## **DRAKENSTEIN MUNICIPALITY**

**MINUTES: MAYORAL COMMITTEE (2)** 

ORDINARY MEETING HELD IN THE BIG COMMITTEE, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 29 NOVEMBER 2017 AT 10:00.

PRESENT:

The Deputy Executive Mayor, Cllr G C Combrink (Chairman)

Councillors:

C Kearns

F Jacobs J F Le Roux J Miller

L P Mokoena Cllr R Smuts

R H van Nieuwenhuyzen

**Also Present:** 

Cllr A C Stowman

Cllr R A Koegelenberg

Cllr J Matthee

(Speaker)

(Chief Whip)

(MPAC Chairperson)

Officials:

Dr J H Leibbrandt

Mr J Carstens

(City Manager)

(Chief Financial Officer)

Mr S Johaar

(Executive Director: Corporate Services)

Mr G Boshoff

(Executive Director: Community

Services)

Ms L Waring

(Executive Director:

r: Planning and

Development)

Mr D Hattingh

(Executive Director: Engineering Services

Ms R Jaftha Mr A V Marais

(Chief Audit Executive)

(Senior Manager: Legal and

Ms R Geldenhuys

Administration Services)

(Manager: Communications and

Marketing)

Mr G Dippenaar

(Chief Risk Officer)

Mr F P Goosen

(Manager: Administrative Support

Services)

ABSENT:

Executive Mayor, Cllr C J Poole (apology)

Cllr M A Andreas (apology)
Cllr C Kearns (apology)

Cllr L T van Niekerk (apology) Cllr L Willemse (apology)



# MINUTES: MAYORAL COMMITTEE 29 NOVEMBER 2017

# 1. <u>LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT</u>

C J Poole (apology);

M A Andreas (apology);

C Kearns (apology);

LT van Niekerk (apology);

L Willemse (apology)

## 2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR/CITY MANAGER

None.

## 3. <u>DISCLOSURE OF INTERESTS BY COUNCILLORS/OFFICIALS</u>

None.

## 4. **EXECUTIVE MAYOR**

4.1 CLOSING OF MUNICIPAL OFFICES DURING THE FESTIVE SEASON
SLUITING VAN MUNISIPALE KANTORE GEDURENDE DIE FEESSEISOEN
USUVALWA KWE OFISI SIKAMASIPALA NGEXESHA LEZIYUNGUMA

#### **RESOLVED**

It be recommended to Council:-

- 1. that the Municipal Offices be closed from 22 December 2017 at 12:45 until 29 December 2017;
- 2. that all Emergency Services personnel operate as usual;
- 3. that the closure be advertised in the local newspapers, municipal website and on all notice boards; and
- 4. that the City Manager in consultation with the Executive Mayor be authorised to approve the closure of offices in future.

Meeting: Ref No: Coll Nr:	MC - 29/11/2017 4/6/4 (2013/2014) 1264433		Submitted by Department: Author/s: Referred from:	Corporate Services N Matolengwe	
PAR:		ACTION:	RESPONSIBLE DEP	<u>'T:</u>	DUE DATE:

CJ.P.

# MINUTES: MAYORAL COMMITTEE 29 NOVEMBER 2017

4.2	DRAFT: REVIEWED RECRUITMENT AND SELECTION POLICY	_
	KONSEP: HERSIENDE WERWING EN KEURINGS BELEID	_
	UYILO: UKUHLOLWA KOMGAQO NKQUBO WOKUKETHA NOKUQESHWA	$\dashv$

## **RESOLVED**

It be recommended to Council:-

that the reviewed Recruitment and Selection Policy be adopted.

Meeting: Ref No: Coll Nr:	Ref No: 4/P		Submitted by Department: Corporate Services Author/s: N Matolengwe Referred from:				
	PAR:	ACTION:	RESPONSIBLE I	DEPT:	DUE DATE:		

The meeting end	ed at 10:30.
CHAIRPERSON:	
<u>DATE</u> :	***************************************
Confirmed on	with/without amendments.
PI/rs	

## **DRAKENSTEIN MUNICIPALITY**

# ATTENDANCE REGISTER: MAYORAL COMMITTEE 29 NOVEMBER 2017

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE Executive Mayor	СJ	MR	0785304285 0824979046	Varshaning *
COMBRINK Deputy Executive Mayor (Financial Services)	GC	MR	0824553445	Balil
LE ROUX (Engineering Services)	JF	MR	0834595965	Helin
ANDREAS (Rural Management)	MA	MS	0767901066	andogy *
JACOBS (Social Services)	F	MS	0837600468	ESCO,
KEARNS (Environment, Parks and Open Spaces)	С	MS	0765018441 0769406614	apropy *
MILLER (Planning and Development)	J	MR	0834400507	
MOKOENA (Corporate Services)	LP	MS	0734198671	Re
SMUTS (Public Safety)	R	MR	0824948467	Inuto.
VAN NIEKERK (Sport, Recreation, Arts and Culture)	LT	MS	0818858365	agelogy *
VAN NIEUWEMHUYZEN (Communication and Inter- Governmental Relations (IGR)	RH	MR	0826296239	As a second
WILLEMSE (Human Settlements and Property Management)	L	MS	0820799421	and ogy +

## **OTHER COUNCILLORS**

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
Kolphubers	R.A	Olls		Surgher
R.C. STorrenen	A.C.	SPEAKEL		
· / /	/Kantoor van	dia	Dy-elle	tion in laps
CHIEFWHII	HOOFSWE	P	Metic	· Durbanville
·	<i>. KOEGELENB</i> kenstein	7-	J.P	