

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE (1)

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 22 NOVEMBER 2017 AT 10:00.

<u>PRESENT:</u>	The Executive Mayor, Cllr C J Poole (Chairman)	
	The Deputy Executive Mayor, Cllr G C Combrink	
Councillors:	M A Andreas	
	F Jacobs	
	C Kearns	
	J F le Roux	
	J Miller	
	L P Mokoena	
	R Smuts	
	L T van Niekerk	
	L Willemse	
	R H van Nieuwenhuyzen	
Also Present:	Cllr R A Koegelenberg	(Chief Whip)
Officials:	Dr J H Leibbrandt	(City Manager)
	Mr J Carstens	(Chief Financial Officer)
	Mr S Johaar	(Executive Director: Corporate Services)
	Mr G Boshoff	(Executive Director: Community Services)
	Ms L Waring	(Executive Director: Planning and Development)
	Mr D Hattingh	(Executive Director: Engineering Services)
	Ms R Jaftha	(Chief Audit Executive)
	Mr A V Marais	(Senior Manager: Legal and Administrative Services)
	Ms R Geldenhuys	(Manager: Communications and Marketing)
	Mr G Dippenaar	(Chief Risk Officer)
	Mr F P Goosen	(Manager: Administrative Support Services)
<u>ABSENT:</u>	A C Stowman	(Speaker) (On-Council duty)

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1. **LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

Mr A C Stowman (On-Council duty)

2. **ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

None.

3. **DISCLOSURE OF INTERESTS BY COUNCILLORS/OFFICIALS**

None.

4. **CONFIRMATION OF MINUTES**

The minutes of the following meetings were **confirmed as correct**:

- i. Ordinary meeting held on 25 October 2017;
- ii. Confidential meeting held on 25 October 2017; and
- iii. Ordinary meeting held on 31 October 2017.

5. **SCHEDULE OF DECISIONS**

RESOLVED

that the Schedule of Decisions, **be noted**.

(Items 10 and 14 to be removed from the schedule)

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6. EXECUTIVE MAYOR

6.1 REVISED DRAFT: FRAUD- AND RISK MANAGEMENT POLICY
HERSIENE KONSEP: BEDROG- EN RISIKOBESTUURSBELEID
UYILO LOHLOLO: UMGAQO NKQUBO WOBUSELA KUNYE NOKULAWULWA KWENGOZI

RESOLVED

that it be recommended to Council:-

that the Fraud- and Risk Management Policy be approved.

Meeting: MC - 22/11/2017	Submitted by Department: Internal Audit
Ref No: 5/12/B	Author/s: G Dippenaar
Coll Nr: 1261557	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

7. PLANNING AND DEVELOPMENT

7.1 REQUEST TO APPROVE PAYMENT TO CASIDRA FOR TECHNICAL SUPPORT TOWARDS THE IMPLEMENTATION OF THE NAKOPA PROJECT
VERSOEK OM BETALING AAN CASIDRA GOED TE KEUR VIR LEWERING VAN TEGNIESE ONDERSTEUNING VIR DIE IMPLEMENTERING VAN DIE NAKOPA PROJEK
ISICELO SOKUVUMELA INTLAWULO KWI CASIDRA NGENXASO YOBUCHULE EKUMILISENI KWE PROJEKTI NAKOPA

RESOLVED

1. that the site assessment report for the NAKOPA project, be noted (Annexure 1 to the departmental report);
2. that the total value of the project, expressed in Euros and valued at 42 900 Euro, be noted;
3. that the funds may only be utilized for purposes of training, labour and the procurement of indigenous plants;
4. that the Municipality pay 10% of the project value (4 290 Euro), which will be transferred to CASIDRA in Rands at the prevailing Euro-Rand exchange rate;
5. that Engagement Global will transfer the remaining funds to the value of 38 610 Euro to the Municipality, who will in turn transfer the funds in Rands to CASIDRA; and

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6. that a Memorandum of Understanding be drafted to facilitate the transfer of funds to CASIDRA for consideration by the Mayoral Committee.

Meeting: Mayco – 22/11/2017 Ref No: 15/13/1/1 Coll Nr: 1257984		Submitted by Department: Planning and Development Author/s: S Reece Referred from: Planning and Development Portf Comm - 09/11/2017	
<u>PAR:</u> 1-6	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPARTMENT:</u> ED: Planning and Development	<u>DUE DATE:</u>

7.2 SARON (FARM 40): STATUS OF TRANSFORMATION PROCESS IN TERMS OF THE TRANSFORMATION OF CERTAIN RURAL AREAS ACT, 94 OF 1998, HEREIN AFTER REFERRED TO AS ACT 94 OF 1998
SARON (PLAAS 40): STATUS VAN DIE TRANSFORMASIE PROSES IN TERME VAN DIE TRANSFORMASIE VAN SEKERE LANDELIKE AREAS, WET 94 VAN 1998, HIERNA VERWYS AS WET 94 VAN 1998
SARON (IFAMA 40); UBUME BENKQUBO YENGUQULO NJENGOKO IBEKIWE KUMATHETHO WENGUQULO LWEMIMANDLA ETHILE YASEMAPHANDLENI, 94 KA 1998 APHA EMVENI EBISWA NJENGOMTHETHO 94 KA 1998

RESOLVED

1. that the progress with regard to the implementation of the transformation process in accordance with the provisions of Transformation of Certain Rural Areas (Act 94 of 1988) in Saron (Farm 40), **be noted**; and
2. that it be noted that the election process is outstanding.

Meeting: Mayco – 22/11/2017 Ref No: 17/5/5/6/1 Coll Nr: 1258505		Submitted by Directorate: Planning and Development Author/s: T Cloete Referred from: Planning and Development Portf Comm - 09/11/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

C.T.P

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7.3 REQUEST FOR APPROVAL TO SPONSOR A CASH CONTRIBUTION TOWARDS JAZZ ON THE RIVERBANKS EVENT
VERSOEK OM GOEDKEURING OM 'N KONTANTBYDRAE TE MAAK VIR JAZZ OP DIE RIVIERBANK SE BYEENKOMS
ISICELO SOKUQINISEKISA UBONELELO LWENXAWSO MALI YOMBHIYOZA WE JAZZ ON THE RIVERBANKS

The Executive Mayor requested that the policy regarding financial contribution towards events be applied consistently and that recipients of grants be required to provide feedback to the Municipality on the utilization thereof. The City Manager indicated that the streamlining of event support is receiving attention.

RESOLVED

1. that a cash contribution of R150 000.00 in support of Jazz on the RiverBanks event, be approved;
2. that the event organizer be informed that no future funding beyond the 2017/2018 financial year can be guaranteed; and
3. that the event organizer enters into a Memorandum of Understanding with the Municipality.

Meeting: Mayco – 22/11/2017 Ref No: 15/7/3/2 Coll Nr: 1258770		Submitted by Directorate: Planning and Development Author/s: C Phillips Referred from: Planning and Development Portf Comm - 09/11/2017	
<u>PAR:</u> 1-3	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPARTMENT:</u> ED: Planning and Development	<u>DUE DATE:</u>

7.4 REQUEST FOR APPROVAL TO SPONSOR A CASH CONTRIBUTION TOWARDS ATKV RIELDANCE COMPETITION
VERSOEK OM GOEDKEURING OM 'N KONTANTBYDRAE VIR ATKV RIELDANS KOMPETISIE
ISICELO SOKUQINISEKISA UBONELELO LWEMALI LOKUPHISWANO LWE ATKV RIELDANCE

RESOLVED

1. that the report, be noted;
2. that a cash contribution of R100 000.00 in support of ATKV Rieldance Competition, be approved;

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3. that the event organizer be informed that no future funding beyond the 2017/2018 financial year can be guaranteed; and
4. that the event organizer enters into a Memorandum of Understanding with the Municipality.

Meeting: Mayco – 22/11/2017 Ref No: 15/7/3/2 Coll Nr: 1258825		Submitted by Directorate: Planning and Development Author/s: C Phillips Referred from: Planning and Development Portf Comm - 09/11/2017	
PAR: 1-4	ACTION: Implement decision	RESPONSIBLE DEPARTMENT: ED: Planning and Development	DUE DATE:

7.5 REQUEST FOR APPROVAL TO HONOUR THE LATE PRESIDENT NELSON MANDELA THROUGH THE DEVELOPMENT OF A DRAKENSTEIN MANDELA LEGACY PROJECT
VERSOEK OM GOEDKEURING OM VOORMALIGE PRESIDENT NELSON MANDELA TE EER DEUR DIE ONTWIKKELING VAN 'N DRAKENSTEIN MANDELA LEGACY PROJEK
ISICELO SOKUQINISEKISA SOKUNIKA IMBEKO KUMONGAMELI ONGASEKHOYO U NELSON MANDELA NGOKUPHULISWA KWEPROJEKTI YELIFA E DRAKENSTEIN

RESOLVED

that the item be referred back to the department to align the project with the renaming of the R201.

Meeting: Mayco – 22/11/2017 Ref No: 15/7/3/2 Coll Nr: 1258940		Submitted by Directorate: Planning and Development Author/s: C Phillips Referred from: Planning and Development Portf Comm - 09/11/2017	
PAR:	ACTION: Submit revised report	RESPONSIBLE DEPARTMENT: ED: Planning and Development	DUE DATE:

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7.6 CAPE WINELANDS DISTRICT RURAL DEVELOPMENT PLAN (CWDRDP)
KAAPSE WYNLAND DISTRIK LANDELIKE ONTWIKKELINGSPLAN (KWLOP)
I CAPE WINELANDS DISTRICT RURAL DEVELOPMENT PLAN (CWDRDP)

RESOLVED

that the item be referred back to the department for a workshop/engagement to be held with the District Municipality and the Department of Rural Development and Land Reform.

Meeting: Mayco – 22/11/2017 Ref No: 17/5/5/6/1 Coll Nr: 1259321		Submitted by Directorate: Planning and Development Author/s: T Cloete Referred from: Planning and Development Portf Comm - 09/11/2017	
PAR:	ACTION: Referred back for a workshop	RESPONSIBLE DIRECTORATE: ED: Planning and Development	DUE DATE:

7.7 RURAL DEVELOPMENT STRATEGY: SUBMISSION FOR PUBLIC PARTICIPATION CONCEPT
LANDELIKE ONTWIKKELINGSTRATEGIE: VOORLEGGING VIR PUBLIEKE KOMMENTAAR
UBUCHULE BOPHULISO AMABHANDLE: UKUNGENISWA KOKWAZISWA
KENGQIKELELO YOKUTHANATHA INXAXEBA KOLUNTU

RESOLVED

1. that the Rural Development Strategy be approved for public comment;
2. that the recommendations contained in the close out report be adopted as part of the strategy to ensure effective political and administrative implementation of rural development at Drakenstein Municipality;
3. that the Annual Review of the 2017/2022 Integrated Development Plan (IDP) for the 2018/2019 financial year, scheduled to be approved by Council by 31 May 2018, incorporate recommendations of the Rural Development Strategy; and
4. that the amended Spatial Development Framework (SDF) of Drakenstein Municipality incorporate relevant recommendations of the Rural Development Strategy.

Meeting: Mayco – 22/11/2017 Ref No: 17/3/1 Coll Nr: 1259321		Submitted by Department: Planning and Development Author/s: T Cloete Referred from: Planning and Development Portf Comm - 09/11/2017	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT: ED: Planning and Development	DUE DATE:

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7.8 APPLICATION FOR TEMPORARY DEPARTURE: ERF 17375 PAARL
AANSOEK OM TYDELIKE AFWYKING: ERF 17375 PAARL
ISICELO SOKUPHEPHELA OKOTHUTYANA: ISIZA 17375 EPAARL

RESOLVED

that the item be referred back to the department to investigate whether the business is still in operation.

Meeting: Mayco - 22/11/2017 Ref No: 15/4/1 (17375) P Coil Nr: 1259602		Submitted by Department: Planning and Development Author/s: J Meyer Referred from: Planning and Development Portf Comm - 09/11/2017	
<u>PAR:</u>	<u>ACTION:</u> Re-submit report	<u>RESPONSIBLE DEPARTMENT:</u> ED: Planning and Development	<u>DUE DATE:</u>

7.9 EXTENSION OF APPOINTMENTS: MEMBERS OF THE DRAKENSTEIN MUNICIPAL PLANNING TRIBUNAL
VERLENGING VAN AANSTELLINGS: LEDE VAN DIE DRAKENSTEIN MUNISIPALE BEPLANNINGSTRIBUNAAL
UKWANDISWA KOKUQESHWA: AMALUNGU E DRAKENSTEIN MUNICIPALITY PLANNING TRIBUNAL

RESOLVED

that it be recommended to Council:-

1. that the appointment of Messrs S Magardie and D Smit as external members of the Drakenstein Municipal Planning Tribunal be extended with another three years, until 31 December 2020;
2. that the appointment of Mr WM De Kock as external secondi to the Tribunal be extended with another three years, until 31 December 2020;
3. that the appointment of the following internal municipal officials as members of the Tribunal be extended with another three years: Lauren Waring (Chairperson), Diederik Johannes Hattingh (Deputy Chairperson), Gary Boshoff and Seraj Johaar (secondi), until 31 December 2020;
4. that the approved remuneration of the external members of the Drakenstein Municipal Planning Tribunal remain limited to a maximum claim of two hours for preparation time at a cost of R500-00 per hour, a maximum claim of four hours for a meeting at a cost of R1500-00 per hour, and a travelling cost as per the SARS rates for private vehicles with a maximum claim of 500km; and

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5. that the Corporate Services Department proceed with the re-publication stating the new commencement date and the names and new term of the members of the Tribunal in the Provincial Gazette.

Meeting: Mayco – 22/11/2017 Ref No: 3/3/1/3/2/1 Coli Nr: 1259608		Submitted by Department: Planning and Development Author/s: J Meyer Referred from: Planning and Development Portf Comm - 09/11/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

7.10 APPLICATION FOR CONSOLIDATION, REZONING, CONSENT USES AND SUBDIVISION: FARMS 849/2, 852/1 AND 852/4 PAARL DIVISION (ZANDDRIFT)
AANSOEK OM KONSOLIDASIE, HERSONERING, VERGUNNINGSGEBRUIKE EN ONDERVERDELING: PLASE 849/2, 852/1 EN 852/4 PAARL AFDELING (ZANDDRIFT)
ISICELO SOKUDIBANISA, UKUCANDA KWAKHONA, IMVUME YOKUSEBENZISA KUNYE NOKWAHLULA KUBINI: FAMA 849/2, 852/1 KUNYE NE 852/4 KWICANDELO LASE PAARL (ZANDDRIFT)

RESOLVED

1. that the consolidation of Farms 849/2, 852/1 and 852/4 Paarl Division into one new land unit, measuring ±45ha in extent, be supported;
2. that approval be granted in terms of Section 16(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the rezoning of the newly consolidated property from "Agricultural Zone I, Agricultural Zone II and Residential Zone V" to "Subdivisional Area" in order to establish a mixed residential development, with an overall density of ±8.2 du per ha, as indicated on Plan of Subdivision with reference Plan No: ZD/ts-01 dated 09/2017 (Annexure C to the departmental report);
3. that approval be granted in terms of Section 25(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the subdivision of the rezoned newly consolidated property into 11 portions/pockets, as indicated on the Plan of Subdivision with reference Plan No: ZD/ts-01 dated 09/2017 (Annexure C to the departmental report);
4. that approval be granted in terms of Regulation 4.6 of the Scheme Regulations made in terms of Section 8 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) and promulgated under PN 1048/1988, for a consent use in order to develop and utilise the portions zoned as "Residential Zone II" for a retirement village with associated frail care facility, as indicated on Plan of Subdivision with reference Plan No: ZD/ts-01 dated September 2017 (Annexure C to the departmental report);

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5. that approval be granted in terms of Regulation 4.6 of the Scheme Regulations made in terms of Section 8 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) and promulgated under PN 1048/1988, for a consent use in order to develop apartments on the portions zoned as "Business Zone I", as indicated on Plan of Subdivision with reference Plan No: ZD/ts-01 dated September 2017 (Annexure C to the departmental report);
6. that approval be granted in terms of Section 16(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) for the rezoning of a portion of the "Business Zone I" portion, from "Business Zone I" to "Agricultural Zone II" in order to accommodate the existing wine cellar;
7. that the following conditions, laid down in terms of Section 42(1) of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985) and Regulation 4.8 of the Scheme Regulations made in terms of Section 8 of the Land Use Planning Ordinance, 1985 (Ord. 15 of 1985) and promulgated under PN 1048/1988, be applicable to the approvals granted in paragraphs 1 to 6 above:-
 - 7.1 Adherence to the conditions laid down by the Western Cape Department of Environmental Affairs and Development Planning in its Environmental Authorisation with reference 16/3/1/2/B4/34/1007/12 dated 27 September 2016 (Annexure P to the departmental report);
 - 7.2 Adherence to the conditions laid down by the Western Cape Department of Transport and Public Works in its letter with reference 13/3/5/1-10/268 (Job 20803) dated 7 July 2017 (Annexure Q to the departmental report) together with the necessary access agreement with the developers of Wildepaarde Jacht and Azelia Acres Residential Developments regarding condition 4.2 of the letter;
 - 7.3 Adherence to the conditions laid down by Drakenstein Municipality: Civil Engineering Services Division in its memorandum with reference 15/4/1 (849/2, 852/1 & 4) P (0616) dated 18 October 2017 (Annexure R to the departmental report) which includes the payment of an additional 10% levy on the Bulk Infrastructure Development Contribution to contribute towards the upgrading of the R301 and that an agreement be concluded between the applicant and the municipality in respect of the additional levy;
 - 7.4 Adherence to the conditions laid down by the Drakenstein Municipality: Electro Technical Engineering Services Division in its memorandum with reference 849/2, 852/1 & 852/2 dated 18 October (Annexure S to the departmental report);

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- 7.5 The following conditions from a town planning point of view, be applicable:-
- 7.5.1 This approval applies only to the rezoning, consent uses and subdivisions in question, and shall not be construed as authority to depart from any other legal prescriptions or requirements, with specific reference to the applicable land reform legislation;
 - 7.5.2 Any amendments to the application are subject to the relevant approval;
 - 7.5.3 No new structures are to be erected or existing buildings converted without the prior approval of building plans by Council;
 - 7.5.4 Subdivisions must take place largely in accordance with the Plan of Subdivision, Plan No: ZD/ts-01 dated September 2017 (Annexure C to the departmental report);
 - 7.5.5 Zonings and land uses must be executed on the respective development pockets in accordance with the Plan of Subdivision, Plan No: ZD/ts-01 dated September 2017 (Annexure C to the departmental report);
 - 7.5.6 The proposed development must adhere to the land use restrictions as prescribed in the Scheme Regulations promulgated in terms of Section 8 of the Land Use Planning Ordinance, 1985 (Ord 15 of 1985);
 - 7.5.7 The individual future owners must accept the existing wine cellar and the agricultural activities on the portion zoned as "Agricultural Zone I" and "Agricultural Zone II, which may impact upon them and that the afore-mentioned be inserted into the respective title deeds of each individual erf within the development;
 - 7.5.8 The uses on the portion zoned as "Business Zone I" be limited to business premises and flats;
 - 7.5.9 No further development of any sort, although permitted in terms of it zoning, will be allowed on the portions zoned "Agricultural Zone I";
 - 7.5.10 Detailed subdivision applications for each development pocket must be submitted for consideration;

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- 7.5.11 Detailed landscaping and management plans must be submitted with the subdivision applications for each development pocket, for consideration;
- 7.5.12 Detailed site development plans, together with architectural guidelines, must be submitted with the subdivision applications for each development pocket, for consideration;
- 7.5.13 An updated master plan for the entire development must be submitted with each site development plan;
- 7.5.14 Street names for the proposed development must be submitted to the Drakenstein Municipality: Department of Planning and Development for approval prior to the submission of building plans;
- 7.5.15 The public streets and open spaces must be transferred to Drakenstein Municipality at the account of the applicant/developer;
- 7.5.16 A Homeowners Association must be established for the entire proposed development and Homeowners Association Constitution must be submitted to the municipality for approval;
- 7.5.17 The following water conservation measures must be implemented: Rainwater harvesting, greywater recycling and similar technical enhancements such as low flow showerheads, dual flush toilets and water-wise gardens;
8. that the applicant, Combined Developers, and the objectors, D Glass, Boschenmeer Golf and Country Estate Master Home Owners' Association, P Orchard-Lisle, C Möller, and Shoprite Checkers, be informed of their right to appeal in terms of the Municipal Systems Act, 2000 (Act 32 of 2000); and
9. that the following be regarded as the Mayoral Committee's reasons for its decision:-
- 9.1 The proposed application is consistent with the DSDF;
- 9.2 No detrimental environmental implications are foreseen;
- 9.3 The proposed development will have limited to no detrimental impact on the existing surrounding land uses;
- 9.4 All the concerns of the objectors were addressed by the applicant;

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- 9.5 No problems with regards to the provision of services are expected;
- 9.6 The impact of the proposed development on the aesthetic significance of the area will be appropriately mitigated; and
- 9.7 No insurmountable problems with regards to traffic movement are foreseen.

Meeting: Mayco – 22/11/2017 Ref No: 15/4 Coll Nr: 1259635		Submitted by Department: Planning and Development Author/s: J Meyer Referred from: Planning and Development Portf Comm - 09/11/2017	
<u>PAR:</u> 1-9	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPARTMENT:</u> ED: Planning and Development	<u>DUE DATE:</u>

7.11 REQUEST TO APPROVE THE DRAFT INFORMAL TRADING MANAGEMENT POLICY
VERSOEK OM GOEDKEURING VAN DIE KONSEP INFORMELE HANDELS BESTUURSBELEID
ISICELO SOKUQINISEKISWA KWE DRAFT INFORMAL TRADING MANAGEMENT POLICT

RESOLVED

1. that the report, be noted;
2. that the draft Informal Trading Management Policy be approved in principle;
3. that the draft Informal Trading Management Policy be advertised for public comments; and
4. that the policy thereafter be submitted to Council for final approval.

Meeting: Mayco – 22/11/2017 Ref No: 15/7/3/2 Coll Nr: 1260018		Submitted by Department: Planning and Development Author/s: C Phillips Referred from: Planning and Development Portf Comm - 09/11/2017	
<u>PAR:</u> 1-4	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPARTMENT:</u> ED: Planning and Development	<u>DUE DATE:</u>

C.P.

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7.12 REQUEST FOR APPROVAL TO SPONSOR A CASH CONTRIBUTION TOWARDS SUMMER SPLASH EVENT 2017
VERSOEK OM GOEDKEURING VAN 'N FINANSIËLE BYDRAE TOT DIE SUMMER SPLASH GELEENTHEID
ISICELO SOKUQINISEKISA ISIPHIWO SEMALI KUMBHIYOZO WE SUMMER SPLASH 2017

RESOLVED

1. that the report, be noted;
2. that a cash contribution of R53 000,00 in support of the Summer Splash event be approved;
3. that the event organizers be informed that no future funding beyond the 2017/2018 financial year is guaranteed; and
4. that the event organizers enter into a Memorandum of Understanding with the Municipality.

Meeting: Mayco – 22/11/2017 Ref No: 15/7/3/2 Coll Nr: 1260120		Submitted by Department: Planning and Development Author/s: C Phillips Referred from: Planning and Development Portf Comm - 09/11/2017	
<u>PAR:</u> 1-4	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPARTMENT:</u> ED: Planning and Development	<u>DUE DATE:</u>

7.13 APPROVAL OF DRAKENSTEIN MUNICIPALITY'S SPECIAL RATING AREAS POLICY
GOEDKEURING VAN DRAKENSTEIN MUNISIPALITEIT SE SPESIALE HEFFINGS AREA BELEID
UKUQINISEKISWA KOMGAQO NKQUBO WE DRAKENSTEIN MUNICIPALITY'S SPECIAL RATING AREAS

RESOLVED

that it be recommended to Council:-

that the Special Rating Areas Policy be adopted and approved for implementation.

Meeting: Mayco – 22/11/2017 Ref No: 5/P Coll Nr: 1260207		Submitted by Department: Planning and Development Author/s: C Phillips Referred from: Planning and Development Portf Comm - 09/11/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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7.14 REQUEST FOR APPROVAL TO SPONSOR A CASH CONTRIBUTION TOWARDS WELLINGTON MINSTREL EVENTS
VERSOEK OM FINANSIËLE ONDERSTEUNING VIR DIE WELLINGTON MINISTRELS BYEENKOMSTE
ISICELO SOKUQINISEKISA KWENXASO MALI YOMBHIYOZO WE WELLINGTON MINSTREL

RESOLVED

1. that the report on the request for the respective minstrel competitions, **be noted**;
2. that the following cash contributions for the 2017/2018 financial year be approved:-
 - 2.1 A cash contribution of R45 580,00 towards the Wellington Minstrel Association; and
 - 2.2 A cash contribution of R21 200,00 towards Drakenstein Coon Association;
3. that each Association be informed that no future funding beyond the 2017/2018 financial year can be guaranteed; and
4. that each Association enters into a Memorandum of Understanding with the Municipality.

Meeting: Mayco – 22/11/2017 Ref No: 15/7/3/2 Coll Nr: 1260276		Submitted by Department: Planning and Development Author/s: C Phillips Referred from: Planning and Development Portf Comm - 09/11/2017	
PAR: 1-4	ACTION: Implement decision	RESPONSIBLE DEPARTMENT: ED: Planning and Development	DUE DATE:

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8. CORPORATE SERVICES

8.1 PROPOSED SALE OF THE REMAINDER OF ERF 4916, PAARL (VOORSCHOTEN RAILWAY RESERVE) TO THE OWNER OF ERF 19333, PAARL, OESCHGEN (PTY) LTD: NEW PURCHASER
VOORGESTELDE VERVREEMDING VAN DIE RESTANT VAN ERF 4916, PAARL (VOORSCHOTEN SPOORWEG RESERWE) AAN EIENAAR VAN ERF 19333, PAARL - OESCHGEN (PTY) LTD; NUWE KOPER
ISINDULULO SOKUTHENGIS INTSALELO YESIZA 4916 E PAARL (VOORSCHOTEN UMZILA WOLOLIWE OGCINIWEYO KUMNINI WE SIZA 19333 EPAARL OESCHGEN (EDMS) BPK: UMTHENGI OMTSHA

RESOLVED

that it be recommended to Council:-

that final approval be granted that the Remainder of erf 4916, Paarl, measuring approximately ± 1393 m² initially sold to Mr Paper Countrywide (Pty) Ltd t/a Enviro paper Pulp CC in terms of Council resolution 7.18 dated 29 September 2016, now be sold to the new owner of erf 19333, Paarl, Oeschgen (Pty) Ltd (Registration no.2016/436691/07) subject to the same terms and conditions approved in the Council resolution of 29 September 2016.

Meeting: Mayco - 22/11/2017	Submitted by Department: Corporate Services
Ref No: 15/4/1 (4916)P x 15/4/1 (19333) P	Author/s: F Williams
Coll Nr: 1251064	Referred from: Corporate Portf - 07/11/2017
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

8.2 LEASE OF MUNICIPAL PROPERTY TO THE UNIVERSITY OF CAPE TOWN - ROOM A, PORTION OF ERF 2689, MATHAKATHA STREET, MBEKWENI
VERHURING VAN MUNISIPALE EIENDOM AAN DIE UNIVERSITEIT VAN KAAPSTAD-KAMER A, GEDEELTE VAN ERF 2689, MATHAKATHASTRAAT, MBEKWENI
UKUQESHISWA KWEPROPATI KAMASIPALA KWI DYUNIVESITI YASE KAPA - IGUMBI A ICEBA LESIZA 2689 E KWISITALATO MATHAKATHA E MBEKWENI

RESOLVED

that it be recommended to Council:-

- that in terms of Regulation 34 of the Municipal Asset Transfer Regulations, approval in principle be granted for the lease of Room A, situated on a portion of

C.S.P.

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Erf 2689, Mathakatha Street, Mbekweni (±72,7m²) to the University of Cape Town, subject to the normal lease conditions as well as the following further conditions:-

- 1.1 the property will be leased at a subsidized rental of 10 % of the market value which is R196.67 per month (VAT excluded and 8 % annual escalation included);
 - 1.2 the lease endures for a period of two (2) years, after which renewal thereof might be considered by Council;
 - 1.3 all administrative and legal requirements be adhered to;
 - 1.4 the lessee be responsible for payment of all municipal services;
 - 1.5 the subject property only be used for health and research purposes and for no other purpose;
 - 1.6 the proposed lease be advertised for objections or counter offers; and
2. that Room A not be put on tender due to the University of Cape Town rendering a valuable service in the community and need space urgently. Applications to lease this space was called previously, but no suitable applications were submitted. The proposal will however be advertised for comments or counter offers.

Meeting: Mayco – 22/11/2017		Submitted by Department: Corporate Services	
Ref No: 15/4/1 (2689)M		Author/s: N Williams	
Coll Nr: 1251173		Referred from: Corporate Portf - 07/11/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT</u>	<u>DUE DATE:</u>

8.3 PROPOSED TEMPORARY CLOSURE AND LEASE OF PEDESTRIAN PASSAGE: MARTIN STREET, PAARL (SITUATED BETWEEN ERVEN 12514, 12515 AND 12521 AND 12520 PAARL)
VOORGESTELDE TYDELIKE SLUITING EN VERHURING VAN VOETGANGER DEURLOOP: MARTIN STRAAT, PAARL (GELEË TUSSEN ERWE 12514, 12515 EN 12521 EN 12520 PAARL)
ISINDULULO SEXESHANA SOKUVALA KUNYE NERHANGI YOKUHAMABA: MARTIN STREET, E PAARL (EPHAKATHI KWEZIZA 12514, 12515 & 12521 & 12520 EPAARL)

RESOLVED

1. that approval be granted for the temporary closure of the pedestrian passage situated between Erven 12514, 12515 and 12520 and 12521, Northern Paarl, situated in Martin Street;

C.F.P.

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2. that in terms of Regulation 34 of the Municipal Asset Transfer Regulations ***final approval*** be granted for the lease of the pedestrian passage as indicated on the locality plan, to Mr and Mrs Mostert, owners of Erf 12514 Paarl, subject to the standard lease conditions as well as the following further conditions that:-
- 2.1 the passage be leased gratis as allowed in terms of the applicable policy;
 - 2.2 the lease will be for a period of two (2) years after which the renewal thereof will be considered;
 - 2.3 the applicant be responsible for the maintenance of the subject property;
 - 2.4 all administrative and legal requirements be adhered to;
 - 2.5 the municipality be allowed access to the subject property at all times in order to have access to municipal services situated on the subject property;
 - 2.6 any construction whether temporary or permanent in nature and/or any planting of plants and/or trees should be done in consultation with and prior approval from the Directorate: Engineering Services to ensure that no services situated on the subject property are damaged;
3. that a competitive bid process for the lease of the property not be followed as the property can only be utilized by the adjacent landowners.

Meeting: Mayco – 22/11/2017		Submitted by Department: Corporate Services	
Ref No: 15/4/3		Author/s: N Williams	
Coll Nr: 11251485		Referred from: Corporate Portf - 07/11/2017	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-3	Implement decision	ED: Corporate Services (Properties)	

C.J.P.

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8.4 PROPOSED TEMPORARY CLOSURE AND LEASE OF PEDESTRIAN PASSAGE: ROOI ELS AVENUE, NEW ORLEANS, PAARL (SITUATED BETWEEN ERVEN 9697 AND 9696 PAARL)
VOORGESTELDE TYDELIKE SLUITING EN VERHURING VAN VOETGANGER DEURGANG: ROOI ELSLAAN, NEW ORLEANS, PAARL (GELEË TUSSEN ERWE 9697 EN 9696, PAARL)
ISINDULULO SOKUVALWA OKWETHUYANA KUNYE NOKUQESHISWA KWENDLELA YOKUHAMBA: ROOI ELS AVENUE NEW ORLEANS E PAARL (EKWIZIZA 9697 KUNYE NE 9696 EPAARL)

RESOLVED

1. that approval be granted for the temporary closure of the pedestrian passage situated between Erven 9697 and 9696, Paarl, situated in Rooi Els Avenue, New Orleans;
2. that in terms of Regulation 34 of the Municipal Asset Transfer Regulations *final approval* be granted for the lease of the pedestrian passage as indicated on the locality plan, to Mr C Anderson, the landowner of Erf 9697, Paarl, subject to the standard lease conditions as well as the following further conditions:-
 - 2.1 the passage be leased gratis as allowed in terms of the applicable policy;
 - 2.2 the lease will be for a period of two (2) years after which the renewal thereof will be considered;
 - 2.3 the applicant be responsible for the maintenance of the subject property;
 - 2.4 all administrative and legal requirements be adhered to;
 - 2.5 the municipality be allowed access to the subject property at all times in order to have access to municipal services situated on the subject property;
 - 2.6 any construction whether temporary or permanent in nature and/or any planting of plants and/or trees should be done in consultation with and prior approval from the Directorate: Engineering Services to ensure that no services situated on the subject property are damaged; and
3. that a competitive bid process for the lease of the property not be followed as the property can only be utilized by the adjacent landowners.

Meeting: Mayco – 22/11/2017		Submitted by Department: Corporate Services	
Ref No: 15/4/3		Author/s: F Williams	
Coll Nr: 1251488		Referred from: Corporate Portf - 07/11/2017	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-3	Implement decision	ED: Corporate Services	

C.J.P.

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8.5	PROPOSED LEASE OF ERF 21110 PAARL (MBEKWENI INDOOR SPORT FACILITY) TO THE HOPE THROUGH ACTION FOUNDATION
	VOORGESTELDE VERHURING VAN ERF 21110 PAARL (MBEKWENI BINNENSHUISE SPORTFASILITEIT) AAN DIE HOPE THROUGH ACTION FOUNDATION
	INGXELO- ISIPHAKAMISO SOKUQASHISA IERF 21110 EPERE KWI HOPE THROUGH ACTION FOUNDATION- IHOLO LEMIDLALO YANGAPHAKATHI LASEMBEKWENI

RESOLVED

that it be recommended to Council:-

1. that in terms of Regulation 34 of the Municipal Asset Transfer Regulations **final approval** be granted for the lease of Erf 21110 Paarl to the Hope Through Action Foundation (Registration No. 009/016163/08), for a period of twenty five (25) years, at no consideration (gratis) for the entire lease term, for the purposes of managing and operating the indoor sport facility situated on the subject property, as set out in the Memorandum of Understanding, subject to the normal conditions of lease as well as the following conditions:-
 - 1.1 the lessee will be responsible for the payment of all services;
 - 1.2 the lessee receive a tariff rebate in respect of the "Notify demand" amount payable monthly for electricity;
 - 1.3 the lessee applies for a rebate to be granted in respect of the property rates and taxes payable due to the fact that it is a notarial lease to be concluded between Hope Through Action and the municipality in respect of the leasing of the subject property;
 - 1.4 the lessee be responsible for the full maintenance of the entire facility, i.e. maintenance to any services within the property boundaries, whether external to or internal to the building;
 - 1.5 the lessee appoints sufficient staff to ensure the proper management and administering of the facility and the intended programs, at its own cost;
 - 1.6 the Municipality be responsible for insuring the facility at its own cost;
 - 1.7 a Notarial lease be registered at the cost of the Municipality;
2. that the Municipality assigns a member from the Community Services Department as liaison between HTAF and the Municipality;
3. that prior to the lease being implemented, the municipality must ensure that a new Certificate of Compliance is issued in terms of the OHSA.

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4. that the Community Services Department undertakes to cut the grass of the subject property twice per annum; and
5. that tenders not be called for the lease of the subject property due to the fact that the applicant has constructed the indoor sport facility on the premises at own cost for the upliftment of the the youth through various activities and programmes and the fact that they have been successfully managing the facility since 2010 and the fact that the entire maintenance cost of the facility will be borne by the lessee.

Meeting: Mayco – 22/11/2017		Submitted by Department: Corporate Services	
Ref No: 15/4/1 (21110)P		Author/s: N October	
Coll Nr: 1252078		Referred from: Corporate Portf - 07/11/2017	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

8.6 RENEWAL OF LEASE AGREEMENT: BKB LIVESTOCK & PROPERTIES - PORTION OF ERF 585, GOUDA
HERNUWING VAN HUUROOREENKOMS: BKB VEE & EIENDOMME - GEDEELTE VAN ERF 585, GOUDA
UKUHLAZIWA KWESIVUMELWANO SOKUQESHA: BKB LIVESTOCK & PROPERTIES - ICEBA LESIZA 585 E GOUDA

RESOLVED

that it be recommended to Council:-

1. that in terms of Regulation 34 of the Municipal Asset Transfer Regulations, *in principle* approval be granted for the renewal of the lease of portion B of Erf 585 Gouda, to BKB Livestock and Properties, subject to the standard lease conditions as well as the following further conditions:-
 - 1.1 the property will be leased at a market related rental of R 4 861.80 per month (VAT excluded, including 8% escalation per annum);
 - 1.2 the lease will endure for a period of 3 years, after which the renewal thereof may be considered by Council;
 - 1.3 the property may only be used as a livestock auction facility;
 - 1.4 the lease be subject to a notice period of 3 months should the property be required by the Municipality for municipal or development purposes;
 - 1.5 the applicant be responsible for the payment of all municipal services;

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- 1.6 all administrative and legal requirements be adhered to;
- 1.7 the lease be advertised in the local press for objections and counter offers by other interested parties, and that all abutting landowners be notified of the proposed lease; and
2. that a formal bidding process for the renewal of the lease not be followed due to the lease being a renewal of an existing lease and the fact that a public participation process will be followed in terms of which any interested party may apply for the land.

Meeting: Mayco – 22/11/2017 Ref No: 15/4/1(F585) Gouda Coll Nr: 1252270		Submitted by Department: Corporate Services Author/s: N Williams Referred from: Corporate Portf 7/11/2017	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

8.7 RENEWAL OF LEASE AGREEMENT – LUKHANYO YOUTH DEVELOPMENT ORGANISATION- ERF 1750, CELIWE STREET, SILVERTOWN MBEKWENI
HERNUWING VAN HUURKONTRAK -LUKHANYO JEUGONTWIKKELINGSENTRUM- ERF 1750, CELIWESTRAAT, SILVERTOWN, MBEKWENI
UKUHLAZIWA KWESIVUMELWANO SOKUQESHISA - LUKHANYO YOUTH DEVELOPMENT ORGANIZATION KWISIZA 1750 CELIWE SITYALATO SILVERTOWN MBEKWENI

RESOLVED

The item was withdrawn.

Meeting: Mayco – 22/11/2017 Ref No: 15/4/1 (1750) M Coll Nr: 1253035		Submitted by Department: Corporate Services Author/s: N Williams Referred from: Corporate Portf - 07/11/2017	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

8.8 PROPOSED LEASE OF MUNICIPAL PROPERTY SITUATED ON A PORTION OF ERF 1297, GENERAAL HERTZOG AVENUE, WELLINGTON, TO CURIOUS MONKEYS PLAYSCHOOL AND AFTERCARE
VOORGESTELDE VERHURING VAN 'N GEDEELTE VAN ERF 1297, GENERAAL HERTZOG LAAN, WELLINGTON, AAN CURIOUS MONKEYS PLAYSCHOOL AND AFTERCARE
ISINDULULO SOKUQESHISA IPROPATI KAMASIPALA EKWICEBA LESIZA 1297 E GENERAL HERTZOG AVENUE E WELLINGTON KWI CURIOUS MONKEYS PLAYSCHOOL KUNYE NENDAWO YOKUGCINA ABANTWANA EMVENI KWESIKOLO

RESOLVED

that it be recommended to Council:-

C.J.P.

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1. that in terms of Regulation 34 of the Municipal Asset Transfer Regulations, ***in principle*** approval be granted for the lease of the property situated on Erf 1297, General Hertzog Avenue, Wellington to Curious Monkeys Playschool and Aftercare, subject to the standard lease conditions as well as the following further conditions:-
 - 1.1 the property will be leased at a subsidised rental of R3 120.00 per month (VAT excl, 8% per annum included);
 - 1.2 the lease endure for a period of two (2) years, after which the renewal thereof may be reviewed by Council;
 - 1.3 the lessee be responsible for the payment of municipal services. Application must be made to the municipality for the necessary services and the required connection fees and deposits are payable;
 - 1.4 the crèche registers the site with the department of Social Development within 6 months from final approval of the proposed lease;
 - 1.5 the lease be advertised in the press for possible objections or counter offers/applications from other interested crèches;
 - 1.6 all administrative and legal requirements be adhered to; and

2. that the request from Kabouterplaas Educare for the early termination of their lease agreement be approved.

Meeting: Mayco - 22/11/2017	Submitted by Directorate: Corporate Services
Ref No: 15/4/11 (1297)W	Author/s: N Williams
Coll Nr: 1256086	Referred from: Corporate Portf - 07/11/2017
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

- | |
|--|
| 8.9 RENEWAL OF LEASE AGREEMENT - LOLLYPOP EDUCARE CENTRE, PORTION OF ERF 5810, COODE STREET, WELLINGTON |
| HERNUWING VAN HUUROORENKOMS - LOLLYPOP EDUCARE SENTRUM, GEDEELTE VAN ERF 5810, COODESTRAAT, WELLINGTON |
| UKUHLAZIWA KWESIVUMELWANO SOKUQESHA - LOLLYPOP EDUCARE CENTRE ICEBA LESIZA 5810 COODE STREET E WELLINGTON |

RESOLVED

that it be recommended to Council:-

C.J.P

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1. that in terms of Regulation 34 of the Municipal Asset Transfer Regulations, *in principle* approval be granted for the lease of the property situated on a portion of Erf 5810, Coode Street, Wellington, to Lollypop Educare Centre, subject to the standard lease conditions as well as the following further conditions:-
 - 1.1 the property will be leased at a subsidized rental of R 408.51 per month (VAT excluded, 8% per annum included);
 - 1.2 the lease endures for a period of two (2) years, after which the renewal thereof may be reviewed by Council;
 - 1.3 the current lease conditions as per the lease agreement be complied with;
 - 1.4 the proposed renewal be advertised in the press for possible objections or counter offers;
 - 1.5 all administrative and legal requirements be adhered to; and
2. that tenders not be called for the lease of the premises due to the fact that the subject property has been leased to the Lollypop Educare Centre since 1995. The proposed renewal will however be advertised for objections and offers to lease by other interested parties.

Meeting: Mayco – 22/11/2017	Submitted by Department: Corporate Services
Ref No: 15/4/1(5810)W	Author/s: N Williams
Coll Nr: 1258321	Referred from: Corporate Portf - 7/11/2017
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

8.10 PROPOSED ALIENATION AND REDEVELOPMENT OF ERF 2688, MATHAKATHA STREET, MBEKWENI, AND THE BUILDING SITUATED THEREON
VOORGESTELDE VERVREEMDING EN HERONTWIKKELING VAN ERF 2688, MATHAKATHASTRAAT, MBEKWENI EN DIE GEBOU DAAROP GELEË
ISINDULULO SOKUPHEPHELA KUNYE NOPHULISO KWISIZA 2688 MATHAKATHA STREET E MBEKWENI KUNYE NESAKHIWO ESIPHAYANA

RESOLVED

that it be recommended to Council:-

1. that in terms of Section 14 of the Municipal Finance Management Act approval *in principle* be granted for the alienation of Erf 2688, Mathakatha Street, Mbekweni, measuring approximately 729 square metres in extent, via a call for proposals at a market related selling price to be determined by an independent valuer, subject to the normal conditions of sale, and the following further conditions:-
 - 1.1 the property be developed for business and/or residential purposes as per the current land use rights;

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- 1.2 the purchaser be responsible for all costs e.g. relocation or upgrading of services and required survey and any other costs related to the development of the subject property;
- 1.3 the purchaser undertake, at own cost, any additional land use rights applications should it be required in respect of the proposed development;
- 1.4 any required relocation or upgrading of existing services or installation of new services will be at the cost of the applicant and must be done in consultation with the Department: Engineering Services where applicable;
- 1.5 the applicant must have a full GLS services report done prior to the issuing of any land use or building plan approvals by the Drakenstein Municipality;
- 1.6 any alterations to bulk services indicated by the GLS report, stormwater evaluation or the Traffic Impact Assessment, will be for the applicant's cost;
- 1.7 should the redevelopment indicate the need for more than 25 vehicle trips being generated, a Traffic Impact Study will be required;
- 1.8 Council's Developer's Contribution Policy will be applicable to the proposed development;
- 1.9 the applicant must carry out a stormwater evaluation;
- 1.10 boundary fencing may not be erected within 3 metres of any existing infrastructure;
- 1.11 all technical conditions as will be required by the technical departments, be complied with;
- 1.12 all costs related to the transaction be for the applicants account;
- 1.13 a valuation will be obtained from an independent valuer; and
- 1.14 the proposed transaction be advertised for objections.

Meeting: Mayco – 22/11/2017		Submitted by Department: Corporate Services	
Ref No: 15/4/1 (2688)M		Author/s: N October	
Coll Nr: 1259332		Referred from: Corporate Portf - 07/11/2017	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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8.11 PROPOSED SCHEDULE OF MEETING DATES FOR COUNCIL, MAYORAL COMMITTEE AND OTHER COMMITTEES OF COUNCIL: 2018
VOORGESTELDE SKEDULE VAN VERGADERDATUMS VIR DIE RAAD, BURGEMEESTERSKOMITEE EN ANDER KOMITEES VAN DIE RAAD: 2018
ISINDULULO SOLUHLU LWENTSUKU SENTLANGANISO YEBHUNGA, IKOMITI KASODOLOPHU KUNYENEZINYE IKOMITI ZEBHUNGA: 2018

After amendments were made to the dates of the Portfolio Committees in July, It was

RESOLVED

that it be recommended to Council:-

that the proposed meeting programme be approved.

Meeting: Mayco – 22/11/2017	Submitted by Department: Corporate Services
Ref No: 3/3/1/2	Author/s: FP Goosen
Coll Nr: 1251156	Referred from: Corporate Portf - 07/11/2017
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

8.12 INTERNATIONAL AND INTERGOVERNMENTAL RELATIONS POLICY
INTERNASIONALE EN INTEROWERHEIDSVERHOUDINGE BELEID
UMGAQO NKQUBO WAMAZWE NEMICIMBI YAMASEBE KARHULUMENTE ANGAPHAKATI

RESOLVED

that it be recommended to Council:-

that the International and Intergovernmental Relations Policy be approved.

Meeting: Mayco – 22/11/2017	Submitted by Department: Corporate Services
Ref No: 2/B	Author/s: L Nojozi
Coll Nr: 1259404	Referred from: Corporate Portf - 07/11/2017
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

8.13 PERFORMANCE MANAGEMENT POLICY
PRESTASIE BESTUURSBELEID
UMGAQO NKQUBO WIKULAWULA INDLE YOKUSEBENZA

The Executive Mayor requested a workshop to be held on the Policy.

RESOLVED

that it be recommended to Council:-

C.T.P.

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that the Performance Management Policy be approved.

Meeting: Mayco - 22/11/2017	Submitted by Department: Corporate Services
Ref No: 2/2/8	Author/s: F Qebonya
Coll Nr:	Referred from: Corporate Portf - 07/11/2017
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

9. PUBLIC SAFETY

9.1 BY-LAW: LIQUOR TRADING DAYS AND HOURS - APPROVAL OF COMMENTS TO BE FORWARDED TO THE WESTERN CAPE LIQUOR AUTHORITY
VERORDENING: DRANKHANDELS DAE EN URE - GOEDKEURING VAN KOMMENTAAR VIR INDIENING BY DIE WES-KAAPSE DRANKRAAD
NGOKOMTHETHO WENTENGISO YO TUWALA NGENTSTUKU NEYURE - ZIVUNYIWE NGOKWEZICELO INGATHUNYELWE KWI WESTERN CAPE LIQUOR AUTHORITY

RESOLVED

1. that the following application for liquor licenses **be supported** and the comments be forwarded to the Western Cape Liquor Authority:-
 - 1.1 Bernheim Wines Accommodation & Function Venue Farm 518/2, Paarl; and
 - 1.2 License no. WCP/036988 be transfer from Val Du Charron Function Venue to VDC Eat (Pty) Ltd, erf 249/0, Wellington.
2. that the application of Maphindi's Place, Erf 30180 Paarl, **not be supported** as the property is zoned single dwelling residential in terms of the Paarl zoning scheme regulations which does not allow the use of off-site consumption or the selling of liquor on the property. The applicants to be advised to apply for the necessary land use rights.
3. that the comments forwarded to the Western Cape Liquor Authority for temporary liquor licenses for the following special events, **be noted**:-
 - 3.1 Perdeberg October Festival, Paarl. The event will take place on 28 October 2017;
 - 3.2 Paarl Boys High T20 Cricket, Paarl, on 23 October 2017;
 - 3.3 Albions RVK, Paarl, 25 September 2017;
 - 3.4 Mark Expo 2017, Paarl 13 and 14 October 2017;

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- 3.5 Kaap Agri – Mark Expo 2017, Paarl, 13 and 14 October 2017;
- 3.6 Let's Braai 2017, Paarl, 24 September 2017; and
- 3.7 Strooidak kerk/Williston Fees 2017, Paarl, 27 and 28 October 2017.

Meeting: Mayco – 22/11/2017 Ref No: 1/5/2/17 Coll Nr: 1251859		Submitted by Directorate: Community Services Author/s: A Booysen Referred from: Community Serv Portf- 7/11/2017	
<u>PAR:</u> 1-3	<u>ACTION:</u> Implement decision	<u>RESPONSIBLE DEPARTMENT:</u> ED: Community Services	<u>DUE DATE:</u>

10. ENGINEERING SERVICES

10.1 CONSIDERATION OF BUDGET FOR UPGRADING AND MAINTENANCE OF PROVINCIAL ROADS
OORWEGING VAN BEGROTING VIR DIE OPGRADERING EN ONDERHOUD VAN PROVINSIALE PAAIE
INGCAMANGO YOKUPHULISA UHLAHLO LWABIWO MALI KUNYE NOLUNGISO LWENDLELA YEPHONDO

RESOLVED

that the item be amended and be re-submitted to the next Mayoral Committee meeting.

Meeting: Mayco – 22/11/2017 Ref No: 5/7/15 Coll Nr: 1258164		Submitted by Department: Engineering Services Author/s: C Lotz Referred from: Engineering Serv Portf - 14/11/2017	
<u>PAR:</u>	<u>ACTION:</u> Re-submit Item	<u>RESPONSIBLE DEPARTMENT:</u> ED: Engineering Services	<u>DUE DATE:</u>

10.2 NEW COMMITTEE FOR PAARL BIRD SANCTUARY (PBS) ADVISORY COMMITTEE
NUWE KOMITEE VIR DIE PAARL VOËLPARK ADVIESKOMITEE
IKOMITI ENTSHA YE PAARL BIRD SANCTUARY (PBS) IKOMITI YONCEBISO

RESOLVED

that it be recommended to Council:-

- that the following persons in terms of the Constitution of the Paarl Bird Sanctuary be appointed as members for a period of three (3) years from 1 December 2016 to 30 November 2019:-

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- 1.1 Manager: Wastewater Services
- 1.2 Senior Superintendent: Wastewater Treatment
- 1.3 Superintendent: Wastewater Treatment (Paarl and Pearl Valley Wastewater Treatment Works)
- 1.4 Dr Michael Moll
- 1.5 Mrs Yvonne Weiss
- 1.6 Mr Cedric Morkel
- 1.7 Mrs Patsy Copeland

Meeting: Mayco - 22/11/2017	Submitted by Department: Engineering Services
Ref No: 16/4/2	Author/s: C Lotz
Coll Nr: 1260388	Referred from: Engineering Serv Portf - 14/11/2017
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

10.3 INVITATION TO ATTEND FACTORY ACCEPTANCE TESTS IN SWITZERLAND FROM SATURDAY, 02 DECEMBER 2017 UNTIL WEDNESDAY, 06 DECEMBER 2017

UITNODIGING VIR DIE BYWONING VAN FABRIEK AANVAARDINGS TOETSE IN SWITZERLAND VAN SATERDAG, 02 DESEMBER 2017 TOT WOENSDAG, 06 DESEMBER 2017

ISIMEMO SOKUHAYA KULAMKELO LOHLOLO LWEFEKTRI E SWITZERLAND UKUSUKELA NGOMNGQIBELO 02 DISEMBA 2017 UKUYA KULWESITHATHU 06 DISEMBA 2017

RESOLVED

1. that the invitation from Brugg Cables to Mr D Gabriels be approved to witness the factory acceptance tests of the joints and terminations for contract ED14/2016;
2. that the payment of allowances be approved as per the S & T Policy of Council pertinent to this trip for Mr D Gabriels, (Saturday, 02 December 2017 until Wednesday, 06 December 2017); and
3. that it be noted that CBI Electric will cover the flight costs to and from Switzerland, accommodation and travel costs within Switzerland, cost of visa and medical insurance in Switzerland.

Meeting: Mayco - 22/11/2017	Submitted by Department: Engineering Services
Ref No: 4/8/1/5 x 12/1/5	Author/s: W Albertyn
Coll Nr: 1262047	Referred from: Engineering Portf 14/11/2017
<u>PAR:</u>	<u>ACTION:</u>
1-3	Implement decision
	<u>RESPONSIBLE DEPARTMENT:</u>
	ED: Engineering Services
	<u>DUE DATE:</u>

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10.4 IN-PRINCIPLE APPROVAL OF AGREEMENT: RAW STORAGE AND SUPPLY AGREEMENT

IN-BEGINSEL GOEDKEURING VAN OORENKOMS: ROU BERGING EN VOORSIENINGSOORENKOMS

UKUQINISEKISA KWESIVUMELWANO NGOKWESISEKO: UKUGCINWA KWEZINTO EZIKRWADA KUNYE NESIVUMELWANO SOKUBONELELA

The Committee raised several questions. After some discussion it was

RESOLVED

that the matter be referred back for an updated report to be submitted to the next Mayoral Committee.

Meeting: Mayco – 22/11/2017 Ref No: 4/8/1/5 x 12/1/5 Coll Nr: 1262047	Submitted by Department: Engineering Services Author/s: W Albertyn Referred from: Engineering Serv Portf 14/11/2017
PAR:	ACTION: Re-submit item
	RESPONSIBLE DEPARTMENT: ED: Engineering Services
	DUE DATE:

11. FINANCIAL SERVICES

11.1 INDIGENT HOUSEHOLDS' STATISTICS REPORT AS AT 31 OCTOBER 2017

DEURNIS HUISHOUDINGS VERSLAG SOOS OP 31 OKTOBER 2017

INGXELO YOLUHLU LWEZINDLU EZINGAMAHLWEMPU NGOBUNJALO NGOMHLA WE 31 KAKTOBA 2017

RESOLVED

that the report be noted.

Meeting: Mayco – 22/11/2017 Ref No: 9/1/1/4 Coll Nr: 1258823	Submitted by Department: Financial Services Author/s: A Abrahams Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

11.2 DRAKENSTEIN'S OUTSTANDING DEBTORS REPORT AS AT 31 OCTOBER 2017

DRAKENSTEIN SE UITSTAANDE SKULD VERSLAG SOOS OP 31 OKTOBER 2017

INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 KAKTOBA 2017

The Executive Mayor requested that proposals be submitted to the Mayoral Committee on how indigents can be assisted in respect of building plans required in order to qualify for indigent support.

CJP

**MINUTES: MAYORAL COMMITTEE
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RESOLVED

that the report be noted.

Meeting: Mayco – 22/11/2017 Ref No: 9/1/1/4 Coll Nr: 1259320	Submitted by Department: Financial Services Author/s: A Abrahams Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

**11.3 REPORT ON DEVIATIONS AND RATIFICATION OF MINOR BREACHES FROM
PROCUREMENT PROCESSES: OCTOBER 2017**

**VERSLAG VAN AFWYKINGS EN RATIFIKASIE VAN GERINGE OORTREDINGE VAN
VERKRYGINGSPROSESSE: OKTOBER 2017**

**INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA
KWINKQUBO ZOKUFUMANA: OCTOBER 2017**

RESOLVED

that it be recommended to Council:-

1. that in terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R 5,221,235 for October 2017 as recorded by the Accounting Officer in the annexures to the departmental report, **be noted**; and
2. that the Chief Financial Officer record the accumulated deviation amount of R 18,995,151 for the financial year in the notes to the 2017/2018 annual financial statements as required by legislation.

Meeting: Mayco – 22/11/2017 Ref No: 9/1/1/5 Coll Nr: 1261824	Submitted by Department: Financial Services Author/s: H Vergotine Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

**11.4 SUPPLY CHAIN MANAGEMENT: NOTIFICATION OF MONTHLY TENDER AWARDS:
OCTOBER 2017**

VOORSIENINGSKANAALBESTUUR: TENDERTOEKENNINGS VIR OKTOBER 2017

**ULAWULO LOTHUNGELWANO LWEZIBONELELO: ISAZISO SONIKEZELO
LWETHENDA: OKTOBA 2017**

RESOLVED

that it be recommended to Council:-

C. J. P.

**MINUTES: MAYORAL COMMITTEE
22 NOVEMBER 2017**

1. that the tenders and contracts that were adjudicated by the Bid Adjudication Committee for the month of October 2017, **be noted**; and
2. that the tenders and contracts and the reasons for the awards as recorded by the Accounting Officer as attached to the departmental report, **be noted**.

Meeting: Mayco – 22/11/2017		Submitted by Department: Financial Services	
Ref No: 8/1/2/1		Author/s: H Vergotine	
Coll Nr: 1261826		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

11.5 FINANCE: TAKING UP OF EXTERNAL LOANS TO FINANCE CAPITAL PROJECTS FOR THE 2017/2018 FINANCIAL YEAR

FINANSIES: OPNEEM VAN EKSTERNE LENINGS OM DIE KAPITAAL PROJEKTE VIR 2017/2018 TE FINANSIER

EZEMALI: UKUTHATHA KWEMBOLEKO MALI NGAPHANDLE KUSENZELA UKUXASA

RESOLVED

that it be recommended to Council:-

1. Three year loan period:-
 - 1.1 that the loan agreement with conditions with Standard Bank for the R 5,250,000 loan for the purchase of infrastructure and equipment (2017/2018 capital budget) be approved;
 - 1.2 that it be noted that the instalments (R 1,024,584.87 x 6) for the loan in point 1.1 above is based on a re-payment period of three years and a fixed interest rate of 9.39% as at 7 September 2017;
 - 1.3 that it be noted that the fixed interest rate (9.39% as at 7 September 2017) might still change depending on the base rate on the date of the signing of the loan agreement referred to in point 1.1 above;
 - 1.4 that the Mayor be authorised to certify that Council has approved the debt agreement referred to in point 1.1 above;
 - 1.5 that the City Manager and Chief Financial Officer be authorised to sign the debt agreement referred to in point 1.1 above on behalf of Council;
 - 1.6 that it be noted that the debt agreement are for external loans to be raised to finance property, plant and equipment capital expenditure; and

C.J.P.

MINUTES: MAYORAL COMMITTEE
22 NOVEMBER 2017

- 1.7 that it be noted that the property, plant and equipment forms part of the Integrated Development Plan prioritised needs.
2. Five year loan period:-
 - 2.1 that the loan agreement with conditions with Standard Bank for the R 13,806,715 loan for the purchase of infrastructure and equipment (2017/2018 capital budget) be approved;
 - 2.2 that it be noted that the instalments (R 1,774,801.51 x 10) for the loan in point 2.1 above is based on a re-payment period of five years and a fixed interest rate of 9.68% as at 7 September 2017;
 - 2.3 that it be noted that the fixed interest rate (9.68% as at 7 September 2017) might still change depending on the base rate on the date of the signing of the loan agreement referred to in point 2.1 above;
 - 2.4 that the Mayor be authorised to certify that Council has approved the debt agreement referred to in point 2.1 above;
 - 2.5 that the City Manager and Chief Financial Officer be authorised to sign the debt agreement referred to in point 2.1 above on behalf of Council;
 - 2.6 that it be noted that the debt agreement are for external loans to be raised to finance property, plant and equipment capital expenditure; and
 - 2.7 that it be noted that the property, plant and equipment forms part of the Integrated Development Plan prioritised needs.
3. Ten year loan period:-
 - 3.1 that the loan agreement with conditions with the DBSA for the R 404,755,427 loan for the purchase of infrastructure and equipment (2017/2018 capital budget) be approved;
 - 3.2 that it be noted that the instalments (R 31,958,233.72 x 20) for the loan in point 3.1 above is based on a re-payment period of ten years and a fixed interest rate of 9.99% as at 7 September 2017;
 - 3.3 that it be noted that an amount of R 370,943,285 be taken-up before 30 June 2018 and an amount of R33,812,142 of the loan to be taken-up in the new financial year by 31 August 2018;

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**MINUTES: MAYORAL COMMITTEE
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- 3.4 that it be noted that the fixed interest rate (9.99% as at 7 September 2017) might still change depending on the base rate on the date of the signing of the loan agreement referred to in point 3.1 above;
- 3.5 that the Mayor be authorised to certify that Council has approved the debt agreement referred to in point 3.1 above;
- 3.6 that the City Manager and Chief Financial Officer be authorised to sign the debt agreement referred to in point 3.1 above on behalf of Council;
- 3.7 that it be noted that the debt agreement are for external loans to be raised to finance property, plant and equipment capital expenditure; and
- 3.8 that it be noted that the property, plant and equipment forms part of the Integrated Development Plan prioritised needs.

Meeting: Mayco – 22/11/2017		Submitted by Department: Financial Services	
Ref No: 5/5/1		Author/s: A Viola	
Coll Nr: 1261730		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

11.6 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR OCTOBER 2017
MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 MAANDELIKSE BEGROTING VERSLAGDOENING VIR OKTOBER 2017
UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGENYANGA INGXELO YOKONGAMELA KOHLAHO LWABIWO MALI YENYANGA KA OCTOBER 2017

RESOLVED

that it be recommended to Council:-

1. that it be noted that the variance between the actual operating revenue (R 976,418,608) and the pro rata budgeted operating revenue (R 969,824,837) has a positive variance of R 6,593,711 or 0.68%;
2. that it be noted that the variance between the actual operating expenditure (R 545,965,091) and the pro rata budgeted operating expenditure (R 618,020,534) has a positive variance of R 72,055,443 or 11.66%;
3. that it be noted that the actual capital expenditure of R 134,061,134 and the pro rata budgeted capital expenditure of R 157,563,955 realised under spending of R 23,502,821 or 14.92%;

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MINUTES: MAYORAL COMMITTEE
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4. that it be noted that the actual and committed capital expenditure of R 516,590,063 compared with the capital expenditure budget represent a spending percentage of 63.37% after four months of the financial year;
5. that it be noted that external borrowings amounted to R 1,188,847,355 as at 31 October 2017 and that it represents 56.42% of Drakenstein's total budgeted operating revenue of R 2,107,106,847 for the 2017/2018 financial year;
6. that it be noted that unspent conditional and unconditional grants amounted to R 76,963,473 at the end of October 2017;
7. that it be noted that the actual employee related cost expenditure of R 156,979,274 compared with the pro rata budgeted expenditure of R 154,848,388 relates to a negative variance of R 2,130,886 or 1.38%;
8. that it be noted that total outstanding debtors as at 31 October 2017 amounted to R 299,716,334 and that 30 days and older debt constitutes 61.6% of total outstanding debtors;
9. that it be noted that domestic consumers owe the municipality R 195,767,191 or 65.3% of the municipality's total debtor's book;
10. that it be noted that outstanding creditors amounted to R 17,549,774 as at 31 October 2017;
11. that it be noted that the primary bank account had a positive bank balance at 31 October 2017 which amounted to R 51,309,892; and
12. that it be noted that total investments in cash and shares amounted to R 363,896,013 as at 31 October 2017 at the five local banks and Eskom.

Meeting: Mayco – 22/11/2017		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Viola	
Coll Nr: 1262871		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

C. J. P.

**MINUTES: MAYORAL COMMITTEE
22 NOVEMBER 2017**

12. MONTHLY AND QUARTERLY REPORTS

12.1 MINUTES OF THE LABOUR FORUM: 28 SEPTEMBER 2017

RESOLVED

Noted.

Meeting: MC - 25/10/2017		Submitted by Department: Corporate Services	
Ref No:		Author/s:	
Coll No:		Referred from: Corp Portf- 3/10/2017	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

13. URGENT MATTERS

None.

14. CONFIDENTIAL MINUTES

14.1 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 OCTOBER 2017

See Confidential Minutes.

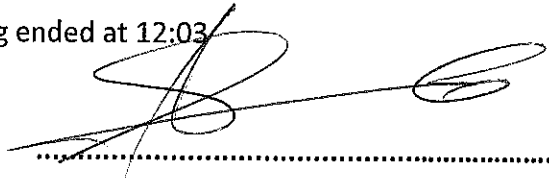
14.2 WRITING-OFF OF IRRECOVERABLE DEBTORS REPORT - OCTOBER 2017

See Confidential Minutes.

14.3 COUNCILLORS OUTSTANDING DEBT REPORT AS AT 31 OCTOBER 2017

See Confidential Minutes.

The meeting ended at 12:03



CHAIRPERSON:

DATE:

Confirmed on with/without amendments.
FG/rs

DRAKENSTEIN MUNICIPALITY

ATTENDANCE REGISTER: MAYORAL COMMITTEE
22 NOVEMBER 2017

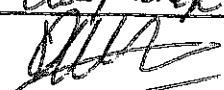


SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE Executive Mayor	C J	MR	0785304285 0824979046	
COMBRINK Deputy Executive Mayor (Financial Services)	G C	MR	0824553445	
LE ROUX (Engineering Services)	J F	MR	0834595965	
ANDREAS (Rural Management)	M A	MS	0767901066	
JACOBS (Social Services)	F	MS	0837600466	
KEARNS (Environment, Parks and Open Spaces)	C	MS	0765018441 0769406614	
MILLER (Planning and Development)	J	MR	0834400507	
MOKOENA (Corporate Services)	L P	MS	0734198671	
SMUTS (Public Safety)	R	MR	0824948467	
VAN NIEKERK (Sport, Recreation, Arts and Culture)	L T	MS	0818858365	
VAN NIEUWEMHUYZEN (Communication and Inter- Governmental Relations (IGR))	R H	MR	0826296239	
WILLEMSE (Human Settlements and Property Management)	L	MS	0820799421	
LEIBBRANDT CITY MANAGER	JH	DR		
CARSTENS CHIEF FINANCIAL OFFICER	J	MR		
JOHAAR ED: CORPORATE SERVICES	S	MR		


22/11/2017
Office of the / Kantoor van die
CHIEFWHIP / HOOFSWEEP
Cllr / Rdi R.A. KOEGELENBERG
Drakenstein

C.J.P.

DRAKENSTEIN MUNICIPALITY

ATTENDANCE REGISTER: MAYORAL COMMITTEE
22 NOVEMBER 2017

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
BOSHOFF ED: COMMUNITY SERVICES	G	MR		PRESENT Chief Whip
HATTINGH ED: ENGINEERING SERVICES	DJ	MR		
WARING ED: PLANNING AND DEVELOPMENT	L	MS		PRESENT Chief Whip
<i>R.A. Koegelenberg</i>	<i>R.A</i>	<i>Chief Whip</i>		
<i>G. Dupp</i>	<i>GD</i>	<i>MEMBER</i>	<i>082 776 2009</i>	


 22/11/2017
 Office of the / Kantoor van die
 CHIEFWHIP / HOOFSWEEP
 Cllr / Raai R.A. KOEGELENBERG
 Drakenstein

