

## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 26 JANUARY 2022 AT 09:00.

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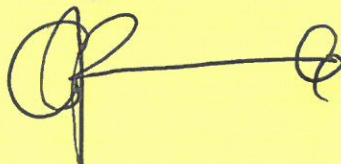
**PRESENT:** The Executive Mayor, Ald C J Poole (Chairperson)  
The Deputy Executive Mayor, Ald G C Combrink

**Councillors:** M A Andreas  
A M B Appollis  
L C Arendse  
E Baron  
T G Bester  
L Cyster  
E Gouws  
J Miller  
L T van Niekerk  
R H van Nieuwenhuyzen

**Also Present:** Ald J F le Roux (Speaker)  
Cllr C Kearns (Chief Whip)  
Cllr A Fourie (FF Plus)

**Officials:** Dr J H Leibbrandt (City Manager)  
Mr B Brown (Chief Financial Officer)  
Ms J Samson (Executive Director: Planning, Development and Human Settlements)  
Mr M Wüst (Executive Director: Engineering Services)  
Mr G Esau (Executive Director: Community Services)  
Ms R Jaftha (Chief Audit Executive)  
Ms N October (Senior Manager: Legal and Administrative Services)  
Ms C September (Manager: IDP)  
Ms R Geldenhuys (Manager: Communication and Marketing)  
Mr G Dippenaar (Chief Risk Officer)  
Ms W Prins (Performance Management Officer)  
Mr F P Goosen (Manager: Administrative Support Services)  
Mr P January (Senior Administrative Officer)  
Mr A Koopman (Communication Officer)

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## DRAKENSTEIN MUNICIPALITY

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26 JANUARY 2022**1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

Mr S Johaar, Executive Director: Corporate Services - Apology.

**2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

None.

**3. DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS**

The Chief Financial Officer and Executive Directors in terms of Item 23, Extension of Contracts of the Chief Financial Officer and Executive Directors.

**4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS**

None.

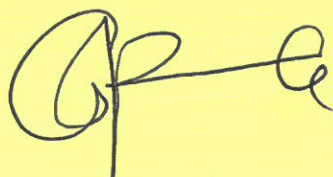
**FINANCIAL SERVICES**

<b>5. COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 30 NOVEMBER 2021</b>
<b>RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 30 NOVEMBER 2021</b>
<b>INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 30 EYENKANGA 2021</b>

**RECOMMENDED that**

The report be noted.

Meeting: Mayco 26/01/2022		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 1811140		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





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- |   |
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| <b>6. COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 31 DECEMBER 2021</b> |
| <b>RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 31 DESEMBER 2021</b>  |
| <b>INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 ETIMNGA 2021</b>    |

RECOMMENDED that

The report be noted.

Meeting: Mayco 26/01/2022 Ref No: 9/1/1/4 Coll No: 1815814		Submitted by Department: Financial Services Author/s: A Abrahams Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

- |   |
|---|
| <b>7. MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 DECEMBER 2021</b>  |
| <b>MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 31 DESEMBER 2021</b> |
| <b>ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 31 ETIMNGA 2021</b>     |

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: Mayco 26/01/2022 Ref No: 9/1/1/4 Coll No: 1816122		Submitted by Department: Financial Services Author/s: A Abrahams Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





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<b>8. INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 31 DECEMBER 2021</b>
<b>DEERNIS HUISHOUDING STATISTIEKEVERSLAG SOOS OP 31 DESEMBER 2021</b>
<b>INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 31 ETIMNGA 2021</b>

**RESOLVED that**

The report be noted.

Meeting: Mayco 26/01/2022		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 1815805		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>9. DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 31 DECEMBER 2021</b>
<b>DRAKENSTEIN UITSTAANDE DEBITEUREVERSLAG SOOS OP 31 DESEMBER 2021</b>
<b>INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA 31 ETIMNGA 2021</b>

**RESOLVED that**

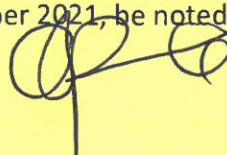
The report be noted.

Meeting: Mayco 26/01/2022		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 1816104		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>10. REPORT ON TENDER AWARDS: OCTOBER 2021</b>
<b>VERSLAG OOR TENDERTOEkENNINGS: OKTOBER 2021</b>
<b>INGXELO NGONIKEZELO LWETHENDA: EYEDWARHA 2021</b>

**RECOMMENDED that**

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of October 2021, be noted; and





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2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, be noted.

Meeting: Mayco 26/01/2022		Submitted by Department: Financial Services	
Ref No: 8/1/2/1		Author/s: C Hess	
Coll No: 1803349		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

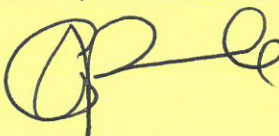
**11. REPORT ON TENDER AWARDS: NOVEMBER 2021****VERSLAG OOR TENDERTOOKENINGS: NOVEMBER 2021****INGXELO NGONIKEZELO LWETHENDA: EYENKANGA 2021****RECOMMENDED that**

1. The awards above R200,000 that were adjudicated by the Bid Adjudication Committee for the month of November 2021, be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report, be noted.

Meeting: Mayco 26/01/2022		Submitted by Department: Financial Services	
Ref No: 8/1/2/1		Author/s: C Hess	
Coll No: 1810047		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

**12. REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: OCTOBER 2021****VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: OKTOBER 2021****INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA  
KWINKQUBO ZOKUFUMANA: EYEDWARHA 2021****RECOMMENDED that**

1. In terms of paragraph 36(2) of the Supply Chain Management Policy, the deviations and the reasons for the deviations for the amount of R4,656,792 (incl. VAT) for October 2021 as recorded by the Accounting Officer under the annexures attached to this report, be noted; and





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2. The Chief Financial Officer record the accumulated deviation amount of R9,133,030 (incl. VAT) for the financial year in the notes to the 2021/2022 annual financial statements as required by legislation.

Meeting: Mayco 26/01/2022		Submitted by Department: Financial Services	
Ref No: 9/1/1/5		Author/s: C Hess	
Coll No: 1803380		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>13. REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: NOVEMBER 2021</b>
<b>VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: NOVEMBER 2021</b>
<b>INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: EYENKANGA 2021</b>

**RECOMMENDED that**

1. In terms of paragraph 36(2) of the Supply Chain Management Policy, the deviations and the reasons for the deviations for the amount of R388,890 (incl. VAT) for November 2021 as recorded by the Accounting Officer under the annexures attached to this report, be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R9,521,921 (incl. VAT) for the financial year in the notes to the 2021/2022 annual financial statements as required by legislation.

Meeting: Mayco 26/01/2022		Submitted by Department: Financial Services	
Ref No: 9/1/1/5		Author/s: C Hess	
Coll No: 1810032		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





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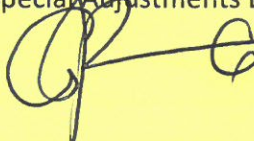
26 JANUARY 2022**14. MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY BUDGET MONITORING REPORT FOR DECEMBER 2021****MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE EN 52 KWARTAALLIKSE BEGROTINGSMONITERINGSVERSLAG VIR DESEMBER 2021****UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUBEKA ESWENI ULAWULO LWABIWO-MALI LIKA ETIMNGA 2021****RECOMMENDED that**

1. The content of the section 71 monthly budget monitoring report for December 2021 and the supporting documentation be noted;
2. The content of the section 52 quarterly report on the implementation of the budget and financial affairs of Drakenstein Municipality referred to in section 52(d) of the MFMA be noted; and
3. It be noted that the section 71 monthly and 52 quarterly budget monitoring report for December 2021 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 14 January 2022, being the 10<sup>th</sup> working day after the end of December 2021.

Meeting: MAYCO - 26/01/2022		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Viola	
Coll No: 1818130		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPT:</u>	<u>DUE DATE:</u>

**15. APPROVAL OF THE 3RD SPECIAL ADJUSTMENTS BUDGET FOR THE 2021/2022 FINANCIAL YEAR****GOEDKEURING VAN DIE 3DE SPESIALE AANSUIWERINGSBEGROTING VIR DIE 2021/2022 FINANSIËLE JAAR****UKWAMKELWA KOHLAHO LWABIWO MALI LWESITHATHU LOLUNGISO ESIZODWA KUNYAKA-MALI KA-2021/2022****RECOMMENDED that**

1. The total operating revenue of R2,738,869,030 for the 2021/2022 financial year as set out in Table 1 of the Special Adjustments Budget Report be approved;





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2. The operating expenditure of R2,672,744,741 for the 2021/2022 financial year as set out in Table 2 of the Special Adjustments Budget Report be approved;
3. The capital expenditure budget of R171,969,637 for the financial year as set out in Table 4 of the Special Adjustments Budget Report be approved;
4. The capital expenditure budget of R171,969,637 to be funded by the following revenue sources as set out in Table 5 of the Special Adjustments Budget Report:
  - 4.1 Capital Replacement Reserve (CRR) (R54,278,562);
  - 4.2 Secured grants to be received from national government, provincial government and other donors (R116,487,671); and
  - 4.3 Developers Contributions (R1,203,404).
5. It be noted that no taxes and tariffs be affected with the approval of this adjustments budget; and
6. Schedules B1 to B10 attached as Appendix 2 to the Special Adjustments Budget Report be approved.

Meeting: Mayco 26/01/2022		Submitted by Department: Financial Services	
Ref No: 5/2/2		Author/s: L Crotz	
Coll No: 1817406		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>16. MID-YEAR BUDGET ASSESSMENT REPORT (SECTION 72 OF THE MFMA) FOR THE 2021/2022 FINANCIAL YEAR</b>
<b>HALF-JAARLIKSE BEGROTING EVALUERINGSVERSLAG (ARTIKEL 72 VAN MFBW) VIR DIE 2021/2022 FINANSIËLE JAAR</b>
<b>INGXELO YOVAVANYO LWABIWO-MALI EPHAKATHI KONYAKA (ICANDELO 72 LEMFMA) KUNYAKA-MALI 2021/2022</b>

## RECOMMENDED that

1. Council takes note of the Section 72 Mid-Year Budget Assessment Report;





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2. The City Manager and Senior Management compiles an adjustments budget for 2021/2022 based on the findings within the Section 72 Mid-Year Budget Assessment Report; and
3. The 2021/2022 adjustments budget be tabled to the Mayoral Committee and Council during the month of February 2022 to be approved by Council by not later than 28 February 2022.

Meeting: Mayco 26/01/2022		Submitted by Department: Financial Services	
Ref No: 5/2/2		Author/s: L Crotz	
Coll No: 1818062		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>17. DRAFT ANNUAL REPORT: 2020/2021</b>
<b>KONSEP JAARVERSLAG: 2020/2021</b>
<b>UKUBEKWA KWENGXELO YONYAKA KA 2020/2021</b>

## RECOMMENDED that

1. The Draft 2020/2021 Annual Report be noted;
2. The Draft 2020/2021 Annual Report be advertised for public comment as prescribed by the Municipal Finance Management Act and the Municipal Systems Act; and
3. The Draft 2020/2021 Annual Report be submitted to the Auditor-General, Provincial Treasury and the Provincial Department of Local Government.

Meeting: Mayco 26/01/2022		Submitted by Department: Financial Services	
Ref No: 9/1/2		Author/s: B Brown	
Coll No: 1818391		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





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<b>18. QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY: 1 OCTOBER 2021 – 31 DECEMBER 2021</b>
<b>KWARTAALVERSLAG RAKENDE DIE IMPLEMENTERING VAN DIE VOORSIENINGSKANAALBESTUURSBELEID: 1 OKTOBER 2021 – 31 DESEMBER 2021</b>
<b>INGXELO NGOKUMILISELWA KWENKQUBO YE SUPPLY CHAIN MANAGEMENT YOMASIPALA WASE DRAKENSTEIN: 1 EYEDWARHA 2021 – 31 EYOMNGA 2021</b>

**RESOLVED that**

1. The report and Annexure A attached to the departmental report be noted; and
2. The report be made public in accordance with section 21(a) of the Municipal Systems Act.

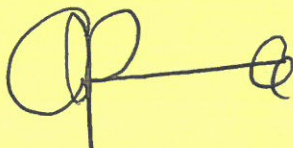
Meeting: Mayco 26/01/2022 Ref No: 9/1/1/5 Coll No: 1818141		Submitted by Department: Financial Services Author/s: C Hess Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

**CORPORATE SERVICES**

<b>19. PROPOSED ALIENATION OF A PORTION OF ERF 534 SARON TO JSRR TRADING (PTY) LTD FOR COMMERCIAL DEVELOPMENT PURPOSES (WARD 30)</b>
<b>VOORGESTELDE VERVREEMDING VAN 'N GEDEELTE VAN ERF 534 SARON AAN JSRR TRADING (EDMS) BPK VIR KOMMERSIËLE ONTWIKKELING DOELEINDES (WYK 30)</b>
<b>ISINDULULO SOKUPHEPHELA KWICEBA LESIZA 534 SARON KWI JSRR TRADING (PTY) LTD KUSENZELWA UPHUHLISO LOQOQOSHO (WADI 30)</b>

**RECOMMENDED that**

1. In terms of Section 14 of the Municipal Finance Management Act (No. 56 of 2003) in principle approval be granted for the alienation of a portion of Erf 534 Saron, measuring approximately 1.2ha in extent, via direct alienation, to JSRR Trading (Pty) Ltd, at a market related selling price, subject to the standards conditions of sale as well as the following further conditions:
  - 1.1 The subject property vests in the Municipality as Section 2 land and in terms of the prescribed legislation an application to the Deeds Office for





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the vesting transfer of the subject property to the Municipality is required. Council will however only consider the granting of final approval of the proposed alienation once the Minister of Agriculture, Rural Development and Land Reform has been duly informed and consented to the proposed transaction. A letter will be addressed to the Minister requesting the consent and failing any response within 2 months from date of letter in respect of the aforementioned request, we will proceed with the transaction as consent is not required in terms of the relevant prescribed legislation. The subject property is a portion of Erf 534 Saron on which the municipal library, community hall as well as various public streets in the northern residential area, vesting in the Municipality, is situated. Please also note the correspondence already addressed to the regional, provincial and national spheres of government in respect of the aforementioned and broader Saron TRANCRAA process, marked Annexures "E" – "H" attached to the departmental report;

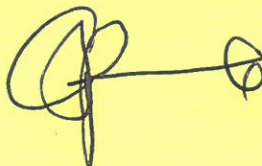
- 1.2 A valuation must be obtained from an independent valuer to determine a market related selling price;
- 1.3 The proposed transaction be advertised in the local press for objections, comments and representations;
- 1.4 The closure, rezoning and subdivision of the subject property must be undertaken by and at the cost of the applicant. All other costs relating to this transaction must be borne by the purchaser;
- 1.5 Approval and confirmation of the availability of the required capacity in respect of the proposed development's electricity needs must be obtained from Eskom before final approval in respect of the proposed transaction will be considered by Council;
- 1.6 Consultations in respect of any required services infrastructure upgrades and installations as well as in respect of approximate development charges payable and due by the developer must have been undertaken prior to the consideration of the granting of final approval by Council in respect of the proposed transaction;





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- 1.7 Written confirmation must be obtained from LDB Attorneys that the applicant/developer has submitted all the required documentation/information for the application of funding from possible investors for the project, within 2 months of receipt of in principle approval of the proposed transaction by Council. The information consists mainly of, but is not limited to the following:
- 1.7.1 Confirmation that JSRR Trading (Pty) Ltd will be the project owner;
  - 1.7.2 Proof of Return on Investment of 25% over a 5 – 7 year period as well as equity in the project until the capital debt and interest have been repaid where after the investors will exit the project; and
  - 1.7.3 Proof of sufficient security for the capital provided by the investors.
- 1.8 All technical conditions imposed by the technical departments be adhered to.
2. The transaction shall further be subject to a suspensive condition in that the required land use rights approvals including all other statutory approvals required, must be obtained within 12 months from date of final approval being granted for the proposed transaction, prior to registration of transfer being granted;
3. The transaction shall also be subject to a suspensive condition in that building plan approval must be obtained within 14 months from final approval being granted for the alienation of the proposed transaction, prior to registration of transfer being granted;
4. The subject property shall be subject to pre-emptive and reversionary rights in favour of the Municipality should the developer intend to use the subject property for any other purpose as set out on the Site Development Plan marked Annexure B, attached to the departmental report, or fail to complete the proposed development in line with the aforementioned Site Development Plan within 24 months of date of registration of transfer; and





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5. The subject property is a viable pocket of land and in terms of Paragraph 13 of the Asset Transfer Policy it may be alienated directly when the Municipality is of the view that it will not be in the interest of the Municipality or the community in general to follow a competitive process. It should however be noted that the direct disposal of the subject property will incorporate the principles of competitiveness by inviting interested parties to submit counter applications or offers. The disposal will be advertised for objections, comments, counter offers and representations.

Meeting: Mayco 26/01/2022 Ref No: 15/4/1 (6126)P Coll No: 1787817		Submitted by Department: Corporate Services Author/s: N October Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

GOVERNANCE AND COMPLIANCE

<b>20. PROCESS PLAN: INTEGRATED DEVELOPMENT PLAN (IDP) AND BUDGET</b>
<b>PROSES PLAN: GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP) EN BEGROTING</b>
<b>UYILO LWENKQUBO: UYILO LOPHUHLISO OLUDIBENEYO(IDP) KUNYE NOHLAHLA LWABIWO MALI</b>

**RECOMMENDED that**

1. Council approves the IDP and Budget Process Plan attached as Annexure A to the departmental report;
2. A notice be placed on the Municipal Website, Local Newspapers as well as the Electronic Municipal Newspaper Vars to inform the public of the approval of the IDP and Budget Process Plan; and
3. The IDP and Budget Process Plan be submitted to:
  - 3.1 The MEC for Local Government, Mr. Anton Bredell;
  - 3.2 The Western Cape Department of Local Government; and





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## 3.3 Provincial Treasury.

Meeting: Mayco 26/01/2022		Submitted by Department: IDP/PM	
Ref No: 2/2/5		Author/s: C September	
Coll No: 1817273		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

**21. SECTION 52 (MFMA) QUARTERLY PERFORMANCE ASSESSMENT REPORT  
TOP LAYER SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (QUARTER 2:  
01 OCTOBER TO 31 DECEMBER 2021)**

**ARTIKEL 52 (MFMA) KWARTAALLIKSE PRESTASIE ASSESSERINGSVERSLAG  
TOP VLAK DIENSLEWERING EN BEGROTING IMPLEMENTERINGSPLAN (KWARTAAL 2:  
01 OKTOBER TOT 31 DESEMBER 2021)**

**ICANDELO 52 (MFMA) INGXELO YOVAVANYO LWEKOTA LWENKQUBELA PHAMBILI  
TOP LAYER SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (KWI-2:01 OKTOBHA  
UKUYA NGE-31 DISEMBA 2021)**

**RECOMMENDED that**

1. The Quarterly Performance Assessment Report 2021/2022 Q2 (01 October to 31 December 2021) be adopted;
2. The Quarterly Performance Assessment Report be placed on the Municipal Website after Council adoption; and
3. The approved Quarterly Performance Assessment Report be submitted to the:
  - 3.1 Internal Audit Unit (for notification);
  - 3.2 Auditor General of South Africa;
  - 3.3 Provincial Treasury Western Cape;
  - 3.4 National Treasury; and





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## 3.5 Department of Local Government: Western Cape.

Meeting: Mayco 26/01/2022		Submitted by Department: IDP/PM	
Ref No: 2/2/8		Author/s: W Prins	
Coll No: 1818002		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

**22. SECTION 72 (MFMA) MID-YEAR PERFORMANCE ASSESSMENT REPORT 2021/2022  
(01 JULY – 31 DECEMBER 2021)****ARTIKEL 72 (MFMA) HALFJAARLIKSE PRESTASIE – EVALUERINGSVERSLAG 2021/2022  
(01 JULIE – 31 DESEMBER 2021)****ICANELO72 (MFMA) INGXELO YOMBIDI WONYAKA LOVAVANYO LWENKQU  
2021/2022 (01 JULAYI – 31 DISEMBA 2021)****RECOMMENDED that**

1. Council take note of the performance of the Municipality against the set objectives contained in the Mid-Year Performance Assessment Report 2021/2022 for the Drakenstein Municipality attached as Annexure A to the departmental report;
2. The Mid-Year Performance Assessment Report 2021/2022 be published on the Municipal website; and
3. The Mid-Year Performance Assessment Report 2021/2022 be submitted to the:
  - 3.1 Internal Audit and the Audit Committee;
  - 3.2 Provincial Treasury, Western Cape;
  - 3.3 Provincial Department of Local Government, Western Cape; and
  - 3.4 National Treasury.

Meeting: Mayco 26/01/2022		Submitted by Department: IDP/PM	
Ref No: 2/2/8		Author/s: W Prins	
Coll No: 1818057		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
26 JANUARY 2022

<b>23. EXTENSION OF CONTRACTS OF THE CHIEF FINANCIAL OFFICER (CFO) AND EXECUTIVE DIRECTORS (ED)</b>
<b>VERLENGING VAN KONTRAKTE VAN DIE HOOF FINANSIËLE BEAMPTE (HFB) EN UITVOERENDE DIREKTEURE (UD)</b>
<b>UKWANISWA KWEZIVUMELWANO ZEGOSA LEZEMALI ELIYINTLOKO (CFO) NABALAWULI ABALAWULAYO (ED)</b>

The CFO and Executive Directors were not present when the item was discussed.

**RECOMMENDED that**

1. The report be noted;
2. The Municipal Council hereby confirms that:
  - 2.1 The position of the Chief Financial Officer (CFO) and four (4) Executive Directors are required to meet the strategic objectives of the Municipality;
  - 2.2 The job descriptions for the CFO and Executive Director posts have been developed;
  - 2.3 The remuneration and other conditions of employment attached to the posts are governed by Regulation; and
  - 2.4 The posts has been budgeted for and sufficient funds are available.
3. The Council hereby approved the extension of the employment contracts of the CFO and three (3) Executive Directors as follows:
  - 3.1 The employment contract of the Executive Director: Corporate Services, Mr Seraj Johaar, be extended for a period of 10 years with an amended termination date of 01 May 2032;
  - 3.2 The employment contract of the Executive Director: Community Services, Mr Gerald Esau, be extended for a period of 10 years with an amended termination date of 01 December 2033;
  - 3.3 The employment contract of the Executive Director: Engineering Services, Mr Marius Wüst, be extended for a period of 10 years with an amended termination date of 01 September 2034; and





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
26 JANUARY 2022

3.4 The employment contract of the Chief Financial Officer, Mr Bradley Brown, be extended for a period of 10 years with an amended termination date of 01 June 2040.

4. Authorisation be granted to the City Manager to conclude and sign the amended employment contracts.

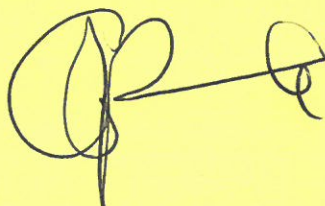
Meeting: Mayco 26/01/2022 Ref No: 4/6/3 Coll No: 1817988		Submitted by Department: Corporate Services Author/s: N October Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

CONFIDENTIAL

<b>24. DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 31 DECEMBER 2021</b>
<b>DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 31 DESEMBER 2021</b>
<b>INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 ETIMNGA 2021</b>

See Confidential Minutes

Meeting: Mayco 26/01/2022 Ref No: 9/1/1/4 Coll No: 1815875		Submitted by Department: Financial Services Author/s: A Abrahams Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
26 JANUARY 2022

<b>25. WRITING-OFF OF IRRECOVERABLE DEBT REPORT – NOVEMBER 2021</b>
<b>AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG – NOVEMBER 2021</b>
<b>INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO –EYENKANGA 2021</b>

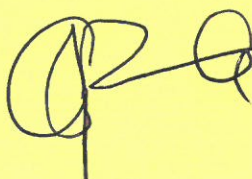
See Confidential Minutes

Meeting: Mayco 26/01/2022		Submitted by Department: Financial Services	
Ref No: 5/15/1		Author/s: A Abrahams	
Coll No: 1810383		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>26. WRITING-OFF OF IRRECOVERABLE DEBT REPORT – DECEMBER 2021</b>
<b>AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG - DESEMBER 2021</b>
<b>INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO –ETIMNGA 2021</b>

See Confidential Minutes

Meeting: Mayco 26/01/2022		Submitted by Department: Financial Services	
Ref No: 5/15/1		Author/s: A Abrahams	
Coll No: 1815848		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
26 JANUARY 2022

27.	WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF WRITING-OFF POLICY) – HANDOVER ACCOUNTS – NOVEMBER 2021
	AFSKRYF VAN ONVERHAALBARE SKULD (5.10 VAN AFSKRYWINGBELEID) – OORHANDIGDE REKENINGE - NOVEMBER 2021
	UKUCINYWA KWAMATYALA ANGAHLALWAYO (5.10 LOMGAQO-NKQUBO WOKUBHALA) – I-AKHAWUNTI EZINIKEZELWAYO – NOVEMBA 2021

See Confidential Minutes

Meeting: Mayco 26/01/2022		Submitted by Department: Financial Services	
Ref No: 5/15/1		Author/s: A Abrahams	
Coll No: 1803341		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

The meeting ended at 09:50.

CHAIRPERSON:DATE:

Confirmed with/without amendments.

PJ/mg




**DRAKENSTEIN**

MUNISIPALITEIT • MUNICIPALITY • UMASIPALA

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🌐 www.drakenstein.gov.za

✉ customercare@drakenstein.gov.za

📍 Civic Centre, Berg River Boulevard, Paarl 7646

### Mayoral Committee Attendance Register

Date: 26 January 2022

Time: 09:00

Venue: Council Chambers

SURNAME	INITIALS	TITLE	SIGNATURE
POOLE Executive Mayor	CJ	ALD	
COMBRINK Deputy Executive Mayor (Financial Services)	GC	ALD	
BESTER (Engineering Services)	TG	CLLR	
ANDREAS (Human Settlements)	MA	CLLR	
ARENDSE (Sport, Recreation, Arts and Culture)	LC	CLLR	
GOUWS (Social Development)	E	CLLR	
MILLER (Governance and Compliance)	J	CLLR	
BARON (Corporate Services)	E	CLLR	
APPOLLIS (Public Safety)	AMB	CLLR	
VAN NIEKERK (Planning and Development)	LT	CLLR	
VAN NIEUWENHUYZEN (Communication and Inter-Governmental Relations (IGR))	RH	CLLR	
CYSTER (Parks, Waste and Cemeteries)	L	CLLR	
LE ROUX SPEAKER	JF	ALD	
KEARNS CHIEF WHIP	C	CLLR	
RICHARDS LEADER OF OPPOSITION	AM	CLLR	

 OFFICE OF THE/ KANTOOR VAN DIE  
 CHIEF WHIP/HOOFSWEEP  
 CLLR/ RDL CHRISTEPHINE KEARNS  
 DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

26/01/22