

## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE (2)

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS COMMITTEE ROOM, FIRST FLOOR,  
CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON THURSDAY, 30 MAY 2019 AT 14:00.

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**PRESENT:** The Acting Executive Mayor, Clr G C Combrink (In the Chair)

**Councillors:** M A Andreas  
C Kearns  
E Gouws  
J Miller  
L P Mokoena  
L T van Niekerk  
Ald R Smuts  
R H van Nieuwenhuyzen

**Also Present:** Clr A C Stowman (Speaker)  
Clr R A Koegelenberg (Chief Whip)  
Clr J Matthee (MPAC Chairperson)

**Officials:** Dr J H Leibbrandt (City Manager)  
Mr J Carstens (Chief Financial Officer)  
Mr S Johaar (Executive Director: Corporate Services)  
Ms L Waring (Executive Director: Planning and Development)  
Mr G Esau (Executive Director: Community Services)  
Mr C Lotz (Acting Executive Director: Engineering Services)  
Ms R Jaftha (Chief Audit Executive)  
Mr A V Marais (Senior Manager: Legal and Administrative Services)  
  
Ms C September (Manager: IDP and Performance Management)  
Ms R Geldenhuys (Manager: Communication and Marketing)  
Mr G Dippenaar (Chief Risk Officer)  
Mr F P Goosen (Manager: Administrative Support Services)  
Mr W Prins (Performance Management Officer)



**DRAKENSTEIN MUNICIPALITY**

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**1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

The Executive Mayor, Ald C J Poole	-	Apology (sick leave)
Ald J F le Roux	-	Apology (sick leave)
Clr L Willemse	-	Apology (on council duty)

**2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

None.

**3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS**

None.

**EXECUTIVE MAYOR**

**4. TABLING OF THE FINAL 2018/2024 REVISED INTEGRATED DEVELOPMENT PLAN (IDP)**  
**VOORLEGGING VAN DIE FINALE 2018/2024 HERSIENDE GEÏNTEGREERDE**  
**ONTWIKKELINGSPLAN**  
**UKUBEKWA KWE FINAL 2018/2024 REVISED INTEGRATED DEVELOPMENT PLAN (IDP)**

**RECOMMENDED that**

1. The final 2018/2024 Revised IDP, Annexure A to the departmental report, be approved by Council;
2. An advertisement be placed on the official Municipal website, notice boards and in the local newspapers to notify the public of the approval of the final 2018/2024 Revised IDP; and
3. The final 2018/2024 Revised Integrated Development Plan be submitted to the:

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- Department of Local Government: Western Cape;
- Provincial Treasury: Western Cape;
- Auditor General (AG) of South Africa; and
- National Treasury.

Meeting: Mayco-30/05/2019	Submitted by Department: IDP and Performance Management		
Ref No: 2/2/5	Author/s: C September		
Coll No: 1473288	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

<b>5. FILLING OF VACANT POSITIONS ON WARD COMMITTEES</b>
<b>VUL VAN VAKANTE POSISIES OP WYKSKOMITEES</b>
<b>UKUGCWALISWA KWEZITHUBA KWIKOMITI ZEENQILA</b>

**RESOLVED that**

This matter be referred back for further refinement.

Meeting: Mayco-30/05/2019	Submitted by Department: IDP and Performance Management		
Ref No: 17/9/5	Author/s: C September		
Coll No: 1504432	Referred from:		
<u>PAR:</u>	<u>ACTION:</u> Re-submit item	<u>RESPONSIBLE DEPT:</u> Manager: IDP/PMS	<u>DUE DATE:</u>

**DRAKENSTEIN MUNICIPALITY****MINUTES: MAYORAL COMMITTEE  
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| <b>6. APPROVAL OF THE 2019/2024 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK AND 2019/2020 OPERATING AND CAPITAL BUDGET, FUNDING SOURCES, PROPOSED RATES, FEES, CHARGES, TARIFFS AND BUDGET RELATED POLICIES</b>                 |
| <b>GOEDKEURING VAN DIE 2019/2024 MEDIUM TERMYN INKOMSTE EN UITGAWE RAAMWERK EN 2019/2020 BEDRYFS- EN KAPITAAL BEGROTING, VOORGESTELDE BELASTINGS, FOOIE, HEFFINGS, TARIEWE EN BEGROTINGS VERWANTE BELEIDE</b>                     |
| <b>UKUQINISEKISWA KWE APPROVAL OF THE 2019/2024 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK AND 2019/2020 OPERATING AND CAPITAL BUDGET, FUNDING SOURCES, PROPOSED RATES, FEES, CHARGES, TARIFFS AND BUDGET RELATED POLICIES</b> |

**RECOMMENDED that**

1. Council approves the 2019/2024 MTREF capital budget expenditure of R378,029,950 for the 2019/2020 financial year as well as for the four outer years' capital expenditure as set out per GFS votes in the table below:



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2019/2024 MTREF HIGH LEVEL CAPITAL BUDGET PER GOVERNMENT FINANCIAL STATISTICS (GFS)							
Serial Number	Description	2019/2020 Capital Budget	2020/2021 Indicative Capital Budget	2021/2022 Indicative Capital Budget	2022/2023 Indicative Capital Budget	2023/2024 Indicative Capital Budget	2024/2025 Indicative Capital Budget
Column Reference	A	B	C	D	E	F	G
1	Cemeteries, Funeral Parlours and Crematoriums	12,125,000	4,500,000	6,300,000	6,300,000	6,300,000	8,011,930
2	Community Halls and Facilities	1,190,000	1,100,000	-	-	-	7,060,000
3	Non-core Function - Agricultural	-	-	-	-	-	1,070,000
4	Non-core Function - Cultural Matters	1,590,000	275,000	550,000	550,000	300,000	12,772,000
5	Non-core Function - Libraries and Archives	150,000	-	-	-	-	108,000
6	Electricity	46,930,000	31,350,000	27,500,000	29,350,000	29,100,000	1,239,016,566
7	Municipal Manager, Town Secretary and Chief Executive	1,850,000	100,000	125,000	130,000	100,000	9,810,000
8	Administrative and Corporate Support	6,811,764	8,507,081	3,250,000	950,000	100,000	59,762,592
9	Finance	400,000	-	-	-	-	984,375
10	Fleet Management	12,324,717	6,868,150	6,182,113	13,018,236	14,954,440	255,818,368
11	Human Resources	60,000	-	-	-	-	6,050,000
12	Information Technology	11,788,000	11,493,400	11,832,500	7,798,000	9,500,000	32,426,912
13	Marketing, Customer Relations, Publicity and Media Co-ordination	100,000	-	-	-	-	-
14	Property Services	1,500,000	774,500	-	-	-	10,279,516
15	Supply Chain Management	12,000,000	20,000,000	20,000,000	-	-	-
16	Risk Management	50,712	-	-	-	-	-
17	Housing	65,020,000	24,020,000	28,600,000	380,000	-	64,797,600
18	Internal Audit	650,000	-	-	-	-	-
19	Tourism	650,000	750,000	150,000	-	-	2,250,000
20	Economic Development/Planning	8,000	8,000	8,000	8,000	8,000	3,239,726
21	Town Planning, Building Regulations and Enforcement, and City Engineer	7,000	7,000	7,000	7,000	7,000	-
22	Fire Fighting and Protection	3,090,500	1,050,000	900,000	860,000	760,000	13,020,000
23	Police Forces, Traffic and Street Parking Control	4,240,000	3,240,000	3,580,000	2,530,000	2,480,000	4,050,000
24	Roads	27,550,000	73,000,000	67,500,000	10,750,000	16,750,000	829,444,797
25	Community Parks (including Nurseries)	3,000,000	2,000,000	1,500,000	4,500,000	4,500,000	12,200,000
26	Recreational Facilities	4,250,000	3,900,000	3,650,000	6,150,000	5,650,000	1,739
27	Sports Grounds and Stadiums	22,798,204	8,000,000	13,270,000	19,500,000	19,500,000	29,218,020
28	Solid Waste Removal	15,285,000	9,217,904	6,000,000	20,000,000	19,500,000	117,315,488
29	Public Toilets	1,000,000	-	-	-	-	-
30	Waste Water Treatment	21,656,488	68,030,340	72,985,887	88,834,264	43,378,000	1,212,274,958
31	Water Distribution	99,954,615	23,757,529	26,112,500	22,962,500	61,690,560	1,510,219,630
32	<b>Grand Total</b>	<b>378,029,950</b>	<b>301,948,904</b>	<b>300,003,000</b>	<b>234,578,000</b>	<b>234,578,000</b>	<b>5,441,202,217</b>

- Council approves the single and/or multi-year capital projects in the five year 2019/2024 MTREF that exceeds the amount of R50 million referred to in Regulation 13(2)(c) of the Municipal Budget and Reporting Regulations, as set out in Table 16(a) in paragraph 1.5 of the Annual Budget 2019/2020 to 2023/2024 MTREF Forecast document attached as Annexure E to this item.
- Council takes note that the estimated future operational costs and revenue on the above-mentioned capital projects over the next five years are set out in detail in Table 16(a) in paragraph 1.5 of the Annual Budget 2019/2020 to 2023/2024 MTREF Forecast document attached as Annexure E to this item.

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4. Council approves the 2019/2024 MTREF capital budget expenditure funding sources of R378,029,950 for the 2019/2020 financial year as well as for the four outer years' capital expenditure funding sources as set out in the table below:

2019/2024 MTREF HIGH LEVEL CAPITAL BUDGET PER FUNDING SOURCE							
Serial Number	Description	2019/2020 Capital Budget	2020/2021 Indicative Capital Budget	2021/2022 Indicative Capital Budget	2022/2023 Indicative Capital Budget	2023/2024 Indicative Capital Budget	2024/2025 Budget Needs and Onwards
Column Reference	A	B	C	D	E	F	G
1	CRR	8,881,650	-	-	-	-	770,631,804
2	External Loan	220,340,332	180,000,000	180,000,000	180,000,000	180,000,000	4,284,794,776
3	Grants	148,807,968	121,948,904	120,003,000	54,578,000	54,578,000	385,775,637
4	Grand Total	378,029,950	301,948,904	300,003,000	234,578,000	234,578,000	5,441,202,217

5. Council takes note that R5,441,202,217 of the capital programme and identified IDP needs could not be accommodated in the 2019/2024 MTREF capital budget of the next five years as set out in the table above.
6. Council approves the 2019/2024 MTREF operating budget revenue of R2,532,427,123 for the 2019/2020 financial year as well as for the four outer years' operating revenue as set out per GFS votes in the table below:

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2019/2024 MEDIUM TERM OPERATING REVENUE PER GOVERNMENT FINANCIAL STATISTICS (GFS)						
Serial Number	Description	2019/2020 Operating Revenue Budget	2020/2021 Indicative Operating Budget	2021/2022 Indicative Operating Budget	2022/2023 Indicative Operating Budget	2023/2024 Indicative Operating Budget
Column Reference	A	B	C	D	E	F
1	Cemeteries, Funeral Parlours and Crematoriums	(3,052,556)	(3,205,164)	(3,365,403)	(3,533,654)	(3,675,240)
2	Community Halls and Facilities	(472,837)	(494,285)	(516,804)	(540,449)	(565,278)
3	Libraries and Archives	(230,665)	(242,198)	(254,308)	(267,024)	(280,376)
4	Electricity	(1,302,053,002)	(1,447,419,591)	(1,580,023,352)	(1,667,192,380)	(1,759,311,385)
5	Mayor and Council	(12,544,933)	(12,559,663)	(14,575,144)	(16,591,417)	(18,608,521)
6	Administrative and Corporate Support	(26,766,073)	(23,634,837)	(25,627,504)	(25,191,258)	(25,258,261)
7	Finance	(319,674,617)	(347,934,882)	(379,796,552)	(412,466,165)	(447,962,592)
8	Fleet Management	(19,629)	(20,610)	(21,641)	(22,723)	(23,859)
9	Human Resources	(700,000)	(700,000)	(700,000)	(700,000)	(700,000)
10	Property Services	(10,199,198)	(2,035,469)	(2,127,052)	(2,223,671)	(2,325,628)
11	Supply Chain Management	(83,495)	(87,284)	(91,262)	(95,439)	(99,825)
12	Housing	(140,920,789)	(103,158,175)	(82,617,805)	(41,242,112)	(44,334,138)
13	Economic Development/Planning	(122,028)	(128,129)	(134,536)	(141,262)	(148,326)
14	Project Management Unit	(5,185,000)	-	-	-	-
15	Town Planning, Building Regulations and Enforcement, and City Engineer	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
16	Fire Fighting and Protection	(167,055)	(174,255)	(181,887)	(189,977)	(203,258)
17	Police Forces, Traffic and Street Parking Control	(107,208,614)	(108,193,123)	(109,233,860)	(110,334,336)	(111,498,315)
18	Roads	(14,765,534)	(50,872,011)	(48,873,562)	(875,190)	(876,899)
19	Community Parks (including Nurseries)	(92,133)	(99,532)	(107,595)	(116,383)	(126,246)
20	Recreational Facilities	(3,843,322)	(4,049,176)	(4,266,691)	(4,496,587)	(4,739,639)
21	Sports Grounds and Stadiums	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)
22	Solid Waste Disposal (Landfill Sites)	(520,000)	(520,000)	(520,000)	(520,000)	(520,000)
23	Solid Waste Removal	(174,769,029)	(190,957,274)	(208,680,387)	(227,980,963)	(249,100,514)
24	Street Cleaning	(4,800)	(4,800)	(4,800)	(4,800)	(4,800)
25	Sewerage	(1,996,086)	(2,215,656)	(2,459,378)	(2,729,910)	(3,030,198)
26	Waste Water Treatment	(183,252,034)	(186,164,375)	(205,774,147)	(224,215,753)	(244,140,919)
27	Water Distribution	(223,523,694)	(234,474,445)	(248,536,277)	(263,939,688)	(280,314,394)
28	<b>Grand Total</b>	<b>(2,532,427,123)</b>	<b>(2,719,604,934)</b>	<b>(2,918,749,947)</b>	<b>(3,005,871,141)</b>	<b>(3,198,108,611)</b>

7. Council approves the 2019/2024 MTREF operating budget expenditure of R2,479,368,545 for the 2019/2020 financial year as well as for the four outer years' operating expenditure as set out per GFS votes in the table below:

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2019/2024 MEDIUM TERM OPERATING OPERATING PER GOVERNMENT FINANCIAL STATISTICS (GFS)						
Serial Number	Description	2019/2020 Operating Expenditure Budget	2020/2021 Indicative Operating Budget	2021/2022 Indicative Operating Budget	2022/2023 Indicative Operating Budget	2023/2024 Indicative Operating Budget
Column Reference	A	B	C	D	E	F
1	Cemeteries, Funeral Parlours and Crematoriums	7,193,938	7,885,534	8,400,733	8,927,049	9,488,209
2	Child Care Facilities	255,840	294,706	310,621	327,394	345,073
3	Community Halls and Facilities	8,509,520	9,523,544	10,176,455	10,862,311	11,597,060
4	Agricultural	2,543,889	2,787,019	2,937,806	3,096,754	3,264,298
5	Cultural Matters	6,772,256	7,425,589	7,899,004	8,380,981	8,894,305
6	Disaster Management	3,575,590	3,887,135	4,159,561	4,451,211	4,763,448
7	Libraries and Archives	19,016,151	20,516,777	21,934,071	23,419,268	25,009,048
8	Electricity	1,063,655,294	1,180,004,607	1,287,251,287	1,351,413,384	1,418,468,919
9	Biodiversity and Landscape	917,623	989,103	1,060,982	1,138,183	1,221,110
10	Mayor and Council	38,464,441	41,527,064	43,699,296	45,756,430	47,905,874
11	Municipal Manager, Town Secretary and Chief Executive	10,017,653	10,840,380	11,562,458	12,313,685	13,114,821
12	Property Services	8,315,251	8,972,434	9,584,549	10,238,362	10,937,325
13	Administrative and Corporate Support	83,845,583	92,259,251	97,015,015	101,573,219	107,044,161
14	Asset Management	6,796,677	7,870,602	8,303,378	8,760,593	9,243,696
15	Finance	50,705,965	55,170,122	58,427,822	61,961,125	65,742,051
16	Fleet Management	19,462,220	23,224,310	24,258,237	24,722,862	25,130,661
17	Human Resources	17,606,166	18,406,530	19,610,853	20,895,142	22,270,512
18	Information Technology	9,616,172	10,639,237	11,241,316	11,784,939	12,359,053
19	Legal Services	1,409,311	1,560,801	1,684,047	1,817,356	1,961,603
20	Marketing, Customer Relations, Publicity and Media Co-ordination	3,424,659	3,886,285	4,123,797	4,372,309	4,636,853
21	Core Property Services	27,613,392	29,904,711	31,752,738	33,470,751	35,314,554
22	Supply Chain Management	5,103,631	5,594,959	5,961,055	6,345,660	6,754,857
23	Valuation Service	1,670,113	2,953,279	1,956,542	2,088,830	2,230,248
24	Risk Management	852,438	960,960	1,023,125	1,089,479	1,160,323
25	Housing	123,801,256	110,943,507	91,665,851	68,777,738	72,309,102
26	Internal Audit	2,123,724	2,373,171	2,532,876	2,702,337	2,883,671
27	Tourism	648,583	696,935	744,803	795,960	850,634
28	Corporate Wide Strategic Planning (IDPs, LEDs)	3,849,493	4,327,259	4,605,162	4,898,615	5,211,652
29	Economic Development/Planning	17,399,860	18,881,064	20,158,117	21,515,421	22,966,050
30	Project Management Unit	16,683,393	17,777,619	19,014,833	20,338,491	21,754,675
31	Town Planning, Building Regulations and Enforcement, and City Engineer	13,059,097	14,057,436	15,030,649	16,064,341	17,170,396
32	Fire Fighting and Protection	39,781,093	42,786,037	45,669,239	48,721,109	51,983,527
33	Police Forces, Traffic and Street Parking Control	142,715,651	152,601,856	157,668,898	163,046,919	168,766,405
34	Roads	142,724,796	172,843,710	179,958,138	196,088,256	172,304,982
35	Community Parks (including Nurseries)	45,391,630	49,402,493	52,782,182	56,374,826	60,222,661
36	Recreational Facilities	31,251,460	34,158,897	36,466,441	38,889,617	41,479,649
37	Sports Grounds and Stadiums	32,384,482	34,229,148	32,903,900	35,031,256	37,323,566
38	Solid Waste Disposal (Landfill Sites)	24,720,304	14,795,880	15,577,265	16,296,728	17,048,667
39	Solid Waste Removal	79,856,452	85,811,734	91,110,848	96,661,456	102,534,030
40	Street Cleaning	29,022,722	30,406,721	28,915,347	30,691,506	29,088,547
41	Public Toilets	7,674,361	8,354,838	8,917,626	9,515,199	10,153,602
42	Sewerage	46,309,394	49,606,307	52,996,833	56,599,782	60,449,763
43	Waste Water Treatment	125,694,479	133,612,132	139,754,306	145,411,646	151,101,447
44	Water Distribution	155,499,211	173,046,723	183,840,744	194,746,403	206,312,986
45	Water Treatment	1,432,330	1,593,074	1,703,889	1,822,451	1,949,307
46	<b>Grand Total</b>	<b>2,479,368,545</b>	<b>2,699,391,480</b>	<b>2,856,352,695</b>	<b>2,984,197,334</b>	<b>3,102,723,381</b>



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8. Council takes note that the 2019/2024 MTREF realises a budgeted operating surplus of R53,058,578 for the 2019/2020 financial year as set out in the table below:

2019/2024 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF)						
Serial Number	Description	2019/2020 Tabled Operating Budget	2020/2021 Indicative Operating Budget	2021/2022 Indicative Operating Budget	2022/2023 Indicative Operating Budget	2023/2024 Indicative Operating Budget
Column Reference	A	B	C	D	E	F
1	Total Operating Revenue	(2,532,427,123)	(2,719,604,934)	(2,918,749,947)	(3,005,871,141)	(3,198,108,611)
2	Total Operating Expenditure	2,479,368,545	2,699,391,480	2,856,352,695	2,984,197,334	3,102,723,381
3	Operating (Surplus) / Deficit	(53,058,578)	(20,213,454)	(62,397,252)	(21,673,807)	(95,385,230)

9. Council takes note that any actual cash surpluses at year-end will be used to boost Drakenstein's Capital Replacement Reserve to be utilised for future infrastructure assets investment.
10. Council approves the following revenue increases for the revenue streams of property rates, fees, charges and tariffs with effect from 1 July 2019:
- 10.1 Property rates revenue stream increase of approximately 8.2%;
  - 10.2 Water revenue stream increase of approximately 6.0%;
  - 10.3 Sewerage/sanitation revenue stream increase of approximately 11.0% to ensure that this economic service expenditure and revenue move towards a break-even point;
  - 10.4 Refuse removal revenue stream increase of approximately 10.8%;
  - 10.5 Electricity revenue stream increase of approximately 13.93% for life line consumers;
  - 10.6 Electricity revenue stream increase of approximately 13.93% for all other consumers;
  - 10.7 Rental revenue stream increase of approximately 7.5%; and
  - 10.8 Sundry revenue stream increases of approximately 10%.
11. Council takes note of the envisaged increases in the property rates, fees, charges and tariffs as set in the Tariff Book attached as Annexure C to this item;

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12. Council approves the annual budget of Drakenstein Municipality for the 2019/2020 financial year as well as the indicative estimates for the four outer financial years (2020/2021 to 2023/2024) as set out in the new mSCOA version 6.3 Schedules A1 to A10 and SA1 to SA38 in Annexure E to this item;
13. The following reviewed budget related policies with its amendments be approved (effective 1 July 2019) as included in Annexure B attached to this item:
- 13.1 Long-Term Financial Sustainability Policy;
  - 13.2 Borrowing Policy;
  - 13.3 Cash and Investment Management Policy;
  - 13.4 Unauthorised, Irregular, Fruitless and Wasteful Expenditure Policy;
  - 13.5 Supply Chain Management Policy;
  - 13.6 Travelling and Subsistence Policy;
  - 13.7 Customer Care, Credit Control, Debt Collection and Indigent Support Policy;
  - 13.8 Tariff Policy;
  - 13.9 Property Rates Policy;
  - 13.10 Asset Transfer Policy;
  - 13.11 Funding and Reserves Policy;
  - 13.12 Electrical Infrastructure Maintenance Policy;
  - 13.13 Gift Policy; and
  - 13.14 Stock Management Policy.
14. The following reviewed budget related policies without any amendments be approved as included in Annexure B attached to this item:
- 14.1 Unclaimed Deposits Policy;



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- 14.2 Accounting Policy;
  - 14.3 Prioritisation Model for Capital Assets Investment;
  - 14.4 Virement Policy;
  - 14.5 Asset Management Policy;
  - 14.6 Financial Asset Management Policy;
  - 14.7 Insurance Policy;
  - 14.8 Petty Cash Policy;
  - 14.9 Writing-off of Irrecoverable Debt Policy;
  - 14.10 Budget and Management Oversight Policy;
  - 14.11 Grants in Aid Policy;
  - 14.12 Development Charges Policy;
  - 14.13 Water Losses Policy;
  - 14.14 Electricity Losses Policy;
  - 14.15 Public Participation Policy; and
  - 14.16 Infrastructure Procurement and Delivery Management Policy.
15. Council takes note that Drakenstein's investments and cash as at 30 April 2019 amounted to R328,448,077 made up of investments with:
- 15.1 First National Bank primary bank account (R71,939,292);
  - 15.2 ABSA investments (R106,120,285);
  - 15.3 First National Bank investments (R1,262,131);
  - 15.4 Standard Bank investments (R98,836,074);



**DRAKENSTEIN MUNICIPALITY****MINUTES: MAYORAL COMMITTEE**  
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- 
- 15.5 Investec investments (R50,161,533); and
- 15.6 Eskom (R128,762).
16. Council takes note of the proposed total cost to municipality expenses for the salary, allowances and benefits of the Executive Mayor, Speaker, Deputy Executive Mayor, Chief Whip, Mayoral Committee members, Chairperson of MPAC, ordinary councillors, City Manager, Chief Financial Officer and executive directors as set out in Table SA23 (Annexure E to this item).
17. Council takes note that Drakenstein Municipality do not have any current service delivery agreements, including material amendments to existing service delivery agreements, with any service provider who renders any power or function on behalf of Drakenstein Municipality as defined in Section 1 of the Municipal Systems Act.
18. Council takes note that Drakenstein Municipality do not have any municipal entities.
19. Council approves the measurable performance objectives for revenue from each source and for each vote in the budget, taking into account the municipality's Integrated Development Plan, as set out in Table 32 (Annexure E to this item).
20. Council approves the recommendations as set out in Annexure A (Written Comments Received on the 2019/2020 Draft Budget) to this item as Council's views on the written comments received during the public participation process on the 2019/2020 Draft Budget.
21. Council takes note that the approved electricity tariffs are subject to the approval of it by the National Energy Regulator of South Africa.
22. Council approves the ten year Capital Expenditure Framework (CEF) for the Integrated Urban Development Grant attached as Annexure D to the item;
23. Council approves the participation in the Infrastructure Investment Programme for South Africa (IIPSA), where the project preparation facility funding is included in the capital programme.
24. Council authorises the Accounting Officer to sign the project preparation facility agreement.



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25. Council authorises the Accounting Officer to delegate the signing of all documents relating to IIPSA to a specified person or persons as he deems fit.

Meeting: Mayco-30/05/2019	Submitted by Department: Financial Services	Author/s: C Lategan	
Ref No: 5/2/2	Author/s:	Referred from: Fin Serv Portf - 30/05/2019	
Coll No: 1507697	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

<b>7. REPORT ON TENDER AWARDS: APRIL 2019</b>
<b>VERSLAG OOR TENDERTOEKENNINGS: APRIL 2019</b>
<b>INGXELO NGONIKEZELO LWETHENDA: APRELI 2019</b>

The acting Executive Mayor indicated that the Finance Portfolio requested a session with Supply Chain Management on the award of tenders and requested that all councillors be invited.

**RECOMMENDED that**

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of April 2019, **be noted**; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, **be noted**.

Meeting: Mayco-30/05/2019	Submitted by Department: Financial Services	Author/s: C Hess	
Ref No: 8/1/2/1	Author/s:	Referred from: Fin Serv Portf - 30/05/2019	
Coll No: 1499428	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

## DRAKENSTEIN MUNICIPALITY

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<b>8. REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: APRIL 2019</b>
<b>VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: APRIL 2019</b>
<b>INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: APRELI 2019</b>

## RECOMMENDED that

1. In terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R3,420,117 for April 2019 as recorded by the Accounting Officer under the annexures attached to the departmental report, **be noted**; and
2. The Chief Financial Officer record the accumulated deviation amount of R17,156,065 for the financial year in the notes to the 2018/2019 annual financial statements as required by legislation.

Meeting: Mayco-30/05/2019	Submitted by Department: Financial Services		
Ref No: 9/1/1/5	Author/s: C Hess		
Coll No: 1499468	Referred from: Fin Serv Portf - 30/05/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

<b>9. DRAKENSTEIN'S OUTSTANDING DEBTORS REPORT AS AT 30 APRIL 2019</b>
<b>DRAKENSTEIN SE UITSTAANDE DEBITEURE VERSLAG SOOS OP 30 APRIL 2019</b>
<b>INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 30 APRIL 2019</b>

## RESOLVED that

The report **be noted**.

Meeting: Mayco-30/05/2019	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1498374	Referred from: Fin Serv Portf - 30/05/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
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<b>10. COUNCILLORS OUTSTANDING DEBT REPORT AS AT 30 APRIL 2019</b>
<b>RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 30 APRIL 2019</b>
<b>INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 30 UTSHAZIMPPUZI 2019</b>

**RECOMMENDED that**

The report **be noted.**

Meeting: Mayco-30/05/2019	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1497646	Referred from: Fin Serv Portf - 30/05/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

<b>11. MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 30 APRIL 2019</b>
<b>MUNISIPALE WERKNEMERS UITSTAANDE SKULD VERSLAG SOOS OP 30 APRIL 2019</b>
<b>INGXELO YAMATYALA YABASEBENZI BAKAMASIPALA NGOBUNJALO NGOMHLA 30 APRIL 2019</b>

**RESOLVED that**

The contents of the report and actions implemented by the City Manager **be noted.**

Meeting: Mayco-30/05/2019	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1499560	Referred from: Fin Serv Portf - 30/05/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
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12.	MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR APRIL 2019
	MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 MAANDELIKSE BEGROTING VERSLAGDOENING VIR APRIL 2019
	UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGOKWENYANGA NGENYANGA INGXELO YOKONGAMELA KOHLAHLA LWABIWO MALI YENYANGA KA EYEDWARHA 2019

## RECOMMENDED that

1. The variance between the actual operating revenue (R1,835,373,454) and the pro rata budgeted operating revenue (R1,829,307,454) has a positive variance of R6,065,493 or 0.33%;
2. The variance between the actual operating expenditure (R1,601,692,621) and the pro rata budgeted operating expenditure (R1,646,168,683) has a positive variance of R44,476,062 or 2.70%;
3. Actual capital expenditure of R379,085,712 represents 61.77% of the total capital budget of R613,680,090 after ten months of the financial year;
4. The actual and committed capital expenditure of R547,178,018 compared with the capital expenditure budget of R613,680,090 represent a spending percentage of 89.16% after ten months of the financial year;
5. External borrowings amounted to R1,553,284,092 as at 30 April 2019 and that it represents 74.87% of Drakenstein's total budgeted operating revenue of R2,074,514,728 (conditional capital and operational grants excluded) for the 2018/2019 financial year;
6. Unspent conditional and unconditional grants amounted to R103,732,773 at the end of April 2019;
7. The actual employee related cost expenditure of R521,323,622 compared with the pro rata budgeted expenditure of R521,780,056 relates to a positive variance of R456,434 or 0.09%;
8. Total outstanding debtors as at 30 April 2019 amounted to R313,399,141 and that 30 days and older debt constitutes 60.3% of total outstanding debtors;
9. Domestic consumers owe the municipality R197,390,644 or 63.0% of the municipality's total debtor's book;



## DRAKENSTEIN MUNICIPALITY

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10. Outstanding creditors amounted to R7,204,383 as at 30 April 2019;
11. The primary bank account had a positive bank balance at 30 April 2019 which amounted to R71,375,891; and
12. Total investments in cash and shares amounted to R256,508,786 as at 30 April 2019 at the five local banks and Eskom.

Meeting: Mayco-30/05/2019	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Viola
Coll No: 1503904	Referred from: Fin Serv Portfolio - 30/05/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

<b>13. DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 30 APRIL 2019</b>
<b>DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUUR VERSLAG SOOS OP 30 APRIL 2019</b>
<b>YAMATYALA YEPROPATI ESIQASHISIWEYO ZOMASIMAPLA NGOBUNJALO</b>
<b>NGOMHLA WE 30 UAPRELI 2019</b>

## RESOLVED that

1. The report **be noted**; and
2. Corporate Services investigate the possible cancellation of all contracts that are similar than number 5 on Annexure B of the departmental report.

Meeting: Mayco-30/05/2019	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1497489	Referred from: Fin Serv Portf - 30/05/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

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<b>14. INDIGENT HOUSEHOLDS' STATISTICS REPORT AS AT 30 APRIL 2019</b>
<b>DEERNIS HUISHOUDINGS STATISTIEKE VERSLAG SOOS OP 30 APRIL 2019</b>
<b>INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 30 UTSHAZIMPPUZI 2019</b>

RESOLVED that

The report be noted.

Meeting: Mayco-30/05/2019	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1497614	Referred from: Fin Serv Portf 30/05/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

CORPORATE SERVICES

<b>15. STANDBY POLICY</b>
<b>BYSTAND BELEID</b>
<b>UMGAQO NKQUBO WOKUHLALA ULINDILE</b>

RECOMMENDED that

Council approve the Standby Policy.

Meeting: Mayco-30/05/2019	Submitted by Department: Corporate Services		
Ref No: 4/P	Author/s: S Johaar		
Coll No: 1504482	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
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<b>16. WRITING-OFF OF IRRECOVERABLE DEBT REPORT - APRIL 2019</b>
<b>AFSKRYWING VAN ONINVORDERBARE SKULD VERSLAG - APRIL 2019</b>
<b>INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – UTSHAZIMPPUZI 2019</b>

See Confidential minutes.

Meeting: Mayco-30/05/2019	Submitted by Department: Financial Services		
Ref No: 5/15/1	Author/s: A Abrahams		
Coll No: 1497159	Referred from: Fin Serv Portfolio 30/05/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

ADDITIONAL ITEM

<b>17. IMPLEMENTATION OF THE MUNICIPAL STANDARD CHART OF ACCOUNTS</b>
<b>IMPLEMENTERING VAN DIE MUNISIPALE STANDAARD TABEL VAN REKENINGE</b>
<b>UKUMILISELWA KWE MUNICIPAL STANDARD CHART OF ACCOUNTS</b>

RECOMMENDED that

Council takes note of the report on the implementation of the Municipal Standard Chart of Accounts (mSCOA).

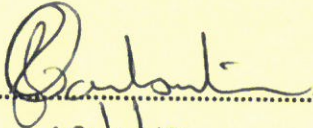
Meeting: Mayco-30/05/2019	Submitted by Department: Financial Services		
Ref No: 5/1	Author/s: C Lategan		
Coll No: 1510958	Referred from: Fin Serv Portfolio 30/05/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
30 MAY 2019

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The meeting ended at 14:27.

CHAIRPERSON: .....  .....

DATE: ..... 19/6/19 .....

Confirmed on ..... with/without amendments.

PJ/rs



**2<sup>nd</sup> Mayoral Committee Attendance Register**

Date: 30 May 2019

Time: 14:00

Venue: Groot Drakenstein Committee Room

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE Executive Mayor	C J	MR	0785304285 0824979046	<i>Apology (m)</i>
COMBRINK Deputy Executive Mayor (Financial Services)	G C	MR	0824553445	<i>Combrink</i>
LE ROUX (Engineering Services)	J F	MR	0834595965	<i>Apology (m)</i>
ANDREAS (Rural Management)	M A	MS	0767901066	<i>me</i>
KEARNS (Environment, Parks and Open Spaces)	C	MS	0765018441 0769406614	<i>Keans</i>
GOUWS (Social Services)	E	MS	0824479711	<i>Gouws</i>
MILLER (Planning and Development)	J	MR	0834400507	<i>Miller</i>
MOKOENA (Corporate Services)	L P	MS	0734198671	<i>Mokoena</i>
SMUTS (Public Safety)	R	MR	0824948467	<i>Smuts</i>
VAN NIEKERK (Sport, Recreation, Arts and Culture)	LT	MS	0818858365	<i>N. van Niekerk</i>
VAN NIEUWENHUYZEN (Communication and Inter- Governmental Relations (IGR))	R H	MR	0826296239	<i>Van Nieuwenhuizen</i>
WILLEMSE (Human Settlements and Property Management)	L	MS	0820799421	<i>Apology</i>
STOWMAN SPEAKER	AC	MR	0791895359	<i>Stowman</i>
KOEGELENBERG CHIEF WHIP	RA	MR	0832693138	<i>Koegelenberg</i>
MATTHEE CHAIRMAN: MPAC	J	MR	0824486180	<i>Matthee</i>
RICHARDS LEADER OF OPPOSITION	AM	MR	0827860053	<i>Richards</i>

*R.A. Koegelenberg*  
Office of the / Kantoor van die  
**CHIEFWHIP / HOOF SWEEP**  
**Cllr / Rdl R.A. KOEGELENBERG**  
**Drakenstein**