



DRAKENSTEIN

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Paarl | Wellington | Gouda | Saron | Simondium

Policy for the Bestowal of Aldeman/Alderlady status to members of Council

Date of Approval/Review by Council

26 February 2021

Implementation Date

26 February 2021

Signed by the City Manager

Signature Date

26 February 2021

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1. DEFINITIONS

Councillor - means a member of the Municipal Council of Drakenstein Municipality.

Municipality - means Drakenstein Municipality established in terms of Section 12 of the Municipal Structures Act, 117 of 1998 by Provincial Notice 480 dated 22 September 2000 (PN 480/2000)

City Manager - means the person that is the head of administration and also accounting officer for the municipality, appointed in terms of section 54A of the Municipal Systems Act, 2000.

2. POLICY OBJECTIVE

The policy makes provision to honour long-serving members of the Council by awarding them Alderman or Alderlady status. Councillors are honoured for their contribution to the community.

3. CRITERIA FOR ALDERMAN/ALDERLADY STATUS

- 3.1 Any member of a Council becomes an Alderman or Alderlady upon the assumption of the office of Mayor, if such member has served for ten completed years as a councillor in such municipality.
- 3.2 The title of Alderman or Alderlady is awarded to a member who obtain the minimum of twenty points on the following scale:
 - 3.2.1 one point for each year served as a councillor; plus
 - 3.2.2 one additional point for each year served as member of the Executive Mayoral Committee; plus
 - 3.2.3 one additional point for each year served as Deputy Mayor, Speaker, Chief Whip; plus
 - 3.2.4 one additional point for each completed term served as councillor.

4. BENEFITS AND PRIVILEGES

The following privileges accompany the title of Alderman or Alderlady:

- 4.1 issuing a lapel badge identifying the wearer;
- 4.2 retaining the member on the municipality's invitation list;

- 4.3 making agendas available after retirement in electronic format, upon request; and
- 4.4 reserving a seat at meetings of the Municipal Council, upon prior arrangement.

5. POSTHUMOUS CONFERRAL OF ALDERMAN/ALDERLADY STATUS

Council may approve the posthumous conferral of Alderman or Alderlady on any person qualifying therefor as described in Section 3 (criteria for Alderman or Alderlady) of this policy. The relatives of the councillors will receive the badge.

6. IMPLEMENTATION OF POLICY

Any current serving councillor who is of the view that he/she qualifies for the title of Alderman or Alderlady should notify the City Manager in writing together with the necessary details as prescribed in the criteria.

The City Manager shall make a recommendation to the Mayoral Committee after having verified that any current serving councillor qualifies for the title of Alderman or Alderlady

7. BESTOWAL CEREMONY

The conferment of the title of Alderman or Alderlady on qualifying members shall take place at a Council meeting as and when required.

In the event of a posthumous conferral, the relatives of the respective councillor will be invited to the Council meeting.

Badges of office are to be worn on all formal occasions.

8. REMOVAL OF THE TITLE OF ALDERMAN/ALDERLADY

The title of Alderman or Alderlady shall be removed by the Council from a councillor or an ex-councillor when:

- 8.1 such person is convicted of a criminal offence and sentenced imprisonment without the option of a fine;
- 8.2 the actions of such councillor brings the Council into disrepute; or
- 8.3 the councillor has been found guilty by Council for contravening the Code of Conduct for Councillors, provided that the Special Committee shall first investigate the facts and



circumstances which could give rise to the removal of the title of Alderman or Alderlady from any person and report their findings and recommendations to Council.

9. KEEPING OF A REGISTER OF ALDERMAN/ALDERLADY AWARDS

A register must be kept and should indicate the following:

- 9.1 full details of person (s) on whom Alderman or Alderlady was conferred;
- 9.2 date and detail of Council resolution; and
- 9.3 date of ceremony.

10. REPLACEMENT OF BADGE

Councillors who are bestowed as Alderman or Alderlady are responsible for the safekeeping of the badge since the badge is the respective property of the Alderman or Alderlady . If lost, they are responsible for the replacement cost thereof.

11. PROTOCOL REGARDING THE HANDING OVER OF BADGE

The Executive Mayor will hand over the badge bestowing the title of Alderman or Alderlady to Councillors at a council meeting of the municipality.

12. DATE OF COMMENCEMENT

Takes effect on date of adoption by Council.