

MINUTES: MAYORAL COMMITTEE (2)

ORDINARY MEETING HELD IN THE BIG COMMITTEE ROOM, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON TUESDAY, 31 JULY 2018 AT 09:00.

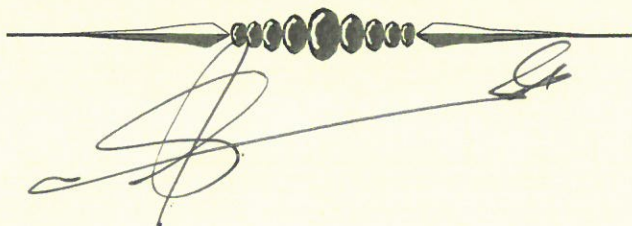
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**PRESENT:** The Executive Mayor, Clr C J Poole (Chairman)  
The Deputy Executive Mayor, Clr G C Combrink

**Councillors:** M A Andreas  
J F le Roux  
J Miller  
L P Mokoena  
W F Philander  
R Smuts

**Also Present:** Clr A Stowman (Speaker)  
Clr R A Koegelenberg (Chief Whip)  
Clr J Matthee (MPAC Chairperson)

**Officials:** Dr J H Leibbrandt (City Manager)  
Mr D Hattingh (Executive Director: Engineering Services)  
Mr G Boshoff (Executive Director: Community Services)  
Mr J Carstens (Chief Financial Officer)  
Mr S Johaar (Executive Director: Corporate Services)  
Ms L Waring (Executive Director: Planning and Development)  
Ms R Jaftha (Chief Audit Executive)  
Mr AV Marais (Senior Manager: Administration and Legal Services)  
  
Ms R Geldenhuys (Manager: Communication and Marketing)  
Mr G Dippenaar (Chief Risk Officer)  
Mr F P Goosen (Manager: Administrative Support Services)  
Mr G Cain (Performance Management Officer)



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**DRAKENSTEIN MUNICIPALITY**

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**1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

- 1. Clr C Kearns - sick leave;
- 2. Clr L van Niekerk - sick leave;
- 3. Clr H van Nieuwenhuyzen - sick leave; and
- 4. Clr L Willemse - apology

**2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

None.

**3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS**

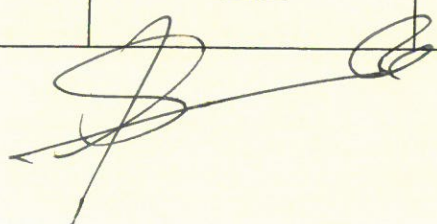
None.

<b>4. QUARTERLY PERFORMANCE ASSESSMENT REPORT 2017/2018 (QUARTER 4: 01 APRIL – 30 JUNE 2018)</b>
<b>KWARTAALLIKSE PRESTASIE ASSESSERINGSVERSLAG 2017/2018 (KWARTAAL 4: 01 APRIL – 30 JUNIE 2018)</b>
<b>INGXELO YEKOTA YOKUHLOLWA NDLELA YOKUSEBENZA KA 2017/2018 (IKOTA 4: 01 APRELI – 30 JUNI 2018)</b>

**RECOMMENDED that**

- 1. The Quarterly Performance Assessment Report 2017/2018 (Quarter 4: 01 April – 30 June 2018) be adopted;
- 2. The Quarterly Performance Assessment Report be placed on the municipal website after Council adoption; and
- 3. The approved Quarterly Performance Assessment Report be submitted to the Auditor General of South Africa, the Provincial Treasury: Western Cape, National Treasury, and the Department of Local Government: Western Cape.

Meeting: MC-31/07/2018	Submitted by Department: IDP and Performance Management		
Ref No: 2/2/8	Author/s: F Qebonya		
Coll No: 1337013	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>



## DRAKENSTEIN MUNICIPALITY

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<b>5. SUBMISSION OF THE POLICY ON WARD-BASED OPERATIONAL PROJECTS</b>
<b>INDIEN VAN DIE BELEID OOR WYKSGBASEERDE OPERASIONELE PROJEKTE</b>
<b>UKUNGENISWA KOMGAQO NKQUBO OJONGENE NEPROJEKTI ZOKUSEBENZA KWEWADI</b>

## RECOMMENDED that

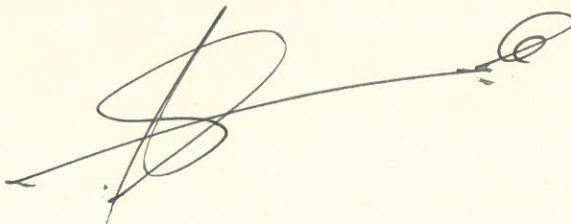
1. Council adopt the Policy on Ward-based Operational Projects as depicted in Annexure A attached to the departmental report; and
2. The public be notified of the adopted Policy on Ward-based Operational Projects on the municipal website.

Meeting: MC-31/07/2018	Submitted by Department: IDP and Performance Management		
Ref No: 2/2/8	Author/s: F Qebeya		
Coll No: 1337644	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

<b>6. APPOINTMENT OF ACTING CITY MANAGER AND ACTING EXECUTIVE DIRECTORS REPORTING TO THE CITY MANAGER (SECTION 56 MANAGERS)</b>
<b>AANWYSING VAN WAARNEMENDE STADSBESTUURDER EN WAARNEMENDE UITVOERENDE DIREKTEURE WAT DIREK AAN DIE STADSBESTUURDER RAPPOORTEER (ARTIKEL 56 BESTUURDERS)</b>
<b>UKUQESHWA KWEBAMBELA MANEJALA WESIXEKO KUNYE NEBAMBELA MLAWULI WESIGQEBA ONIKA INGXELO KUMANEJALA WESIXEKO(ICANDELO 26 LOMANEJALA)</b>

## RECOMMENDED that

1. The senior staff members as reflected on the enclosed revised schedule be authorized to act as City Manager or as Executive Director when the City Manager or relevant Executive Director nominate them to do so when they will be out of office for operational reasons or on approved leave of absence; and

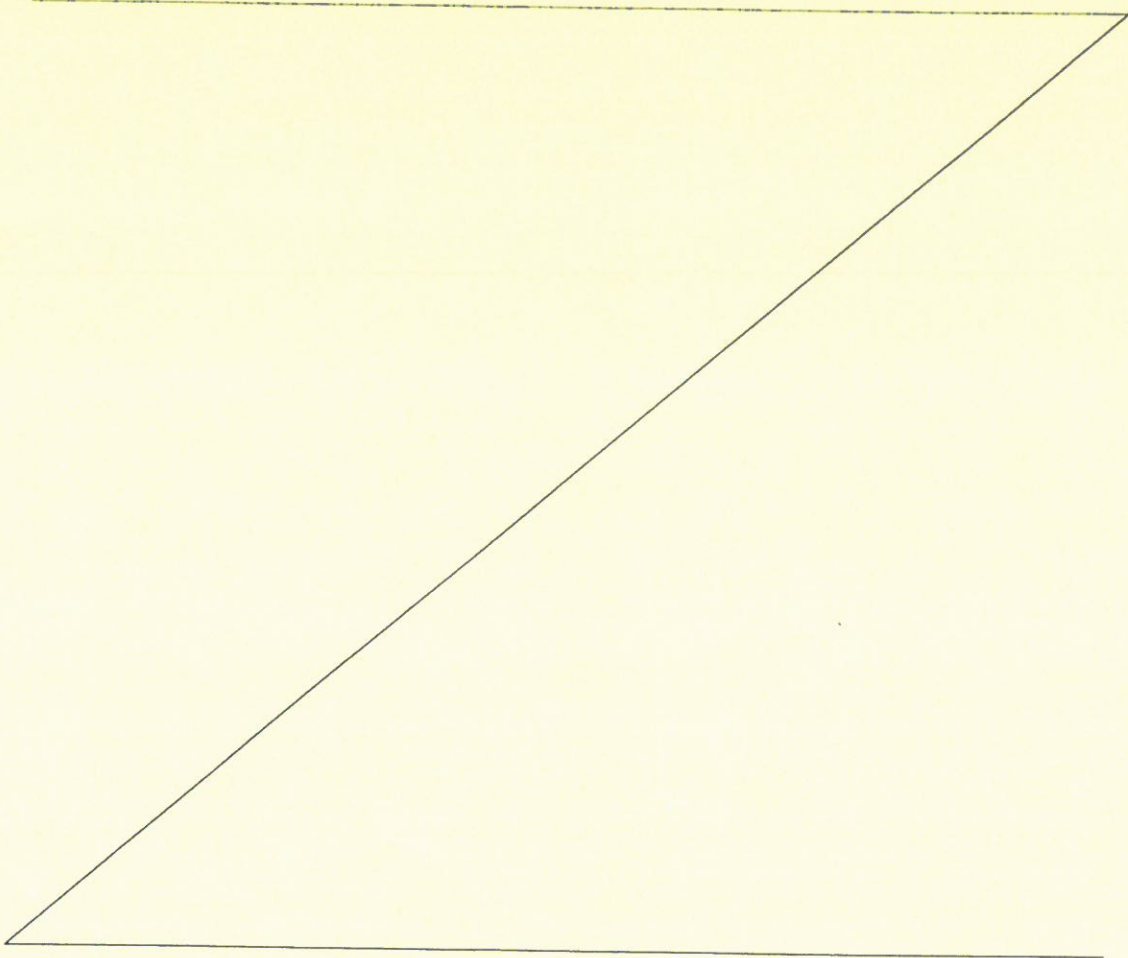


**DRAKENSTEIN MUNICIPALITY**

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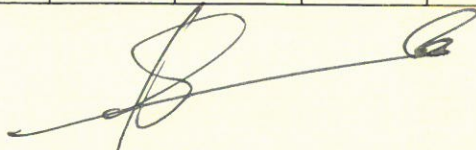
2. Should for any reason none of the staff as reflected on the schedule be available to act in the respective positions, the City Manager be authorized to identify another suitable staff member to act provided it is reported to the first next meeting of Council for approval.



Meeting: MC-31/07/2018	Submitted by Department: Corporate Services		
Ref No: 4/6/3/1	Author/s: AV Marais		
Coll No: 1333856	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**SCHEDULE OF MANAGERS TO ACT**

POSITION TO BE ACTED IN	INCUMBENTS WHO ARE AUTHORISED TO ACT
City Manager	Any Executive Director as nominated by the City Manager in consultation with the Executive Mayor.
Executive Director: Corporate Services	Any manager or senior manager in the Department as nominated by the Executive Director in consultation with the City Manager.
Chief Financial Officer	Any manager or senior manager in the Department as nominated by the Executive Director in consultation with the City Manager.
Executive Director: Engineering Services	Any manager or senior manager in the Department as nominated by the Executive Director in consultation with the City Manager.
Executive Director: Community Services	Any manager or senior manager in the Department as nominated by the Executive Director in consultation with the City Manager.
Executive Director: Planning and Development	Any manager or senior manager in the Department as nominated by the Executive Director in consultation with the City Manager.



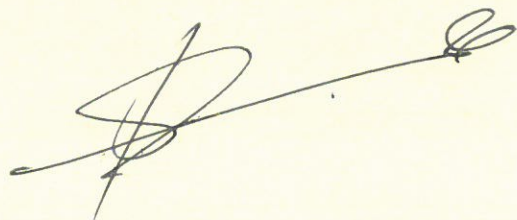
**DRAKENSTEIN MUNICIPALITY**

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<b>7. PROPOSED LAND EXCHANGE OF VARIOUS ERVEN BETWEEN DRAKENSTEIN MUNICIPALITY AND THE DEPARTMENT OF TRANSPORT AND PUBLIC WORKS</b>
<b>VOORGESTELDE GRONDRUILING VAN VERSKEIE ERWE TUSSEN DRAKENSTEIN MUNISIPALITEIT EN DIE DEPARTEMENT VAN VERVOER EN PUBLIEKE WERKE</b>
<b>ISINDULULO SOTSHITSHISELWANO LWEMIHLABA EYOHLUKENEYO PHAKATHI KOMASIPALA WASE DRAKENSTEIN KUNYE NESEBE LOHUTHO KUNYE NEMISEBENZI YOLUNTU</b>

**RECOMMENDED that**

1. In terms of Section 14 of the MFMA in principle approval be granted for the alienation of a portion of Erf 31005, Du Toit Street, Paarl, measuring approximately 1,1 ha in extent, to the Department of Transport and Public Works in exchange for Erf 115 Simondium, Erven 6081, 7845, 10558, 13932, 14385, 16352 Paarl and Farm No 647/22 Paarl, subject to the standard conditions of sale as well as the following further conditions:
  - 1.1 No further funds will be payable to the Department of Transport and Public Works by the Drakenstein Municipality;
  - 1.2 The municipality will undertake the registration of transfer of the subject properties in respect of the land exchange transaction. DTPW will be liable for the costs related to the registration of transfer of the portion of Erf 31005 Paarl to the DTPW;
  - 1.3 Ward councillors and Ward Committees will be consulted in respect of the proposed developments within their wards;
  - 1.4 DTPW will undertake the subdivision of the portion of Erf 31005 Paarl and the consolidation thereof with Erf 9303 Paarl at their own cost; and
  - 1.5 The proposed transaction will be advertised for objections.



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2. The alienation of the portion of Erf 31005 Paarl forms part of a land exchange transaction and a competitive bidding process will not be followed.

Meeting: MC-31/07/2018	Submitted by Department: Corporate Services		
Ref No: 15/4/1	Author/s: N October		
Coll No: 1335472	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

<b>8. CUSTOMER CARE CENTRES IN DRAKENSTEIN</b>
<b>KLIENTEDIENSSENTRUMS IN DRAKENSTEIN</b>
<b>IZIKHO LONCEDO E DRAKENSTEIN</b>

**RECOMMENDED that**

1. The vacant Mbekweni Housing Offices previously occupied by Housing Projects staff be utilised as a CCC;
2. The following municipal buildings rendering customer care services to residents be named as follows:
  - 2.1 Mbekweni Housing Office be named Mbekweni Customer Care Centre;
  - 2.2 Saron Municipal Offices be named Saron Customer Care Centre;
  - 2.3 Gouda Municipal Offices be named Gouda Customer Care Centre; and
  - 2.4 Wellington Municipal Offices be named Wellington Customer Care Centre.
3. The services and the naming of municipal buildings rendering customer care services to the public be announced to the residents by means of social media, external newsletters, leaflets attached to municipal accounts and local newspapers;
4. Corporate signage boards specifying the name of the building and outlining the services provided be installed; and



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5. The City Manager identifies a senior staff member at each CCC to perform the duties of a CCC coordinator.

Meeting: MC-31/07/2018 Ref No: 6/3/1/3 Coll No: 1334086	Submitted by Department: Corporate Services Author/s: L Nojzi Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

<b>9. INDIGENT HOUSEHOLDS' STATISTICS REPORT AS AT 30 JUNE 2018</b>
<b>DEURNIS HUISHOUDELIKE VERSLAG SOOS OP 30 JUNIE 2018</b>
<b>INGXELO YOLUHLU LWEZINDLU EZINGAMAHLWEMPU NGOBUNJALO NGOMHLA WE 30 JUNI 2018</b>

**RESOLVED that**

The report be noted.

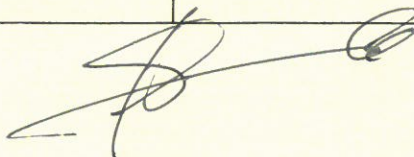
Meeting: MC-31/07/2018 Ref No: 9/1/1/4 Coll No: 1328987	Submitted by Department: Financial Services Author/s: A Abrahams Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

<b>10. WRITING-OFF OF IRRECOVERABLE DEBT (50% OPTION)</b>
<b>AFSKRYF VAN ONINVORDERBARE SKULD (50% OPSIE)</b>
<b>UKUCINYWA KWAMATYALA ANGAHLAWULWAYO (50% NGOKUNGANYANZELEKANGA)</b>

**RESOLVED that**

The writing-off of the amount of R28,305.76 as recommended by the Chief Financial Officer and City Manager be approved.

Meeting: MC-31/07/2018 Ref No: 5/15/1 Coll No: 1326774	Submitted by Department: Financial Services Author/s: A Abrahams Referred from: Fin Serv Portf 25/7/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>





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<b>11. WRITING-OFF OF IRRECOVERABLE DEBTORS – JUNE 2018</b>
<b>AFSKRYF VAN ONINBARE DEBITEURE VERSLAG – JUNIE 2018</b>
<b>UKUCINYWA KWAMATYALA ANGAHLAWULWAYO – JUNI 2018</b>

**RESOLVED that**

1. The amount of R 241,177.93 that has been reversed against the written-off provision in terms of Council's Writing-Off of Irrecoverable Debt Policy for the month of June 2018, be noted; and
2. The amount of R 36,248,439.73 written-off for the 2017/2018 financial year, be noted.

Meeting: MC-31/07/2018	Submitted by Department: Financial Services		
Ref No: 5/15/1	Author/s: A Abrahams		
Coll No: 1326968	Referred from: Fin Serv Portf 25/7/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

<b>12. COUNCILLORS OUTSTANDING DEBT REPORT AS AT 30 JUNE 2018</b>
<b>RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 30 JUNIE 2018</b>
<b>INGXELO NGAMATYALA OOCHEBA KWINYANGA 30 JUNI 2018</b>

**RECOMMENDED that**

The report be noted.

Meeting: MC-31/07/2018	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1326938	Referred from: Fin Serv Portf 25/7/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>



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**13. DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 30 JUNE 2018**

**DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUUR VERSLAG SOOS OP 30 JUNIE 2018**

**INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 30 JUNI 2018**

**RESOLVED that**

The report be noted.

Meeting: MC-31/07/2018	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1330331	Referred from: Fin Serv Portf 25/7/2018
<b>PAR:</b>	<b>ACTION:</b>
	<b>RESPONSIBLE DEPT:</b>
	<b>DUE DATE:</b>

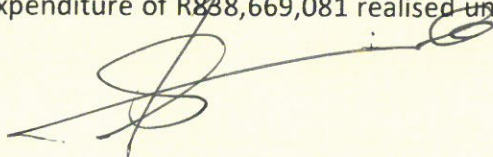
**14. MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY BUDGET MONITORING REPORT FOR JUNE 2018**

**MUNISIPALE FINANSIËLE BESTUUR: ARTIKEL 71 MAANDELIKSE EN 52 KWARTAALLIKSE BEGROTING VERSLAGDOENING VIR JUNIE 2018**

**UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGOKWEKOTA KUNYE NECANDELO 52 NGENYANGA INGXELO YOKONGAMELA KOHLAHLA LWABIWO MALI YENYANGA KA JUNE 2018**

**RECOMMENDED that**

1. It be noted that the variance between the actual operating revenue (R2,033,731,773) and the budgeted operating revenue (R2,208,912,691) has a negative variance of R175,180,918 or 7.93% at this stage before all year-end transactions still to be journalised;
2. It be noted that the variance between the actual operating expenditure (R1,794,795,730) and the budgeted operating expenditure (R2,171,826,031) has a positive variance of R377,030,301 or 17.36% at this stage before all year-end transactions still to be journalised;
3. It be noted that the actual capital expenditure of R650,052,163 and the budgeted capital expenditure of R888,669,081 realised under spending of R188,616,918 or 22.49%;



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4. It be noted that actual capital expenditure of R650,052,163 represents 77.51% of the total capital budget of R838,669,081 after twelve months of the financial year;
  5. It be noted that external borrowings amounted to R1,504,630,706 as at 30 June 2018 and that it represents 68.12% of Drakenstein's total budgeted operating revenue of R2,208,912,691 for the 2017/2018 financial year;
  6. It be noted that unspent conditional and unconditional grants amounted to R57,416,580 at the end of June 2018;
  7. It be noted that the actual employee related cost expenditure of R529,368,890 compared with the budgeted expenditure of R531,751,040 relates to a positive variance of R2,382,150 or 0.45%;
  8. It be noted that total outstanding debtors as at 30 June 2018 amounted to R342,568,042 and that 30 days and older debt constitutes 67.9% of total outstanding debtors;
  9. It be noted that domestic consumers owe the municipality R247,584,388 or 72.3% of the municipality's total debtor's book;
  10. It be noted that outstanding creditors amounted to R0 as at 30 June 2018;
  11. It be noted that the primary bank account had a positive bank balance at 30 June 2018 which amounted to R60,134,803;
  12. It be noted that total investments in cash and shares amounted to R225,239,133 as at 30 June 2018 at the five local banks and Eskom; and

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13. It be approved by Council that any savings on the line item votes of the different category classes of operating expenditure may be used through the virement process to transfer budgeted savings to other category classes of operating expenditure budgeted funds to avoid over-expenditure and unauthorised expenditure disclosures per category class of expenditure, municipal vote and/or GFS function classification.

Meeting: MC-31/07/2018	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Viola
Coll No: 1331631	Referred from: Fin Serv Portfolio 25/7/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

<b>15. NOTIFICATION OF MONTHLY TENDER AWARDS: JUNE 2018</b>
<b>TENDERTOEKENNINGS: JUNIE 2018</b>
<b>ISAZISO SONIKEZELO LWETHENDA: JUNI 2018</b>

## RECOMMENDED that

1. The awards above R200, 000 that were adjudicated by the Bid Adjudication Committee and the City Manager for the month of June 2018, **be noted**; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer as attached to the departmental report, **be noted**.

Meeting: Mayco - 31/07/2018	Submitted by Department: Financial Services
Ref No: 8/1/2/1	Author/s: H Vergotine
Coll No: 1326436	Referred from: Fin Serv Portfolio 25/7/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPART:</u>
	<u>DUE DATE:</u>



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16. **OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY: ANNUAL REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF DRAKENSTEIN MUNICIPALITY FOR THE PERIOD: 1 JULY 2017 – 30 JUNE 2018**

**JAARLIKSE VERSLAG VAN DIE IMPLEMENTERING VAN VOORSIENINGSKANAALBELEID VIR DIE PERIODE: 1 JULIE 2017 – 30 JUNIE 2018**

**INDIMA YOKONGAMELA YEBHUNGA: UMGAQO NKGUQO WE SUPPLY CHAIN: INGXELO YONYAKA EKUMISELWENI KOMGAQO NKGUBO WE SUPPLY CHAIN YOMASIPALA WASE DRAKENSTEIN YEXESHA: 1 JULAYI 2017 – 30 JUNI 2018**

## RECOMMENDED that

1. The report **be noted**; and
2. The report be made public in accordance with section 21A of the Municipal Systems Act.

Meeting: MC-31/07/2018	Submitted by Department: Financial Services
Ref No: 8/1/B	Author/s: H Vergotine
Coll No: 1329182	Referred from: Fin Serv Portf 25/7/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

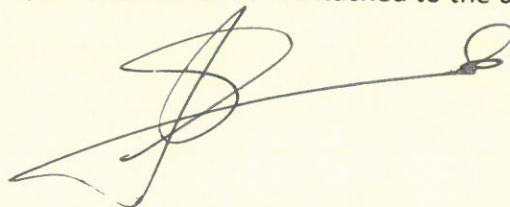
17. **REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF DRAKENSTEIN MUNICIPALITY FOR THE FOURTH QUARTER (1 APRIL 2018 – 30 JUNE 2018)**

**VERSLAG OOR DIE IMPLEMENTERING VAN DIE VOORSIENINGSKANAALBESTUURS-BELEID VAN DRAKENSTEIN MUNISIPALITEIT VIR DIE VIERDE KWARTAAL (1 APRIL 2018 – 30 JUNIE 2018)**

**INGXELO NGOKUMISELWA KWENKQUBO YE SUPPLY CHAIN MANAGEMENT YOMASIPALA WASE DRAKENSTEIN; KOTA 4 (1 APRELI 2018 – 30 JUNI 2018)**

## RECOMMENDED that

1. The report and Annexure A attached to the departmental report **be noted**; and



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2. The report be made public in accordance with section 21A of the Municipal Systems Act.

Meeting: MC-31/07/2018 Ref No: 9/1/1/5 Coll No: 1326460	Submitted by Department: Financial Services Author/s: H Vergotine Referred from: Fin Serv Portf 25/7/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

<b>18. DRAKENSTEIN'S OUTSTANDING DEBTORS REPORT AS AT 30 JUNE 2018</b>
<b>DRAKENSTEIN SE UITSTAANDE DEBITEURE VERSLAG SOOS OP 30 JUNIE 2018</b>
<b>NGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 30 JUNI 2018</b>

**RESOLVED that**

The report be noted.

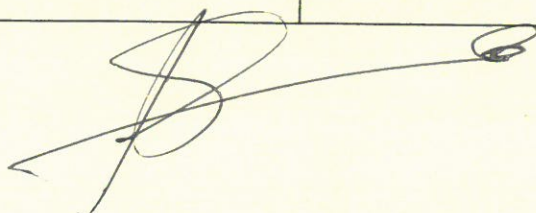
Meeting: MC-31/07/2018 Ref No: 9/1/1/4 Coll No: 1329094 x 1336173	Submitted by Department: Financial Services Author/s: A Abrahams Referred from: Fin Serv Portf 25/7/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

<b>19. MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 30 JUNE 2018</b>
<b>MUNISIPALE WERKNEMERS UITSTAANDE SKULD VERSLAG SOOS OP 30 JUNIE 2018</b>
<b>INGXELO YAMATYA YABASEBENZI BAKAMSIPALA NGOBUNJALO NGOMHLA WE 30 JUNI 2018</b>

**RESOLVED that**

The report and actions implemented by the Accounting Officer be noted.

Meeting: MC-31/07/2018 Ref No: 9/1/1/4 Coll No: 1326629 x 1336167	Submitted by Department: Financial Services Author/s: A Abrahams Referred from: Fin Serv Portf 25/7/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>



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<b>20. 2018/2019 FINANCIAL YEAR: APPROVAL OF ELECTRICITY TARIFFS BY THE NATIONAL ENERGY REGULATOR OF SOUTH AFRICA (NERSA)</b>
<b>2018/2019 FINANSIËLE JAAR: GOEDKEURING VAN ELEKTRISITEITS TARIËWE DEUR DIE NASIONALE ENERGIE REGULEERDER VAN SUID-AFRIKA (NERSA)</b>
<b>UNYAKA MALI KA 2018/2019: UKUQINISEKISWA KWAMAXABISO OMBANE YI NATIONAL ENERGY REGULATOR OF SOUTH AFRICA (NERSA)</b>

**RECOMMENDED that**

1. Council takes note of the approval letter received from NERSA (Annexure A attached to the departmental report);
2. Council takes note of the possible loss in income of R6,091,936 based on tariffs changed and approved by NERSA (Annexure C attached to the departmental report);
3. Council takes note that the municipality submitted a Tariff Appeal Application to NERSA (Annexure D attached to the departmental report);
4. Tariffs as approved by NERSA on 29 June 2018 be implemented with the exclusion of the basic charge of the domestic 30 Amp users; and
5. The tariff approved by Council on 31 May 2018 be implemented for the basic charge of the domestic 30 Amp users.

Meeting: MC-31/07/2018	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: C Lategan		
Coll No: 1332624	Referred from: Fin Serv Portf 25/7/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

31 JULY 2018

<b>21. REPORT ON DEVIATIONS AND RATIFICATION OF MINOR BREACHES FROM PROCUREMENT PROCESSES: JUNE 2018</b>
<b>VERSLAG VAN AFWYKINGS EN RATIFIKASIE VAN GERINGE OORTREDINGE VAN VERKRYGINGSPROSESSE: JUNIE 2018</b>
<b>INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LUKUPHEPHELA KWINKQUBO ZOKUFUMANA: JUNI 2018</b>

RECOMMENDED that

1. In terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R 5,916,541 for June 2018 as recorded by the Accounting Officer under the annexures attached to the departmental report, **be noted**; and
2. The Chief Financial Officer record the accumulated deviation amount of R61,580,136 for the financial year in the notes to the 2017/2018 annual financial statements as required by legislation.

Meeting: MC-31/07/2018	Submitted by Department: Financial Services		
Ref No: 9/1/1/5	Author/s: H Vergotine		
Coll No: 1326244	Referred from: Fin Serv Portf 25/7/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

The meeting ended at 09:47.

**CHAIRPERSON:** .....

**DATE:** 22/8/2018 .....

Confirmed on ..... with/without amendments.

PJ/rs





# DRAKENSTEIN

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Civic Centre Berg River Boulevard, Paarl 7646

## 2<sup>nd</sup> Mayoral Committee Attendance Register

Date: 31 July 2018

Time: 09:00

Venue: Big Committee Room

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE Executive Mayor	C J	MR	0785304285 0824979046	
COMBRINK Deputy Executive Mayor (Financial Services)	G C	MR	0824553445	
LE ROUX (Engineering Services)	J F	MR	0834595965	
ANDREAS (Rural Management)	M A	MS	0767901066	
KEARNS (Environment, Parks and Open Spaces)	C	MS	0765018441 0769406614	
MILLER (Planning and Development)	J	MR	0834400507	
MOKOENA (Corporate Services)	L P	MS	0734198671	
PHILANDER (Social Services)	WF	MS	0765281211	
SMUTS (Public Safety)	R	MR	0824948467	
VAN NIEKERK (Sport, Recreation, Arts and Culture)	LT	MS	0818858365	
VAN NIEUWENHUYZEN Communication and Inter-governmental Relations (IGR)	R H	MR	0826296239	
VILLEMSE Human Settlements and Property Management	L	MS	0820799421	
TOWMAN PEAKER	AC	MR	0791895359	
DEGELENBERG CHIEF WHIP	RA	MR	0832693138	
MATTHEE CHAIRMAN: MPAC	J	MR	0824486180	
CHARDS MEMBER OF OPPOSITION	AM	MR	0827860053	

Office of the / Kantoor van die  
CHIEFWHIP / HOOF SWEEP  
Cllr / Rdl R.A. KOEGELENBERG  
Drakenstein

31/7/2018

~~Handwritten scribble~~