana</i>
MOKOENA	LP	MS	0734198671 0844216780	<i>Mokoena</i>
NIEHAUS	LW	MR		<i>Apology Chief Whip Niehaus</i>
NOBULA	MD	MR	0825947333	<i>Apology Chief Whip Nobula</i>

*R.A. Koegelenberg*  
1/8/2019  
Office of the / Kantoor van die  
**CHIEFWHIP / HOOFSWEEP**  
Cllr / Rdl R.A. KOEGELENBERG  
Drakenstein

*[Handwritten mark]*

**DRAKENSTEIN MUNICIPALITY  
ATTENDANCE REGISTER: COUNCIL  
31 JULY 2019**

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SURNAME	INITIALS	TITLE	CELL NO	SIGNATURE
NQORO	TZ	MS	0790639041	
NZELE	LV	MR	0731622287	
POOLE	CJ	MR	0785304285 0824979046	
RENS	SC	MR	0795580013	
RICHARDS	AM	MR	0827860053	
ROSS	S	MS	0748214153	
SAMBOKWE	LS	MS	0712664622	
SAUERMAN	ND	MR	0828991005	
SEPTEMBER	SE	MS	0849219770	
SIYAYA	Z	MR	0725125193	
SMIT	J	MR	0817354467	
SMIT	WE	MS	0828251550	
SMUTS	R	MR	0824948467	
SOLOMONS	EA	MS	0736503007	
STOWMAN	AC	MR	0791895359	
VAN NIEKERK	LT	MS	0818858365	
VAN NIEWENHUYZEN	RH	MR	0826296239	
VAN SANTEN	AJ	MS	0824226339	
VIKA	M	MS	0797044556/ 0732433996	
WINDVOGEL	E	MS	071 591 4188	
WILLEMSE	L	MS	0820799421	
ZIKHALI	N	MS	0784000130	

Office of the / Kantoor van die  
**CHIEFWHIP / HOOFWEEP**  
Cllr / Rdl R.A. KOEGELNBERG  
Drakenstein

11/8/2019