

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 20 SEPTEMBER 2017 AT 10:00.

PRESENT:

The Executive Mayor, Cllr C J Poole (Chairman)
The Deputy Executive Mayor, Cllr G C Combrink

Councillors:

M A Andreas
F Jacobs
C Kearns
J F le Roux
J Miller
L P Mokoena
L T van Niekerk
L Willemse
R H van Nieuwenhuyzen

Also Present:

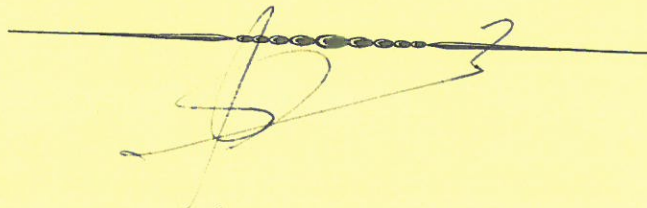
A C Stowman (Speaker)
Cllr R A Koegelenberg (Chief Whip)
J Mathee (MPAC Chairperson)

Officials:

Dr J H Leibbrandt (City Manager)
Mr J Carstens (Chief Financial Officer)
Mr G Boshoff (Executive Director: Community Services)
Mr D J Hattingh (Executive Director: Engineering Services)
Ms L Waring (Executive Director: Planning and Development)
Mr A V Marais (Acting Executive Director: Corporate Services)
Ms R Jaftha (Chief Audit Executive)
Mr F P Goosen (Manager: Administrative Support Services)

ABSENT:

Cllr R Smuts (On Council duty)



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1. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

Cllr R Smuts: On Council duty
Mr S Johaar: Attending another meeting

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor announced the passing of former Councillor E M Kearns and a moment of silence was observed in her honour.

3. DISCLOSURE OF INTERESTS BY COUNCILLORS/OFFICIALS

None.

4. CONFIRMATION OF MINUTES

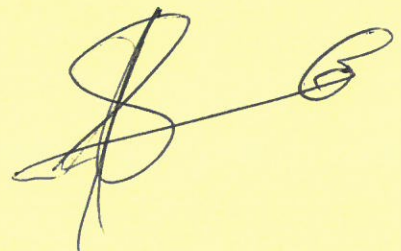
The minutes of the following meetings were **confirmed as correct**:

- i. Ordinary meeting held on 16 August 2017;
- ii. Confidential meeting held on 16 August 2017;
- iii. Ordinary meeting held on 24 August 2017; and
- iv. Confidential meeting held on 24 August 2017.

5. SCHEDULE OF DECISIONS

RESOLVED

that the Schedule of Decisions, **be noted**.



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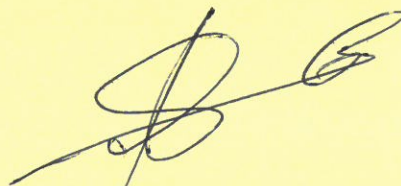
6. EXECUTIVE MAYOR

6.1 RE-COMPOSITION OF MEMBERS TO SECTION 79 AND SECTION 80 COMMITTEES
HERSAMESTELLING VAN LEDE TOT ARTIKEL 79 EN ARTIKEL 80 KOMITEES
UKUMILISELWA KWAKHONA KWAMALUNGU EKOMITI ZECANDELO 79 KUNYE NECANDELO 80

RESOLVED

that it be recommended to Council:-

1. that the re-composition of **MPAC** (8 members), a Section 79 Committee, with the composition and terms of reference as indicated in **Annexure A**, of the departmental report, and the reappointment of Cllr J Matthee as Chairperson of MPAC, be approved.
2. that the re-composition and chairpersons of the following **Section 80 Committees**, with the composition and chairpersons as indicated in **Annexure B** of the departmental report, be approved: -
 - 2.1 Corporate Services (13 members);
 - 2.2 Community Services (14 members);
 - 2.3 Engineering Services (9 members);
 - 2.4 Financial Services (9 members) and
 - 2.5 Planning and Development Services (9 members)
3. that the members of the following committees remain unchanged and that Council confirms the current composition and chairpersons as reflected in **Annexure C** of the departmental report:-
 - 3.1 Appeal Committee (Section 79 Committee) (6 members), Chairperson A C Stowman
 - 3.2 Local Labour Forum (4 members); and
 - 3.3 Code of Conduct for Councillors (5 members), Chairperson - RA Koegelenberg
4. that the following re-composition of the Training and Development Committee, be approved:-
 - 4.1 R H van Niewenhuyzen;
 - 4.2 L P Mokoena; and
 - 4.3 L T van Niekerk.
5. that it be noted that the Executive Mayor appointed the following Chairpersons of the Section 80 Committees, where applicable, on a rotation basis as indicated below:-



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- 5.1 Corporate Services:
- 5.1.1 L P Mokoena - January to June; and
5.1.2 R H van Niewenhuyzen - July to December
- 5.2 Community Services:
- 5.2.1 F Jacobs - January to March;
5.2.2 R Smuts - April to June;
5.2.3 L T van Niekerk - July to September; and
5.2.4 C Kearns - October to December
- 5.3 Engineering Services:
- 5.3.1 J F le Roux
- 5.4 Financial Services:
- 5.4.1 G C Combrink
- 5.5 Planning and Development Services:
- 5.5.1 J Miller - January to April;
5.5.2 L Willemse - May to August; and
5.5.3 M A Andreas - September to December

6. that Council adopts the revised meeting program for the period October to December 2017, as indicated in Annexure D of the departmental report.

Meeting: MC - 20/9/2017	Submitted by Directorate: Corporate Services		
Ref No: 3/3/1/3/1	Author/s: FP Goosen		
Coll Nr: 1244520	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

6.2 SUBMISSION OF THE AUDIT COMMITTEE CHARTER 2017/18
VOORLEGGING VAN DIE OUDITKOMITEE STIGTINGSAKTE 2017/18
UKUNGENISWA KWAMALUNGELO EKOMITI YOPHICOTHO ZINCWADI 2017/2018

RESOLVED

that it be recommended to Council:-

that the reviewed Audit Committee Charter 2017/18, be approved.

Meeting: MC - 16/8/2017	Submitted by Directorate: Internal Audit		
Ref No: 3/3/1/3/13	Author/s: R Jaftha		
Coll Nr: 1246086	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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6.3 REVISED DRAFT: FRAUD- AND RISK MANAGEMENT POLICY
HERSIENE KONSEP: BEDROG- EN RISIKOBESTUURSBELEID
UYILO LOHLOLO: UMGAQO NKQUBO WOBUSELA KUNYE NOKULAWULWA KWENGOZI

RESOLVED

that it be recommended to Council:-

that the reviewed Fraud- and Risk Management Policy be approved.

Meeting: MC – 20/9/2017	Submitted by Directorate: Risk Management
Ref No: 1/P	Author/s: G Dippenaar
Coll Nr: 1246487	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

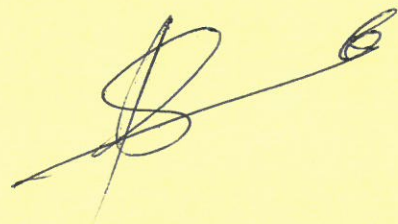
7. FINANCE

7.1 INTERNAL AUDIT INVESTIGATION INTO THE WRITE-OFF OF REFUSE REMOVAL AND LEGAL FEES, R H WIEHAHN (ACCOUNT 7777700002494)
INTERNE OUDIT ONDERSOEK NA DIE AFSKRYWING VAN VULLIS VERWYDERING EN REGSKOSTE, R H WIEHAHN (ACCOUNT 7777700002494)
UPHANDO LWANGAPHAKATHI LOKUCINYWA KOKUTHATHWA KWENKUNKUMA KUNYE NENTLAWULO YOMTHETHO, R H WIEHAN (IAKHAWUNTI 7777700002494)

RESOLVED

- that Internal Audit's findings highlighted in paragraph 2.2 in the Discussion Section in the report, **be noted**; and
- that the writing off of Mr R H Wiehahn's handed over account (7777700002494) to the amount of R14 254.79, being outstanding refuse removal fees accrued till 20 September 2017 as well as legal fees, be approved.

Meeting: MC – 20/9/2017	Submitted by Directorate: Financial Services
Ref No: 5/12/3	Author/s: H Vergotine
Coll Nr: 1247636	Referred from:
PAR:	ACTION:
2	Implement decision
	RESPONSIBLE DEPARTMENT:
	DUE DATE:



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7.2 TENDERS, QUOTATIONS AND CONTRACTS: SUPPLY CHAIN MANAGEMENT: NOTIFICATION OF MONTHLY TENDER AWARDS: AUGUST 2017
TENDERS, KWOTASIES EN KONTRAKTE: VOORSIENINGSKANAALBESTUUR: TENDERTOEkENNINGS VIR AUGUSTUS 2017
ITHENDA, ISINIKI MAXABISO KUNYE NEZIVUMELWANO: ULAWULO LOTHUNGELWANO LWEZIBONELELO: ISAZISO SONIKEZELO LWETHENDA: AUGUST 2017

RESOLVED

that it be recommended to Council:-

1. that the tenders and contracts that were adjudicated by the Bid Adjudication Committee for the month of August 2017, **be noted**; and
2. that the tenders and contracts and the reasons for the awards as recorded by the Accounting Officer as attached to the report, **be noted**.

Meeting: MC - 20/9/2017	Submitted by Directorate: Financial Services		
Ref No: 8/1/2/1	Author/s: H Vergotine		
Coll Nr: 1247735	Referred from:		
PAR:	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

7.3 TENDERS, QUOTATIONS AND CONTRACTS: REPORT ON WRITTEN AND FORMAL WRITTEN QUOTATIONS WHERE THREE QUOTATIONS WERE NOT OBTAINED AND DEVIATIONS AND RATIFICATION OF MINOR BREACHES FROM PROCUREMENT PROCESSES: AUGUST 2017

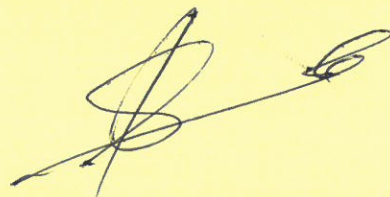
TENDERS, KWOTASIES EN KONTRAKTE VIR DIE MAAND AUGUSTUS 2017: PROSESSERING VAN SKRIFTELIKE EN FORMELE SKRIFTELIKE KWOTASIES WAAR DRIE KWOTASIES NIE VERKRY WAS NIE EN AFWYKING EN RATIFIKASIE VAN GERINGE OORTREDINGE VAN VERKRYGINGSPROSESSE: KONDONERING VAN ONREGMATIGE UITGAWES DEUR DIE RAAD

ITHENDA, IZINIKI MAXABISO KUNYE NENKONTILAKI ZENYANGA KA AUGUST 2017: UKUQHUBEKEKA KOKUBHALA KUNYE NOKUBHALA OKUSEMTHETHWENI KWEZINIKI MAXABISO EZINTATHU KUNYE NOKUNGALANDELI INKQUBO KUNYE NOKULUNGISWA KOKWAPHULWA KWEMITHETHO UNCINCI KWINKQUBO YOKUFUMANA

RESOLVED

that it be recommended to Council:-

1. that the deviations and minor breaches from Council's SCM Policy and procurement processes for the month of August 2017 for the amount of R 6,202,754, **be condoned**;



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2. that in terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations as recorded by the Accounting Officer under the annexures attached to the report, **be noted**; and
3. that the Chief Financial Officer records the deviation amount of R 6,202,754 in the notes to the financial statements for the 2017/2018 financial year as required by legislation.

Meeting: MC - 20/9/2017	Submitted by Directorate: Financial Services
Ref No: 9/1/1/5	Author/s: H Vergotine
Coll Nr: 1247740	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

7.4 WRITING-OFF OF IRRECOVERABLE DEBTORS - AUGUST 2017
AFSKRYF VAN ONVERHAALBARE DEBITEURE VERSLAG - AUGUSTUS 2017
UKUCINYWA KWAMATYALA ANGAHLAWULWAYO - KWINYANGA KA
UAGASTI 2017

RESOLVED

1. that irrecoverable debt to the amount of R 1,583,232.49 written-off in terms of Council's Writing-Off of Irrecoverable Debt Policy for the month of August 2017, **be noted**; and
2. that the amount of R 21,131,711.67 written-off for the two months of 2017/2018 financial year, **be noted**.

Meeting: MC - 16/8/2017	Submitted by Directorate: Financial Services
Ref No: 5/15/1	Author/s: A C Abrahams
Coll Nr: 1248205	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

7.5 WRITING BACK OF SURCHARGES OF R5 434.13 LEVIED FOR BERG RIVER RESORT (CG OCHSE) ACCOUNT NUMBERS 068156600015 AND 058081100463
AFSKRYFWING VAN BYBETALINGS VAN R5 434.13 GEHEF VIR BERGRIVIER OORD (CG OCHSE) REKENING NOMMERS 068156600015 EN 058081100463
UKUCINYWA KWENTAWULO EYONGEZIWEYO YE R5 434.13 EKUFUNEKA IHLAWULWE YI BERG RIVER RESORT (CG OCHSE) INOMBOLO YEAKHAWUNTI 068156600015 KUNYE 058081100463

RESOLVED

that the writing back of surcharges of R4 978.06 levied on account no 068156600015 and R456.07 levied on account no 058081100463, **be approved**.

Meeting: MC - 20/9/2017	Submitted by Directorate: Financial Services
Ref No: 9/1/1/4	Author/s: A C Abrahams
Coll Nr: 1248874	Referred from:
PAR:	ACTION:
Implement decision	RESPONSIBLE DEPARTMENT:
	CFO
	DUE DATE:

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7.6 HUGENOTE COLLEGE - WRITING BACK OF PROPERTY RATES LEVIES
HUGENOTE KOLLEGE - TERUGSKRYF VAN EIENDOMSBELASTINGHEFFING
HUGENOTE COLLEGE - UKUBUYISELWA KOKUCINYWA KWERAFU YE PROPATI

RESOLVED

that it be recommended to Council:-

1. that the writing back of the rates levies amounting to R 485,612.14 of Hugenote College from 01 July 2013 based on the decision of Council of 29 June 2016, be approved; and
2. that the writing back of R 485,612.14 be treated in terms of the GRAP Accounting Standards.

Meeting: MC - 20/9/2017	Submitted by Directorate: Financial Services		
Ref No: 5/15/1	Author/s: A C Abrahams		
Coll Nr: 12488877	Referred from:		
<u>PAR:</u>	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPARTMENT:</u> Manager: Income	<u>DUE DATE:</u>

7.7 INDIGENT HOUSEHOLDS' STATISTICS REPORT AS AT 31 AUGUST 2017
DEURNIS HUISHOUDELIKE VERSLAG SOOS OP 31 AUGUSTUS 2017
INGXELO YOLUHLU LWEZINDLU EZINGAMAHLWEMPU NGOBUNJALO
NGOMHLA WE 31 AGASTI 2017

RESOLVED

that the report, be noted.

Meeting: MC - 20/9/2017	Submitted by Directorate: Financial Services		
Ref No: 9/1/1/4	Author/s: A C Abrahams		
Coll Nr: 1248261	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DIRECTORATE:</u>	<u>DUE DATE:</u>



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7.8	DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASES REPORT AS AT 31 AUGUST 2017
	DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 31 AUGUSTUS 2017
	INGXELO YAMATYALA ANGEKAHLAWULWA YEPROPATI ZIKAMASIPALA EZIQESHISWAYO NGOBUNJALO NGOMHLA WE 31 AGASTI 2017

RESOLVED

that the report be noted.

Meeting: MC – 20/9/2017	Submitted by Directorate: Financial Services
Ref No: 9/1/1/4	Author/s: A C Abrahams
Coll Nr: 1248379	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7.9	DRAKENSTEIN'S OUTSTANDING DEBTORS REPORT AS AT 31 AUGUST 2017
	DRAKENSTEIN SE UITSTAANDE SKULD VERSLAG SOOS OP 31 AUGUSTUS 2017
	INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 AGASTI 2017

RESOLVED

that the report be noted.

Meeting: MC – 20/9/2017	Submitted by Directorate: Financial Services
Ref No: 9/1/1/4	Author/s: A C Abrahams
Coll Nr: 1248465	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7.10	PROGRESS WITH THE IMPLEMENTATION OF THE MUNICIPAL STANDARD CHART OF ACCOUNTS (MSCOA)
	VORDERING MET DIE IMPLEMENTERING VAN DIE MUNISIPALE STANDAARD REKENINGE STRUKTUUR (MSCOA)
	INKQUBELA PHAMBILI YOKUPHUNYEZWA KA MSCOA

RESOLVED

that it be recommended to Council:-

that the progress with the implementation of the Municipal Standard Chart of Accounts (MSCOA), be noted.

Meeting: MC – 20/9/2017	Submitted by Directorate: Financial Services
Ref No: 9/1/3	Author/s: C Lategan
Coll Nr: 1249012	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT</u>
	<u>DUE DATE:</u>

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8. PLANNING, ECONOMIC DEVELOPMENT AND TOURISM

8.1 APPLICATION FOR TEMPORARY DEPARTURE: ERF 17375 PAARL
AANSOEK OM TYDELIKE AFWYKING: ERF 17375 PAARL
ISICELO SOKUPHEPHELA OKWETHUTYANA: KWISIZA 17375 E PAARL

RESOLVED

that the item be referred back for the department to incorporate timelines.

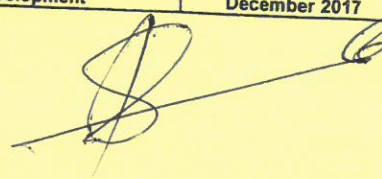
Meeting: MC – 20/9/2017 Ref No: 15/4/1 (17375) P Coll Nr: 1239957	Submitted by Directorate: Planning and Development Author/s: J Meyer Referred from:
<u>PAR:</u>	<u>ACTION:</u> Re-submit item
	<u>RESPONSIBLE Department:</u> ED: Planning Development
	<u>DUE DATE:</u>

8.2 ROAD MAP FOR THE DEVOLUTION OF PROVINCIAL HERITAGE COMPETENCY FROM HERITAGE WESTERN CAPE TO THE HERITAGE UNIT OF DRAKENSTEIN MUNICIPALITY
PADKAART VIR DIE AFWENTELING VAN PROVINSIALE ERFENIS BEVOEGDHEID DEUR ERFENIS WES-KAAP NA DIE ERFENISHULPBRONNE EENHEID VAN DRAKENSTEIN MUNISIPALITEIT
INDLELA YOKUBALULA IKUNIKELWA KWEGUNYA LWE PROVINCIAL HERITAGE COMPETENCY ELIVELA KWI HERITAGE WESTERN CAPE KWICANDELO LAMAFAMA KUMASIPALA WASE DRAKENSTEIN

RESOLVED

1. that the continued pursuit of the delegation of provincial heritage competency from Heritage Western Cape to the Heritage Resource Sub-Section of Drakenstein Municipality, be supported;
2. that the adoption of the road map as the Municipality's guide to the devolution of heritage competency, be supported;
3. that the requirements of Heritage Western Cape in key areas, be accepted;
4. that Heritage Western Cape be informed in writing of this acceptance; and
5. that a Progress Readiness Report be submitted in December 2017.

Meeting: MC – 20/9/2017 Ref No: 15/1/4 Coll Nr: 1244257	Submitted by Directorate: Planning and Development Author/s: C Theunissen Referred from:
<u>PAR:</u> 1-4 5	<u>ACTION:</u> Implement decision Re-submit report
	<u>RESPONSIBLE DEPARTMENT</u> ED: Planning & Development ED: Planning & Development
	<u>DUE DATE:</u> December 2017

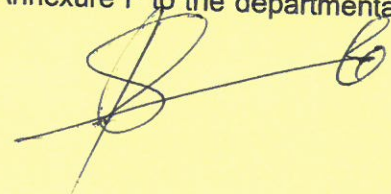


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8.3 APPLICATION FOR REZONING, SUBDIVISION AND DEPARTURE: ERF 19808 PAARL
AANSOEK OM HERSONERING, ONDERVERDELING EN AFWYKING: ERF 19808 PAARL
ISICELO SOKUCANDA, SOKOHLULA KUBINI KUNYE NOKUPHEPHELA: KWISIZA 19808 EPAARL

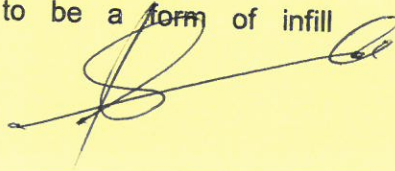
RESOLVED

1. that approval be granted in terms of Section 16(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the rezoning of Erf 19808 Paarl from Single Dwelling Residential Zone to General Residential Sub-Zone B, in order to develop 4 group housing units on the property, as indicated on the Site Development Plan, drawn by Green Style Architects (Drawing Number AR13-002-00) dated 13 March 2016 (Annexure B to the departmental report);
2. that approval be granted in terms of Section 25(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) into 4 group housing erven, namely, Portion 1 ($\pm 192\text{m}^2$), Portion 2 ($\pm 160\text{m}^2$), Portion 3 ($\pm 161\text{m}^2$) and Portion 4 ($\pm 262\text{m}^2$), as indicated on the Subdivision Plan, drawn by Green Style Architects (Drawing Number AR13-002-02) dated 13 March 2016 (Annexure B1 to the departmental report);
3. that approval be granted in terms of Section 15(1)(b) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for a departure from the applicable land use restrictions applicable to the proposed development, as follows:
 - 3.1 Relaxation of the prescribed density from 40 dwelling units/ha to 51 dwelling units/ha;
 - 3.2 Relaxation of the public open space requirements from 80m² per dwelling unit to none (private gardens);
 - 3.3 Relaxation of the service yard provision requirement from minimum of 50m² to none (private gardens);
 - 3.4 Relaxation of the 4.5m street building line to 1m;
 - 3.5 Relaxation of the northern lateral zone building line from 3m to 1.5m, as well as the relaxation of the 3m southern lateral zone building line in respect of the existing pool.
4. that the approvals granted in paragraphs 1 - 3 above, be subject to the following conditions in terms of Section 42(1) of the Land Use Planning Ordinance, 1985 (Ordinance 15 of 1985):-
 - 4.1 Adherence to the conditions laid down by Drakenstein Municipality: Electro-Technical Engineering Services in its memorandum with reference 19808 dated 30 May 2017 (Annexure F to the departmental report);



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- 4.2 Adherence to the conditions laid down by Drakenstein Municipality: Civil Engineering Services in its memorandum 15/4/1 (19808) P (1450) dated 23 November 2016 (Annexure G to the departmental report);
- 4.3 Adherence to the following condition laid down by Drakenstein Municipality: Fire Services:-
- 4.3.1 Building plans must be submitted for approval in terms of the National Building Regulations;
- 4.4 The following conditions be applicable from a town planning point of view:-
- 4.4.1 No new buildings are to be erected or existing structures altered without the approval of building plans by the Council;
- 4.4.2 The development must take place largely in accordance with the Site Development Plan attached as "Annexure B";
- 4.4.3 A copy of approved diagrams be submitted to Council for record purposes;
- 4.4.4 This approval applies only to the rezoning, subdivision and departure in question, and shall not be construed as authority to depart from any other legal prescriptions or requirements;
- 4.4.5. The applicant institute water conservation measures such as rainwater harvesting, grey water recycling and similar technical enhancements such as low flow shower heads, dual flush toilets and water-wise gardens; and
- 4.4.6. Council reserves the right to impose further conditions in future if deemed necessary:-
- 4.5 that the objectors, P Zietsman, E Fischer, A Loubser, U/L Schwarte, P Griesel and B Raal be informed of their right to appeal against the decision in terms of Section 62 of the Municipal Systems Act, 2000 (Act 32 of 2000); and
- 4.6 that the following be regarded as the Mayoral Committee's reasons for its decision:-
- 4.6.1 The proposal will be in keeping with the residential character of the surrounding area;
- 4.6.2 The proposed development will not result in a significant amount of residential units being developed;
- 4.6.3 The development is considered to be a form of infill development;



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- 4.6.4 The proposed development will aid in addressing the demand for housing in the Paarl/Wellington area;
- 4.6.5 The development will make optimal use of prime vacant urban land;
- 4.6.6 The development is located within the urban edge, thereby eliminating urban sprawl;
- 4.6.7 The development supports the notion of mixed housing typologies in residential areas;
- 4.6.8 The development promotes the densification of existing urban areas;
- 4.6.9 All relevant internal departments consented to the application; and
- 4.6.10 The application is in line with the Drakenstein Spatial Development Framework (2016/2017 Annual Review) as well as the Drakenstein Densification and Urbanisation Strategy and Open Space Utilization Policy.

Meeting: MC - 20/9/2017 Ref No: 15/4/1 (19808) P Coll Nr: 1244768		Submitted by Directorate: Planning and Development Author/s: J Meyer Referred from:	
PAR: 1-4	ACTION: Inform parties	RESPONSIBLE DEPARTMENT: Admin (HB)	DUE DATE:

**8.4 AMENDMENT IN THE DEMARCATION OF THE INFORMAL TRADING SITE - KLEIN DRAKENSTEIN ROAD
WYSIGING VAN DIE AFBAKENING VAN DIE INFORMELE HANDELSAREA - KLEIN DRAKENSTEIN WEG
ULUNGISO EKUMILISWENI KWEMIDA YESAYITI YOKUTHENGISA ENGEKHO MTHETHWENI - KLEIN DRAKENSTEIN ROAD**

RESOLVED

that it be recommended to Council:-

1. that the amendment of the demarcation of informal trading sites in Klein Drakenstein Road as proposed, be approved; and
2. that the new demarcation of informal trading sites in Klein Drakenstein Road, be promulgated in the Provincial Gazette.

Meeting: MC - 20/9/2017 Ref No: 15/1 Coll Nr: 1245169		Submitted by Directorate: Planning and Development Author/s: C Phillips Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

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8.5 REQUEST TO APPROVE A FINANCIAL CONTRIBUTION TOWARDS A YOUTH ENTREPRENEURSHIP PROGRAMME FACILITATED BY THE DRAKENSTEIN BUSINESS CHAMBER IN THE VPUU SAFE NODE AREA
VERSOEK OM 'N FINANSIËLE BYDRAE TE LEWER TEN OPSIGTE VAN 'N JEUG-ENTREPRENEURSKAPSPROGRAM WAT DEUR DIE DRAKENSTEIN BESIGHEIDSKAMER IN DIE VPUU "SAFE" NODE-AREA GEÏMPLEMENTEER SAL WORD
ISICELO SOKUQINISEKISA INXASO MALI KWI YOUTH ENTREPRENEURSHIP PROGRAMME EYENZIWA YI DRAKENSTEIN BUSINESS CHAMBER KWI VPUU KWIMIMANDLA YE "SAFE" node

RESOLVED

that the item be referred back.

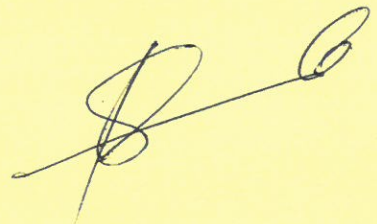
Meeting: MC - 20/9/2017 Ref No: 11/3/1 Coll Nr: 1245172	Submitted by Directorate: Planning and Development Author/s: C Phillips Referred from:
PAR:	ACTION: Re-submit item
	RESPONSIBLE DEPARTMENT: ED: Planning & Development
	DUE DATE:

8.6 APPLICATION FOR AMENDMENT OF CONDITIONS: ERF 10795 PAARL
AANSOEK OM WYSIGING VAN VOORWAARDES: ERF 10795 PAARL
ISICELO SOKULUNGISA IMIGAQO: KWISIZA 10795 E PAARL

RESOLVED

1. that the application not be approved as the independent Air Quality Report is lacking recent verified measured/calculated data; and
2. that the applicant be informed of his right of appeal in terms of Section 62 of the Municipal Systems Act.

Meeting: MC - 20/9/2017 Ref No: 15/4/1 (10795) P Coll Nr: 1246255	Submitted by Directorate: Planning and Development Author/s: J Meyer Referred from:
PAR:	ACTION: Inform party
	RESPONSIBLE DEPARTMENT: Admin (HB)
	DUE DATE:

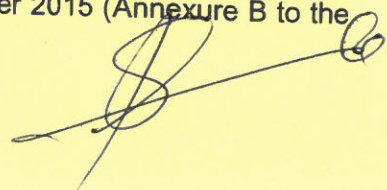


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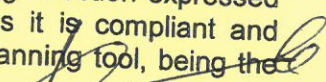
8.7 APPLICATION FOR REZONING AND SUBDIVISION: ERF 11956 PAARL
AANSOEK OM HERSONERING EN ONDERVERDELING: ERF 11956 PAARL
ISICELO SOKUCANDA NOKWAHLULWA: ISIZA 11956 E PAARL

RESOLVED

1. that approval be granted in terms of Section 16(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the rezoning of Erf 11956 Paarl from "Agricultural Zone and Land Reserved for Future Road Purposes (High Level Road)" to "Subdivisional Area" in order to create 3 new single residential erven;
2. that approval be granted in terms of Section 25(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the subdivision of the rezoned Erf 11956 Paarl into the following:
 - 2.1 Portion A: $\pm 2734\text{m}^2$: Single Dwelling Residential
 - 2.2 Portion B: $\pm 1986\text{m}^2$: Single Dwelling Residential
 - 2.3 Portion C: $\pm 4131\text{m}^2$: Single Dwelling Residential
 - 2.4 Remainder Erf 11956: $\pm 68535\text{m}^2$: Agricultural Zone with a clause prohibiting subdivision
3. that the following conditions, laid down in terms of Section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985), be applicable to the approvals granted in paragraphs 1 and 2 above:
 - 3.1 Adherence to the conditions laid down by Drakenstein Municipality: Civil Engineering Services in its memorandum with reference 15/4/1 (11956) P (1212) dated 14 July 2016 (Annexure P to the departmental report);
 - 3.2 Adherence to the conditions laid down by Drakenstein Municipality: Electro-Technical Services in its memorandum with reference 11956 dated 28 August 2016 (Annexure Q to the departmental report);
 - 3.3 The following conditions from a town planning point of view, be applicable:-
 - 3.3.1 This approval applies only to the rezoning and subdivision in question, and shall not be construed as authority to depart from any other legal prescriptions or requirements;
 - 3.3.2 Any amendments to the application are subject to the relevant approval;
 - 3.3.3 No new structures are to be erected or existing buildings converted without the prior approval of building plans by the Council;
 - 3.3.4 The subdivisions must take place largely in accordance with the Plan of Proposed Rezoning and Subdivision (4) with reference WG1 [11956] T2 dated 10 December 2015 (Annexure B to the departmental report);



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- 3.3.5 Upon registration of the proposed subdivision, the existing right of way servitude across Erven 11349, 11350, 12417 and 12418 Paarl, insofar as it applies to Erf 11956 Paarl must be cancelled;
- 3.3.6 Second dwelling units on all the portions, including the Remainder of Erf 11956 Paarl, are prohibited;
- 3.3.7 Only extensions to the existing dwelling on the Remainder of Erf 11956 Paarl will be permitted, with such additions which should be lower than the existing height of the existing dwelling;
- 3.3.8 No further development on the Remainder of Erf 11956 Paarl, although permissible in terms of the existing "Agricultural" zoning thereof, will be permitted;
- 3.3.9 The new dwellings on proposed Portions B and C may not be smaller than 300m²;
- 3.3.10 Roof pitches may not be higher than 7.5m above natural ground level;
- 3.3.11 A detailed botanical assessment of proposed Portion C, by a registered natural scientist, which confirms that no more than 300m² of indigenous vegetation would need to be cleared for the erection of a dwelling on the portion, must be submitted for assessment prior to the submission of building plans for Portion C;
4. that the applicant, PraktiPlan Planners and the objectors, M J Hart, P G F Hart, W Bernard, A Joubert and Werksmans Attorneys, on behalf of the trustees of the Monterey Trust, M le Roux and J Wiese, be informed of their right to appeal in terms Section 62 of the Municipal Systems Act, 2000 (Act 32 of 2000);
5. that the following be regarded as the reasons for the decision:
- 5.5.1 Council has already favourably considered the application on a previous occasion;
- 5.5.2 The proposed development will have a limited impact on the surrounding built-up urban environment due to the fact that it can be regarded as infill development;
- 5.5.3 The proposed land use can, from a land use planning point of view, be regarded as a compatible land use in the surrounding area;
- 5.5.4 Appropriate mitigating measures will be laid down as conditions of approval in order to ensure that the proposed development will have a limited to no detrimental effect on the existing scenic, cultural and historical environment;
- 5.5.5 The Drakenstein Municipality: Spatial Planning Section expressed their support for the proposed development, as it is compliant and consistent with the core fundamental forward planning tool, being the DSDF;
- 

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5.5.6 No insurmountable problems with regard to the provision of engineering services are foreseen; and

5.5.7 No insurmountable problems with regards to traffic movement are foreseen.

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Ref No: 15/4/1 (11956) P	Author/s: W Hendricks		
Coll Nr: 1246291	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-5	Inform parties	Admin (HB)	

**8.8 APPLICATION FOR THE SUBDIVISION AND REZONING OF THE REMAINDER ERF 27438 PAARL, AS WELL AS GRANTING OF AN ACCESS SERVITUDE
AANSOEK VIR DIE ONDERVERDELING EN HERSONERING VAN DIE RESTANT ERF 27438 PAARL, ASOOK DIE TOESTAAN VAN 'N TOEGANGSERWITUUT
ISICELO SOKUCANDA KUNYE NOKWAHLULWA: ERF 27438 PAARL**

RESOLVED

that it be recommended to Council:-

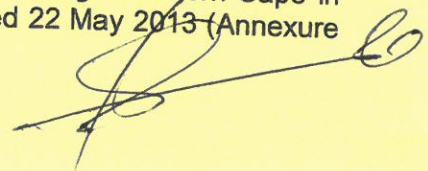
1. that in terms of the Asset Transfer Regulations R878 dated 22 August 2008, approval in principle be granted for the registration of a 20m wide access servitude over Erf 8431 Paarl in favour of Portion A (Portion of Erf 27438 Paarl), subject to the following conditions:-
 - 1.1 The payment of a market related compensation to be determined by an independent valuer;
 - 1.2. The registration of the servitude will be for the applicant's account;
 - 1.3 The proposed servitude rights be advertised for public comment; and
 - 1.4 The exact position of the servitude will be determined as part of the future development on Erf 8431;
2. that subject to the finalising of the servitude as mentioned in paragraph 1 above, approval be granted in terms of Section 25(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the subdivision of Erf 27438 Paarl into two portions, namely: Portion A (±40ha) and Remainder (±35ha) in order to create two separate land units as indicated on the Subdivisional Plan (Annexure B to the departmental report);
3. that subject to the finalising of the servitude as mentioned in paragraph 1 above, approval be granted in terms of Section 16(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the rezoning of Portion A (±40ha) from "Agricultural Zone I" to "Open Space Zone II" in order to establish the following sports fields with associated facilities/buildings as indicated on the site development plan (Annexure B1 to the departmental report):-

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-
- 3.1 Rugby: 9 fields, pavilion, clubhouse, changing rooms and storage facility;
 - 3.2 Cricket: 4 fields, 20 cricket practice nets, indoor cricket nets, pavilion, clubhouse, changing rooms and storage facility;
 - 3.3 Squash: 5 courts, clubhouse and changing rooms;
 - 3.4 Tennis: 14 courts and clubhouse;
 - 3.5 Athletics: 1 track, clubhouse, changing rooms and storage facility;
 - 3.6 Hockey: 2 grass fields, 1 Astro field, clubhouse and changing rooms;
 - 3.7 Golf: practice area;
 - 3.8 Multi-purpose hall;
 - 3.9 Swimming pool;
 - 3.10 Indoor Tennis court/hockey;
 - 3.11 Gymnasium;
 - 3.12 Hall;
 - 3.13 Change rooms;
 - 3.14 Kitchen;
 - 3.15 Entertainment area;
 - 3.16 Medical Facility;
 - 3.17 Rehabilitation Centre;
 - 3.18 Other general facilities:-
 - (i) Agricultural compound;
 - (ii) Access control/security point;
 - (iii) Perimeter fence;
 - (iv) Parking for cars and busses;
 - (v) Kiosk;
 - (vi) 5ha of farm land for study purposes;
 - (vii) Study facility for scholars;
 - (viii) Astronomy centre for scholars; and
 - (ix) Electronic scoreboard with public address system.

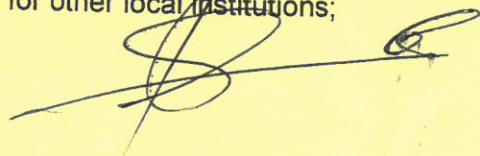
4. that the approval granted in paragraphs 2 to 3 above be subject to the following conditions in terms of Section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985):-

- 4.1 Adherence to the conditions laid down by the Department of Environmental Affairs and Development Planning in the Environmental Authorisation with reference 16/3/1/2/B3/28/100/13 dated 22 September 2016 (Annexure F to the departmental report);
- 4.2 Adherence to the conditions laid down by the Western Cape Department of Agriculture in their letter with reference 20/9/2/5/4/275 dated 31 July 2014 (Annexure H to the departmental report);
- 4.3 Adherence to the conditions laid down by the Department of Transport and Public Works in their letter with reference 16/9/6/1-10/75 (Job 21426) dated 17 November 2016 (Annexure I to the departmental report);
- 4.4 Adherence to the conditions laid down by Heritage Western Cape in their letter with reference 111007TG05 dated 22 May 2013 (Annexure J to the departmental report);

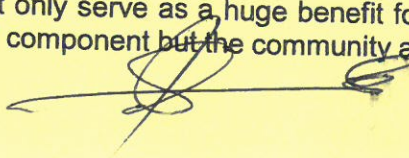


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- 4.5 Adherence to the conditions laid down by Drakenstein Municipality: Civil Engineering Services in its memorandum with reference 15/4/1 (27438) P (1900) dated 6 April 2017 (Annexure K to the departmental report);
- 4.6 Adherence to the following condition laid down by Drakenstein Municipality: Electrical Engineering Services:-
- 4.6.1 The developer is responsible for informing the electrical department beforehand what the specifications of the required electrical connection will be for the development.
- 4.7 The following conditions from a town planning point of view be applicable:-
- 4.7.1 The acquired land use rights may not be exercised prior to the registration of the 20m wide access servitude over Erf 8431, Paarl and access to the facility may only be taken via this route;
- 4.7.2 This approval applies only to the application in question, and shall not be construed as authority to depart from any other legal prescriptions or requirements;
- 4.7.3 The development must take place largely in accordance with the Site Development Plan (Annexure B1 to the departmental report);
- 4.7.4 Any amendments to the application are subject to the relevant approval;
- 4.7.5 Any further development on the remainder of the property must be executed in accordance with the applicable Zoning Scheme Regulations;
- 4.7.6 No new structures are to be erected or existing buildings converted without the prior approval of building plans by the Council;
- 4.7.7 A landscaping master plan and architectural design guidelines must be submitted for the approval by the Manager: Land Use Planning and Surveying before the submission of building plans for approval;
- 4.7.8 An Events Traffic Management Plan must be submitted to the Civil Engineering for approval which places emphasis on all large events that cannot be accommodated by the facility with regard to traffic and parking;
- 4.7.9 An agreement should be entered into between the owner of the sport facilities and the surrounding schools, with regards to the availability of the facility for other local institutions;



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- 4.7.10 An agreement should be entered into with the existing or future owners of Erf 8431 Paarl, for the use of the designated public parking for certain events to be hosted on Paarl Boys High Sport fields, if required;
- 4.7.11 The developer must ensure that the increased traffic flow from the development during construction phase does not create disturbance for the existing surrounding residents;
- 4.7.12 The following water conservation measures must be implemented: Rainwater harvesting, grey water recycling and similar technical enhancements such as low flow shower heads, dual flush toilets and water-wise gardens;
- 4.7.13 All applicable noise regulations must be complied with at all times;
5. that the objector, J P Möller and the applicant be informed of the decision taken by Council;
6. that the onus lies with the applicant to obtain the necessary approval from the National Department of Agriculture, Forestry and Fisheries with regard to the subdivision of Agricultural Land Act (Act 70 of 1970), as the proposed development cannot commence without this approval;
7. that the following be regarded as the reasons for the decision:-
- 7.1 The proposed development is in line with the Drakenstein Municipality SDF, which is the main planning tool to guide development in Drakenstein;
- 7.2 The character of the area is already not purely agricultural and the proposed sports facility will be the perfect transition between the agricultural entities to the south and the urban development to the north;
- 7.3 The proposed development will have very limited or no detrimental environmental impact as confirmed by the Environmental Authorisation issued by the Department of Environmental Affairs and Development Planning;
- 7.4 The property is well-located close to major transport routes;
- 7.5 It is foreseen that the type of green development envisaged would not impact negatively on the visual appearance of the area, as the necessary infrastructure is approximately 10% of the whole development;
- 7.6 The development represents an ideal development project that is in line with the vision of the municipality for this area;
- 7.7 The proposed development will not only serve as a huge benefit for a specific segment of the educational component but the community as a whole;
- 

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- 7.8 Adequate on-site parking will be provided for regular sporting events; and
- 7.9 The relevant departments consented to the application, subject to certain conditions.

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<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8.9 APPLICATION FOR CONSOLIDATION, REZONING AND CONSENT USES: FARMS 844/10, 844/11, 844/12, 844/14 AND 845/2 PAARL DIVISION (FRAAIGELEGEN)
AANSOEK OM KONSOLIDASIE, HERSONERING EN VERGUNNINGSGEBRUIKE: PLASE 844/10, 844/11, 844/12, 844/14 EN 845/2 PAARL AFDELING (FRAAIGELEGEN)
ISICELO SOKUDIBANISA, SOKUCANDA NEMVUME YOKUSEBENZISA: FAMA 844/10.844/11,844/12,844/14 KUNYE 845/2 KWICANDELO LASE PAARL (FRAAIGELEGEN)

RESOLVED

that it be recommended to Council:-

1. that the consolidation of Farms 844/10, 844/11, 844/12, 844/14 and 845/2 Paarl Division into one new land unit, measuring ± 108 ha in extent, be supported;
2. that approval be granted in terms of Section 16(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the rezoning of the newly consolidated property from "Agricultural Zone I" and "Subdivisional Area" in order to establish a mixed use development, as indicated on Plan of Future Land Uses with reference Job: 14.71 dated July 2016 (Annexure C to the departmental report);
3. that approval be granted in terms of Section 25(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the subdivision of the rezoned newly consolidated property into 22 portion/pockets, as indicated on the Plan of Subdivision with reference Job: 14.71 Apr: AV6_proposals dated July 2016 (Annexure B to the departmental report);
4. that approval be granted in terms of Regulation 4.6 of the Scheme Regulations made in terms of Section 8 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) and promulgated under PN 1048/1988, for a consent use in order to develop a retirement village on the "Residential Zone II" portion, as indicated on Plan of Future Land Uses with reference Job: 14.71 dated July 2016 (Annexure C to the departmental report);

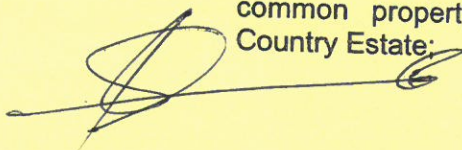


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5. that approval be granted in terms of Regulation 4.6 of the Scheme Regulations made in terms of Section 8 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) and promulgated under PN 1048/1988, for a consent use in order to establish group housing and town house developments on the "Residential Zone IV" portion, as indicated on Plan of Future Land Uses with reference Job: 14.71 dated July 2016 (Annexure C to the departmental report);
6. that approval be granted in terms of Regulation 4.6 of the Scheme Regulations made in terms of Section 8 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) and promulgated under PN 1048/1988, for a consent use in order to develop flats, residential buildings, places of assembly, places of instruction, institutions, bottle stores, supermarkets and service trade facilities on the "Business Zone I" portion, as indicated on Plan of Future Land Uses with reference Job: 14.71 dated July 2016 (Annexure C to the departmental report);
7. that the following conditions, laid down in terms of Section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) and Regulation 4.8 of the Scheme Regulations made in terms of Section 8 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) and promulgated under PN 1048/1988, be applicable to the approvals granted in paragraph 1 and 6 above:-
 - 7.1 Adherence to the conditions laid down by the Western Cape Department of Environmental Affairs and Development Planning in its Environmental Authorisation with reference 16/3/1/2/B3/28/1010/14 dated 7 March 2017 (Annexure M to the departmental report);
 - 7.2 Submission of revised comment from the Western Cape Department of Transport and Public Works to the Manager: Land Use Planning and Surveying, and adherence to any further condition laid down by them;
 - 7.3 Adherence to the conditions laid down by Drakenstein Municipality: Civil Engineering Services with reference 15/4/1 (844+10, 844+11, 844+12, 844+14, 845+2) P (2818) dated 11 September 2017 (Annexure N to the departmental report), which includes the payment of an additional 10% levy on the Bulk Infrastructure Development Contribution to contribute towards the upgrading of the R301 and that an agreement be concluded between the applicant and the Municipality in respect of the additional levy;
 - 7.4 Adherence to the conditions laid down by Drakenstein Municipality: Electro Technical Services with reference 844/10, 844/11 & 844/12 dated 8 August 2017 (Annexure O to the departmental report);
 - 7.5 The submission of the Heritage Western Cape comment on the initial application (pre-2009) to the Drakenstein Heritage Officer;
 - 7.6 The following conditions from a town planning point of view, be applicable:-
 - 7.6.1 This approval applies only to the rezoning, subdivision and consent uses in question, and shall not be construed as authority to depart from any other legal prescriptions or requirements;

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- 7.6.2 Any amendments to the application are subject to the relevant approval;
- 7.6.3 No new structures are to be erected or existing buildings converted without the prior approval of building plans by the Council;
- 7.6.4 Subdivisions into development portions / pockets must take place largely in accordance with the Plan of Subdivision with reference Job: 14.71 Apr: AV6_proposals dated July 2016 (Annexure B to the departmental report);
- 7.6.5 The landscaping throughout the entire development must be implemented substantially in accordance with the Fraaigelegen Landscape Master Plan - Rev 02 (Annexure D to the departmental report);
- 7.6.6 Detailed subdivisions applications for each development pocket must be submitted for consideration;
- 7.6.7 Detailed landscaping and management plans must be submitted with the subdivision applications for each development pocket, for consideration;
- 7.6.8 Detailed site development plans, together with architectural guidelines, must be submitted with the subdivision applications for each development pocket, for consideration;
- 7.6.9 An updated master plan for the entire development must be submitted with each site development plan;
- 7.6.10 Street names for the proposed development must be submitted to the Drakenstein Municipality: Department of Planning and Development for approval prior to the submission of building plans;
- 7.6.11 The public streets and open spaces must be transferred to Drakenstein Municipality at the account of the applicant / developer;
- 7.6.12 All dwelling units on the Residential Zone portions must be limited to 2 storey;
- 7.6.13 A 5m building line setback must be implemented along the common property boundary with Farms 844/6 and 841/1 Paarl Division;
- 7.6.14 A 15m building line setback must be implemented along the common property boundary with Boschenmeer Golf and Country Estate;



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- 7.6.15 The developer must extend the existing boundary wall of Boschenmeer Golf and Country Estate for the whole common boundary between the Boschenmeer Golf and Country Estate and the development property, prior to undertaking any construction work being undertaken on proposed Portion 1;
- 7.6.16 A 10m building line setback must be implemented along the common property boundary with Erf 26158 Paarl;
- 7.6.17 The recommendations included in the Visual Impact Assessment dated 7 March 2016, compiled by Bridget O'Donoghue must be adhered;
- 7.6.18 The following water conservation measures must be implemented: Rainwater harvesting, greywater recycling and similar technical enhancements such as low flow shower heads, dual flush toilets and water-wise gardens;
8. that the applicant, Jono Trust, and the objectors, TV3 Architects and Town Planners on behalf of the Val de Vie Homeowners Association, Boschenmeer Homeowners Association, J Thesnaar and W D Bourbon-Lefley, be informed of their right to appeal in terms of Section 62 of the Municipal Systems Act, 2000 (Act 32 of 2000);
9. that the following be regarded as the reasons for the decision:-
- 9.1 The proposed application is consistent with the DSDF.
- 9.2 No detrimental environmental implications are foreseen;
- 9.3 The proposed development will have limited to no detrimental effect on the existing surrounding land uses;
- 9.4 All the concerns of the objectors were addressed by the applicant;
- 9.5 No problems with regards to the provision of services are expected;
- 9.6 The impact of the proposed development on the aesthetic significance of the area will be appropriately mitigated;
- 9.7 The proposed development will create much needed socio-economic opportunities in Drakenstein Municipality in the form of employment opportunities; and
- 9.8 No insurmountable problems with regards to traffic movement are foreseen.

Meeting: MC - 20/9/2017	Submitted by Directorate: Planning and Development
Ref No: 15/4	Author/s: W Hendricks
Coll Nr: 1247246	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

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8.10 APPLICATION FOR REZONING AND SUBDIVISION: ERF 15244 PAARL
AANSOEK OM HERSONERING EN ONDERVERDELING: ERF 15244 PAARL
ISICELO SOKUCANDA KUNYE NOKWAHLULWA: ISIZA 15244 E PAARL

RESOLVED

1. that approval be granted in terms of Section 16(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the rezoning of Erf 15244 Paarl from "Agricultural Zone" and "Land Reserved for Future Road Purposes (High Level Road)" to "Subdivisional Area" in order to create 2 new single residential erven;
2. that approval be granted in terms of Section 25(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the subdivision of the rezoned Erf 15244 Paarl into the following:
 - 2.1 Portion 1: ±1547m²: Single Dwelling Residential
 - 2.2 Portion 2: ±971m²: Single Dwelling Residential
 - 2.3 Remainder Erf 15244 Paarl: ±4.5ha: Agricultural Zone with a clause prohibiting subdivision
3. that the following conditions, laid down in terms of Section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985), be applicable to the approvals granted in paragraphs 1 to 2 above:-
 - 3.1 Adherence to the conditions laid down by Drakenstein Municipality: Civil Engineering Services in its memorandum with reference 15/4/1 (15244) P (2638) dated 26 October 2016 (Annexure O to the departmental report);
 - 3.2 Adherence to the conditions laid down by Drakenstein Municipality: Electrical Engineering Services with reference 15244, 586/2014 dated 27 January 2015 (Annexure P to the departmental report);
 - 3.3 The following conditions from a town planning point of view, be applicable:-
 - 3.3.1 This approval applies only to the rezoning and subdivision in question, and shall not be construed as authority to depart from any other legal prescriptions or requirements;
 - 3.3.2 Any amendments to the application are subject to the relevant approval;
 - 3.3.3 No new structures are to be erected or existing buildings converted without the prior approval of building plans by the Council;
 - 3.3.4 The subdivisions must take place largely in accordance with the C K Rumboll and Partners Plan of Subdivision, with reference 8525.2/JL dated August 2016 (Annexure B to the departmental report);



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- 3.3.5 Detailed architectural sketch plans of the proposed dwellings on proposed Portions 1 and 2 must be submitted to the Drakenstein Municipality for approval with regard to appearance substantially in accordance with the architectural proposal included in the HIA in this regard;
- 3.3.6 Additional trees maturing to a height of 12 or more meters must be planted, particularly on the northern side of the dwelling on proposed Portion 2 in order to further reduce visual impacts;
- 3.3.7 Second dwelling units on all the portions, including the Remainder of Erf 15244 Paarl, are prohibited;
- 3.3.8 Only extensions to the existing dwelling on the Remainder of Erf 15244 Paarl will be permitted, with such additions which should be lower than the existing height of the existing dwelling;
- 3.3.9 No further development on the Remainder of Erf 15244 Paarl, although permissible in terms of the existing "Agricultural" zoning thereof, will be permitted;
- 3.3.10 Local textures and materials like natural stone and earthy colours must be used in construction;
- 3.3.11 The existing servitude access road over Erf 15018 Paarl must be widened to 4.5m and must be concrete paved;
4. that the applicant, C K Rumboll and Partners, and the objectors, R A Smart, Drakenstein Heritage Foundation and Bisset Boehmke Mc Blain Attorneys on behalf of J B Rikken, be informed of their right to appeal in terms Section 62 of the Municipal Systems Act, 2000 (Act 32 of 2000);
5. that the following be regarded as the reasons for the decision:-
- 5.1 The proposed development will have a limited impact on the surrounding built-up urban environment due to the fact that it can be regarded as infill development;
- 5.2 The proposed land use can, from a land use planning point of view, be regarded as a compatible land use in the surrounding area;
- 5.3 Appropriate mitigating measures will be laid down as conditions of approval in order to ensure that the proposed development will have a limited to no detrimental effect on the existing scenic, cultural and historical environment;
- 5.4 The Drakenstein Municipality: Spatial Planning Section expressed their support for the proposed development, as it is compliant and consistent with the core fundamental forward planning tool, being the DSDF;
- 5.5 No insurmountable problems with regard to the provision of engineering services are foreseen; and

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- 5.6 No insurmountable problems with regards to traffic movement are foreseen.

Meeting: MC - 20/9/2017 Ref No: 15/4/1(15244) P Coll Nr: 1247269	Submitted by Directorate: Planning and Development Author/s: W Hendricks Referred from:
PAR: 1-5	ACTION: Inform parties
RESPONSIBLE DEPARTMENT: Admin (HB)	DUE DATE:

8.11 LEASE OF PARKING AREAS: JAN PHILLIPS SQUARE, WAMAKERS SQUARE AND PATRIOT SQUARE
HUR VAN PARKEERAREAS: JAN PHILLIPSPLEIN, WAMAKERSPLEIN EN PATRIOTPLEIN
IKUQESHISWA KWENDAWO YOKUMISA IMOTO: JAN PHILLIPS SQUARE, WAMAKERS SQUARE KUNYE NE PATRIOT SQUARE

RESOLVED

that this item be referred back.

Meeting: MC - 20/9/2017 Ref No: 1/P Coll Nr: 1248726	Submitted by Directorate: Planning and Development Author/s: C Phillips Referred from:
PAR:	ACTION: Re-submit item
RESPONSIBLE DEPARTMENT: ED: Planning and Development	DUE DATE:

8.12 REQUEST FOR APPROVAL TO SPONSOR A CASH CONTRIBUTION TOWARDS THE ANNUAL GLOBAL SPOTLIGHT TALENT SEARCH, SUMMER CLASSICAL MUSIC CONCERT AND DRAKENSTEIN PROVINCIAL BALLROOM AND LATIN DANCE CHAMPIONSHIP

VERSOEK VIR GOEDKEURING OM 'N KONTANT BYDRAE TE BORG VIR DIE JAARLIKSE "GLOBAL SPOTLIGHT"-TALENTKOMPETISIE, SOMER KLASSIEKE KONSERT EN DRAKENSTEIN PROVINSIALE BALDANS EN LATYNSE DANS KOMPETISIE

ISICELO SOVUMO LWENXASO YEMALI KWI ANNUAL GLOBAL SPOTLIGHT TALENT SEACH, I SUMMER CLASSIC MUSIC CONCERT KUNYE NE DRAKENSTEIN PROVINCIAL BALLROOM KUNYE NE LATIN DANCE CHAMPIONSHIP

RESOLVED

1. that the report on financial support for the three events, **be noted**;
2. that the following cash contributions for the 2017/2018 financial year be approved:

2.1 A cash contribution of R50 000, 00 towards the inaugural Drakenstein Provincial Ballroom and Latin Dance Championship;

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- 2.2 A cash contribution of R30 000, 00 towards the annual Global Spotlight Talent search competition;
- 2.3 A cash contribution of R50 000, 00 towards the inaugural Summer Classical Music concert;
3. that the event organisers be informed that no future funding beyond the 2017/2018 financial year is guaranteed; and
4. that each event organiser enter into a Memorandum of Understanding with the Municipality.

Meeting: MC - 20/9/2017 Ref No: 15/7/13/2 Coll Nr: 1248758		Submitted by Directorate: Planning and Development Author/s: C Phillips Referred from:	
PAR: 1-4	ACTION: Implement decision	RESPONSIBLE DEPARTMENT: ED: Planning and Development	DUE DATE:

8.13 TECHNICAL ALIGNMENTS WITH MUNICIPALITIES IN WESTERN CAPE: DC2 CAPE WINELANDS: MUNICIPAL DEMARCATION BOARD (MDB)
TEGNIJSE HERBELYNINGS VAN GRENSE TUSSEN MUNISIPALITEITE IN WES-KAAP: DC2 KAAPSE WYNLAND: MUNISIPALE AFBAKENINGSRAAD
ULINGISELELO LOBUCHULE KOMASIPALA BASENTSHONA KAPA: DC2 CAPE WINELANDS: IBODI YOKWABA IMIMANDLA YOMASIPALA (MDB)

RESOLVED

that it be recommended to Council that:-

1. that the report be **noted**;
2. that the proposed reconfigurations as per Annexures A & B of the departmental report identified by the Municipal Demarcation Board (MDB) and the proposed reconfigurations as per Annexures C & D of the departmental report, identified by the Planning Services department, be **supported** subject to the entire legal demarcation process;
3. that the southern portion of Farm 736 Paarl be incorporated into the Drakenstein Municipal Area; and
4. that further discussions with Stellenbosch Municipality be entered into regarding the incorporation of Klapmuts as a whole into the Drakenstein Municipal Area.

Meeting: MC - 20/9/2017 Ref No: 3/2/1/3 Coll Nr: 1249598		Submitted by Directorate: Planning and Development Author/s: A Roelf Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

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8.14 EMERGENCY HOUSING
NOODBEHUISING
IZINDLU ZEMISEBENZI

RESOLVED

- that approval be granted for the following sites to be utilized for emergency housing purposes:-

Erf 606 Gouda (Ward 31)
Erf 527/19 Paarl (Ward 32)
- that the remaining proposed sites be referred back for consultation with the Mayoral Committee.

Meeting: MC - 20/9/2017	Submitted by Directorate: Planning and Development
Ref No: 15/1/8/5	Author/s: L Schlechter
Coll Nr: 1249433	Referred from:
PAR: 1 2	ACTION: Implement decision Resubmit item
	RESPONSIBLE DEPARTMENT: ED: Planning and Development ED: Planning and Development
	DUE DATE:

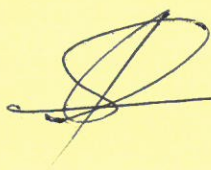
9. CORPORATE SERVICES

9.1 PROPOSED SALE AND CLOSURE OF PORTIONS OF ERVEN 14473 AND 14464, WELLINGTON TO SPRINGDEALS FOUR CC
VOORGESTELDE VERKOOP EN SLUITING VAN GEDEELTES VAN ERWE 14473 EN 14464, WELLINGTON AAN SPRINGDEALS FOUR CC
ISINDULULO SOKUTHENGISA KUNYE NOKUVALWA KWECEBA LEZIZA 14473 KUNYE 14464 E WELLINGTON KWI SPRINGDEALS FOUR CC

RESOLVED

that it be recommended to Council:-

- that in terms of Section 14 (2) of the Municipal Finance Management Act 2003, Section 37 (6) of the Western Cape Land Use Planning Act 2014 and Section 26 (5) of the Land Use Planning By-law of Drakenstein Municipality, Council confirm that Portions A and B of Public Open Space 14473 and 14464, Wellington as indicated on Practiplan's proposed plan for closure, rezoning and subdivision, are not required to provide the minimum level of basic services;
- that in terms of section 14 of the Municipal Finance Management Act, approval in principle be granted for the free reversion of Portions A and B of Public places 14473 and 14464, Wellington, measuring 621m² and 678m² respectively, to Springdeals Four CC subject to the normal conditions of sale as well the following conditions:-
 - The remainder of erven 14464 and 14473, Wellington, be registered by Springdeals Four CC in the name of Drakenstein Municipality;
 - The applicant apply for the closure, rezoning and subdivision of Portions A and B of Public places 14473 and 14464, Wellington;



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- 2.3 The proposed transaction be advertised for objections and counter offers;
- 2.4 All costs associated with the transfer of the properties as well as services and development-related costs will be for the applicant's account;
- 2.5 Transfer of the property must take place within 12 months from date of sale;
- 2.6 All technical requirements laid down by the technical departments must be complied with;
- 2.7 All administrative and legal requirements are met; and
3. that tenders not be invited for the sale of the land lots as it is a reversion of land endowment to the developer of the township.

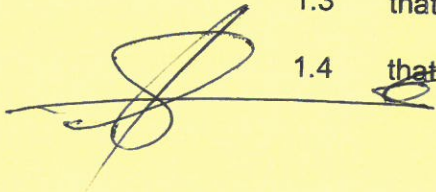
Meeting: MC – 20/9/2017	Submitted by Directorate: Corporate Services
Ref No: 15/4/1 (34) W	Author/s: NC Marais
Coll Nr: 1226618	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

**9.2 LEASE OF MUNICIPAL PROPERTY TO NS 64 BUSINESS ENTERPRISES - ROOM C, PORTION OF ERF 2689, MATHAKATHA STREET MBEKWENI
VERHUUR VAN MUNISIPALE EIENDOM AAN NS 64 BUSINESS ENTERPRISES KAMER C GEDEELTE VAN ERF 2689, MATHAKATHASTRAAT, MBEKWENI
UKUQESHISWA KWESAKHIWO SIKAMASIPALA KWI NS 65 BUSINESS ENTERPRISES - IGUMBI C ICEBA LESIZA 2689 MATHAKATHA STREET E MBEKWENI**

RESOLVED

that it be recommended to Council:-

1. that in terms of Regulation 34 of the Municipal Asset Transfer Regulations, ***in principle*** approval be granted for the lease of Room C, situated on a portion of Erf 2689, Mbekweni ($\pm 16m^2$) to NS 64 Business Enterprises subject to the normal lease conditions as well as the following further conditions:-
- 1.1 that the property be leased at 20% of the market value which is R80.00 per month (VAT excluded);
- 1.2 that the lease endures for a period of one (1) year, after which renewal thereof might be considered by Council;
- 1.3 that all administrative and legal requirements are adhered to;
- 1.4 that the lessee be responsible for payment of all municipal services;



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- 1.5 that the subject property only be used for business purposes and for no other purpose;
- 1.6 that the proposed lease be advertised for objections or counter offers; and
2. that the local community once again be invited to apply for the remaining vacant room.

Meeting: MC - 20/9/2017 Ref No: 15/4/1 (2689) MB Coll Nr: 1236903	Submitted by Directorate: Corporate Services Author/s: N Williams Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.3 PROPOSED LEASE OF ERVEN 1245, 1330, 1373, 1375, 1379, 11240 AND 11855, PAARL (PORTIONS OF BERG RIVER BOULEVARD, SWARTVLEI-, SYNAGOGUE- AND DE VILLIERS STREETS) TO MONEYLINE 349 (PTY) LTD
VOORGESTELDE VERHURING VAN ERWE 1245, 1330, 1373, 1375, 1379, 11240 EN 11855, PAARL (GEDEELTES VAN BERGRIVIER BOULEVARD, SWARTVLEI, SYNAGOGUE- EN DE VILLIERS STRATE) AAN MONEYLINE 349M (PTY)LTD
ISINDULULO SOKUQESHISA IZIZA 1245, 1330, 1373, 1375, 1379, 11240 AND 11855, PAARL (ICEBA LE BERG RIVER BOULEVARD, SWARTVLEI-, SYNAGOGUE- KUNYE NE DE VILLIERS STREETS) KWI MONEYLINE 349 (PTY)

RESOLVED

that it be recommended to Council:-

1. that approval in principle be granted for the temporary closure of the following street portions:-
 - 1.1 De Villiers Street between Berg River Boulevard and Berg River Street, Paarl;
 - 1.2 Synagogue Street between Berg River Boulevard and Berg River Street, Paarl;
 - 1.3 Swartvlei Street between Berg River Boulevard and Berg River Street, Paarl;
 - 1.4 Berg River Street between Castle Street and Dorp Street, the above street portions being erf 1245, Paarl, measuring approximately 5140m² in extent;
 - 1.5 Remainder of Erf 1330, Paarl, measuring approximately 82m² in extent;
 - 1.6 Portion of Remainder of Erf 1373, Paarl, measuring approximately 67m² in extent;

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- 1.7 Remainder of Erf 1397, Paarl, measuring approximately 24m² in extent;
- 1.8 Erf 11240, Paarl, measuring approximately 344m² in extent; and
- 1.9 Erf 11855, Paarl, measuring approximately 704m² in extent.
2. that in terms of Regulation 34 of the Municipal Asset Transfer Regulations in principle approval be granted for the long term lease of the above closed portions, to the owner of Erf 11238, Paarl, Messrs Moneyline 349 (Pty) Ltd subject to the standard lease conditions as well as the following further conditions:-
- 2.1 that the properties be leased at a market related rental as determined by an independent valuer;
- 2.2 the lease will be for a period of 9 years and 11 months, with the option to renew, after which Council will consider the further renewal thereof;
- 2.3 that the municipality be allowed access to the subject properties at all times in order to have access to underground municipal services on the properties;
- 2.4 any construction whether temporary or permanent in nature and / or any planting of plants and / or trees must be done in consultation with and prior approval from the Department: Engineering Services to ensure that no services situated on the subject properties are damaged,
- 2.5 that the applicant be responsible for the maintenance of the subject property;
- 2.6 that all administrative and legal requirements be adhered to;
- 2.7 that the proposed lease be advertised in the local press for objections and that all adjacent landowners be notified of the proposed lease;
- 2.8 that the proposed parking and internal streets not be fenced in and that unobstructed vehicle access along the current Berg River Street to surrounding businesses and Department of Home Affairs be ensured; and
3. that a competitive bid process for the lease of the properties not be followed as the long term lease of the properties will be used for the expansion of the existing business, which is allowed in term of the Asset Transfer Policy.

Meeting: MC – 20/9/2017	Submitted by Directorate: Corporate Services
Ref No: 15/4/1 (1245) P	Author/s: NC Marais
Coll Nr: 1237398	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

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9.4 REVIEW OF SYSTEM OF DELEGATIONS
HERSIENING VAN STELSEL VAN DELEGASIES
UKUHLOLWA KWENKQUBO ZOKUMELA

The Committee suggested certain minor amendments to the System of Delegations which will be included in the report to Council.

RESOLVED

that it be recommended to Council:-

that the reviewed System of Delegations, applicable to political structures, political office bearers, City Manager, Executive Directors and other staff members, be adopted for implementation with immediate effect and be duly communicated to all concerned.

Meeting: MC - 20/9/2017	Submitted by Directorate: Corporate Services		
Ref No: 2/4/1	Author/s: A V Marais		
Coll Nr: 1245809	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

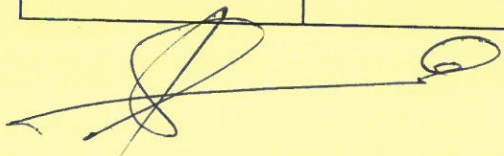
9.5 ESTABLISHMENT OF A MUNICIPAL (ADDITIONAL) COURT FOR DRAKENSTEIN
DAARSTELLING VAN 'N MUNISIPALE (ADDISIONELE) HOF VIR DRAKENSTEIN
UKUMILISELWA KWENKUNDLA KAMASIPALA EDRAKENSTEIN (EYONGEZIWEYO)

RESOLVED

that it be recommended to Council:-

1. that the establishment of a Municipal Court (Additional court) to be situated at the Paarl Magistrate's Court, be supported;
2. that the implementation plan and time lines as set out in the business plan, be noted; and
3. that the business plan for the establishment for such court as attached to the departmental report be adopted and that the necessary application be made to the Department of Justice and Constitutional Development for approval and proclamation of such court in Paarl.

Meeting: MC - 20/9/2017	Submitted by Directorate: Corporate Services		
Ref No: 13/9	Author/s: A V Marais/ V Peterson		
Coll Nr: 1246296	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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10. PUBLIC SAFETY

10.1 BY-LAW ON LIQUOR TRADING DAYS AND HOURS: APPROVAL OF COMMENTS TO BE FORWARDED TO THE WESTERN CAPE LIQUOR AUTHORITY
VERORDENING: DRANKHANDELS DAE EN URE: GOEDKEURING VAN KOMMENTAAR VIR INDIENING BY DIE WES-KAAPSE DRANKRAAD
NGOKOMTHETHO WENTENGISO YO TUWALA NGENTSTUKU NEYURE ZIVUNYIWE NGOKWEZICELO INGATHUNYELWE KWI WESTERN CAPE LIQUOR AUTHORITY

The attached letter submitted by Cllr F Jacobs was tabled and considered.

RESOLVED

1. that the following applications for liquor licenses be supported and the comments be forwarded to the Western Cape Liquor Authority:-
 - 1.1 Wilgenhof Estate, Simondium: Farm 811/36 Simondium;
 - 1.2 Mynhart Joubert: Erf 2787 Paarl;
 - 1.3 Mooikelder Day Spa: Farm 501/20 Paarl;
 - 1.4 Die Kalkoonde: Farm 40/12 Wellington;
 - 1.5 Pick 'n Pay Express (BP Paarl): Erf 26211 Paarl;
 - 1.6 Andrea's Boutique Guesthouse: Farm 1397/5 Wellington;

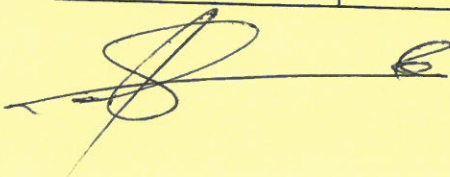
2. that the following application, based on the comments received from Department Planning (Land Use) and ward councillor, not be supported:-
 - 2.1 Dubese Liquor Shop, Paarl: The zoning of the property is single dwelling residential in terms of the Paarl zoning scheme regulations which does not warrant the use of on-site consumption or the selling of any kind of liquor on the property.

3. that the comments forwarded to the Western Cape Liquor Authority for temporary liquor licenses for the following special events received, **be noted**;
 - 3.1 Waterblommetjie Festival 2017 and Windmeul Cellars, Paarl, which took place on 2 September 2017 from 08:00 until 16:00;
 - 3.2 Paarl Boys High - Winemakers Dinner 2017, Paarl, which took place on 6 September 2017 from 19:00 until 24:00;
 - 3.3 Paarl Boys High – Winemakers Auction 2017, Paarl, which took place on 6 September 2017 from 19:00 until 23:00;
 - 3.4 Franschoek Uncorked Festival @ Plaisir De Merle, Simondium, which took place on 16 and 17 September 2017;

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-
- 3.5 Waterblommetjie Festival 2017@ Boland Cellars, Paarl which took place on 2 September 2017 from 9:00 until 16:00;
- 3.6 One World Festival of Healing, Paarl, that will take place on 23 and 24 September 2017 from 10:00 until 22:00;
- 3.7 Toringkerk Markietie, Paarl, that will take place on 13 October 2017 from 17:00 until 21:00 and 14 October 2017 from 10:00 until 15:00.
-

Meeting: MC - 20/9/2017		Submitted by Directorate: Community Services	
Ref No: 15/4/1 (2271) P		Author/s: U Johanneson	
Coll Nr: 1246018		Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-3	Implement decision	ED: Community Services	



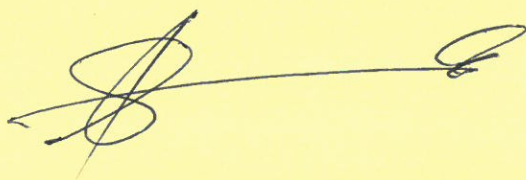
PICK A PAY EXPRESS (BP) PAARL

Hiermee versoek ek as Wyksraadslid van Wyk 23 dat die petisie lys onttrek word omdat:

Die dokument nie aan voorskrifte van 'n petisie lys voldoen nie.

Die besware ondervang word op grond van die standarde wat Pick a Pay Express stel by hul persele.

Raadslid: Frances Jacobs

A handwritten signature in black ink, appearing to read "Jacobs", is written over a horizontal dotted line. The signature is cursive and somewhat stylized.A large, stylized handwritten signature in black ink, possibly reading "Jacobs", is written at the bottom of the page. The signature is highly cursive and extends across a significant portion of the page width.

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11. SOCIAL SERVICES

11.1 ESTABLISHMENT OF DRAKENSTEIN HEALTH FORUM
STIGTING VAN DRAKENSTEIN GESONDHEIDSFORUM
UKUMILISELWA KWE DRAKENSTEIN HEALTH FORUM

RESOLVED

The item was withdrawn.

Meeting: MC - 20/9/2017	Submitted by Directorate: Community Services
Ref No: 17/19/5	Author/s: J Rhoda
Coll Nr: 1249337	Referred from:
PAR:	ACTION:
	Re-submit item
RESPONSIBLE DEPARTMENT:	DUE DATE:
ED: Community Services	

12. ENGINEERING SERVICES

12.1 PURCHASING OF PROPERTY FOR A NEW PROPOSED CAROLINA 11KV SWITCHING STATION, ERF 19863 (WARD 28)
AANKOOP VAN EIENDOM VIR NUWE VOORGESTELDE CAROLINA 11KV SKAKELTUIG STASIE, ERF 19863 (WYK 28)
UKUTHENGIDWA KEPROPATI KUSENZELWA ISINDULULO SE ISIKHULULO SOKULAYITHA NOKUCIMA SECAROLINA 11KV KWISIZA 19863 (WADI 28)

RESOLVED

that this matter be referred back.

Meeting: MC - 20/9/2017	Submitted by Directorate: Engineering Services
Ref No: 7/2/4/2	Author/s: W Albertyn
Coll Nr: 1247317	Referred from:
PAR:	ACTION:
	Re-submit item
RESPONSIBLE DEPARTMENT:	DUE DATE:
ED: Community Services	

13. URGENT MATTERS

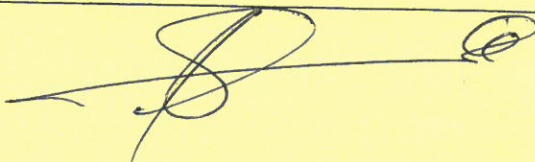
None.

14. CONFIDENTIAL MINUTES

14.1 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 AUGUST 2017
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See Confidential Minutes.

14.1 COUNCILLORS OUTSTANDING DEBT REPORT AS AT 31 AUGUST 2017
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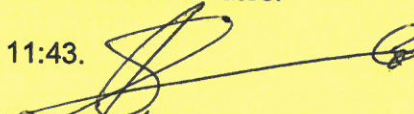
**14.3 STAFF: FINANCE: REMUNERATION AND DEDUCTIONS:
OVERTIME REPORT FOR AUGUST 2017**

See Confidential Minutes.

The meeting ended at 11:43.

CHAIRPERSON:

DATE:


25/10/2017

Confirmed on with/without amendments.

PJ/rs