

MINUTES: MAYORAL COMMITTEE (1)

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 20 JUNE 2018 AT 10:00.

PRESENT: The Executive Mayor, Clr C J Poole (Chairperson)
The Deputy Executive Mayor, Clr G C Combrink

Councillors: C Kearns
J F le Roux
L P Mokoena
R Smuts
L T van Niekerk
L Willemse
W F Philander

Also Present: Clr A C Stowman (Speaker)
Clr R A Koegelenberg (Chief Whip)
Clr J Matthee (MPAC Chairperson)
Clr T R Mpulanyana
Clr N P Mbenene

Officials: Dr J H Leibbrandt (City Manager)
Mr J Carstens (Chief Financial Officer)
Mr S Johaar (Executive Director: Corporate Services)
Mr D Hattingh (Executive Director: Engineering Services)
Mr G Boshoff (Executive Director: Community Services)
Mr D Delaney (Acting Executive Director: Planning and Development)
Ms R Jaftha (Chief Audit Executive)
Mr A V Marais (Senior Manager: Legal and Administrative Services)
Ms F Qebanya (Manager: IDP and Performance Management)
Ms R Geldenhuys (Manager: Communication and Marketing)
Mr G Dippenaar (Chief Risk Officer)
Mr F P Goosen (Manager: Administrative Support Services)



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1. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

- | | | |
|------------------------------|---|----------------------|
| 1. Clr R H van Nieuwenhuyzen | - | sick leave (apology) |
| 2. Clr J Miller | - | apology |
| 3. Clr MA Andreas | - | apology |
| 4. Ms L Waring | - | sick leave |

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor expressed his gratitude for the good rain that had fallen.

The Executive Mayor congratulated Clr Van Niekerk with her birthday.

3. DISCLOSURE OF INTERESTS BY COUNCILLORS/OFFICIALS

None

4. CONFIRMATION OF MINUTES

The following meetings were confirmed as correct:

- i. Ordinary meeting held on 23 May 2018;
- ii. Ordinary meeting held on 31 May 2018; and
- iii. Confidential meeting held on 31 May 2018.

5. SCHEDULE OF DECISIONS

RESOLVED that

The Schedule of Decisions **be noted**.



DRAKENSTEIN MUNICIPALITY

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6.1	AUDIT COMMITTEE FEE INCREASE 2018-19
	ODUITKOMITEE FOOI VERHOGING 2018-19
	UNYUSO LWENTLAWULO YEKOMITI YOPHICHOTO ZINCWADI 2018-19

RECOMMENDED that

The following in respect of the remuneration of Audit Committee members as from 01 July 2018 be approved:

1. A remuneration rate of R1 120 per hour be paid to the chairperson and R895 per hour be paid to ordinary Audit Committee members for attending an Audit Committee meeting;
2. Preparation time up to 3 hours at a rate of half the hourly meeting rate per hour, which is R560 per hour for the chairperson and R450 per hour for an ordinary member;
3. Members be paid the preparation rate per hour for attending a conference/workshop pre-approved by the City Manager;
4. For any ad hoc meeting attended by Audit Committee members with a municipal official, remuneration be at the preparation rate per hour; and
5. No person working for any organ of state will be remunerated for serving in the Audit Committee. If a person is appointed as an Audit Committee member, he or she will be given an opportunity to serve free of charge or resign.

Meeting: Mayco – 20/06/2018	Submitted by Department: Internal Audit		
Ref No: 3/3/1/3/9/1	Author/s: R Jaftha		
Coll Nr: 1310776	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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6.2 AUDIT COMMITTEE REPORT TO COUNCIL-ANNUAL AUDIT COMMITTEE PERFORMANCE ASSESSMENT 2017-18
OUKITKOMITEE VERSLAG AAN DIE RAAD-JAARLIKSE OUDITKOMITEE PRESTASIE EVALUERING 2017-18
INGXELO YEKOMITI YOPHICHTHO ZINCWADI EYA KWIBHUNGA-UKUHLOLWA KWENDLELA YOKUSEBENZA YONYAKA KWEKOMITI YOPHICHTHO ZINCWADI

RECOMMENDED that

The outcome of the annual Audit Committee performance assessment and the action plan to address the areas where improvement is required, **be noted**.

Meeting: Mayco – 20/06/2018	Submitted by Department: Internal Audit		
Ref No: 3/3/1/3/9/1	Author/s: R Jaftha		
Coll Nr: 1290921	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

6.3 APPOINTMENT OF THE DRAKENSTEIN MUNICIPALITY AUDIT COMMITTEE
AANSTELLING VAN DIE DRAKENSTEIN MUNISIPALITEIT OUDITKOMITEE
UKUTYUNJWA KWE KOMITI YOPHICHTHO YOMASIPALA WASE DRAKENSTEIN

RECOMMENDED that

1. Council approve the extension of the appointment of Mr Terence Arendse and Mrs Kim Montgomery for a second term (3 years) commencing on 01 August 2018;
2. Council approve the appointment of Mr Rowan Nicholls and Mr Raaghieb Najjaar as members of the Audit Committee for a period of three years commencing on 01 August 2018; and
3. Council approve the appointment of Mr Terence Arendse as the Chairperson of the Audit Committee commencing on 01 August 2018.

Meeting: Mayco – 20/06/2018	Submitted by Department: Internal Audit		
Ref No: 3/3/1/3/9/1	Author/s: R Jaftha		
Coll Nr: 1306116	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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7. PLANNING AND ECONOMIC DEVELOPMENT

7.1 ADOPTION OF THE DRAKENSTEIN ZONING SCHEME BY-LAW
AANVAARDING VAN DIE DRAKENSTEIN SONERINGSKEMA VERORDENING
ULWAMKELO LOMTHETHO KAMASIPALAWESKIMU SOKUCANDA SASEDRAKENSTEIN

RECOMMENDED that

1. The Drakenstein Zoning Scheme By-law 2018 (Annexure A to the departmental report), be approved and adopted, in terms of Section 156(2) of the Constitution read with Section 11(3)(m) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000);
2. The Zoning Maps, numbered D001 to D026, dated May 2018 (Annexure B to the departmental report) and captured on GIS, be approved and adopted in terms of Section 4(1) of the newly approved Drakenstein Zoning Scheme By-law; and
3. Approval be granted for the proclamation of the Drakenstein Zoning Scheme By-law in the Provincial Gazette for implementation, as prescribed in terms of Section 13(a) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000).

Meeting: Mayco – 20/06/2018	Submitted by Department: Planning and Development
Ref No: 1/5/2/10	Author/s: H Louw
Coll Nr: 1307801	Referred from: Planning and Dev Port 06/06/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7.2 APPLICATION FOR SUBDIVISION, CONSOLIDATION AND REZONING: ERVEN 610 AND 650 VAL DE VIE
AANSOEK OM ONDERVERDELING, KONSOLIDASIE EN HERSONERING: ERWE 610 EN 650 VAL DE VIE
ISICELO SECANDELWANO, UDIBANISA KUNYE NOKUCANDA: ISIZA 610 KUNYE 650 VAL DE VIE

RESOLVED that

1. Approval be granted in terms of Section 25(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985), for the subdivision of Erf 610 Val de Vie into two portions, namely, Portion A ($\pm 660\text{m}^2$) and a Remainder ($\pm 19.45\text{ha}$), as indicated on the Subdivision Plan drawn by TV3 Architects and Town Planners (Plan No. 2 Rev 1) dated 18 January 2016 (Annexure B to the departmental report);

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2. The consolidation of Portion A ($\pm 660\text{m}^2$) with Erf 650 Val de Vie ($\pm 6630\text{m}^2$) in order to create a single land unit of $\pm 7290\text{m}^2$, as indicated on the Consolidation Plan drawn by TV3 Architects and Town Planners (Plan No. 3 Rev 1) dated 18 January 2016 (Annexure C to the departmental report), be supported;
3. Approval be granted in terms of Section 16(1) of the Land Use Planning Ordinance, 1985, (Ord 15 of 1985), for the rezoning of a portion ($\pm 2446\text{m}^2$) of the consolidated property from Open Space Zone II to Business Zone III, in order to allow for extensions ($\pm 400\text{m}^2$) to the existing polo clubhouse facility ($\pm 122\text{m}^2$), to be utilized as offices, as indicated on the Zoning Plan drawn by TV3 Architects and Planners (Plan No. 4 Rev 1) dated 18 January 2016 (Annexure D to the departmental report), as well as on the Landscaping and Site Development Plans drawn by Uys and White Landscape Architects (Drawing Numbers VAL2594-PPO100 and VAL2594-PPO101) dated 06 March 2018 (Annexure E to the departmental report);
4. The approvals granted in paragraphs 1 and 3 above, be subject to the following conditions laid down in terms of Section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985):
 - 4.1 Adherence to the conditions laid down by Drakenstein Municipality: Civil Engineering Services Division in its memorandum 15/4/1 (610 & 650) VdV (0445) dated 22 June 2016 (Annexure H to the departmental report);
 - 4.2 Adherence to the conditions laid down by Drakenstein Municipality: Electro-Technical Engineering Services Division in its memorandum 610 & 650 dated 17 May 2018 (Annexure I to the departmental report);
 - 4.3 The following conditions be applicable from a town planning point of view:
 - 4.3.1 No new buildings are to be erected or existing structures altered without the approval of building plans by Council;
 - 4.3.2 The development take place largely in accordance with the Landscape and Site Development Plans (Annexure E to the departmental report);
 - 4.3.3 A copy of approved diagrams be submitted to Council for record purposes;
 - 4.3.4 This approval applies only to the subdivision and rezoning in question, and shall not be construed as authority to depart from any other legal prescriptions and/or requirements;



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- 4.3.5 Any required electrical services extensions and/or upgrades, will be for the responsibility and cost of the applicant, including any payable development charges;
- 4.3.6 The applicant must institute water conservation measures such as rainwater harvesting, grey water recycling and similar technical advancements such as low flow showerheads, dual flush toilets and water-wise gardens;
- 4.3.7 Should the applicant fail to comply with any of the above-mentioned conditions of approval, the Council reserves the right to impose further conditions if deemed necessary;
- 5. The applicant and the objectors, K R Greve, M van der Hoven and J Hangar and S Charlesworth be informed of the decision, as well as their right to appeal against the decision in terms of Section 62 of the Municipal Systems Act, 2000 (Act 32 of 2000); and
- 6. The following be regarded as the reasons for the decision:
 - 6.1 The addition of ±400m² of office space within the existing Val de Vie Estate will not have a significant impact on traffic and engineering services;
 - 6.2 Given the rapid expansion of the Greater Val de Vie Estate, increased office space requirements for the estate management will become a necessity;
 - 6.3 The proposed offices will be located in an area characterized by a mixture of land uses, and within close proximity of recently approved non-residential land uses;
 - 6.4 The use of the existing Polo Pavilion for non-polo related events can be dealt with as part of the land use compliance process;
 - 6.5 All relevant internal departments supported the application; and
 - 6.6 The application is considered to be consistent with the Drakenstein Spatial Development Framework.

Meeting: Mayco – 20/06/2018	Submitted by Department: Planning and Development		
Ref No: 15/1	Author/s: J Meyer		
Coll Nr: 1307803	Referred from: Planning and Dev Port 06/06/2018		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-6	Implement decision	ED Planning and Development	

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7.3 INFORMAL TRADING ENHANCEMENT STRATEGY
INFORMELE HANDEL BEVORDERINGSTRATEGIE
UKOMELEZA KOBUCHULE BENDAWO ZOKUTHENGISA EZINGEKO MTHETHWENI

RESOLVED that

1. The report be noted; and
2. The draft Informal Trading Enhancement Strategy (Annexure A to the departmental report), be approved for implementation.

Meeting: Mayco – 20/06/2018	Submitted by Department: Planning and Development		
Ref No: 5/13/1/1	Author/s: C Phillips		
Coll Nr: 1308902	Referred from: Planning and Dev Port 06/06/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-2	Implement decision	ED Planning and Development	

7.4 PROGRESS REPORT ON THE LOCAL SPATIAL DEVELOPMENT FRAMEWORK FOR THE KLEIN DRAKENSTEIN ROAD AND LADY GREY STREET
VORDERINGSVERSLAG OOR DIE PLAASLIKE RUIMTELIKE ONTWIKKELINGSRAAMWERK VIR DIE KLEIN DRAKENSTEINWEG EN LADY GREY STRAAT
INGXELO YENKQUBELA PHAMBILI NGESICWANGISO-NKQUBO SENGINGQI SOPHUHLISO LWESITHUBA ESILUNGISELELWE UMGAQO I-KLEIN DRAKENSTEIN ROAD KUNYE NELADY GREY STREET

RESOLVED that

1. The report be noted;
2. A workshop be organised with the Mayoral Committee and relevant Ward Councillors on the contents of the Local Spatial Development Framework (LSDF) before a public participation process be embarked upon; and
3. A final report be submitted to the Mayoral Committee to present the Final Draft Local Spatial Development Framework (LSDF) of Klein Drakenstein and Lady Grey Street by March 2019.

Meeting: Mayco – 20/06/2018	Submitted by Department: Planning and Development		
Ref No: 15/1/4	Author/s: A Roelf		
Coll Nr: 1308963	Referred from: Planning and Dev Port 06/06/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-3	Implement decision	ED Planning and Development	

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7.5 PROGRESS REPORT ON THE LOCAL SPATIAL DEVELOPMENT FRAMEWORK FOR KLAPMUTS
VORDERINGSVERSLAG OOR DIE PLAASLIKE RUIMTELIKE ONTWIKKELINGSRAAMWERK VIR KLAPMUTS
INGXELO YENKQUBELA PHAMBILI NGESICWANGISO-NKQUBO SENGINGQI SOPHUHLISO LWESITHUBA ESILUNGISELELWE IKLAPMUTS

RESOLVED that

The report be referred to the second Mayoral Committee.

Meeting: Mayco – 20/06/2018	Submitted by Department: Planning and Development
Ref No: 15/1/4	Author/s: A Roelf
Coll Nr: 1308932	Referred from: Planning and Dev Port 06/06/2018
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit item
<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
ED Planning and Development	

7.6 PROJECT IMPLEMENTATION REPORT: ARTS AND CRAFT ROUTE
PROJEK IMPLEMENTERINGSVERSLAG: KUNS- EN KUNSVLYTROETE
INGXELO YOKUMILISELWA KWE PROJEKTI: UBUGCISA KUNYE NENDLELA YOMSEBENZI WOBUGCISA

RESOLVED that

The report be withdrawn.

Meeting: Mayco – 20/06/2018	Submitted by Department: Planning and Development
Ref No: 10/1/8	Author/s: C Phillips
Coll Nr: 1308817	Referred from: Planning and Dev Port 06/06/2018
<u>PAR:</u>	<u>ACTION:</u>
<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

7.7 PROGRESS REPORT ON THE DEVOLUTION OF PROVINCIAL HERITAGE COMPETENCY FROM HERITAGE WESTERN CAPE TO DRAKENSTEIN MUNICIPALITY
VORDERINGSVERSLAG OOR DIE AFWENTELING VAN PROVINSIALE ERFENIS BEVOEGDHEID VANAF ERFENIS WES-KAAP NA DRAKENSTEIN MUNISIPALITEIT
INGXELO YENKQUBELA PHAMBILI KUGUNYAZISO LOBUCHULE BELIFA LEMVELI LEPHONDO OLUVELA KWILIFA LEMVELI LENTSHONA KOLONI LUSISIWA KUMASIPALA WASEDRAKENSTEIN

RESOLVED that

1. The report be noted; and

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2. A further report be submitted to the Mayoral Committee by December 2018 to provide an update on the devolution of heritage competency progress made.

Meeting: Mayco – 20/06/2018	Submitted by Department: Planning and Development		
Ref No: 15/1/4	Author/s: C Theunissen		
Coll Nr: 1309050	Referred from: Planning and Dev Port 06/06/2018		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-2	Implement decision	ED Planning and Development	

7.8 REQUEST FOR FUNDING FOR URBAN GARDENING PROJECT
VERSOEK VIR FINANSIËLE ONDERSTEUNING VIR 'N STEDELIKE LANDBOUPROJEK
ISICELO SENKXASO-MALI YEPROJEKTI YASEDOLOPHINI YEGADI

RESOLVED that

The report be referred back to the department.

Meeting: Mayco – 20/06/2018	Submitted by Department: Planning and Development		
Ref No: 5/13/1/1	Author/s: C Phillips		
Coll Nr: 1309159	Referred from: Planning and Dev Port 06/06/2018		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Re-submit item	ED: Planning and Development	

7.9 INTEGRATED ECONOMIC GROWTH STRATEGY
GEÏNTEGREERDE EKONOMIESE GROEISTRATEGIE
IQHINGA ELIHLANGENEYO LOKUKHULA KOQOQOSHO

RESOLVED that

- The report be noted; and
- The draft Status Quo and Integrated Economic Growth Framework Report (Annexure B to the departmental report) be approved.

Meeting: Mayco – 20/06/2018	Submitted by Department: Planning and Development		
Ref No: 15/7/1	Author/s: C Phillips		
Coll Nr: 1308920	Referred from: Planning and Dev Port 06/06/2018		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-2	Implement decision	ED Planning and Development	

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20 JUNE 20188. CORPORATE SERVICES

8.1	PROPOSED ALIENATION & RE-DEVELOPMENT OF ERF 2688, MBEKWENI FOR BUSINESS AND RESIDENTIAL PURPOSES TO SIYAYA RESTAURANT T/A CHIPPA'S PLACE VIA CALL FOR APPLICATIONS
	VOORGESTELDE VERVREEMDING & HERONTWIKKELING VAN ERF 2688, MBEKWENI VIR BESIGHEIDS EN RESIDENSIËLE DOELEINDES AAN SIYAYA RESTAURANT WAT HANDEL AS 'CHIPPA'S PLACE' DMV VERSOEK VIR AANSOEKE
	ISINDULULO SOKUPHEPHELA KUNYE NOPHULISO KWAKHONA KWI SIZA 2688, EMBEKWENI KUSENZELWA USHISHINO KUNYE NOKUHLALA KWI SIYAYA RESTAURANT T/A CHIPPA'S PLACE NGENDLELA YOKUMEMA IZICELO

RESOLVED that

The report be referred to the Second Mayoral Committee meeting.

Meeting:	Mayco – 20/06/2018	Submitted by Department:	Corporate Services
Ref No:	15/4/1 (2688) M	Author/s:	F Williams
Coll Nr:	1304825	Referred from:	Corp Serv Port 05/06/2018
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8.2	RENEWAL OF LEASE OF MUNICIPAL PROPERTY, SITUATED ON ERF 2689, MATUKATA STREET, MBEKWENI: ROOM B TO JOS FUNERAL SERVICES
	HERNUWING VAN VERHURING VAN MUNISIPALE EIENDOM GELEË OP ERF 2689, MATUKATASTRAAT, MBEKWENI: KAMER B AAN JOS BEGRAFNISDIENSTE
	UKUHLAZIWA KOKUQESHA KWEPROPATI KAMASIPALA EKWISIZA 2689 MATUKATA STREET MBEKWENI: IGUMBI B KWI JOS FUNERAL SERVICES

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations ***approval in principle*** be granted for the lease of Room B, situated on a portion of Erf 2689, Matukata Street, Mbekweni to Jos Funeral Services, subject to the normal lease conditions as well as the following conditions:
 - 1.1 The property be leased at a market rental of R381.88 per month (VAT excluded 8 % annual escalation included);
 - 1.2 The lease endures for a period of two (2) years, after which renewal thereof might be considered by Council;

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- 1.3 All administrative and legal requirements be adhered to;
 - 1.4 The lessee be responsible for payment of all municipal services;
 - 1.5 The subject property only be used for office purposes;
 - 1.6 The lease be advertised in the local press for objections and counter offers by other interested parties and that all abutting landowners be notified of the proposed lease;
 - 1.7 The lessee complies with all legislation applicable to the industry; and
2. A competitive bidding process for the renewal of the lease not be followed due the lease being a renewal of an existing lease agreement.

Meeting: Mayco – 20/06/2018	Submitted by Department: Corporate Services		
Ref No: 15/4/1 (2689)M	Author/s: N Williams		
Coll Nr: 1304080 x 1308885	Referred from: Corp Serv Port 05/06/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8.3 PROPOSED LEASE OF MUNICIPAL PROPERTY SITUATED ON A PORTION OF ERF 7156, BLAKE STREET, PAARL - OLD MILL THEATRE: CALL FOR APPLICATION TO LEASE
VOORGESTELDE VERHURING VAN MUNISIPALE EIENDOM GELEË OP 'N GEDEELTE VAN ERF 7156, BLAKESTRAAT, PAARL - OU MEUL TEATER: UITNOOI VAN AANSOEKE OM TE HUUR
ISINDULULO SOKUQHESHISA KWEPROPATI KAMASIPALA EKWICEBA LESIZA 7156, BLAKE STREET EPAARL: NGENDLELA YOKUMEMA IZICELO

RECOMMENDED that

- 1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations, *in principle* approval be granted to invite applications from the public (call for applications) for the lease of the property for the purposes of a performing arts community theatre and related purposes on a portion of Erf 7156, Blake Street, Paarl, subject to the normal lease conditions as well as the following further conditions:
 - 1.1 A subsidized monthly rental calculated at 5% of market related rental, be determined;
 - 1.2 A lease period of 2 years will apply;

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- 1.3 The subject property only be used for theatre, drama, arts and related purposes and no other purpose;
- 1.4 The lessee be responsible for payment of all municipal services, connection fees and services consumption; and
- 1.5 All administrative and legal requirements be adhered to.

Meeting: Mayco – 20/06/2018	Submitted by Department: Corporate Services
Ref No: 15/4/1 (7156) P	Author/s: N Williams
Coll Nr: 1304213	Referred from: Corp Serv Port 05/06/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

8.4 PROPOSED LEASE OF MUNICIPAL PROPERTY SITUATED ON A PORTION OF ERF 7156, BLAKE STREET, PAARL: OLD MILL SPORTS ASSOCIATION
VOORGESTELDE VERHURING VAN 'N GEDEELTE VAN ERF 7156, BLAKESTRAAT, PAARL: OU MEUL SPORTASSOSIASIE
ISINDULULO SOKUQHESHISA KWEPROPATI KAMASIPALA EKWICEBA LESIZA 7156, BLAKE STREET E PAARL: OLD MILL SPORTS ASSOCIATION

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations, ***approval in principle*** be granted for the renewal of the lease of a portion of the municipal building situated on a portion Erf 7156, Blake Street, Paarl to the Old Mill Sport Association, subject to the standard lease conditions as well as the following further conditions:
- 1.1 The property will be leased at a subsidized rental amount of R331.34 per month calculated at 10% of the market value (VAT excluded, 8% escalation included);
- 1.2 The lease will endure for a period of 2 years, after which the renewal thereof will be reviewed by Council;
- 1.3 All administrative and legal requirements be adhered to;
- 1.4 The lease be advertised in the local press for objections and counter offers by other interested parties and that all abutting landowners be notified of the proposed lease; and
- 1.5 The existing terms of lease remain applicable.



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2. The proposed lease of the property not be put out on tender since it is the renewal of an existing lease and a public consultation process will be followed during which other parties may also submit an application.

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Ref No: 15/4/1 (7156) P	Author/s: N Williams
Coll Nr: 1304213	Referred from: Corp Serv Port 05/06/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

8.5 PROPOSED ACQUISITION OF LAND FOR THE PROPOSED NEW 132KV SUBSTATION IN CLOSE PROXIMITY TO THE N1 AND ACQUIRING OF THE REQUIRED SERVICES SERVITUDES OVER VARIOUS PROPERTIES FOR OVERHEAD POWER LINES

VOORGESTELDE VERKRYGING VAN GROND VIR DIE NUWE 132KV SUBSTASIE IN DIE OMGEWING VAN DIE N1 EN DIE VERKRYGING VAN DIENSTE SERWITUTE OOR VERSKEIE EIENDOMME VIR OORHOOFSE KRAGLYNE

ISINDULO SOKUQHESHISA KWEPROPATI KAMASIPALA EKWICEBA LESIZA 7156, BLAKE STREET E PAARL: NGENDLELA YOKUMEMA IZICELO

RESOLVED that

1. Permission be granted to engage the relevant landowners of the servient tenements to obtain their permission in order for the overhead line to traverse their respective properties by way of registration of servitudes as well as the owner of the property on which the substation has to be constructed, for the acquisition of the required land;
2. A further report be submitted once the necessary permissions have been obtained in order for the acquisition of land and rights in land to be formally considered by Council; and
3. It be noted that the notarial registration, registration of transfer and all related matters pertaining to the surveying of the servitude, framing of the diagrams, obtaining of land use rights, compensation and purchase price will be for the municipality's account.

Meeting: Mayco – 20/06/2018	Submitted by Department: Corporate Services
Ref No: 15/4/1 (F893) P	Author/s: N October
Coll No: 1257076 / 1308880	Referred from: Corp Serv Port 05/06/2018
<u>PAR:</u>	<u>ACTION:</u>
1-3	Implement decision
	<u>RESPONSIBLE DEPARTMENT:</u>
	ED: Corporate Services (Properties)
	<u>DUE DATE:</u>

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8.6 MAYORAL BURSARY POLICY
BURGEMEESTER BEURSBELEID
UMGAQO NKQUBO WEXASO MALI KA SODOLOPHU

RECOMMENDED that

The Mayoral Bursary Policy be approved.

Meeting: Mayco – 20/06/2018	Submitted by Department: Corporate Services
Ref No: 4/B x 4/8/7	Author/s: M Sibeko
Coll No: 1308909/1310374	Referred from: Corp Serv Port 05/06/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

8.7 EDUCATION TRAINING AND DEVELOPMENT POLICY
ONDERRIG OPLEIDING EN ONTWIKKELINGSBELEID
UMGAQO NKQUBO WOKUQEQESHA KUNYE NOPHUHLISO

RECOMMENDED that

The Education Training and Development Policy be approved.

Meeting: Mayco – 20/06/2018	Submitted by Department: Corporate Services
Ref No: 4/B	Author/s: M Sibeko
Coll No: 1308899	Referred from: Corp Serv Port 05/06/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

8.8 LEAVE POLICY
VERLOFBELEID
UMGAQO NKQUBO WEKEFU

RECOMMENDED that

The Leave Policy be approved.

Meeting: Mayco – 20/06/2018	Submitted by Department: Corporate Services
Ref No: 4/B	Author/s: M Sibeko
Coll No: 1308895	Referred from: Corp Serv Port 05/06/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

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8.9 ACTING, ADDITIONAL AND SECONDMENT ALLOWANCE POLICY
WAARNEMING, ADDISIONELE EN SEKONDERINGSTOELAE BELEID
UMGAQO NKQUBO WOKUBAMBELA, UKONGEZO KUNYE NAMAKIQIKIQI OKONYULWA

RECOMMENDED that

The Acting, Additional and Secondment Allowance Policy be approved.

Meeting: Mayco – 20/06/2018	Submitted by Department: Corporate Services		
Ref No: 4/8/9/4 and 4/8/9/2 X 4/B	Author/s: T van der Westhuizen		
Coll No: 1308892	Referred from: Corp Serv Port 05/06/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8.10 OVERTIME POLICY
OORTYDBELEID
UMGAQO NKQUBO WOKUSEBENZA EMVENI KWEXESHA

It was requested that “Emergency” be redefined.

RECOMMENDED that

The Overtime Policy be approved.

Meeting: Mayco – 20/06/2018	Submitted by Department: Corporate Services		
Ref No: 4/B	Author/s: N Matolengwe		
Coll No: 1308888	Referred from: Corp Serv Port 05/06/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8.11 PRIVATE WORK POLICY
PRIVAAT WERK BELEID
UMGAQO NKQUBO WOKUZISEBENZELA

RECOMMENDED that

The Private Work Policy be approved.

Meeting: Mayco – 20/06/2018	Submitted by Department: Corporate Services		
Ref No: 4/6	Author/s: N Matolengwe		
Coll No: 1310381	Referred from: Corp Serv Port 05/06/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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8.12 TALENT MANAGEMENT AND SUCCESSION PLANNING POLICY
TALENT BESTUUR EN OPVOLGINGBEPLANNINGSBELEID
ULAWULO LWESIPHIWO KUNYE NOMGAQO NKQUBO WOYILO LOKULANDELELANA

RECOMMENDED that

The Talent Management and Succession Planning Policy be approved.

Meeting: Mayco – 20/06/2018	Submitted by Department: Corporate Services
Ref No: 4/B	Author/s: N Matolengwe
Coll No: 1315232	Referred from: Corp Serv Port 05/06/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

8.13 REPORT ON WARD COMMITTEE MEETINGS: PERIOD 1 JULY 2017 TO 17 MAY 2018
VERSLAG OOR WYSKOMITEEVERGADERINGS: TYDPERK 1 JULIE 2017 TOT 17 MEI 2018
INGXELO YENTLANGANISO ZEKOMITI ZEWADI: IXESHA 1 JULAYI 2-17 UKUYA 17 MEYI 2018

RECOMMENDED that

1. Cognisance be taken of ward committee meetings held during the period 1 July 2017 to 17 May 2018; and
2. The appropriate actions be taken against ward councillors who do not provide the minutes of ward meetings or do not hold a ward committee meeting at least once a quarter.

Meeting: Mayco – 20/06/2018	Submitted by Department: Corporate Services
Ref No: 3/3/1/3/10	Author/s: F Goosen
Coll No: 1305597	Referred from: Corp Serv Port 05/06/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

MINUTES: MAYORAL COMMITTEE
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8.4	LLF MINUTES: MAY 2018
	LLF NOTULES: MEI 2018
	LLF IMIZUZU: MEYI 2018

RESOLVED that

The LLF minutes for May 2018 **be noted**.

Meeting: Mayco – 20/06/2018	Submitted by Department: Corporate Services		
Ref No:	Author/s:		
Coll No:	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9. PUBLIC SAFETY

9.1	BY-LAW LIQUOR TRADING DAYS AND HOURS - APPROVAL OF COMMENTS TO BE FORWARDED TO THE WESTERN CAPE LIQUOR AUTHORITY
	VERORDENING: DRANKHANDELSDAE EN URE - GOEDKEURING VAN KOMMENTAAR VIR INDIENING BY DIE WES-KAAPSE DRANKRAAD
	UMGAQO NKQUBO WENTSUKU NE NAMAXESHA OKUTHENGISWA KOTYWALA – UKWAMKELWA KWEZIMVO EZIYAKUGQITHISWA KWI WESTERN CAPE LIQUOR AUTHORITY

RESOLVED that

1. The following applications for liquor licenses **be supported** and the comments be forwarded to the Western Cape Liquor Authority:
 - 1.1 Windmeul Kelder Funksielokaal, Farm 1652 Paarl ;
 - 1.2 Windmeul Kelder Kontrei Market, Farm 1652 Paarl;
 - 1.3 The Heritage Grill, Erf 284 Wellington;
 - 1.4 Vinpac, Erf 12934, Wellington; and
 - 1.5 Wimpy Wellington, Erf 7995, Wellington;
2. The following applications for liquor licenses **not be supported**:
 - 2.1 Masandi's Place, Erf 2491 Mbekweni; and
 - 2.2 Afterlife, Erf 17274.

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3. The application of De Poort Village, Erf 28773 Paarl be referred back.
4. The comments forwarded to the Western Cape Liquor Authority in respect of the following for temporary liquor licenses for special events, **be noted:**
 - 4.1 Gentlemen's Evening 2018, 6 June 2018; and
 - 4.2 Bar di Bar, 8 May 2018 to 8 June 2018.

Meeting: Mayco – 20/06/2018	Submitted by Department: Community Services
Ref No: 1/2/2/17	Author/s: A Booysen
Coll No: 1305445	Referred from: Community Serv Portf - 05/06/2018
<u>PAR:</u>	<u>ACTION:</u>
1-4	Implement decision
	<u>RESPONSIBLE DEPARTMENT:</u>
	ED Community Services
	<u>DUE DATE:</u>

10. ENGINEERING SERVICES

10.1 PNIEL ELECTRICITY TAKE-OVER: APPROVAL OF THE MEMORANDUM OF AGREEMENT BETWEEN DRAKENSTEIN AND STELLENBOSCH MUNICIPALITY

PNIEL ELEKTRIESE DIENSTE OORNAME: GOEDKEURING VAN DIE OOREENKOMS TUSSEN DRAKENSTEIN EN STELLENBOSCH MUNISIPALITEIT

UNIKEZELO LOMBANE EPNIEL: UKUQINISEKISWA KWESIVUMELWANO SOKUSEBENZISANA PHAKATHI KOMASIPALA WASE DRAKENSTEIN NE STELLENBOSCH

RECOMMENDED that

1. The final take-over agreement (Annexure A to the departmental report) be approved; and
2. The City Manager be mandated to sign and do whatever is necessary to implement the agreement (Annexure A to the departmental report), including minor amendments to the agreement.

Meeting: Mayco – 20/06/2018	Submitted by Department: Engineering Services
Ref No: 16/2/1	Author/s: W Albertyn
Coll No: 1251138 x 1308904	Referred from: Engineering Services – 12/06/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

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10.2 REVISION OF DEVELOPMENT CHARGE POLICY

WYSIGING VAN ONTWIKKELINGSBYDRAE BELEID

UKUHLOLWA KWAKHONA KOMGAQO NKQUBO YOKUPHULISA UKUHLAWULA

RESOLVED that

1. The revised Development Charge Policy to accommodate motivated and approved subsidies and exemptions in line with the current BICL tariffs be approved;
2. In addition the following subsidies or exemptions be available to developers who submit motivations for approval in line with the old BICL exemptions:
 - 2.1 Low Cost Housing or Breaking New Ground projects;
 - 2.2 GAP Housing; and
 - 2.3 The first subdivided erf of a subdivision within an established residential area.
3. The revised Development Charge Policy be advertised for public comments; and
4. The policy thereafter be submitted to Council for final approval.

Meeting: Mayco – 20/06/2018	Submitted by Department: Engineering Services		
Ref No: 5/7/8/2	Author/s: W Pretorius		
Coll No: 1309792	Referred from: Engineering Services – 12/06/2018		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-4	Implement decision	ED Engineering Services	

10.3 APPROVAL OF APPLICATION FOR INDUSTRIAL WATER QUOTAS

GOEDKEURING VAN AANSOEK VIR INDUSTRIËLE WATERKWOTAS

UKUQINISEKISWA KWESICELO SEZABELO ZAMANZI OSHISHINO

RECOMMENDED that

1. The following companies/consumers be included on the Industrial Daily Quota list, namely:
 - 1.1 Simonsvlei International (Pty) Ltd – 138 kiloliters/day allocation on Farm 787/4, Ben Bernard Estate, Paarl (Municipal Account no. 058078700049);
 - 1.2 Rhodes Food Group (Pty) Ltd – 459 kiloliters/day allocation on Erf 14961, Wellington Industrial, Wellington (Municipal Account no. 031496100006);

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- 1.3 Paarlvallei Botteleringsmaatskappy (Pty) Ltd – 80 kiloliters/day allocation on Erf 11479, Wellington Industrial, Wellington (Municipal Account no. 031147900003);
- 1.4 The tariffs related to “Industrial Daily Quota” – tariff code 02+20, be applicable and backdated from 1 December 2017. The tariff level will also be subjected to water restriction levels tariff increase/decrease as approved by Council; and
- 1.5 The Municipality reserves the right to reduce water consumption under extreme drought conditions when the basic needs of human life is threatened.

Meeting: Mayco – 23/05/2018	Submitted by Department: Engineering Services
Ref No: 16/1/1/5	Author/s: W Pretorius
Coll No: 1270894	Referred from: Engineering Serv Portf – 12/06/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

11. RURAL MANAGEMENT

11.1 RURAL DEVELOPMENT STRATEGY: SUBMISSION FOR THE APPROVAL OF THE RURAL DEVELOPMENT STRATEGY
LANDELIKE ONTWIKKELINGSTRATEGIE: VOORLEGGING VIR GOEDKEURING VAN DIE LANDELIKE ONTWIKKELINGSTRATEGIE
IQHINGA LOPHUHLISO LWASEMAPHANDLE: UNGENISO OLULUNGISELELWE UKWAMKELWA KWEQHINGA LOPHUHLISO LWASEMAPHANDLE

RECOMMENDED that

- 1. The draft Rural Development Strategy be approved; and
- 2. Council in principle supports the recommendations contained in the close-out report of the consultant to ensure effective political and administrative implementation of rural development.

Meeting: Mayco – 20/06/2018	Submitted by Department: Planning and Development
Ref No: 17/5/5/1	Author/s: T Cloete
Coll Nr: 1279720	Referred from: Planning and Dev Port 06/06/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

**MINUTES: MAYORAL COMMITTEE
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12. HUMAN SETTLEMENTS AND PROPERTY MANAGEMENT

12.1 INFORMAL SETTLEMENTS STATUS REPORT FOR MAY 2018
INFORMELE NEDERSETTINGS VORDERINGSVERSLAG VIR MEI 2018
GXELO YENQANABA LEZINDLU EZISESIKWENI ELUNGISELELWE UMEYI 2018

RESOLVED that

The report be withdrawn.

Meeting: Mayco – 20/06/2018	Submitted by Department: Planning and Development
Ref No: 1/B	Author/s: F Rhoda
Coll Nr: 1305576	Referred from: Planning and Dev Port 06/06/2018
PAR:	ACTION:
	Re-submit item
RESPONSIBLE DEPARTMENT:	DUE DATE:
ED: Planning and Development	

13. FINANCIAL SERVICES

13.1 WRITING-OFF OF IRRECOVERABLE DEBTORS REPORT: APRIL 2018
AFSKRYF VAN ONINBARE DEBITEURE VERSLAG: APRIL 2018
NGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE APRIL 2018

RESOLVED that

1. Irrecoverable debt to the amount of R 1,670,614.25 written-off in terms of Council's Writing-Off of Irrecoverable Debt Policy for the month of April 2018, be noted; and
2. The amount of R 36,194,208.08 written-off for the first ten (10) months of the 2017/2018 financial year, be noted.

Meeting: Mayco – 20/06/2018	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: A Abrahams
Coll Nr: 1314300	Referred from: Fin Serv Portfolio 19/6/2018
PAR:	ACTION:
1-2	Implement decision
RESPONSIBLE DEPARTMENT:	DUE DATE:
Chief Financial Officer	

**MINUTES: MAYORAL COMMITTEE
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13.2 WRITING-OFF OF IRRECOVERABLE DEBTORS REPORT: MAY 2018
AFSKRYF VAN ONINBARE DEBITEURE VERSLAG: MEI 2018
NGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE MEYI 2018

RESOLVED that

1. Irrecoverable debt to the amount of R 295,409.58 written-off in terms of Council's Writing-Off of Irrecoverable Debt Policy for the month of May 2018, be noted; and
2. The amount of R 36,489,617.66 written-off for the first eleven (11) months of the 2017/2018 financial year, be noted.

Meeting: Mayco – 20/06/2018	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: A Abrahams
Coll Nr: 1315302	Referred from: Fin Serv Portfolio 19/6/2018
<u>PAR:</u>	<u>ACTION:</u>
1-2	Implement decision
	<u>RESPONSIBLE DEPARTMENT:</u>
	Chief Financial Officer
	<u>DUE DATE:</u>

13.3 ESTATE LATE ACCOUNTS WRITTEN-OFF FROM JANUARY 2013 TO APRIL 2018
BOEDEL WYLE REKENINGE AFGESKRYF VANAF JANUARIE 2013 TOT APRIL 2018
UKUCINYWA KWE AKHAWUNTU EZEMVEKWEXESHA ZOMHLABA EKWAKHIWE KUWO UKUSUKELA NGO JANUWARI 2013 UKUYA KU APRIL 2018

RESOLVED that

The amount of R429,229.32 irrecoverable debt written-off in terms of Council's Writing-off of Irrecoverable Debt Policy for estate late accounts for the period from January 2013 to April 2018, be noted.

Meeting: Mayco – 20/06/2018	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: A Abrahams
Coll Nr: 1315301	Referred from: Fin Serv Portfolio 19/6/2018
<u>PAR:</u>	<u>ACTION:</u>
	Implement decision
	<u>RESPONSIBLE DEPARTMENT:</u>
	Chief Financial Officer
	<u>DUE DATE:</u>

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13.4 INDIGENT HOUSEHOLDS' STATISTICS REPORT AS AT 31 MAY 2018
DEURNIS HUISHOUDELIKE VERSLAG SOOS OP 31 MEI 2018
INGXELO YOLUHLU LWEZINDLU EZINGAMAHLWEMPU NGOBUNJALO NGOMHLA WE 31 MEYI 2018

RESOLVED that

The report be noted.

Meeting: Mayco – 20/06/2018	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll Nr: 1278237	Referred from: Fin Serv Portfolio 19/6/2018
PAR:	ACTION:
	Implement decision
RESPONSIBLE DEPARTMENT:	DUE DATE:
Chief Financial Officer	

13.5 DRAKENSTEIN'S OUTSTANDING DEBTORS REPORT AS AT 31 MAY 2018
DRAKENSTEIN SE UITSTAANDE SKULDVERSLAG SOOS OP 31 MEI 2018
NGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 MEYI 2018

RESOLVED that

The report be noted.

Meeting: Mayco – 20/06/2018	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll Nr: 1279417	Referred from: Fin Serv Portfolio 19/6/2018
PAR:	ACTION:
	Implement decision
RESPONSIBLE DEPARTMENT:	DUE DATE:
Chief Financial Officer	

13.6 DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 30 APRIL 2017
DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUUR VERSLAG SOOS OP 30 APRIL 2017
INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 30 APRIL 2017

RESOLVED that

The report be noted.

Meeting: Mayco – 20/06/2018	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll Nr: 1314832	Referred from: Fin Serv Portfolio 19/6/2018
PAR:	ACTION:
	Implement decision
RESPONSIBLE DEPARTMENT:	DUE DATE:
Chief Financial Officer	

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13.7 COUNCILLORS OUTSTANDING DEBT REPORT AS AT 31 MAY 2018

RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 31 MEI 2018

INGXELO NGAMATYALA OOCEBA KWINYANGA 31 MEYI 2018

RECOMMENDED that

The report be noted.

Meeting: Mayco – 20/06/2018	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll Nr: 1315290	Referred from: Fin Serv Portfolio 19/6/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

13.8 DOMESTIC STOCK AND SERVICES: DOMESTIC STOCK AND EQUIPMENT: ANNUAL STOCK TAKE REPORT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2018

BEDRYFSVOORRAAD EN DIENSTE: BEDRYFSVOORRAAD EN TOERUSTING: JAARLIKSE VOORRAAD OPNAME VERSLAG VIR DIE JAAR EINDIGEND 30 JUNIE 2018

UBALO LWEMPAHLA KUNYE NENKONZO: ISITOKO SASEKHAYA KUNENEZIXHOBO: UBALO LWEMPAHLA LONYAKA OPHELA NGE 30 JUNI 2018

RESOLVED that

The item be referred to the second Mayoral Committee meeting.

Meeting: Mayco – 20/06/2018	Submitted by Department: Financial Services
Ref No: 6/2/1 (2017/2018)	Author/s: K Carse
Coll Nr: 1315312	Referred from: Fin Serv Portfolio 19/6/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

13.9 NOTIFICATION OF MONTHLY TENDER AWARDS: MAY 2018

TENDERTOEKENNINGS: MEI 2018

ISAZISO SONIKEZELO LWETHENDA: MEYI 2018

RECOMMENDED that

1. The tenders and contracts above R200, 000 that were adjudicated by the Bid Adjudication Committee and the City Manager for the month of May 2018, **be noted;** and

**MINUTES: MAYORAL COMMITTEE
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2. The tenders and contracts and the reasons for the awards as recorded by the Accounting Officer as attached to the departmental report, **be noted.**

Meeting: Mayco – 20/06/2018 Ref No: 8/1/2/1 & 9/1/1/5 Coll Nr: 1314844	Submitted by Department: Financial Services Author/s: H Vergotine Referred from: Fin Serv Portfolio 19/6/2018
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

13.10 REPORT ON DEVIATIONS AND RATIFICATION OF MINOR BREACHES FROM PROCUREMENT PROCESSES: MAY 2018
VERSLAG VAN AFWYKINGS EN RATIFIKASIE VAN GERINGE OORTREDINGE VAN VERKRYGINGSPROSESSE: MEI 2018
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: MEYI 2018

RECOMMENDED that

- In terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R1,979,802 for May 2018 as recorded by the Accounting Officer in the annexures to the departmental report, be noted; and
- The Chief Financial Officer record the accumulated deviation amount of R55,663,595 for the financial year in the notes to the 2017/2018 annual financial statements as required by legislation.

Meeting: Mayco – 20/06/2018 Ref No: 9/1/1/5 Coll Nr: 1315282	Submitted by Department: Financial Services Author/s: H Vergotine Referred from: Fin Serv Portfolio 19/6/2018
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

13.11 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 30 APRIL 2018
MUNISIPALE WERKNEMERS UITSTAANDE SKULD VERSLAG SOOS OP 30 APRIL 2018
INGXELO YAMATYA YABASEBENZI BAKAMSIPALA NGOBUNJALO NGOMHLA WE 30 APRIL 2018

RESOLVED that

The report **be noted.**

Meeting: Mayco – 20/06/2018 Ref No: 9/1/1/4 Coll Nr: 1314819	Submitted by Department: Financial Services Author/s: A Abrahams Referred from: Fin Serv Portfolio 19/6/2018
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:
	Implement decision
	Chief Financial Officer

DRAKENSTEIN MUNICIPALITY

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13.12 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 MAY 2018
MUNISIPALE WERKNEMERS UITSTAANDE SKULD VERSLAG SOOS OP 31 MEI 2018
INGXELO YAMATYA YABASEBENZI BAKAMSIPALA NGOBUNJALO NGOMHLA WE 31 MEYI 2018

RESOLVED that

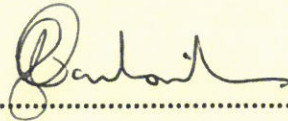
The content of the report and the actions implemented by the Accounting Officer be noted.

Meeting: Mayco – 20/06/2018	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll Nr: 1315307	Referred from: Fin Serv Portfolio 19/6/2018
PAR:	ACTION:
	Implement decision
RESPONSIBLE DEPARTMENT:	DUE DATE:
Chief Financial Officer	

12. URGENT MATTERS

None.

The meeting ended at 11:34.

CHAIRPERSON:

DATE:

25/07/2018

Confirmed on with/without amendments.
FG/rs



DRAKENSTEIN

MUNICIPALITEIT • MUNICIPALITY • UMASIPALA

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Civic Centre Berg River Boulevard, Paarl 7646

Mayoral Committee Attendance Register

Date: 20 June 2018

Time: 10:00

Venue: Council Chambers

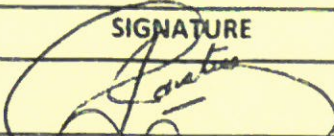
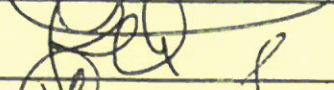
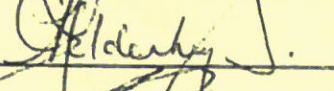


SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE Executive Mayor	C J	MR	0785304285 0824979046	
COMBRINK Deputy Executive Mayor (Financial Services)	G C	MR	0824553445	
LE ROUX (Engineering Services)	J F	MR	0834595965	
ANDREAS (Rural Management)	M A	MS	0767901066	
KEARNS (Environment, Parks and Open Spaces)	C	MS	0765018441 0769406614	
MILLER (Planning and Development)	J	MR	0834400507	
MOKOENA (Corporate Services)	L P	MS	0734198671	
PHILANDER (Social Services)	WF	MS	0765281211	
SMUTS (Public Safety)	R	MR	0824948467	
VAN NIEKERK (Sport, Recreation, Arts and Culture)	L T	MS	0818858365	
VAN NIEUWENHUYZEN (Communication and Inter- Governmental Relations (IGR))	R H	MR	0826296239	
WILLEMSE (Human Settlements and Property Management)	L	MS	0820799421	
STOWMAN SPEAKER	AC	MR	0791895359	
KOEGELENBERG CHIEF WHIP	RA	MR	0832693138	
MATTHEE CHAIRMAN: MPAC	J	MR	0824486180	
RICHARDS LEADER OF OPPOSITION	AM	MR	0827860053	

Office of the / Kantoor van die

CHIEFWHIP / HOOFSWEEP

CIir / RdI R.A. KOEGELENBERG

2018-06-20

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
CARSTENS	J	MR		
Obenya	FA	Mrs		
Geldenhuys	R	Ms		
Dyppendaan	R			
M Madanpuri	TR	MR		
M Benene			060441567	