

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE (2)

ORDINARY MEETING HELD IN THE BIG COMMITTEE ROOM, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 31 OCTOBER 2018 AT 09:00.

PRESENT: The Executive Mayor, Clr C J Poole (Chairman)
The Deputy Executive Mayor, Clr G C Combrink

Councillors: M A Andreas
C Kearns
J F le Roux
J Miller
L P Mokoena
L T van Niekerk
R Smuts
L Willemse
R H van Nieuwenhuyzen

Also Present: Clr A C Stowman (Speaker)
Clr R A Koegelenberg (Chief Whip)
Clr J Matthee (MPAC Chairperson)

Officials: Dr J H Leibbrandt (City Manager)
Mr J Carstens (Chief Financial Officer)
Mr S Johaar (Executive Director: Corporate Services)
Ms L Waring (Executive Director: Planning and Development)
Mr E Saayman (Acting Executive Director: Community Services)
Mr C Lotz (Acting Executive Director: Engineering Services)
Mr AV Marais (Senior Manager: Legal and Administrative Services)
Ms R Jaftha (Chief Audit Executive)
Ms R Geldenhuys (Manager: Communication and Marketing)
Ms N Magongo (Manager: Internal Audit)
Mr G Dippenaar (Chief Risk Officer)
Mr F P Goosen (Manager: Administrative Support Services)



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

31 OCTOBER 2018

1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

Mr D Hattingh: ED: Engineering Services : On council duty

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

None.

3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS

None.

EXECUTIVE MAYOR

4. QUARTERLY PERFORMANCE ASSESSMENT REPORT 2018/2019 (QUARTER 1: 01 JULY – 30 SEPTEMBER 2018)
KWARTAALLIKSE PRESTASIE ASSESSERINGSVERSLAG 2018/2019 (KWARTAAL 1: 01 JULIE – 30 SEPTEMBER 2018)
INGXELO YEKOTA YOAVANYO LOKUHLOLA 2018/2019 (IKOTA YOKUQALA: 01 JULAYI – 30 SEPTEMBER 2018)

RECOMMENDED that

1. The Quarterly Performance Assessment Report 2018/2019 (Quarter 1: 01 July – 30 September 2018) **be adopted;**
2. The Quarterly Performance Assessment Report 2018/2019 (Quarter 1: 01 July – 30 September 2018) be placed on the Municipal Website after Council adoption; and



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
31 OCTOBER 2018

3. The approved Quarterly Performance Assessment Report 2018/2019 (Quarter 1: 01 July – 30 September 2018) be submitted to the Auditor General of South Africa, the Provincial Treasury: Western Cape, National Treasury, and the Department of Local Government: Western Cape.

Meeting: MC-31/10/2018	Submitted by Department: IDP and Performance Management		
Ref No: 2/2/8	Author/s: F Qebonya		
Coll No: 14116989	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

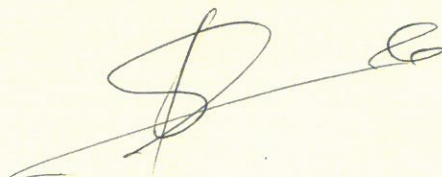
FINANCIAL SERVICES

5. INDIGENT HOUSEHOLDS' STATISTICS REPORT AS AT 30 SEPTEMBER 2018
DEERNIS HUISHOUDINGSVERSLAG SOOS OP 30 SEPTEMBER 2018
INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 30 SEPTEMBER 2018

RESOLVED that

The report be noted.

Meeting: MC-31/10/2018	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1410988	Referred from: Fin Serv Portf 30/10/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

31 OCTOBER 2018

6.	APPROVAL OF AUTHORITY TO APPLY FOR A CREDIT ARRANGEMENT ON BEHALF OF COUNCIL
	GOEDKEURING VAN MAGTIGING OM AANSOEK TE DOEN VIR 'N KREDIETAANSOEK NAMES DIE RAAD
	UKUQINISEKISWA KWAMAGUNYA OKWENZA ISICELO SOKULUNGISELELO LWETYALA EMELE IBHUNGA

RECOMMENDED that

Council authorises the Chief Financial Officer or delegate to sign a credit application form from a supplier on behalf of the Municipality.

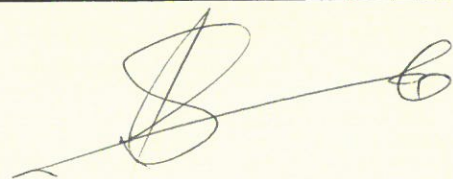
Meeting:	MC-31/10/2018	Submitted by Department:	Financial Services
Ref No:	9/1/1/5	Author/s:	H Vergotine
Coll No:	1414261	Referred from:	Fin Serv Portf 30/10/2018
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

7.	OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY: REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF DRAKENSTEIN MUNICIPALITY: QUARTER 1: 1 JULY 2018 – 30 SEPTEMBER 2018
	OORSIGROL VAN RAAD: VOORSIENINGSKANAALBESTUURSBELEID VAN DRAKENSTEIN MUNISIPALITEIT: 1STE KWARTAAL: 1 JULIE 2018 – 30 SEPTEMBER 2018
	INGXELO NGOKUMILISELWA KWENKQUBO YE SUPPLY CHAIN MANAGEMENT YOMASIPALA WASE DRAKENSTEIN: KOTA 1: 1 JULAYI 2018 – 30 SEPTEMBER 2018

RECOMMENDED that

1. The report and Annexure A attached to the departmental report be noted; and
2. The report be made public in accordance with section 21A of the Municipal Systems Act.

Meeting:	MC-31/10/2018	Submitted by Department:	Financial Services
Ref No:	9/1/1/5	Author/s:	C Hess
Coll No:	1409853	Referred from:	Fin Serv Portf 30/10/2018
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
31 OCTOBER 2018

8. REPORT ON TENDER AWARDS: SEPTEMBER 2018
VERSLAG OOR TENDERTOEKENNINGS: SEPTEMBER 2018
INGXELO NGONIKEZELO LWETHENDA: SEPTEMBER 2018

RECOMMENDED that

1. The awards above R200, 000 that were adjudicated by the Bid Adjudication Committee and the City Manager for the month of September 2018, **be noted**; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, **be noted**.

Meeting: Mayco – 31/10/2018	Submitted by Department: Financial Services
Ref No: 8/1/2/1	Author/s: C Hess
Coll No: 1409781	Referred from: Fin Serv Portfolio 30/10/2018
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

9. REPORT ON DEVIATIONS AND RATIFICATION OF MINOR BREACHES FROM PROCUREMENT PROCESSES: SEPTEMBER 2018
VERSLAG VAN AFWYKINGS EN RATIFIKASIE VAN GERINGE OORTREDINGE VAN VERKRYGINGSPROSESSE: SEPTEMBER 2018
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LUKUPHEPHELA KWINKQUBO ZOKUFUMANA: SEPTEMBER 2018

RECOMMENDED that

1. In terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R495,220 for September 2018 as recorded by the Accounting Officer under the annexures attached to the departmental report, **be noted**; and



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
31 OCTOBER 2018

2. The Chief Financial Officer record the accumulated deviation amount of R4,368,240 for the financial year in the notes to the 2018/2019 annual financial statements as required by legislation.

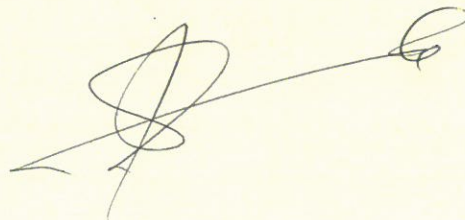
Meeting: MC-31/10/2018	Submitted by Department: Financial Services		
Ref No: 9/1/1/5	Author/s: C Hess		
Coll No: 1409812	Referred from: Fin Serv Portf 31/10/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

10. DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 30 SEPTEMBER 2018
DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 30 SEPTEMBER 2018
INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 30 SEPTMEBER 2018

RESOLVED that

The report be noted.

Meeting: MC-31/10/2018	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1412273	Referred from: Fin Serv Portf 30/10/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
31 OCTOBER 2018

11. DRAKENSTEIN'S OUTSTANDING DEBTORS REPORT AS AT 30 SEPTEMBER 2018
DRAKENSTEIN SE UITSTAANDE DEBITEURE VERSLAG SOOS OP 30 SEPTEMBER 2018
NGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 30 SEPTEMBER 2018

RESOLVED that

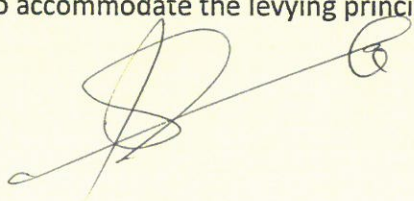
The report be noted.

Meeting: MC-31/10/2018	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1411226	Referred from: Fin Serv Portf 30/10/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

12. REFUSE REMOVAL TARIFF REVISION FOR SECTIONAL TITLE UNITS/FLATS
HERSIENING VAN VULLISVERWYDERINGSTARIEF VIR DEELTITEL EENHEDE/WOONSTELLE
UHLENGAHLENGISO LWE RAFU YOTHUTHO LWE NKUNKUMA

RECOMMENDED that

1. Council approves the basic refuse charge of R1,472.45 (VAT excluded) per year per sectional title unit/flat that exceeds the number of bins removed from the sectional title unit/flat complex for the 2018/19 financial year as contained in Tariff 3.2 of Annexure A attached to the report;
2. The basic refuse charge (Tariff 3.2 of Annexure A) be applied retrospectively as from 1 July 2018;
3. Council take note that the effect of the revised wording to the existing tariffs does not amount to an increase in tariffs but rather to a relief for specific affected consumers;
4. The basic refuse charge (Tariff 3.2 of Annexure A) be advertised for public information;
5. The Tariff Policy be amended to accommodate the levying principles; and



DRAKENSTEIN MUNICIPALITY
MINUTES: MAYORAL COMMITTEE
31 OCTOBER 2018

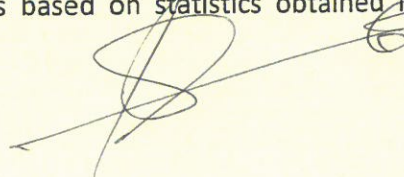
6. Council takes note of the estimated R2,219,483.04 of refuse removal revenue losses based on the information supplied in Annexure B to the report.

Meeting: MC-31/10/2018		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: N Keketsi	
Coll No: 1411398		Referred from: Fin Serv Portf 30/10/2018	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

13. REPORT ON SARON OUTSTANDING DEBTORS, WATER TARIFFS AND WATER RIGHTS DISPUTE
VERSLAG OOR SARON UITSTAANDE DEBITEURE, WATERTARIEWE EN WATERREGTE DISPUUT
INGXELO YAMATYALA ENGEKAHLAWULWA E SARON, IRHAFU YAMANZI KUNYE NENVUME YOKUPHIKISANA NGAMANZI

RECOMMENDED that

1. The provision of 15kl free water per month to the Saron residents in the area identified as Zone A and the provision of 65kl free water per month in the area identified as Zone B, be approved;
2. The flat rate of R5.97 per kl for all water consumption above 15kl per month in Zone A and 65kl per month in Zone B from the November 2018 billing run be approved and that it be advertised for public comment;
3. The writing-off of all arrear debt of Saron residents accumulated as on the date of signing of the Memorandum of Agreement (attached to the minutes as Annexure A) by both parties, be approved;
4. The reversal of any rand on rand write-offs and settlement of accounts after 01 July 2017, to enable refunds to those consumers, be approved;
5. It be noted that the signing of the above Memorandum of Agreement by both parties will be regarded as the final settlement of the Saron water rights dispute;
6. It be noted that the municipality will as a once-off exercise repair all identified and detectable water leakages in Saron, except in instances where the source of the leakage is under the floors or inside the walls of a residents' house;
7. A Water Monitoring Committee responsible for the monitoring of consumer consumption patterns based on statistics obtained from the municipality, be



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

31 OCTOBER 2018

established from residents and officials. (Residents to be elected every 2 years and officials to be appointed by the City Manager);

8. It be noted that all subsidised services in support of indigent households will still apply to the consumers of Saron;
9. It be noted that the normal credit control processes shall apply to consumers who, subsequent to the signing and implementation of the Memorandum of Agreement, fail to pay their municipal accounts;
10. It be noted that the normal credit control processes shall apply to consumers who fail to pay their municipal accounts and refuse to sign the Memorandum of Agreement by 31 December 2018; and
11. The Memorandum of Agreement, be signed by a designated official from the Department of Financial Services appointed by the City Manager, on behalf of Council.

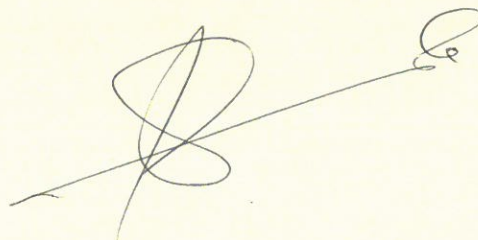
Meeting: MC-31/10/2018		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: N Keketsi	
Coll No: 1416835		Referred from: Fin Serv Portf 30/10/2018	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

14. COUNCILLORS OUTSTANDING DEBT REPORT AS AT 30 SEPTEMBER 2018
RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 30 SEPTEMBER 2018
INGXELO NGAMATYALA OOCEBA KWINYANGA 30 SEPTMEBER 2018

RECOMMENDED that

The report be noted.

Meeting: MC-31/10/2018		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 1411013		Referred from: Fin Serv Portf 30/10/2018	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

31 OCTOBER 2018

15. MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 30 SEPTEMBER 2018
MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 30 SEPTEMBER 2018
INGXELO YAMATYA YABASEBENZI BAKAMSIPALA NGOBUNJALO NGOMHLA WE 30 SEPTEMBER 2018

RESOLVED that

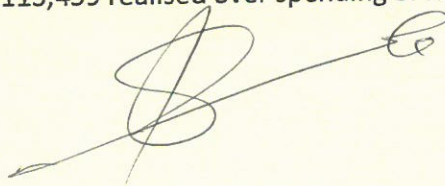
The contents of the report and actions implemented by the Accounting Officer be noted.

Meeting: MC-31/10/2018	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1412598	Referred from: Fin Serv Portf 30/10/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

16. MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY BUDGET MONITORING REPORT FOR SEPTEMBER 2018
MUNISIPALE FINANSIËLE BESTUUR: ARTIKEL 71 MAANDELIKSE EN 52 KWARTAALLIKSE BEGROTING VERSLAGDOENING VIR SEPTEMBER 2018
UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGOKWENYANGA KUNYE NECANDELO 52 NGENYANGA INGXELO YOKONGAMELA KOHLAHLA LWABIWO MALI YENYANGA KA SEPTEMBER 2018

RECOMMENDED that

1. The variance between the actual operating revenue (R911,047,830) and the pro rata budgeted operating revenue (R917,803,993) has a negative variance of R6,756,163 or 0.74%;
2. The variance between the actual operating expenditure (R443,854,388) and the pro rata budgeted operating expenditure (R452,898,815) has a positive variance of R9,044,427 or 2.00%;
3. The actual capital expenditure of R99,008,616 and the pro rata budgeted capital expenditure of R61,113,459 realised over spending of R37,895,157 or 62.01%;



DRAKENSTEIN MUNICIPALITY

**MINUTES: MAYORAL COMMITTEE
31 OCTOBER 2018**

4. Actual capital expenditure of R99,008,616 represents 15.52% of the total capital budget of R638,030,450 after three months of the financial year;
5. The actual and committed capital expenditure of R304,119,990 compared with the capital expenditure budget of R638,030,450 represent a spending percentage of 47.67% after three months of the financial year;
6. External borrowings amounted to R1,502,820,773 as at 30 September 2018 and that it represents 63.22% of Drakenstein's total budgeted operating revenue of R2,377,090,991 for the 2018/2019 financial year;
7. Unspent conditional and unconditional grants amounted to R123,820,876 at the end of September 2018;
8. The actual employee related cost expenditure of R146,922,603 compared with the pro rata budgeted expenditure of R145,227,364 relates to a negative variance of R1,695,239 or 1.17%;
9. Total outstanding debtors as at 30 September 2018 amounted to R406,402,135 and that 30 days and older debt constitutes 52.4% of total outstanding debtors;
10. Domestic consumers owe the municipality R239,026,425 or 58.8% of the municipality's total debtor's book;
11. Outstanding creditors amounted to R0 as at 30 September 2018;
12. The primary bank account had a positive bank balance at 30 September 2018 which amounted to R146,197,868; and
13. Total investments in cash and shares amounted to R157,861,905 as at 30 September 2018 at the five local banks and Eskom.

Meeting: MC-31/10/2018	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Viola		
Coll No: 1413739	Referred from: Fin Serv Portfolio 30/10/2018		
PAR:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

A large, stylized handwritten signature in black ink is written over the bottom right portion of the table and extends below it. The signature appears to be a combination of letters and a flourish.

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

31 OCTOBER 2018CORPORATE SERVICES

16(a). CLOSING OF MUNICIPAL OFFICES DURING THE FESTIVE SEASON: 2018
SLUITING VAN KANTORE OOR DIE FEES SEISOEN: 2018
UKUVALWA LWEE OFISI NGEXESHA LEMIBHIYOZA: 2018

RECOMMENDED that

1. In accordance with the delegated authority exercised by the City Manager together with the Executive Mayor, the Drakenstein municipal offices will be closed from 24 until 31 December 2018;
2. For the period 24-31 December personnel will take three days leave. For the purpose of recording and submitting leave the 27th and 28th December 2018 will be taken as two days leave and the 24th and 31st December 2018 will be taken as a half day's leave;
3. All emergency services personnel will operate as usual; and
4. The closure of offices during this period will be advertised in the local newspapers, municipal website and all notice boards.

Meeting: MC-31/10/2018	Submitted by Department: Corporate Services		
Ref No: 4/10/4	Author/s: S Johaar		
Coll No: 1418553	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
31 OCTOBER 2018

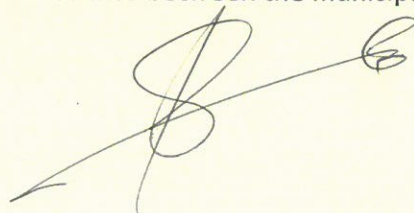
16(b). PROPOSED EXCHANGE OF LAND BETWEEN DRAKENSTEIN MUNICIPALITY AND KOVACS (PTY) LTD AS A RESULT OF THE GREEN CORRIDOR TRAVERSING THE KOVACS PROPERTY AND PREVIOUSLY EXCHANGED LAND

VOORGESTELDE GRONDRUILING TUSSEN DRAKENSTEIN MUNISIPALITEIT EN KOVACS (EDMS) BPK AS GEVOLG VAN DIE GROEN STROOK WAT SNY OOR DIE KOVACS GROND EN ONDERWERP EIENDOM VAN VORIGE GRONDRUILING

ISINDULULO SOKUTSHINTSHA UMHLABA PHAKATHI KOMASIPALA WASE DRAKENSTEIN KUNYE NE KOVACS (PTY) LTD NGEZIPHUMO ZOKUHAMBA KWERHANGI ELUHLAZA KWIPRAPATI IKOVACS NOMHLABA EWAYETSHITSHIWE NGAPHAMBILI

RECOMMENDED that

1. Council resolution dated 29 September 2016 be repealed;
2. In terms of Section 14 of the Municipal Finance Management Act, *in principle approval* be granted for the alienation of a portion of Erf 34 Wellington, measuring approximately 1,3ha in extent, adjacent to the western boundary of Erf 13788 Wellington to Kovacs 106 (Pty) Ltd by means of an exchange for a portion of Erf 13788 Wellington, measuring approximately 7 742m², subject to the following conditions:
 - 2.1 A valuation be obtained from an independent valuer to determine whether any compensation will be payable by either party to the exchange transaction;
 - 2.2 The required land use rights applications will be undertaken by the municipality as part of the applications to be submitted in respect of the Wellington Industrial Park Extension process currently underway;
 - 2.3 The portion of Erf 34, Wellington must be consolidated with Erf 13788 Wellington which belongs to Kovacs 106 (Pty) Ltd;
 - 2.4 The request by Kovacs 106 (Pty) Ltd that provision be made for new entrances from the proposed access road to accommodate 22m long vehicles, be approved;
 - 2.5 An exchange agreement be entered into between the municipality and Kovacs 106 (Pty) Ltd;



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

31 OCTOBER 2018

- 2.6 All costs related to this exchange transaction will be for the municipality's account;
- 2.7 All administrative and legal requirements be adhered to;
- 2.8 The proposed transaction will be advertised in the press for objections comments and recommendations whereafter it will be referred to Council for final consideration of the proposed transaction; and
- 2.9 The exchange will be subject to any additional technical requirements deemed necessary by the technical departments.
3. In terms of Par 13 of the Asset Transfer Policy, a portion of Erf 34 Wellington be alienated by way of direct negotiation since the subject property forms part of a land exchange upon the request of the municipality in order to obtain ownership of a required access road and to establish a green corridor.
4. The application for the waiving of the availability fees not be granted since this will set an undesirable precedent.

Meeting: MC-31/10/2018	Submitted by Department: Corporate Services
Ref No: 15/4/1 (13788) W	Author/s: N October
Coll No: 1355885	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPT:</u>
	<u>DUE DATE:</u>

CONFIDENTIAL

17. WRITING-OFF OF IRRECOVERABLE DEBT – SEPTEMBER 2018
AFSKRYF VAN ONINBARE SKULDVERSLAG – SEPTEMBER 2018
UKUCINYWA KWAMATYALA ANGAHLAWULWAYO – SEPTEMBER 2018

See confidential minutes.

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
31 OCTOBER 2018

18. APPOINTMENT OF EXECUTIVE DIRECTOR: COMMUNITY SERVICES
AANSTELLING VAN UITVOERENDE DIREKTEUR: GEMEENSKAPSDIENSTE
UKUQHESHA KOMONGAMELI WESIGQEBA: KWINKONZO ZOLUNTU

See confidential minutes.

ADDITIONAL ITEM

19. APPOINTMENT OF THE CHAIRPERSON AND MEMBER OF THE AUDIT COMMITTEE
AANSTELLING VAN DIE VOORSITTER EN LID VAN DIE OUDITKOMITEE
UKONYULWA KOSIHLALO KUNYE NAMALUNGU EKOMITI YOPHICHOTHO ZINCWADI

RECOMMENDED that

1. The resignation of the Chairperson of the Audit Committee, Mr Terence Arendse with effect from 21 October 2018 be noted;
2. The appointment of Ms Kim Montgomery as the Chairperson of the Audit Committee with effect from the date approved by Council till 31 July 2021 be approved; and
3. The appointment of Mr Craig Whittle as member of the Audit Committee with effect from the date approved by Council till 31 July 2021 be approved.

Meeting: MC-30/10/2018	Submitted by Department: Internal Audit		
Ref No: 3/3/1/3/9/1	Author/s: R Jaftha		
Coll No: 1418225	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

The meeting ended at 09:52.

CHAIRPERSON:

DATE:

Confirmed on with/without amendments.

PJ/rs



DRAKENSTEIN

MUNISIPALITEIT • MUNICIPALITY • UMASIPALA

Paarl • Wellington • Gouda • Saron • Simondium

+27 21 837 4800 • +27 21 872 8054

www.drakenstein.gov.za

records@drakenstein.gov.za

Civic Centre Berg River Boulevard Paarl 7646

2nd Mayoral Committee Attendance Register

Date: 31 October 2018

Time: 09:00

Venue: Big Committee Room

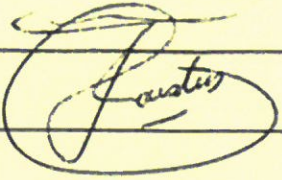
SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE Executive Mayor	CJ	MR	0785304285 0824979046	
COMBRINK Deputy Executive Mayor (Financial Services)	GC	MR	0824553445	
LE ROUX (Engineering Services)	JF	MR	0834595965	
ANDREAS (Rural Management)	MA	MS	0767901066	
KEARNS (Environment, Parks and Open Spaces)	C	MS	0765018441 0769406614	
MILLER (Planning and Development)	J	MR	0834400507	
MOKOENA (Corporate Services)	LP	MS	0734198671	
SMUTS (Public Safety)	R	MR	0824948467	
VAN NIEKERK (Sport, Recreation, Arts and Culture)	LT	MS	0818858365	
VAN NIEUWENHUYZEN (Communication and Inter- Governmental Relations (IGR))	RH	MR	0826296239	
WILLEMSE (Human Settlements and Property Management)	L	MS	0820799421	
STOWMAN SPEAKER	AC	MR	0791895359	
KOEGELENBERG CHIEF WHIP	RA	MR	0832693138	
MATHEE CHAIRMAN: MPAC	J	MR	0824486180	
RICHARDS LEADER OF OPPOSITION	AM	MR	0827860053	

Office of the / Kantoor van die
CHIEFWHIP / HOOFSWEEP

Cllr / RdI R.A. KOEGELENBERG

Drakenstein

A city of excellence

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
LOTZ	C.M.	MR	0237-54329	
J. CARSTENS			0828248806	

Office of the / Kantoor van die
CHIEFWHIP / HOOFSWEEP
Cllr / Rdl R.A. KOEGELENBERG
Drakenstein

