

**DRAKENSTEIN MUNICIPALITY**

MINUTES OF A SPECIAL MEETING OF THE MUNICIPAL COUNCIL HELD IN THE COUNCIL CHAMBERS, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON THURSDAY, 6 APRIL 2017 AT 17:00.

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**PRESENT:** Councillors (see attendance register)

Senior Officials:

Dr J H Leibbrandt	(Municipal Manager)
Mr J Carstens	(Chief Financial Officer)
Ms A de Beer	(Executive Manager: Corporate Services)
Mr D Louw	(Executive Manager: Infrastructure Services)
Ms R Jaftha	(Chief Audit Executive)
Mr A V Marais	(Senior Manager: Legal and Administration)
Mr F P Goosen	(Manager: Administrative Support Services)

**ABSENT:** Councillors (see attendance register)

Ms L Waring (leave)  
Mr G Boshoff (In-service)



**MINUTES: SPECIAL COUNCIL  
6 APRIL 2017**

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| <b>1. CONSIDERATION OF APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE FROM COUNCIL/COMMITTEE MEETINGS</b> |
| <b>OORWEGING VAN AANSOEKE DEUR RAADSLEDE VIR VERLOF VAN AFWESIGHEID VAN RAAD/KOMITEEVERGADERINGS</b>        |
| <b>UKUQWALASELWA KWEZICELO ZOCEBA ZOKUNGABIKO KWIBHUNGA/KWINTLANGANISO ZEBHUNGA</b>                         |

The following applications for leave of absence were approved in terms of Council's Rules of Order:-

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|----|-----------------------|--------------|
| 1. | Clr N N George:       | 6 April 2017 |
| 2. | Clr S X Jonas:        | 6 April 2017 |
| 3. | Clr M T Klaas:        | 6 April 2017 |
| 4. | Clr R A Koegelenberg: | 6 April 2017 |
| 5. | Clr J F Le Roux:      | 6 April 2017 |
| 6. | Clr N D Sauermaun:    | 6 April 2017 |

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| <b>2. DISCLOSURE OF INTERESTS BY COUNCILLORS / OFFICIALS</b> |
| <b>VERKLARING VAN BELANGE DEUR RAADSLEDE / AMPTENARE</b>     |
| <b>UKUBHENGEZA KOMDLA NGOCEBA/AMAGOSA</b>                    |

None.

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| <b>3. REMUNERATION OF PUBLIC OFFICE BEARERS ACT (20/1998): DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS</b>    |
| <b>WET OP DIE BESOLDIGING VAN OPENBARE AMPSDRAERS (20/1998): VASSTELLING VAN BOONSTE KERWE VAN SALARISSE, TOELAES EN VOORDELE VAN VERSKILLENDE LEDE VAN DIE MUNISIPALE RADE</b> |
| <b>UMTHETHO WOKUHLAWULWA KWAMAGOSA ASEZI OFISINI (20/1998): UKUMISELA KNONYUSELO LWEMIVUZO KUNYE NAMAQIQITHI KOMALUNGU OHLUKENEYO WEBHUNGA LIKA MASIPALA</b>                    |

**UNANIMOUSLY RESOLVED**

- that Council rescinds the council decision in this regard dated 11 January 2017;
- that a total remuneration package of R921,912 per year be approved for the full-time Executive Mayor retrospectively as from 1 July 2016;
- that a total remuneration package of R737,529 per year be approved for the full-time Speaker retrospectively as from 1 July 2016;
- that a total remuneration package of R737,529 per year be approved for the full-time Deputy Executive Mayor retrospectively as from 1 July 2016;

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5. that a total remuneration package of R691,433 per year be approved for a full-time Executive Mayoral Committee Member retrospectively as from 1 July 2016;
6. that a total remuneration package of R691,433 per year be approved for a full-time Whip retrospectively as from 1 July 2016;
7. that a total remuneration package of R370,882 per year be approved for a part-time Chairperson of the Municipal Public Accounts Committee retrospectively as from 1 July 2016;
8. that a total remuneration package of R288,998 per year be approved for a part-time Ordinary Councillor retrospectively as from 1 July 2016;
9. that a cellphone allowance of R28,800 per year (R2 400 per month) be approved for the Executive Mayor, Speaker and Deputy Executive Mayor retrospectively as from 1 July 2016;
10. that a cellphone allowance of R22,880 per year (R1,900 per month) be approved for all other councillors retrospectively as from 1 July 2016;
11. that each councillor retrospectively as from 1 July 2016 be reimbursed for their fixed mobile data bundles cost to a maximum of R3,600 per year (R300 per month) as per Council's Cellular Telephone Policy;
12. that it be noted that the total cost for the Municipality of all councillor salaries, allowances and reimbursement benefits will amount to R26,984,828 which expenditure is fully covered within the 2016/2017 operating budget;
13. that it be noted that part time councillors, Office Bearers, MAYCO members and the Chairperson of MPAC from the previous term will be remunerated as per the above determinations until 9 August 2016;
14. that it be noted that all councillors from the current elected term will be remunerated as part-time councillors for the period as per the above determinations as from 10 August 2016;
15. that all Office Bearers, MAYCO members and the Chairperson of MPAC will be remunerated in terms of the provisions indicated for these positions from 16 August 2016;
16. that the following tools of trade not be extended to full time councillors and the Chairperson of MPAC in terms of regulation 14(1)(b) – calculators, letter heads, toner cartridges, postage costs;
17. that the following tools of trade be extended to part-time councillors in terms of regulations 14(1)(c) – business cards, Stationary (1 exam book and 1 pen per quarter) and diaries;



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- 18. that postage costs not be extended to part time councillors other than official correspondence that the Municipality is already paying for in terms of regulation 14(1)(d). Part-time councillors to have access to the other tools of trade listed in regulation 14(1)(d) at the Head Office building in Paarl, at the office of the Speaker and the Chief Whip;
- 19. that a further report be submitted on the special risk cover referred to in regulation 13; and
- 20. that the written concurrence from the Minister of Local Government in the Western Cape be obtained for the payment of the above salaries, allowances and reimbursement benefits retrospectively as from 1 July 2016.

Meeting: Special Council -06/04/2017		Submitted by Directorate: Financial Services	
Ref No: 3/P		Author/s: J Carstens	
Coll Nr: 1210157		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>
1-19	Implement decision	CFO	
20	Inform Minister	EM: Corporate Services	

The meeting ended at 17:03.

**CHAIRPERSON:** .....

**DATE:** .....

Confirmed on ..... with/without amendments.

PJ/rs

DRAKENSTEIN MUNICIPALITY  
ATTENDANCE REGISTER: SPECIAL COUNCIL  
6 APRIL 2017

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SURNAME	INITIALS	TITLE	CELL NO	SIGNATURE
ABRAHAMS	AW	MS	0737503484	<i>Abrahams</i>
ADRIAANSE	MM	MS	0795089815	<i>Adriaanse</i>
AFRIKA	AF	MS	0795021437	<i>Afrika</i>
ANDERSON	JV	MS	0766851088	<i>Anderson</i>
ANDREAS	MA	MS	0767901066	<i>Andreas</i>
ARNOLDS	RB	MS	0824450022	<i>R Arnolds</i>
BEKEER	A	MR	0793726947	<i>Bekeer</i>
BESTER	TG	MR	0823767839	<i>Bester</i>
BLANCKENBERG	DS	MR	0833493366	<i>Blanckenberg</i>
BOOYSEN	VC	MS	0798342556	<i>V. Booysen</i>
BUCKLE	AML	MR	0834608060	<i>Buckle</i>
COMBRINK	GC	MR	0824553445	<i>Combrink</i>
CUPIDO	FP	MR	0724874744/ 0726975802	<i>Cupido</i>
CUPIDO	PBA	MS	0764467741	<i>Cupido</i>
DE GOEDE	HR	MR	0824369830	<i>De Goede</i>
DE WET	J	MS	0837385623 0609687359	<i>De Wet</i>
DUBA	BP	MS	0739679629	<i>Duba</i>
FORD	GH	MR	0726016418	<i>Ford</i>
GEORGE	NN	MS	0736722618	<i>Verboning</i>
GOUWS	E	MS	0824479711	<i>Gouws</i>
JACOBS	F	MD	0837600466	<i>Rach</i>
JONAS	SX	MS	0726521981	<i>Verboning</i>

*R.A. Koegelenberg*  
10/4/2017

Office of the / Kantoor van die  
**CHIEFWHIP / HOOFSWEEP**  
**Cllr / Rdl R.A. KOEGELENBERG**  
Drakenstein

*[Handwritten mark]*

DRAKENSTEIN MUNICIPALITY  
ATTENDANCE REGISTER: SPECIAL COUNCIL  
6 APRIL 2017

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SURNAME	NAME	TITLE	CELL NO	SIGNATURE
KEARNS	C	MS	0765018441/ 0769406614	<i>Kearns</i>
KLAAS	MT	MR	076 843 4749	<i>Netskoring Chief Whip</i>
KOEGELENBERG	RA	MR	0832693138	<i>Netskoring Chief Whip</i>
KOTZÉ	HJ	MR	0794311560 0824477693	<i>Resent Chief Whip</i>
KROUTZ	C	MR	0722522866	<i>[Signature]</i>
LANDU	L	MS	0729187202	<i>Landu</i>
LE HOE	MJ	MR	0845851690	<i>[Signature]</i>
LE ROUX	JF	MR	0834595965	<i>Netskoring: Speaker</i>
LUGQOLA	A	MS	<del>0769727684</del> 0730896903	<i>[Signature]</i>
MANGENA	TC	MR	0725937804	<i>[Signature]</i>
MASOKA	ZL	MR	0791202895	<i>[Signature]</i>
MATTHEE	HJN	MR	0824795315	<i>[Signature]</i>
MATTHEE	J	MR	0824486180	<i>[Signature]</i>
MBENENE	NP	MS	0604141567	<i>[Signature]</i>
MDUNUSIE	MN	MS	0604531733	<i>[Signature]</i>
MEYER	WPD	MR	081 556 8224	<i>[Signature]</i>
MILLER	J	ADV	0834400507	<i>[Signature]</i>
MKABILE	ND	MR	0604223964	<i>[Signature]</i>
MPULANYANA	TR	MR	0769042103	<i>[Signature]</i>
MOKOENA	LP	MS	0734198671	<i>[Signature]</i>
NIEHAUS	LW	MR	0844216780	<i>[Signature]</i>
NOBULA	MD	MR	0825947333	<i>[Signature]</i>

*[Signature]*  
16/4/2017  
Office of the / Kantoor van die  
**CHIEFWHIP / HOOFSWEEP**  
**Clr / Rdl R.A. KOEGELENBERG**  
Drakenstein

*[Signature]*

DRAKENSTEIN MUNICIPALITY  
ATTENDANCE REGISTER: SPECIAL COUNCIL  
6 APRIL 2017

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SURNAME	INITIALS	TITLE	CELL NO	SIGNATURE
NQORO	TZ	MS	0790639041	
NZELE	LV	MR	0731622287	
PHILANDER	WF	MS	0765281211	
POOLE	CJ	MR	0785304285 0824979046	
RENS	SC	MR	0795580013	<del>Absent</del> PRESENT CHIEFWHIP
RICHARDS	AM	MR	0827860053	
ROSS	S	MS	0745499921	
SAMBOKWE	LS	MS	0712664622	
SAUERMAN	ND	MR	0828991005	
SEPTEMBER	SE	MS	0849219770	
SMIT	J	MR	0817354467	
SMIT	WE	MS	0828251550	
SMUTS	R	MR	0824948467	
SOLOMONS	EA	MS	0736503007	
STOWMAN	AC	MR	0791895359	
VAN NIEKERK	LT	MS	0818858365	
VAN NIEWENHUYZEN	RH	MR	0826296239	
VAN SANTEN	AJ	MS	0824226339	
VIKA	M	MS	0797044556/ 0732433996	
WILLEMSE	L	MS	0820799421	
ZIKHALI	N	MS	0784000130	

16/4/2017  
Office of the / Kantoor van die  
CHIEFWHIP / HOOF SWEEP  
Cllr / Rdl R.A. KOEGELEBERG  
Drakenstein