


DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE (2)**

ORDINARY MEETING HELD IN THE BIG COMMITTEE ROOM, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON THURSDAY, 31 MAY 2018 AT 08:00.

- PRESENT:** The Executive Mayor, Clr C J Poole (Chairman)
The Deputy Executive Mayor, Clr G C Combrink
- Councillors:** M A Andreas
F Jacobs
C Kearns
J F le Roux
J Miller
L P Mokoena
R Smuts
L T van Niekerk
R H van Nieuwenhuyzen
L Willemse
- Also Present:** Clr A Stowman (Speaker)
Clr R A Koegelenberg (Chief Whip)
Clr A M Richards (Leader of opposition)
- Officials:** Dr J H Leibbrandt (City Manager)
Mr D Hattingh (Executive Director: Engineering Services)
Mr G Boshoff (Executive Director: Community Services)
Mr J Carstens (Chief Financial Officer)
Mr S Johaar (Executive Director: Corporate Services)
Ms R Jaftha (Chief Audit Executive)
Mr D Delaney (Acting Executive Director: Planning and Development)
Mr A V Marais (Senior Manager: Legal and Administration Services)
Ms F Qebanya (Manager: IDP and Performance Management)
Ms R Geldenhuys (Manager: Communication and Marketing)
Mr G Dippenaar (Chief Risk Officer)
Mr F P Goosen (Manager: Administrative Support Services)



CJP

DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE****31 MAY 2018****1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

Ms L Waring : sick leave

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Mayor thanked the City Manager and his team for excellent services rendered to the community of Drakenstein; and

Congratulated Ms Tamaryn Green with her selection as Miss SA.

3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS

None

4. EXECUTIVE MAYOR**4.1 TABLING OF THE FINAL DRAFT 2018/2019 INTEGRATED DEVELOPMENT PLAN (IDP) 2018/2019 AND THE AMENDED SPATIAL DEVELOPMENT FRAMEWORK**

VOORLEGGING VAN DIE FINALE 2018/2019 KONSEP GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP) 2018/2019 EN DIE GEWYSIGDE RUIMTELIKE ONTWIKKELINGSRAAMWERK

UKUBEKWA KOYILO LOKUGQIBELA LOYILO LOPHUHLISO LIKA 2018/2019 (IDP)

RECOMMENDED that

1. The revised draft 2018/2019 Integrated Development Plan (IDP) as depicted in Annexure A attached to the departmental report, be adopted;
2. It **be noted** that the public inputs on the revised draft 2018/2019 IDP form part of the agenda item on the draft budget;
3. It **be noted** that the Draft Top Layer Service Delivery and Budget Implementation Plan (SDBIP) 2018/19 as incorporated into Chapter 3 of the revised draft 2018/2019 Integrated Development Plan (IDP) contains only non-financial information;

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4. It be noted that the Executive Mayor may, within 28 days after the Budget has been approved, add, amend or remove Key Performance Indicators (KPI's) and Targets on the Draft Top Layer Service Delivery and Budget Implementation Plan 2018/19 in accordance with Section 53(1)(ii) of the Municipal Finance Management Act;
5. The Annual Review of the Drakenstein Spatial Development Framework (2017/2018) attached as Annexure B to the departmental report as part of the Final 2017/2022 Integrated Development Plan as revised for 2018/2019 in terms of Section 26(e) of the Local Government: Municipal Systems Act, Act No.32 of 2000 be approved by Council;
6. The adopted IDP and amended SDF be submitted to the MEC for Local Government, within 10 days of a resolution by Council; and
7. An advertisement be placed on the official website of the Municipality, municipal notice boards and in the local newspapers to notify the public of the adoption of the Final Revised 2018/2019 Integrated Development Plan (IDP) Review and Spatial Development Framework.

Meeting: Mayco – 31/05/2018		Submitted by Department: IDP/PBM	
Ref No: 2/2/5		Author/s: Rozan Jaftha	
Coll Nr: 1308136		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

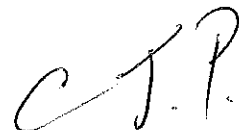
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4.2	APPROVAL OF THE 2018/2023 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK AND 2018/2019 OPERATING AND CAPITAL BUDGET, FUNDING SOURCES, PROPOSED RATES, FEES, CHARGES, TARIFFS AND BUDGET RELATED POLICIES
	GOEDKEURING VAN DIE 2018/2023 MEDIUM TERMYN INKOMSTE EN UITGAWE RAAMWERK EN 2018/2019 BEDRYFS- EN KAPITAALBEGROTING, VOORGESTELDE BELASTINGS, FOOIE, HEFFINGS, TARIWE EN BEGROTINGS VERWANTE BELEIDE
	UKUQINISEKISWA KWE 2018/2023 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK AND 2018/2019 OPERATING AND CAPITAL BUDGET, FUNDING SOURCES, PROPOSED RATES, FEES, CHARGES, TARIFFS AND BUDGET RELATED POLICIES

RECOMMENDED that

1. Council approves the capital budget expenditure of R454,040,366 for the 2018/2019 financial year as well as for the four outer years' capital expenditure as set out per GFS votes in the table below:



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2018/2023 MTREF HIGH LEVEL CAPITAL BUDGET PER GOVERNMENT FINANCIAL STATISTICS (GFS)							
Serial No	Description	2018/2019 Capital Budget	2019/2020 Indicative Capital Budget	2020/2021 Indicative Capital Budget	2021/2022 Indicative Capital Budget	2022/2023 Indicative Capital Budget	2023/2024 Budget Needs and Onwards
1	Community and Social Services: Core Function - Cemeteries, Funeral Parlours		3 488 070	4 200 000	4 200 000	5 000 000	8 011 980
2	Community and Social Services: Core Function - Community Halls and Facilities		1 500 000	2 050 000	1 000 000	1 500 000	14 750 000
3	Community and Social Services: Non-core Function - Agricultural		-	-	-	-	-
4	Community and Social Services: Non-core Function - Cultural Matters		1 550 000	600 000	700 000	1 700 000	18 852 000
5	Community and Social Services: Non-core Function - Libraries and Archives		1 500 000	1 500 000	1 500 000	-	3 239 726
6	Energy Sources: Core Function - Electricity		59 906 838	67 744 601	39 877 826	42 607 826	684 646 307
7	Executive and Council: Core Function - Mayor and Council		-	-	-	-	57 420 000
8	Executive and Council: Core Function - Municipal Manager, Town Secretary and		340 000	370 000	160 000	160 000	2 680 000
9	Finance and Administration: Core Function - Administrative and Corporate Services		1 100 000	8 300 000	2 030 000	2 650 000	48 678 000
10	Finance and Administration: Core Function - Asset Management		-	-	-	262 500	328 125
11	Finance and Administration: Core Function - Budget and Treasury Office		-	-	-	-	10 000
12	Finance and Administration: Core Function - Finance		2 004 035	4 832 298	3 747 105	3 275 389	-
13	Finance and Administration: Core Function - Fleet Management		12 190 000	14 257 000	17 550 000	18 937 773	255 102 177
14	Finance and Administration: Core Function - Human Resources		-	-	-	-	-
15	Finance and Administration: Core Function - Information Technology		4 220 000	4 335 000	4 385 000	4 390 000	60 876 912
16	Finance and Administration: Core Function - Property Services		2 250 000	150 000	-	-	1 100 000
17	Finance and Administration: Core Function - Supply Chain Management		-	-	-	-	-
18	Housing: Non-core Function - Housing		-	-	-	-	251 737 063
19	Other: Core Function - Tourism		400 000	1 000 000	2 300 000	-	-
20	Public Safety: Core Function - Fire Fighting and Protection		1 250 000	-	-	-	24 650 000
21	Road Transport: Core Function - Police Forces, Traffic and Street Parking Control		2 500 000	700 000	-	-	39 500 000
22	Road Transport: Core Function - Roads		36 113 043	87 173 913	26 000 000	28 000 000	849 873 883
23	Sport and Recreation: Core Function - Community Parks (including Nurseries)		300 000	268 596	300 000	300 000	-
24	Sport and Recreation: Core Function - Recreational Facilities		2 000 000	2 000 000	8 314 211	3 000 000	4 650 000
25	Sport and Recreation: Core Function - Sports Grounds and Stadiums		38 650 000	34 800 000	34 000 000	42 857 778	57 853 020
26	Waste Management: Core Function - Solid Waste Disposal (Landfill Sites)		-	-	-	-	1 500 000
27	Waste Management: Core Function - Solid Waste Removal		-	-	3 500 000	-	69 197 972
28	Waste Water Management: Core Function - Public Toilets		1 500 000	-	1 000 000	1 000 000	-
29	Waste Water Management: Core Function - Waste Water Treatment		17 876 465	19 450 000	118 052 814	93 988 106	691 531 746
30	Water Management: Core Function - Water Distribution		89 398 070	73 930 331	11 750 000	39 274 397	2 042 082 401
31	Grand Total	454 040 366	280 036 521	327 661 739	280 366 956	288 903 769	5 188 471 262

2. Council approves the following single and/or multi-year capital projects in the five year 2018/2023 MTREF that exceeds the amount of R50 million referred to in Regulation 13(2)(c) of the Municipal Budget and Reporting Regulations:

- 2.1 Paarl Waste Water Treatment Works rehabilitation and upgrading project (R133,974,251);
- 2.2 Strawberry King Bulk Water Supply project (R83,393,858);
- 2.3 Upgrading of Bulk Sewer Paarl (Phase 3 and 4) (R64,500,000);
- 2.4 Upgrading of Berg River Boulevard North project (R122,663,767);
- 2.5 N1 Substation (R88,338,530); and

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- 2.6 Replace existing 66KV cables between Dalweiding, Palmiet and Parys Substation project (R70,000,000).
3. Council takes note that the estimated costs of the above-mentioned capital projects over the next five years are set out in detail in the Annual Budget 2018/2019 to 2022/2023 MTREF Forecasts Report (Annexure D).
4. Council approves the capital budget expenditure funding sources of R 454, 040, 366 for the 2018/2019 financial year as well as the four outer years' capital expenditure funding sources as set out in the table below:

2018/2023 MTREF HIGH LEVEL CAPITAL BUDGET PER FUNDING SOURCE							
Serial No	Description	2018/2019 Capital Budget	2019/2020 Indicative Capital Budget	2020/2021 Indicative Capital Budget	2021/2022 Indicative Capital Budget	2022/2023 Indicative Capital Budget	2023/2024 Budget Needs and Onwards
1	CRR	48,448,618	50,000,000	55,000,000	60,000,000	65,000,000	566,372,700
2	External Loan	331,084,792	180,000,000	180,000,000	180,000,000	180,000,000	4,481,631,160
3	Grants	74,506,956	50,036,521	92,661,739	40,366,956	43,903,769	140,467,402
4	Grand Total	454,040,366	280,036,521	327,661,739	280,366,956	288,903,769	5,188,471,262

5. Council takes note that R5,188,471,262 of the capital programme and identified IDP needs could not be accommodated in the 2018/2023 MTREF Capital Budget for the next five years.
6. Council approves the operating budget revenue of R2,391,232,816 for the 2018/2019 financial year as well as for the four outer years' operating revenue as set out per GFS votes in the table below:

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2018/2023 MEDIUM TERM OPERATING REVENUE PER GOVERNMENT FINANCIAL STATISTICS (GFS)						
Serial No	Description	2018/2019 Operating Expenditure Budget	2019/2020 Indicative Operating Expenditure Budget	2020/2021 Indicative Operating Expenditure Budget	2021/2022 Indicative Operating Expenditure Budget	2022/2023 Indicative Operating Expenditure Budget
1	Cemeteries, Funeral Parlours and Crematoriums		(2,854,984)	(3,140,459)	(3,454,481)	(3,799,906)
2	Community Halls and Facilities		(641,727)	(689,856)	(741,594)	(799,069)
3	Libraries and Archives		(367,865)	(404,652)	(445,117)	(489,629)
4	Electricity		(1,271,351,580)	(1,379,489,866)	(1,489,500,070)	(1,602,253,138)
5	Mayor and Council		(24,136,949)	(25,832,703)	(27,648,549)	(29,593,035)
6	Administrative and Corporate Support		(24,701,729)	(25,849,985)	(26,574,070)	(27,370,564)
7	Finance		(368,012,370)	(406,920,144)	(446,941,573)	(487,436,226)
8	Fleet Management		(5,995)	(6,594)	(7,254)	(7,979)
9	Human Resources		(1,874,553)	(1,976,550)	(2,084,302)	(2,198,156)
10	Property Services		(2,097,422)	(2,240,460)	(2,401,168)	(2,573,430)
11	Housing		(165,909,177)	(94,493,073)	(97,125,483)	(100,047,157)
12	Economic Development/Planning		(147,147)	(158,210)	(170,107)	(183,320)
13	Town Planning, Building Regulations and Enforcement, and City Engineer		(199,929)	(219,922)	(241,915)	(266,105)
14	Fire Fighting and Protection		(287,723)	(316,496)	(348,145)	(382,959)
15	Police Forces, Traffic and Street Parking Control		(89,633,613)	(91,662,459)	(93,894,187)	(96,349,086)
16	Roads		(16,065,491)	(60,072,041)	(79,245)	(87,169)
17	Community Parks (Including Nurseries)		(100,129)	(110,140)	(121,155)	(133,269)
18	Recreational Facilities		(3,512,490)	(3,862,405)	(4,247,216)	(4,670,553)
19	Sports Grounds and Stadiums		(360,129)	(387,139)	(416,174)	(448,428)
20	Solid Waste Disposal (Landfill Sites)		(409,181)	(448,872)	(492,412)	(540,176)
21	Solid Waste Removal		(173,674,190)	(195,543,068)	(219,056,765)	(241,873,920)
22	Street Cleaning		(703,818)	(774,153)	(851,516)	(936,611)
23	Sewerage		(1,949,733)	(2,242,193)	(2,578,521)	(2,965,300)
24	Waste Water Treatment		(183,198,358)	(210,173,210)	(238,770,505)	(274,018,505)
25	Water Distribution		(289,947,680)	(310,896,763)	(332,713,486)	(355,287,132)
26	Grand Total	(2,391,232,816)	(2,622,143,962)	(2,817,911,413)	(2,990,905,010)	(3,234,710,822)

7. Council approves the operating budget expenditure of R2,391,666,338 for the 2018/2019 financial year as well as for the four outer years' operating revenue as set out per GFS votes in the table below:

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2018/2023 MEDIUM TERM OPERATING EXPENDITURE PER GOVERNMENT FINANCIAL STATISTICS (GFS)						
Serial No	Description	2018/2019 Operating Expenditure Budget	2019/2020 Indicative Operating Expenditure Budget	2020/2021 Indicative Operating Expenditure Budget	2021/2022 Indicative Operating Expenditure Budget	2022/2023 Indicative Operating Expenditure Budget
1	Aged Care		792,719	854,155	920,354	991,679
2	Cemeteries, Funeral Parlours and Crematoriums		6,299,203	6,738,489	7,389,188	7,877,666
3	Care Facilities		275,984	290,335	332,454	349,742
4	Community Halls and Facilities		12,983,298	13,543,237	13,920,052	14,759,671
5	Agricultural		8,014,194	8,554,056	8,921,578	9,528,469
6	Cultural Matters		10,508,768	11,197,534	12,350,927	13,134,631
7	Disaster Management		2,706,500	2,914,467	3,142,915	3,384,467
8	Libraries and Archives		3,334,411	3,535,350	3,643,287	3,829,772
9	Electricity		954,302,882	1,022,251,266	1,094,953,431	1,171,391,552
10	Biodiversity and Landscape		1,105,899	1,189,274	1,298,737	1,396,306
11	Mayor and Council		55,285,608	58,294,458	61,745,158	65,158,775
12	Municipal Manager, Town Secretary and Chief Executive		96,169,138	113,610,203	134,750,037	159,574,492
13	Administrative and Corporate Support		89,390,859	95,431,543	97,943,975	105,341,292
14	Asset Management		180,996,104	189,158,547	194,679,894	204,879,488
15	Budget and Treasury Office		1,575,818	1,680,562	1,971,472	2,097,574
16	Finance		52,901,844	57,405,405	64,479,317	69,874,676
17	Fleet Management		18,210,293	19,655,901	25,660,488	26,937,552
18	Human Resources		9,902,301	10,373,251	16,123,886	16,905,582
19	Information Technology		12,245,602	12,967,212	14,669,194	15,426,949
20	Legal Services		-654,475	-705,501	-757,741	-816,868
21	Marketing, Customer Relations, Publicity and Media Co-ordination		6,344,266	6,744,125	4,650,655	4,969,042
22	Property Services		32,817,592	34,828,681	37,376,691	39,386,053
23	Supply Chain Management		5,463,913	5,833,732	6,262,958	6,684,516
24	Valuation Service		1,951,922	2,069,333	2,623,478	2,778,398
25	Risk Management		2,881,214	3,081,596	3,420,745	3,657,314
26	Housing		212,139,588	142,958,885	146,721,120	151,646,124
27	Governance Function		3,922,519	4,177,958	4,610,688	4,908,563
28	Corporate Wide Strategic Planning (IDPs, LEDs)		4,298,015	4,556,536	5,093,508	5,395,867
29	Economic Development/Planning		13,423,193	14,337,021	16,371,126	17,471,372
30	Project Management Unit		9,138	9,688	11,067	11,729
31	Town Planning, Building Regulations and Enforcement, and City Engineer		14,738,827	15,839,189	16,620,122	17,863,900
32	Fire Fighting and Protection		41,787,435	44,796,425	48,250,137	51,698,534
33	Police Forces, Traffic and Street Parking Control		94,732,936	97,251,334	99,713,196	102,574,336
34	Pounds		254,560	267,797	310,941	327,110
35	Roads		159,728,580	177,873,010	150,378,250	158,492,465
36	Road and Traffic Regulation		3,659,229	3,942,820	4,257,710	4,587,681
37	Community Parks (including Nurseries)		38,894,624	41,649,940	44,293,712	47,419,605
38	Recreational Facilities		30,147,655	32,249,351	33,456,966	35,769,411
39	Sports Grounds and Stadiums		31,065,958	32,944,017	32,508,592	34,581,826
40	Solid Waste Disposal (Landfill Sites)		18,722,160	19,783,744	21,724,499	22,844,352
41	Solid Waste Removal		69,366,792	74,315,941	80,869,197	86,562,993
42	Street Cleaning		55,122,008	56,989,863	60,737,056	62,946,917
43	Public Toilets		7,533,522	8,093,249	8,411,213	9,040,929
44	Sewerage		37,940,698	40,829,562	43,986,239	47,314,693
45	Waste Water Treatment		77,931,850	82,935,709	90,736,227	95,862,680
46	Water Distribution		159,359,629	171,307,944	183,242,209	196,488,185
47	Water Treatment		754,071	812,512	876,733	944,680
48	Grand Total	2,391,666,338	2,641,338,844	2,749,419,706	2,905,653,638	3,104,252,742

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8. Council takes note that the 2018/2023 MTREF realises a budgeted operating deficit of R433,522 for the 2018/2019 financial year as set out in the table below:

2018/2023 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF) CASH FUNDED RECONCILIATION						
Serial No.	Description	2018/2019 Tabled Operating Budget	2019/2020 Indicative Operating Budget	2020/2021 Indicative Operating Budget	2021/2022 Indicative Operating Budget	2022/2023 Indicative Operating Budget
1	Total Operating Revenue	2,791,712,816	2,622,143,962	2,817,911,413	2,990,905,010	3,234,710,822
2	Total Operating Expenditure	3,225,246,338	2,641,338,844	2,749,419,706	2,905,653,638	3,104,252,742
3	Operating (Surplus) / Deficit	433,522	19,194,882	(68,491,707)	(85,751,372)	(130,458,080)
4	Plus: Capital Expenditure Grants Counted Back	74,940,479	50,036,522	92,661,739	40,366,957	43,903,770
5	Revised Operating (Surplus) / Deficit	74,940,479	69,231,404	24,170,032	(44,884,415)	(86,554,310)
6	Plus: Redemption on External Loans =		178,703,911	194,446,019	209,481,845	221,395,653
7	Less: Depreciation =		(199,673,156)	(199,673,156)	(199,673,156)	(199,673,156)
8	Less: Expended Housing Inventory =		-	-	-	-
9	Less: Provision for Interest on External Borrowings =		-	-	-	-
10	Less: Losses on Sale of Assets =		(1,750,000)	(1,750,000)	(1,750,000)	(1,750,000)
11	Less: Impairment on Assets =		(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)
12	Less: Actuarial Losses: Employee Benefits (Medical) =		-	-	-	-
13	Less: Contribution to Employee Benefits (Leave) Provision =		(4,675,529)	(5,037,883)	(5,428,319)	(5,849,013)
14	Less: Contribution to Employee Benefits (Ex Gratia Pensioners) Provision =		(235,000)	(235,000)	(235,000)	(235,000)
15	Less: Contribution to Employee Benefits (Medical) Provision =		(17,545,000)	(19,036,922)	(20,655,708)	(22,412,145)
16	Less: Contribution to Employee Benefits (Long Service Awards) Provision =		(6,704,586)	(7,079,691)	(7,475,781)	(7,894,031)
17	Less: Provision for Landfill Site Rehabilitation =		(25,169,404)	(25,169,404)	(25,169,404)	(25,169,404)
18	Revised Cash Deficit / (Surplus) =	(1,019,432)	(9,817,360)	(41,366,005)	(97,789,938)	(130,141,406)

9. Council takes note that after capital grants are counted back the 2018/2019 operating budget realises a budgeted deficit of R74,940,479 as set out in the table above.
10. Council takes note that after non-cash expenditure items [off-setting depreciation, losses on sale of assets, impairment of assets, employee benefits (leave provision), ex gratia pensioners' provision, employee benefits (medical provision), employee benefits (long service awards provision)] as well as redemption on external borrowings are taken into account the 2018/2019 operating budget realises a budgeted cash surplus of R1,019,432 as set out in the table above.
11. Council takes note that any actual cash surpluses at year-end will be used to boost Drakenstein's Capital Replacement Reserve to be utilised for future infrastructure assets investment.
12. Council approves the following revenue increases as set out in the Tariff List for 2018/2019 (Annexure C attached to the departmental report) for the revenue streams of property rates, fees, charges and tariffs with effect from 1 July 2018:

- 12.1 Property rate revenue stream increase of approximately 8.2%;

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- 12.2 Water revenue stream increase of approximately 7.0%;
- 12.3 Sewerage/sanitation revenue stream increase of approximately 15.0% to ensure that this economic service's costs and revenue move towards a break-even point;
- 12.4 Refuse removal revenue stream increase of approximately 9.7%;
- 12.5 Electricity revenue stream increase of approximately 6.84% for life line consumers;
- 12.6 Electricity revenue stream increase of approximately 6.84% for all other consumers;
- 12.7 Rental revenue stream increase of approximately 7.5%; and
- 12.8 Sundry revenue stream increases of 10% or as set out in the Tariff List.
13. Council takes note of the following envisaged tariff increases in the revenue streams of property rates, fees, charges and tariffs over the four outer years of the 2018/2023 MTREF period as set out in the table below and the Tariff Book attached as Annexure C to the departmental report:

2018/2023 MTREF TARIFF INCREASES						
Serial No.	DESCRIPTION	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023
1	Property rates revenue increase	8.20%	8.50%	8.50%	8.50%	8.50%
2	Refuse removal services revenue increase (PPP)	9.70%	9.70%	9.70%	9.70%	9.70%
3	Sanitation services revenue increase	15.00%	11.00%	11.00%	11.00%	11.00%
4	Water services revenue increase	7.00%	6.00%	6.00%	6.00%	6.00%
5	Electricity life line consumers	6.84%	6.84%	6.84%	6.84%	6.84%
6	Electricity other consumers	6.84%	6.84%	6.84%	6.84%	6.84%
7	Housing rental revenue	7.50%	7.50%	7.50%	7.50%	7.50%
8	Other tariffs on average (Excluding special requests)	10.00%	10.00%	10.00%	10.00%	10.00%

14. Council approves the 2018/2023 MTREF of Drakenstein Municipality for the 2018/2019 financial year as well as the indicative estimates for the four outer financial years (2019/2020 to 2022/2023) as set out in Schedules A1 to A10 and Schedules SA1 to SA38 in the Annual Budget 2018/2019 to 2022/2023 MTREF Forecast Report (Annexure D).
15. The following new budget related policies be approved as part of Annexure B (Budget Related Policies Document) to this item:

C.J.P

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-
- 15.1 Budget and Management Oversight Policy; and
15.2 Water Management and Loss Control Policy.
16. The following reviewed budget related policies with its amendments be approved (effective 1 July 2018) as part of Annexure B (Budget Related Policies Document) to this item:
- 16.1 Long-Term Financial Sustainability Policy;
16.2 Accounting Policy;
16.3 Prioritisation Model for Capital Assets Investment Policy;
16.4 Cash and Investment Management Policy;
16.5 Virement Policy;
16.6 Asset Management Policy;
16.7 Financial Asset Management Policy;
16.8 Insurance Policy;
16.9 Supply Chain Management Policy;
16.10 Stock Management Policy;
16.11 Travelling and Subsistence Policy;
16.12 Petty Cash Policy;
16.13 Customer Care, Credit Control, Debt Collection and Indigent Support Policy;
16.14 Tariff Policy;
16.15 Property Rates Policy;
16.16 Writing-off of Irrecoverable Debt Policy; and
16.17 Asset Transfer Policy.
17. All other budget related policies reviewed and attached as part of Annexure B (Budget Related Policies Document) to this item be left unchanged.
18. Council takes note that Drakenstein's investments and cash as at 30 April 2018 amounted to R465,556,565 made up of investments with:
- 18.1 First National Bank primary bank account (R45,354,282);
18.2 ABSA investments (R110,039,096);
18.3 First National Bank investments (R101,169,576);
18.4 Standard Bank investments (R208,860,621) and
18.5 Eskom (R132,990).
19. Council takes note of the proposed total cost to municipality expenses for the salary, allowances and benefits of the Executive Mayor, Speaker, Deputy Executive Mayor, Chief Whip, Mayoral Committee members, Chairperson of MPAC, ordinary



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councillors, City Manager, Chief Financial Officer and Executive Directors as set out in Table SA23 (Annexure D to this item).

20. Council takes note that Drakenstein Municipality do not have any current service delivery agreements, including material amendments to existing service delivery agreements, with any service provider who renders any power or function on behalf of Drakenstein Municipality as defined in Section 1 of the Municipal Systems Act.
21. Council takes note that Drakenstein Municipality do not have any municipal entities.
22. Council approves the measurable performance objectives for revenue from each source and for each vote in the budget, taking into account the municipality's integrated development plan, as set out in Table 32 (Annexure D to this item).
23. Council approves the recommendations as set out in Annexure A (Written Comments Received on the 2018/2019 Draft Budget) to this item as Council's views on the written comments received during the public participation process on the 2018/2019 Draft Budget.
24. Council takes note that the approved electricity tariffs are subject to the approval of it by the National Energy Regulator of South Africa.

Meeting: Mayco-31/05/2018		Submitted by Department: Financial Services	
Ref No: 5/1		Author/s: K Fredericks	
Coil Nr: 1307958		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

C.F.P.

DRAKENSTEIN MUNICIPALITY

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5. CORPORATE SERVICES

5.1	BESTOWAL OF ALDERMANSHIP POLICY
	TOEKENNING VAN RAADHEERSKAPBELEID
	UKUNIKEZELWA KOMGAQO NKQUBO WESIBONDA SEDOLOPHU

RECOMMENDED that

The Bestowal of Aldermanship Policy be approved, subject to the amendment of clause 3.2.2 of the Policy to read as follows:-

1. one point for each year served as a councillor; plus
2. one additional point for each year served as chairperson of a Portfolio/Standing Committee; plus
3. one additional point for each year served as member of the Executive Mayoral Committee; plus
4. one additional point for each year served as Deputy Mayor, Speaker, Chief Whip; plus
5. three additional points for three completed terms served as councillor”.

Meeting: Mayco – 31/05/2018	Submitted by Department: Corporate Services
Ref No: 3/8/6 x 3/B	Author/s: FP Goosen
Coll Nr: 1300617	Referred from: MC – 23/05/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

5.2	ORGANISATION STRUCTURE REVIEW MAY 2018
	HERSIENING VAN ORGANISASIESTRUKTUUR MEI 2018
	UKUHLOLWA KWELAKHIWO LOMBUTHO MEYI 2018

The Executive Mayor requested feedback on the number of new posts filled.

RECOMMENDED that

1. The amendments to the macro and micro organisational structure as set out in the departmental report be approved;

C.J.P.

DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE****31 MAY 2018**

2. The City Manager in consultation with the Executive Mayor be authorised to approve temporary positions on the establishment for the purpose of succession planning or to allow for temporary appointments in the event of service delivery requirements or emergencies. This authority can only be exercised if the Chief Financial Officer certifies that savings are available on the approved salary budget;
3. The City Manager in consultation with the Executive Mayor be authorised to approve movements of functions and posts within departments and between departments to improve optimal workflow and service delivery;
4. It be noted that the structure will be amended when posts are filled to differentiate between vacant, filled and frozen posts; and
5. It be noted that the structure will be amended with post name changes as a result of TASK Evaluation and Benchmarking Outcomes and recommendation from the Provincial Evaluation Audit Committee and Internal Benchmarking Committee.

Meeting: Mayco-31/05/2018		Submitted by Department: Corporate Services	
Ref No: 4/2/2		Author/s: S Johaar	
Coll Nr: 1308203		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

C.J.P.

DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE
31 MAY 2018****6. PUBLIC SAFETY**

6.1	VPUU CAPITAL PROJECTS: CONSTRUCTION OF THE HOUSE OF LEARNING (NEW LIBRARY) IN GROENHEUWEL
	VPUU KAPITAALPROJEKTE: KONSTRUKSIE VAN HOUSE OF LEARNING (NUWE BIBLIOTEEK) TE GROENHEUWEL
	IIPROJEKTI EZIYINKUNZI ZE VPUU: UKWAKHIWA KWENDLU YOKUFUNDELA (ITHALA LENCWADI)E GROENHEUWEL

RECOMMENDED that

The donation of both the scrutiny (building plan) and electrical installation / connection costs for the House of Learning projects be approved.

Meeting:	Mayco-31/05/2018	Submitted by Department:	Community Services
Ref No:	17/19/5/1	Author/s:	J Albertus
Coll No:	1304522	Referred from:	MC - 23/05/2018
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

7. ENGINEERING SERVICES

7.1	DRAKENSTEIN MUNICIPALITY: WATER CONSERVATION AND WATER DEMAND MANAGEMENT STRATEGY
	DRAKENSTEIN MUNISIPALITEIT SE WATERBEWARING EN WATERBESTUURSTRATEGIE
	UMASIPALA WASE DRAKENSTEIN: ULONDOLOZO LWAMANZI KUNYE UBUCHULE BOKULAWULA UFUNO LWAMANZI

RECOMMENDED that

1. The Draft Water Conservation and Water Demand Management Strategy be approved in principle;
2. The Draft Water Conservation and Water Demand Management Strategy be used to conduct a public participation process; and

DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE
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3. The comments from the public be incorporated before the Draft Water Conservation and Water Demand Strategy is submitted to Council for final approval.

Meeting: MC - 31/05/2018	Submitted by Department: Engineering Services		
Ref No: 1/4/3	Author/s: A Kowalewski		
Coll Nr: 1303250	Referred from:		
PAB:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

7.2 WASTE TO ENERGY
AFVAL TOT ENERGIE PROJEK
I PROJEKTI YE WASTE TO ENERGY

RECOMMENDED that

1. The content of the Waste to Energy Report be noted;
2. The Waste Recovery, Beneficiation and Energy Project proceeds on the basis that the incineration component is removed;
3. A settlement be sought in relation to the litigation involving Drakenstein Municipality, WAAI and Interwaste on the basis that the incineration component will not be implemented;
4. Council resolution dated 28 March 2018 authorising the City Manager to investigate the possible extension of the lifespan of the Wellington solid waste site is again confirmed;
5. The local community be informed through a detailed communication plan of the way forward; and

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6. An advertisement be placed in the media for appropriately qualified and experienced persons to serve on a Waste Management Advisory Committee to be established in accordance with section 17(4) of the Local Government: Municipal Systems Act, 2000.

Meeting: MC – 31/05/2018	Submitted by Department: Engineering Services		
Ref No: 16/6/4	Author/s: A Kowalewski		
Coll Nr: 1308226	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

8. FINANCIAL SERVICES

8.1 DRAKENSTEIN MUNICIPALITY'S PARTICIPATION IN THE INTERMEDIATE CITIES SUPPORT PROGRAMME
DRAKENSTEIN MUNISIPALITEIT SE DEELNAME AAN DIE INTERMEDIËRE STEDE ONDERSTEUNINGSPROGRAM
UMASIPALA WASE DRAKENSTEIN UTHABATHA INXAXHEBA KWINKQUBO YOKUXASA IDOLOPHU ZANGAPHAKATHI

RECOMMENDED that

1. The new Intermediate City Support Program rolled out by the Department of Cooperative Government for secondary cities **be noted**;
2. Drakenstein Municipality's participation in the Intermediate Cities Support Programme as from 2018/2019 financial year be approved; and
3. It **be noted** that Drakenstein Municipality, if all programme requirements are met, will receive an Integrated Urban Development Grant as from 2019/2020 financial year.

Meeting: MC – 31/05/2018	Submitted by Department: Financial Services		
Ref No: 5/7/25	Author/s: J Carstens		
Coll Nr: 1307775	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

C.J.P.

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**MINUTES: MAYORAL COMMITTEE
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9. CONFIDENTIAL

9.1 RECRUITMENT AND SELECTION OF EXECUTIVE DIRECTOR: COMMUNITY SERVICES
WERWING EN KEURING VAN UITVOERENDE DIREKTEUR GEMEENSKAPSDIENSTE
UKUQESHA NOKUKETHA KOMLAWULI WESIGQEBA: INKONZO ZOLUNTU

(See confidential minutes.)

10. ADDITIONAL ITEM

10.1 REVISION OF DEVELOPMENT CHARGE POLICY
WYSIGING VAN ONTWIKKELINGSHEFFINGSBELEID
UKUPHENGULULWA KOMGAQO NKQUBO YOPHUHLISWA KWESITYHOLO

The item was withdrawn.

Meeting: MC – 31/05/2018	Submitted by Directorate: Engineering Services		
Ref No: 5/7/8/2	Author/s: W Pretorius		
Coll Nr:	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

The meeting ended at 08:25.

CHAIRPERSON: 

DATE:

Confirmed on with/without amendments.

PJ/rs



Mayoral Committee Attendance Register

Date: 31 May 2018

Time: 08:00

Venue: Big Committee Room

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE Executive Mayor	CJ	MR	0785304285 0824979046	
COMBRINK Deputy Executive Mayor (Financial Services)	GC	MR	0824553445	
LE ROUX (Engineering Services)	JF	MR	0834595965	
ANDREAS (Rural Management)	MA	MS	0767901066	
JACOBS (Social Services)	F	MS	0837600466	PRESENT *
KEARNS (Environment, Parks and Open Spaces)	C	MS	0765018441 0769406614	
MILLER (Planning and Development)	J	MR	0834400507	PRESENT *
MOKOENA (Corporate Services)	LP	MS	0734198671	PRESENT *
SMUTS (Public Safety)	R	MR	0824948467	
VAN NIEKERK (Sport, Recreation, Arts and Culture)	LT	MS	0818858365	
VAN NIEUWENHUYZEN (Communication and Inter-Governmental Relations (IGR))	RH	MR	0826296239	PRESENT *
WILLEMSE (Human Settlements and Property Management)	L	MS	0820799421	
STOWMAN SPEAKER	AC	MR	0791895359	
KOEGELENBERG CHIEF WHIP	RA	MR	0832693138	
MATTHEE CHAIRMAN: MPAC	J	MR	0824486180	
RICHARDS LEADER OF OPPOSITION	AM	MR	0827860053	PRESENT *

* Office of the / Kantoor van die
CHIEFWHIP / HOOFSWEEP
Cllr / Rdlr A. KOEGELENBERG

1/6/2018

