

## DRAKENSTEIN MUNICIPALITY

## MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON TUESDAY, 18 MARCH 2025 AT 10:00.

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**PRESENT:** The Executive Mayor, Cllr SE Korabie (Chairperson)  
The Deputy Executive Mayor, Ald GC Combrink

**Councillors:** MA Andreas  
AMB Appollis  
LC Arendse  
E Baron  
EA Solomons  
D America  
J Miller  
LT van Niekerk  
Ald RA Koegelenberg

**ALSO PRESENT:** Ald JF le Roux (Speaker)  
Ald C Kearns (Chief Whip)

**Officials:** Dr JH Leibbrandt (City Manager)  
Mr B Brown (Chief Financial Officer)  
Mr L Pienaar (Executive Director: Engineering Services)  
Me E Barnard (Executive Director: Public Safety and Acting  
Executive Director: Community Services)  
Ms R Jaftha (Chief Audit Executive)  
Ms N October (Senior Manager: Legal and Administrative  
Services)  
Mr D Delaney (Senior Manager: Spatial Planning and  
Environmental Management)  
Ms R Geldenhuys (Manager: Communication and Marketing)  
Ms C September (Manager: IDP)  
Mr G Dippenaar (Chief Risk Officer)  
Mr FP Goosen (Manager: Administrative Support Services)



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**1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

- |    |   |   |              |
|----|---|---|--------------|
| 1. | Cllr L Cyster   | - | Apology; and |
| 2. | Mr S Johaar (Executive Director: Corporate and Planning Services) | - | Apology.     |

**2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR**

None.

**3. CONFLICT OF INTERESTS BY COUNCILLORS/OFFICIALS**

None.

**4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS**

None.

**5. CONFIRMATION OF MINUTES**

The minutes of the following meetings of the Mayoral Committee were **confirmed as correct:**

- (i) Ordinary meeting held on 20 February 2025; and
- (ii) Confidential meeting held on 20 February 2025.



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18 MARCH 2025**6. PUBLIC SAFETY AND SOCIAL DEVELOPMENT**

<b>6.1</b>	<b>DISASTER MANAGEMENT PLAN</b>
	<b>RAMPBESTUURSPLAN</b>
	<b>ISICWANGCISO SOKULAWULWA KWENTLEKELELE</b>

**RECOMMENDED that**

The Disaster Management Plan be approved.

Meeting: MC – 18/03/2025		Submitted by Department: Public Safety	
Ref No: 2/P		Author/s: W Els	
Coll No: 2246068		Referred from: Public Safety Portf-03/03/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

**7. TOURISM, SPORT AND RECREATION**

<b>7.1</b>	<b>DRAFT PUBLIC SWIMMING POOLS BYLAW</b>
	<b>KONSEP PUBLIEKE SWEMBADDENS VERORDENING</b>
	<b>UMTHETHO KAMASIPALA OYILWAYO WAMADAMA OKUQUBHA OLUNTU</b>

**RECOMMENDED that**

The public participation process to adjust the bylaw, which alters the admissions age from twelve to sixteen years, with the added requirement of supervision be approved.

Meeting: MC – 18/03/2025		Submitted by Department: Community Services	
Ref No: 17/7/P		Author/s: Y Tsolo	
Coll No: 2153602		Referred from: Comm Serv Portf-06/03/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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<b>7.2</b>	<b>PROCLAMATION OF THREE DRAKENSTEIN MUNICIPAL CONSERVATION SITES AS FORMAL CONSERVATION AREAS</b>
	<b>PROKLAMASIE VAN DRIE DRAKENSTEIN MUNISIPALE BEWARINGSTERREINE AS FORMELE BEWARINGSAREAS</b>
	<b>UKUBHENGELWA KWEZIZA EZINTATHU ZIKAMASIPALA WASE-DRAKENSTEIN EZOKULONDOLOZA NJENGENDAWO EZISELWEYO LOLONDOLOZO</b>

**RESOLVED that**

1. The signing of the required agreements by the City Manager, to be submitted to the office of the Minister of Forestry, Fisheries and the Environment (DFFE) be approved; and
2. The proclamation of the three Municipal Conservation sites be approved for public comment.

Meeting: MC – 18/03/2025		Submitted by Department: Corporate and Planning Services	
Ref No: 17/22/4		Author/s: M Marthinussen	
Coll No: 2215388		Referred from: Plan and Dev Portf-12/03/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

**8. ELECTRICITY, WATER AND WASTEWATER**

<b>8.1</b>	<b>PERFORMANCE AND WATER SERVICE AUDIT REPORT (2023/2024)</b>
	<b>PRESTASIE EN WATERDIENSTE OUDIT VERSLAG (2023/2024)</b>
	<b>INGXELO YOPHICOTHU-ZINCWADI YOMSEBENZI NENKONZO YAMANZI (2023/2024)</b>

**RECOMMENDED that**

The Performance and Water Services Development Plan Performance and Water Services Audit Report for 2023/2024 be approved.

Meeting: MC – 18/03/2025		Submitted by Department: Engineering Services	
Ref No: 1/4/3		Author/s: A Kowalewski	
Coll No: 2240838		Referred from: Eng Serv Portf-11/03/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

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18 MARCH 2025**9. WASTE, ROADS AND STORMWATER MANAGEMENT**

<b>9.1</b>	<b>SOLID WASTE COLLECTION ACTION PLAN</b>
	<b>VASTEAFVAL KOLLEKTERING AKSIEPLAN</b>
	<b>ISICWANGCISO SOKUQOKELELWA KWENKUNKUMA EQINILE</b>

The Mayoral Committee recommended that the purpose of the item and the annexure to the item be amended for the Council meeting.

**RECOMMENDED that**

The report aimed at enhancing the solid waste collection services be noted.

Meeting: MC – 18/03/2025		Submitted by Department: Engineering Services	
Ref No: 16/6/1		Author/s: L Plenaar	
Coll No: 2248895		Referred from: Eng Serv Portf-11/03/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

**10. GOVERNANCE, PLANNING, ECONOMIC DEVELOPMENT AND IMPLEMENTATION SUPPORT**

<b>10.1</b>	<b>SYSTEM OF DELEGATIONS</b>
	<b>STELSEL VAN DELEGASIES</b>
	<b>INKQUBO YABATHUNYWA</b>

The Mayoral Committee requested that the possibility of grouping the delegations per post together be investigated.

**RECOMMENDED that**

The reviewed System of Delegations be approved.

Meeting: MC – 18/03/2025		Submitted by Department: Corporate and Planning Services	
Ref No: 2/4/P		Author/s: S Johaar	
Coll No: 2180003		Referred from: Corp and Gov Portf-13/03/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

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18 MARCH 2025**11. CORPORATE SERVICES****11.1 LLF MINUTES: DECEMBER 2024****LLF NOTULES: DESEMBER 2024****LLF IMIZUZU: DISEMBA 2024****RESOLVED that**

The Local Labour Forum (LLF) minutes of 11 December 2024 be noted.

Meeting: MC – 18/03/2024		Submitted by Department: Corporate and Planning Services	
Ref No:		Author/s:	
Coll No:		Referred from: LLF – 11/12/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

**11.2 PROPOSED GRANTING OF POWERLINE SERVITUDE OVER PORTIONS OF ERF 607 GOUDA AND HALFGewaagd FARM NO 412 TULBAGH IN FAVOUR OF ESKOM (WARD 31)**

**VOORGESTELDE GOEDKEURING VAN KRAGLYN SERWITUUT OOR GEDEELTES VAN ERF 607 GOUDA EN HALFGewaagd PLAAS NR 412 TULBAGH TEN GUNSTE VAN ESKOM (WYK 31)**

**ISIPHAKAMISO SOMNIKELO WENKONZO YOMANDLA PHEZU KWEZIQINGATHA ZEERF 607 GOUDA NEHALFGewaagd FARM NO 412 TULBAGH IN FAVOR OF ESKOM (WARD 31)**

**RECOMMENDED that**

1. In terms of Section 14 of the MFMA Council resolves that:
  - 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
  - 1.2 The fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered.
2. In terms of Section 14 of the Municipal Finance Management Act (No.56 of 2003) **final approval** be granted for a powerline servitude traversing portions of Erf 607 Gouda and the Farm Halfgewaagd No 412 Tulbagh, in favour of Eskom, for the construction of a powerline servitude, measuring approximately 26.6615ha in

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extent, at a market related remuneration of R1,968,765.00 (R40/ha) (VAT excluded), subject to the standard conditions of sale as well as the following conditions:

- 2.1 All land use rights, if applicable, be undertaken by and at the cost of the applicant. All costs related to the transaction will be for the applicant's account;
- 2.2 The registration of the notarial deed of servitude be undertaken by and at the cost of the applicant;
- 2.3 The new servitude be subject to any existing servitude of real rights registered over the subject properties;
- 2.4 The proposed transaction was advertised for objections and/or comments. None were received; and
- 2.5 All technical and environmental conditions imposed by the technical departments be adhered to.

Meeting: MC – 18/03/2024		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (607) x (F412/0) G		Author/s: N Williams	
Coll No: 2240181		Referred from: Corp and Gov Portf- 13/03/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

<b>11.3 FINAL APPROVAL: LEASE OF A PORTION OF ERF 31005 PAARL TO SHIFT ACADEMY (WARD 4)</b>
<b>FINALE GOEDKEURING: HUUR VAN 'N GEDEELTE VAN ERF 31005 PAARL AAN SHIFT ACADEMY (WYK 4)</b>
<b>IMVUME YOKUGQIBELA: UKUQESHWA KWESIQEPHU SEERF 31005 PAARL UKUYA SHIFT ACADEMY (WARD 4)</b>

The Mayoral Committee recommended that the lease period in recommendation 3.1.2 be amended from 5 (five) years to 3 (three) years.

**RECOMMENDED that**

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021), **approval** be



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granted for the renewal of the lease of a portion of municipal property situated on a portion of Erf 31005 Paarl, known as the "Faure Street Stadium", Measuring  $\pm 70\text{m}^2$  in extent, to Shift Academy (NPC 2021/199172/08) for the purpose of a cycling academy and social economic and youth sports development, subject to the standard lease conditions as well as the following conditions:

- 1.1 A subsidised monthly rental of R99.04 (VAT excluded, including a 4% per annum escalation), backdated as from 01 September 2024;
- 1.2 A lease period of 3 (three) years will apply;
- 1.3 The subject property only be used for a cycling academy, for social economic and youth sports development and for no other purpose, specifically any commercial activity;
- 1.4 Shift Academy will not be allowed to sub-lease, cede or assign any of its rights in respect of the approved lease;
- 1.5 The lessee will be responsible for all municipal services, connection fees and services consumption, etc. if applicable;
- 1.6 The proposed activities cannot infringe on the normal activities at the Stadium, specifically in that it remains for the Community and when an event is held at the Stadium that Shift Academy will not be allowed to use the facility, unless otherwise indicated by the Community Services Department: Sports and Recreation Section;
- 1.7 Shift Academy is to inform the Community Services Department: Sports and Recreation Section of their daily/monthly activities;
- 1.8 In the event that Shift Academy intend to host events or use the track a booking is to be made and they need to adhere to the SASREA Act (2010) by applying for an events permit;
- 1.9 Shift Academy to arrange and be responsible at their own cost for security of the lease area;
- 1.10 All existing lease conditions remain applicable; and



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- 1.11 All administrative, legal and technical requirements be adhered to.
2. It be noted that the lease was advertised in the local press for objections, comments, representations and counter proposals/offers from other interested parties and no objections were received; and
3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails the upliftment of the youth through unique services for social, economic and youth sports development in the Drakenstein community. Furthermore, a competitive process was followed during which other parties had the opportunity to submit applications.

Meeting: MC – 18/03/2024	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (31005) P	Author/s: N Williams
Coll No: 2240003	Referred from: Corp and Gov Portf- 13/03/2025
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>11.4 FINAL APPROVAL: LEASE OF THE MUNICIPAL PROPERTY, SITUATED ON ERF 31005 MARKET STREET, PAARL TO PAARL BOWLING CLUB (WARD 4)</b>
<b>FINALE GOEDKEURING: VERHURING VAN MUNISIPALE EIENDOM GELEË OP 'N GEDEELTE VAN ERF 31005 MARKSTRAAT, PAARL NA PAARL ROLBALKLUB (WYK 4)</b>
<b>IMVUME YOKUGQIBELA: UKUQESHWA KWEPROPATI KAMASIPALA, EME KWI- ERF 31005 MARKET STREET, PAARL TO PAARL BOWLING CLUB (WARD 4)</b>

**RECOMMENDED that**

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021) **approval** be granted for the lease in respect of the clubhouse and bowling courts/greens situated on a portion of Erf 31005 Paarl to the Paarl Bowling Club, subject to the standard lease conditions as well as the following terms and conditions:
- 1.1 The property will be leased at a subsidised rental amount of R350.00 per month (VAT excluded, including a 6% per annum escalation),
- 1.2 A lease period of 5 (five) years will commence on date of signature of the lease agreement;

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- 1.3 The property may only be used for sports purposes;
- 1.4 No sub-leasing or social functions; example sub-leasing clubhouse for private functions, will be allowed;
- 1.5 Social functions must be limited to events directly relating to the Club's activities, i.e. award ceremonies, and no loud music is permitted at such functions;
- 1.6 The Club will be responsible for the maintenance of the greens to Western Cape standards and the Municipality will assist with the daily maintenance including labour of the facility to the extent possible in terms of available capacity. The Community Services Department will avail the services of an EPWP worker for a period of nine months, which arrangement will be reviewed upon the expiration of the latter period;
- 1.7 The Municipality will supply the necessary equipment and labour to maintain the bowling greens;
- 1.8 The Municipality will assist in the supply of equipment and labour to maintain the gardens of the leased premises in accordance with the assistance provided to other sporting codes leasing municipal facilities;
- 1.9 The Municipality will assist and provide the necessary operational support when major, provincial or national tournaments are taking place at the facility;
- 1.10 All maintenance requests from the Club will be directed to the Supervisor responsible for the facility and no instructions may be given directly to other municipal employees;
- 1.11 All administrative, legal and technical requirements be adhered to; and
- 1.12 The proposed lease was advertised in the local press for objections, comments, representations or alternative/counter offers by other interested parties and none were received.



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2. Should the lessee wish to renew the contract term for a further period, a formal written request should be addressed to the Municipality 6 months prior to the expiration of the lease term;
3. No party political activities be permitted at the subject property; and
4. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement. Furthermore, a public consultation process was followed during which other parties had the opportunity to submit counter proposals or offers. None were received.

Meeting: MC ~ 18/03/2024	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (31005) P	Author/s: N Williams
Coll No: 2239933	Referred from: Corp and Gov Portf- 13/03/2025
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

**11.5 AGREEMENT: LEASE OF A PORTION OF ERF 14407 PAARL BY THE DRAKENSTEIN MUNICIPALITY FROM THE OU TUIN TRUST, REGISTRATION NO. CPA/17/1501/A FOR SPORTS PURPOSES (WARD 19)**

**OOREENKOMS: HUUR VAN 'N GEDEELTE VAN ERF 14407 PAARL DEUR DIE DRAKENSTEIN MUNISIPALITEIT VANAF DIE OU TUIN TRUST, REGISTRASIE NR CPA/17/1501/A VIR SPORTDOELEINDES (WYK 19)**

**ISIVUMELWANO: UKUQESHWA KWESIQEPHU SEERF 14407 PAARL NGUMASIPALA WASE-DRAKENSTEIN OVELA KWI-OU TUIN TRUST, INOMBOLO YOBHALISO. I- CPA/17/1501/A YEENJONGO ZEMIDLALO (WARD 19)**

The Mayoral Committee requested that the departments ensure that the items that were referred back be resubmitted as soon possible.

**RESOLVED that**

The item be referred back for an updated report.

Meeting: MC ~ 18/03/2024	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (14407) P	Author/s: N Williams
Coll No: 2197917	Referred from: Corp and Gov Portf- 13/03/2025
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>
	Re-submit item
	ED: Corporate and Planning Services

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<b>11.6</b>	<b>AGREEMENT WITH THE DEPARTMENT OF AGRICULTURE, LAND REFORM AND RURAL DEVELOPMENT, ASHANTI WINE AND COUNTRY ESTATE (PTY) LTD AND DRAKENSTEIN MUNICIPALITY</b>
	<b>OOREENKOMS MET DIE DEPARTEMENT VAN LANDBOU, GRONDHERVORMING EN LANDELIKE ONTWIKKELING, ASHANTI WINE AND COUNTRY ESTATE (EDMS) BPK EN DRAKENSTEIN MUNISIPALITEIT</b>
	<b>ISIVUMELWANO NESEBE LEZOLIMO, UNGUUKO LOMHLABA NOPHUHLISO LWASEPHASINI, I-ASHANTI WINE NE-COUNTRY ESTATE (PTY) LTD KUNYE NOMASIPALA WASE-DRAKENSTEIN</b>

The City Manager indicated that he will submit the agreement for input prior to signing.

The Mayoral Committee requested that a progress report be submitted to the Portfolio Committee.

**RECOMMENDED that**

1. An agreement whereby Drakenstein Municipality will assist the National Department of Agriculture, Land Reform and Rural Development to provide security of tenure to eleven (11) farm evictees, be supported; and
2. The City Manager is authorised to sign the agreement.

Meeting: MC – 18/03/2024		Submitted by Department: Corporate and Planning Services	
Ref No: 13/2/1		Author/s: S Johaar	
Coll No: 2245481		Referred from: Corp and Gov Portf- 13/03/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



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<b>11.7</b>	<b>PROPOSED ALIENATION OF VAN DER LINGEN AND PATRIOT SQUARES TO VDLP PROPCO (PTY) LTD FOR REDEVELOPMENT AND PARKING PURPOSES (WARD 4)</b>
	<b>VOORGESTELDE VERVREEMDING VAN VAN DER LINGEN EN PATRIOT PLEINE AAN VDLP PROPCO (EDMS) BPK VIR ONTWIKKELING EN PARKERING (WYK 4)</b>
	<b>UKUNIKEZELWA OKUCETYISWAYO KWE-VAN DER LINGEN KUNYE NE-PATRIOT SQUARES KWI-VDLP PROPCO (PTY) LTD YOKUPHULISA NEENJONGO ZOKUPAKA (WARD 4)</b>

**RESOLVED that**

The item be referred back for an updated report.

Meeting: MC – 18/03/2024	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (8574) P	Author/s: N October
Coll No: 2249838	Referred from: Corp and Gov Portf- 13/03/2025
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit Item
	<u>RESPONSIBLE DEPARTMENT:</u>
	ED: Corporate and Planning Services
	<u>DUE DATE:</u>

**12. FINANCE AND PORTFOLIO COORDINATION**

<b>12.1</b>	<b>INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 28 FEBRUARY 2025</b>
	<b>DEERNIS HUISHOUDING STATISTIEKEVERSLAG SOOS OP 28 FEBRUARIE 2025</b>
	<b>INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 28 EYOMDUMBA 2025</b>

**RESOLVED that**

The content of the report be noted.

Meeting: MC – 18/03/2025	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Abrahams
Coll No: 2249633	Referred from: Finance Serv Portf-18/03/2025
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
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<b>12.2 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 28 FEBRUARY 2025</b>
<b>RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 28 FEBRUARIE 2025</b>
<b>INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 28 EYOMDUMBA 2025</b>

**RECOMMENDED that**

The content of the report be noted.

Meeting: MC – 18/03/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 2249606		Referred from: Finance Serv Portf-18/03/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

**ADDITIONAL ITEMS**

<b>12.3 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR FEBRUARY 2025</b>
<b>MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE BEGROTINGSMONITERINGSVERSLAG VIR FEBRUARIE 2025</b>
<b>UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUJONGA UHLAHLA LWABIWO-MALI LWENYANGA EYOMDUMBA 2025</b>

**RECOMMENDED that**

1. The content of the Section 71 Monthly Budget Monitoring Report for February 2025 and the supporting documentation be noted; and
2. It be noted that the Section 71 Monthly Budget Monitoring Report for February 2025 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 14 March 2025, being the 10<sup>th</sup> working day after the end of February 2025.

Meeting: MC – 18/03/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Viola	
Coll No: 2252409		Referred from: Finance Serv Portf-18/03/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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<b>12.4</b>	<b>MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 28 FEBRUARY 2025</b>
	<b>MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 28 FEBRUARIE 2025</b>
	<b>ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 28 EYOMDUMBA 2025</b>

**RESOLVED that**

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: MC – 18/03/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 2249663		Referred from: Finance Serv Portf-18/03/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>12.5</b>	<b>REPORT ON TENDER AWARDS: FEBRUARY 2025</b>
	<b>VERSLAG OOR TENDERTOOKENINGS: FEBRUARIE 2025</b>
	<b>INGXELO NGONIKEZELO LWETHENDA: EYOMDUMBA 2025</b>

**RECOMMENDED that**

1. The awards above R300,000 that were adjudicated by the Bid Adjudication Committee for the month of February 2025 be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: MC – 18/03/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/5		Author/s: C Hess	
Coll No: 2249281		Referred from: Finance Serv Portf-18/03/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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18 MARCH 2025**13. CONFIDENTIAL ITEMS****FINANCE AND PORTFOLIO COORDINATION**

<b>13.1</b>	<b>WRITING-OFF OF IRRECOVERABLE DEBT REPORT – FEBRUARY 2025</b>
	<b>AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG – FEBRUARIE 2025</b>
	<b>INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – EYOMDUMBA 2025</b>

See confidential minutes.

Meeting: MC – 18/03/2025		Submitted by Department: Financial Services	
Ref No: 5/15/1		Author/s: A Abrahams	
Coll No: 2249286		Referred from: Finance Serv Portf-18/03/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>13.2</b>	<b>WRITING-OFF OF IRRECOVERABLE DEBT (5.3 OF WRITING-OFF POLICY) – INSOLVENT AND DECEASED ESTATES ACCOUNTS</b>
	<b>AFSKRYF VAN ONVERHAALBARE SKULD (5.3 VAN AFSKRYWINGBELEID) – INSOLVENTE EN BOEDELREKENINGE</b>
	<b>UKUCINWA KWAMATYALA (UMGAQO NKQUBO WOKUCINWA KWAMATYALA) – UKUBHANGA NE AKHAWUNTI ZABANTU ABASWELEKAYO</b>

See confidential minutes.

Meeting: MC – 18/03/2025		Submitted by Department: Financial Services	
Ref No: 5/15/1		Author/s: A Abrahams	
Coll No: 2249990		Referred from: Finance Serv Portf-18/03/2025	
<u>PAR:</u>		<u>ACTION:</u>	
		<u>RESPONSIBLE DEPARTMENT:</u>	
		<u>DUE DATE:</u>	

## DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
18 MARCH 2025ADDITIONAL CONFIDENTIAL ITEM

<b>13.3</b>	<b>DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 28 FEBRUARY 2025</b>
	<b>DRAKENSTEIN UITSTAANDE DEBITEUREVERSLAG SOOS OP 28 FEBRUARIE 2025</b>
	<b>INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA 28 EYOMDUMBA 2025</b>

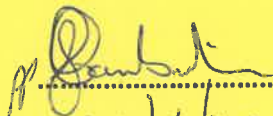
See confidential minutes.

Meeting: MC – 18/03/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 2249810		Referred from: Finance Serv Portf-18/03/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>14.</b>	<b>URGENT MATTERS</b>
	<b>DRINGENDE SAKE</b>
	<b>IMIBA ENGXAMISEKILEYO</b>

None.

The meeting ended at 11:29.

CHAIRPERSON:

DATE:


Confirmed with/without amendments.

fg/rs


**DRAKENSTEIN**

MUNISIPALITEIT • MUNICIPALITY • UMASIPALA

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🌐 www.drakenstein.gov.za

✉ customercare@drakenstein.gov.za

📍 Civic Centre, Berg River Boulevard, Paarl 7546

### Mayoral Committee Attendance Register

**Date: 18 March 2025**
**Time: 10:00**
**Venue: Council Chambers**

SURNAME	INITIALS	TITLE	SIGNATURE
KORABIE Executive Mayor	SE	CLLR	
COMBRINK Deputy Executive Mayor (Finance and Portfolio Coordination)	GC	ALD	
AMERICA (Corporate Services)	D	CLLR	
KOEGELENBERG (Waste, Roads and Stormwater Management)	RA	ALD	
MILLER (Governance, Planning, Economic Development and Implementation Support)	J	CLLR	
SOLOMONS (Cemeteries and Municipal Buildings)	EA	CLLR	
BARON (Urbanisation and Human Settlements)	E	CLLR	
APPOLLIS (Public Safety and Social Development)	AMB	CLLR	
ARENDSE (Electricity, Water and Wastewater)	LC	CLLR	
CYSTER (Parks, Resorts and Open Spaces)	L	CLLR	
VAN NIEKERK (Tourism, Sport and Recreation)	LT	CLLR	
ANDREAS (Communication and Inter-Governmental Relations (IGR))	MA	CLLR	
LE ROUX Speaker	JF	ALD	
KEARNS Chief Whip	C	ALD	

OFFICE OF THE/ KANTOOR VAN DIE

CHIEF WHIP/ROOF SWEEP

CLLR/ RDL CHRISTEPHINE KEARNS

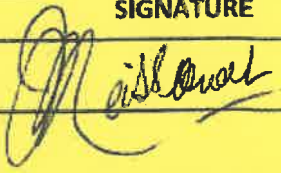


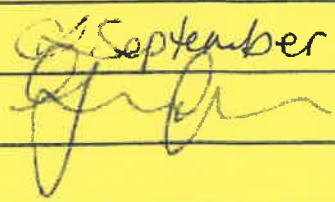
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

  
 18/03/2025

A city of excellence



**Special Mayoral Committee Attendance Register****Date: 18 March 2025****Time: 10:00****Venue: Council Chambers****OFFICIALS**

SURNAME	INITIALS	TITLE	SIGNATURE
LEIBBRANDT City Manager	JH	DR	
BROWN Chief Financial Officer	B	MR	
JOHAAR Executive Director: Corporate and Planning Services	S	MR	
PIENAAR Executive Director: Engineering Services	L	MR	
BARNARD Executive Director: Public Safety Acting Executive Director: Community Services	E	MS	
September IDP Manager	C	Miss	
SAFTHA	R	MRS	
OFFICE OF THE/ KANTOOR VAN DIE CHIEF WHIP/HOOPSWEEP			
CLLR/ RDL CHRISTOPHINE KEATINGE			
DRAKENSTEIN MUNICIPALITY / MUNISIPALITEIT			



18/03/2025