

## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 19 JUNE 2019 AT 10:00.


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**PRESENT:** The Acting Executive Mayor, Clr G C Combrink (In the Chair)

**Councillors:** M A Andreas  
C Kearns  
E Gouws  
Ald J F le Roux  
J Miller  
L P Mokoena  
Ald R Smuts  
R H van Nieuwenhuyzen  
L Willemse  
L T van Niekerk

**Also Present:** Clr A Stowman (Speaker)  
Clr R A Koegelenberg (Chief Whip)  
Clr J Matthee (MPAC Chairperson)  
Clr T R Mpulanyana

**Officials:** Dr J H Leibbrandt (City Manager)  
Mr J Carstens (Chief Financial Officer)  
Mr S Johaar (Executive Director: Corporate Services)  
Ms L Waring (Executive Director: Planning and Development)  
Mr G Esau (Executive Director: Community Services)  
Mr C Geldenhuys (Acting Executive Director: Engineering Services)  
Mr D Korabie (Manager: Internal Audit)  
Ms C September (Manager: IDP and Performance Management)  
Ms R Geldenhuys (Manager: Communication and Marketing)  
Mr G Dippenaar (Chief Risk Officer)  
Mr F P Goosen (Manager: Administrative Support Services)  
Ms W Prins (PMS Officer)  
Mr P January (Senior Administrative Officer)



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1. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

1. Ald C J Poole (Executive Mayor) : Apology (sick leave)

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

None.

3. DISCLOSURE OF INTERESTS BY COUNCILLORS/OFFICIALS

None.

4. CONFIRMATION OF MINUTES

The following meeting of the Mayoral Committee were confirmed as correct:

- i. Ordinary meeting held on 22 May 2019;
- ii. Confidential meeting held on 22 May 2019;
- iii. Ordinary meeting held on 30 May 2019; and
- iv. Confidential meeting held on 30 May 2019.

5. SCHEDULE OF DECISIONS

RESOLVED that

The Schedule of Decisions **be noted**.



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**6. EXECUTIVE MAYOR**

<b>6.1 AUDIT COMMITTEE REPORT TO COUNCIL - ANNUAL AUDIT COMMITTEE PERFORMANCE ASSESSMENT 2018/19</b>
<b>OUDITKOMITEE VERSLAG AAN DIE RAAD – JAARLIKSE OUDITKOMITEE PRESTASIE EVALUERING 2018/19</b>
<b>INGXELO YEKOMITI YOPHICHOTHO ZINCWADI KWI BHUNGA – UKUHLOLWA KWENDLELA YOKUSEBENZA YONYAKA YEKOMITI YOPHICHOTHO ZINCWADI</b>

**RECOMMENDED that**

Council note the outcome of the Annual Audit Committee Performance Assessment and Action Plan to address the areas where improvement is required.

Meeting: Mayco 19/06/2019	Submitted by Department: Internal Audit		
Ref No: 3/3/1/3/9/1	Author/s: R Jaftha		
Coll No: 1506851	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>6.2 AUDIT COMMITTEE FEE INCREASE 2019/20</b>
<b>OUDITKOMITEE FOOI VERHOGING 2019/20</b>
<b>UNYUSELO LWENTLAWULO YEKOMITI YOPHICHOTHO ZINCWADI 2019/20</b>

**RECOMMENDED that**

Council approve the following in respect of the remuneration of Audit Committee members as from 01 July 2019:

1. A remuneration rate of R1 200 per hour be paid to the chairperson and R950 per hour be paid to ordinary Audit Committee members for attending an Audit Committee meeting;
2. Preparation time up to 3 hours at a rate of half the hourly meeting rate per hour, which is R600 per hour for the chairperson and R475 per hour for an ordinary member;
3. Members be paid the preparation rate per hour for attending a conference/workshop pre-approved by the City Manager;
4. For any ad hoc meeting attended by Audit Committee members with a municipal official, remuneration be at the preparation rate per hour; and

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5. No person working for any organ of state will be remunerated for serving in the Audit Committee. If a person is appointed as an Audit Committee member, he or she will be given an opportunity to serve free of charge or resign.

Meeting: Mayco 19/06/2019		Submitted by Department: Internal Audit	
Ref No: 3/3/1/3/9/1		Author/s: R Jaftha	
Coll No: 1511657		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

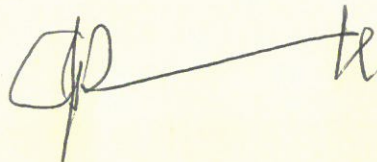
ADDITIONAL ITEM

<b>6.3 WARD-BASED OPERATIONAL PROJECTS 2019/2020</b>
<b>WYKSGEBASEERDE OPERASIONELE PROJEKTE 2019/2020</b>
<b>INKQUBO ZEPROJEKTI EZINXULUMENE NE WADI 2019/2020</b>

**RESOLVED that**

A revised report to be submitted to Council.

Meeting: Mayco 19/06/2019		Submitted by Department: IDP and Performance Management	
Ref No: 2/2/5		Author/s: C September	
Coll No: 1519882		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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**7. PLANNING AND DEVELOPMENT**

<b>7.1 APPROVAL OF DRAKENTEIN INTEGRATED ECONOMIC GROWTH STRATEGY</b>
<b>GOEDKEURING VAN DRAKENSTEIN SE GEÏNTEGREERDE EKONOMIESE GROEISTRATEGIE</b>
<b>UKUQINISEKISWA KWE DRAKENSTEIN INTEGRATED ECONOMIC GROWTH STRATEGY</b>

The Committee was informed that, due to several requests for discussions on Policy and Strategic documents, a workshop is scheduled for 23 July 2019.

**RESOLVED that**

This matter be referred to the workshop to be held on 23 July 2019 and thereafter be submitted to the Mayoral Committee.

Meeting: Mayco 19/06/2019	Submitted by Department: Planning and Development
Ref No: 15/1	Author/s: C Phillips
Coll No: 1511181	Referred from: Planning and Dev Port - 04/06/2019
<b>PAR:</b>	<b>ACTION:</b>
	Re-submit item
	<b>RESPONSIBLE DEPARTMENT:</b>
	ED: Planning and Development
	<b>DUE DATE:</b>

<b>7.2 PROPOSED DRAFT AMENDMENTS TO THE DRAKENSTEIN LIMITED PAY-OUT GAMBLING MACHINE POLICY</b>
<b>VOORGESTELDE KONSEP WYSIGINGS AAN DIE BEPERKTE UITBETALING DOBBELMASJIEN BELEID</b>
<b>UKUQINISEKISWA KOYILO LOLUNGISO LWE DRAKENSTEIN LIMITED PAY-OUT GAMBLING</b>

**RESOLVED that**

1. The draft amendments to the Limited Pay-Out Gambling Machine Policy (Annexure A to the departmental report), be adopted in principle, in terms of Section 11(3)(a) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000);
2. The draft amendments to the Limited Pay-Out Gambling Machine Policy (Annexure A to the departmental report), be published for public participation in terms of Section 12(3)(b) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000); and

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3. The draft amendments to the Limited Pay-Out Gambling Machine Policy (Annexure A to the departmental report), together with any comments or input received after the public commenting period, be submitted to Council for consideration.

Meeting: Mayco 19/06/2019	Submitted by Department: Planning and Development
Ref No: 1/P	Author/s: R Mowzer, H Louw, J Meyer
Coll No: 1501259	Referred from: Planning and Dev Port - 04/06/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>7.3 PROPOSED DRAFT AMENDMENTS TO THE DRAKENSTEIN HOUSE SHOP POLICY</b>
<b>VOORGESTELDE KONSEP WYSIGINGS AAN DIE DRAKENSTEIN HUISWINKELBELEID</b>
<b>ISINDULULO SOLUNGISO LOYILO LWE DRAKENSTEIN HOUSE SHOP POLICY</b>

**RESOLVED that**

This matter be referred to the workshop to be held on 23 July 2019 and thereafter be submitted to the Mayoral Committee.

Meeting: Mayco 19/06/2019	Submitted by Department: Planning and Development
Ref No: 1/P	Author/s: R Mowzer, H Louw, J Meyer
Coll No: 1501154	Referred from: Planning and Dev Port - 04/06/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>
	Re-submit item
	ED: Planning and Development



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<b>7.4 PROPOSED DRAFT AMENDMENTS TO THE DRAKENSTEIN TELECOMMUNICATION BASE STATION POLICY</b>
<b>VOORGESTELDE KONSEP WYSIGINGS AAN DIE TELEKOMMUNIKASIE BASIS STASIE BELEID</b>
<b>ISINDULULO ZOLUNGISO LOYILO LWE DRAKENSTEIN TELECOMMUNICATION BASE STATION POLICY</b>

**RESOLVED that**

This matter be referred to the workshop to be held on 23 July 2019 and thereafter be submitted to the Mayoral Committee.

Meeting: Mayco 19/06/2019	Submitted by Department: Planning and Development
Ref No: 1/P	Author/s: R Mowzer, H Louw, J Meyer
Coll No: 1501285	Referred from: Planning and Dev Port - 04/06/2019
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit item
<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
ED: Planning and Development	

<b>7.5 FINAL DRAKENSTEIN MOUNTAIN SLOPE POLICY</b>
<b>FINALE DRAKENSTEIN BERGHANGE BELEID</b>
<b>UMGAQO NKQUBU WOKUGQIBELA WETHAMBEKA LENTABA YASE DRAKENSTEIN</b>

**RESOLVED that**

This matter be referred to the workshop to be held on 23 July 2019 and thereafter be submitted to the Mayoral Committee.

Meeting: Mayco 19/06/2019	Submitted by Department: Planning and Development
Ref No: 15/4/1	Author/s: L Schlechter
Coll No: 1490602	Referred from: Planning and Dev Port - 04/06/2019
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit item
<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
ED: Planning and Development	

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<b>7.6 LOCAL SPATIAL DEVELOPMENT FRAMEWORK FOR KLAPMUTS</b>
<b>PLAASLIKE RUIMTELIKE ONTWIKKELINGSRAAMWERK VIR KLAPMUTS</b>
<b>ILOCAL SPATIAL DEVELOPMENT FRAMEWORK YASE KLAPMUTS</b>

**RESOLVED that**

This matter be referred to the workshop to be held on 23 July 2019 and thereafter be submitted to the Mayoral Committee.

Meeting: Mayco 19/06/2019	Submitted by Department: Planning and Development
Ref No: 15/1/P	Author/s: W Hendricks
Coll No: 1500495	Referred from: Planning and Dev Port - 04/06/2019
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit item
<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
ED: Planning and Development	

<b>7.7 LOCAL SPATIAL DEVELOPMENT FRAMEWORK FOR KLEIN DRAKENSTEIN ROAD AND LADY GREY STREET, NOW KNOWN AS THE LOCAL SPATIAL DEVELOPMENT FRAMEWORK FOR THE PAARL CBD AND SURROUNDS</b>
<b>PLAASLIKE RUIMTELIKE ONTWIKKELINGSRAAMWERK VIR KLEIN DRAKENSTEIN WEG EN LADY GREY STRAAT, NOU BEKEND AS DIE PLAASLIKE RUIMTELIKE ONTWIKKELINGSRAAMWERK VIR DIE PAARL SSK EN OMGEWING</b>
<b>UPHUHLISO LWEZITHUBA ZASEKHAYA ZESICWANGCISO-NKQUBO SENDLELA YASE KLEIN DRAKENSTEIN KUNYE NE LADY GREY STREET, NGOKU EYAZIWA NJENGO PHUHLISO LWEZITHUBA ZASEKHAYA ZESICWANGCISO – NKQUBO SOMBINDI DOLOPHU WASE PAARL KUNYE NEZINQONGILEYO</b>

**RESOLVED that**

This matter be referred to the workshop to be held on 23 July 2019 and thereafter be submitted to the Mayoral Committee.

Meeting: Mayco 19/06/2019	Submitted by Department: Planning and Development
Ref No: 15/1/P	Author/s: W Hendricks
Coll No: 1498845	Referred from: Planning and Dev Port - 04/06/2019
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit item
<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
ED: Planning and Development	



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8. ENVIRONMENTAL, PARKS AND OPEN SPACES

<b>8.1</b>	<b>UPDATED DRAFT AIR QUALITY MANAGEMENT PLAN FOR DRAKENSTEIN MUNICIPALITY</b>
	<b>OPGEDATEERDE KONSEP LUGGEHALTEBESTUURSPLAN VIR DRAKENSTEIN MUNISIPALITEIT</b>
	<b>UHLAZIWA KOYILO LWE AIR QUALITY MANAGEMENT PLAN FOR DRAKENSTEIN MUNICIPALITY</b>

RESOLVED that

The draft 2<sup>nd</sup> generation Drakenstein Air Quality Management Plan be approved for public comment.

Meeting: Mayco 19/06/2019	Submitted by Department: Planning and Development
Ref No: 17/22/4	Author/s: S Reece
Coll No: 1501864	Referred from: Planning and Dev Port - 04/06/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>8.2</b>	<b>STRATEGY FOR THE MANAGEMENT OF INVASIVE ALIEN VEGETATION ON MUNICIPAL LAND</b>
	<b>STRATEGIE VIR DIE BESTUUR VAN INDRINGERPLANTE OP MUNISIPALE GROND</b>
	<b>UBUCHULE BOKULAWULA INVASIVE ALIEN VEGETATION KUMHLABA KAMASIPALA</b>

RESOLVED that

The Strategy for the Management of Invasive Alien Vegetation on Municipal Land be approved.

Meeting: Mayco 19/06/2019	Submitted by Department: Planning and Development
Ref No: 17/22/4	Author/s: M Prins
Coll No: 1502869	Referred from: Planning and Dev Port - 04/06/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>
	Implement decision
	ED: Planning and Development

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**9. PUBLIC SAFETY**

<b>9.1 BY-LAW LIQUOR TRADING DAYS AND HOURS - APPROVAL OF COMMENTS TO BE FORWARDED TO THE WESTERN CAPE LIQUOR AUTHORITY (WARDS 1, 4, 18 AND 19)</b>
<b>VERORDENING DRANKHANDELSDAE EN URE - GOEDKEURING VAN KOMMENTAAR VIR INDIENING BY DIE WES-KAAPSE DRANKRAAD (WYKE 1, 4, 18 EN 19)</b>
<b>UMGAQO NKQUBO WENTSUKU NE NAMAXESHA OKUTHENGISWA KOTYWALA - UKWAMKELWA KWEZIMVO EZIYAKUGQITHISWA KWI WESTERN CAPE LIQUOR AUTHORITY (IWADI 1, 4, 18 KUNYE 19)</b>

**RESOLVED that**

1. Approval of the following liquor licenses based on the comments received from the Department Planning and Development as well as the Ward Councillor be supported and forwarded to the Western Cape Liquor Authority:
  - 1.1 Versveld Wines Projects: A license for the sale of liquor for consumption off the premises where the liquor is sold;
  - 1.2 Paarl de Ville: A license for the sale of liquor for the consumption on the premises where the liquor is sold; and
  - 1.3 Wellington Wines: A license for the sale of liquor for consumption on and off the premises where the liquor is sold.
2. The comments forwarded to the Western Cape Liquor Authority be noted for temporary liquor licenses for special events received:
  - 2.1 Paarl Boys High vs Paul Roos: Event taking place 25 May 2019.

Meeting: Mayco 19/06/2019	Submitted by Department: Community Services		
Ref No: 1/2/2/17	Author/s: A Booysen		
Coll No: 1503811	Referred from: Comm Serv Port - 04/06/2019		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-2	Implement decision	ED: Community Services	



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**10. HUMAN SETTLEMENTS AND PROPERTY MANAGEMENT**

<b>10.1 PROPOSED HOUSING PIPELINE PROJECTS: 2019/2020 FINANCIAL YEAR</b>
<b>VOORGESTELDE BEHUISINGSPYPLYN PROJEKTE: 2019/2020 FINANSIËLE JAAR</b>
<b>ISINDULULO SEPROJEKTI YEZINDLU EZIFUNWA UKWAKHIWA: KUNYAKA MALI KA 2019/2020</b>

**RESOLVED that**

This matter be held over for a next meeting of the Mayoral Committee.

Meeting: Mayco 19/06/2019	Submitted by Department: Community Services
Ref No: 7/2/P	Author/s: F Rhoda
Coll No: 1508365	Referred from: Comm Serv Port - 04/06/2019
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit item
<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
ED: Community Services	

<b>10.2 MUNICIPAL ACCREDITATION TO DELIVER THE HOUSING FUNCTION</b>
<b>MUNISIPALE AKKREDITASIE OM DIE BEHUISINGSFUNKSIE TE LEWER</b>
<b>UKWAPHULELWA KOMASIPALA EKUBONELELENI NGOMSEBENZI WEZINDLU</b>

**RESOLVED that**

This matter be referred to the workshop to be held on 23 July 2019 and thereafter be submitted to the Mayoral Committee.

Meeting: Mayco 19/06/2019	Submitted by Department: Community Services
Ref No: 1/P	Author/s: F Rhoda
Coll No: 1508418	Referred from: Comm Serv Port - 04/06/2019
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit item
<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
ED: Community Services	



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<b>10.3 SCHOONGEZICHT EMERGENCY HOUSING DEVELOPMENT: PROPOSAL TO INCOPORATE BACKYARDER COMMUNITIES INTO THE PROJECT</b>
<b>SCHOONGEZICHT NOODBEHUISINGSPROJEK: VOORSTEL OM AGTERPLAAS BEWONERS BY PROJEK IN TE SLUIT</b>
<b>UPHUHLISO LWZINDLO ZIKAXAKEKA E SCHOONGEZICHT: ISINDULULO SOKUDIBANISA ULUNTU OLUHLALA NGASEMVA KWI PROJEKTI</b>

**RESOLVED that**

This matter be referred back until after the SAHRC process has been completed.

Meeting: Mayco 19/06/2019	Submitted by Department: Community Services
Ref No: 7/2/P	Author/s: F Rhoda
Coll No: 1508400	Referred from: Comm Serv Port - 04/06/2019
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit item
	<u>RESPONSIBLE DEPARTMENT:</u>
	ED: Community Services
	<u>DUE DATE:</u>

<b>10.4 PAARL EAST IRDP HOUSING PROJECT (ERVEN 13480 &amp; 21128) – BENEFICIARY ALLOCATION AND SELECTION CRITERIA</b>
<b>PAARL-OOS IRDP BEHUISINGS PROJEK (ERWE 13480 &amp; 21128) – BEGUNSTIGDE TOEKENNING EN KEURINGSVEREISTES</b>
<b>IPROJEKTI YEZINDLU ZE IRP E PAARL EAST (IIZIZA 13480 &amp; 21128) – UNIKEZELO LWABAFAMANAYO KUNYE NOKHETHO LWEMFUNeko</b>

**RESOLVED that**

This matter be referred back to the department.

Meeting: Mayco 19/06/2019	Submitted by Department: Community Services
Ref No: 7/1/P	Author/s: F Rhoda
Coll No: 1512557	Referred from: Comm Serv Port - 04/06/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

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<b>10.5 FINANCE LINKED INDIVIDUAL SUBSIDY PROGRAM: AMENDMENTS TO THE PROGRAM</b>
<b>FINANSIEEL GEKOPPELDE INDIVIDUELE SUBSIDIE PROGRAM: WYSIGINGS TOT DIE PROGRAM</b>
<b>INKQUBO YENXASO YEZEMALI EDIBENE NESINQU: ULUNGISO LWENKQUBO</b>

**RESOLVED that**

The report be noted.

Meeting: Mayco 19/06/2019	Submitted by Department: Community Services
Ref No: 5/P	Author/s: F Rhoda
Coll No: 1512619	Referred from: Comm Serv Port - 04/06/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>10.6 HOUSING ADMINISTRATION POLICY</b>
<b>BEHUISINGSADMINISTRASIEBELEID</b>
<b>NGOMASIPALA WASE NGEZINDLU</b>

**RESOLVED that**

This matter first be referred back to the Portfolio Committee.

Meeting: Mayco 19/06/2019	Submitted by Department: Community Services
Ref No: 17/7/8	Author/s: U Johanneson
Coll No: 1508405	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit item
	<u>RESPONSIBLE DEPARTMENT:</u>
	ED: Community Services
	<u>DUE DATE:</u>

**11. CORPORATE SERVICES**

<b>11.1 ADOPTION OF A CODE OF ETHICS POLICY FOR DRAKENSTEIN MUNICIPALITY</b>
<b>AANVAARDING VAN 'N ETIESE KODE BELEID VIR DRAKENSTEIN MUNISIPALITEIT</b>
<b>UKUMILISELA KOMGAQO NKQUBO WOKUZIPHATHA KUMASIPALA WASE DRAKENSTEIN</b>

**RECOMMENDED that**

Council approves the Code of Ethics Policy.

Meeting: Mayco 19/06/2019	Submitted by Department: Corporate Services
Ref No: 4/P	Author/s: J van Reenen
Coll No: 1503558	Referred from: Corp Serv Port - 04/06/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

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<b>11.2 PROBATION POLICY</b>
<b>PROEFTYD BELEID</b>
<b>UMGAQO NKQUBO WOKULUNGISWA PHAMBI KOKUNIKWA ISITHUBA</b>

**RECOMMENDED that**

Council approves the Probation Policy.

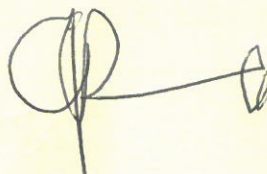
Meeting: Mayco 19/06/2019	Submitted by Department: Corporate Services
Ref No: 4/P	Author/s: N Matolengwe
Coll No: 1465740	Referred from: Corp Serv Port - 04/06/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>11.3 CALL FOR DEVELOPMENT PROPOSALS IN RESPECT OF PORTIONS OF ERVEN 4283, 7155 AND 7156 PAARL - BLAKE AND MILL STREETS, MUNICIPAL OWNED PROPERTY (WARD 4)</b>
<b>VERSOEK VIR ONTWIKKELINGSVOORSTELLE TEN OPSIGTE VAN GEDEELTES VAN ERWE 4283, 7155 EN 7156 PAARL – BLAKE EN MEULSTRATE, MUNISIPALE EIENDOM (WYK 4)</b>
<b>UBIZO LWESINDULULO LOPHUHLISO KWICEBA LEZIZA 4283,7135 KUNYE 7156 E PAARL – BLAKE AND MILL STREET, IPROPATI YOMASIPALA (WADI 4)</b>

**RECOMMENDED that**

1. In terms of Paragraph 11.3 of Council's Asset Transfer Policy, approval be granted for a call for non-monetary development proposals in respect of portions of Erven 4283, 7155 and 7156 Paarl;
2. The request for development proposals be advertised, whereby interested parties are invited to submit non-monetary development proposals for a mixed use development on the property; and
3. All submitted proposals be assessed for the most desirable and optimal development proposals, whereafter specifications will be prepared for a competitive bidding process to be followed in respect of the alienation and development of the subject property.

Meeting: Mayco 19/06/2019	Submitted by Department: Corporate Services
Ref No: 15/4/1(7156) P	Author/s: N October
Coll No: 1503206	Referred from: Corp Serv Port - 04/06/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>




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11.4 RENEWAL OF LEASE AGREEMENT: MUNICIPAL PROPERTY SITUATED ON A PORTION OF ERF 8431, MARKET STREET, PAARL TO THE PAARL SQUASH CLUB (WARD 4)
HERNUWING VAN HUUROORENKOMS: EIENDOM GELEË OP 'N GEDEELTE VAN ERF 8431, MARKSTRAAT, PAARL AAN DIE PAARL MUURBALKLUB (WYK 4)
UKUHLAZIWA KWESIVUMELWANO SOKUQESHA: IPROPATI KAMASIPALA KWICEBA LEZISA 8431, MARKET STREET, EPAARL KWI PAARL SQUASH CLUB (WADI 4)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Regulations (2018), ***final approval*** be granted for the lease of the squash clubhouse facility situated on a portion of Erf 8431, Market Street, Paarl measuring ±1100m<sup>2</sup> to the Paarl Squash Club, subject to the standard lease conditions as well as the following terms and conditions:
  - 1.1 The property will be leased at a subsidized rental amount of R607.37 per month being 5% of the market value (VAT excluded, 8% escalation per annum included);
  - 1.2 The lease endures for a period of three (3) years as from 1 May 2019;
  - 1.3 The lease be subject to a cancellation clause of three (3) months should the municipality need the property for municipal or development purposes;
  - 1.4 No sub-leasing or social functions will be allowed; and
  - 1.5 All administrative and legal requirements be adhered to.
  
2. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement. Furthermore a public consultation process was followed during which other parties had the opportunity to submit counter proposals or offers. None were received.

Meeting: Mayco 19/06/2019	Submitted by Department: Corporate Services
Ref No: 15/4/1(8431) P	Author/s: N Williams
Coll No: 1498523	Referred from: Corp Serv Port - 04/06/2019
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



MINUTES: MAYORAL COMMITTEE  
19 JUNE 2019

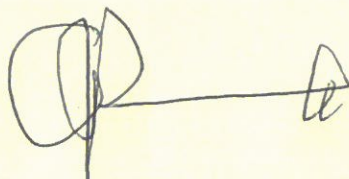
11.5 RENEWAL OF LEASE AGREEMENT: MUNICIPAL PROPERTY SITUATED ON A PORTION OF ERF 589, PHOKENG STREET, MBEKWENI TO MOBILE TELEPHONE NETWORKS REGISTRATION NUMBER 1993/0014/07 (MTN) (WARD 6)

HERNUWING VAN HUUROOREENKOMS : MUNISIPALE EIENDOM GELEË OP 'N GEDEELTE VAN ERF 589, PHOKENGSTRAAT, MBEKWENI AAN MOBILE TELEPHONE NETWORKS REGISTRASIE NOMMER 1993/0014/07 (MTN) (WYK 6)

UKUHLAZIWA KWESIVUMELWANO SOKUQESHA: KWIPROPATI KAMASIPALA EKWI CEBA LESIZA 589, PHOKENG STREET, E MBEKWENI KWI MOBILE TELEPHONE NETWORKS EBHALISWE 1993/0014/07 (MTN) (WADI 6)

**RECOMMENDED that**

1. In terms of Regulation 34 of the Municipal Asset Transfer read together with Paragraph 13 of the Asset Transfer Regulations (2018) ***final approval*** be granted for the lease of municipal property being a portion of Erf 589, Phokeng Street, Mbekweni measuring  $\pm 134\text{m}^2$  in extent, to Mobile Telephone Networks Pty (Ltd) registration number 1993/0014/07, subject to the standard lease conditions as well as the following terms and conditions:
  - 1.1 The property will be leased at a market rental amount of R3,853.40 per month (VAT excluded, 8% escalation per annum included);
  - 1.2 The lease endures for a period of 5 (five) years as from 1 June 2019;
  - 1.3 It be noted that approval has been granted to Mobile Telephone Networks Pty (Ltd) to share the existing antenna support structure with Vodacom Pty (Ltd) and Cell C Limited by the City Manager on 2 April 2019;
  - 1.4 The generator on site must adhere to legislative prescripts in order to prevent noise pollution; and
  - 1.5 All administrative and legal requirements be adhered to.





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2. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement for a very specific and exclusive use. Furthermore a public consultation process was followed during which other parties had the opportunity to submit counter proposals or offers. None were received.

Meeting: Mayco 19/06/2019 Ref No: 15/4/1(589) M Coll No: 1499243	Submitted by Department: Corporate Services Author/s: N Williams Referred from: Corp Serv Port - 04/06/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>11.6 LLF MINUTES: MAY 2019</b>
<b>LLF NOTULE: MEI 2019</b>
<b>LLF IMIZUZU: MEYI 2019</b>

**RECOMMENDED that**

The LLF minutes for May 2019 **be noted.**

Meeting: Mayco – 19/06/2019 Ref No: Coll Nr:	Submitted by Directorate: Corporate Services Author/s: Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>11.7 PROPOSED ALIENATION OF STREET PORTION (ROAD RESERVE) TO LANDOWNER OF ERF 2491, SITUATED IN MACEBO STREET, MBEKWENI</b>
<b>VOORGESTELDE VERVREEMDING VAN GEDEELTE VAN DIE STRAAT (PADRESERWE) GELEË TE MACEBOSTRAAT, MBEKWENI AAN AANGRENSENDE EIENAAR VAN DIE ERF 2491 MBEKWENI</b>
<b>ISINDULULO SOKUPHEPHELA KWECEBA LESITALATO (INDLELA EBEKIWEYO BUCALA) KUMNINI WAYO ISIZA 2491 E SIKWI SITALATO MACEBO , EMBEKWENI</b>

**RESOLVED that**

This matter first be referred back to the Portfolio Committee.

Meeting: Mayco – 19/06/2019 Ref No: 15/4/1 (2491) M Coll Nr: 1444208	Submitted by Directorate: Corporate Services Author/s: W Rabie Referred from:		
<u>PAR:</u>	<u>ACTION:</u> Re-submit item	<u>RESPONSIBLE DEPARTMENT:</u> ED: Corporate Services	<u>DUE DATE:</u>



**MINUTES: MAYORAL COMMITTEE**  
**19 JUNE 2019**

**12. FINANCIAL SERVICES**

<b>12.1 APPROVAL OF TENDER NO: FS INC 2/2018: PROVISION AND ADMINISTRATION OF A PRE PAID ELECTRICITY- AND WATER VENDING SYSTEM FOR THE PERIOD OF 1 JULY 2019 TO 30 JUNE 2024</b>
<b>GOEDKEURING VAN TENDER NO: FS INC 2/2018: VOORSIENING EN ADMINISTRASIE VAN 'N VOORAFBETAALDE ELEKTRISITEIT- EN WATERVERKOOPSTELSEL VIR DIE PERIODE 1 JULIE 2019 TOT 30 JUNIE 2024</b>
<b>UKWAMKELWA KWE THENDA NOMBHOLO FS INC 2/2018: UBONELELO KUNYE NOKULAWULWA KOKUTHENGWA KOMBANE KUQALA- KUNYE NENKQUBO YOKUTHENGISA AMANZI EYEXESHA 1 JULAYI 2019 UKUYA KU 30 JUNI 2024</b>

**RECOMMENDED that**

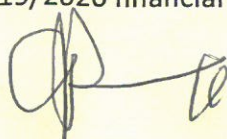
1. Council determine that the Municipality will derive a financial benefit from the contract;
2. The five-year contract for the provision and administration of a prepaid electricity- and water vending system awarded to Ontec Systems (Pty) Ltd, under tender number INC 2/2018, be approved; and
3. The City Manager be authorised to sign the contract on behalf of the Municipality.

Meeting: Mayco 19/06/2019	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 1517294	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>12.2 2019/2020 FINANCIAL YEAR: APPROVAL OF ELECTRICITY TARIFFS</b>
<b>2019/2020 FINANSIËLE JAAR: GOEDKEURING VAN ELEKTRISITEITS TARIËWE</b>
<b>UNYAKA MALI KA 2019/2020: UKUGINISEKISWA KWERHAFU YOMBANE</b>

**RECOMMENDED that**

1. Council takes note of the Council minutes dated 31 July 2018 with regard to the approval of electricity tariffs by NERSA (Annexure A of the departmental report);
2. Council takes note of the Council minutes dated 28 November 2018 regarding the approved electricity tariffs by NERSA (Annexure B of the departmental report);
3. The amended tariffs as set out in Annexure C of the departmental report, be approved for the 2019/2020 financial year; and



MINUTES: MAYORAL COMMITTEE  
19 JUNE 2019

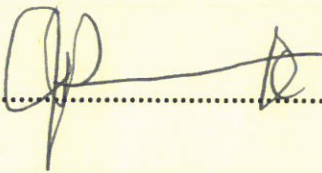
- 4. The amended tariffs as set out in Annexure C of the departmental report, be advertised as required by legislation.

Meeting: Mayco 19/06/2019	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: K Fredericks		
Coll No: 1517296	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

13. URGENT MATTERS

None.

The meeting ended at 11:02.

CHAIRPERSON:  .....

DATE: .....

Confirmed on ..... with/without amendments.  
PJ/rs



**Mayoral Committee Attendance Register**

Date: 19 June 2019

Time: 10:00

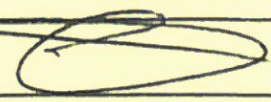
Venue: Groot Drakenstein Committee Room

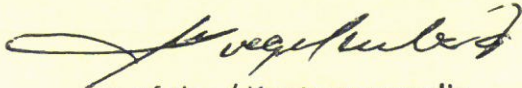
SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE Executive Mayor	C J	MR	0785304285 0824979046	<i>Chief Whip</i> <i>Apologues</i>
COMBRINK Deputy Executive Mayor (Financial Services)	G C	MR	0824553445	<i>Combrink</i>
LE ROUX (Engineering Services)	J F	MR	0834595965	<i>LeRoux</i>
ANDREAS (Rural Management)	M A	MS	0767901066	<i>me</i>
KEARNS (Environment, Parks and Open Spaces)	C	MS	0765018441 0769406614	<i>Kearns</i>
GOUWS (Social Services)	E	MS	0824479711	<i>Gouws</i>
MILLER (Planning and Development)	J	MR	0834400507	<i>Miller</i>
MOKOENA (Corporate Services)	L P	MS	0734198671	<i>Mokoena</i>
SMUTS (Public Safety)	R	MR	0824948467	<i>Smuts</i>
VAN NIEKERK (Sport, Recreation, Arts and Culture)	L T	MS	0818858365	<i>Van Niekerk</i>
VAN NIEUWENHUYZEN (Communication and Inter- Governmental Relations (IGR))	R H	MR	0826296239	<i>Van Nieuwenhuyzen</i>
WILLEMSE (Human Settlements and Property Management)	L	MS	0820799421	<i>Willemse</i>
STOWMAN SPEAKER	AC	MR	0791895359	<i>Stowman</i>
KOEGELENBERG CHIEF WHIP	RA	MR	0832693138	<i>Koegelenberg</i>
MATHEE CHAIRMAN: MPAC	J	MR	0824486180	<i>Mathee</i>
RICHARDS LEADER OF OPPOSITION	AM	MR	0827860053	<i>Richards</i>

*[Signature]*  
Office of the / Kantoor van die  
CHIEFWHIP / HOOFSWEEP

*[Signature]*

**Cllr / Rdl R.A. KOEGELENBERG**  
Drakenstein 2019-06-19

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
NIPULANTANA	TR	MP	0769442159	



ice of the / Kantoor van die  
CHIEFWHIP / HOOFSWEEP  
llr / Rdl R.A. KOEGELENBERG  
Drakenstein

2019-06-19

