

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

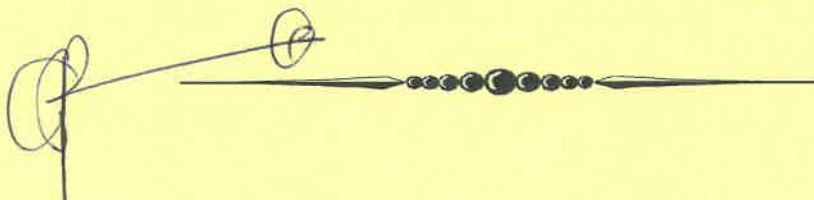
ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON THURSDAY, 1 DECEMBER 2022 AT 08:37 (RESCHEDULED FROM 2 DECEMBER 2022 AT 10:00).

PRESENT: The Executive Mayor, Ald C J Poole (Chairperson)
The Deputy Executive Mayor, Ald G C Combrink

Councillors: T G Bester
M A Andreas
L C Arendse
E Gouws
J Miller
E Baron
A M B Appollis
L T van Niekerk
R H van Nieuwenhuyzen
L Cyster

ALSO PRESENT: Ald J F le Roux (Speaker)
Cllr C Kearns (Chief Whip)

Officials: Dr J H Leibbrandt (City Manager)
Mr B Brown (Chief Financial Officer)
Mr M Wüst (Executive Director: Engineering Services)
Ms J Samson (Executive Director: Planning and Development)
Mr G Esau (Executive Director: Community Services)
Ms R Jaftha (Chief Audit Executive)
Ms N October (Snr Manager: Legal and Administrative Services)
Ms R Geldenhuys (Manager: Communication and Marketing)
Ms C September (Manager: IDP/PM)
Mr G Dippenaar (Chief Risk Officer)
Mr F P Goosen (Manager: Administrative Support Services)



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DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
1 DECEMBER 2022**1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

Mr S Johaar, Executive Director: Corporate Services - On Council duty (Apology).

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

None.

3. CONFLICT OF INTERESTS BY COUNCILLORS/OFFICIALS

None.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

5. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Mayoral Committee were **confirmed as correct:**

- i. Ordinary meeting held on 18 November 2022; and
- ii. Confidential meeting held on 18 November 2022.

6. GOVERNANCE AND COMPLIANCE

6.1	AUDIT COMMITTEE REPORT
	ODUITKOMITEE VERSLAG
	INGXEKO YEKOMITI YOPHICOTHO ZINCWADI

RECOMMENDED that

1. The report of the Audit Committee (Annexure A to the departmental report) be noted; and



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
1 DECEMBER 2022

2. The minutes of the meeting held on 1 June 2022 (Annexure B to the departmental report) be noted.

Meeting: MC – 1/12/2022	Submitted by Department: Internal Audit
Ref No: 3/3/1/3/13	Author/s: R Jaftha
Coll No: 1994251	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7. ENGINEERING SERVICES

<p>7.1 PROPOSED ALIENATION OF THE EXISTING MUNICIPAL 11kV OVERHEAD POWERLINES SITUATED OVER PORTION 4 OF FARM NO. 956 PAARL (KNOWN AS DONKERHOEK FARM) (PRIVATE PROPERTY) BY THE LANDOWNER OF FARM 956 PAARL (WARD 1)</p>
<p>VOORGESTELDE VERVREEMDING VAN BESTAANDE MUNISIPALE 11kV OORHOOFSE KRAGLYN GELEË OOR GEDEELTE 4 VAN PLAAS NR. 956 PAARL (DONKERHOEK PLAAS) (PRIVAAT EIENDOM) AAN DIE GRONDEIENAAR VAN PLAAS 956 PAARL (WYK 1)</p>
<p>ISINDULULO SOKUPHEPHELA KUMASIPALA OKHOYO 11kV ONGAPHEZU KWESIQEPHU 4 SEFAMA INOMBOLO. 956 PAARL (YAZIWA NJENGEFAMA YASEDONKERHOEK) (IPROPATI YABUCALA) NGUMNINI-MHLABA WEFAMA 956 PAARL (WADI 1)</p>

RECOMMENDED that

1. Council notes that the municipality provided a cost estimate for the consolidation and upgrading of the seven service connections to the said bulk supply. This consolidation includes the breaking down and removal of current power lines. The quotation to landowner was R2,549,190.10 to be paid to the municipality, if the municipality performs the task.

If the landowner performs the task himself, the outcome must comply with municipal regulations and standards and be approved accordingly;

2. In terms of Section 14 of the Municipal Finance Management Act (Act No 56 of 2003) approval be granted for the alienation of a ±662 meter (11kV) municipal overhead powerline located over private property, Portion 4 of Farm No. 956, Paarl (Donkerhoek Farm) to the landowner of Farm 956, Paarl at an amount of R42,586,93 (VAT excluded);



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
1 DECEMBER 2022

3. All costs related to the dismantling of the remaining existing 11kV overhead lines and installation as well as the commissioning of the proposed high-tension metering panel will be for the account of the purchaser including the registration of a servitude for the installation of the proposed metering panel; and
4. Should the owner in future decide to request the Municipality to change from the proposed private electrical reticulation system to individual municipal metering system as currently installed, the owner will be responsible for all costs involved herein.

Meeting: MC – 1/12/2022	Submitted by Department: Engineering Services
Ref No: 15/4/1 (F956) P	Author/s: C Geldenhuys
Coll No: 1998020	Referred from: Eng Serv Portf-28/11/22
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7.2 APPROVAL OF THE ANNUAL WATER SERVICES DEVELOPMENT PLAN, PERFORMANCE AND WATER SERVICE AUDIT REPORT (2021/2022)
GOEDKEURING VAN DIE JAARLIKSE WATERDIENSTE ONTWIKKELINGSPLAN, PRESTASIE-EN WATERDIENSTE OUDITVERSLAG (2021/2022)
UKUVUNYELWA KWESICWANGCISO SOPHUHLISO SEENKONZO ZAMANZI NGONYAKA NEINGXELO YOPHICOTH-ZINCWADI (2021/2022)
RECOMMENDED that

The Annual Water Services Development Plan, Performance and Water Services Audit Report (Final Report) for 2021/2022 be approved.

Meeting: MC – 1/12/2022	Submitted by Department: Engineering Services
Ref No: 1/4/3	Author/s: M Wüst
Coll No: 1998720	Referred from: Eng Serv Portf-28/11/22
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
1 DECEMBER 2022

7.3 BUDGET: MAINTENANCE OF PROVINCIAL ROADS
BEGROTING: INSTANDHOUDING VAN PROVINSIALE PAAIE
UHLAHLO LWABIWO MALI: UKULUNGISWA KWENDLELA ZEPHONDO

RECOMMENDED that

1. The following budget be approved for submission to the Department of Transport, Western Cape Government for inclusion in their budget for 2023/24:
 - 1.1 R8,1m excluding VAT in capital works for MR201, Church Street, Wellington;
 - 1.2 R12,2m excluding VAT in capital works for the planning and documentation for the upgrading of MR201, Jan van Riebeeck Drive between Oosbosch and Van der Stel Street;
 - 1.3 R6,0m excluding VAT in Maintenance: General maintenance of provincial roads; and
 - 1.4 Council notes that the total value of the three projects is R26,3m of which R5,26m will be funded by the municipality and R21,04m by the Department of Transport, Western Cape Government.

Meeting: MC – 1/12/2022	Submitted by Department: Engineering Services
Ref No: 16/3/6/4	Author/s: E Schreuder
Coll No: 1992512	Referred from: Eng Serv Portf-28/11/22
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

**MINUTES: MAYORAL COMMITTEE
1 DECEMBER 2022**

7.4 WALKWAY CLOSURES (WARDS 2, 7 & 33)
AFSLUITINGS VAN LOOPPAAIE (WYKE 2, 7 & 33)
UKUVALWA KWENDLELA YOKUHAMBA NGENYAWO (WADI 2, 7 & 33)

Councillor T G Bester indicated that it should be Ward 33 and not Ward 18 as indicated in the heading of the departmental report.

RECOMMENDED that

1. The closure of the walkway across erf 3507 (Welvanpas/Sarembok) be approved subject to the adjacent owners carrying the cost and following all municipal plan approval procedures, and access to the property be available to municipal personnel on a 24/7 basis;
2. The closure of the walkway across Erf 8507 (Rogers/Impala) be approved for closure by the municipality with access available for municipal personnel on a 24/7 basis;
3. The walkways across Erf 5447 (Scholtz/Naidoo) be approved for closure by the municipality, the adjacent owners be advised that they could apply for encroachment on the erven should they so wish in which case an encroachment agreement be entered into with the municipality, and that 24/7 access be available to municipal personnel; and
4. The walkways across Erf 6583 (Magennis) be approved for closure by the municipality, the adjacent owners be advised that they could apply for encroachment on the erven should they so wish in which case an encroachment agreement be entered into with the municipality, and that 24/7 access be available to municipal personnel.

Meeting: Mayco - 1/12/2022	Submitted by Department: Engineering Services
Ref No: 15/4/3	Author/s: C Lötzi
Coll No: 1964899	Referred from: Eng Serv Portf-28/11/22
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
1 DECEMBER 2022

7.5 CLOSURE OF KLEINSCHMIDT STREET (WARD 3)
AFSLUIT VAN KLEINSCHMIDTSTRAAT (WYK 3)
UKUVALWA KWENDLELA KLEINSCHMIDT (WADI 3)

RECOMMENDED that

1. Closing of the Cul de Sac Kleinschmidt Street off Bo-Plein Street be approved, subject to the following conditions:
 - 1.1 The residents of Kleinschmidt Street accept full responsibility for the erection of the fence to close off the street at the Bo-Plein Street entrance;
 - 1.2 The residents submit the required plans for consideration and approval and payment of all fees;
 - 1.3 The residents agree to all aspects related to the installation of the fence according to municipal requirements and payment of all costs thereof, as well as the maintenance of the fence;
 - 1.4 Access be available on a twenty-four hour, seven days per week basis to all municipal and other emergency services, as well as municipal maintenance personnel;
 - 1.5 Residents agree to all responsibility for risk associated to the closure of the street, including all damages to municipal infrastructure crossing the fence as well as those services present within the closed off area, and all physical personal injury or consequence of emergency personnel not being able to attend to the emergency timeously, as well as any financial or legal issues that may arise; and
 - 1.6 The municipality reserve the right to remove the fence in the event that the maintenance thereof is not done to the satisfaction of the municipality or for any other reasonable consideration.

Meeting: Mayco - 1/12/2022	Submitted by Department: Engineering Services
Ref No: 15/4/3	Author/s: C Lötz
Coll No: 1973132	Referred from: Eng Serv Portf-28/11/22
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
1 DECEMBER 20228. CONFIDENTIALFINANCE8.1 **WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF WRITING-OFF POLICY) – HANDOVER ACCOUNTS**

AFSKRYF VAN ONVERHAALBARE SKULD (5.10 VAN AFSKRYWINGBELEID) – OORHANDIGDE REKENINGE

UKUCINWA KWAMATYALA ANGAHLAWULWAYO (UMGAQO NKQUBO WOKUCINWA KWAMATYALA 5.10 I I AKHAWUNTI EZIGQITHISWAYO)

See confidential minutes.

Meeting: Mayco - 1/12/2022	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: A Abrahams
Coll No: 2002002	Referred from: Finance Serv Portf-21/11/2022
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

8.2 **WRITING-OFF OF IRRECOVERABLE DEBT (5.3 OF WRITING-OFF POLICY) – INSOLVENT AND DECEASED ESTATES ACCOUNTS**

AFSKRYF VAN ONVERHAALBARE SKULD (5.3 VAN AFSKRYWINGBELEID) – INSOLVENTE EN BOEDELREKENINGE

UKUCINYWA KWAMATYALA (UMGAQO NKQUBO WOKUCINWA KWAMATYALA) – UKUBHANGA NE-AKHAWUNTI ZABANTU ABASWELEKAYO

See confidential minutes.

Meeting: Mayco - 1/12/2022	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: A Abrahams
Coll No: 2000909	Referred from: Fin Portf - 21/11/2022
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY
MINUTES: MAYORAL COMMITTEE
1 DECEMBER 2022

SPORT, RECREATION, ARTS AND CULTURE

8.3 WELLINGTON CRICKET CLUB (WARD 2)
WELLINGTON KRIEKETKLUB (WARD 2)
I WELLINGTON CRICKET CLUB (WADI 2)

See confidential minutes.

Meeting: Mayco - 1/12/2022	Submitted by Department: Community Services		
Ref No: 17/7/2/2/2/5	Author/s: Y Tsolo		
Coll No: 2007511	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

9. URGENT MATTERS
DRINGENDE SAKE
IMIBA ENGXAMISEKILEYO

None.

ADDITIONAL ITEMS

10. ENGINEERING SERVICES

10.1 DRAFT WATER SERVICES DEVELOPMENT PLAN FOR 2022-2027
KONSEP WATERDIENSTE ONTWIKKELINGSPLAN VIR 2022-2027
ISICWANGCISO SOKUPHUHLISWA KWEENKONZO ZAMANZI EYILWAYO NGO 2022-2027

RECOMMENDED that

Council approve the draft Water Service Development Plan (WSDP) for 2022-2027 and the Executive Summary for public and stakeholder comment.

Meeting: MC - 1/12/2022	Submitted by Department: Engineering Services		
Ref No: 16/5	Author/s: M Wüst		
Coll No: 2007387	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

1 DECEMBER 2022**11. FINANCIAL SERVICES****11.1 APPROVAL OF THE 2ND SPECIAL ADJUSTMENTS BUDGET FOR THE 2022/2023 FINANCIAL YEAR****GOEDKEURING VAN DIE 2DE SPESIALE AANSUIWERINGSBEGROTING VIR DIE 2022/2023 FINANSIËLE JAAR****UKWAMKELWA KOHLAHO LWABIWO MALI LWESIBINI LOLUNGISO KUNYAKA-MALI KA-2022/2023****RECOMMENDED that**

1. The total operating revenue of R2,918,062,167 for the 2022/2023 financial year as set out in Table 1 of the Special Adjustments Budget Report be approved;
2. The operating expenditure of R2,879,235,452 for the 2022/2023 financial year as set out in Table 2 of the Special Adjustments Budget Report be approved;
3. The capital budget expenditure of R134,232,023 for the 2022/2023 financial year as set out in Table 4 of the Special Adjustments Budget Report be approved;
4. The capital expenditure of R134,232,023 to be funded by the following revenue sources as set out in Table 5 of the Special Adjustments Budget Report:
 - 4.1 Capital Replacement Reserve (CRR) (R53,967,881); and
 - 4.2 Secured grants to be received from national government, provincial government and other donors (R80,264,142).
5. It be noted that no taxes and tariffs be affected with the approval of this adjustments budget; and
6. Schedules B1 to B10 attached as Appendix 2 to the Special Adjustments Budget Report be approved.

Meeting: MC – 1/12/2022		Submitted by Department: Financial Services	
Ref No: 5/2/2		Author/s: L Crotz	
Coll No: 2005631		Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
1 DECEMBER 2022

The meeting ended at 10:17.

CHAIRPERSON:



DATE:

24 January 2023

Confirmed with/without amendments.

fg/rs



Mayoral Committee Attendance Register

Date: 01 December 2022

Time: 08:30

Venue: Council Chambers

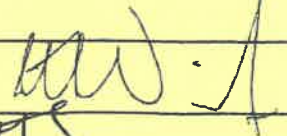

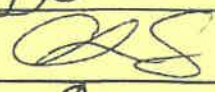

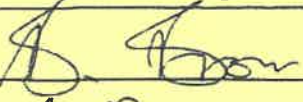




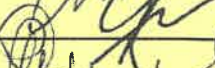
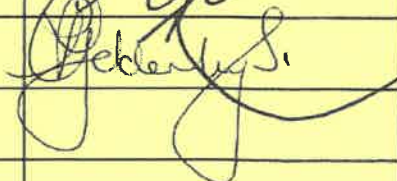
SURNAME	INITIALS	TITLE	SIGNATURE
POOLE Executive Mayor	CJ	ALD	
COMBRINK Deputy Executive Mayor (Financial Services)	GC	ALD	
BESTER (Engineering Services)	TG	CLLR	
ANDREAS (Human Settlements)	MA	CLLR	
ARENDSE (Sport, Recreation, Arts and Culture)	LC	CLLR	
GOUWS (Social Development)	E	CLLR	
MILLER (Governance and Compliance)	J	CLLR	
BARON (Corporate Services)	E	CLLR	
APPOLLIS (Public Safety)	AMB	CLLR	
VAN NIEKERK (Planning and Development)	LT	CLLR	
VAN NIEUWENHUYZEN [Communication and Inter-Governmental Relations (IGR)]	RH	CLLR	
CYSTER (Parks, Waste and Cemeteries)	L	CLLR	
LE ROUX SPEAKER	JF	ALD	
KEARNS CHIEF WHIP	C	CLLR	

OFFICE OF THE/ KANTOOR VAN DIE
CHIEF WHIP/DIENSTSWEEF
CLLR/ RDL CHRISTEPHINE KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

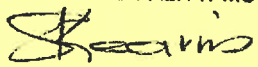
1/12/22

MAY 10 - 2022/12/01

OFFICIALS

NAME AND SURNAME	SIGNATURE
M. WUST	
J. SAMSON	
C. September	
N. October	
	
R. D. J. ...	
R. HARTING	
J. Leidsma	
G. ESTER	
R. Geldenhuys	

OFFICE OF THE/ KANTOOR VAN DIE
 CHIEF WHIP/HOOF SWEEP
 CLLR/ ROL CHRISTEPHINE KEARNS
 DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT


 11/12/22

