

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE (1)

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 24 JANUARY 2018 AT 10:00.

<u>PRESENT:</u>	The Executive Mayor, Cllr C J Poole (Chairman)	
	The Deputy Executive Mayor, Cllr G C Combrink	
Councillors:	M A Andreas	
	F Jacobs	
	C Kearns	
	J F le Roux	
	J Miller	
	R Smuts	
	L T van Niekerk	
	L Willemse	
	R H van Nieuwenhuyzen	
Also Present:	A C Stowman	(Speaker)
	Cllr R A Koegelenberg	(Chief Whip)
	J Mathee	(MPAC Chairperson)
Officials:	Dr J H Leibbrandt	(City Manager)
	Mr J Carstens	(Chief Financial Officer)
	Mr S Johaar	(Executive Director: Corporate Services)
	Mr G Boshoff	(Executive Director: Community Services)
	Ms L Waring	(Executive Director: Planning and Development)
	Mr D Hattingh	(Executive Director: Engineering Services)
	Ms R Jaftha	(Chief Audit Executive)
	Mr A V Marais	(Senior Manager: Legal and Administrative Services)
	Ms R Geldenhuys	(Manager: Communications and Marketing)
	Mr F P Goosen	(Manager: Administrative Support Services)
	Mr G Dippenaar	(Chief Risk Officer)
<u>ABSENT:</u>	Cllr L P Mokoena	(Leave)



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1. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

Councillor L P Mokoena (leave)

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor made the following announcements:-

- Welcomed councillors and officials back from holiday.
- Requested everybody to save water.

3. DISCLOSURE OF INTERESTS BY COUNCILLORS/OFFICIALS

None

4. CONFIRMATION OF MINUTES

The minutes of the following meetings were **confirmed as correct:**

- i. Ordinary meeting held on 22 November 2017;
- ii. Confidential meeting held on 22 November 2017;
- iii. Ordinary meeting held on 29 November 2017;
- iv. Special meeting held on 8 December 2017;
- v. Special meeting held on 9 January 2018; and
- vi. Special Confidential meeting held on 9 January 2018.

5. SCHEDULE OF DECISIONS

RESOLVED

that the Schedule of Decisions, **be noted.**

(Item 4 to be removed from the schedule.)

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6. EXECUTIVE MAYOR

6.1	TABLING OF THE 2016/2017 ANNUAL REPORT
	INDIENING VAN 2016/2017 JAARVERSLAG
	UKUBEKWA KWENGXELO YONYAKA KA 2016/2017

The following corrections were raised:

- Initials of Councillor Kearns and
- Councillor J Anderson a ward councillor and not a proportional councillor.

RESOLVED

that it be recommended to Council that:-

1. the tabled 2016/2017 Annual Report be noted;
2. the tabled 2016/2017 Annual Report be advertised for public comment as prescribed by the Municipal Finance Management Act; and
3. the tabled 2016/2017 Annual Report be submitted to the Auditor-General, Provincial Treasury and the Provincial Department of Local Government.

Meeting: MC - 24/01/2018	Submitted by Department: Financial Services
Ref No: 9/1/2	Author/s: J Carstens
Coll Nr: 1271414	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

7. PLANNING AND DEVELOPMENT

7.1	ANNUAL AMENDMENT OF THE APPROVED DRAKENSTEIN SPATIAL DEVELOPMENT FRAMEWORK (2017/2018): REQUEST FOR SECOND PUBLIC PARTICIPATION PROCESS (60 DAYS)
	JAARLIKSE WYSIGING VAN DIE GOEDGEKEURDE DRAKENSTEIN RUIMTELIKE ONTWIKKELINGSRAAMWERK (2017/2018)
	ULUNGISO LONYAKA LWE DRAKENSTEIN SPATIAL DEVELOPMENT FRAMEWORK EQINISEKISIWEYO KA (2017/2018) ISICELO SESIBINI SOKUTHABATHA IXANXEBA KWINQUBO YOLUNTU(INTSUKU EZI 60)

RESOLVED

that it be recommended to Council that :-

1. the amended Spatial Development Framework (SDF) be noted;



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2. the amended SDF be supported in-principle;
3. the amended SDF be advertised for a 60 day commenting period;
4. the amended SDF be submitted to the Provincial Minister responsible for Local Government and Land Use Planning (i.e. Department of Local Government, Environmental Affairs and Development Planning, hereafter referred to as DEADP) in order to provide comment within 60 days; and
5. the amended SDF be submitted to the Cape Winelands District Municipality, Provincial and National Ministers of Rural Development and Land Reform, Provincial and National Ministers of Agriculture and Provincial Minister of Transport and Public Works for written comment within 60 days.

Meeting: Mayco – 24/01/2018	Submitted by Directorate: Planning and Development
Ref No: 15/1/4	Author/s: B Bosman
Coll Nr: 1265472	Referred from: Plan & Dev 6/12/2017
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7.2 APPROVAL OF THE DRAFT EXPANDED PUBLIC WORKS PROGRAMME (EPWP) POLICY
GOEDKEURING VAN DIE KONSEP UITGEBREIDE PUBLIEK WERKE PROGRAM BELEID
UKUQINISEKISWA KOYILO LOMGAQO NKQUBO LWENKQUBO YOMSEBENZI
OWANDISEWYO KAWONKE WONKE(EPWP)

The portfolio councillor requested that "Commitment of political and administrative leadership" on p.7 of the annexure be removed.

RESOLVED

that it be recommended to Council that:-

1. the draft Expanded Public Works Programme (EPWP) Policy (as amended) be adopted and approved; and
2. the draft Standard Operating Procedures, be noted.

Meeting: Mayco – 24/01/2018	Submitted by Directorate: Planning and Development
Ref No: 5/7/8/2	Author/s: C Phillips
Coll Nr: 1259992	Referred from: Plan & Dev 6/12/2017
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

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7.3	VPUU: MATRICULANT UNEMPLOYMENT PROGRAMME
	MATRIKULANT WERKLOOSHEIDSPROGRAM VPUU
	INKQUBO YEMATRIKI YABANGASEBENZIYO VPUU

RESOLVED

1. that the report be noted;
2. that the amount of R150 000,00 be approved and transferred to Imperial Cargo's Training Division for project implementation;
3. that Imperial Cargo understands that no future funding beyond the project time-frame is guaranteed; and
4. that Imperial Cargo enters into a Memorandum of Understanding with the Municipality, subject to an amendment to the agreement to make provision for the submission of the names of beneficiaries / candidates to the municipality.

Meeting: Mayco – 24/01/2018		Submitted by Directorate: Planning and Development	
Ref No: 2/6/4		Author/s: C Phillips	
Coll Nr: 1265529		Referred from: Plan & Dev 6/12/2017	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-4	Implement decision	ED: Planning and Development	

7.4	VPUU: URBAN GARDENING PROJECT
	STEDELIKE TUINMAAK PROJEK VPUU
	IPROJEKTI YENTSIMI EDOLOPHINI VPUU

RESOLVED

that the item be referred back to determine its impact on the water situation.

Meeting: Mayco – 24/01/2018		Submitted by Directorate: Planning and Development	
Ref No: 5/13/1/1		Author/s: C Phillips	
Coll Nr: 1265533		Referred from: Plan & Dev 6/12/2017	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Referred back for investigation	ED: Planning and Development	

7.5 STATE OF READINESS REPORT FOR THE DEVOLUTION OF PROVINCIAL HERITAGE COMPETENCY FROM HERITAGE WESTERN CAPE TO THE HERITAGE UNIT OF DRAKENSTEIN MUNICIPALITY

GEREEDHEIDSVERSLAG VIR DIE AFWENTELING VAN PROVINSIALE ERFENIS BEVOEGDHEID VANAF ERFENIS WES-KAAP NA DIE ERFENIS EENHEID VAN DRAKENSTEIN MUNISIPALITEIT

INGXELO YOBUME BOKULUNGELA BOKUBEKA KOKULUNGELA KWAMAFU EPHONDO KWI HERITAGE WESTERN CAPE UKUYA KWICANDELO LAMAFU LAKUMASIPALA WASE DRAKENSTEIN

RESOLVED

1. that the State of Readiness Report and the proposed steps going forward, be supported;
2. that Heritage Western Cape be informed in writing of this resolution; and
3. that an updated State of Readiness Report be submitted to the Mayoral Committee in June 2018.

Meeting: Mayco – 24/01/2018 Ref No: 15/1/4 Coll Nr: 1265633	Submitted by Directorate: Planning and Development Author/s: C Theunissen Referred from: Plan&Dev 6/12/2017		
PAR: 1-3	ACTION: implement decision	RESPONSIBLE DEPARTMENT: ED: Planning and Development	DUE DATE:

7.6 THE ELECTRONIC BUILDING PLAN APPLICATION PROCESS: REPORT ON THE BUILDING PLAN APPLICATION IMPROVEMENT PROCESS: NOVEMBER 2017

DIE ELEKTRONIESE BOUPLAN AANSOEK PROSES: VERSLAG IN VERBAND MET DIE VERBETERING VAN DIE BOUPLAN AANSOEK PROSES: NOVEMBER 2017

INKQUBO YESICELO YEPLANI YESAKHIWO SOMBANE: INGXELO YENKQUBO YESICELO SEPLANI YESAKHIWO: NOVEMBHA 2017

RESOLVED

that the status of the electronic building plan improvement process, be noted.

Meeting: Mayco – 24/01/2018 Ref No: 15/3/3 Coll Nr: 1265781	Submitted by Directorate: Planning and Development Author/s: D Delaney Referred from: Plan & Dev 6/12/2017		
PAR:	ACTION:	RESPONSIBLE DIRECTORATE:	DUE DATE:

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8. CORPORATE SERVICES

8.1 PROPOSED ALIENATION OF A PORTION OF ERF 15964 PAARL SITUATED IN PAULUS STREET, TO THE REFORMED OLD APOSTOLIC CHURCH
VOORGESTELDE VERVREEMDING VAN 'N GEDEELTE VAN ERF 15964 PAARL GELEË TE PAULUSSTRAAT AAN DIE GEREFORMEERDE OU APOSTOLIESE KERK
ISINDULULO SOKUPHEPHELA KWECEBA LESIZA 15964 E PAARL ESIKWISITALATO PAULUS KWI REFORMED OLD APOSTOLIC CHURCH

RESOLVED

that a revised report be submitted to the second Mayoral Committee.

Meeting: Mayco – 24/01/2018		Submitted by Department: Corporate Services	
Ref No: 15/4/1 (15964) P		Author/s: F Williams	
Coll Nr: 1258683		Referred from: Corporate Portf	
		5/12/2017	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Re-submit item	ED: Corporate Services	

8.2 PROPOSED RENTAL OF PORTIONS OF ERF 8518 PAARL TO PAULUS JOUBERT PRIMARY SCHOOL AND PAULUS JOUBERT HIGH SCHOOL
VOORGESTELDE VERHURING VAN GEDEELTES VAN ERF 8518 PAARL AAN PAULUS JOUBERT PRIMÊRE SKOOL EN PAULUS JOUBERT HOËRSKOOL
ISINDULULO SOKUQESHA ICEBA LESIZA 8518 E PAARL KWI PAULUS JOUBERT PRIMARY SCHOOL

RESOLVED

that it be recommended to Council that:-

1. approval be granted for the temporary closure of Portions of Erf 8518, Paarl, (which i.a. serves as a pedestrian passage) to Paulus Joubert Primary and Paulus Joubert High School;
2. in terms of Regulation 34 of the Municipal Asset Transfer Regulations **final approval** be granted for the gratis lease of a portion of Erf 8518, Paarl, measuring approximately 3992m² in extent to Paulus Joubert Primary School and the Remainder of Erf 8518, Paarl measuring approximately 13 650m² in extent to Paulus Joubert High School subject to the normal lease conditions as well as the following further conditions:-
 - 2.1 Both leases will endure for a period of (five) 5 years after which the renewal thereof may be considered by Council;

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- 2.2 The applicants be responsible for the payment of the monthly municipal services accounts, respectively (if applicable);
 - 2.3 The necessary procedures for the temporary closure of the Public Place, be followed;
 - 2.4 The schools take note that it will not be compensated for any improvements made on the subject property when the lease expires or should the property be required for municipal purposes;
 - 2.5 The applicants be responsible for the maintenance of the subject property;
 - 2.6 All administrative and legal requirements be adhered to;
 - 2.7 The municipality be allowed access to the subject property at all times in order to have access to municipal services situated on the subject property; and
 - 2.8 Any construction whether temporary or permanent in nature and / or any planting of plants and / or trees must be done in consultation with and prior approval of the Department: Engineering Services to ensure that no services situated on the subject property are damaged in the process.
3. the development of the subject property for GAP Housing development be investigated by the Planning Department; and
4. tenders not be called for the lease of the premises due to the fact that the applicants are well-established schools in the area and it is regarded to be in the public interest to allow the schools to expand and secure their facilities.

Meeting: Mayco - 24/01/2018 Ref No: 15/4/1 (8518) P Coll Nr: 1258680		Submitted by Department: Corporate Services Author/s: F Williams Referred from: Corporate Portf 5/12/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT</u>	<u>DUE DATE:</u>

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8.3	PROPOSED SALE OF A PORTION OF ERF 34, WELLINGTON TO WILDE TRUST
	VOORGESTELDE VERKOOP VAN 'N GEDEELTE VAN ERF 34, WELLINGTON AAN WILDE TRUST
	UKUTHENGISWA OKUCETYWAYO KWESAHLULO SESIZA ESINGUNOMBOLO 34 E WELLINGTON KWI-WILDE TRUST

RESOLVED

that it be recommended to Council that:-

1. in terms of Section 14 of the MFMA Council resolves:-
 - 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
 - 1.2 The fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered;

2. in terms of Section 14 of the Municipal Finance Management Act, final approval be granted for the alienation of portion A of Erf 34, Wellington, measuring approximately 4.275 ha, to Wilde Trust subject to the normal conditions of sale as well as the following conditions:-
 - 2.1 The property will be sold at a market related selling price of R6 118 000 (R152/m²) for industrial land, as determined by an independent valuer;
 - 2.2 Transfer of the property must take place within 12 months from development rights including rezoning being approved, failing which the transaction will lapse;
 - 2.3 The proposed development of the property must be completed within 24 months from transfer, failing which the Municipality will have the right to insist on the reversal of the transaction at the same purchase price and at the cost of the purchaser;
 - 2.4 Development of the property is subject to the Town Planning Requirements of the Wellington Industrial Park. Membership of the appropriate Owners Association is compulsory. No offensive industry will be allowed;
 - 2.5 The portion of the erf 34 to be sold be indicated on the new site plan for the industrial park extension as a separate erf, be rezoned from Commonage to Industrial by the municipality;



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- 2.6 The standard pre-emptive rights be registered against the title of the property in favour of the Drakenstein Municipality;
- 2.7 All costs related to the transfer of the property as well as services and development related costs will be for the applicant's account;
- 2.8 All administrative and legal requirements be adhered to;
- 2.9 Note must be taken of the guidelines contained in the Drakenstein Municipality's Green Building Manual as well as the objectives for development set out in the Statutory Report of the Provincial Spatial Development Framework, which must be incorporated in the design and layout of any development on the property; and
- 2.10 The purchaser takes note of the fact that the sale of the property does not automatically allow Wilde Trust any increases in the use of water, electricity, sanitation and traffic volumes. These must be negotiated and, should these be required at volumes in excess to previous agreements, such services will be provided at the Bulk Infrastructure Contribution Levy (BICL) rates as per the approved tariff listing.
3. the direct sale of a portion of erf 34, Wellington be approved to allow for the expansion of Wilde Trust, a major employer in Wellington and the subsequent creation of additional employment opportunities as well as employment security for the existing employees; and
4. the objectors be informed accordingly.

Meeting: Mayco – 24/01/2018 Ref No: 15/4/1 (34) W Coil Nr: 1259908		Submitted by Department: Corporate Services Author/s: NC Marais Referred from: Corporate Portf 5/12/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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8.4	PROPOSED ALIENATION OF A PORTION OF ERF 34, WELLINGTON TO PRE PROPERTIES (PTY) LTD
	VOORGESTELDE VERVREEMDING VAN 'N GEDEELTE VAN ERF 34, WELLINGTON AAN PRE PROPERTIES (EDMS) BPK
	UKUKHUTSHELWA KOBUNINI OKUCETYWAYO KWESAHLULO SESIZA ESINGUNOMBOLO 34, EWELLINGTON KWI-PRE PROPERTIES (PTY) LTD

RESOLVED

that it be recommended to Council that:-

1. in terms of Section 14 of the Municipal Finance Management Act, in principal approval be granted for the alienation of a portion of Erf 34, Wellington, measuring approximately 2250m², to Pre Properties (PTY) LTD subject to the normal conditions of sale as well as the following conditions:-
 - 1.1 The property be sold at a market related selling price for industrial land, to be determined by an independent valuer;
 - 1.2 Transfer of the property take place within 12 months from development rights being approved, failing which the transaction will lapse;
 - 1.3 The proposed development of the property be completed within 24 months from transfer, failing which the Municipality will have the right to insist on the reversal of the transaction at the same purchase price and at the cost of the purchaser;
 - 1.4 Development of the property is subject to the Town Planning Requirements of the Wellington Industrial Park. Membership of the Owners Association is compulsory. No offensive industry will be allowed;
 - 1.5 The portion of the erf 34 to be sold be indicated on the new site plan for the industrial park extension as a separate erf, be rezoned from Commonage to Industrial by the municipality and consolidated with the applicants property Erf 10028 at his cost;
 - 1.6 The proposed transaction, be advertised for objections and counter offers;
 - 1.7 The standard pre-emptive rights be registered against the title of the property in favour of the Drakenstein Municipality;
 - 1.8 All costs related to the transfer of the property as well as services and development related costs be for the applicant's account;

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- 1.9 All administrative and legal requirements be adhered to;
- 1.10 Note must be taken of the guidelines contained in the Drakenstein Municipality's Green Building Manual as well as the objectives for development set out in the Statutory Report of the Provincial Spatial Development Framework, which must be incorporated in the design and layout of any development on the property; and
- 1.11 The purchaser takes note of the fact that the sale of the property does not automatically allow any increases in the use of water, electricity, sanitation and traffic volumes. These must be negotiated and, should these be required at volumes in excess to previous agreements, such services will be provided at the Bulk Infrastructure Contribution Levy (BICL) rates as per the approved tariff listing.
2. the direct sale of a portion of erf 34, Wellington be approved to allow for the expansion of Puma Service Station, a major employer in Wellington and the subsequent creation of additional employment opportunities as well as employment security for the existing employees, as allowed in terms of the Asset Transfer Policy.

Meeting: Mayco – 24/01/2018 Ref No: 15/4/1 (34) W Coll Nr: 1259931		Submitted by Department: Corporate Services Author/s: NC Marais Referred from: Corporate Portf 5/12/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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8.5 PROPOSED SALE AND CLOSURE OF PORTIONS OF ERVEN 14473 AND 14464, WELLINGTON TO SPRINGDEALS FOUR CC
VOORGESTELDE VERKOOP EN SLUITING VAN GEDEELTES VAN ERWE 14473 EN 14464, WELLINGTON AAN SPRINGDEALS FOUR CC
ISINDULULO SOKUTHENGISA KUNYE NOKUVALWA KWECEBA LEZIZA 14473 KUNYE 14464 E WELLINGTON KWI SPRINGDEALS FOUR CC

RESOLVED

that it be recommended to Council that :-

1. in terms of Section 14(2) of the Municipal Finance Management Act 2003, Section 37(6) of the Western Cape Land Use Planning Act 2014 and Section 26(5) of the Land Use Planning By-law of Drakenstein Municipality, Council confirm that Portions A and B of Public Open Space 14473 and 14464, Wellington as indicated on Praktiplan's proposed plan for closure, rezoning and subdivision, are not required to provide the minimum level of basic services;
2. in terms of section 14 of the Municipal Finance Management Act, approval be granted for the free reversion of Portions A and B of Public places 14473 and 14464, Wellington, measuring 621m² and 678m² respectively, to Springdeals Four CC subject to the normal conditions of sale as well as the following conditions:-
 - 2.1 The remainder of erven 14464 and 14473, Wellington be registered by Springdeals Four CC in the name of Drakenstein Municipality;
 - 2.2 The applicant apply for the closure, rezoning and subdivision of Portions A and B of Public places 14473 and 14464, Wellington;
 - 2.3 All costs associated with the transfer of the properties as well as services and development-related costs will be for the applicant's account;
 - 2.4 Transfer of the remainder of the erven to the Municipality must be registered within 12 months from date of final approval by Council,
 - 2.5 All technical requirements laid down by the technical departments must be complied with; and
 - 2.6 All administrative and legal requirements be adhered to.

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3. no tenders be invited for the sale of the land lots as it is a reversion of land endowment to the developer of the township.

Meeting: Mayco – 24/01/2018 Ref No: 15/4/1 (14464) W Coll Nr: 1263789		Submitted by Department: Corporate Services Author/s: NC Marais Referred from: Corporate Portf 5/12/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8.6 CALL FOR DEVELOPMENT PROPOSALS - MUNICIPAL LAND, ERF 45, BAINS KLOOF PASS
AANVRA VAN ONTWIKKELINGSVOORSTELLE- MUNISIPALE GROND, ERF 45, BAINSKLOOF PAS
UKUFUNWA KWEZINDULULO ZOPHULISO – UMHLABA KAMASIPALA, ISIZA ESINGUNOMBOLO 45, E-BAINSKLOOF PAS

RESOLVED

that it be recommended to Council that:-

1. in terms of paragraph 10.3 of Council's Asset Transfer Policy approval be granted for a call for development proposals in respect of Erf 45, Bains Kloof Pass, measuring ±48.95 ha in extent;
2. the proposal be advertised, whereby all interested parties are invited to submit non-monetary development proposals for an eco-tourism development on the property;
3. on receipt of such proposals, it be assessed for the most desirable proposals whereafter specifications will be prepared for a competitive process to be followed for the alienation and development of the land or portions thereof; and
4. the applicant be informed accordingly and be invited to partake in the development proposal process.

Meeting: Mayco – 24/01/2018 Ref No: 15/4/1 (45) W Coll Nr: 1259527		Submitted by Department: Corporate Services Author/s: F Williams Referred from: Corporate Portf 5/12/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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8.7 APPROVAL OF THE PROPOSED DEVELOPMENT LAYOUT OF ERVEN 557 AND 2316, MBEKWENI, AND PROPOSED SALE OF A PORTION 557, JAN VAN RIEBEECK ROAD, MBEKWENI, FOR THE REDEVELOPMENT OF THE EXISTING SERVICE STATION ON THE ADJACENT ERF 562, MBEKWENI

GOEDKEURING VAN DIE VOORGESTELDE ONTWIKKELINGSUITLEG VAN ERWE 557 EN 2316, MBEKWENI EN DIE VOORGESTELDE VERKOOP VAN 'N GEDEELTE VAN ERF 557, JAN VAN RIEBEECKWEG, MBEKWENI VIR DIE HERONTWIKKELING VAN DIE BESTAANDE DIENSSTASIE OP DIE AANLIGGENDE ERF 562, MBEKWENI

IMVUME YESICWANGCISO SOPHUHLISO ESICETYWAYO SEZIZA EZINGUNOMBOLO 557 KUNYE NO-2316 EMBEKWENI KUNYE NENTENGISO ECETYWAYO YESAHLULO 557, JAN VAN RIEBEECK ROAD, EMBEKWENI UKULUNGISELELA UKUPHUHLISWA NGOKUTSHA KWESERVICE STATION ESELE IKHO KWISIZA ESINGUNOMBOLO 562 ESAYAMENE NAYO, EMBEKWENI

RESOLVED

that it be recommended to Council that:-

1. the conceptual layout plan for Erven 557 and 2316 Mbekweni, attached as Annexure A to the departmental report, be supported in principle;
2. the following land uses for Erven 557 and 2316 Mbekweni be supported in principle;
 - 2.1 $\pm 400\text{m}^2$ of parking space to the adjacent land owner of Erf 3389;
 - 2.2 $\pm 1830\text{m}^2$ of land for the extension of the existing filling station to the adjacent land owner of Erf 562; and
 - 2.3 $\pm 6\text{m}$ wide strips of land to the adjacent land owners of Erven 116, 118, 119, 120, 121, 124, 141, 142, 143, 144, 145, 146, 147, 148, 149, 150, 151, 152, 153, 154 and 155 for consolidation with their respective residential properties;
3. the remainder of Erf 557 and Erf 2316 Mbekweni be considered as a housing pipeline project for residential use, business purposes and community/public facilities;
4. it be noted that the Department of Human Settlements, Western Cape Government will attend to the obtaining of the required land use rights in respect of the remainder of Erf 557 and Erf 2316 Mbekweni;

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5. in terms of Section 14 of the MFMA approval in principle be granted for the alienation of a portion of Erf 557 Mbekweni, measuring approximately 1 830m² in extent, to Shepherd Real Estate Investors (PTY) LTD for purposes of the expansion and redevelopment of the existing service station situated on the adjacent Erf 562, Mbekweni, subject to the normal conditions of sale as well as the following further conditions:-
- 5.1 The property will be sold at a market related selling price, to be determined by an independent valuer;
 - 5.2 Development rights must be obtained within 18 months from the date of sale (suspensive condition) and transfer must be registered within 3 months from obtaining the development rights;
 - 5.3 The proposed development must be completed within 18 months from transfer, failing which the Municipality will have the right to insist on the reversal of the transaction at the same purchase price and at the cost of the purchaser;
 - 5.4 The portion of the Erf 557, Mbekweni to be sold, be subdivided from Erf 557 Mbekweni and consolidated with the applicant's property namely, Erf 562, Mbekweni. The applicant must lodge the necessary application in this regard and the consolidation of the properties must be registered simultaneously with the registration of transfer of the subject property;
 - 5.5 The proposed transaction must be advertised for objections and counter offers;
 - 5.6 The standard pre-emptive rights be registered against the title of the property in favour of the Drakenstein Municipality;
 - 5.7 All costs related to the transfer of the property as well as services and development related costs will be for the applicant's account;
 - 5.8 All administrative and legal requirements be adhered to;
 - 5.9 Note be taken of the guidelines contained in the Drakenstein Municipality's Green Building Manual as well as the objectives for development set out in the Statutory Report of the Provincial Spatial Development Framework, which must be incorporated in the design and layout of any development on the property;
 - 5.10 Access to the new consolidated property as well as Erf 557 be provided in the form of a subdivided public road portion over the applicant's property;



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- 5.11 There will be no direct access to the applicants development from Wamkelekile Street or Jan Van Riebeeck Road; and
- 5.12 The portion of the applicant's property, Erf 562, Mbekweni be exchanged to the municipality to be used as public access road to Erf 557, be subdivided, rezoned and consolidated with Erf 557, Mbekweni and be dealt with as a land exchange transaction to be offset against the purchase price of the portion of Erf 557, Mbekweni.
6. the direct sale of a portion of Erf 557, Wellington be approved to allow for the expansion of the existing service station on Erf 562 Mbekweni as allowed in terms of the Asset Transfer Policy.

Meeting: Mayco – 24/01/2018 Ref No: 15/4/1 (557) M Coll Nr: 1158099		Submitted by Department: Corporate Services Author/s: NC Marais Referred from: Corporate Portf 5/12/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8.8 PROPOSED SALE OF A PORTION OF ERF 557, JAN VAN RIEBEECK ROAD, MBEKWENI FOR THE DEVELOPMENT OF A PARKING FACILITY: CROSSING NW (PTY) LTD
VOORGESTELDE VERVREEMDING VAN 'N GEDEELTE VAN ERF 557, JAN VAN RIEBEECK-WEG, MBEKWENI VIR PARKERINGSDOELEINDES: CROSSINGS NW (EDMS) BPK
INTENGISO ECETYWAYO YESAHLULO SESIZA ESINGUNOMBOLO 557, JAN VAN RIEBEECK ROAD, MBEKWENI KULUNGISELELWA UPHUHLISO LWESIBONELELO SOKUPAKA: CROSSING NW (PTY) LTD

RESOLVED

that it be recommended to Council that:-

1. in terms of Section 14 of the MFMA approval **in principle** be granted for the alienation of a portion of Erf 557 Mbekweni, measuring approximately 400m² in extent, to Crossing NW (Pty) Ltd for purpose of providing a parking facility to serve the retail development on Erf 3389, Mbekweni, subject to the normal conditions of sale as well as the following further conditions:-
 - 1.1 The property will be sold at a market related selling price, to be determined by an independent valuer;
 - 1.2 The subject property must be consolidated with Erf 3389 Mbekweni, which consolidation must be registered simultaneously with the registration of transfer of the portion of Erf 557 Mbekweni;

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- 1.3 The required land use planning and other rights must be obtained within 12 months from the date of sale (suspensive condition) and transfer must be registered within 3 months from obtaining the development rights;
 - 1.4 The necessary rezoning, subdivision and consolidation of the subject property be advertised as part of the alienation advertisement;
 - 1.5 The proposed development must be completed within 18 months from date of transfer, failing which the Municipality will have the right to insist on the reversal of the transaction at the same purchase price and at the cost of the purchaser;
 - 1.6 The proposed development of the subject property for parking purposes will be subject to all requirements and conditions as determined by the technical departments;
 - 1.7 All costs related to the transfer of the property as well as services and other related costs will be for the applicant's account; and
 - 1.8 The proposed transaction must be advertised for objections and counter offers.
2. the direct sale of a portion of Erf 557 Mbekweni be approved to allow for the retail development on Erf 3389 Mbekweni and allowing Erf 3389 Mbekweni to be developed to its full potential to create both employment and entrepreneurial opportunities the community in Mbekweni and the surrounding area.

Meeting: Mayco – 24/01/2018 Ref No: 15/4/1 (557) M Coll Nr: 1260410		Submitted by Department: Corporate Services Author/s: N October Referred from: Corporate Portf 5/12/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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8.9 PROPOSED GRANTING OF LONG TERM RIGHTS TO USE FAURE STREET STADIUM FOR SPORT RELATED PURPOSES: LA ROCHELLE GIRLS HIGH SCHOOL PAARL
VOORGESTELDE TOESTAAN VAN LANGTERMYN REGTE VIR GEBRUIK VAN FAURESTRAAT STADION VIR SPORT VERWANTE DOELEINDES: LA ROCHELLE HOËR MEISIESKOOL PAARL
UKUNIKEZELWA OKUCETYWAYO KWAMALUNGELO ETHUBA ELIDE OKUSETYENZISWA KWE-FAURE STREET STADIUM KULUNGISELELWA IINJONGO EZINXULUMENE NEMIDLALO: LA ROCHELLE GIRLS HIGH SCHOOL EPAARL

RESOLVED

that it be recommended to Council that:-

1. in terms of Regulation 34(1) of the Municipal Asset Transfer Regulations, in principle approval be granted for the conclusion of a Use Agreement between Drakenstein Municipality and the School Governing Body of La Rochelle Girls High School in respect of the Faure Street Stadium, Paarl, which agreement in the main provides for:-
 - 1.1 Allowing the school preference for the ad-hoc use of the stadium for approved athletics events, practices and other sport events, based upon a year program to be prior agreed upon annually between the school, the municipality and the sport codes. The standard approved tariffs will be payable per event;
 - 1.2 The continued use of the stadium by other sport codes on remaining dates when available;
 - 1.3 The upgrading of the athletics track and rugby field of the stadium by the school at own cost and subject to specifications and conditions as approved by the Municipality. The Municipality may contribute towards these costs;
 - 1.4 The maintenance of the upgraded facilities by the school at own cost for the duration of the agreement; and
 - 1.5 A contract term of 10 years, with the option for the school to renew the contract for a further period of 10 years and after that for successive period of 10 years up to a maximum of 50 years.
2. the Accounting Officer be authorized in terms of regulation 34(3)(a) of the Municipal Asset Transfer regulations to follow a public participation process, as required in terms of regulation 35 and that for this purpose the Information Statement attached to the report, be approved for public release; and

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3. the draft agreement attached to the departmental report, setting out the terms of the proposed upgrading and use of Faure Street Stadium, be supported in principle subject to final legal scrutiny and subject to the outcome of the public consultation process.

Meeting: Mayco – 24/01/2018 Ref No: 15/4/1 (31005) P Coll Nr: 1272505		Submitted by Department: Corporate Services Author/s: N October Referred from: Corporate Portf 5/12/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8.10 DRAFT: SUBSTANCE ABUSE POLICY
KONSEP: MIDDEL MISBRUIK BELEID
UYILO: SUBSTANCE ABUSE POLICY

RESOLVED

that it be recommended to Council that:-

the Substance Abuse Policy be approved.

Meeting: Mayco – 24/01/2018 Ref No: 15/4/1 Coll Nr: 1264709		Submitted by Department: Corporate Services Author/s: P La Grange Referred from: Corporate Portf 5/12/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8.11 REPORT ON WARD COMMITTEE MEETINGS: PERIOD 1 JULY 2017 TO 28 NOVEMBER 2017
VERSLAG OOR WYKSKOMITEEVERGADERING: PERIODE 1 JULIE 2017 TOT 28 NOVEMBER 2017
INGXELO YENTLANGANISO ZEKOMITI ZEWADI: IXESHA 1 JULAYI 2017 UKUYA 28 NOVEMBA 2018

An updated report until 31 December 2017 was submitted.

RESOLVED

that it be recommended to Council that:-

1. cognisance be taken of ward committee meetings held during the period 1 July 2017 to 31 December 2017; and

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2. the appropriate actions be taken against ward councillors who do not provide the minutes of ward meetings or do not hold a ward committee meeting at least once a quarter.

Meeting: Mayco – 24/01/2018 Ref No: 3/3/1/3/10 Coll Nr: 1272107/ 1265796		Submitted by Department: Corporate Services Author/s: F Goosen Referred from: Corporate Portf 5/12/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9. ENVIRONMENT, PARKS & OPEN SPACES

9.1 IDENTIFICATION OF LAND FOR CEMETERY PURPOSES – FARM NO 1345 PAARL
IDENTIFISERING VAN GROND VIR BEGRAAFPLAAS DOELEINDES - PLAAS NO 1345 PAARL
UKUTYUNJWA KOMHLABA KUSENZELWA AMANGCWABA – FAMA NOMBHOLO 1345 E PAARL

RESOLVED

1. that the Mayoral Committee grant the necessary consent to investigate the feasibility of utilizing Farm No 1345 Paarl for cemetery purposes; and
2. that a Power of Attorney be obtained from the relevant land owners to commence with ground-truthing and related studies.

Meeting: Mayco – 24/01/2018 Ref No: 16/7/R x 15/4/1 Coll Nr: 1256778		Submitted by Directorate: Community Services Author/s: E Saayman Referred from: Community Serv Portf 5/12/2017	
<u>PAR:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPARTMENT:</u> ED: Community Services	<u>DUE DATE:</u>

9.2 RE-USE OF OLD GRAVE SITES IN PARYS CEMETERY
HERGEBRUIK VAN OU GRAFTE IN PARYS BEGRAAFPLAAS
UKUSETYENZISWA KWAKHONA KWAMANGCWABA AMADALA KUMANGCWABA ASE

RESOLVED

that the item be referred back for further investigation.

Meeting: Mayco – 24/01/2018 Ref No: 16/7/1/1/1 Coll Nr: 1263946		Submitted by Directorate: Community Services Author/s: E Saayman Referred from: Community Serv Portf 5/12/2017	
<u>PAR:</u>	<u>ACTION:</u> Re-submit item	<u>RESPONSIBLE DEPARTMENT:</u> ED: Community Services	<u>DUE DATE:</u>

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9.3 DEVELOPMENT OF DAM AREA AT THE END OF BO-BERG STREET
ONTWIKKELING VAN DAM AREA BY BO-BERGSTRAAT
UKUPHUHLISWA KWENDAWO YEDAMA EKUPHELENI KWE BO-BERG STREET

RESOLVED

that the item be referred back for further investigation.

Meeting: Mayco – 24/01/2018	Submitted by Directorate: Community Services
Ref No: 17/6	Author/s: E Saayman
Coll Nr: 1264033	Referred from: Community Serv Portf 5/12/2017
PAR:	ACTION:
	Re-submit item
RESPONSIBLE DEPARTMENT:	DUE DATE:
ED: Community Services	

9.4 HOSTING OF THE SECOND MANDELA MEMORIAL LECTURE: 7 FEBRUARY 2018
AANBIEDING VAN DIE TWEDE MANDELA HERDENKINGSLESING: 7 FEBRUARIE 2018
UKUBANJWA OKWESIBINI KWE MANDELA MEMORIAL LECTURE: 7 FEBUWARI 2018

RESOLVED

that the item be referred to the second Mayoral Committee meeting.

Meeting: Mayco – 24/01/2018	Submitted by Directorate: Community Services
Ref No: 15/7/3/3/2	Author/s: E Saayman
Coll Nr: 1270620	Referred from:
PAR:	ACTION:
	Re-submit item
RESPONSIBLE DEPARTMENT:	DUE DATE:
ED: Community Services	

10. PUBLIC SAFETY

10.1 EMERGENCY CONTACT NUMBER
NOOD KONTAKNOMMER
INOMBOLO ZIKAXAKEKA

The City Manager indicated that the numbers will be communicated and that a toll free number will be investigated.

RESOLVED

that it be recommended to Council that:-

1. telephone number 021 872 2323 be designated as the official contact number for emergencies like fires, accidents, medical emergencies and any other life threatening emergencies;

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2. the telephone numbers 021 807 4500 and 021 807 4665 be designated as the official numbers to report service related emergencies like for example: sewerage and storm water problems; electrical faults, pollution, etc;
3. the municipality establish a proper call center with at least 3-5 telephone operators to manage the general inquiries and service complaints calls made to the municipality; and
4. the emergency number be communicated to all platforms, services and office bearers so that everyone are familiar with the number (Radio KC, Municipal Accounts, Social media networks as well as the website).

Meeting: Mayco – 24/01/2018		Submitted by Directorate: Community Services	
Ref No: 17/9/1		Author/s: V Petersen	
Coll Nr: 1248765		Referred from: Community Serv Portf	
		5/12/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10.2 CUSTOMER SURVEY

KLIËNTEDIENS OPNAME

UHLOLO LWABATHENGI

RESOLVED

1. that the report be noted; and
2. that Public Safety Management informs the public of the survey results with the particular emphasis on the overall positive remarks.

Meeting: Mayco – 24/01/2018		Submitted by Directorate: Community Services	
Ref No: 10/1/B		Author/s: V Petersen	
Coll Nr: 1257604		Referred from: Community Serv Portf	
		5/12/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
2	Implement decision	ED: Community Services	

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10.3 SURVEY: TRAFFIC CONTROL AND LAW ENFORCEMENT SERVICES
OPNAME: VERKEERBEHEER EN WETSTOEPASSING
UHLULO: ULAWULO LWEQWELO KUNYENENKONZO ZOKUMILISELA KOMTHETHO

RESOLVED

that a revised report be submitted to the second Mayoral Committee meeting.

Meeting: Mayco – 24/01/2018	Submitted by Directorate: Community Services
Ref No: 17/3/1	Author/s: V Petersen
Coll Nr: 1257612	Referred from: Community Serv Portf
	5/12/2017
PAR:	ACTION:
	Re-submit item
	RESPONSIBLE DEPARTMENT:
	ED: Community Services
	DUE DATE:

10.4 BY-LAW: LIQUOR TRADING DAYS AND HOURS - APPROVAL OF COMMENTS TO BE FORWARDED TO THE WESTERN CAPE LIQUOR AUTHORITY
VERORDENING: DRANKHANDELS DAE EN URE - GOEDKEURING VAN KOMMENTAAR VIR INDIENING BY DIE WES-KAAPSE DRANKRAAD
NGOKOMTHETHO WENTENGISO YO TUWALA NGENTSTUKU NEYURE - ZIVUNYIWE NGOKWEZICELO INGATHUNYELWE KWI WESTERN CAPE LIQUOR AUTHORITY

RESOLVED

1. that the following applications for liquor licenses be supported and the comments be forwarded to the Western Cape Liquor Authority:-
 - 1.1 Shooters & Upstairs (PTY) LTD, Erf 720, Wellington;
 - 1.2 Du Toits Family Wines Restaurant, Erf 10980, Paarl; and
 - 1.3 Snow Mountain Wines, Erf 2758, Wellington.
2. that the application of Bar Di Bar Restaurant, Erf 1701, Hartebeeskraal Farm not be supported as the application for land use is still in process.
3. that the comments forwarded to the Western Cape Liquor Authority for temporary liquor licenses for the following special events, be noted:-
 - 3.1 Fungala Festival, Ruigtevlei Farm. The event took place 10, 11 and 12 November 2017; and

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- 3.2 Sexy Groovy Love, Rhebokskloof. Event will take place on 27 December 2017.

Meeting: Mayco – 24/01/2018 Ref No: 1/2/2/17 Coll Nr: 1262495		Submitted by Directorate: Community Services Author/s: V Petersen Referred from: Community Serv Portf 5/12/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

11. SPORT, RECREATION, ARTS & CULTURE

11.1 RENAMING OF PAARL HUGUENOT TENNIS CLUB
NAAMSVERANDERING PAARL HUGENOTE TENNIS KLUB
UKUTHIYA KWAKHONA KWE PAARL HUGUENOT TENNIS CLUB

RESOLVED

that the Mayoral Committee approves the renaming of the Paarl Huguenot Tennis Club to the David Samaai Tennis Club.

Meeting: Mayco – 24/01/2018 Ref No: 17/7/2/2/1/18 Coll Nr: 1264485		Submitted by Directorate: Community Services Author/s: E Saayman Referred from: Community Serv Portf 5/12/2017	
<u>PAR:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPARTMENT:</u> ED Community Services	<u>DUE DATE:</u>

12. SOCIAL SERVICES

12.1 ESTABLISHMENT OF DRAKENSTEIN HEALTH FORUM
STIGTING VAN DRAKENSTEIN GESONDHEIDSFORUM
UKUMILISELWA KWEFORAMU YEZEMPILO E DRAKENSTEIN

RESOLVED

that the report be noted.

Meeting: Mayco – 24/01/2018 Ref No: 17/9/5 Coll Nr: 1263580		Submitted by Directorate: Community Services Author/s: J Rhoda Referred from: Community Serv Portf 5/12/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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13. FINANCIAL SERVICES

13.1 SUPPLY CHAIN MANAGEMENT: NOTIFICATION OF MONTHLY TENDER AWARDS: NOVEMBER 2017
VOORSIENINGSKANAALBESTUUR: TENDERTOEKENNINGS VIR NOVEMBER 2017
ULAWULO LOTHUNGELWANO LWEZIBONELELO: ISAZISO SONIKEZELO LWETHENDA: EYENKANGA 2017

RESOLVED

that it be recommended to Council that:-

1. the tenders and contracts above R200, 000 that were adjudicated by the Bid Adjudication Committee for the month of November 2017, **be noted**; and
2. the tenders and contracts and the reasons for the awards as recorded by the Accounting Officer as attached to the departmental report, **be noted**.

Meeting: Mayco – 24/01/2018	Submitted by Department: Financial Services
Ref No: 8/1/2/1 & 9/1/1/5	Author/s: H Vergotine
Coll Nr: 1267218	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

13.2 SUPPLY CHAIN MANAGEMENT: NOTIFICATION OF MONTHLY TENDER AWARDS: DECEMBER 2017
VOORSIENINGSKANAALBESTUUR: TENDERTOEKENNINGS VIR DESEMBER 2017
ULAWULO LOTHUNGELWANO LWEZIBONELELO: ISAZISO SONIKEZELO LWETHENDA: DECEMBER 2017

RESOLVED

that it be recommended to Council that:-

1. the tenders and contracts above R200, 000 that were adjudicated by the Bid Adjudication Committee for the month of December 2017, **be noted**; and
2. the tenders and contracts and the reasons for the awards as recorded by the Accounting Officer as attached to the departmental report, **be noted**.

Meeting: Mayco – 24/01/2018	Submitted by Department: Financial Services
Ref No: 8/1/2/1 & 9/1/1/5	Author/s: H Vergotine
Coll Nr: 1271712	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

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13.3 REPORT ON DEVIATIONS AND RATIFICATION OF MINOR BREACHES FROM PROCUREMENT PROCESSES: NOVEMBER 2017
VERSLAG VAN AFWYKINGS EN RATIFIKASIE VAN GERINGE OORTREDINGE VAN VERKRYGINGSPROSESSE: NOVEMBER 2017
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: NOVEMBER 2017

The Portfolio Councillor requested that page 542 be corrected.

RESOLVED

that it be recommended to Council that:-

1. in terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R1,813,566 for November 2017 as recorded by the Accounting Officer in the annexures to the departmental report, be noted; and
2. the Chief Financial Officer record the accumulated deviation amount of R20,768,717 for the financial year in the notes to the 2017/2018 annual financial statements as required by legislation.

Meeting: Mayco – 24/01/2018	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: H Vergotine
Coll Nr: 1267222	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

13.4 REPORT ON DEVIATIONS AND RATIFICATION OF MINOR BREACHES FROM PROCUREMENT PROCESSES: DECEMBER 2017
VERSLAG VAN AFWYKINGS EN RATIFIKASIE VAN GERINGE OORTREDINGE VAN VERKRYGINGSPROSESSE: DESEMBER 2017
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: DECEMBER 2017

RESOLVED

that it be recommended to Council that:-

1. in terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R3,613,400 for December 2017 as recorded by the Accounting Officer in the annexures to the departmental report, be noted; and



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2. the Chief Financial Officer record the accumulated deviation amount of R24,382,117 for the financial year in the notes to the 2017/2018 annual financial statements as required by legislation.

Meeting: Mayco – 24/01/2018		Submitted by Department: Financial Services	
Ref No: 9/1/1/5		Author/s: H Vergotine	
Coll Nr: 1271720		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

13.5 OVERSIGHT ROLE OF COUNCIL: SUPPLY CHAIN MANAGEMENT POLICY: REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY OF DRAKENSTEIN MUNICIPALITY: QUARTER 2: 1 OCTOBER 2017 – 31 DECEMBER 2017
OORSIGROL VAN RAAD: VOORSIENINGSKANAALBESTUURSBELEID VAN DRAKENSTEIN MUNISIPALITEIT: 2 DE KWARTAAL: 1 OKTOBER 2017 – 31 DESEMBER 2017
INGXELO NGOKUMILISELWA KWENKQUBO YE SUPPLY CHAIN MANAGEMENT YOMASIPALA WASE DRAKENSTEIN: KOTA 2: 1 OCTOBA 2017 – 31 DECEMBER 2017

RESOLVED

1. that the report and Annexure A attached to the departmental report be noted; and
2. that the departmental report be made public in accordance with section 21A of the Municipal Systems Act.

Meeting: Mayco – 24/01/2018		Submitted by Department: Financial Services	
Ref No: 8/1/B		Author/s: H Vergotine	
Coll Nr: 1267224		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
2	Implement decision	Chief Financial Officer	

13.6 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR NOVEMBER 2017
MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 MAANDELIKSE BEGROTING VERSLAGDOENING VIR NOVEMBER 2017
UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGENYANGA INGXELO YOKONGAMELA KOHLAHLLO LWABIWO MALI YENYANGA KA NOVEMBER 2017

The Portfolio Councillor requested that page 604 be corrected.

RESOLVED

that it be recommended to Council that:-

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1. it be noted that the variance between the actual operating revenue (R1,093,030,857) and the pro rata budgeted operating revenue (R1,090,954,382) has a positive variance of R2,076,474 or 0.19%;
2. it be noted that the variance between the actual operating expenditure (R709,541,923) and the pro rata budgeted operating expenditure (R792,166,124) has a positive variance of R82,624,201 or 10.34%;
3. it be noted that the actual capital expenditure of R226,489,539 and the pro rata budgeted capital expenditure of R235,461,347 realised under spending of R8,971,808 or 3.81%;
4. it be noted that the actual and committed capital expenditure of R555,588,196 compared with the capital expenditure budget of R815,135,300 represent a spending percentage of 68.16% after five months of the financial year;
5. it be noted that external borrowings amounted to R1,181,262,164 as at 30 November 2017 and that it represents 56.06% of Drakenstein's total budgeted operating revenue of R2,107,106,847 for the 2017/2018 financial year;
6. it be noted that unspent conditional and unconditional grants amounted to R74,641,342 at the end of November 2017;
7. it be noted that the actual employee related cost expenditure of R 218,269,488 compared with the pro rata budgeted expenditure of R217,807,277 relates to a negative variance of R462,210 or 0.21%;
8. it be noted that total outstanding debtors as at 30 November 2017 amounted to R298,288,134 and that 30 days and older debt constitutes 60.9% of total outstanding debtors;
9. it be noted that domestic consumers owe the municipality R200,306,251 or 67.2% of the municipality's total debtor's book;
10. it be noted that outstanding creditors amounted to R416,288 as at 30 November 2017;
11. it be noted that the primary bank account had a positive bank balance at 30 November 2017 which amounted to R62,045,146; and



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12. it be noted that total investments in cash and shares amounted to R244,647,062 as at 30 November 2017 at the five local banks and Eskom.

Meeting: Mayco – 24/01/2018		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Viola	
Coll Nr: 1271236		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

13.7 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 AND 52 MONTHLY AND QUARTERLY BUDGET MONITORING REPORT FOR DECEMBER 2017
MUNISIPALE FINANSIËLE BESTUUR: ARTIKEL 71 EN 52 MAANDELIKSE EN KWARTAALLIKSE BEGROTING VERSLAGDOENING VIR DESEMBER 2017
UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGOKWEKOTA KUNYE NECANDELO 52 NGENYANGA INGXELO YOKONGAMELA KOHLAHO LWABIWO MALI YENYANGA KA DECEMBER 2017

The Portfolio Councillor requested that page 641 be corrected.

RESOLVED

that it be recommended to Council that:-

1. it be noted that the variance between the actual operating revenue (R1,310,224,980) and the pro rata budgeted operating revenue (R1,285,998,545) has a positive variance of R24,226,435 or 1.88%;
2. it be noted that the variance between the actual operating expenditure (R993,239,865) and the pro rata budgeted operating expenditure (R1,035,929,439) has a positive variance of R42,689,573 or 4.12%;
3. it be noted that the actual capital expenditure of R280,523,050 and the pro rata budgeted capital expenditure of R293,807,749 realised under spending of R13,284,699 or 4.52%;
4. it be noted that the actual capital expenditure of R280,523,050 represents 34.41% of the total capital budget of R815,135,300 after six months of the financial year;
5. it be noted that the actual and committed capital expenditure of R583,195,164 compared with the capital expenditure budget of R815,135,300 represent a spending percentage of 71.55% after six months of the financial year;
6. it be noted that external borrowings amounted to R1,197,072,897 as at 31 December 2017 and that it represents 56.81% of Drakenstein's total budgeted operating revenue of R2,107,106,847 for the 2017/2018 financial year;

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24 JANUARY 2018**

7. it be noted that unspent conditional and unconditional grants amounted to R52,466,638 at the end of December 2017;
8. it be noted that the actual employee related cost expenditure of R216,918,814 compared with the pro rata budgeted expenditure of R264,336,382 relates to a negative variance of R2,447,569 or 0.93%;
9. it be noted that total outstanding debtors as at 31 December 2017 amounted to R305,302,527 and that 30 days and older debt constitutes 63.3% of total outstanding debtors;
10. it be noted that domestic consumers owe the municipality R205,819,649 or 67.4% of the municipality's total debtor's book;
11. it be noted that outstanding creditors amounted to R 0 as at 31 December 2017;
12. it be noted that the primary bank account had a positive bank balance at 31 December 2017 which amounted to R20,536,650; and
13. it be noted that total investments in cash and shares amounted to R134,572,221 as at 31 December 2017 at the five local banks and Eskom.

Meeting: Mayco – 24/01/2018		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Viola	
Coll Nr: 1271821		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

13.8 INDIGENT HOUSEHOLDS' STATISTICS REPORT AS AT 30 NOVEMBER 2017
DEURNIS HUISHOUDELIKE VERSLAG SOOS OP 30 NOVEMBER 2017
INGXELO YOLUHLU LWEZINDLU EZINGAMAHLWEMPU NGOBUNJALO NGOMHLA WE 31 KANOVEMBA 2017

RESOLVED

that the report be noted.

Meeting: Mayco – 24/01/2018		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll Nr: 1268912		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

**MINUTES: MAYORAL COMMITTEE
24 JANUARY 2018**

13.9 INDIGENT HOUSEHOLDS' STATISTICS REPORT AS AT 31 DECEMBER 2017

DEURNIS HUISHOUDELIKE VERSLAG SOOS OP 31 DESEMBER 2017

INGXELO YOLUHLU LWEZINDLU EZINGAMAHLWEMPU NGOBUNJALO NGOMHLA WE 31 DISEMBA 2017

RESOLVED

that the report be noted.

Meeting: Mayco – 24/01/2018		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll Nr: 1270931		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

13.10 DRAKENSTEIN'S OUTSTANDING DEBTORS REPORT AS AT 30 NOVEMBER 2017

DRAKENSTEIN SE UITSTAANDE SKULD VERSLAG SOOS OP 30 NOVEMBER 2017

INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 30 NOVEMBA 2017

RESOLVED

that the report be noted.

Meeting: Mayco – 24/01/2018		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll Nr: 1270449		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

13.11 DRAKENSTEIN'S OUTSTANDING DEBTORS REPORT AS AT 31 DECEMBER 2017

DRAKENSTEIN SE UITSTAANDE DEBITEURE VERSLAG SOOS OP 31 DESEMBER 2017

INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 DISEMBA 2017

RESOLVED

that the report be noted.

Meeting: Mayco – 24/01/2018		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll Nr: 1270999		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

**MINUTES: MAYORAL COMMITTEE
24 JANUARY 2018**

13.12 DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 31 DECEMBER 2017
DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUUR VERSLAG SOOS OP 31 DESEMBER 2017
INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 DISEMBA 2017

RESOLVED

that the report be noted.

Meeting: Mayco – 24/01/2018	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll Nr: 1271026	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

14. URGENT MATTERS

None.

15. CONFIDENTIAL MINUTES

15.1 WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF WRITING-OFF POLICY) - NOVEMBER 2017

See Confidential Minutes.

15.2 WRITING-OFF OF 50% DEBT (6.3 OF WRITING OFF POLICY) - NOVEMBER 2017

See Confidential Minutes.

15.3 COUNCILLORS OUTSTANDING DEBT REPORT AS AT 30 NOVEMBER 2017

See Confidential Minutes.

15.4 COUNCILLORS OUTSTANDING DEBT REPORT AS AT 31 DECEMBER 2017

See Confidential Minutes.

15.5 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 DECEMBER 2017

See Confidential Minutes.

MINUTES: MAYORAL COMMITTEE
24 JANUARY 2018

15.6 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 30
NOVEMBER 2017

See Confidential Minutes.

The meeting ended at 11:20.

CHAIRPERSON: 

DATE: 21/2/18

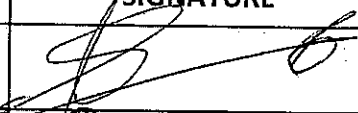
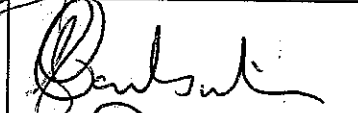
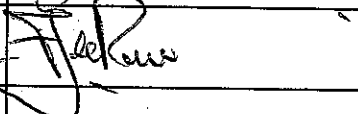
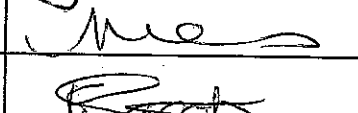
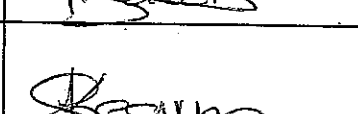
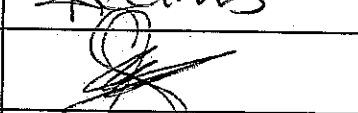
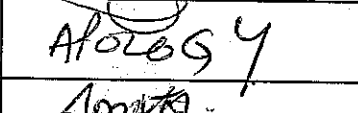
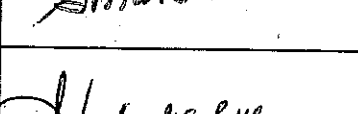
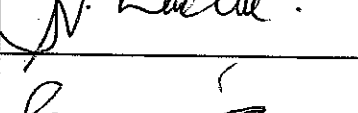
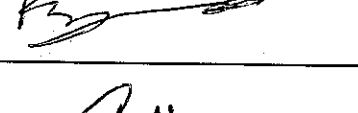
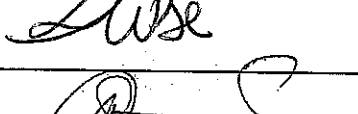
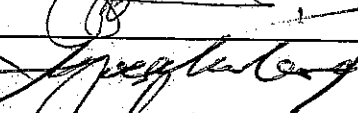
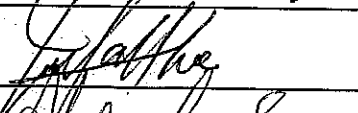
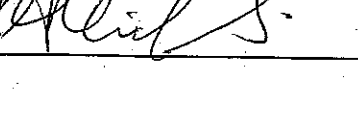


Confirmed on with/without amendments.

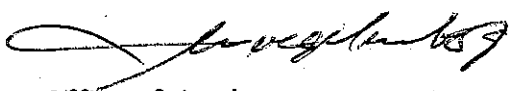
FG/rs



DRAKENSTEIN MUNICIPALITY

ATTENDANCE REGISTER: MAYORAL COMMITTEE
24 JANUARY 2018

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE Executive Mayor	C J	MR	0785304285 0824979046	
COMBRINK Deputy Executive Mayor (Financial Services)	G C	MR	0824553445	
LE ROUX (Engineering Services)	J F	MR	0834595965	
ANDREAS (Rural Management)	M A	MS	0767901066	
IACOBS (Social Services)	F	MS	0837600466	
KEARNS (Environment, Parks and Open Spaces)	C	MS	0765018441 0769406614	
MILLER (Planning and Development)	J	MR	0834400507	
MOKOENA (Corporate Services)	L P	MS	0734198671	
SMUTS (Public Safety)	R	MR	0824948467	
VAN NIEKERK (Sport, Recreation, Arts and Culture)	LT	MS	0818858365	
VAN NIEUWEMHUYZEN (Communication and Inter- governmental Relations (IGR))	R H	MR	0826296239	
WILLEMSE (Human Settlements and Property Management)	L	MS	0820799421	
STOWMAN	AC	MR	0791895359	
KOEGELENBERG	RA	MR	0832693138	
MATTHEE	J	MR	0824486180	
RICHARDS	AM	MR	0827860053	


Office of the / Kantoor van die
CHIEFWHIP / HOOFSWEEP
Cllr / Rdl R.A. KOEGELENBERG
Drakenstein

24/1/2018

