

DRAKENSTEIN MUNICIPALITY

MINUTES OF AN ORDINARY MEETING OF THE MUNICIPAL COUNCIL HELD IN THE COUNCIL CHAMBERS, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON THURSDAY, 27 JULY 2017 AT 14:00.

PRESENT: Councillors (see attendance register)

- Senior Officials:**
- Dr J H Leibbrandt** (Municipal Manager)
 - Mr S Johaar** (Executive Manager: Corporate Services)
 - Mr G Boshoff** (Executive Manager: Community Services)
 - Mr D Hattingh** (Executive Manager: Infrastructure Services)
 - Mr J Carstens** (Chief Financial Officer)
 - Ms L Waring** (Executive Manager: Planning and Economic Development)
 - Mr A V Marais** (Senior Manager: Legal and Administration)
 - Mr F P Goosen** (Manager: Administrative Support Services)

ABSENT: Councillors (see attendance register)



231

3

MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017

1. CONSIDERATION OF APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE FROM COUNCIL/COMMITTEE MEETINGS
OORWEGING VAN AANSOEKE DEUR RAADSLEDE VIR VERLOF VAN AFWESIGHEID VAN RAAD/KOMITTEEVERGADERINGS
UKUQWALASELWA KWEZICELO ZOCEBA ZOKUNGABIKO KWIBHUNGA/ KWINTLANGANISO ZEBHUNGA

The following applications for leave were approved in terms of the Rules of Order of Council:

- | | | |
|-----|-------------------|-------------------|
| 1. | Cllr MM Adriaanse | 27 July 2017; |
| 2. | Cllr MA Andreas | 27 July 2017; |
| 3. | Cllr RB Arnolds | 27 July 2017; |
| 4. | Cllr E Gouws | 27 July 2017; |
| 5. | Cllr SX Jonas | 27 July 2017; |
| 6. | Cllr MT Klaas | 27 July 2017; |
| 7. | Cllr L Landu | 27 July 2017; |
| 8. | Cllr J Matthee | 27 July 2017; |
| 9. | Cllr LW Niehaus | 27 July 2017; |
| 10. | Cllr SC Rens | 27 July 2017; and |
| 11. | Cllr LS Sambokwe | 27 July 2017. |

2. CONFIRMATION OF MINUTES
BEKRAGTIGING VAN NOTULE
UKUQINISEKISWA KWEMIZUZU

The minutes of the Ordinary meeting of the Municipal Council held on 28 June 2017 was **confirmed as correct**.

The minutes of the Special meeting of the Municipal Council held on 3 July 2017 was **confirmed as correct**, with the correction that the Chief Whip accepted the apology of Cllr HJN Matthee.

2.1 IMPLEMENTATION OF COUNCIL DECISIONS
IMPLEMENTERING VAN RAADSBSLUIE
UKUMISELWA KWEZIGQIBO ZEBHUNGA

Noted.

3. MINUTES: MAYORAL COMMITTEE
NOTULE: BURGEMEESTERSKOMITEE
IMIZUZU: NEKOMITI KASODOLOPHU WESIGQEBA

Noted.



**MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017**

4. STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR / DEPUTY EXECUTIVE MAYOR
VERKLARINGS EN MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER/UITVOERENDE ONDERBURGEMEESTER
INGXELO KUNYE NOQHAKAMSHELWANO NGU SODOLOPHU WESIGQEBA / ISEKELA LIKASODOLOPHU WESIGQEBA

The Executive Mayor expressed his condolences with the families of the three people who lost their lives in an accident involving a fire truck.

5. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER
VERKLARINGS EN MEDEDELINGS DEUR DIE SPEAKER
INGXELO KUNYE NOQHAKAMSHELWANO NGU SOMLOMO

The Speaker made the following announcements:

1. A word of welcome was extended to Mr B Sewell of the Audit Committee and the First Lady, Ms Poole;
2. Councillors were once again reminded that outstanding ward projects 2017/2018 must be submitted to the Office of the Speaker urgently;
3. Outstanding proposed ward committee meeting dates for 2017/2018 financial year must be submitted to the Office of the Speaker as soon as possible;
4. Reminded councillors of the councillor training dates between July and September;
5. The Infrastructure Directorate reported that stones in public drains cause blockages. Councillors were requested to inform residents in their ward to refrain from this;
6. Councillors were reminded to return memory sticks to Administration; and
7. Congratulated councillors who celebrated their birthdays during July.

5.1 DECLARATION OF INTERESTS BY COUNCILLORS / OFFICIALS
VERKLARING VAN BELANGE DEUR RAADSLEDE / AMPTENARE
UKUBHENGEZA KOMDLA NGOCEBA/ AMAGOSA

The Executive Mayor declared his interest in respect of item 7.13.

6. STATUTORY MATTERS
STATUTÈRE SAKE
IMIBA YOMTHETO

None.

**MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017**

7.	CONSIDERATION OF REPORTS BY THE MAYORAL COMMITTEE OORWEGING VAN VERSLAE DEUR DIE BURGEMEESTERSKOMITEE UKUQWALASELWA KWEENGXELO YIKOMITI KASODOLOPHU WESIGQEBA
7.1	SUBMISSION OF THE 2017/2018 TL SDBIP AND PERFORMANCE AGREEMENTS OF THE MUNICIPAL MANAGER AND MANAGERS DIRECTLY ACCOUNTABLE TO THE MUNICIPAL MANAGER VOORLEGGING VAN DIE 2017/2018 TV DBIP EN PRESTASIE OOREENKOMSTE VAN DIE MUNISIPALE BESTUURDER EN BESTUURDERS DIREK VERANTWOORDBAAR AAN DIE MUNISIPALE BESTUURDER UKUNGENISWA KWE TL SDBIP KA 2017/2018 KUNYE NEZIVUMELWANO ZOKUSEBENZA KOMANEJALA KAMSIPALA KUNYE NOOMANEJALA ABANIKA INGXELO NQO KUMANEJALA KAMASIPALA

The ANC raised questions regarding the employment equity report as referred to in the Top Layer SDBIP 2017/2018, and requested that a copy of such report be submitted.

The ANC also raised questions regarding the number of houses built as well as the method of calculation of targets. After further discussion it was

UNANIMOUSLY RESOLVED

1. that Council **TAKE NOTE** of the approved Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) 2017/2018 (**Annexure A of the departmental report**);
2. that Council **TAKE NOTE** of the signed performance agreements of the Municipal Manager and Managers directly accountable to the municipal manager (**Annexure B to G of the departmental report**);
3. that Council **TAKE NOTE** that the approved TL SDBIP and signed performance agreements for 2017/2018 have been made public within 14 days after the approval of the TL SDBIP and submitted to the MEC for Local Government in the Province; and
4. that Council **APPROVE** that the performance indicators and targets as contained in the approved Integrated Development Plan (2017/2022) be adjusted in accordance with the performance indicators and targets contained in the approved TL SDBIP to ensure accurate technical alignment between the IDP 2017/2022 and TL SDBIP 2017/2018.

Meeting: Council – 27/07/2017 Ref No: 2/2/8 Coll Nr: 1233445	Submitted by Directorate: Office of the Municipal Manager Author/s: Faith Qebenya Referred from: MC - 19/07/2017		
<u>PAR:</u> 1-4	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Office of the City Manager (IDP/PMS)	<u>DUE DATE:</u>

**MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017**

7.2	REPORT AND RECOMMENDATIONS TO COUNCIL FROM THE AUDIT COMMITTEE QUARTERLY MEETING HELD ON 25 MAY 2017
	VERSLAG EN AANBEVELINGS AAN DIE RAAD VAN DIE OUDITKOMITEE KWARTAALLIKSE VERGADERING VAN 25 MEI 2017
	INGXELO KUNYE NESINDULULO KWIBHUNGA EZIVELA KWIKOMITI YOPHICHOTO ZINCWADI YENTLANGANISO YEKOTA EYAYIBANJWE NGOMHLA WE 25 MEYI 2017

The ANC referred to the Audit Committee meeting of May where irregular, fruitless and wasteful expenditure were highlighted, and requested a copy of the register and that the register serve at Council. The ANC also requested a copy of Auditor General's management letter of last year.

The ANC repeated their request that deviation reports include a proper explanation on deviations.

After discussion it was

UNANIMOUSLY RESOLVED

that the following recommendations by the Audit Committee be noted:-

1. Internal Audit:
 - 1.1 The Audit Committee confirms that the organizational structure of Internal Audit remains adequate and independent;
 - 1.2 The Internal Audit reports submitted to the Audit Committee were noted and the Internal Audit reports for the year under review will be completed as scheduled;
 - 1.3 The quarterly assessment of performance information was carried out by Internal Audit. The completeness and accuracy of the Portfolios of Evidence requires further attention by the Strategic Management Team;
 - 1.4 that management is advised to act timeously on the recommendations made by Internal Audit in their reports.
2. Risk Management:
 - 2.1 that Council note that risk management continues to be the focus of the Strategic Management team;
 - 2.2 that progress has been made to identify and articulate the key strategic risks facing the Municipality and that the Strategic Management Team are preparing appropriate response strategies to mitigate these; and

**MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017**

2.3 that Council note the comprehensive Disaster Management Plan that was presented to the Audit Committee.

(The ANC indicated that their support is subject to the comments raised above.)

Meeting: Council – 27/07/2017 Ref No: 3/3/1/3/9/1 Coll Nr: 1230639		Submitted by Directorate: Office of the Municipal Manager Author/s: Rozan Jaftha Referred from: MC - 19/07/2017	
PAR: 1-2	ACTION: Implement decision	RESPONSIBLE DEPT: Office of the City Manager (IA)	DUE DATE:

7.3	QUARTERLY PERFORMANCE ASSESSMENT REPORT 2016/2017 (QUARTER 4: 01 APRIL- 30 JUNE 2017)
	KWARTAALLIKSE PRESTASIE ASSESSERINGSVERSLAG 2016/2017 (KWARTAAL 4: 01 APRIL TOT 30 JUNIE 2017)
	INGXELO YEKOTA YOKUHLOLA INDLELA YOKUSEBENZA 2016/2017 (IKOTA4 : 01 APRIL – 30 JUNI 2017)

The ANC raised several comments and questions relating to under performance on housing related matters. The Executive Mayor responded by explaining the challenges experienced with certain projects and stressed the importance that communities co-operate with the municipality to ensure that housing projects are not delayed.

After further questions were raised and responded to, it was

UNANIMOUSLY RESOLVED

1. that the Quarterly Performance Assessment Report 2016/2017 (Quarter 4: 01 April – 30 June 2017) be **ADOPTED**;
2. that the Quarterly Performance Assessment Report be placed on the Municipal Website after Council adoption; and
3. That the approved Quarterly Performance Assessment Report be submitted to the Auditor General of South Africa, the Provincial Treasury: Western Cape, National Treasury, and the Department of Local Government: Western Cape.

(The ANC indicated that their support is subject to the comments raised above.)

Meeting: Council – 27/07/2017 Ref No: 2/2/8 Coll Nr: 1235956		Submitted by Directorate: Office of the Municipal Manager Author/s: Faith Qebenya Referred from:	
PAR: 1-3	ACTION: Implement decision	RESPONSIBLE DEPT: Office of the City Manager (IDP/PMS)	DUE DATE:

8

MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017

7.4 RE-COMPOSITION OF MEMBERS OF THE FINANCIAL SERVICES PORTFOLIO COMMITTEE AND OTHER PORTFOLIO COMMITTEES
HERSAMESTELLING VAN LEDE VAN DIE FINANSIËLE DIENSTE PORTEFEULJEKOMITEE EN ANDER PORTEFEULJEKOMITEES
UKUMILISELWA KWAKHONA KWAMALUNGU YEKOMITI WESEBE LEMICIMBI YEZEMALI KUNYE NEZINYE IKOMITI ZEMICIMBI YAMASEBE

UNANIMOUSLY RESOLVED

1. that the re-composition of the members of the Financial Services Portfolio Committee, as follows, be approved:

COMMITTEE NAME	MEMBERS	COMPOSITION	NAMES OF NEW COUNCIL MEMBERS
FINANCIAL SERVICES	9	DA- 6; ANC - 2; Other Political Parties - 1	GC Combrink - Chairperson HJN Matthee (DA) HR de Goede (DA) WF Philander (DA) C Kearns (DA) JF le Roux (DA) AM Richards (ANC) TR Mpulanyana (ANC) MT Klaas (EFF) (Current representative of the other parties)

2. that it be noted that the Executive Mayor appoints the Chairpersons of the Section 80 Committees;
3. that the whips of the various political parties provide Administration in writing the names of their representatives on the various portfolio committees by not later than 7 August 2017,
4. that the names of the new representatives, as provided in terms of paragraph 3, are accordingly approved in terms of section 79(1)(b) of the Municipal Structures Act; and
5. that the names be tabled at the next Council meeting for notification.

Meeting: Council - 27/07/2017 Ref No: 3/3/1/3/1 Coll Nr: 1231706		Submitted by Directorate: Corporate Services Author/s: FP Goosen Referred from: MC 27/074/2017	
PAR:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
1	Implement decision	Corporate Services (Admin)	August 2017
5	Submit report	Corporate Services (Admin)	

9
MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017

7.5 TENDERS, QUOTATIONS AND CONTRACTS: SUPPLY CHAIN MANAGEMENT: NOTIFICATION OF MONTHLY TENDER AWARDS: JUNE 2017
TENDERS, KWOTASIES EN KONTRAKTE: VOORSIENINGSKANAALBESTUUR: TENDERTOEKENNINGS VIR JUNIE 2017
ITHENDA, ISINIKI MAXABISO KUNYE NEZIVUMELWANO: ULAWULO LOTHUNGELWANO LWEZIBONELELO: ISAZISO SONIKEZELO LWETHENDA: JUNI 2017

The columns on page 61 of the Mayoral Committee agenda dealing with the appointment of a service provider to render a service to Drakenstein Municipality in respect of reviewing the IDP for 2017 to 2022 and the Time and Attendance installation: Deports, were corrected, whereafter it was

UNANIMOUSLY RESOLVED

1. that the tenders and contracts that were adjudicated by the Bid Adjudication Committee for the month of June 2017, **be noted**; and
2. that the tenders and contracts and the reasons for the awards as recorded by the Accounting Officer as attached to the departmental report, **be noted**.

Meeting: Council – 27/07/2017	Submitted by Directorate: Financial Services
Ref No: 8/1/2/1	Author/s: Heinrich Vergotine
Coll Nr: 1232855	Referred from: MC- 19/07/2017
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

7.6 OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY: REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF DRAKENSTEIN MUNICIPALITY: QUARTER 4: 1 APRIL 2017 – 30 JUNE 2017
OORSIGROL VAN RAAD: VOORSIENINGSKANAALBESTUURSBELEID VAN DRAKENSTEIN MUNISIPALITEIT: 4 DE KWARTAAL: 1 APRIL 2017 – 30 JUNIE 2017
INGXELO NGOKUMILISELWA KWENKQUBO YE SUPPLY CHAIN MANAGEMENT YOMASIPALA WASE DRAKENSTEIN: KOTA 4: 1 APRIL 2017 – 30 JUNE 2017

UNANIMOUSLY RESOLVED

1. that the report **be noted**; and
2. that the report be made public in accordance with section 21A of the Municipal Systems Act.

Meeting: Council – 27/07/2017	Submitted by Directorate: Financial Services
Ref No: 8/1/B	Author/s: Heinrich Vergotine
Coll Nr: 1232887	Referred from: MC- 19/07/2017
<u>PAR:</u>	<u>ACTION:</u>
2	Implement decision
	<u>RESPONSIBLE DEPT:</u>
	Finance
	<u>DUE DATE:</u>

MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017

7.7	TENDERS, QUOTATIONS AND CONTRACTS: REPORT ON WRITTEN AND FORMAL WRITTEN QUOTATIONS WHERE THREE QUOTATIONS WERE NOT OBTAINED & DEVIATIONS AND RATIFICATION OF MINOR BREACHES FROM PROCUREMENT PROCESSES: JUNE 2017
	TENDERS, KWOTASIES EN KONTRAKTE VIR DIE MAAND JUNIE 2017: PROSESSERING VAN SKRIFTELIKE EN FORMELE SKRIFTELIKE KWOTASIES WAAR DRIE KWOTASIES NIE VERKRY WAS NIE EN AFWYKING EN RATIFIKASIE VAN GERINGE OORTREDINGE VAN VERKRYGINGSPROSESSE : KONDONERING VAN ONREGMATIGE UITGAWES DEUR DIE RAAD
	ITHENDA, IZINIKI MAXABISO KUNYE NENKONTILAKI ZENYANGA KA JUNE 2017: UKUQHUBEKEKA KOKUBHALA KUNYE NOKUBHALA OKUSEMTHETHWENI KWEZINIKI MAXABISO EZINTATHU KUNYE NOKUNGALANDELI INKQUBO KUNYE NOKULUNGISWA KOKWAPHULWA KWEMITHETHO UNCINCI KWINKQUBO YOKUFUMANA

The ANC reiterated their concern on the high total deviation amount and the lack of detail in the report. Cllr Combrink mentioned that a workshop on supply chain matters will be held in due course where these aspects will be discussed in detail.

UNANIMOUSLY RESOLVED

1. that the deviations and minor breaches from Council's SCM Policy and procurement processes for the month of June 2017 for the amount of R 13,768,612 **be condoned**;
2. that, in terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations as recorded by the Accounting Officer under the annexures attached to the departmental report, **be noted**; and
3. that the Chief Financial Officer records the deviation amount of R 100,382,533 for the financial year in the notes to the annual financial statements for the 2016/2017 financial year as required by legislation.

Meeting: Council – 27/07/2017 Ref No: 8/1/2/1 Coll Nr: 1232889		Submitted by Directorate: Finacial Services Author/s: Heinrich Vergotine Referred from: MC - 19/07/2017	
<u>PAR:</u> 1-3	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Finance	<u>DUE DATE:</u>

11
MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017

7.8	OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY: ANNUAL REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF DRAKENSTEIN MUNICIPALITY FOR THE FINANCIAL PERIOD: 1 JULY 2016 – 30 JUNE 2017
	JAARLIKSE VERSLAG VAN DIE IMPLEMENTERING VAN VOORSIENINGSKANAALBELEID VIR DIE FINANSIËLE PERIODE: 1 JULIE 2016 - 30 JUNIE 2017
	INDIMA YOKONGAMELA YEBHUNGA: UMGAQO NKQUBO WE SUPPLY CHAIN : INGXELO YONYAKA EKUMISELWENI KOMGAQO NKQUBO WE SUPPLY CHAIN YOMASIPALA WASE DRAKENSTEIN YEXESHA LONYAKA MALI : 1 JULAYI 2016 - 30 JUNE 2017

UNANIMOUSLY RESOLVED

1. that the report be noted; and
2. that the report be made public in accordance with section 21A of the Municipal Systems Act.

Meeting: Council – 27/07/2017 Ref No: 8/1/B Coll Nr: 1234711		Submitted by Directorate: Financial Services Author/s: Heinrich Vergotine Referred from: MC- 19/07/2017	
<u>PAR:</u> 2	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Finance	<u>DUE DATE:</u>

7.9	2017/2018 FINANCIAL YEAR: APPROVAL OF ELECTRICITY TARIFFS BY THE NATIONAL ENERGY REGULATOR OF SOUTH AFRICA (NERSA)
	2017/2018 FINANSIËLE JAAR: GOEDKEURING VAN ELEKTRISITEIT TARIWE DEUR DIE NASIONALE ENERGIE REGULEERDER VAN SUID- AFRIKA (NERSA)
	UNYAKA MALI KA 2017/2018: UKUVUNYWA KOKUNYUSWA KWAMAXABISO WOMBANE NGU NATIONAL ENERGY REGULATOR OF SOUTH AFRICA (NERSA)

UNANIMOUSLY RESOLVED

1. that Council accepts NERSA's amendments to the electricity tariffs with effect from 1 July 2017 as set out in the departmental report; and
2. that the amended and approved tariffs be advertised as required by legislation as set out in the departmental report.

Meeting: Council – 27/07/2017 Ref No: 5/6/3 Coll Nr: 1234287		Submitted by Directorate: Financial Services Author/s: Cindy Lategan Referred from: MC- 27/07/2017	
<u>PAR:</u> 1-2	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Finance	<u>DUE DATE:</u>

MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017

7.10	FINANCE: LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 52 QUARTERLY AND SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR JUNE 2017
	FINANSIES: WET OP PLAASLIKE REGERING: MUNISIPALE FINANSIËLE BESTUUR: SEKSIE 52 KWARTAALLIKSE EN SEKSIE 71 MAANDELIKSE BEGROTING VERSLAGDOENING VIR JUNIE 2017
	EZEZIMALI: UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 52 NGOKWEKOTA KUNYE NECANDELO 71 NGENYANGA INGXELO YOKONGAMELA KOHLAHLLO LWABIWO MALI YENYANGA KA JUNE 2017

UNANIMOUSLY RESOLVED

1. that it be noted that the variance between the actual operating revenue (R 1,970,283,556) and the budgeted operating revenue (R 2,043,536,666) has a negative variance of R 73,253,110 or 3.58%;
2. that it be noted that after year-end journals with regard to fines and grants revenue are processed the estimated operating revenue of R 2,037,427,836 will amount to an estimated 99.7% of budgeted revenue;
3. that it be noted that the variance between the actual operating expenditure (R 1,861,700,370) and the budgeted operating expenditure (R 2,062,841,032) has a positive variance of R 201,140,661 or 9.75%;
4. that it be noted that after year-end journals with regard to fines impairment and depreciation expenditure are processed the estimated operating expenditure of R 1,989,546,330 will amount to an estimated 96.4% of budgeted expenditure;
5. that it be noted that the actual and committed capital expenditure of R 704,950,538 and the budgeted capital expenditure of R 728,065,952 realised under spending of R 23,115,414 or 3.17%;
6. that it be noted that the actual and committed capital expenditure of R 704,950,538 compared with the capital expenditure budget represent a spending percentage of 96.8% after twelve months of the financial year;
7. that it be noted that capital expenditure payments made as from 1 July 2017 and the final roll-over capital budget will still influence the final capital expenditure percentage;
8. that it be noted that external borrowings amounted to R 1,190,488,686 as at 30 June 2017 and that it represents 58.26% of Drakenstein's total budgeted operating revenue of R 2,053,136,666 for the 2016/2017 financial year;
9. that it be noted that of the R 229,981,680 grants received during the current financial year an amount of R 228,092,240 or 99.18% have been utilised as at 30 June 2017. The amount of R 228,092,240 is made up of operating expenditure of R 165,267,184 and capital expenditure of R 62,825,056 utilised on operating and capital projects / programmes;

**MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017**

- 10. that it be noted that the actual employee related cost expenditure of R 447,568,187 compared with the budgeted expenditure of R 462,972,309 relates to a positive variance of R 15,404,122 or 3.33%;
- 11. that it be noted that total outstanding debtors as at 30 June 2017 amounted to R 269,727,118 and that 30 days and older debt constitutes 61.95% of total outstanding debtors;
- 12. that it be noted that domestic consumers owe the municipality R 180,540,642 or 66.9% of the municipality's total debtor's book;
- 13. that it be noted that outstanding creditors are still being finalised and will be disclosed in the annual financial statements;
- 14. that it be noted that the primary bank account had a positive bank balance at 30 June 2017 which amounted to R 59,370,640; and
- 15. that it be noted that total investments in cash and shares amounted to R 276,910,458 as at 30 June 2017 at the five local banks and Eskom.

Meeting: Council – 27/07/2017 Ref No: 9/1/1/4 Coll Nr: 1235083		Submitted by Directorate: Financial Services Author/s: Alrico Viola Referred from: MC- 27/07/2017	
PAR: 1-15	ACTION: Implement decision	RESPONSIBLE DEPT: Finance	DUE DATE:

7.11 PROPOSED APPOINTMENT OF ASLA (PTY) LTD AS TURNKEY IMPLEMENTING AGENT FOR HOUSING PROJECT IN THE SOUTHERN PAARL AREA OF DRAKENSTEIN MUNICIPALITY
VOORGESTELDE AANSTELLING VAN ASLA (EDMS) BPK AS "TURNKEY" IMPLEMENTERINGSAGENT VIR BEHUISINGS-PROJEKTE IN DIE SUIDELIKE PAARL AREA VAN DRAKENSTEIN MUNISIPALITEIT
ISINDULULO SOKUQESHA U ASLA (PTY) LTD NJENGE AGENTE YOMILISELWA KWE "TURNKEY" KWI PROJEKTI YEZINDLU KUMMANDLA WEMPUMA YASE PAARL YOMASIPALA WASE DRAKENSTEIN

The ANC raised questions on the appointment of ASLA, and on the withdrawal of Power Development's objection, which questions were responded to by the CFO. The ANC stressed their concern that the usual supply chain process was not followed.

The ANC requested a caucus, which was granted. Council resumed at 15:20. Further questions were posed by the ANC dealing with the appointment of ASLA and whether it was in line with the MFMA, which was responded to by the Executive Mayor and Deputy Executive Mayor. The Executive Mayor confirmed that the appointment does not have any implication for the appointment of a consultant for the Vlakkeland project. Detail of specifications and plans were requested.

After further discussion it was

**MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017**

UNANIMOUSLY RESOLVED

1. that since Power Developments withdrew their letter of objection and since there were no other letters of objection, that the appointment of ASLA (Pty) Ltd as turnkey implementing agent for housing projects in the Southern Paarl Area of the Drakenstein Municipality, **be approved**; and
2. that the Municipal Manager be authorized to finalize the service level agreement between the municipality and ASLA.

(The ANC indicated that their support is subject to the comments raised above.)

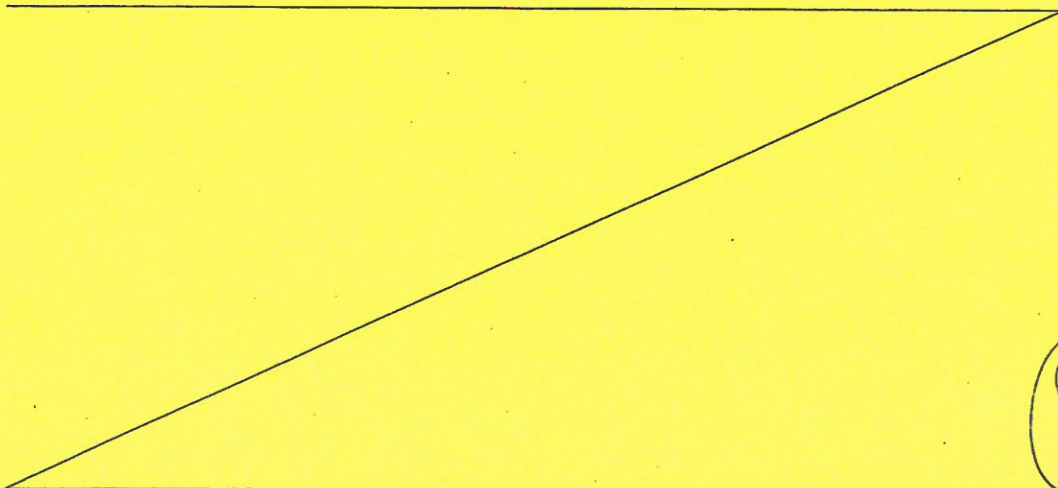
Meeting: Council – 27/07/2017 Ref No: 17/5/1/1 Coll Nr: 1234156		Submitted by Directorate: Community Services Author/s: Faarieg Rhoda Referred from: MC- 27/07/2017	
<u>PAR:</u> 2	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Community Services	<u>DUE DATE:</u>

7.12 ORGANISATIONAL MACRO AND MICRO STRUCTURE
ORGANISASIE MAKRO EN MIKRO STRUKTUUR
ULWAKHIWO LOMBUTHO NGOBUNCINCI NOBUKHULU

UNANIMOUSLY RESOLVED

That the attached macro and micro organisational structure amended **be adopted**.

(The approved organisational structure is included in the official minutes of Council.)



Meeting: Council – 27/07/2017 Ref No: 4/2/4 Coll Nr: 1234872		Submitted by Directorate: Corporate Services Author/s: Seraj Johaar Referred from: MC- 19/07/2017	
<u>PAR:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Corporate Services (HR)	<u>DUE DATE:</u>

MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017

7.13	PROPOSED ALIENATION OF A PORTION OF ERF 15964 PAARL TO THE REFORMED OLD APOSTOLIC CHURCH
	VOORGESTELDE VERVREEMDING VAN 'N GEDEELTE VAN ERF 15964 PAARL AAN DIE GEREFORMEERDE OU APOSTOLIESE KERK
	ISINDULULO SOKUPHEPHELA KWICEBA LESIZA 15964 E PAARL KWI REFORMED OLD APOSTOLIC CHURCH

UNANIMOUSLY RESOLVED

1. that in terms of Section 14 of the Municipal Finance Management Act *in principle* approval be granted for the alienation of a portion of Erf 15964, Paarl, measuring approximately 1140 square meters in extent, situated in Paulus Street, to the Reformed Old Apostolic Church, subject to the standard conditions of sale and the following further conditions:-
 - 1.1 that the subject property be sold and be consolidated with the church's existing property, namely Erf 13116, Paarl. This consolidation must be registered simultaneously with the registration of transfer of the subject property;
 - 1.2 that the property be sold at 10% of market value, and that a market related valuation be obtained from an independent valuer;
 - 1.3 that a complete Site Development Plan be submitted together with acceptable proof of financial ability to implement the development, before final approval by Council is considered;
 - 1.4 that the applicant will be responsible for the obtaining of all the required land use rights, the cost of which will be for the applicant's account, in order to use the site for the intended use;
 - 1.5 that all costs related to the transfer and development of the property will be for the account of the applicant;
 - 1.6 that the proposed transaction be advertised for objections and counter offers;
 - 1.7 that should it be required, the relocation or protection of any municipal services must be done in consultation with the Directorate Infrastructure Services, at the applicant's account;
 - 1.8 that all municipal services on the subject property must remain accessible to the Municipality at all times;
 - 1.9 that no structures will be allowed within 2 meters of any municipal services;
 - 1.10 that any damage caused to municipal services will be repaired at the cost of the applicant.

2. that the applicant be required to:
 - 2.1 commence with the lodging of applications for development rights, if applicable, and building plans within 3 (three) months from signing the deed of sale;

**MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017**

- 2.2 obtain development rights and approval of building plans within 18 months from signing of deed of sale or such extended period as agreed upon between the applicant and Municipality. This condition will be a suspensive condition to the proposed sale;
- 2.3 that the proposed transaction be registered within 6 months of obtaining the required land use rights and confirmation of the fulfillment of all suspensive conditions.
3. that the subject property not be sold via public tender process due to the fact that the property will be incorporated into the existing property of the church and will be used for parking purposes to alleviate the parking problem in the area. The applicant is an existing and well-established organization within the area with ancillary functions, which serves the community.
4. that the efficient utilisation of the remaining part of Erf 15964, Paarl, also be investigated for housing, and community purposes as the remaining part of the property is approximately 3,6 hectares in extent rendering it a viable portion of land to be utilised for development purposes.

(The Executive Mayor was not present when this matter was considered.)

Meeting: Council – 27/07/2017 Ref No: 15/4/1 (15964)P Coll Nr: 1209762		Submitted by Directorate: Corporate Services Author/s: Nicola October Referred from: MC – 19/07/2017	
<u>PAR:</u> 1-4	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> Corporate Services (Properties)	<u>DUE DATE:</u>

7.14 PROPOSED RENTAL OF PORTIONS OF ERF 8518, PAARL, TO PAULUS JOUBERT PRIMARY AND PAULUS JOUBERT HIGH SCHOOLS
VOORGESTELDE VERHURING VAN GEDEELTES VAN ERF 8518, PAARL, AAN PAULUS JOUBERT PRIMÈRE EN PAULUS JOUBERT HOËRSKOLE
ISINDULULO SOKUQESHA ICEBA LESIZA 8518, E PAARL, KWI PAULUS JOUBERT PRIMARY SCHOOL

UNANIMOUSLY RESOLVED

1. that in terms of Regulation 34 of the Municipal Asset Transfer Regulations approval *in principle* be granted for the lease of portions of Erf 8518, Paarl, to Paulus Joubert Primary and Paulus Joubert High Schools, at a subsidized rental of 5% of market value, subject to the normal lease conditions as well as the following further conditions:-
- 1.1 that the lease will endure for a period of 5 (five) years after which the renewal thereof may be considered by Council;
- 1.2 that the applicants be responsible for the payment of the monthly municipal services accounts, respectively;
- 1.3 that a valuation be obtained from an independent valuer;
- 1.4 that the proposed transactions be advertised for objections;

**MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017**

- 1.5 that the necessary procedures for the temporary closure of the Public Place, be followed;
- 1.6 that the schools takes note that it will not be compensated for any improvements made on the subject property when the lease expires or should the property be required for municipal purposes;
- 1.7 that there is a sewer pipeline traversing the site and any proposed development on the subject property must be done in consultation with the Directorate: Infrastructure Services.
2. that the development of the subject property for GAP Housing development be investigated; and
3. that tenders not be called for the lease of the premises due to the fact that the applicants are well-established schools in the area and it is regarded to be in the public interest to allow the school to expand and secure their facilities.

Meeting: Council – 27/07/2017		Submitted by Directorate: Corporate Services	
Ref No: 15/4/1 (8518)P		Author/s: Nicola October	
Coll Nr: 1226532		Referred from: MC – 19/07/2017	
PAR:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
1-3	Implement decision	Corporate Services (Properties)	

7.15 REVIEWED SMOKING POLICY
HERSIENDE ROOKBELEID
UKUHLOLWA KOMGAQO NKQUBO WOKUTSHAYA

UNANIMOUSLY RESOLVED

that the Smoking Policy be approved.

(The approved policy is included in the official minutes of Council.)

Meeting: Council – 27/07/2017		Submitted by Directorate: Corporate Services	
Ref No: 4/P		Author/s: P la Grange	
Coll Nr: 1227259		Referred from: MC - 19/07/2017	
PAR:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	Implement decision Update policy register, Intranet and website	ED: Corporate Services (HR) Corporate Services (Admin)	

374



SMOKING POLICY

APPROVED/REVIEWED	COUNCIL MEETING DATE

"A City of Excellence"

TABLE OF CONTENTS

	Page
1. RATIONALE	3
2. SCOPE	3
3. SMOKE-FREE POLICY	4
4. ASSISTANCE TO SMOKERS	5
5. IMPLEMENTATION	5
6. LEGAL FRAMEWORK	6
7. DEFINITIONS	6



376

DRAKENSTEIN MUNICIPALITY

SMOKING POLICY

1. RATIONALE

- 1.1 There is clear evidence that smoking is harmful to the health of smokers and non-smokers.
- 1.2 A non-smoker sharing an office with a smoker could inhale the equivalent of five cigarettes a day in tobacco smoke. This has warranted restrictive laws in the public's interest and it requires this Municipality to have a written policy on smoking in the workplace.
- 1.3 As an employer, the Municipality has a duty under the Tobacco Products Control Amendment Act, 1999 (Act 12 of 1999) to ensure that employees who do not want to be exposed to tobacco smoke in the workplace are protected from tobacco smoke. This municipality is bound by the provisions of the Occupational Health and Safety Act, 1993 (Act 85 of 1993) to provide a safe working environment and protect the health of all employees from illnesses and injuries arising from the workplace.
- 1.4 In the interest of the health and safety of all our employees, this Municipality will enforce a smoke-free work environment in all public places as defined by the Act and which is under control of Drakenstein Municipality.

2. SCOPE

This policy is applicable to all employees and political office bearers/councillors.

3. SMOKE-FREE POLICY



- 3.1 Smoking is prohibited in all buildings, premises or enclosed spaces occupied, owned leased or controlled by the Council. This policy will apply to all staff, councillors, clients and visitors irrespective of their seniority, race, gender, sex, ethnic or social origin, colour, sexual orientation, age, disability, religion, conscience, belief, political opinion, culture, language, marital status, or family responsibility.
- 3.2 No smoking of any tobacco product regardless of the form of tobacco product it is or the method in which it is used, e-cigarettes included, will be permitted in any building, communal area or any office occupied, used or controlled by the Council.
- 3.3 The prohibition of smoking in offices applies in respect of all offices of all Officials and Councillors of this municipality.
- 3.4 The prohibition of smoking at the workplace applies in respect of all entrances, exits, foyers, staircases, lifts, toilets and boardrooms. Smoking is forbidden in or on all vehicles owned, operated, leased or controlled by this Municipality.
- 3.5 All employees, councillors, visitors or clients who wish to smoke may only smoke outside any building or premises owned or controlled by the Municipality provided that they smoke far away enough (at least 15 meters from the building) for smoke not to enter the building or premises directly or indirectly through any window, entrance, ventilation inlet.
- 3.6 No person shall smoke any tobacco product within 15 meters distance from a window or ventilation, any inlet, doorway to, or entrance into.
- 3.7.1 In the case of outside workers far away enough from co-workers not to cause a nuisance or risk of inhaling, and
- 3.7.2 Provided the person does not stop working solely for the purpose of smoking.
- 3.8 3.7.1 and 3.7.2 is subject to any objection received either verbally or in writing, from an affected party, then smoking outdoors on any municipal site or work area, shall be prohibited in such place.



- 3.9 All employees who wish to smoke may only use the existing lunch break to smoke outside the building. No smoking will be allowed during working hours by any office staff member.
- 3.10 A breach of the smoking policy will constitute misconduct, which will lead to disciplinary action against the perpetrators.
- 3.11 Any smoking at the workplace which is forbidden by this policy, is viewed as an offence so serious to warrant one written warning to an employee who act in contravention of this policy before drastic measures like a final written warning, suspension, demotion or even dismissal are considered.
- 3.12 This Municipality reserves the right to evict visitors or clients who refuse to comply with the provisions of this policy.

4. ASSISTANCE TO SMOKERS

It is accepted that, whilst this initiative will provide a positive benefit to all staff, some staff members may have difficulty in adjusting, particularly those whose smoking habit is a long-standing one. Employees who struggle to quit the smoking habit may contact the Employee Wellness Officer for assistance or referral.

5. IMPLEMENTATION

- 5.1 This policy replaces all existing interim smoking policies;
- 5.2 The Municipal Manager be responsible for the implementation of the policy;
- 5.3 The Corporate Services directorate will ensure that all staff and councillors are informed of the contents of this policy.
- 5.4 The policy be implemented with immediate effect;
- 5.5 Advice will be given to staff as to where they can get assistance to stop smoking; and



- 5.6 The employer shall visibly display 'No Smoking' signs as prescribed by the regulations and legislation of the Smoking Act, at each entrance and in appropriate locations to ensure that employees, councillors and the public are aware that smoking is not permitted in the area or place.

6. LEGAL FRAMEWORK

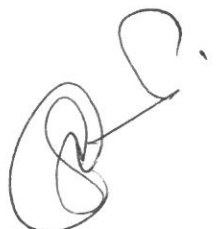
- 6.1 Tobacco Products Control Amendment Act, 1999 (Act 12 of 1999)
6.2 Tobacco Products Control Act, 1993 (Act 83 of 1993)
6.3 Safety Act, 1993 (Act 85 of 1993)

7. DEFINITIONS

- 7.1 "Entrance" means the point of access to a public place and includes any adjoining covered surrounding area
- 7.2 "Reasonable distance" means a distance that ensures that any person present in an area in which smoking is prohibited is not exposed to smoke created by any person smoking outside the area. The distance shall be a minimum of fifteen (15) meters
- 7.3 "Ventilation inlet" means the part of a mechanical ventilation system designed to allow air into the building
- 7.4 "Window" means an operable window
- 7.5 "Working hours" are from 07h45 to 12h45 and from 13h45 to 17h00 (Mondays to Thursdays) and from 07h45 to 12h45 and from 13h45 to 15h45 on Fridays.



7.6 "Smoke" (includes sniff, suck, or chew a tobacco product, and also have) means to inhale, exhale, hold or otherwise have control over an ignited tobacco product (or any device containing an ignited tobacco product) weed or plant and smoked

A handwritten signature or set of initials in black ink, located in the bottom right corner of the page. The signature is stylized and appears to consist of several loops and a long horizontal stroke extending to the right.

MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017

7.16	PROPOSED SALE OF ERF 29136 AND ERF 29137, DONKERVLIET STREET, PAARL, TO SOUTHERN OIL (PTY) LTD
	VOORGESTELDE VERKOOP VAN ERF 29136 EN ERF 29137, DONKERVLIETSTRAAT, PAARL, AAN SOUTHERN OIL (PTY)LTD
	ISINDULULO SOKUTHENGISA ISIZA 29136 NESIZA 29137 E DONKERVLIET STREET E PAARL KWI SOUTHERN OIL (PTY) LTD

UNANIMOUSLY RESOLVED

1. that in terms of Section 14 of the Municipal Finance Management Act, *in principle* approval be granted for the direct alienation of portions of erven 29136 and 29137, measuring approximately 2.3 ha and 4.5 ha respectively, to Southern Oil (PTY) LTD, subject to the normal conditions of sale as well as the following conditions:-
 - 1.1 the property will be sold at a market related selling price for industrial land, to be determined by an independent valuer;
 - 1.2 payment of the required bulk infrastructure development contributions in terms of engineering services according to the time frames below;
 - 1.3 payment of the Capital Infrastructure Network Contribution of R4 906.00 x 1800kVa = R8 830 800.00 (excl Vat until 30 June 2018), and including the service connection charges and deposit in terms of electrical services against registration of transfer;
 - 1.4 that the sale be subject to the following timeframes:-
 - 1.4.1 that transfer of the consolidated property takes place within 12 months from date of final approval of the sale by Council;
 - 1.4.2 that the total Capital Infrastructure Network Contribution be paid to Council on date of registration of transfer;
 - 1.4.3 that the site development plan, to be used for calculation of the required bulk infrastructure development contributions, and the building plans be submitted within six months from date of transfer;
 - 1.4.4 that the development be completed within 36 months from date of transfer;
 - 1.5 that the developer adhere to all technical requirements as laid down by the technical departments;
 - 1.6 that the developer be required to apply for a fuel burning appliance certificate in terms of the municipality's Prevention of Air Pollution By-Law, which will be issued by the Drakenstein Air Quality Officer;
 - 1.7 that the purchaser be responsible for all costs including services and development costs;
 - 1.8 that the proposed transaction, be advertised for objections and counter offers;

**MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017**

- 1.9 that the standard pre-emptive rights be registered against the title of the property in favour of the Drakenstein Municipality;
- 1.10 note must be taken of the guidelines contained in the Drakenstein Municipality's Green Building Manual as well as the objectives for development set out in the Statutory Report of the Provincial Spatial Development Framework, which must be incorporated in the design and layout of any development on the property;
2. that the direct sale of the portions of erven 29136 and 29137 be approved to allow for the relocation of an existing well established industry to Paarl in view of the exceptional benefits being economic and job creation benefits for Drakenstein;
3. that Council resolution 7.9 dated 22 February 2017, be amended by the scrapping of the following words in paragraph 1 of the decision: "Portions 5 and 6 of Erf 29137, Paarl and the remaining portion of Erf 29136, Paarl, as one land unit to be consolidated as well as"; and
4. that Isipani Construction be informed accordingly.

Meeting: Council – 27/07/2017 Ref No: 15/4/1 (29136/7)P Coll Nr: 1227961		Submitted by Directorate: Corporate Services Author/s: NC Marais Referred from: MC - 19/07/2017	
PAR: 1-4	ACTION: Implement decision	RESPONSIBLE DEPT: Corporate Services (Properties)	DUE DATE:

7.17 PROPOSED ALIENATION OF ERF 8414 AND A PORTION OF ERF 12649, PAARL, TO IMPERIAL CARGO (DIVISION OF IMPERIAL GROUP LTD)
VOORGESTELDE VERVREEMDING VAN ERF 8414 EN 'N GEDEELTE VAN ERF 12649, PAARL, AAN IMPERIAL CARGO (DIVISION OF IMPERIAL GROUP LTD)
ISINDULULO SOKUPHEPHELA KWESIZA 8414 KUNYE NECEBA LESIZA 12649, E PAARL, KWI IMPERIAL CARGO (DIVISION OF IMPERIAL GROUP LTD)

UNANIMOUSLY RESOLVED

1. that in terms of Section 14 of the Municipal Finance Management Act *final approval* be granted for the alienation of Erf 8414, Paarl, and a portion of Erf 12649, Paarl, respectively measuring approximately 6 600 and 6 800 square metres in extent, directly to the adjacent property owner, Imperial Cargo, at a market related selling price of R 620 000-00 (VAT excluded), subject to the normal conditions of sale, and the following further conditions:-
- 1.1 that the property only be utilised for parking purposes;
- 1.2 that the purchaser be responsible for all costs e.g. relocation of services and required survey and any other costs related to the development of the subject property for parking purposes;
- 1.3 that the purchaser attend to the subdivision of Erf 12649, Paarl, at the cost of the purchaser;

MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017

- 1.4 any required relocation or upgrading of existing services or installation of new services will be at the cost of the applicant and must be done in consultation with the Directorate: Infrastructure Services and Eskom where applicable;
 - 1.5 the Electro Technical Engineering Department and Eskom must have access to the subject property at all times for any required or scheduled services maintenance and/or repair work. Provision must also be made that any parked vehicles must be able to be moved at short notice if so required;
 - 1.6 a permit will be required from Eskom for additional cable information prior to any work being undertaken in the Eskom servitude;
 - 1.7 should any improvements, i.e. paving of the subject property be undertaken by the applicant, it must be done in consultation with the Directorate: Infrastructure Services;
 - 1.8 should any improvement need to be removed to enable access to any of the services on the subject property, the applicant will not be compensated for any damage thereto nor will the municipality or Eskom be responsible for the replacement and/or re-paving thereof;
 - 1.9 should any fencing be erected, provision must be made for access gates on both sides of the subject property. The gates must be able to be opened over the entire width of the site to enable heavy vehicles of either Eskom or the municipality to gain access to the site;
 - 1.10 boundary fencing may not be erected within 3 metres of any existing infrastructure;
 - 1.11 no access will be granted and access must be obtained through Erf 29138, Paarl;
 - 1.12 all technical conditions as will be required by the technical departments, be complied with;
 - 1.13 that all costs related to the transaction be for the applicants account;
 - 1.14 a reversionary clause shall be applicable to the subject properties should the purchaser intend to use the properties for any other purpose other than specified in the transaction conditions;
2. that Eskom be informed of the proposed alienation of the subject property, by the applicant; and



**MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017**

3. that the alienation of the property not be allocated via a competitive bidding process due to the fact that a well established business in Paarl require the property for the expansion of its existing operations. The subject property will only be used for parking purposes.

Meeting: Council – 27/07/2017 Ref No: 15/4/1(8414)(12649)P Coll Nr: 1234674		Submitted by Directorate: Corporate Services Author/s: Nicola October Referred from: MC - 19/07/2017	
PAR: 1-3	ACTION: Implement decision	RESPONSIBLE DEPT: Corporate Services (Properties)	DUE DATE:

8. MATTERS FOR CONSIDERATION/INFORMATION
SAKE VIR OORWEGING/INLIGTING
IMIBA YOKUQWALASELWA/YOKWAZISA

8.1 UPDATED REPORT ON WARD COMMITTEE MEETINGS: PERIOD 1 OCTOBER 2016 TO 30 JUNE 2017
HERSIENE VERSLAG OOR WYKSKOMITEEVERGADERINGS: PERIODE 1 OKTOBER 2016 TO 30 JUNIE 2017
INGXELO EHLOLIWEYO YENTLANGANISO YEKOMITI ZEWADI: IXESHA 1 OKTOBHA 2016 UKUYA 30 JUNI 2017

UNANIMOUSLY RESOLVED

1. that Council takes cognisance of ward committee meetings held during the period 1 October 2016 to 30 June 2017;
2. that the appropriate actions be taken against ward councillors who do not provide the minutes of ward meetings or do not hold a ward committee meeting at least once a quarter; and
3. that a report be tabled to Council on action taken against ward councillors who do not comply with this directive.

Meeting: Council – 27/07/2017 Ref No: 3/3/1/3/10 Coll Nr: 1233712		Submitted by Directorate: Corporate Services Author/s: F P Goosen Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

**MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017**

8.2 NEW COMMITTEE FOR PAARL BIRD SANCTUARY (PBS) ADVISORY COMMITTEE
NUWE KOMITEE VIR DIE PAARL VOËLPARK ADVIES KOMITEE
IKOMITI ENTSHA YE PAARL BIRD SANCTUARY(PBS) IKOMITI YONCEBISO

UNANIMOUSLY RESOLVED

that the matter be referred back for an updated report.

Meeting: Council – 27/07/2017		Submitted by Directorate: Engineering Services	
Ref No:		Author/s: R Brown	
Coll Nr: 1236200		Referred from:	
<u>PAR:</u>	<u>ACTION:</u> Re-submit Item	<u>RESPONSIBLE DEPT:</u> EM: Engineering Services	<u>DUE DATE:</u>

9. CONSIDERATION OF REPORTS, COMMUNICATIONS, PETITIONS AND APPLICATIONS DEALING WITH MATTERS OF URGENCY BY THE MUNICIPAL MANAGER

OORWEGING VAN VERSLAE, MEDEDELINGS, VERSOEKSKRIFTE EN AANSOEKE IN VERBAND MET DRINGENDE SAKE VOORGELÉ DEUR DIE MUNISIPALE BESTUURDER

UKUQWALASELWA KWENGXELO, UQHAKAMSHELWANO, IZIBENGEZO KUNYE NEZICELO EZIHAMBISANA NEMIBA ENGXAMISEKILEYO NGU MANEJALA KAMASIPALA
--

The SDBIP targets will be consisted in future.

10. CONSIDERATION OF NOTICES OF MOTIONS AND NOTICES OF QUESTIONS
OORWEGING VAN KENNISGEWINGS VAN MOSIES EN KENNISGEWINGS VAN VRAE

UKUQWALASELWA KWEZAZISO ZEZIPHAKAMISO KUNYE NEZAZISO ZEMIBUZO
--

None.

11. SUPPLEMENTARY AGENDA
AANVULLENDE AGENDA
I AGENDA EYONGEZIWEYO

11.1 RE-APPOINTMENT OF VALUATION APPEAL BOARD MEMBERS IN TERMS OF SECTION 60 OF THE MUNICIPAL PROPERTY RATES ACT, 2004 (ACT 6 OF 2004)

HERAANSTELLING VAN WAARDASIE APPËLRAADSLEDE INGEVOLGE ARTIKEL 60 VAN DIE WET OP MUNISIPALE EIENDOMSBELASTING, 2004 (WET 6 VAN 2004)
--

UKUQESHWA KWAKHONA KWELUNGU LEBHODI YESIBHENO NJENGOKO KUBEKIWE KWICANDELO 60 LE MUNICIPAL PROPERTY RATES ACT, 2004 (UMTHETHO 6 KA 2004)

UNANIMOUSLY RESOLVED

- that the previous decision of Council dated 28 June 2017 be rescinded; and

**MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017**

2. that Council in terms of Section 60 of the Municipal Property Rates Act, 2004 (Act 6 of 2004) approves the re-appointment of the following members of the current Drakenstein Municipality Valuation Appeal Board for the period as from 1 August 2017 to 31 July 2021:

- Chairperson: Mr. FJ Van Wyk
- Alternate member/ Chairperson: Ms. A Van Zyl
- Valuer: Mr. PA Gerber
- Member: Mrs. HM Jacobs (nèe Griesel)
- Member: Mr. WJ Steyn

Meeting: Ref No: Coll Nr:	Council – 27/07/2017 5/3/5/1 1222408	Submitted by Directorate: Author/s: Referred from:	Planning and Economic Development I Fortuin
<u>PAR:</u> 1-2	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPT:</u> EM: Planning and Economic Development	<u>DUE DATE:</u>

IN-COMMITTEE/ IN-KOMITEE/ KWI-KOMITI

**12. CONSIDERATION OF CONFIDENTIAL MATTERS
OORWEGING VAN VERTROULIKE SAKKE
UKUQWALASELWA KEMIBA EYIMFIHLO**

**12.1 CONFIRMATION OF CONFIDENTIAL MINUTES: 28 JUNE 2017
BEKRAGTIGING VAN VERTROULIKE NOTULE: 28 JUNIE 2017
UKUQINISEKISWA KWEMIZUZU EYIMFIHLO: 28 JUNI 2017**

(See confidential minutes)
(Sien vertroulike notule)
(Jonga Imizuzu yemfihlo)

**12.2 COUNCILLORS OUTSTANDING DEBTORS REPORT AS AT 30 JUNE
RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 30 JUNIE 2017
INGXELO YAMATYALA OCEBA NGOBUNJALO NGOMHLA WE 30 JUNI 2017**

(See confidential minutes)
(Sien vertroulike notule)
(Jonga Imizuzu yemfihlo)

**MINUTES: COUNCIL/RAAD/IBHUNGA
27 JULY 2017**

12.3 MONTHLY IMPLEMENTATION PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS FOR SENIOR MANAGERS: DRAKENSTEIN MUNICIPALITY 2017/2018
MAANDELIKSE IMPLEMENTERINGSVERSLAG OOR MUNISIPALE MINIMUM VAARDIGHEIDSVLAKKE VIR SENIOR BESTUURDERS: DRAKENSTEIN MUNISIPALITEIT 2017/2018
INGXELO YENYANGA YENKQUBO YOKUMILISELA UMGANGATHO OMNCICI WOBUCHULE WOMASIPALA KUSENZELWA OMANEJALA ABAKHULU : KUMASIPALA WASE DRAKENSTEIN 2017/2018

(See confidential minutes)
(Sien vertroulike notule)
(Jonga Imizuzu yemfihlo)

The meeting ended at 16:20.

CHAIRPERSON:

DATE:

Confirmed on with/without amendments.

FPG/mg

**DRAKENSTEIN MUNICIPALITY
ATTENDANCE REGISTER: SPECIAL COUNCIL
27 JULY 2017**

SURNAME	INITIALS	TITLE	CELL NO	SIGNATURE
ABRAHAMS	AW	MS	0737503484	<i>AW Abrahams</i>
ADRIAANSE	MM	MS	0795089815	<i>MM Adriaanse</i> Apoloogy abm
AFRIKA	AF	MS	0795021437	<i>AF Afrika</i>
ANDERSON	JV	MS	0766851088	<i>JV Anderson</i>
ANDREAS	MA	MS	0767901066	<i>MA Andreas</i> Apoloogy Christopher
ARNOLDS	RB	MS	0824450022	<i>RB Arnolds</i> Apoloogy abm
BEKEER	A	MR	0793726947	<i>A Bekeer</i>
BESTER	TG	MR	0823767839	<i>TG Bester</i>
BLANCKENBERG	DS	MR	0833493366	<i>DS Blanckenberg</i>
BOOYSEN	VC	MS	0798342556	<i>VC Booysen</i>
BUCKLE	AML	MR	0834608060	<i>AML Buckle</i>
COMBRINK	GC	MR	0824553445	<i>GC Combrink</i>
CUPIDO	FP	MR	0724874744/ 0726975802	<i>FP Cupido</i>
CUPIDO	PBA	MS	0764467741	<i>PBA Cupido</i> Present Christopher
DE GOEDE	HR	MR	0824369830	<i>HR De Goede</i>
DE WET	J	MS	0837385623 0609687359	<i>J De Wet</i>
DUBA	BP	MS	0739679629	<i>BP Duba</i> Absent. *
FORD	GH	MR	0726016418	<i>GH Ford</i>
GEORGE	NN	MS	0736722618	<i>NN George</i>
GOUWS	E	MS	0824479711	<i>E Gouws</i> Apoloogy abm
JACOBS	F	MD	0837600466	<i>F Jacobs</i>
JONAS	SX	MS	0726521981	<i>SX Jonas</i> Apoloogy Matematy

[Signature]
Office of the / Kantoor van die
CHIEFWHIP / HOOFSWEEP
Cllr / Rdl R.A. KOEGELBERG

* waiting on written
apology.
[Signature]

**DRAKENSTEIN MUNICIPALITY
ATTENDANCE REGISTER: SPECIAL COUNCIL
27 JULY 2017**

SURNAME	NAME	TITLE	CELL NO	SIGNATURE
KEARNS	C	MS	0765018441/ 0769406614	<i>[Signature]</i>
KLAAS	MT	MR	076 843 4749	<i>[Signature]</i> Apology
KOEGELENBERG	RA	MR	0832693138	<i>[Signature]</i>
KOTZÉ	HJ	MR	0794311560 0824477693	<i>[Signature]</i>
KROUTZ	C	MR	0722522866	<i>[Signature]</i>
LANDU	L	MS	0729187202	Apology CWAM
LE HOE	MJ	MR	0845851690	<i>[Signature]</i>
LE ROUX	JF	MR	0834595965	<i>[Signature]</i>
LUGQOLA	A	MS	0730896903	<i>[Signature]</i>
MANGENA	TC	MR	0725937804	<i>[Signature]</i>
MASOKA	ZL	MR	0791202895	<i>[Signature]</i>
MATTHEE	HJN	MR	0824795315	<i>[Signature]</i>
MATTHEE	J	MR	0824486180	Apology CWAM
MBENENE	NP	MS	0604141567	ABSENT.
MDUNUSIE	MN	MS	0604531733	<i>[Signature]</i>
MEYER	WPD	MR	081 556 8224	<i>[Signature]</i>
MILLER	J	ADV	0834400507	<i>[Signature]</i>
MKABILE	ND	MR	0604223964	<i>[Signature]</i> (Joined at 14:07)
MPULANYANA	TR	MR	0769042103	<i>[Signature]</i>
MOKOENA	LP	MS	0734198671	<i>[Signature]</i>
NIEHAUS	LW	MR	0844216780	Apology CWAM
NOBULA	MD	MR	0825947333	<i>[Signature]</i>

Office of the / Kantoor van die
CHIEFWHIP / HOOFSWEEP
Cllr / Rdl R.A. KOEGELENBERG

DRAKENSTEIN MUNICIPALITY
ATTENDANCE REGISTER: SPECIAL COUNCIL
27 JULY 2017

SURNAME	INITIALS	TITLE	CELL NO	SIGNATURE
NQORO <i>Nomera</i>	TZ	MS	0790639041	<i>[Signature]</i>
NZELE	LV	MR	0731622287	<i>[Signature]</i>
PHILANDER	WF	MS	0765281211	<i>W Philander</i>
POOLE	CJ	MR	0785304285 0824979046	<i>[Signature]</i>
RENS	SC	MR	0795580013	<i>Alocogy, CWOM</i>
RICHARDS	AM	MR	0827860053	<i>[Signature]</i>
ROSS	S	MS	0745499921	<i>[Signature]</i>
SAMBOKWE	LS	MS	0712664622	<i>Alocogy CWOM</i>
SAUERMAN	ND	MR	0828991005	<i>[Signature]</i>
SEPTEMBER	SE	MS	0849219770	<i>[Signature]</i>
SMIT	J	MR	0817354467	<i>[Signature]</i>
SMIT	WE	MS	0828251550	<i>[Signature]</i> (Joined at 14:18)
SMUTS	R	MR	0824948467	<i>[Signature]</i>
SOLOMONS	EA	MS	0736503007	<i>[Signature]</i>
STOWMAN	AC	MR	0791895359	<i>[Signature]</i>
VAN NIEKERK	LT	MS	0818858365	<i>[Signature]</i>
VAN NIEWENHUYZEN	RH	MR	0826296239	<i>[Signature]</i>
VAN SANTEN	AJ	MS	0824226339	<i>AJ van Santen</i>
VIKA	M	MS	0797044556/ 0732433996	<i>[Signature]</i>
WILLEMSE	L	MS	0820799421	<i>[Signature]</i>
ZIKHALI	N	MS	0784000130	<i>[Signature]</i>

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[Handwritten initials/signatures]

