

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE (2)

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ORDINARY MEETING HELD IN THE BIG COMMITTEE, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON TUESDAY, 31 OCTOBER 2017 AT 09:00.

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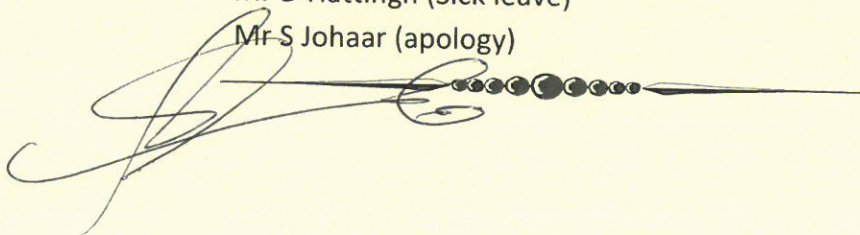
**PRESENT:** The Executive Mayor, Cllr C J Poole (Chairman)

**Councillors:** M A Andreas  
C Kearns  
F Jacobs  
J F Le Roux  
J Miller  
L P Mokoena  
L T van Niekerk  
R H van Nieuwenhuyzen  
L Willemse

**Also Present:** Cllr R A Koegelenberg (Chief Whip)  
Cllr J Matthee (MPAC Chairperson)

**Officials:** Dr J H Leibbrandt (City Manager)  
Mr J Carstens (Chief Financial Officer)  
Mr G Boshoff (Executive Director: Community Services)  
Ms L Waring (Executive Director: Planning and Development)  
Mr W Pretorius (Acting Executive Director: Engineering Services)  
Mr A V Marais (Senior Manager: Legal and Administration Services)  
Mr F P Goosen (Manager: Administrative Support Services)

**ABSENT:** The Deputy Executive Mayor, Cllr G C Combrink (apology)  
Cllr A C Stowman (Speaker) (apology)  
Cllr R Smuts (apology)  
Mr D Hattingh (Sick leave)  
Mr S Johaar (apology)



*[Handwritten signature]*

1. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

1. Cllr G C Combrink (Deputy Executive Mayor) (apology);
2. Cllr A C Stowman (Speaker) (apology);
3. Cllr R Smuts (apology);
4. Mr D Hattingh (sick leave); and
5. Mr S Johaar (apology)

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR/CITY MANAGER

None.

3. DISCLOSURE OF INTERESTS BY COUNCILLORS/OFFICIALS

None.

4. EXECUTIVE MAYOR

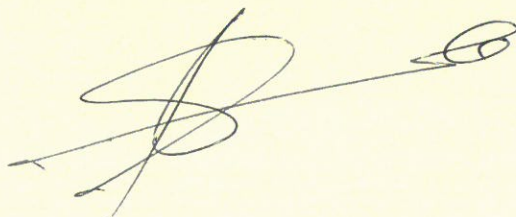
4.1	QUARTERLY PERFORMANCE ASSESSMENT REPORT 2017/2018 (QUARTER 1: 01 JULY- 30 SEPTEMBER 2017)
	KWARTAALLIKSE PRESTASIE ASSESSERINGSVERSLAG 2017/2018 (KWARTAAL 1: 01 JULIE TOT 30 SEPTEMBER 2017)
	INGXELO YEKOTA YENDLELA YOKUSEBENZA KA 2017/2018 (IKOTA 1: 04 JULAYI – 30 SEPTEMBER 2017)

The Committee expressed concern that in some instances the reasons for the failure to reach targets were not recorded in the document. The City Manager indicated that it will be included before the documents is submitted to the relevant oversight bodies.

**RESOLVED**

that it be recommended to Council:-

1. that the Quarterly Performance Assessment Report 2017/2018 (Quarter 1: 01 July - 30 September 2017) be **adopted**;
2. that the Quarterly Performance Assessment Report be placed on the Municipal Website after Council adoption; and



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3. that the approved Quarterly Performance Assessment Report be submitted to the Auditor General of South Africa, the Provincial Treasury: Western Cape, National Treasury, and the Department of Local Government: Western Cape.

Meeting: MC – 31/10/2017	Submitted by Department: IDP and Performance Management		
Ref No: 2/2/8	Author/s: Faith Qebonya		
Coll Nr: 1257393	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

<b>4.2 DRAKENSTEIN MUNICIPALITY SERVICES CHARTER</b>
<b>DRAKENSTEIN MUNISIPALITEIT DIENSHANDVES</b>
<b>IPHEPHA LENKONZO LOMASIPALA WASE DRAKENSTEIN</b>

RESOLVED

that it be recommended to Council:-

that the Draft Service Charter be approved.

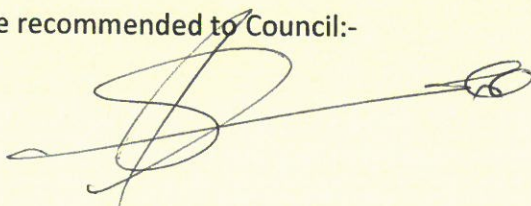
Meeting: MC – 31/10/2017	Submitted by Department: IDP and Performance Management		
Ref No: 2/2/8	Author/s: Faith Qebonya		
Coll Nr: 1257727	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

5. FINANCE

<b>5.1 REVISING THE INDICATOR OF KPI016 (TL45) OF THE APPROVED REVISED 2016/2017 TOP LAYER SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN</b>
<b>HERSIENING VAN DIE INDIKATOR VAN KPI016 (TL45) VAN DIE GOEDGEKEURDE HERSIENDE 2016/2017 HOËVLAK DIENSLEWERING EN BEGROTING IMPLEMENTERINGSPLAN</b>
<b>UKUVUSA KWEZALATHISO ZE KP1016 (TL45) YEBONELELO LWENKONZO EZIPHEZULU EZIVUSELELWEYO EZAVUNYIWEYO KA 2016/2017 KUNYENOHLAHLO LWABIWO MALI/ NOYILO LOKUMILISELA</b>

RESOLVED

that it be recommended to Council:-



1. that the indicator of KPI016 (TL45) in the approved revised 2016/2017 Service Delivery and Budget Implementation Plan (attached as Appendix A to the departmental report) be adjusted to read as follows: "Limit the electricity losses to less than 10% annually (Total kWh purchased from Eskom - Total kWh billed by municipality) x 100 / Total kWh purchased from Eskom)"; and
2. that the 2016/2017 Annual Performance Report be adjusted accordingly.

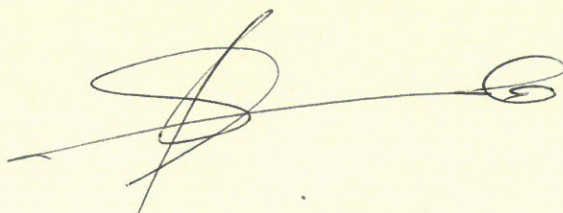
Meeting: MC - 31/10/2017	Submitted by Department: Financial Services		
Ref No: 2/2/8	Author/s: Jacques Carstens		
Coll Nr: 1259204	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

6. PLANNING AND DEVELOPMENT

<b>6.1 INVITATION TO ATTEND AND PARTICIPATE IN "THE INTERNATIONAL NAKOPA WORKSHOP", "NEUMARKT CITIZEN'S CONFERENCE" AND "THE INTERNATIONAL CLIMATE PARTNERSHIP MEETING" TO BE HELD IN GERMANY FROM 06 TO 11 NOVEMBER 2017</b>
<b>UITNODIGING VIR BYWONING EN DEELNAME IN DIE "INTERNASIONALE NAKOPA WERKSWINKEL", "NEUMARKT BURGERKONFERENSIE" EN "DIE INTERNASIONALE KLIMAAT VENNOOTSKAP VERGADERING" IN DUITSLAND VANAF 06 TOT 11 NOVEMBER 2017</b>

**RESOLVED**

1. that the attendance of Councillor C Kearns and Ms C Winter to the International NAKOPA Workshop and Citizen's Conference in Neumarkt, as well as the International Climate Partnership Meeting in Bonn from 6 November 2017 to 11 November 2017, be approved;
2. that it be noted that travel and accommodation costs will be sponsored by Engagement Global;
3. that it be noted that Ms C Winter will be presenting at the Citizen's Conference in Neumarkt; and



4. that the payment of allowances as per the S&T Policy of Council for Cllr C Kearns and Ms C Winter, from Saturday 04 November 2017 until Monday 13 November 2017, be approved.

Meeting: MC – 31/10/2017 Ref No: 10/4 Coll Nr: 1258349	Submitted by Department: Planning and Development Author/s: Cindy Winter Referred from:
<b>PAR:</b> 4	<b>ACTION:</b> Implement decision
	<b>RESPONSIBLE DEPT:</b> Chief Financial Officer
	<b>DUE DATE:</b>

**6.2 REQUEST FOR APPROVAL TO SPONSOR A CASH CONTRIBUTION TOWARDS SARON BERGWATER FESTIVAL**  
**VERSOEK VIR GOEDKEURING OM 'N KONTANT BYDRAE TE BORG TEN GUNSTE VAN DIE SARON BERGWATER FEES**

The Executive Mayor requested that future applications for financial assistance include whether the objectives of the previous festival have been reached and should individuals benefit from bursaries, the names of the beneficiaries be declared.

**RESOLVED**

1. that the report on the 2016/2017 Saron Bergwater festival, **be noted**;
2. that a cash contribution of R98 050 in support of the Saron Bergwater festival 2017 be approved;
3. that the event organiser be informed that no future funding beyond the 2020/2021 financial year is guaranteed; and
4. that the event organiser enters into a Memorandum of Understanding with the Municipality.

Meeting: MC – 31/10/2017 Ref No: 15/7/1 & 5/13/1/1 Coll Nr: 1255415	Submitted by Department: Planning and Development Author/s: C Phillips Referred from:
<b>PAR:</b> 4	<b>ACTION:</b> Implement decision
	<b>RESPONSIBLE DEPT:</b> ED: Planning and Development
	<b>DUE DATE:</b>

The meeting ended at 09:17.

**CHAIRPERSON:** .....

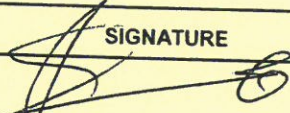
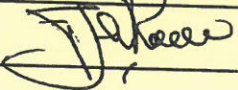
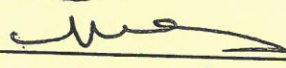

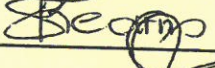


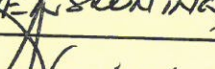
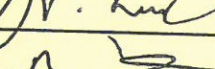


**DATE:** .....

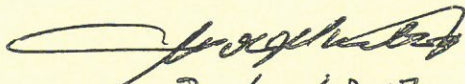
Confirmed on ..... with/without amendments.

PJ/mg

## DRAKENSTEIN MUNICIPALITY

ATTENDANCE REGISTER: MAYORAL COMMITTEE  
31 OCTOBER 2017

SURNAME	INITIALS	TITLE	SIGNATURE
POOLE	C J	MR	
COMBRINK	G C	MR	VERSLONING SACHA S. WES
LE ROUX	J F	MR	
ANDREAS	M A	MS	
JACOBS	F	MS	
KEARNS	C	MS	
MILLER	J	MR	
MOKOENA	L P	MS	
SMUTS	R	MR	VERSLONING VERG B. BANDAWEKI
VAN NIEKERK	L T	MS	
VAN NIEUWEMHUYZEN	R H	MR	
WILLEMSE	L	MS	
VOEGELINBERG	R A	MR	
STOWMAN	A.	MR	VERSLONING SACHA S. WES

  
31/10/2017

Office of the / Kantoor van die  
CHIEFWHIP / HOOFSWEEP  
Cllr / Rdl R.A. KOEGELENBERG

Draaier

