

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE BIG COMMITTEE ROOM, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 16 AUGUST 2017 AT 10:00.

PRESENT:

The Executive Mayor, Cllr C J Poole (Chairman)
The Deputy Executive Mayor, Cllr G C Combrink

Councillors:

M A Andreas
C Kearns
J F le Roux
L P Mokoena
R Smuts
L T van Niekerk
L Willemse
R H van Nieuwenhuyzen

Also Present:

Cllr R A Koegelenberg (Chief Whip)

Officials:

Dr J H Leibbrandt (City Manager)

Mr J Carstens (Chief Financial Officer)

Mr S Johaar (Executive Director: Corporate Services)

Mr G Boshoff (Executive Director: Community Services)

Mr D J Hattingh (Executive Director: Engineering Services)

Mr D Delaney (Acting Executive Director: Planning and Development)

Mr A V Marais (Senior Manager: Legal and Administration)

Mr F P Goosen (Manager: Administrative Support Services)

ABSENT:

Cllr F Jacobs (On Council duty)
Cllr J Miller (On Council duty)
Cllr A C Stowman (On Council duty)

1. **LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

Cllr J Miller (On Council duty)
Cllr F Jacobs (On Council duty)
Cllr A C Stowman (Speaker) (On Council duty)

2. **ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

1. The Executive Mayor granted Councillor Kearns permission to be excused from the meeting to attend to a matter in Ward 10, where a tree fell on a structure of elderly people.
2. Several meetings were held to attend to the water situation. The Executive Mayor reminded that the water situation is still a matter of concern and must be conserved.

3. **DISCLOSURE OF INTERESTS BY COUNCILLORS/OFFICIALS**

None.

4. **CONFIRMATION OF MINUTES**

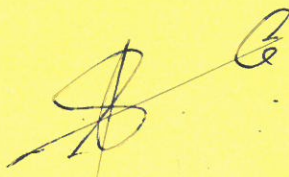
The minutes of the following meetings were **confirmed as correct.**

1. Ordinary meeting held on 19 July 2017;
2. Confidential meeting held on 19 July 2017;
3. Ordinary meeting held on 27 July 2017; and
4. Confidential meeting held on 27 July 2017.

5. **SCHEDULE OF DECISIONS**

RESOLVED

that the Schedule of Decisions, **be noted.**



6. EXECUTIVE MAYOR

6.1 SUBMISSION OF THE DRAFT INTEGRATED DEVELOPMENT PLAN (IDP) / PERFORMANCE MANAGEMENT SYSTEM (PMS) / BUDGET TIME SCHEDULE 2017/2018 AND THE INTEGRATED DEVELOPMENT PLAN (IDP) PUBLIC PARTICIPATION ROADSHOW SCHEDULE 2017/2018 FOR THE REVIEW OF THE 2017/2018-2021/2022 INTEGRATED DEVELOPMENT PLAN (IDP) AND ANNUAL BUDGET FOR THE 2018/2019 FINANCIAL YEAR

VOORLEGGING VAN DIE KONSEP GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP) / PRESTASIEBESTUURSTELSE (PBS) / BEGROTINGSTYDSKEDULE 2017/2018 EN DIE GOP PUBLIEKE DEELNAME VELDTOG SKEDULE 2017/2018 VIR DIE HERSIENING VAN DIE 2017/2018-2021/2022 GOP EN JAARLIKSE BEGROTING VAN DIE 2018/2019 FINANSIËLE JAAR

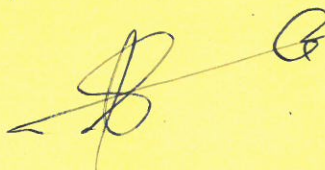
UKUNGENISWA KO YILO IDP / INKQUBO YOKULAWULA UKUSEBENZA (PMS) / ULUHLU LWEXESHA LOHLAHLA LWABIWO MALI 2017/2018 KUNYE IDP ULUHLU LWEMIBONISO EHAMBAYO YOKUTHABATHA INXAXEBA KOLUNTU 2017/2018 UKUHLOLWA KWEPLANI EDIBENEYO YOPHUHLISO (IDP)KA 2017/2018 – 2021/2022 KUNYE NOHLAHLA LWABIWO MALI LONYAKA MALI KA 2018/2019

RESOLVED

that it be recommended to Council:-

1. that the Draft Integrated Development Plan (IDP) / Performance Management (PMS) / Budget Time Schedule Annexure A to the departmental report) for the review of the 2017/2018 – 2021/2022 Integrated Development Plan (IDP) and Annual Budget for 2018/2019, **be adopted** by Council;
2. that the Integrated Development Plan (IDP) Public Participation Roadshow Schedule (Annexure B to the departmental report) to review the 2017/2018-2021/2022 IDP and Annual Budget for the 2018/2019 financial year, **be noted** by Council; and
3. that an advertisement be placed on the official website of the Municipality, municipal notice boards and in the local newspapers to notify the public of the adoption of the Integrated Development Plan (IDP) / Performance Management (PMS) / Budget Time Schedule (Annexure A) and IDP Public Participation Roadshow Schedule (Annexure B) for the review of the 2017/2018 –2021/2022 Integrated Development Plan (IDP) and Annual Budget for the 2018/2019 financial year.

Meeting: MC – 16/8/2017	Submitted by Directorate: IDP/PM		
Ref No: 2/2/5	Author/s: F Qebenya		
Coll Nr: 1240440	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DIRECTORATE:</u>	<u>DUE DATE:</u>



**6.2 PROPOSED ADOPTION OF A NEW CORPORATE IDENTITY AND LOGO FOR
 DRAKENSTEIN MUNICIPALITY
 VOORGESTELDE AANVAARDING VAN 'N NUWE KORPORATIEWE IDENTITEIT EN
 LOGO VIR DRAKENSTEIN MUNISIPALITEIT
 ISINDULULO SOKUMISELA IPHAWU LOBUQUMRHU ELITSHA KUNYE NEPHAWU
 LOMASIPALA WASE DRAKENSTEIN**

RESOLVED

that it be recommended to Council:-

1. that the new corporate identity and logo for Drakenstein Municipality attached to the departmental report be adopted by Council;
2. that the new logo be duly registered in terms of the relevant legislation and be implemented as from 1 October 2017; and
3. that a Branding Implementation Manual be prepared and that the City Manager be authorised to approve such manual and to undertake the roll-out of the new logo and branding.

Meeting: MC - 16/8/2017	Submitted by Directorate: Corporate Services
Ref No: 1/2/4	Author/s: S Johaar
Coll Nr: 1240094	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DIRECTORATE:</u>
	<u>DUE DATE:</u>

7. FINANCE

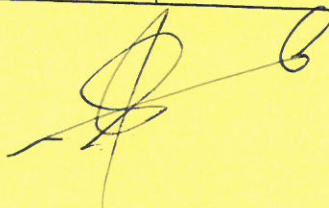
**7.1 TENDERS, QUOTATIONS AND CONTRACTS: SUPPLY CHAIN MANAGEMENT:
 NOTIFICATION OF MONTHLY TENDER AWARDS: JULY 2017
 TENDERS, KWOTASIES EN KONTRAKTE: VOORSIENINGSKANAAL-
 BESTUUR: TENDERTOEKENNINGS VIR JULIE 2017
 ITHENDA, ISINIKI MAXABISO KUNYE NEZIVUMELWANO: ULAWULO
 LOTHUNGELWANO LWEZIBONELELO: ISAZISO SONIKEZELO LWETHENDA:
 JULAYI 2017**

RESOLVED

that it be recommended to Council:-

that Council takes note that no tenders and contracts were adjudicated by the Bid Adjudication Committee for the month of July 2017.

Meeting: MC - 16/8/2017	Submitted by Directorate: Financial Services
Ref No: 8/1/2/1	Author/s: H Vergotine
Coll Nr: 1239596	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DIRECTORATE:</u>
	<u>DUE DATE:</u>



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7.2 INDIGENT HOUSEHOLDS' STATISTICS REPORT AS AT 30 JUNE 2017
DEURNIS HUISHOUDELIKE STATISTIEKE VERSLAG SOOS OP 30 JUNIE 2017
INGXELO YOLUHLU LWEZINDLU EZINGAMAHLWEMPU NGOBUNJALO NGOMHL WE 30 JUNI 2017

RESOLVED

that the report, be noted.

Meeting: MC - 16/8/2017	Submitted by Directorate: Financial Services		
Ref No: 9/1/1/4	Author/s: A C Abrahams		
Coll Nr: 1233516	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DIRECTORATE:</u>	<u>DUE DATE:</u>

7.3 INDIGENT HOUSEHOLDS' STATISTICS REPORT AS AT 31 JULY 2017
DEURNIS HUISHOUDELIKE STATISTIEKE VERSLAG SOOS OP 31 JULIE 2017
INGXELO YOLUHLU LWEZINDLU EZINGAMAHLWEMPU NGOBUNJALO NGOMHLA V 31 JULAYI 2017

RESOLVED

that the report, be noted.

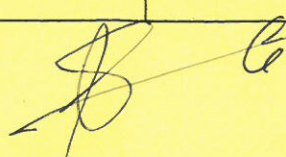
Meeting: MC - 16/8/2017	Submitted by Directorate: Financial Services		
Ref No: 9/1/1/4	Author/s: A C Abrahams		
Coll Nr: 1239640	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DIRECTORATE:</u>	<u>DUE DATE:</u>

7.4 WRITING-OFF OF IRRECOVERABLE DEBTORS REPORT - JUNE 2017
AFSKRYF VAN ONVERHAALBARE DEBITEURE VERSLAG - JUNIE 2017
UKUCINYWA KWAMATYALA ANGAHLAWULWAYO - KWINYANGA KA JUNI 2017

RESOLVED

1. that irrecoverable debt to the amount of R 305,501.18 written-off in terms of Council's Writing-Off of Irrecoverable Debt Policy for the month of June 2017, be noted; and
2. that the amount of R 50,929,564.26 written-off for the 2016/2017 financial year, be noted.

Meeting: MC - 16/8/2017	Submitted by Directorate: Financial Services		
Ref No: 5/15/1	Author/s: A C Abrahams		
Coll Nr: 1233500	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DIRECTORATE:</u>	<u>DUE DATE:</u>



7.5 WRITING-OFF OF IRRECOVERABLE DEBTORS REPORT - JULY 2017
AFSKRYF VAN ONVERHAALBARE DEBITEURE VERSLAG - JULIE 2017
UKUCINYWA KWAMATYALA ANGAHLAWULWAYO - KWINYANGA KA JULAYI 2017

RESOLVED

1. that irrecoverable debt to the amount of R 19,548,479.18 written-off in terms of Council's Writing-Off of Irrecoverable Debt Policy for the month of July 2017, **be noted**; and
2. that the amount of R 19,548,479.18 written-off for the first month of the 2017/2018 financial year, **be noted**.

Meeting: MC - 16/8/2017	Submitted by Directorate: Financial Services
Ref No: 5/15/1	Author/s: A C Abrahams
Coll Nr: 1240026	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DIRECTORATE:</u>
	<u>DUE DATE:</u>

7.6 DRAKENSTEIN'S OUTSTANDING DEBTORS REPORT AS AT 30 JUNE 2017
DRAKENSTEIN SE UITSTAANDE SKULD VERSLAG SOOS OP 30 JUNIE 2017
INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 30 JUNI 2017

RESOLVED

that the report, **be noted**.

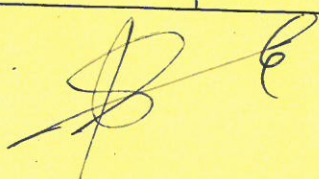
Meeting: MC - 16/8/2017	Submitted by Directorate: Financial Services
Ref No: 9/11/14	Author/s: A C Abrahams
Coll Nr: 1233504	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DIRECTORATE:</u>
	<u>DUE DATE:</u>

7.7 DRAKENSTEIN'S OUTSTANDING DEBTORS REPORT AS AT 31 JULY 2017
DRAKENSTEIN SE UITSTAANDE SKULD VERSLAG SOOS OP 31 JULIE 2017
INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 JULAYI 2017

RESOLVED

that the report, **be noted**.

Meeting: MC - 16/8/2017	Submitted by Directorate: Financial Services
Ref No: 9/11/14	Author/s: A C Abrahams
Coll Nr: 1240235	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DIRECTORATE:</u>
	<u>DUE DATE:</u>



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7.8 DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 31 JULY 2017
DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 31 JULIE 2017
INGXELO YAMATYALA ANGEKAHLAWULWA YEPROPATI ZIKAMASIPALA EZIQESHISWAYO NGOBUNJALO NGOMHLA WE 31 JULAYI 2017

RESOLVED

that the report be noted.

Meeting: MC - 16/8/2017	Submitted by Directorate: Financial Services		
Ref No: 9/1/1/4	Author/s: AC Abrahams		
Coll Nr: 1240044	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DIRECTORATE:</u>	<u>DUE DATE:</u>

8. PLANNING, ECONOMIC DEVELOPMENT AND TOURISM

8.1 REQUEST FOR THE APPROVAL OF CASH CONTRIBUTION TOWARDS THE ANNUAL WORLD FESTIVAL OF HEALING FOR THE 2017/2018 AND 2018/2019 FINANCIAL YEARS
VERSOEK OM GOEDKEURING VAN KONTANTBYDRAE TOT DIE JAARLIKSE WERELDFEES VAN GENESING VIR DIE 2017/2018 EN 2018/2019 FINANSIËLE JAAR
ISICELEO SOKUQINISEKISA KWENXASO MALI YE ANNUAL WORLD FESTIVAL OF HEALING KU NYAKA MALI KA 2017/2018 KUNYE NONYAKA MALI KA 2018/2019

RESOLVED

1. that the report on financial support for the second World Festival of Healing which will take place during the 23rd and 24th of September 2017, be noted;
2. that a cash contribution of R400 000, 00 in 2017/2018 financial year be approved;
3. that a fresh application for funding support be submitted for the 2018/2019 financial year after the 2017 event; and
4. that the event organisers enter into a Memorandum of Understanding with the Municipality.

Meeting: MC - 16/8/2017	Submitted by Directorate: Planning and Development		
Ref No: 15/7/3/2	Author/s: C Phillips		
Coll Nr: 1233750	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DIRECTORATE:</u>	<u>DUE DATE:</u>
1-4	Implement decision	ED: Planning and Development	

8.2 TELECOMMUNICATION BASE STATION (TBS) POLICY FOR DRAKENSTEIN MUNICIPALITY
TELEKOMMUNIKASIE BASISSTASIE (TBS) BELEID VIR DRAKENSTEIN MUNISIPALITEIT
UMGAQO NKQUBO WESIKHULULO SOKUQAKAMSHELANA (TBS) WOMASIPALA WASE DRAKENSTEIN

RESOLVED

that approval be granted for release of the Telecommunication Base Station Policy for public participation.

Meeting: MC - 16/8/2017	Submitted by Directorate: Planning and Development		
Ref No: 15/1/P	Author/s: R Mowzer		
Coll Nr: 1240191	Referred from:		
PAR:	ACTION: Advertise for public participation	RESPONSIBLE DIRECTORATE: ED: Planning and Development	DUE DATE:

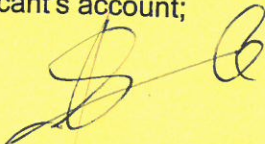
9. CORPORATE SERVICES

9.1 PROPOSED ALIENATION OF ERVEN 1913 - 1916 AND 1918 - 1921 SARON TO THE GOEDGEDACHT ROMAN CATHOLIC TRUST
VOORGESTELDE VERVREEMDING VAN ERWE 1913 - 1916 EN 1918 - 1921 SARON AAN DIE GOEDGEDACHT ROOMS KATOLIEKE TRUST
ISINDULULO SOKUPHEPHELA KWEZIZA 1913 - 1916 KUNYE NO 1918 - 1921 E SORON KWI GOEDEDACHT ROMAN CATHOLIC TRUST


RESOLVED

that it be recommended to Council:-

1. that in terms of Section 14 of the Municipal Finance Management Act, ***in principle*** approval be granted for the alienation of Erven 1913 - 1916, 1918, 1919 - 1921 Saron, measuring $\pm 6232m^2$ in extent to the Goedgedacht Roman Catholic Trust (T965/93) (006/582) for the purpose of constructing a Path Out of Poverty Youth Centre, subject to the following conditions:-
 - 1.1 that the property be sold at a subsidized rate of 5% of the market value, to be determined by Council's independent valuer;
 - 1.2 that the applicant be responsible for the obtaining of all the required land use rights which includes the rezoning of the property, and the amendment of the Spatial Development Framework (2017) the cost of which will be for the applicant's account, in order to use the subject property for the intended use;
 - 1.3 that all costs related to the transfer and development of the property be for the applicant's account;



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- 1.4 that should it be required, the relocation or protection of any municipal services must be done in consultation with the Department: Engineering Services, at the applicant's account;
 - 1.5 that all municipal services on the subject property must remain accessible to the Municipality at all times;
 - 1.6 that no structures be allowed within two metres of any municipal services;
 - 1.7 that any damage caused to municipal services will be repaired at the cost of the applicant;
 - 1.8 that no buildings/structures may be erected without the prior approval of building plans by the Municipality;
 - 1.9 that the proposed transaction be advertised for objections or counter offers;
 - 1.10 that the transfer only be registered after submission of the required building plans and the obtaining of the required land use approvals;
 - 1.11 that for any electricity related requests, Eskom be approached as Saron is an Eskom area of Electricity Supply;
2. that a reversionary clause be registered against the title of the property in favour of the Drakenstein Municipality should the applicant intend to sell the subject property or a portion thereof, or fail to complete the development of the property within 36 months from date of registration or intend to use the subject property for any other use other than a Path out of Poverty Youth Centre;
 3. that the applicant be required to:-
 - 3.1 sign the Deed of sale within a month from submission thereof for signing;
 - 3.2 apply for the required land use rights within 3 months of signing the Deed of Sale;
 - 3.3 obtain the land use rights within 18 months from signing the Deed of Sale;
 - 3.4 complete the proposed development within 36 months of date of registration of transfer; and



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4. that the subject property not be sold via public tender process due to the fact that the proposal is made by an established community development organisation with a proven track record for a much needed youth upliftment centre in the area, which presents a unique opportunity and is considered to be in the best interest of the community. The proposal will however still be advertised for public input or alternative offers by any other organisation or individual, before final approval.

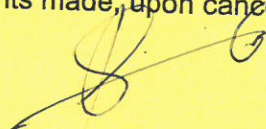
Meeting: MC - 16/8/2017	Submitted by Directorate: Corporate Services		
Ref No: 15/4/1 (1913)S	Author/s: N October		
Coll Nr: 1235074	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DIRECTORATE:</u>	<u>DUE DATE:</u>

9.2 RENEWAL OF LEASE AGREEMENT: HAMBA VANGELI, PORTION OF ERF 589, PHOKENG STREET, MBEKWENI: MBEKWENI FITNESS CENTRE
HERNUWING VAN HUUROOREENKOMS: HAMBA VANGELI, GEDEELTE VAN ERF 589, PHOKENGSTRAAT, MBEKWENI: MBEKWENI FIKSHEIDSENTRUM
UKUHLAZIWA KWESIVUMELWANO SOKUQESHA: HAMBA VANGELI ICEBA LESIZA 589 PHOKENG STREET, EMBEKWENI

RESOLVED

that it be recommended to Council:-

1. that in terms of Regulation 34 of the Municipal Asset Transfer Regulations **final approval** be granted for the lease of the Mbekweni Sports Hall situated on a portion of Erf 589, Phokeng Street, Mbekweni to Hamba Vangeli for the purposes of a fitness centre, subject to the standard lease conditions and the following further conditions:-
 - 1.1 that the property will be leased at a subsidized monthly rental of R 543.98 per month (VAT excluded and 8% annual escalation included);
 - 1.2 that the lease endures for a period of two (2) years, after which the renewal thereof might be considered by Council;
 - 1.3 that the property may only be utilised for a fitness centre and related activities;
 - 1.4 that the elderly, local schools and sport club be allowed free access to the facility on a basis/conditions as arranged by the applicant;
 - 1.5 that the lessee will be responsible for paying municipal services;
 - 1.6 that no compensation will be payable to the lessee for improvements made, upon cancellation or expiry of the lease;



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2. that the property not be put on tender as this property forms part of an entire sports complex and the service is a unique service which is sport related and benefiting the whole community.

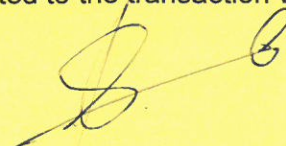
Meeting: MC – 16/8/2017 Ref No: 15/4/1 (589)MB Coll Nr: 1236201	Submitted by Directorate: Corporate Services Author/s: N Williams/ N C Marais Referred from:		
PAR:	ACTION:	RESPONSIBLE DIRECTORATE:	DUE DATE:

9.3 PROPOSED ALIENATION OF A PORTION OF ERF 1143, MAIN ROAD, PAARL
VOORGESTELDE VERVREEMDING VAN 'N GEDEELTE VAN ERF 1143, HOOFSTRAAT, PAARL
ISINDULULO SOKUPHEPHELA KWECEBA LESIZA 1143, MAIN ROAD

RESOLVED

that it be recommended to Council:-

1. that in terms of Section 14 of the MFMA Council resolves:-
 - 1.1 that the subject property is not needed to provide the minimum level of basic municipal services;
 - 1.2 that the fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered;
2. that in terms of section 14 of the Municipal Finance Management Act, **approval** be granted for the direct alienation of a portion of Erf 1143 Paarl, measuring ±267m² in extent, to Minhil Car Sales (Pty) Ltd at a market related selling price of R135 000, 00 (VAT excl.), subject to the normal conditions of sale as well as the following conditions:-
 - 2.1 that the applicant undertake at own cost the subdivision of Erf 1143 Paarl, as well as the consolidation of the subdivided portion of Erf 1143 Paarl, to be sold, with his abutting property;
 - 2.2 that approval of the building plans for the proposed redevelopment of the property be subject to a Traffic Impact Assessment confirming the final layout of the entrances;
 - 2.3 that the six public parking bays currently on the portion to be sold, be incorporated in the new development to be available to the general public on a 24/7 basis;
 - 2.4 that the proposed development of the land be completed within 24 months from date of registration of transfer;
 - 2.5 all costs related to the transaction will be for the applicant's account; and



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3. that the direct sale of the portion of Erf 1143 Paarl, be approved in view of the fact that the land is required by an existing business for expansion purposes and the fact that the property is not suitable for development as an entity on its own.

Meeting: MC - 16/8/2017	Submitted by Directorate: Corporate Services
Ref No: 15/4/1 (1143)P	Author/s: N C Marais
Coll Nr: 1236968	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DIRECTORATE:</u>
	<u>DUE DATE:</u>

9.4 PROPOSED LEASE OF ERVEN 1245, 1330, 1373, 1375, 1379, 11240 AND 11855, PAARL: (PORTIONS OF BERG RIVER BOULEVARD, SWARTVLEI, SYNAGOGUE AND DE VILLIERS STREETS) TO MONEYLINE 349 (PTY) LTD
VOORGESTELDE VERHURING VAN ERWE 1245, 1330, 1373, 1375, 1379, 11240 EN 11855, PAARL: (GEDEELTES VAN BERGRIVIER BOULEVARD, SWARTVLEI-, SYNAGOGUE- EN DE VILLIERS STRATE) AAN MONEYLINE 349 (PTY) LTD
ISINDULULO SOKUQESHISA IZIZA 1245, 1330, 1373, 1375, 1379, 11240 AND 11855, PAARL (ICEBA LE BERG RIVER BOULEVARD, SWARTVLEI-, SYNAGOGUE- KUNYE NE DE VILLIERS STREETS) KWI MONEYLINE 349 (PTY) LTD

RESOLVED

that the item be referred back for further investigation.

Meeting: MC - 16/8/2017	Submitted by Directorate: Corporate Services
Ref No: 15/4/1	Author/s: N C Marais
Coll Nr: 1237398	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit item
	<u>RESPONSIBLE DIRECTORATE:</u>
	ED: Corporate Services (Properties)
	<u>DUE DATE:</u>

9.5 TRANSPORT ALLOWANCE: PAARL MOUNTAIN AND ANTONIESVLEI
VERVOER TOELAAG: PAARLBERG EN ANTONIESVLEI
AMAKIQIKIQI OTHUTHO: E PAARL MOUNTAIN NASE ANTONIESVLEI

RESOLVED

that an updated report on the current occupants residing in municipal houses be resubmitted at the next meeting of the Mayoral Committee.

Meeting: MC - 16/8/2017	Submitted by Directorate: Corporate Services
Ref No: 4/8/1/3	Author/s: P la Grange
Coll Nr: 1238983	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit item
	<u>RESPONSIBLE DIRECTORATE:</u>
	ED: Corporate Services (HR)
	<u>DUE DATE:</u>



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9.6 RENEWAL OF LEASE AGREEMENT - LUKHANYO YOUTH DEVELOPMENT ORGANIZATION - ERF 1750, CELIWE STREET, SILVERTOWN, MBEKWENI
HERNUWING VAN HUURKONTRAK - LUKHANYO JEUGONTWIKKELINGSENTRUM - ERF 1750, CELIWESTRAAT, SILVERTOWN, MBEKWENI
UKUHLAZIWA KWESIVUMELWANO SOKUQESHISA - LUKHANYO YOUTH DEVELOPMENT ORGANIZATION KWISIZA 1750 CELIWE SITYALATO SILVERTOWN MBEKWENI

RESOLVED

the item was withdrawn as it is a duplicate of item 9.7.

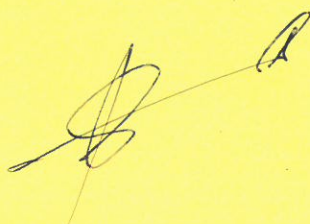
Meeting: MC - 16/8/2017	Submitted by Directorate: Corporate Services		
Ref No: 15/4/1(1750)MB	Author/s: N C Marais		
Coll Nr: 1220502	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DIRECTORATE:</u>	<u>DUE DATE:</u>

9.7 RENEWAL OF LEASE AGREEMENT - LUKHANYO YOUTH DEVELOPMENT ORGANIZATION - ERF 1750, CELIWE STREET, SILVERTOWN, MBEKWENI
HERNUWING VAN HUURKONTRAK - LUKHANYO JEUGONTWIKKELINGSENTRUM - ERF 1750, CELIWESTRAAT, SILVERTOWN, MBEKWENI
UKUHLAZIWA KWESIVUMELWANO SOKUQESHISA - LUKHANYO YOUTH DEVELOPMENT ORGANIZATION KWISIZA 1750 CELIWE SITYALATO SILVERTOWN MBEKWENI

RESOLVED

that additional information on the arrears be submitted and the item be referred to the next Mayoral Committee meeting.

Meeting: MC - 16/8/2017	Submitted by Directorate: Corporate Services		
Ref No: 15/4/1(4916) P x 15/4/1 (1750) M	Author/s: F Williams		
Coll Nr: 1230698	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DIRECTORATE:</u>	<u>DUE DATE:</u>
	Re-submit Item	Administration	



9.8	PROPOSED SALE OF THE REMAINDER OF ERF 4916 PAARL (VOORSCHOTEN RAILWAY RESERVE) TO THE OWNER OF ERF 19333 PAARL, OESCHGEN (PTY) LTD: NEW PURCHASER
	VOORGESTELDE VERVREEMDING VAN DIE RESTANT VAN ERF 4916 PAARL (VOORSCHOTEN SPOORWEG RESERWE) AAN EIENAAR VAN ERF 19333 PAARL - OESCHGEN (EDMS) BPK: NUWE KOPER
	ISINDULULO SOKUTHENGIS INTSALELO YESIZA 4916 E PAARL (VOORSCHOTEN UMZILA WOLOLIWE OGCINIWEYO KUMNINI WE SIZA 19333 EPAARL OESCHGEN (PTY) LTD: UMTHENGI OMTSHA

RESOLVED

that it be recommended to Council:-

1. that approval *in principle* be granted that the remainder of Erf 4916 Paarl measuring approximately ±1393m² be sold to Mr Paper Countrywide (Pty) Ltd t/a Enviro paper Pulp CC in terms of Council resolution 7.18 dated 29 September 2016, now be sold to the new owner of Erf 19333 Paarl, Oeschgen (Pty) Ltd (Registration No. 2016/436691/07) subject to the same terms and conditions; and
2. that the proposal be advertised for public input or alternative offers by any other organisation or individual, before final approval.

Meeting: MC - 16/8/2017	Submitted by Directorate: Corporate Services		
Ref No: 15/4/1(4916) P x 15/4/1 (19333) P	Author/s: F Williams		
Coll Nr: 1230698	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DIRECTORATE:</u>	<u>DUE DATE:</u>

9.9	PROPOSED SALE OF THE REMAINDER OF ERF 19544, VOLTA STREET, PAARL (DALJOSAPHAT INDUSTRIAL AREA) TO THE OWNER OF ERF 21886 PAARL, JP FORK TRUCK RENTAL
	VOORGESTELDE VERKOOP VAN DIE RESTANT VAN ERF 19544, VOLTASTRAAT, PAARL (DALJOSAFAT INDUSTRIËLE AREA) AAN DIE EIENAAR VAN ERF 21886 PAARL, JP FORK TRUCK RENTAL
	ISINDULULO SOKUTHENGISA INTSALELA YESIZA 19544 VOLTA SITALATO E PAARL (KUMMANDLA WASE DALJOSAPH) KUMNINI WESIZA 21886 EPAARL, JP FORK TRUCK RENTAL

RESOLVED

that it be recommended to Council:-

1. that in terms of Section 14 of the MFMA Council resolves:-
 - 1.1 that the subject property is not needed to provide the minimum level of basic municipal services; and

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- 1.2 that the fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered;
2. that in terms of Section 14 of the Municipal Finance Management Act **final approval** be granted for the alienation of the Remainder of Erf 19544 Paarl, measuring ±1340m² in extent, situated in Volta Street, Daljosaphat Industrial Area to JP Fork Truck Rental, subject to the normal conditions of sale as well as the following further conditions:-
 - 2.1 that the property be sold at a market related selling price of R93 800.00 (VAT excl.) (Calculated at R70/m²);
 - 2.2 that all costs related to the transfer of the property be borne by the applicant;
 - 2.3 that all administrative and legal requirements be adhered to;
 - 2.4 that the Remainder of Erf 19544 Paarl, be consolidated with Erf 21886 Paarl;
 - 2.5 that the Remainder of Erf 19544 Paarl be filled to the same level as the erven abutting Donkervliet Street, to the appropriate flood level height;
 - 2.6 that any existing internal/external stormwater system that may require upgrading be the responsibility of the applicant;
 - 2.7 that access to the Remainder of Erf 19544 Paarl, be obtained from Donkervliet Street via Erf 21886 Paarl;
 - 2.8 that the consolidation of the Remainder of Erf 19544 Paarl with Erf 21886 Paarl be registered simultaneously with the registration of transfer of the subject property; and
 - 2.9 that the existing water connection of Erf 21886 Paarl be used;
3. that a reversionary clause be registered against the title of the property in favour of the Municipality should the applicant intend to sell the undeveloped property or a portion thereof on payment of an amount equal to the purchase price of the property or a pro-rata purchase price in case of the intended sale of a portion of the undeveloped property or fail to complete the development of the subject property as proposed within 12 months from date of registration; and
4. that the subject property not be sold via public tender process due to the fact that the property is required by an existing industry for expansion purposes, as allowed in terms of the Asset Transfer Policy.

Meeting: MC – 16/8/2017 Ref No: 15/4/1(19544) P Coll Nr: 1234415	Submitted by Directorate: Corporate Services Author/s: F Williams Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DIRECTORATE:</u>	<u>DUE DATE:</u>

9.10 PROPOSED TEMPORARY CLOSURE AND LEASE OF PEDESTRIAN PASSAGE:
ROOI ELS AVENUE, NEW ORLEANS, PAARL (SITUATED BETWEEN ERVEN
9697 AND 9696 PAARL)

VOORGESTELDE TYDELIKE SLUITING EN VERHURING VAN VOETGANGER
DEURGANG: ROOI ELSLAAN, NEW ORLEANS, PAARL (GELEË TUSSEN ERWE
9697 EN 9696 PAARL)

ISINDULULO SOKUVALWA OKWETHUTYANA KUNYE NOKUQESHISWA
KWENDLELA YOKUHAMBA: ROOI ELSE AVENUE NEW ORLEANS E PAARL
(EKWIZIZA 9697 KUNYE NE 9696 EPAARL)

RESOLVED

that it be recommended to Council:-

1. that approval be granted for the temporary closure of the pedestrian passage situated between Erven 9697 and 9696, Rooi Els Avenue, New Orleans, Paarl;
2. that in terms of Regulation 34 of the Municipal Asset Transfer Regulations in principle approval be granted for the lease of the pedestrian passage as indicated on the locality plan, to Mr C Anderson, the landowner of Erf 9697, Paarl, subject to the standard lease conditions as well as the following further conditions:-
 - 2.1 that the passage be leased at no fee as allowed in terms of the applicable policy;
 - 2.2 that the lease be for a period of 2 (two) years after which Council will consider the renewal thereof;
 - 2.3 that the applicant be responsible for the maintenance of the subject property;
 - 2.4 that all administrative and legal requirements be adhered to;
 - 2.5 that the proposed lease be advertised in the local press for objections and that all adjacent landowners be notified of the proposed lease;
 - 2.6 that the municipality be allowed access to the subject property at all times in order to have access to municipal services situated on the subject property;
 - 2.7 that ny construction whether temporary or permanent in nature and/or any planting of plants and/or trees should be done in consultation with and prior approval from the Department: Engineering Services to ensure that no services situated on the subject property are damaged in the process;
3. that Mr Anderson be allowed to occupy the passage from the date of in principle approval, for security reasons; and



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4. that a competitive bid process for the lease of the property not be followed as the property can only be utilised by the adjacent landowners.

Meeting: MC - 16/8/2017 Ref No: 15/4/3 Coll Nr: 1234652	Submitted by Directorate: Corporate Services Author/s: F Williams Referred from:		
<u>PAR:</u> 1-4	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DIRECTORATE:</u> ED: Corporate Services (Properties)	<u>DUE DATE:</u>

9.11 PROPOSED TEMPORARY CLOSURE AND LEASE OF PEDESTRIAN PASSAGE: MARTIN STREET, PAARL (SITUATED BETWEEN ERVEN 12514, 12515, 12521 EN 12520 PAARL)
VOORGESTELDE TYDELIKE SLUITING EN VERHURING VAN VOETGANGER DEURLOOP: MARTINSTRAAT, PAARL (GELEË TUSSEN ERWE 12514,12515, 12521 EN 12520, PAARL)
ISINDULULO SEXESHANA SOKUVALA KUNYE NERHANGI YOKUHAMAB: MARTIN STREET, EPAARL (EPHAKATHI KWEZIZA 12514, 12515, 12521 & 12520 EPAARL)

RESOLVED

that it be recommended to Council:-

1. that approval be granted for the temporary closure of the pedestrian passage situated between Erven 12514, 12515, 12520 and 12521, Martin Street, Northern Paarl;
2. that in terms of Regulation 34 of the Municipal Asset Transfer Regulations in principle approval be granted for the lease of the pedestrian passage as indicated on the locality plan, to Mr and Mrs Mostert, the owners of Erf 12514 Paarl, subject to the standard lease conditions as well as the following further conditions:-
 - 2.1 that the passage be leased at no fee as allowed in terms of the applicable policy;
 - 2.2 that the lease be for a period of 2 (two) years after which Council will consider the renewal thereof;
 - 2.3 that the applicant be responsible for the maintenance of the subject property;
 - 2.4 that all administrative and legal requirements be adhered to;
 - 2.5 that the proposed lease be advertised in the local press for objections and that all adjacent landowners be notified of the proposed lease;
 - 2.6 that the municipality be allowed access to the subject property at all times in order to have access to municipal services situated on the subject property;



- 2.7 that any construction whether temporary or permanent in nature and/or any planting of plants and/or trees should be done in consultation with and prior approval from the Department: Engineering Services to ensure that no services situated on the subject property are damaged;
3. that the owners of Erf 12514 Paarl be allowed to occupy the passage from the date of in principle approval, for security reasons; and
4. that a competitive bid process for the lease of the property not be followed as the property can only be utilized by the adjacent landowners.

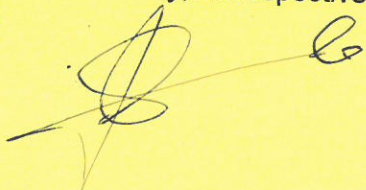
Meeting: MC - 16/8/2017 Ref No: 15/4/3 Coll Nr: 1234730	Submitted by Directorate: Corporate Services Author/s: F Williams Referred from:		
PAR: 1-4	ACTION: Implement decision	RESPONSIBLE DIRECTORATE: ED: Corporate Services (Properties)	DUE DATE:

9.12 AMENDMENT TO THE EDUCATION, TRAINING AND DEVELOPMENT POLICY TO PROVIDE FOR THE PAYMENT OF MEMBERSHIP FEES TO PROFESSIONAL BODIES
WYSIGING VAN DIE OPVOEDING, OPLEIDING EN ONTWIKKELINGSBELEID VIR DIE VOORSIENING VIR DIE BETALING VAN LEDE FOOIE VIR LIDMAATSKAP AAN PROFESSIONELE INSTANSIES
UKULUNGISWA KOMGAQO NKQUBO WOKUFUNDISA, UKUQEQESHA KUNYE NOPHUHLISO EKUBONELELENI KWENTLAWULO YOBULUNGU KUMAQELA WOBUCHULE

RESOLVED

that it be recommended to Council:-

1. that the amendments to the Education, Training and Development Policy, subject to consultation with the unions, be adopted;
2. that the Mayoral Committee:-
 - 2.1 approves and budget on membership of all municipal statutory related occupations, per department within the municipality and on only South African Qualification Authority recognized professional bodies (refer to Table1);
 - 2.2 consider membership approval for non-statutory bodies that are already operating within Local Government sphere. This is encouraged to ensure that other professions have a professional platform of sharing information and acquiring professional development (refer to Table 2);
 - 2.3 consider cases where employees affiliate to more than one professional body, as respective employees' financial responsibility; and



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- 2.4 acknowledge the amendment /insert in the Training and Development Policy provisioning the regulation of professional body affiliations within the municipality.

Meeting: MC – 16/8/2017 Ref No: 4/3/2/2 Coll Nr: 1239412	Submitted by Directorate: Corporate Services Author/s: M Sibeko Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DIRECTORATE:</u>	<u>DUE DATE:</u>

9.13 JOB EVALUATION POLICY
POSEVALUERING BELEID
UMGAQO NKQUBO WOKUHLOLA ISITHUBA

RESOLVED

that it be recommended to Council:-

that the Job Evaluation Policy, subject to consultation with the unions, be adopted.

Meeting: MC – 16/8/2017 Ref No: 4/2/2 Coll Nr: 1240316	Submitted by Directorate: Corporate Services Author/s: N Matolengwe Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DIRECTORATE:</u>	<u>DUE DATE:</u>

10. PUBLIC SAFETY


10.1 ESTABLISHMENT OF MUNICIPAL DISASTER MANAGEMENT FUNCTION
STIGTING VAN 'N MUNISIPALE RAMPBESTUUR FUNKSIE
UKUMISELWA KWEMISEBENZI YOKULAWULWA KWENTLEKELE
NGUMASIPALA

RESOLVED

that it be recommended to Council:-

that Council notes the amendments to the Disaster Management Act and approve the establishment of a functional Disaster Management section/function for the Drakenstein Municipality, as already provided for in the amended organisational structure.

Meeting: MC – 16/8/2017 Ref No: 17/14/1 Coll Nr: 1235377	Submitted by Directorate: Community Services Author/s: V Petersen Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DIRECTORATE:</u>	<u>DUE DATE:</u>



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10.2 BY-LAW ON LIQUOR TRADING DAYS AND HOURS: APPROVAL OF COMMENTS TO BE FORWARDED TO THE WESTERN CAPE LIQUOR AUTHORITY

VERORDENING OP DRANKHANDELSURE: GOEDKEURING VAN KOMMENTAAR VIR INDIENING BY DIE WES-KAAPSE DRANKRAAD

NGOKOMTHETHO WENTENGISO YO TUWALA NGENTSTUKU NEYURE. ZIVUNYIWE NGOKWEZICELO INGATHUNYELWE KWI WESTERN CAPE LIQUOR AUTHORITY

RESOLVED

1. that the following applications for liquor licenses be supported and the comments be forwarded to the Western Cape Liquor Authority:-
 - 1.1 Vondeling Wines, Sales and Function Venue, Farm 75, Paarl;
 - 1.2 Lighthouse Boutique Guesthouse, Erf 28911, Paarl;
 - 1.3 Boland Kelders, Erf 486/17, Paarl;
 - 1.4 Café Frenchie, Erf 11238, Paarl;
2. that the following application be re-submitted:-
 - 2.1 Pick 'n Pay Express (BP Paarl); and
 - 2.2 Die Kalkoonde, Wellington.

Meeting: MC - 16/8/2017	Submitted by Directorate: Community Services		
Ref No: 1/5/2/17	Author/s: U Johanneson		
Coll Nr: 1233246	Referred from:		
PAR:	ACTION:	RESPONSIBLE DIRECTORATE:	DUE DATE:
1	Implement decision Re-submit applications	ED: Community Services ED: Community Services	
2			

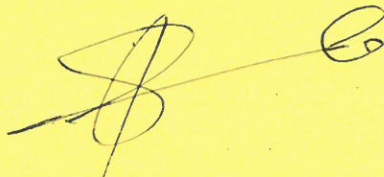
11. **CONFIDENTIAL MINUTES**

11.1 COUNCILLORS OUTSTANDING DEBT REPORT AS AT 31 JULY 2017

See Confidential Minutes.

11.2 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 JULY 2017

See Confidential Minutes.



12. URGENT MATTERS

None.

13.1 PAARL SCHOONGEZICHT PROJECT: PORTION 19 OF THE FARM 527
SCHOONGEZICHT- CONSIDERATION TO APPROVE THE SITE AS
RELOCATION AREA FOR FARM EVICTEES AND CASES IDENTIFIED AS PER
EMERGENCY HOUSING POLICY

RESOLVED

that the item be referred to the next Mayoral Committee meeting.

Meeting: MC - 16/8/2017	Submitted by Directorate: Community Services		
Ref No: 17/5/1/1	Author/s: F Rhode		
Coll Nr: 1242343	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DIRECTORATE:</u>	<u>DUE DATE:</u>
	Re-submit Item	ED: Planning and Development	

The meeting ended at 10:20.

CHAIRPERSON: 

DATE:

Confirmed on with/without amendments.

FG/rs