

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE BIG COMMITTEE ROOM, FIRST FLOOR, CIVIC CENTRE,
BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 21 JUNE 2017 AT 10:00.

- PRESENT:** The Executive Mayor, Cllr C J Poole (Chairman)
The Deputy Executive Mayor, Cllr G C Combrink
- Councillors:** M A Andreas
C Kearns
F Jacobs
J F Le Roux
J Miller
L P Mokoena
R Smuts
L T van Niekerk
L Willemse
- Also Present:** Cllr A C Stowman (Speaker)
Cllr R A Koegelenberg (Chief Whip)
Cllr J Matthee (MPAC Chairperson)
- Officials:** Dr J H Leibbrandt (Municipal Manager)
- Mr S Johaar (Executive Manager: Corporate Services)
- Mr G Boshoff (Executive Manager: Community Services)
- Mr D Hattingh (Executive Manager: Infrastructure Services)
- Ms L Waring (Executive Manager: Planning and Economic Development)
- Ms R Jaftha (Chief Audit Executive)
- Ms C Lategan (Senior Manager: Financial Support Services for CFO)
- Mr A V Marais (Senior Manager: Corporate Services)
- Mr F P Goosen (Manager: Administrative Support Services)
- ABSENT:** Cllr R H van Nieuwenhuyzen (On-Council duty)
Mr J Carstens (Chief Financial Officer) (Attending another meeting)



1. **LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

1. Cllr R H van Nieuwenhuyzen: (On-Council duty)
2. Mr J Carstens (Chief Financial Officer)

2. **ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

No announcements were made.

3. **DISCLOSURE OF INTERESTS BY COUNCILLORS/OFFICIALS**

The Chief Whip of Council, Councillor R A Koégelenberg, declared his interest in respect of item 8.8

4. **CONFIRMATION OF MINUTES**


The minutes of the following meetings were **confirmed as correct**:

1. Ordinary meeting held on 24 May 2017;
2. Confidential meeting held on 24 May 2017; and
3. Special meeting held on 29 May 2017, with the correction of the heading handelsruimte under item 6.

5. **SCHEDULE OF DECISIONS**

RESOLVED

that the Schedule of Decisions, be noted.



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6. EXECUTIVE MAYOR

6.1 AUDIT COMMITTEE REPORT TO COUNCIL - ANNUAL AUDIT COMMITTEE PERFORMANCE ASSESSMENT
ODITKOMITEE VERSLAG AAN DIE RAAD - JAARLIKSE ODITKOMITEE PRESTASIE BEOORDELING
INGXELO YEKOMITI YOPHICOTHO ZINCWADI KWIBHUNGA - UHLOLO LWENDLELA YOKUSEBNZA KWEKOMITI YOPHICOTHO ZINCWADI YONYAKA

RESOLVED

that it be recommended to Council:-

that the outcome of the Annual Audit Committee performance assessment and the action plan to address the areas where improvement is required, be noted.

Meeting: MC - 21/6/2017	Submitted by Directorate: Office of the Municipal Manager
Ref No: 3/3/1/3/13	Author/s: R Jaftha
Coll Nr: 1222947	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

6.2 REPORT REGARDING DONATIONS MADE BY POLITICAL OFFICE BEARERS IN TERMS OF THE DONATIONS POLICY
VERSLAG INSAKE DONASIES GEMAAK DEUR DIE POLITIEKE AMPSBEKLEËRS INGEVOLGE DIE DONASIES BELEID
INGXELO MALUNGA NEZIPHO EZENZWA NGABAPHATHI ZIOFISI ZOPOLOTIKO NJENGOKO K UBEKIWE KUMGAQO NKQUBO WEZIPHO

RESOLVED

that the report on donations made by the Speaker, Executive Mayor and Deputy Executive Mayor for the period 1 July 2016 to 31 May 2017, be noted.

Meeting: MC - 21/6/2017	Submitted by Directorate: Corporate Services
Ref No: 5/13/1/1	Author/s: FP Goosen
Coll Nr: 1221837	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>



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6.3 RE-COMPOSITION OF BUDGET STEERING COMMITTEE AND ROLES OF VARIOUS STRUCTURES PERTAINING TO THE ANNUAL BUDGET
HERSAMESTELLING VAN BEGROTING STUURKOMITEE EN DIE ROL VAN DIE ONDERSKEIE STRUKTURE TEN OPSIGTE DIE JAARLIKSE BEGROTING
INGXELO MALUNGA NEZIPHO EZENZWA NGABAPHATHI ZIOFISI ZOPOLOTIKO NJENGOKO K UBEKIWE KUMGAQO NKQUBO WEZIPHO

The Municipal Manager indicated that a report on the re-composition of Standing Committees aligned to the new organizational structure, would be tabled in due course.

RESOLVED

that it be recommended to Council:-

1. that the composition of the Budget Steering Committee be amended in order to reflect the composition as prescribed in terms of the Budget and Reporting Regulations, 2009, being a technical advisory committee advising the Executive Mayor in discharging his responsibilities in terms of Section 53 of the Municipal Finance Management Act, 2003 (Act 56 of 2003);
2. that the composition of the Budget Steering Committee be amended as follow:-
 - 1) Finance Portfolio holder (Cllr G C Combrink)
 - 2) Municipal Manager (Chairperson)
 - 3) Chief Financial Officer (Deputy Chairperson)
 - 4) ED Engineering Services
 - 5) ED Community Services
 - 6) ED Corporate Services
 - 7) ED Planning & Development
 - 8) Senior Manager: Revenue and Expenditure
 - 9) Senior Manager: Financial Management Support
 - 10) Manager: IDP/PMS
 - 11) Professional experts of various areas as required;
3. that the Council decision taken in terms of clause 18(a) of the Special Council Meeting held on 16 August 2016, be rescinded; and
4. that the submission of the annual budget to the various structures in future be in the following sequence:
 - Budget Steering Committee (technical advisory committee);
 - Finance Portfolio Committee;
 - Mayoral Committee;
 - Council.

Meeting: MC - 21/6/2017	Submitted by Directorate: Corporate Services
Ref No: 3/3/1/3/1	Author/s: AV Marais
Coll Nr: 1229057	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPT:
	DUE DATE:

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7. FINANCE

7.1 WRITING-OFF OF IRRECOVERABLE DEBT- MAY 2017
AFSKRYF VAN ONVERHAALBARE SKULD - MEI 2017
UKUCINYWA KWAMATYALA ANGAHLAWULWAYO - KWINYANGA KA MEYI 2017

RESOLVED

1. that irrecoverable debt to the amount of R 693,875.10 written-off in terms of Council's Writing-Off of Irrecoverable Debt Policy for the month of May 2017, be noted; and
2. that the amount of R 50,624,063.08 written-off for the first eleven months of the 2016/2017 financial year, be noted.

Meeting: MC - 21/6/2017	Submitted by Directorate: Financial Services
Ref No: 5/15/1	Author/s: AC Abrahams
Coll Nr: 1226193	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

7.2 DRAKENSTEIN'S OUTSTANDING DEBTORS REPORT AS AT 31 MAY 2017
DRAKENSTEIN SE UITSTAANDE DEBITEURE VERSLAG VANAF 31 MEI 2017
INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 MAY 2017

RESOLVED

that the report be noted.

Meeting: MC - 21/6/2017	Submitted by Directorate: Financial Services
Ref No: 9/1/1/4	Author/s: AC Abrahams
Coll Nr: 1227474	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>



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7.3 DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 31 MAY 2017
DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 31 MEI 2017
YAMATYALA YEPROPATI ESIQASHISIWEYO ZOMASIMAPLA NGOBUNJALO NGOMHLA WE 31 MEYE 2017

RESOLVED

that the report be noted.

Meeting: MC - 21/6/2017	Submitted by Directorate: Financial Services		
Ref No: 9/1/1/4	Author/s: AC Abrahams		
Coll Nr: 1227761	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

7.4 POLICY ON INFRASTRUCTURE PROCUREMENT AND DELIVERY MANAGEMENT
BELEID OP INFRASTRUKTUUR VERKRYGING EN LEWERINGSBESTUUR
UMGAQO NKQUBO YOKUFUMANA ISEKO EZINGUNDOQO KUNYE NOLAWULO LOBONELELO

RESOLVED

that it be recommended to Council:-

that the Policy on Infrastructure Procurement and Delivery Management, in line with the implementation guidelines as determined by the National Treasury, be approved.

Meeting: MC - 21/06/2017	Submitted by Directorate: Financial Services		
Ref No: 5/P	Author/s: H Vergotine		
Coll Nr: 1227624	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>



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7.5 DOMESTIC STOCK AND SERVICES: DOMESTIC STOCK AND EQUIPMENT: ANNUAL STOCKTAKE REPORT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2017
BEDRYFSVOORRAAD EN DIENSTE: BEDRYFSVOORRAAD EN TOERUSTING: JAARLIKSE VOORRAADOPNAME VERSLAG VIR DIE JAAR GEËINDIG OP 30 JUNIE 2017
UBALO LWEMPAHLA KUNYE NENKONZO: ISITOKO SASEKHAY KUNENEZIXHOBO: UBALO LWEMPAHLA LONYAKA OPHELA NGE 30 JUNI 2017

RESOLVED

that it be recommended to Council:-

1. that the stocktake report of 2017 and the ratification of the stock shortages, surpluses and write-offs (as indicated in the departmental report) be approved;
2. that the stock damaged or stolen stock as reported in the Stock Report be adjusted on the record as at 30 June 2017; and
3. that the Chief Financial Officer records the information in point 1 and 2 above in the notes to the annual financial statements for the year ending 30 June 2017 as required by legislation.

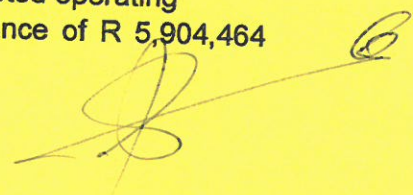
Meeting: MC - 21/6/2017	Submitted by Directorate: Financial Services
Ref No: 6/2/1	Author/s: J Carstens
Coll Nr: 1227873	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPT:
	DUE DATE:

7.6 FINANCE: LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR MAY 2017
FINANSIES: WET OP PLAASLIKE REGERING: MUNISIPALE FINANSIËLE BESTUUR: SEKSIE 71 MAANDELIKSE BEGROTING VERSLAGDOENING VIR MEI 2017
EZEZIMALI: UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGENYANGA INGXELO YOKONGAMELA KOHLAHLA LWABIWO MALI YENYANGA KA MAY 2017

RESOLVED

that it be recommended to Council:-

1. that it be noted that the variance between the actual operating revenue (R 1,851,609,712) and the pro rata budgeted operating revenue (R 1,857,514,175) has a negative variance of R 5,904,464 or 0.32%;



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2. that it be noted that the variance between the actual operating expenditure (R 1,625,935,386) and the pro rata budgeted operating expenditure (R 1,780,172,819) has a positive variance of R 154,237,432 or 8.66%;
3. that it be noted that the actual and committed capital expenditure of R 641,329,664 and the pro rata budgeted capital expenditure of R 667,393,789 realised under spending of R 26,064,125 or 3.91%;
4. that it be noted that the actual and committed capital expenditure of R 641,329,664 compared with the capital expenditure budget represent a spending percentage of 88.1% after eleven months of the financial year;
5. that it be noted that external borrowings amounted to R 828,625,098 as at 31 May 2017 and that it represents 40.36% of Drakenstein's total budgeted operating revenue of R 2,053,136,666 for the 2016/2017 financial year;
6. that it be noted that of the R 226,320,798 grants received during the current financial year an amount of R 209,738,343 or 92.67% have been utilised as at 31 May 2017. The amount of R 209,738,343 is made up of operating expenditure of R 148,797,799 and capital expenditure of R 60,940,543 utilised on operating and capital projects / programmes;
7. that it be noted that the actual employee related cost expenditure of R 422,207,445 compared with the pro rata budgeted expenditure of R 428,257,881 relates to a positive variance of R 6,050,436 or 1.41%;
8. that it be noted that total outstanding debtors as at 31 May 2017 amounted to R 266,186,563 and that 30 days and older debt constitutes 62.98% of total outstanding debtors;
9. that it be noted that domestic consumers owe the municipality R 180,027,161 or 67.6% of the municipality's total debtor's book;
10. that it be noted that outstanding creditors amounted to R 151,048 as at 31 May 2017;
11. that it be noted that the primary bank account had a positive bank balance at 31 May 2017 which amounted to R 18,712,039; and
12. that it be noted that total investments in cash and shares amounted to R 152,561,934 as at 31 May 2017 at the five local banks and Eskom.

Meeting: MC - 21/6/2017	Submitted by Directorate: Financial Services
Ref No: 9/1/1/4	Author/s: A Viola
Coll Nr: 1227953	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPT:
	DUE DATE:

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7.7 APPROVAL OF EXTENSION OF CONTRACT PERIOD FOR TENDER P2/2014: COMPILATION OF DRAKENSTEIN LAND USE MANAGEMENT SYSTEM (INTEGRATED ZONING SCHEME)
GOEDKEURING VAN VERLENGING VAN KONTRAK PERIODE VAN TENDER P2/2014: OPSTEL VAN DRAKENSTEIN GRONDGEBRUIK BESTUURSTELSEL (GEÏNTEGREERDE SONERINGSKEMA)
ISIVUMELWANO SOKWANDISWA KWEXESHA LETHENDA P2/2014: COMPILATION OF DRAKENSTEIN LAND USE MANAGEMENT SYSTEM (INTEGRATED ZONING SCHEME)

RESOLVED

that it be recommended to Council:-

that the extension of the contract period of tender P2/2014: Compilation of Drakenstein Land Use Management System (Integrated Zoning Scheme) from 1 July 2017 until 30 April 2018, be approved.

Meeting: MC - 21/6/2017	Submitted by Directorate: Financial Services
Ref No: 8/1/2/1	Author/s: H Vergotine
Coll Nr: 1227964	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPT:
	DUE DATE:

7.8 APPROVAL OF EXTENSION OF CONTRACT PERIOD FOR TENDERS ED 4/2013: ERECTION OF OVERHEAD LINES AND ED 5/2013: INSTALLATION OF UNDERGROUND CABLES
GOEDKEURING VAN VERLENGING VAN KONTRAK PERIODE VAN TENDERS ED 4/2013: OPRIGTING VAN OORHOOFSE LYNE EN ED 5/2013: INSTALLERING VAN ONDERGRONDSE KABELS
IMVUME YOKWANDISA IXESHA LESIVUMELWANO ITHENDA ED 4/2017: ERECTION OF OVERHEAD LINES AND ED 5/2013: INSTALLATION OF UNDERGROUND CABLES

RESOLVED

that this matter be referred to the Special meeting of the Mayoral Committee to be held on 3 July 2017.

Meeting: MC - 21/6/2017	Submitted by Directorate: Financial Services
Ref No: 8/1/2/1	Author/s: H Vergotine
Coll Nr: 1227980	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPT:
	DUE DATE:
	CFO
	3/7/2017



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**7.9 REIMBURSEMENT OF WARD COMMITTEE MEMBERS EXPENSES
TERUGBETALING VAN UITGAWES AAN WYKSKOMITEELEDE
UKUHLAWULWA KWENKCITHO YAMALUNGU EKOMITI YEWADI**

RESOLVED

that it be recommended to Council:-

1. that the payment of an amount of R 1,000 per ward committee member for the reimbursement of their out of pocket expenses, be approved;
2. that this payment be made on a six monthly basis; and
3. that the costs be funded from the operational ward projects vote number.

Meeting: MC - 21/6/2017	Submitted by Directorate: Financial Services		
Ref No: 5/P	Author/s: J Carstens		
Coll Nr: 1228699	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**7.10 REPORTS AND RETURNS: WRITING-OFF OF REFUSE REMOVAL AND LEGAL FEES: R H WIEHAHN (ACCOUNT NO: 7777700002494)
AFSKRYF VAN VULLISVERWYDERING EN REGSKOSTES: R H WIEHAHN (REKENING NR: 7777700002494)
INGXELO NEZIBUYELI: UKUCINYWA KOHANJISWA KWENKUNKUMA KUNYE NENTLAWULO YOMTHETHO: R H WIEHAHN (IAKHAWUNTI NOMBHOLO 7777700002494)**

RESOLVED

that this matter be referred to Internal Audit for a further report.

Meeting: MC - 21/6/2017	Submitted by Directorate: Financial Services		
Ref No: 9/1/1/A	Author/s: A Abrahams		
Coll Nr: 1227165	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
	Investigate	Office of the MM (IA)	

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ADDITIONAL ITEMS

7.11	TENDERS, QUOTATIONS AND CONTRACTS: SUPPLY CHAIN MANAGEMENT: NOTIFICATION OF MONTHLY TENDER AWARDS: MAY 2017
	TENDERS, KWOTASIES EN KONTRAKTE: VOORSIENINGSKANAAL-BESTUUR: TENDERTOEKENNINGS VIR MEI 2017
	ITHENDA, ISINIKI MAXABISO KUNYE NEZIVUMELWANO: ULAWULO LOHUNGELWANO LWEZIBONELELO: ISAZISO SONIKEZELO LWETHENDA: MEYI 2017

RESOLVED

that it be recommended to Council:-

1. that the tenders and contracts that were adjudicated by the Bid Adjudication Committee for the month of May 2017, be noted; and
2. that the tenders and contracts and the reasons for the awards as recorded by the Accounting Officer, as attached to the departmental report, be noted.

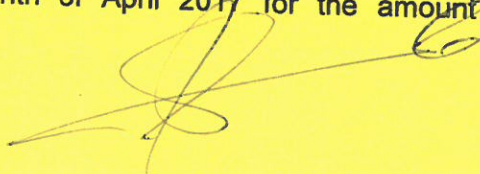
Meeting: MC - 21/6/2017	Submitted by Directorate: Financial Services		
Ref No: 8/1/2/1	Authoris: H Vergotine		
Coll Nr: 1226182	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

7.12	TENDERS, QUOTATIONS AND CONTRACTS: REPORT ON WRITTEN AND FORMAL WRITTEN QUOTATIONS WHERE THREE QUOTATIONS WERE NOT OBTAINED AND DEVIATIONS AND RATIFICATION OF MINOR BREACHES FROM PROCUREMENT PROCESSES: APRIL 2017
	TENDERS, KWOTASIES EN KONTRAKTE VIR DIE MAAND APRIL 2017: PROSESSERING VAN SKRIFTELIKE EN FORMELE SKRIFTELIKE KWOTASIES WAAR DRIE KWOTASIES NIE VERKRY WAS NIE EN AFWYKING EN RATIFIKASIE VAN GERINGE OORTREDINGE VAN VERKRYGINGSPROSESSE: KONDONERING VAN ONREGMATIGE UITGAWES DEUR DIE RAAD
	ITHENDA, IZINIKI MAXABISO KUNYE NENKONTILAKI ZENYANGA KA APRIL 2017: UKUQHUBEKEKA KOKUBHALA KUNYE NOKUBHALA OKUSEMTHETHWENI KWEZINIKI MAXABISO EZINTATHU KUNYE NOKUNGALANDELI INKQUBO KUNYE NOKULUNGISWA KOKWAPHULWA KWEMITHETHO UNCINCI KWINKQUBO YOKUFUMANA

RESOLVED

that it be recommended to Council:-

1. that the deviations and minor breaches from Council's SCM Policy and procurement processes for the month of April 2017 for the amount of R 6,301,011 be condoned;



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2. that in terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations as recorded by the Accounting Officer under the annexures attached to the departmental report, be noted; and
3. that the Chief Financial Officer records the deviation amount of R 6,301,011 for the financial year in the notes to the annual financial statements for the 2016/2017 financial year as required by legislation.

Meeting: MC - 21/6/2017	Submitted by Directorate: Financial Services
Ref No: 8/1/2/1	Author/s: H Vergotine
Coll Nr: 1219824	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

7.13 TENDERS, QUOTATIONS AND CONTRACTS: REPORT ON WRITTEN AND FORMAL WRITTEN QUOTATIONS WHERE THREE QUOTATIONS WERE NOT OBTAINED AND DEVIATIONS AND RATIFICATION OF MINOR BREACHES FROM PROCUREMENT PROCESSES: MAY 2017
TENDERS, KWOTASIES EN KONTRAKTE VIR DIE MAAND MEI 2017: PROSESSERING VAN SKRIFTELIKE EN FORMELE SKRIFTELIKE KWOTASIES WAAR DRIE KWOTASIES NIE VERKRY WAS NIE EN AFWYKING EN RATIFIKASIE VAN GERINGE OORTREDINGE VAN VERKRYGINGSPROSESSE: KONDONERING VAN ONREGMATIGE UITGAWES DEUR DIE RAAD
ITHENDA, IZINIKI MAXABISO KUNYE NENKONTILAKI ZENYANGA KA MEYI 2017: UKUQHUBEKEKA KOKUBHALA KUNYE NOKUBHALA OKUSEMTHETHWENI KWEZINIKI MAXABISO EZINTATHU KUNYE NOKUNGALANDELI INKQUBO KUNYE NOKULUNGISWA KOKWAPHULWA KWEMITHETHO UNCINCI KWINKQUBO YOKUFUMANA

RESOLVED

that it be recommended to Council:-

1. that the deviations and minor breaches from Council's SCM Policy and procurement processes for the month of May 2017 for the amount of R 10,037,304 be condoned;
2. that in terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations as recorded by the Accounting Officer under the annexures attached to the departmental report, be noted; and
3. that the Chief Financial Officer records the deviation amount of R 10,037,304 for the financial year in the notes to the annual financial statements for the 2016/2017 financial year as required by legislation.

Meeting: MC - 21/6/2017	Submitted by Directorate: Financial Services
Ref No: 8/1/2/1	Author/s: H Vergotine
Coll Nr: 1226185	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

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8. PLANNING, ECONOMIC DEVELOPMENT AND TOURISM

8.1 ALLOCATIONS OF BUSINESS TRADING BAY SPACES AT ARENDSNES, MAIN ROAD, WELLINGTON
TOEKENNINGS VAN BESIGHEIDSRUIMTE BY ARENDSNES, HOOFWEG, WELLINGTON
UKUNIKWA KWENDAWO YOSHISHINO E ARENDSNES MAIN ROAD E WELLINGTON

RESOLVED

that it be recommended to Council:-

1. that the lease of trading spaces at Arendsnes, Main Street, Wellington to the following applicants be approved, subject to the normal lease conditions:-
 - 1) Joseph George
 - 2) Gerhard Samuels
 - 3) Ann Visagie
 - 4) Leandor Carolissen
 - 5) Evelyn Petersen
 - 6) Calvin Ferreira
2. that trading spaces be leased at R150.00 per month, which tariff be annually adjusted with the framing of the annual budget; and
3. that the lease endure for a period of three years as from the date of signing of the lease agreement.

Meeting: MC - 21/6/2017	Submitted by Directorate: Planning and Economic Development
Ref No: 15/7/3/2	Author/s: C Phillips
Coll Nr: 1220663	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPT:
	DUE DATE:

8.2 REQUEST TO ENTER A MEMORANDUM OF AGREEMENT: SMALL ENTERPRISE FINANCIAL AGENCY (SEFA)
VERSOEK OM 'N MEMORANDUM VAN OORENKOMS TE SLUIT MET DIE KLEIN BESIGHEID FINANSIËLE AGENTSKAP
ISICELO SOKUNGENI KWISIVUMELWANO SOKUSEBENZISANA: SMALL ENTERPRISE FIANNICIAL AGENCY (SEFA)

RESOLVED

1. that the report be noted; and



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2. that the partnership between the Drakenstein Municipality and SEFA, be approved.

Meeting: MC - 21/6/2017 Ref No: 15/4/1 (2271) P Coll Nr: 1225493		Submitted by Directorate: Planning and Economic Development C Phillips	
Author/s: Referred from:		Author/s: Referred from:	
PAR: 2	ACTION: Implement decision	RESPONSIBLE DEPT: EM: Planning and Econ Dev	DUE DATE:

8.3 APPLICATION FOR CONSENT USE: ERF 8928 PAARL
AANSOEK OM VERGUNNINGSGEBRUIK: ERF 8928 PAARL
ISICELO SEMVUME YOKUSEBENZISA: ISIZA 8928 E PAARL

RESOLVED

that this matter be referred back.

Meeting: MC - 21/6/2017 Ref No: 15/4/1 (8928) P Coll Nr: 1225906		Submitted by Directorate: Planning and Economic Development C van der Bank	
Author/s: Referred from:		Author/s: Referred from:	
PAR:	ACTION: Re-submit Item	RESPONSIBLE DEPT: EM: Planning and Econ Dev	DUE DATE:

8.4 APPLICATION FOR CONSENT USE: ERF 26047 PAARL (HERITAGE HOUSE INDEPENDENT SCHOOL)
AANSOEK OM VERGUNNINGSGEBRUIK: ERF 26047 PAARL (HERITAGE HOUSE INDEPENDENT SCHOOL)
ISICELO SEMVUME YOKUSEBENZA: KWISIZA 26047 E PAARL (HERITAGE HOUSE INDEPENDENT SCHOOL)

RESOLVED

that this matter be referred back pending the promulgation of the Draft Liquor Amendment Bill.

Meeting: MC - 21/6/2017 Ref No: 15/4/1 (26047) P Coll Nr: 1227094		Submitted by Directorate: Planning and Economic Development W Hendricks	
Author/s: Referred from:		Author/s: Referred from:	
PAR:	ACTION: Re-submit Item	RESPONSIBLE DEPT: EM: Planning and Econ Dev	DUE DATE:



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8.5 APPLICATION FOR AMENDMENT OF CONDITIONS: ERF 10795 PAARL
AANSOEK OM WYSIGING VAN VOORWAARDES: ERF 10795 PAARL
ISICELO SOKULUNGISA IMIGAQO: KWISIZA 10795 E PAARL

RESOLVED

that this matter be referred back to allow for further consultation between the ward councillor and the objectors.

Meeting: MC - 21/6/2017	Submitted by Directorate: Planning and Economic Development		
Ref No: 15/4/1 (10795) P	Author/s: J Meyer		
Coll Nr: 1227328	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
	Re-submit item	EM: Planning and Econ Dev	

8.6 RENEWAL OF LEASE FOR ERVEN 10841, 11164 AND A PORTION OF ERF 8574, PAARL (IN EXTENT APPROXIMATELY 9900m²)
HERNUWING VAN HUUR VIR ERWE 10841, 11164 EN 'N GEDEELTE VAN ERF 8574, PAARL (IN GROOTTE ONGEVEER 9900m²)
UKUHLAZIWA KOKUQESHA IZIZA 10841, 11164 KUNYE NECEBA LESIZA 8574 E PAARL (UKUKHULU OBUQIKELELWA KWI 9900m²)

RESOLVED

that it be recommended to Council:-

1. that the extension of the lease agreement for a period of three months be approved; and
2. that as a matter of urgency, the Municipal Manager evaluates this matter, so as to advise the Executive Mayor on a possible way forward.

Meeting: MC - 21/6/2017	Submitted by Directorate: Planning and Economic Development		
Ref No: 15/4/1 (10841) P	Author/s: C Phillips		
Coll Nr: 1227437	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

8.7 FINAL DRAFT PAARL ARBORETUM URBAN DESIGN FRAMEWORK
FINALE KONSEP PAARL ARBORETUM STEDELIKE ONTWERPRAAMWERK
UYILO LOKUQGIBELA LE PAARL ARBORETUM URBAN DESIGN FRAMEWORK

RESOLVED

that it be recommended to Council:-



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that the Final Draft Paarl Arboretum Urban Design Framework be approved.

Meeting: MC - 21/6/2017		Submitted by Directorate: Planning and Economic Development	
Ref No: 17/6/3/1		Author/s: A Roelf	
Coll Nr: 1227672		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

8.8 OBJECTION TO RECOMMENDATION MADE BY THE ADVISORY COMMITTEE FOR TOWN AESTHETICS AND ENVIRONMENTAL MATTERS: ERF 9096, 6 MILL STREET, PAARL

BESWAAR TEEN BESLUIT GENEEM DEUR ADVIESKOMITEE VIR STADSESTETIKA EN OMGEWINGSAANGELEENTHEDE: ERF 9096, 6 MEULSTRAAT, PAARL

IZINDULULO SEZINKCASO YI KOMITI YOKUCEBISA UBUHLE BEDOLOPHU KUNYE NEMICIMBI YEZEMVELO: ISIZA 9096 6 MILL STREET EPAARL

The Chief Whip, Councillor R A Koegelenberg was not present when this item was considered.

RESOLVED

1. that the objection by Raymond Property Investments pertaining to the Paarl Advisory Committee on Town Aesthetics and Environmental Matters recommendation for 6 Mill Street, be turned down;
2. that the recommendations of the Paarl Advisory Committee on Town Aesthetics and Environmental Matters (as set out in the departmental report under Point 5.4) remain as guidance on the resolution of the application; and
3. that the applicant be informed that he will have to seek the approval of Heritage Western Cape (HWC) in terms of the National Heritage Resources Act, for this application as per the recommendation by Heritage Western Cape (Annexure K to the departmental report).

Meeting: MC - 21/6/2017		Submitted by Directorate: Planning and Economic Development	
Ref No: 15/1/4		Author/s: C Theunissen	
Coll Nr: 1227824		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
1-3	Implement decision	EM: Planning and Econ Dev	



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8.9 REPORT ON THE PAARL CBD PUBLIC PRIVATE PARTNERSHIP
VERSLAG OOR DIE SSK PRIVATE VENNOOTSKAP
INGXELO NGE PAARL CBD PUBLIC PRIVATE PARTNERSHIP

RESOLVED

that it be recommended to Council:-

1. that the extension of the lease agreement for a period of three months be approved; and
2. that as a matter of urgency, the Municipal Manager evaluates this matter, so as to advise the Executive Mayor on a possible way forward.

Meeting: MC - 21/6/2017	Submitted by Directorate: Planning and Economic Development
Ref No: 15/4/1 (2271) P	Author/s: C Phillips
Coll Nr: 1228096	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPT:
	DUE DATE:

ADDITIONAL ITEMS

8.10 APPOINTMENT OF MR B GABRIELS AND MR F TOYER AS BUILDING CONTROL OFFICERS IN TERMS OF THE NATIONAL BUILDING REGULATIONS AND BUILDING STANDARDS ACT
AANSTELLING VAN MNR B GABRIELS EN MNR F TOYER AS BOUBEHEERBEAMPTES INGEVOLGE DIE WET OP NASIONALE BOUREGULASIES EN BOUSTANDAARDE
UKUQESHWA KUKAMNU. B GABRIELS NOMNU. F TOYER NJENGAMAGOSA OLAWLO LWEZAKHIWO NJENGOKO KUBEKIWE KWI NATIONAL BUILDING REGULATIONS AND BUILDING STANDARDS ACT

RESOLVED

that it be recommended to Council:-

1. that, in terms of Section 5(1) of the National Building Regulations and Building Standards Act, 1977 (Act 103 of 1977), Mr F Toyer, with effect from 10 July 2017, be appointed as Building Control Officer for Area A (Paarl) in order to exercise and perform the powers, duties or activities granted or assigned to a Building Control Officer by or under the said Act;
2. that, in terms of Section 5(1) of the National Building Regulations and Building Standards Act, 1977 (Act 103 of 1977), Mr B Gabriels, retrospectively with effect from 1 June 2017, be appointed as Building Control Officer for Area B (Wellington, Hermon, Gouda, Saron and rural areas outside urban areas) in order to exercise and perform the powers, duties or activities granted or assigned to a Building Control Officer by or under the said Act;

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3. that, in terms of Section 5(3) of the National Building Regulations and Building Standards Act, 1977 (Act 103 of 1977), Mr. Graham Sampson, retrospectively with effect from 1 June 2017 and until 7 July 2017, temporarily be appointed as Building Control Officer for Area A (Paarl) in order to exercise and perform the powers, duties or activities granted or assigned to a Building Control Officer by or under the said Act;
4. that, in terms of Section 5(3) of the National Building Regulations and Building Standards Act, 1977 (Act 103 of 1977), Mr F Toyer in the absence of Mr B Gabriels, be appointed temporarily as Building Control Officer for Area B (Wellington, Hermon, Gouda, Saron and rural areas outside urban areas) in order to exercise and perform the powers, duties or activities granted or assigned to a Building Control Officer by or under the said Act;
5. that, in terms of Section 5(3) of the National Building Regulations and Building Standards Act, 1977 (Act 103 of 1977), Mr. Brendon Gabriels in the absence of Mr F Toyer, be appointed temporarily as Building Control Officer for Area A (Paarl) in order to exercise and perform the powers, duties or activities granted or assigned to a Building Control Officer by or under the said Act; and
6. that, in terms of Section 5(3) of the National Building Regulations and Building Standards Act, 1977 (Act 103 of 1977), Mr G Sampson in the absence of Mr F Toyer and Mr B Gabriels, be appointed temporarily as Building Control Officer for Area A (Paarl) and Area B (Wellington, Hermon, Gouda, Saron and rural areas outside urban areas) in order to exercise and perform the powers, duties or activities granted or assigned to a Building Control Officer by or under the said Act.

Meeting: MC - 21/6/2017		Submitted by Directorate: Planning and Economic Development	
Ref No: 21/6/14		D Delaney	
Coll Nr: 1227331		Author/s: Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>



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8.11 RE-APPOINTMENT OF VALUATION APPEAL BOARD MEMBERS IN TERMS OF SECTION 60 OF THE MUNICIPAL PROPERTY RATES ACT, 2004 (ACT 6 OF 2004)
HERAANSTELLING VAN WAARDASIE APPËLRAADSLEDE INGEVOLGE ARTIKEL 60 VAN DIE WET OP MUNISIPALE EIENDOMSBELASTING, 2004 (WET 6 VAN 2004)
UKUQESHWA KWAKHONA KWELUNGU LEBHODI YESIBHENO NJENGOKO KUBEKIWE KWICANDELO 60 LE MUNICIPAL PROPERTY RATES ACT, 24 (UMTHETHO 6 KA 2004)

RESOLVED

that it be recommended to Council:-

- that in terms of Section 60 of the Municipal Property Rates Act, 2004 (Act 6 of 2004) the re-appointment of the following members of the current Drakenstein Municipality Valuation Appeal Board for the period as from 1 August 2017 to 31 July 2021, be approved:-

- Chairperson: Mr F J van Wyk
- Alternate member/Chairperson: Ms A van Zyl
- Member: Mrs H M Jacobs (nèe Griesel)
- Member: Mr W J Steyn

- that the remaining positions on the Drakenstein Municipality Valuation Appeals Board be advertised forthwith.

Meeting: MC - 21/6/2017	Submitted by Directorate: Planning and Economic Development I Fortuin		
Ref No: 5/3/5/1	Author/s:		
Coll Nr: 1222408	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

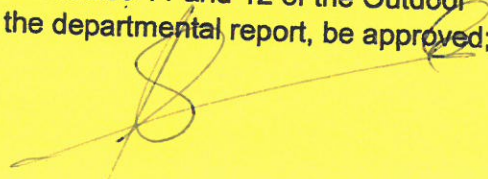
9. CORPORATE SERVICES

9.1 PROPOSED AMENDMENTS TO SCHEDULES 11 AND 12 OF THE BY-LAW ON OUTDOOR ADVERTISING AND SIGNAGE NO 1/2008
VOORGESTELDE WYSIGINGS AAN SKEDULES 11 EN 12 VAN DIE VERORDENING INSAKE BUITEREKLAME ADVERTENSIE TEKENS NR 1/2008
ISINDULULO SOLUNGISO LOLUDWE 11 NO 12 LOMGAQO NKQUBO WOKWAZISA NGAPHANDLE NOMBHOLO 1/2008 8

RESOLVED

that it be recommended to Council:-

- that the proposed amendments to Schedules 11 and 12 of the Outdoor Advertising By-Law as attached to the departmental report, be approved; and



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2. that the amendment be promulgated in the provincial gazette, from which date the amendments will be in force.

Meeting: MC - 21/6/2017	Submitted by Directorate: Corporate Services		
Ref No: 1/5/2/4	Author/s: AV Marais		
Coll Nr: 1226254	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

9.2	REPORT ON WARD COMMITTEE MEETINGS: PERIOD 1 OCTOBER 2016 TO 30 MAY 2017
	VERSLAG OOR WYKSKOMITEEVERGADERINGS: PERIODE 1 OKTOBER 2016 TO 30 MEI 2017
	INGXELO YENTLANGANISO ZEKOMITI YEWADI: IXESHA UKUSUKELA I OKTOBHA 2016 UKUYA 30 MEYI 2017

RESOLVED

that it be recommended to Council:-

1. that Council takes cognisance of ward committee meetings held during the period 1 October 2016 - 30 May 2017;
2. that the appropriate actions be taken by the Speaker against Ward Councillors who do not provide the minutes of ward meetings or do not hold a ward committee meeting at least once a quarter; and
3. that the report be updated should minutes of meetings held, be provided to the Office of the Speaker after the reporting period.

Meeting: MC - 21/6/2017	Submitted by Directorate: Corporate Services		
Ref No: 3/3/1/3/10	Author/s: FP Goosen		
Coll Nr: 1226459	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>



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9.3	PROPOSED LEASE OF A PORTION OF ERF 8518 PAARL TO PAULUS JOUBERT PRIMARY SCHOOL
	VOORGESTELDE VERHURING VAN 'N GEDEELTE VAN ERF 8518 PAARL AAN PAULUS JOUBERT PRIMÉRE SKOOL
	ISINDULULO SOKUQESHA ICEBA LESIZA 8518 E PAARL KWI PAULUS JOUBERT PRIMARY SCHOOL

RESOLVED

that this matter be referred back for further refinement.

Meeting: MC - 21/6/2017	Submitted by Directorate: Corporate Services
Ref No: 15/4/1 (8518) P	Author/s: N October
Coll Nr: 1226532	Referred from:
PAR:	ACTION:
	Re-submit item
	RESPONSIBLE DEPT:
	EM: Corporate Services (Planning)
	DUE DATE:

10. PUBLIC SAFETY

10.1	BY-LAW ON LIQUOR TRADING DAYS AND HOURS: APPROVAL OF COMMENTS TO BE FORWARDED TO THE WESTERN CAPE LIQUOR AUTHORITY
	VERORDENING OP DRANK HANDELSDAE EN URE: GOEDKEURING VAN KOMMENTAAR VIR INDIENING BY DIE WES-KAAPSE DRANKRAAD
	NGOKOMTHETHO WENTENGISO YO TYWALA NGENTSUKU NEYURE. ZIVUNYIWE NGOKWEZICELO INGATHUNYELWA KWI WESTERN CAPE

RESOLVED

1. that the following applications for liquor licenses be supported and forwarded to the Western Cape Liquor Authority:-
 - 1.1 Adoro Wines, Farm 721 Paarl Division;
 - 1.2 Ex Nihilo, Farm 1597 Paarl Division;
 - 1.3 Bev Direct, Erf 31203 Paarl;
2. that the comments forwarded to the Western Cape Liquor Authority for temporary liquor licenses for Boshaii Steakbraai, Paarl, which took place on 26 May 2017 from 18:00 until 02:00 the following day as well as on 27 May 2017 from 10:00 until 20:00, be noted.

Meeting: MC - 21/6/2017	Submitted by Directorate: Community Services
Ref No: 1/5/2/17	Author/s: U Johannesburg
Coll Nr: 1227130	Referred from:
PAR:	ACTION:
1-2	Implement decision
	RESPONSIBLE DEPT:
	EM: Community Services
	DUE DATE:

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11. SOCIAL SERVICES

11.1 ACQUISITION OF PROVINCIAL PROPERTY
VERKRYGING VAN PROVINSIALE EIENDOM
UKUFUNYANWA KWEPROPATI YEPHONDO

RESOLVED

1. that permission be granted to acquire the properties located on Erf 33045 and 10558;
2. that the properties must be transferred to the municipality for free;
3. that the Department of Public Works maintain and repair both facilities before such transfer;
4. that funding be provided to immediately serve the properties to prevent vandalism and theft;
5. that the establishment of ECD Centers on the properties be approved and that the municipality advertise the property for such use in terms of set criteria determined according to legislative and prescriptive requirements for the establishment of ECD' s;
6. that the maintenance and upgrade of the facilities, be provided for in the 2017/2018, Budget;
7. that a draft lease agreement be developed that will allow the facilities to generate an income. The tariff must be the same as the tariff of the Happy Toddlers ECD Centre in Wellington i.e. R 1 500.00 per month; and
8. that the financial implications of acquiring the facilities be noted.

A.	Maintenance and upgrades	R 100 000.00	per annum
B.	Security Costs	R 480 000.00	per annum
C.	Insurance Costs	R 24 000.00	per annum
	TOTAL	R 604 000.00	per annum

Meeting: MC - 21/6/2017		Submitted by Directorate: Community Services	
Ref No:		Author/s: J Rhoda	
Coll Nr: 1216341		Referred from:	
PAR:	Action:	RESPONSIBLE DEPT:	DUE DATE:



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12. ENGINEERING SERVICES

12.1 NEW COMMITTEE FOR PAARL BIRD SANCTUARY (PBS) ADVISORY COMMITTEE
NUWE KOMITEE VIR DIE PAARL VOËLPARK ADVIESKOMITEE
IKOMITI ENTSHA YE PAARL BIRD SANCTUARY (PBS) IKOMITI YONCEBISO

RESOLVED

that it be recommended to Council:-

1. that in terms of the Constitution of the Paarl Bird Sanctuary, the following persons be elected as members for a period of three (3) years from 1 December 2016 to 30 November 2019:
 - 1.1 Senior Engineer: Wastewater Services
 - 1.2 Senior Superintendent: Wastewater Treatment
 - 1.3 Dr Michael Moll
 - 1.4 Mrs Yvonne Weiss
 - 1.5 Mr Cedric Morkel
 - 1.6 Mrs Patsy Copeland
 - 1.7 Staff Member of Environmental Management

Meeting: MC - 21/6/2017	Submitted by Directorate: Community Services		
Ref No: 16/4/2	Author/s: J Rhoda		
Coll Nr: 1149488	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

13. MONTHLY AND QUARTERLY REPORTS

13.1 MONTHLY REPORT: / INGXELO YENYANGA: INFRASTRUCTURE SERVICES: ELECTRO-TECHNICAL ENGINEERING: JANUARY 2017

RESOLVED

Noted.

Meeting: MC - 21/6/2017	Submitted by Directorate: Infrastructure Services		
Ref No: 9/1/1/3	Author/s: W Albertyn		
Coll No:	Referred from:		
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

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13.2 MONTHLY REPORT: / INGXELO YENYANGA: INFRASTRUCTURE SERVICES: ELECTRO-TECHNICAL ENGINEERING: FEBRUARY 2017

RESOLVED

Noted.

Meeting: MC - 21/6/2017 Ref No: 9/1/1/3 Coll No:		Submitted by Directorate: Infrastructure Services Author/s: W Albertyn Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

13.3 MONTHLY REPORT: / INGXELO YENYANGA: INFRASTRUCTURE SERVICES: ELECTRO-TECHNICAL ENGINEERING: MARCH 2017

RESOLVED

Noted.

Meeting: MC - 21/6/2017 Ref No: 9/1/1/3 Coll No:		Submitted by Directorate: Infrastructure Services Author/s: W Albertyn Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

13.4 QUATERLY REPORT: PARKS SECTION: 1 JANUARY - 31 MARCH 2017 (FOR INFORMATION)

RESOLVED

Noted.

Meeting: MC - 21/6/2017 Ref No: 17/6/10 Coll No: 1226694		Submitted by Directorate: Community Services Author/s: E Saayman Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

14. URGENT MATTERS

None.

15. CONFIDENTIAL MINUTES

15.1 REPORTS AND RETURNS: COUNCILLORS OUTSTANDING DEBT
REPORT AS AT 31 MAY 2017

See Confidential Minutes.

15.2 STAFF: FINANCE: REMUNERATION AND DEDUCTIONS:
OVERTIME REPORT FOR MAY 2017

See Confidential Minutes.

ADDITIONAL ITEMS16. ENVIRONMENT, PARKS AND OPEN SPACES

16.1 RE-USE OF OLD GRAVE SITES IN PARYS CEMETERY
HER-GEbruik VAN OU GRAFTE IN PARYS BEGRAAFPLAAS
UKUSETYENZISWA KWAKHONA KWAMANGCWABA ASE PARYS

RESOLVED

that this matter be referred back for further refinement.

Meeting: MC - 21/6/2017	Submitted by Directorate: Community Services
Ref No: 16/7/1/1/1	Author/s: E Saayman
Coll Nr: 1227408	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit Item
<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
EM: Community Services	

17. HUMAN SETTLEMENTS AND PROPERTY MANAGEMENT

17.1 HOUSING PROJECT 2: PROPOSED ALLOCATION OF ERF 3586 TO MS
ESTHER PLAATJIE
BEHUISINGSPROJEK 2: VOORGESTELDE TOEKENNING VAN ERF 3586 AAN
ME ESTHER PLAATJIE
IZINDLU PROJEK 2: ISINDULULO SOKUHLALISA KWAKHONA KWISIZA 3586
KU NKOSIKAZI ESTHER PLAATJIE

RESOLVED

1. that Erf 3586 be allocated to Ms Plaatjie subject to the support and approval of the Provincial Department of Human Settlement;
2. that Mr Ngxata be requested to vacate the house as he occupied the house on a temporary basis;

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- 3. that the arrear rates and tax to the value of R37 502.97 owed by the deceased be dealt with in accordance with Council's policy for the writing-off of debt; and
- 4. that legal advice be sought on the process (if possible) to de-register the property allocated on Erf 3586 from the name of the late Mr Mpofu.

Meeting: MC - 21/6/2017		Submitted by Directorate: Community Services	
Ref No: 17/5/5/1/19		Author/s: F Rhoda	
Coll Nr: 1226809		Referred from:	
PAR:	Action:	RESPONSIBLE DEPT:	DUE DATE:
1-4	Implement decision	EM: Community Services	

The meeting ended at 12:07.

CHAIRPERSON: 

DATE: 19/07/2017

Confirmed on 19/07/2017 with/without amendments.

PJ/rs