

## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON FRIDAY, 20 SEPTEMBER 2019 AT 10:00.

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**PRESENT:** The Executive Mayor, Ald C J Poole (Chairperson)  
The Deputy Executive Mayor, Clr G C Combrink

**Councillors:** Ald J F le Roux  
M A Andreas  
C Kearns  
E Gouws  
J Miller  
L P Mokoena  
Ald R Smuts  
R H van Nieuwenhuyzen  
L Willemse

**Also Present:** Clr A C Stowman (Speaker)  
Clr R A Koegelenberg (Chief Whip)

**Officials:** Mr S Johaar (Acting City Manager)  
Mr J Carstens (Chief Financial Officer)  
Ms L Waring (Executive Director: Planning and Development)  
Mr G Esau (Executive Director: Community Services)  
Mr M Wüst (Executive Director: Engineering Services)  
Ms R Jaftha (Chief Audit Executive)  
Mr A V Marais (Senior Manager: Legal and Administrative Services)  
Ms R Geldenhuys (Manager: Communication and Marketing)  
Mr G Dippenaar (Chief Risk Officer)  
Mr F P Goosen (Manager: Administrative Support Services)



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 2019

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**1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

1. Clr L T van Niekerk - Apology; and
2. Dr J H Leibbrandt (City Manager) - Apology.

**2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

1. The Executive Mayor announced that the Indigent Policy will be amended to accommodate the concerns from the community. A report in this regard will be tabled to Council.

**3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS**

None.

**4. CONFIRMATION OF MINUTES**

The following meetings of the Mayoral Committee were **confirmed as correct**:

- i. Ordinary meeting held on 21 August 2019;
- ii. Confidential meeting held on 21 August 2019; and
- iii. Special meeting held on 06 September 2019.

**5. SCHEDULE OF DECISIONS**

**RESOLVED that**

The Schedule of Decisions **be noted**.





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 20196. PLANNING AND DEVELOPMENT

<b>6.1 PROPOSED DRAFT AMENDMENTS TO THE DRAKENSTEIN HOUSE SHOP POLICY</b>
<b>VOORGESTELDE KONSEP WYSIGINGS AAN DIE DRAKENSTEIN HUISWINKELBELEID</b>
<b>ISINDULULO SOYILO LOKULUNGISA UMGAQO NKQUBO WEVENKILE ENDLINI WASE DRAKENSTEIN</b>

The Mayoral Committee requested that the trading time of 07:00 until 21:00 be amended to 06:00 until 22:00 and that all departments note the By-Laws applicable to the Policy.

**RESOLVED that**

1. The draft amendments to the Drakenstein House Shop Policy (Annexure A to the departmental report), be adopted in principle, in terms of Section 11(3)(a) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000);
2. The draft amendments to the Drakenstein House Shop Policy (Annexure A to the departmental report), be published for public participation in terms of Section 12(3)(b) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000); and
3. The draft amendments to the Drakenstein House Shop Policy (Annexure A to the departmental report), together with any comments or input received after the public commenting period, be submitted to Council for consideration.

Meeting: Mayco 20/09/2019	Submitted by Department: Planning and Development
Ref No: 1/P	Author/s: R Mowzer
Coll No: 1501154	Referred from: Planning and Dev Port - 04/09/2019
<b>PAR:</b>	<b>ACTION:</b>
1-3	Implement decision
	<b>RESPONSIBLE DEPARTMENT:</b>
	ED: Planning and Development
	<b>DUE DATE:</b>





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 2019

<b>6.2 PROPOSED DRAFT AMENDMENTS TO THE DRAKENSTEIN TELECOMMUNICATION BASE STATION POLICY</b>
<b>VOORGESTELDE KONSEP WYSIGINGS AAN DIE TELEKOMMUNIKASIE BASIS STASIE BELEID</b>
<b>ISINDULULO ZOLUNGISO LOYILO LWE DRAKENSTEIN TELECOMMUNICATION BASE STATION POLICY</b>

**RESOLVED that**

1. The draft amendments to the Telecommunication Base Station Policy (Annexure A to the departmental report), be adopted in principle, in terms of Section 11(3)(a) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000);
2. The draft amendments to the Telecommunication Base Station Policy (Annexure A to the departmental report), be published for public participation in terms of Section 12(3)(b) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000); and
3. The draft amendments to the Telecommunication Base Station Policy (Annexure A to the departmental report), together with any comments or input received after the public commenting period, be submitted to Council for consideration.

Meeting: Mayco 20/09/2019	Submitted by Department: Planning and Development		
Ref No: 1/P	Author/s: R Mowzer		
Coll No: 1501285	Referred from: Planning and Dev Port - 04/09/2019		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-3	Implement decision	ED: Planning and Development	



## DRAKENSTEIN MUNICIPALITY

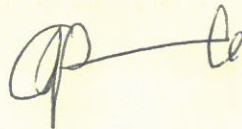
MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 2019

<b>6.3 APPOINTMENT OF NEW INTERNAL MEMBER OF THE DRAKENSTEIN MUNICIPAL PLANNING TRIBUNAL</b>
<b>AANSTELLING VAN NUWE INTERNE LID VAN DIE DRAKENSTEIN MUNISIPALE BEPLANNINGSTRIBUNAAL</b>
<b>UKONYULWA KWELUNGU LENKUNDLA YAMATYALA NGAPHAKATHI KUYILO KUMASIPALA WASE DRAKENSTEIN</b>

**RECOMMENDED that**

1. Mr Marius Wüst, Executive Director: Engineering Services, be appointed to serve as an internal member and Deputy Chairperson on the Drakenstein Municipal Planning Tribunal; and
2. The Corporate Services Department proceed with the publication of the name of the newly appointed internal member of the Drakenstein Municipal Planning Tribunal in the Provincial Gazette.

ting: Meeting: Mayco 20/09/2019 Ref No: 3/3/1/3/21 Coll No: 1560195	Submitted by Department: Planning and Development Author/s: R Mowzer Referred from: Planning and Dev Port - 04/09/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 2019

6.4 LOCAL SPATIAL DEVELOPMENT FRAMEWORK FOR KLEIN DRAKENSTEIN ROAD AND LADY GREY STREET, NOW KNOWN AS THE LOCAL SPATIAL DEVELOPMENT FRAMEWORK FOR THE PAARL CBD AND SURROUNDS
PLAASLIKE RUIMTELIKE ONTWIKKELINGSRAAMWERK VIR KLEIN DRAKENSTEINWEG EN LADY GREY STRAAT, NOU BEKEND AS DIE PLAASLIKE RUIMTELIKE ONTWIKKELINGSRAAMWERK VIR DIE PAARL SSK EN OMGEWING
I LOCAL SPATIAL DEVELOPMENT FRAMEWORK YASE KLEIN DRAKENSTEIN ROAD KUNYE LADY GREY STREET, NGOKU YAZIWA NJENGE LOCAL SPATIAL DEVELOPMENT FRAMEWORK YASE PAARL EMBINDINI WEDOLOPHU KUNYE NESIQONGILEYO

RECOMMENDED that

The Local Spatial Development Framework for the Paarl CBD and Surrounds, attached as "Annexure A" to the departmental report, be approved and adopted.

Meeting: Mayco 20/09/2019	Submitted by Department: Planning and Development
Ref No: 15/1/P x 15/1/4	Author/s: W Hendricks
Coll No: 1562372	Referred from: Planning and Dev Port - 04/09/2019
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

6.5 LOCAL SPATIAL DEVELOPMENT FRAMEWORK FOR KLAPMUTS
PLAASLIKE RUIMTELIKE ONTWIKKELINGSRAAMWERK VIR KLAPMUTS
I LOCAL SPATIAL DEVELOPMENT FRAMEWORK YASE KLAPMUTS

RECOMMENDED that

The Local Spatial Development Framework for Klappmuts, attached as "Annexure A" to the departmental report, be approved and adopted.

Meeting: Mayco 20/09/2019	Submitted by Department: Planning and Development
Ref No: 15/1/P x 15/1/4	Author/s: W Hendricks
Coll No: 1562363	Referred from: Planning and Dev Port - 04/09/2019
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 2019

<b>6.6</b>	<b>FIRST DRAFT OF THE DRAKENSTEIN SPATIAL DEVELOPMENT FRAMEWORK, 2020-2025</b>
	<b>EERSTE KONSEP VAN DIE DRAKENSTEIN RUIMTELIKE ONTWIKKELINGSRAAMWERK, 2020 – 2025</b>
	<b>UYILO LOKUQALA LWE DRAKENSTEIN SPATIAL DEVELOPMENT FRAMEWORK, 2020 - 2025</b>

The Executive Mayor requested that the draft Framework be published for comment in the "Son" and newsletter of the Municipality.

**RESOLVED that**

1. The First Draft Drakenstein Spatial Development Framework, 2020 – 2025 (Annexure A to the departmental report), be published in the Provincial Gazette and Paarl Post for public participation in terms of Section 20(3) of the Spatial Planning and Land Use Management Act, 2013, read together with Section 6(4) of the Drakenstein By-law on Municipal Land Use Planning, 2018; and
2. The proposed public participation process for the compilation of the Drakenstein Spatial Development Framework, 2020 – 2025 (Annexure B to the departmental report), be approved.

Meeting: Mayco 20/09/2019	Submitted by Department: Planning and Development
Ref No: 15/1/P	Author/s: W Hendricks
Coll No: 1560519	Referred from: Planning and Dev Port - 04/09/2019
<b>PAR:</b>	<b>ACTION:</b>
1-2	Implement decision
	<b>RESPONSIBLE DEPARTMENT:</b>
	ED: Planning and Development
	<b>DUE DATE:</b>





**DRAKENSTEIN MUNICIPALITY**  
**MINUTES: MAYORAL COMMITTEE**  
**20 SEPTEMBER 2019**

<b>6.7 DRAKENSTEIN MOUNTAIN SLOPE POLICY</b>
<b>DRAKENSTEIN BERGHANGE BELEID</b>
<b>UMGAQO NKQUBO WETHAMBEKA WENTABA YASE DRAKENSTEIN</b>

**RECOMMENDED that**

The Drakenstein Mountain Slope Policy, attached as Annexure A to the departmental report, be approved and adopted.

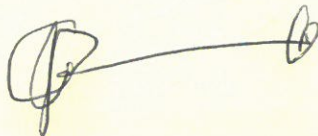
Meeting: Mayco 20/09/2019	Submitted by Department: Planning and Development
Ref No: 7/21/P	Author/s: L Schlechter
Coll No: 1562391	Referred from: Planning and Dev Port - 04/09/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>6.8 REQUEST FOR APPROVAL OF THE TOURISM DEVELOPMENT PLAN</b>
<b>VERSOEK OM GOEDKEURING VAN DIE TOERISME ONTWIKKELINGSPLAN</b>
<b>ISICELO SOKUQINISEKISA KWEPLANI YOPHUHLISO UKHENKETHO</b>

**RECOMMENDED that**

The Tourism Development Plan (TDP) be approved.

Meeting: Mayco 20/09/2019	Submitted by Department: Planning and Development
Ref No: 5/13/1/1	Author/s: C Phillips
Coll No: 1561436	Referred from: Planning and Dev Port - 04/09/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 2019

6.9 APPROVAL OF AMENDMENT TO THE SERVICE LEVEL AGREEMENT BETWEEN DRAKENSTEIN MUNICIPALITY AND DRAKENSTEIN LOCAL TOURISM ASSOCIATION
GOEDKEURING VAN WYSIGING VAN DIENSOORENKOMS TUSSEN DRAKENSTEIN MUNISIPALITEIT EN DRAKENSTEIN PLAASLIKE TOERISME VERENIGING
UKUQINISEKISWA KOKULUNGISWA KWESIVUMELWANO SELEVELI YOKUSEBENZA PHAKATHI KOMASIPALA WASE DRAKENSTEI KUNYE NE LOCAL TOURISM ASSOCOATION

## RESOLVED that

The proposed amendments to the current Service Level Agreement (Annexure D to the departmental report) between the DLTA and the municipality be approved, wherein clause 5.2.2 be amended as follows: "Provide the municipality with a revised strategic implementation plan of the DLTA by 30 September 2019. This plan must be supportive of the Council approved tourism Development Plan".

Meeting: Mayco 20/09/2019	Submitted by Department: Planning and Development
Ref No: 2/P	Author/s: C Phillips
Coll No: 1534270	Referred from: Planning and Dev Port - 04/09/2019
PAR:	ACTION:
	Implement decision
	RESPONSIBLE DEPARTMENT:
	ED: Planning and Development
	DUE DATE:

7. SPORT, RECREATION, ARTS AND CULTURE

## 7.1 SPORT AND RECREATION POLICY

## SPORT EN REKREASIE BELEID

## UMGAQO NKQUBO WEZEMIDLALO NOKUZONWABISA

## RESOLVED that

The Sport and Recreation Policy be referred back to the department.

Meeting: Mayco 20/09/2019	Submitted by Department: Community Services
Ref No: 17/6/P	Author/s: E Saayman
Coll No: 1565115	Referred from: Comm Serv Port - 03/09/2019
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 20198. ENVIRONMENT, PARKS AND OPEN SPACES

8.1 IDENTIFICATION OF LAND FOR CEMETERY PURPOSES - FARM GLY NO 182 PAARL AND FARM NO 132 PAARL
INDENTIFISERING VAN EIENDOM VIR BEGRAAFPLAAS DOELEINDES - PLAAS GLY NR 182 PAARL EN PLAAS NR 132 PAARL
UKUCHONGA KOMHLABA KUSENZELWA AMANGCWABA – FAMA GLY NOMBHOLO 182 PAARL NE FAMA NOMBHOLO 132 E PAARL

The Executive Mayor requested speedy progress on the matter.

## RESOLVED that

1. Consent be granted to investigate the feasibility of utilizing Farm Gly No 182 Paarl, Farm No 132 Paarl and Portion 1 of the Farm No 132 Paarl for cemetery purposes; and
2. A Power of Attorney be obtained from the relevant landowners to commence with ground-truthing and related studies.

Meeting: Mayco 20/09/2019	Submitted by Department: Community Services
Ref No: 15/4/1 (F132) P	Author/s: N October/ E Saayman
Coll No: 1561533	Referred from: Comm Serv Port - 03/09/2019
<u>PAR:</u>	<u>ACTION:</u>
1-2	Implement decision
	<u>RESPONSIBLE DEPARTMENT:</u>
	ED: Community Services
	<u>DUE DATE:</u>

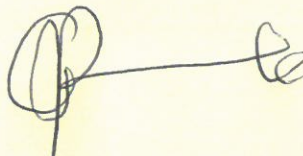
9. ENGINEERING SERVICES

9.1 IMPLEMENTATION OF DROUGHT ACTION PLAN: RECLAIMED EFFLUENT
IMPLEMENTERING VAN DROOGTE PLAN: HERWINDE AFVALWATER
UKUMILISELWA KWEPLANI YOKUSEBENZA YEMBALELA: UKUTHABATHELA KUWE UMLANJANA

## RECOMMENDED that

1. The following municipal sports and recreational facilities be listed as facilities who will have access to second grade water on a quota basis:

1.1 Dal Josaphat Sport Stadium;

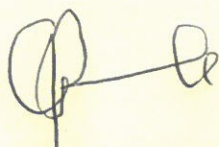




## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 2019

- 
- 1.2 Fairyland Sport Field;
  - 1.3 Parys Sports Field;
  - 1.4 Bowling Club;
  - 1.5 Faure Street Stadium;
  - 1.6 Boy Louw Sport Fields;
  - 1.7 New Orleans Sport Field;
  - 1.8 New Orleans Soccer Field;
  - 1.9 Mbekweni Sport Stadium;
  - 1.10 Mbekweni Soccer Stadium;
  - 1.11 Mbekweni B & C Soccer Fields;
  - 1.12 Newton Sport Field;
  - 1.13 Weltevrede Sport Complex;
  - 1.14 Pelican Park Rugby Stadium;
  - 1.15 Penn Basson Sport Field;
  - 1.16 Gouda Sport Field;
  - 1.17 Hermon Sport Field;
  - 1.18 Wellington Golf Club; and
  - 1.19 Arboretum.
2. The Engineering Department tasked (and authorized) to determine quotas to all Municipal facilities;
  3. Cognizance must be taken that there will be instances that a dedicated second grade water reticulation network is not available, but the mentioned facilities can obtain the second grade water from the Paarl Wastewater Treatment Works (WWTW), Wellington WWTW, Pearl Valley (Kliprug) WWTW and the Saron WWTW;
  4. In all instances where contact sports are practiced on the irrigated surface, confirmation must be obtained from the relevant authority that second grade water may be utilized; and



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
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5. Where lease agreements exist or are entered into, such agreements must make provision for the Drakenstein Drought Response Action Plan.

Meeting: Mayco 20/09/2019		Submitted by Department: Engineering Services	
Ref No: 17/14/2		Author/s: R Brown	
Coll No: 1456791		Referred from: Engineering Serv Port -04/09/2019	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>9.2 REPORT ON THE AVAILABLE AIRSPACE AT WELLINGTON LANDFILL SITE</b>
<b>VERSLAG TEN OPSIGTE VAN BESKIKBARE LUGSPASIE OP WELLINGTON STORTINGSTERREIN</b>
<b>INGXELO NGOKUFUMANEKA KWENDAWO WOKULAHLA INKUNKUMA E WELLINGTON</b>

## RECOMMENDED that

1. The limited available airspace at the Wellington landfill site, **be noted**; and
2. The current studies and action plans implemented to create additional airspace for the Wellington landfill site, **be noted**.

Meeting: Mayco 20/09/2019		Submitted by Department: Engineering Services	
Ref No: 16/6/3/1		Author/s: T Serfontein	
Coll No: 1497280		Referred from: Engineering Serv Port -04/09/2019	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 2019

<b>9.3 STATUS QUO REPORT ON THE PAARL BIRD SANCTUARY</b>
<b>STATUS QUO VERSLAG OOR DIE PAARL VOËL RESERVAAT</b>
<b>IMEKO YENGXELO YE PAARL BIRD SANCTUARY</b>

RESOLVED that

The report be noted.

Meeting: Mayco 20/09/2019	Submitted by Department: Engineering Services
Ref No: 16/6/4	Author/s: G Bredenkamp
Coll No: 1417751	Referred from: Eng Serv Portf – 16/07/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

ADDITIONAL ITEM

<b>9.4 REQUEST FOR PAYMENT OF ELECTRICAL RECOVERY COST OVER AN EXTENDED PERIOD: ERF 31319 PAARL: MR. R. GAFFOOR</b>
<b>VERSOEK VIR DIE BETALING VAN DIE ELEKTRIESE HERWINNINGSKOSTE OOR 'N VERLENGDE PERIODE: ERF 31319 PAARL: MNR. R. GAFFOOR</b>
<b>ISICELO SOKUFUMANA INTLAWULO YOMBANE EYEXESHA ELONGEZIWEYO: ISIZA 31319 E PAARL : MNU R GAFFOOR</b>

RESOLVED that

The matter be referred back to the department for further investigation.

Meeting: Mayco 20/09/2019	Submitted by Department: Engineering Services
Ref No: 15/4/1 (31319) P	Author/s: C Lotz
Coll No: 1570216	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 201910. SOCIAL SERVICES

<b>10.1 EARLY CHILDHOOD DEVELOPMENT POLICY</b>
<b>VROEË KINDERONTWIKKELINGSBELEID</b>
<b>UMGAQO NKQUBO YOKUHLHLISA ABANTWANA BASEBANCINCI</b>

RECOMMENDED that

The Early Childhood Development Policy be approved.

Meeting: Mayco 20/09/2019	Submitted by Department: Community Services
Ref No: 17/23/P	Author/s: J Rhoda
Coll No: 1459099	Referred from: Comm Serv Port - 03/09/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

11. CORPORATE SERVICES

<b>11.1 RENEWAL OF LEASE AGREEMENT: ERVEN 1547, 8574 - 8576, 10841 AND A PORTION OF UNREGISTERED ERF 10843 PAARL ALSO KNOWN AS "VAN DER LINGEN SQUARE" TO PAARL PROPERTY PARTNERSHIP (PTY) LTD (WARD 4)</b>
<b>HERNUWING VAN HUUROOREENKOMS: ERWE 1547, 8574 - 8576, 10841 EN 'N GEDEELTE VAN ONGEREGISTREERDE ERF 10843 PAARL OOK BEKEND AS "VAN DER LINGENPLEIN" AAN PAARL PROPERTY PARTNERSHIP (EDMS) BPK (WYK 4)</b>
<b>UKUHLAZIWA KWESIVUMELWANO SOKUQHESHA: IIZIZA 1547, 8574 - 8576, 10841 KUNYE NECEBA ELINGABHALISWANGA LEZIZA 10843 E PAARL EKWAZIWA NJENGE "VAN DER LINGEN SQUARE" KWI PAARL PROPERTY PARTNERSHIP (PTY)LTD (WADI 4)</b>

RESOLVED that

The matter be referred back to the department for further refinement.

Meeting: Mayco 20/09/2019	Submitted by Department: Corporate Services
Ref No: 7/1	Author/s: M Müller
Coll No: 1565694	Referred from: Corp Serv Port - 03/09/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>
Re-submit item	ED: Corporate Services





## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE

20 SEPTEMBER 2019

<b>11.2 PROPOSED ALIENATION OF ERVEN 21774 AND 21775 PAARL</b>
<b>VOORGESTELDE VERVREEMDING VAN ERWE 21774 EN 21775 PAARL</b>
<b>ISINDULULO SOKUPHEPHELA KWEZIZA 21774 KUNYE 21775 E PAARL</b>

## RECOMMENDED that

1. In terms of Section 14 of the Municipal Finance Management Act (Act No. 56 of 2003) Council resolves that:
  - 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
  - 1.2 The fair market value of the asset and the economic and community value to be received for the asset has been considered.
2. In terms of Section 14 of the Municipal Finance Management Act No 56 of 2003, ***final approval*** be granted for the alienation of Erven 21774 and 21775 Paarl, measuring approximately 22m<sup>2</sup> and 15m<sup>2</sup> in extent respectively, to the owner of Erf 21068 Paarl, at a market related selling price of R8,500.00 (VAT excluded) subject to the normal conditions of sale as well as the following conditions:
  - 2.1 The subject properties be consolidated with Erf 21068 Paarl and that the consolidation be registered simultaneously with the registration of transfer of the subject properties in terms of consolidation diagram no 5650/1998; and
  - 2.2 All costs related to the proposed transaction will be for the purchaser's account.
3. The subject properties be alienated to the adjacent landowner as the subject properties already form part of the Erf 21068 Paarl on which a building is situated and due to the fact that the subject properties can only be used by the owner of Erf 21068 Paarl.

Meeting: Mayco 20/09/2019	Submitted by Department: Corporate Services
Ref No: 15/4/1 (21774) P	Author/s: W Rabie
Coll No: 1561893	Referred from: Corp Serv Port - 03/09/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 2019

<b>11.3 LLF MINUTES: JUNE 2019 - AUGUST 2019</b>
<b>LLF NOTULES: JUNIE 2019 - AUGUSTUS 2019</b>
<b>LLF IMIZUZU: JUNI 2019 - AGASTI 2019</b>

**RESOLVED that**

The LLF minutes for June 2019 till August 2019 **be noted.**

Meeting: Mayco 20/09/2019	Submitted by Department: Corporate Services		
Ref No:	Author/s:		
Coll No:	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>11.4 WARD-BASED OPERATIONAL PROJECTS 2019/2020</b>
<b>WYKSGEBASEERDE OPERASIONELE PROJEKTE 2019/2020</b>
<b>IIPROJEKTI ZOMSEBENZI EZISEKWE KWIWODI 2019/2020</b>

**RECOMMENDED that**

The ward-based operational projects for the 2019/2020 financial year, be approved.

Meeting: Mayco 20/09/2019	Submitted by Department: IDP and Performance Management		
Ref No: 3/3/1/3/10/1	Author/s: C September		
Coll No: 1568433	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 2019

11.5 ACQUISITION OF A PORTION OF ERF 530 AND A PORTION OF ERF 531 GOUDA FROM MR JJ RUITERS AND DEVIATION FROM THE DEVELOPMENTAL CHARGES POLICY OF 2019, ALLOWING THE MUNICIPALITY TO RELINQUISH THE CONTRIBUTION CHARGES IN RESPECT OF THE DEVELOPMENT OF ERVEN 530 AND 531 GOUDA (WARD 31)

VERKRYGING VAN 'N GEDEELTE VAN ERF 530 EN 'N GEDEELTE VAN ERF 531 GOUDA VANAF MNR JJ RUITERS EN AFWYKING VAN DIE ONTWIKKELINGSBYDRAE BELEID VAN 2019 TEN EINDE DIE MUNISIPALITEIT IN STAAT TE STEL OM DIE ONTWIKKELINGSBYDRAE TEN OP SIGTE VAN ERWE 530 EN 531 GOUDA KWYT TE STEL (WYK 31)

UKUFUMANA KWECEBA LESIZA 530 KUNYE NECEBA LESIZA 531 E GOUDA KU MNU JJ RUITERS KUNYE NOKUPHEPHELA KUMGAQO NKQUBO WE DEVELOPMENT CHARGES KA 2019, IVUMELA UMASIPALA EKUNCAMENI INDLEKO EZIFUNWAYO KUSENZIWA KWIZIZA 530 KUNYE 531 E GOUDA (WADI 31)

RESOLVED that

The item be referred to the next Corporate Services Portfolio Committee meeting.

Meeting: Mayco 20/09/2019 Ref No: 16/3/1/3 & 7/3/3 Coll No: 1567886		Submitted by Department: Corporate Services Author/s: M Müller Referred from:	
PAR:	ACTION: Refer to Corporate Services Portfolio Committee	RESPONSIBLE DEPARTMENT: Corporate Services	DUE DATE:



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 201912. FINANCIAL SERVICES

12.1 INDIGENT HOUSEHOLDS' STATISTICS REPORT AS AT 31 AUGUST 2019
DEERNIS HUISHOUDINGS STATISTIEKE VERSLAG SOOS OP 31 AUGUSTUS 2019
INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 31 EYEKHUPA 2019

RESOLVED that

The report be noted.

Meeting: Mayco-20/09/2019	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1568612	Referred from: Fin Serv Portf 19/09/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

12.2 REPORT ON TENDER AWARDS: AUGUST 2019
VERSLAG OOR TENDERTOEKENNINGS: AUGUSTUS 2019
INGXELO NGONIKEZELO LWETHENDA: AGAST 2019

RECOMMENDED that

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of August 2019, **be noted**; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, **be noted**.

Meeting: Mayco-20/09/2019	Submitted by Department: Financial Services
Ref No: 8/1/2/1 x 9/1/1/5	Author/s: C Hess
Coll No: 1569454	Referred from: Fin Serv Portf - 19/09/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 2019

<b>12.3 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: AUGUST 2019</b>
<b>VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: AUGUSTUS 2019</b>
<b>INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: AGASTI 2019</b>

**RECOMMENDED that**

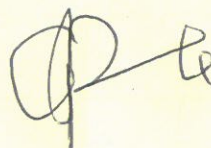
1. In terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R2,114,368 for August 2019 as recorded by the Accounting Officer under the annexures attached to the departmental report, **be noted**; and
2. The Chief Financial Officer record the accumulated deviation amount of R3,547,287 for the financial year in the notes to the 2019/2020 annual financial statements as required by legislation.

Meeting: Mayco-20/09/2019	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 1569490	Referred from: Fin Serv Portf - 19/09/2019
<b>PAR:</b>	<b>ACTION:</b>
	<b>RESPONSIBLE DEPT:</b>
	<b>DUE DATE:</b>

<b>12.4 DRAKENSTEIN'S OUTSTANDING DEBTORS REPORT AS AT 31 AUGUST 2019</b>
<b>DRAKENSTEIN SE UITSTAANDE DEBITEURE VERSLAG SOOS OP 31 AUGUSTUS 2019</b>
<b>INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA 31 EYEKHUPA 2019</b>

**RESOLVED that**The report **be noted**.

Meeting: Mayco-20/09/2019	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1569717	Referred from: Fin Serv Portf - 19/09/2019
<b>PAR:</b>	<b>ACTION:</b>
	<b>RESPONSIBLE DEPT:</b>
	<b>DUE DATE:</b>





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 2019

12.5	DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 31 AUGUST 2019
	DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 31 AUGUSTUS 2019
	INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 EYEKHUPA 2019

RESOLVED that

The report be noted.

Meeting: Mayco-20/09/2019	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1571197	Referred from: Fin Serv Portf - 19/09/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

12.6	COUNCILLORS OUTSTANDING DEBT REPORT AS AT 31 AUGUST 2019
	RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 31 AUGUSTUS 2019
	INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 EYEKHUPA 2019

The Deputy Executive Mayor reported that the councillor who is in arrears was brought to the attention of the Speaker and the Executive Mayor requested speedy progress on the matter.

RECOMMENDED that

The report be noted.

Meeting: Mayco-20/09/2019	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1568095	Referred from: Fin Serv Portf - 19/09/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 2019

<b>12.7 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 AUGUST 2019</b>
<b>MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 31 AUGUSTUS 2019</b>
<b>ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 31 EYEKHUPA 2019</b>

RESOLVED that

The contents of the report and actions implemented by the City Manager be noted.

Meeting: Mayco-20/09/2019	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1569802	Referred from: Fin Serv Portf - 19/09/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

<b>12.8 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR AUGUST 2019</b>
<b>MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 MAANDELIKSE BEGROTING VERSLAGDOENING VIR AUGUSTUS 2019</b>
<b>UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGOKWENYANGA NGENYANGA INGXELO YOKONGAMELA KOHLAHLLO LWABIWO MALI YENYANGA KA EYETHUPHA 2019</b>

RECOMMENDED that

1. The variance between the actual operating revenue (R426,612,499) and the pro rata budgeted operating revenue (R423,648,668) has a positive variance of R2,963,831 or 0.70%;
2. The variance between the actual operating expenditure (R270,587,758) and the pro rata budgeted operating expenditure (R278,487,100) has a positive variance of R7,899,341 or 2.84%;
3. Actual capital expenditure of R4,864,651 represents 1.13% of the total capital budget of R429,567,339 after two months of the financial year;
4. The actual and committed capital expenditure of R56,120,035 compared with the capital expenditure budget of R429,567,339 represent a spending percentage of 13.06% after two months of the financial year;
5. External borrowings amounted to R1,630,811,503 as at 31 August 2019 and that it represents 73.08% of Drakenstein's total budgeted operating revenue of





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 2019

- R2,231,650,196 (conditional capital and operational grants excluded) for the 2019/2020 financial year;
6. Unspent conditional grants amounted to R58,977,673 at the end of August 2019;
  7. The actual employee related cost expenditure of R99,740,680 compared with the pro rata budgeted expenditure of R104,430,758 relates to a positive variance of R4,690,078 or 4.49%;
  8. Total outstanding debtors as at 31 August 2019 amounted to R377,694,076 and that 30 days and older debt constitutes 47.8% of total outstanding debtors;
  9. Domestic consumers owe the municipality R210,344,113 or 55.7% of the municipality's total debtor's book;
  10. Outstanding creditors amounted to R3,911,139 as at 31 August 2019;
  11. The primary bank account had a positive bank balance at 31 August 2019 which amounted to R151,778,385; and
  12. Total investments in cash and shares amounted to R3,306,728 as at 31 August 2019 at the six local banks and Eskom.

Meeting: Mayco-20/09/2019	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Viola		
Coll No: 1571390	Referred from: Fin Serv Portfolio - 19/09/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>



**DRAKENSTEIN MUNICIPALITY**

**MINUTES: MAYORAL COMMITTEE**

**20 SEPTEMBER 2019**

**CONFIDENTIAL**

<b>12.9 WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF WRITING-OFF POLICY) HANDOVER ACCOUNTS</b>
<b>AFSKRYF VAN ONVERHAALBARE SKULD (5.10 VAN AFSKRYWINGBELEID) OORHANDIGDE REKENINGE</b>
<b>UKUCINWA KWAMATYALA ANGAHLAWULWAYO(5.10 UMGANQO NKQUBO WOKUCINWA KWAMATYALA) IAKHAWUNTI EZIGQITHISIWEYO</b>

See Confidential minutes.

Meeting: Mayco-20/09/2019	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1570929	Referred from: Fin Serv Portfolio 19/09/2019
<b>PAR:</b>	<b>ACTION:</b>
	Implement decision
	<b>RESPONSIBLE DEPT:</b>
	Chief Financial Officer
	<b>DUE DATE:</b>

<b>12.10 WRITING-OFF OF IRRECOVERABLE DEBT REPORT - AUGUST 2019</b>
<b>AFSKRYWING VAN ONINVORDERBARE SKULDVERSLAG - AUGUSTUS 2019</b>
<b>INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – EYEKHUPA 2019</b>

See Confidential minutes.

Meeting: Mayco-20/09/2019	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: A Abrahams
Coll No: 1569156	Referred from: Fin Serv Portfolio 19/09/2019
<b>PAR:</b>	<b>ACTION:</b>
	Implement decision
	<b>RESPONSIBLE DEPT:</b>
	Chief Financial Officer
	<b>DUE DATE:</b>



## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
20 SEPTEMBER 2019ADDITIONAL ITEM

12.11 LOCAL GOVERNMENT MUNICIPAL PROPERTY RATES ACT: SECTION 15(3)(A) AND 15(3)(B) REPORT ON REBATES, REDUCTIONS, EXEMPTIONS AND INCOME FOREGONE GRANTED DURING THE 2018/2019 FINANCIAL YEAR
PLAASLIKE REGERING MUNISIPALE EIENDOMSBELASTINGSWET: ARTIKEL 15(3)(A) EN 15(3)(B) VERSLAG RAKENDE KORTINGS, VERLAGINGS, VRYSTELLINGS EN INKOMSTE VERBEUR VIR DIE 2018/2019 FINANSIËLE BOEKJAAR
UMTHETHO WORHULUMENTE WASEKHAYA KWIPROPATI ZIKAMASIPALA: ICANDELO 15(3)(A) KUNYE 15(3)(8) INGXELO YEZAPHULELO ZEMALI, UKUTSALWA, NOKWAPHULELWA KUNYE NEXASO YENGENISO ELITYELWEYO PHAKATHI KUNYEKA MALI KA 2018/2019

## RECOMMENDED that

Council take note of the rebates, reductions, exemptions and income foregone amounting to R119,925,314.67 granted to consumers in terms of Section 15(1)(a) and 15(1)(b) of the Local Government Property Rates Act for the 2018/2019 financial year.

Meeting: Mayco-20/09/2019	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1571102	Referred from: Fin Serv Portfolio 19/09/2019
PAR:	ACTION:
	RESPONSIBLE DEPT:
	DUE DATE:

13. URGENT MATTERS

None.

The meeting ended at 10:52.

CHAIRPERSON: .....

DATE: .....

Confirmed with/without amendments.

FG/rs





# DRAKENSTEIN

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records@drakenstein.gov.za  
Civic Centre, Berg River Boulevard, Paarl 7646

## Mayoral Committee Attendance Register

Date: 20 September 2019

Time: 10:00

Venue: Council Chambers

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE Executive Mayor	C J	MR	0785304285 0824979046	*
COMBRINK Deputy Executive Mayor (Financial Services)	G C	MR	0824553445	*
ROUX (Engineering Services)	J F	MR	0834595965	*
ANDREAS (Rural Management)	M A	MS	0767901066 0765018441 0769406614	*
KEARNS (Environment, Parks and Open Spaces)	C	MS	0824479711	*
GOUWS (Social Services)	E	MS	0834400507	*
MILLER (Planning and Development)	J	MR	0734198671	*
MOKOENA (Corporate Services)	L P	MS	0824948467	*
SMUTS (Public Safety)	R	MR	0818858365 0826296239	<i>Apd 09/19</i> *
VAN NIEKERK (Sport, Recreation, Arts and Culture)	L T	MS	0820799421	*
VAN NIEUWENHUYZEN (Communication and Inter-Governmental Relations (IGR))	R H	MR	0824486180	<i>[Signature]</i>
WILLEMSE (Human Settlements and Property Management)	L	MS	0827860053	—
STOWMAN SPEAKER	AC	MR	0791895359	*
KOEGELENBERG CHIEF WHIP	RA	MR	0832693138	*
MATTHEE CHAIRMAN: MPAC	J	MR	0824486180	—
RICHARDS LEADER OF OPPOSITION	AM	MR	0827860053	—

Office of the / Kantoor van die  
CHIEFWHIP / HOOF SWEEP  
Cllr / Rdl R.A. KOEGELENBERG  
Drakenstein

*\* All MNC's present Register does not circulate*

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