

DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE**

**SPECIAL MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE,
BERG RIVER BOULEVARD, PAARL, ON MONDAY, 3 JULY 2017 AT 08:00.**

- PRESENT:** The Executive Mayor, Cllr C J Poole
The Deputy Executive Mayor, Cllr G C Combrink
- Councillors:** M A Andreas
F Jacobs
C Kearns
J F Le Roux
L P Mokoena
J Miller
L T van Niekerk
R H van Nieuwenhuyzen
L Willemse
- Also Present:** Cllr A Stowman (Speaker)
Cllr R A Koegelenberg (Chief Whip)
Cllr J Matthee (MPAC Chairperson)
- Officials:** Dr J H Leibbrandt (Municipal Manager)
Mr D Hattingh (Executive Manager: Infrastructure Services)
Mr S Johaar (Executive Manager: Corporate Services)
Ms L Waring (Executive Manager: Planning and Economic Development)
Mr J Carstens (Chief Financial Officer)
Mr G Boshoff (Executive Manager: Community Services)
Ms R Jaftha (Chief Audit Executive)
Mr F P Goosen (Manager: Administrative Support Services)
- ABSENT:** Cllr R Smuts (Leave)



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1. APOLOGIES

Cllr R Smuts (Leave).

2. DISCLOSURE OF INTEREST BY COUNCILLORS/OFFICIALS

None.

3. REPORTS AND RETURNS: INDIGENT HOUSEHOLDS' STATISTICS REPORT AS AT 31 MAY 2017

**VERSLAE EN TERUGVOERING: DEERNIS HUISHOUDINGS STATISTIEKE
VERSLAG SOOS OP 31 MEI 2017**

**INGXELO NEZIBUYELI: INGXELO YEZINDLU EZINGAMAHLWEMPU
NGOBUNJALO NGOMHLA 31 MEYI 2017**

RESOLVED

that the report be noted.

Meeting: Spec MC - 03/07/2017 Ref No: 9/1/1/4 Coll No: 1226401		Submitted by Directorate: Financial Services Author/S: A C Abrahams Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:

4. REPORTS AND RETURNS: WRITING-OFF OF INTEREST AND SURCHARGES: SONSTRAAL TB PROVINCIAL HOSPITAL (ACCOUNT NO: 282128900015)

**AFSKRYF VAN RENTE EN BOETES: SONSTRAAL TB PROVINSIALE
HOSPITAAL (REKENING NOMMER: 282128900015)**

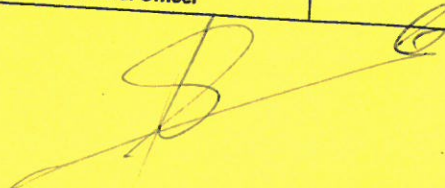
**INGXELO NEZIBUYELI: UKUCINYWA KWENZALA KUNYE NENTLAWULO
EYONGEZIWEYO: SONSTRAAL TB PROVINCIAL HOSPITAL (INOMBOLO YE
AKHAWUNTI: 282128900015)**

RESOLVED

1. that the writing off of Sonstraal TB Provincial Hospital Account (282128900015), to the amount of R 172,581.70 (interest and surcharges included as at 15 May 2017) be approved; and

2. that interest and surcharges levied after 15 May 2017 also be written-off.

Meeting: Spec MC - 03/07/2017 Ref No: 9/1/1/4 Coll No: 1227093		Submitted by Directorate: Financial Services Author/S: A C Abrahams Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
1-2	Implement decision	Chief Financial Officer	



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**5. HOUSING MATTERS: REIMBURSEMENT OF HOSTELS A AND D
BENEFICIARIES IMPROVEMENTS COSTS
BEHUISINGS-AANGELEENTHEDE: VERGOEDING VAN HOSTELLE A EN D
BEGUNSTIGDES SE VERBETERINGSKOSTE
IMICIMBI YEZINDLU: UKUHLAWULWA KWABAFUMANI BAKUHOLO LAKWA
A NO B INDLELO ZABAFUMANI EKULUNGISENI**

RESOLVED

that it be recommended to Council:-

1. that the 132 Hostel A and D unit beneficiaries be reimbursed with an amount of R 25,000 per unit for improvement costs incurred to upgrade the hostels into family units;
2. that the total reimbursement costs of R 3,300,000 (R 25,000 x 132 family units) be funded through savings on the 2016/2017 operating budget;
3. that all outstanding debt after signing of a settlement agreement be written off. The total outstanding debtors' amount stood at R 2,513,257 as at 20 June 2017;
4. that the reimbursement payments and writing off of all outstanding debts referred to above only be done after a Hostel A or D beneficiary has signed a settlement agreement undertaking to pay for all property rates and service charges as from the date of the signing of the settlement agreement;
5. that the moratorium on debt collection actions be lifted as from the date of the signing of a settlement agreement;
6. that the committee of Block A and D beneficiaries continue to assist the municipality with the sensitisation of the community regarding the conservation of water. This may include the replacement of conventional water meters with pre-paid water meters at the cost of the municipality; and
7. that title deeds be transferred into the names of the respective beneficiaries at the cost of the municipality.

Meeting: Spec MC - 03/07/2017		Submitted by Directorate: Financial Services	
Ref No: 17/5/2;5/9/8		Author/S: J Carstens	
Coll No: 1228757		Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:



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6. APPROVAL OF EXTENSION OF CONTRACT PERIOD FOR TENDERS ED 4/2013: ERECTION OF OVERHEAD LINES AND ED 5/2013: INSTALLATION OF UNDERGROUND CABLES
GOEDKEURING VAN VERLENGING VAN KONTRAK PERIODE VAN TENDERS ED 4/2013: OPRIGTING VAN OORHOOFSE LYNE EN ED 5/2013: INSTALLERING VAN ONDERGRONDSE KABELS
UKUQINISEKISWA KOKWANDISWA KEXESHA LESIVUMELWANO SE THENDA ED 4/2013: ERECTION OF OVERHEAD LINES AND ED 5/2013: INSTALLATION OF UNDERGROUND CABLES

RESOLVED

that it be recommended to Council:-

that the extension of the contract period of tenders ED 4/2013: Erection of overhead lines and ED 5/2013: Installation of underground cables from 1 July 2016 to 30 June 2017, be approved.

Meeting: Spec MC - 03/07/2017 Ref No: 8/1/2/1 Coll No: 1231705		Submitted by Directorate: Financial Services Author/S: H Vergotine Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

7. APPROVAL OF PROPERTY RATES TARIFFS: 2017/2018 FINANCIAL YEAR
GOEDKEURING VAN EIENDOMSBELASTING TARIWE: 2017/2018
UKUQINISEKISWA KWERHAFU YEPROPATI KANYAKA MALI 2017/2018

Two additional comments on the proposed property rates tariffs were tabled and considered.

RESOLVED

that it be recommended to Council:-

- that it be noted that three written comments on the new proposed property rates revenue stream increase of approximately 9.49% were received from ratepayers;
- that Council approve the basis property rates tariff of R 0.005759 per R 1 property value and the other property rates tariffs as set out in the approved 2017/2018 Tariff List; and
- that the resolution with regard to the levying of property rates be promulgated within 60 days of the date of the resolution in the Provincial Gazette as required by section 14(2)(a) of the Municipal Property Rates Act, No 6 of 2004.

Meeting: Spec MC - 03/07/2017 Ref No: 5/6/2/1 Coll No: 1231774		Submitted by Directorate: Financial Services Author/S: J Carstens Referred from:	
<u>PARAGRAPH:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

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CONFIDENTIAL ITEM

8. MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 MAY 2017
MUNISIPALE WERKNEMERS UITSTAANDE SKULD VERSLAG SOOS OP 31 MEI 2017
INGXELO YAMATYALA YABASEBENZI BAKAMASIPALA KWINYANGA KAMEYI 2017

RESOLVED

1. that the report be noted; and
2. that Executive Mayor supports the actions to be implemented by the implementing authority (Municipal Manager) with regard to the deduction from municipal employee's salaries their outstanding debt that are due for a period longer than three months.

Meeting: Spec MC – 03/07/2017		Submitted by Directorate: Financial Services	
Ref No: 9/1/1/4		Author/S: A Abrahams	
Coll No: 1227446		Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
2	Implement decision	Chief Financial Officer	

ADDITIONAL ITEM

9. BERG RIVER CANOE MARATHON: REQUEST FOR FINANCIAL AND IN-KIND ASSISTANCE
BERGRIVIER KANO MARATHON: VERSOEK OM FINANSIËLE HULP EN ONDERSTEUNING

A report in the above regard was tabled and considered.

RESOLVED

1. that a grant of R 100 000 (VAT Excluded) over a period of 3 years, starting from the 2017/2018 financial year, be approved in favour of the organisers of the Berg River Canoe Marathon;
2. that the Memorandum of Understanding to be entered into between Drakenstein Municipality and the organisers of the Berg River Canoe Marathon, be approved; and
3. that the event organisers submit audited financial statements to the Drakenstein Municipality within nine months subsequent to the event.

Meeting: Spec MC – 3/07/2017		Submitted by Directorate: Financial Services	
Ref No: 9/1/1/4		Author/S: A Abrahams	
Coll No: 1227446		Referred from:	
PARAGRAPH:	ACTION:	RESPONSIBLE DEPT:	DUE DATE:
1-3	Implement decision	Chief Financial Officer	

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The meeting ended at 08:20.

CHAIRPERSON:

[Signature]
.....
19/07/2017

DATE:

.....
19/07/2017

Confirmed on

19/07/2017

~~with~~/without amendments.

PJ/rs