

MARCHKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON TUESDAY, 24 MARCH 2026 AT 10:00

PRESENT: The Deputy Executive Mayor, Ald GC Combrink (Acting Executive Mayor)
(In the chair)

Councillors: D America
MA Andreas
AMB Appollis
LC Arendse
E Baron
L Cyster
Ald RA Koegelenberg
J Miller
EA Solomons
LT van Niekerk

ALSO PRESENT: Ald JF le Roux (Speaker)
Ald C Kearns (Chief Whip)

Officials: Dr JH Leibbrandt (City Manager)
Mr B Brown (Chief Financial Officer)
Mr S Johaar (Executive Director: Corporate and Planning Services)
Ms E Barnard (Executive Director: Safety and Community Services)
Mr L Pienaar (Executive Director: Engineering Services)
Ms R Jaftha (Chief Audit Executive)
Ms N October (Snr Manager: Legal and Administrative Services)
Ms C September (Manager: IDP, Research and Development)
Ms R Geldenhuys (Manager: Communication and Marketing)
Mr G Dippenaar (Chief Risk Officer)
Mr FP Goosen (Manager: Administrative Support Services)



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1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

The Executive Mayor, Cllr SE Korabie - Apology.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

None.

3. CONFLICT OF INTERESTS BY COUNCILLORS/OFFICIALS

None.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

5. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Mayoral Committee were **confirmed as correct:**

- (i) Ordinary meeting held on 18 February 2026; and
- (ii) Confidential meeting held on 18 February 2026.



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The Deputy Executive Mayor changed the order on the agenda by dealing with items under point 11 before the items listed under point 6.

6. TOURISM, SPORT AND RECREATION

6.1 APPOINTMENT OF THE VOLUNTARY DRAKENSTEIN TOURISM ADVISORY FORUM
AANSTELLING VAN DIE VRYWILLIGE DRAKENSTEIN TOERISME ADVIESFORUM
UKUTYUNJWA KWEQONGA LEENGCEBISO ZOKHENKETHO LASEDRAKENSTEIN NGOKUZITHANDELA

RECOMMENDED that

1. The appointment of the proposed members of the voluntary Drakenstein Tourism Advisory Forum (Annexure A to the departmental report) be noted; and
2. The establishment of the voluntary Drakenstein Tourism Advisory Forum be endorsed.

Meeting: MC -24/03/2026	Submitted by Department: Corporate and Planning Services
Ref No: 2/2/9	Author/s: C Phillips
Coll No: 2347490	Referred from: Plan & Dev Portf – 11/02/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7. GOVERNANCE, PLANNING, ECONOMIC DEVELOPMENT AND IMPLEMENTATION SUPPORT

7.1 AUDIT COMMITTEE REPORT
OUKITKOMITEE VERSLAG
INGXELO YEKOMITI YOPHICOTHU-ZINCWADI

RECOMMENDED that

The report of the Audit Committee be noted.

Meeting: MC -24/03/2026	Submitted by Department: Internal Audit
Ref No: 3/3/1/3/13	Author/s: R Jaftha
Coll No: 2353164	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

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24 MARCH 2026**7.2 DRAFT BYLAW OF RULES OF ORDER REGULATING THE CONDUCT OF COUNCIL AND COMMITTEE MEETINGS, 2026****KONSEP VERORDENING VAN ORDEREËLS WAT DIE RAAD- EN KOMITEEVERGADERINGS REGULEER, 2026****UMTHETHO OYILWAYO WEMIGAQO YOMYALELO OLAWULA UKUQHUTYWA KWEENTLANGANISO ZEBHUNGA KUNYE NEEKOMITI, 2026****RECOMMENDED that**

The draft Bylaw of Rules of Order Regulating the Conduct of Council and Committee Meetings, 2026 (Annexure A to the departmental report), be published for public comments in terms of section 12(3)(b) of the Local Government: Municipal Systems Act 32 of 2000 and thereafter be referred to Council for adoption and implementation.

Meeting: MC-24/03/2026	Submitted by Department: Corporate and Planning Services
Ref No: 1/5	Author/s: S Johaar
Coll No: 2350577	Referred from: MC-18/02/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7.3 TRANSFER OF FARM 833/5 PAARL DIVISION (LEVENDAL VILLAGE) TO DRAKENSTEIN MUNICIPALITY FOR RELOCATION AND ESTABLISHMENT OF A DIGNIFIED INFORMAL SETTLEMENT (WARD 1)**OORDRAG VAN PLAAS 833/5 PAARL AFDELING (LEVENDAL VILLAGE) NA DRAKENSTEIN MUNISIPALITEIT VIR DIE VERSKUIWING EN VESTIGING VAN 'N WAARDIGE INFORMELE NEDERSETTING (WYK 1)****UKUDLULISELWA KWEFAMA 833/5 PAARL DIVISION (ILALI YASELEVENDAL) KUMASIPALA WASEDRAKENSTEIN UKUFUDUSWA NOKUSEKWA KWENDAWO YOKUHLALA ENESIDIMA (WADI 1)**

The Mayoral Committee made an amendment to recommendation 3.5 by adding the word "Special" before Upgrading of Informal Settlement Project.

RECOMMENDED that

1. The transfer of Farm 833/5 Paarl Division from Levendal Developments (Pty) Ltd to Drakenstein Municipality at no cost, save for the conveyancing costs of transfer be authorised;
2. The City Manager be authorised to do all that is necessary, inclusive of signing conveyancing documents related to the transfer;

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3. It be noted that the transfer of Farm 833/5 Paarl Division will only take place and be subject to the completion of all statutory planning processes, inclusive of public participation;
4. The commencement of the planning processes, inclusive of public participation to consider the possible relocation of the Brickfields Informal Settlement to Farm 833/5 Paarl Division, be authorised; and
5. The Human Settlement Division be authorised to apply to the Western Cape Department of Infrastructure to register the Brickfields Informal Settlement Relocation Project as a Special Upgrading of Informal Settlement Project in the Human Settlement Business Plan for the Municipality.

Meeting: MC -24/03/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (F833/5) P	Author/s: W Hendricks
Coll No: 2364967	Referred from: Plan & Dev Portf – 17/03/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7.4 REPORT BACK FROM PLANNING AND DEVELOPMENT SERVICES PORTFOLIO COMMITTEE: NOTICE OF MOTION OF QUESTIONS
TERUGVOER VANAF DIE BEPLANNINGS- EN ONTWIKKELINGSDIENSTE PORTEFEULJEKOMITEE: KENNISGEWING VAN MOSIE VAN VRAE
INGXELO EVELA KWIKOMITI YEPHOTHIFOLIYO YEENKONZO ZOCWANGCISO NOPHUHLISO: ISAZISO SESINDULULO SEMIBUZO

RECOMMENDED that

The responses to the motion of Councillor KJ Gertse of the GOOD party be noted.

Meeting: MC -24/03/2026	Submitted by Department: Corporate and Planning Services
Ref No: 9/1/1/1	Author/s:
Coll No:	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
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8. PUBLIC SAFETY AND SOCIAL DEVELOPMENT

8.1 THE PREVENTION OF PUBLIC NUISANCES AND THE KEEPING OF ANIMALS BYLAW
DIE VOORKOMING VAN OPENBARE OORLASTE EN DIE AANHOU VAN DIERE BYWET
UKUTHINTELA UKUPHAZAMISEKA KOLUNTU KUNYE NOKUGCINWA KWEZILWANYANA

RECOMMENDED that

1. The Prevention of Public Nuisances and The Keeping of Animals Bylaw attached as Annexure A to the departmental report be approved; and
2. The promulgation and implementation of The Prevention of Public Nuisances and The Keeping of Animals Bylaw be approved.

Meeting: MC -24/03/2026	Submitted by Department: Safety and Comm Services		
Ref No: 1/5/2/11	Author/s: S Jacobs		
Coll No: 2351026	Referred from: Pub Safety Portf – 16/03/2026		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8.2 DISASTER MANAGEMENT PLAN
RAMPBESTUURSPLAN
ISICWANGCISO SOLAWULO LWENTLEKELE

RECOMMENDED that

The reviewed Disaster Management Plan be approved.

Meeting: MC -24/03/2026	Submitted by Department: Safety and Comm Services		
Ref No: 17/14/2	Author/s: W Els		
Coll No: 2359503	Referred from: Pub Safety Portf – 16/03/2026		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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24 MARCH 2026**8.3 DRAFT EVENTS BYLAW****KONSEP VERORDENING INSAKE GELEENTHEDE****UMTHETHO KAMASIPALA WEZIGANEKO EZIYILWAYO****RECOMMENDED that**

The draft "The Events Bylaw" attached as Annexure A to the departmental report be published for public comments in terms of section 12(3)(b) of the Local Government: Municipal Systems Act 32 of 2000 and thereafter be referred to Council for adoption and implementation.

Meeting: MC-24/03/2026	Submitted by Department: Safety and Comm Services
Ref No: 1/5/2/30	Author/s: W Els
Coll No: 2356071	Referred from: Pub Safety Portf – 16/03/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

9. WASTE, ROADS AND STORMWATER MANAGEMENT**9.1 INTEGRATED WASTE MANAGEMENT BYLAW 2025****GEÏNTEGREERDE VASTE AFVALBESTUURSVERORDENING 2025****UMTHETHO OHLANGANISIWEYO WOLAWULO LWENKUNKUMA KA-2025****RESOLVED that**

The item be referred back for further refinement.

Meeting: MC-24/03/2026	Submitted by Department: Engineering Services
Ref No: 1/5/2/21	Author/s: T Serfontein
Coll No: 2355515	Referred from: Eng Serv Portf – 11/03/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>
	Re-submit item
	ED: Engineering Services

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9.2 DEVELOPMENT CHARGE POLICY
ONTWIKKELINGSBYDRAE BELEID
UMGAQO-NKQUBO WENTLAWULO YOPHUHLISO

RECOMMENDED that

The revised 2026 Development Charges Policy be approved.

Meeting: MC -24/03/2026	Submitted by Department: Engineering Services
Ref No: 1/P	Author/s: L Smith
Coll No: 2357122	Referred from: Eng Serv Portf - 11/03/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

10. ELECTRICITY, WATER AND WASTEWATER

10.1 PERFORMANCE AND WATER SERVICE AUDIT REPORT (2024/2025)
PRESTASIE- EN WATERDIENSTE OUDITVERSLAG (2024/2025)
INGXELO YOPHICOTHO-ZINCWADI LWENTSEBENZO KUNYE NENKONZO YAMANZI (2024/2025)

RECOMMENDED that

The Performance and Water Services Audit Report for 2024/2025 be approved.

Meeting: MC -24/03/2026	Submitted by Department: Engineering Services
Ref No: 9/1/1/2	Author/s: J Barnard
Coll No: 2357110	Referred from: Eng Serv Portf - 11/03/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

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**10.2 REPORT BACK FROM ENGINEERING SERVICES PORTFOLIO COMMITTEE MEETING:
PRESENTATION ON WATER SECURITY AND LOSSES**

**TERUGVOER VANAF DIE INGENIEURSDIENSTE PORTEFEULJEKOMITEE-VERGADERING:
AANBIEDING OOR WATERSEKURITEIT EN VERLIESE**

**INGXELO EVELA KWINTLANGANISO YEKOMITI YEPHOTHIFOLIYO YEENKONZO
ZOBUNJINELI: INKCAZO KUKHUSELEKO LWAMANZI KUNYE NELAHLKO**

RECOMMENDED that

The presentation on water security and losses be noted.

Meeting: MC -24/03/2026	Submitted by Department: Engineering Services		
Ref No: 9/1/1/2	Author/s:		
Coll No:	Referred from: Eng Serv Portf - 11/03/2026		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

**10.3 REPORT BACK FROM ENGINEERING SERVICES PORTFOLIO COMMITTEE MEETING:
PRESENTATION ON ELECTRICAL LOSSES AND INFORMAL ELECTRIFICATION**

**TERUGVOER VANAF DIE INGENIEURSDIENSTE-PORTEFEULJEKOMITEEVERGADERING:
AANBIEDING OOR ELEKTRIESE VERLIESE EN INFORMELE ELEKTRIFISERING**

**INGXELO EVELA KWINTLANGANISO YEKOMITI YEPHOTHIFOLIYO YEENKONZO
ZOBUNJINELI: INKCAZO MALUNGA NELAHLKO YOMBANE KUNYE NOMBANE
ONGACWANGCISWANGA**

RECOMMENDED that

The presentation on electrical losses and informal electrification be noted.

Meeting: MC -24/03/2026	Submitted by Department: Engineering Services		
Ref No: 9/1/1/2	Author/s:		
Coll No:	Referred from: Eng Serv Portf - 11/03/2026		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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11. CORPORATE SERVICES

11.1 LLF MINUTES: JANUARY 2026
LLF NOTULES: JANUARIE 2026
LLF IMIZUZU: JANUWARI 2026

RESOLVED that

The Local Labour Forum (LLF) minutes of 29 January 2026 be noted.

Meeting: MC -24/03/2026	Submitted by Department: Corporate and Planning Services		
Ref No: 9/1/1/12	Author/s:		
Coll No:	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

11.2 IMPLEMENTATION PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS (MMCL) FOR SENIOR MANAGERS: MARCH 2026
MAANDELIKSE IMPLEMENTERINGSVORDERINGSVERSLAG TEN OPSIGTE VAN MUNISIPALE MINIMUM BEVOEGDHEID VLAKKE (MMBV) VIR SENIOR BESTUURDERS: MAART 2026
INGXELO YENKQUBELA PHAMBILI YOKUPHUNYEZWA KWAMANQANABA ASEZANTSI EZAKHONO ZIKAMASIPALA (MMCL) KUBAPHATHI ABAPHEZULU: MATSHI 2026

RECOMMENDED that

1. The report be noted; and
2. The report be submitted to National and Provincial Treasury as prescribed by Regulation 5 of the Government Gazette 40593, dated 3 February 2017.

Meeting: MC -24/03/2026	Submitted by Department: Corporate and Planning Services		
Ref No: 4/12	Author/s: M Sibeko		
Coll No: 2363010	Referred from: Corp and Gov Portf – 17/03/2026		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



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11.3 PROPOSED ALIENATION OF ERF 30652 DROMMEDARIS PAARL FOR EARLY CHILDHOOD DEVELOPMENT PURPOSES SITUATED IN GONIWE STREET (WARD 16)

VOORGESTELDE VERVREEMDING VAN ERF 30652 DROMMEDARIS PAARL VIR VROEË KINDERONTWIKKELINGSDOELEINDES GELEË IN GONIWESTRAAT (WYK 16)

UKUHLUKANISWA OKUCETYWAYO KWE-ERF 30652 DROMMEDARIS PAARL NGEENJONGO ZOPHUHLISO LWABANTWANA ABASEGONIWE STREET (WARD 16)

RECOMMENDED that

1. In terms of Section 14 of the MFMA Council resolves that:
 - 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
 - 1.2 The fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered.

2. In terms of Section 14 of the MFMA *final approval* be granted for the alienation of Erf 30652, Paarl measuring approximately 1 566m² in extent, to Gratefulness Hope Centre (Registration No: 307-928-NPO) at a subsidised selling price of R34 000.00 (VAT excl.), subject to the standard conditions of sale as well as the following conditions:
 - 2.1 On-site provision must be made for parking as required for the proposed development and provision must be made for pick-up and drop off space on the erf;
 - 2.2 The property may only be used as an ECD facility together with social and community purposes;
 - 2.3 The proposed transaction is subject to any additional requirements or technical conditions that may be imposed by the technical departments; and
 - 2.4 The transaction be subject to reversionary and pre-emptive rights in favour of the Municipality in order to ensure that development takes place within thirty-six (36) months from date of registration and to ensure that the property is used for the purpose approved.

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3. The securing of at least 50% of the projected development costs of the subject property through the submission of written proof of secured funds to the satisfaction of the Financial Services Department, which requirement will be suspensive condition to the transaction.

Meeting: MC -24/03/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (30260) P	Author/s: N Williams
Coll No: 2316618	Referred from: Corp and Gov Portf - 17/03/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

11.4 PROPOSED ACQUISITION OF A PORTION OF ERF 40700 PAARL BY THE MUNICIPALITY FOR THE CONSTRUCTION OF AN ELECTRICAL SUBSTATION

VOORGESTELDE AANKOOP VAN 'N GEDEELTE VAN ERF 40700 PAARL DEUR DIE MUNISIPALITEIT VIR DIE KONSTRUKSIE VAN 'N ELEKTRIESE SUBSTASIE

UKUFUNYANWA OKUCETYWAYO KWENXALENYE YE-ERF 40700 PAARL NGUMASIPALA UKWENZELA UKWAKHIWA KWESIKHULULO SOMBANE

The Mayoral Committee requested clarity on how the amount of R650 000 was determined.

RESOLVED that

The item be referred back for further refinement.

Meeting: MC -24/03/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (40700) P	Author/s: N October
Coll No: 2366540	Referred from: Corp and Gov Portf - 17/03/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>
	Re-submit item
	ED: Corporate and Planning Services

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11.5 PROPOSED ALIENATION OF ERF 5571 WELLINGTON (PUBLIC PLACE) SITUATED IN HOOG STREET, ADJACENT EXISTING RESIDENTIAL PROPERTY ERF 5570 AND VERDEAU LIFESTYLE RESIDENTIAL ESTATE, TO THE VERDEAU HOME OWNERS ASSOCIATION (WARD 29)

VERVREEMDING VAN ERF 5571 WELLINGTON (PUBLIEKE PLEK) GELEË IN HOOGSTRAAT, AANGRENSEND DIE BESTAANDE RESIDENSIËLE EIENDOM, ERF 5570 EN VERDEAU LIFESTYLE RESIDENTIAL ESTATE AAN DIE VERDEAU HUISEIENAARSVERENIGINGS (WYK 29)

UKUHLUKANISWA OKUCETYWAYO KWE-ERF 5571 WELLINGTON (INDAWO KAWONKE-WONKE) EBKWE KWISITALATO I-HOOG, ECALENI KWEPROPATHI YOKUHLALA ESELE IKHO I-ERF 5570 KUNYE NEVERDEAU LIFESTYLE RESIDENTIAL ESTATE, KWIVERDEAU HOME OWNERS ASSOCIATION (WARD 29)

RECOMMENDED that

1. In terms of Section 14 of the MFMA Council resolves that:
 - 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
 - 1.2 The fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered.
2. In terms of Section 14 of the Municipal Finance Management Act (Act 56 of 2003) **approval** be granted for the alienation of Erf 5571 Wellington (Public Place), measuring 474m² in extent, to the Verdeau Homeowners Association for inclusion in the Verdeau Lifestyle Estate, for landscaping and additional parking bays on the subject property, subject to the standard conditions of sale and the following further conditions:
 - 2.1 The property be sold at a market related selling price of R61,600.00 (VAT excluded) as determined by an independent valuer;
 - 2.2 The subject property only be used for landscaping and parking purposes and which restriction in respect of the use must be registered against the title of the property, noting that no construction will be permitted on the subject property apart from the boundary wall;
 - 2.3 The required land use planning application for the closure of the public place and rezoning be obtained by and at the cost of the purchaser;



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- 2.4 A vesting transfer together with the registration of the subject property to the purchaser be registered simultaneously;
 - 2.5 All other costs relating to the proposed transaction will be for the purchaser's cost;
 - 2.6 No trees will be allowed over the municipal sewer system;
 - 2.7 The maintenance and upgrading of any proposed new infrastructure to be installed on the property for the purposes for which it is being sold, including the stormwater pipeline, must be for the purchaser's account;
 - 2.8 Any additional technical requirements be adhered to; and
 - 2.9 All legal and administrative requirements be adhered to.
3. In terms of Paragraph 13 of the Asset Transfer Policy the direct alienation of non-viable municipal land is permitted. In this instance, the public place is a non-viable portion of land which can only be utilised by the adjacent landowner for incorporation with Verdeau Lifestyle Residential Estate for landscaping and parking purposes. The subject property cannot be utilised independently.

Meeting: MC -24/03/2026		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (5571) W		Author/s: N Williams	
Coll No: 22744824		Referred from: Corp and Gov Portf - 17/03/2026	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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11.6 PROPOSED LONG TERM LEASE OF A PORTION OF ERF 10186 PAARL TO THE BETTER LIFE FOR ALL FOUNDATION TRUST FOR COMMUNITY UPLIFTMENT PURPOSES (WARD 22)

VOORGESTELDE LANGTERMYN HUUR VAN 'N GEDEELTE VAN ERF 10186 PAARL AAN "THE BETTER LIFE FOR ALL FOUNDATION TRUST" VIR GEMEENSKAPSONTWIKKELINGSDOELEINDES (WYK 22)

ISIVUMELWANO SEXESHA ELIDE ESICETYWAYO SENXALENYE YE-ERF 10186 PAARL KWI-BETTER LIFE FOR ALL FOUNDATION TRUST NGEENJONGO ZOKUPHAKAMISA ULUNTU (WADI 22)

RESOLVED that

The item be referred back for further refinement.

Meeting: MC-24/03/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (10186) P	Author/s: N October
Coll No: 2156859	Referred from: Corp and Gov Portf – 17/03/2026
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit item
	<u>RESPONSIBLE DEPARTMENT:</u>
	ED: Corporate and Planning Services
	<u>DUE DATE:</u>

11.7 PROPOSED APPROVAL OF CESSION OF RIGHTS OF VODACOM TO MAST SERVICES (PTY) LTD IN RESPECT OF THE LEASING OF A PORTION OF PORTION 1 OF THE FARM NO 888 PAARL (LA PARISE) (WARD 28)

VOORGESTELDE GOEDKEURING VIR SEDERING VAN REGTE VAN VODACOM AAN MAST SERVICES (EDMS) BPK TEN OPSIGTE VAN DIE VERHURING VAN 'N GEDEELTE VAN GEDEELTE 1 VAN DIE PLAAS NR 888 PAARL (LA PARISE) (WYK 28)

UKUVUNYWA OKUCETYWAYO KOKUNIKEZELWA KWAMALUNGELO EVADACOM KWIINKONZO ZEMAST (PTY) LTD NGOKUBHEKISELELE EKUQESHISWENI KWENXALENYE YECANDELO 1 LEFAMA NO 888 PAARL (LA PARISE) (WADI 28)

RECOMMENDED that

1. The cession of rights of Vodacom (Pty) Ltd to MAST Services (Pty) Ltd (Registration No. 2022/620785/07) in respect of the leasing of a portion of Portion 1 of the Farm No 888 Paarl subject to the same conditions of approval as per Council resolution dated 27 June 2025 Paragraph 9.16 be approved;
2. Should the new lessee fail to settle the full outstanding amount of R162,643.81 within 21 days of the conclusion of the lease agreement, the lease will be cancelled and all equipment removed from the municipal water tower and reservoir area; and

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3. Any subsequent transfer, cession and/or delegation of rights and obligations in respect of this lease may only be undertaken by the lessee subsequent to obtaining Council's approval to do so.

Meeting: MC -24/03/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (888/1) P	Author/s: N October
Coll No: 2365094	Referred from: Corp and Gov Portf - 17/03/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

12. FINANCE AND PORTFOLIO COORDINATION

12.1 INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 28 FEBRUARY 2026
DEERNIS HUISHOUDING STATISTIEKEVERSLAG SOOS OP 28 FEBRUARIE 2026
INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 28 EYOMBUMBA 2026

RESOLVED that

The content of the report be noted.

Meeting: MC - 24/03/2026	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: D Heyns
Coll No: 2362809	Referred from: Finance Portf - 24/03/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

12.2 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 28 FEBRUARY 2026
RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 28 FEBRUARIE 2026
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 28 EYOMBUMBA 2026

RECOMMENDED that

The content of the report be noted.

Meeting: MC - 24/03/2026	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: D Heyns
Coll No: 2362354	Referred from: Finance Portf - 24/03/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 MARCH 2026

12.3 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 28 FEBRUARY 2026
MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 28 FEBRUARIE 2026
ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 28 EYOMBUMBA 2026

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: MC – 24/03/2026	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: D Heyns
Coll No: 2362308	Referred from: Finance Portf - 24/03/2026
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

12.4 REPORT ON TENDER AWARDS: FEBRUARY 2026
VERSLAG OOR TENDERTOEKENNINGS: FEBRUARIE 2026
INGXELO NGONIKEZELO LWETHENDA: EYOMBUMBA 2026

RECOMMENDED that

1. The awards above R300,000 that were adjudicated by the Bid Adjudication Committee for the month of February 2026 be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: MC – 24/03/2026	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2362282	Referred from: Finance Serv Portf- 24/03/2026
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 MARCH 2026

12.5 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: FEBRUARY 2026
VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: FEBRUARIE 2026
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: EYOMBUMBA 2026

RECOMMENDED that

1. In terms of paragraph 35(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R24,552,515 (incl. VAT) for February 2026 as recorded by the Accounting Officer under the annexures attached to this report be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R37,422,960 (incl. VAT) for the financial year in the notes to the 2025/2026 annual financial statements as required by legislation.

Meeting: MC – 24/03/2026	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2362302	Referred from: Finance Serv Portf-24/03/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

12.6 REPORT ON MANAGEMENT OF CONTRACTS AND CONTRACTOR PERFORMANCE IN TERMS OF SECTION 116(2)(d) OF THE MUNICIPAL FINANCE MANAGEMENT ACT: 1 JULY 2025 TO 31 DECEMBER 2025

VERSLAG OP DIE BESTUUR VAN KONTRAKTE EN PRESTASIE VAN KONTRAKTEURS IN TERME VAN ARTIKEL 116(2)(d) VAN DIE WET OP MUNISIPALE FINANSIËLE BESTUUR: 1 JULIE 2025 TOT 31 DESEMBER 2025

INGXELO YOLAWULO LWEZIKHONTRAKTHA KUNYE NENKONZO YOKONTLAKALA NGOKWECANDELO LE-116(2)(d) LOMTHETHO WOLAWULO LWEZEZIMALI KAMASIPALA: 1 JULY 2025 UKUYA KU-31 DISEMBA 2025

RECOMMENDED that

The report on the management of contracts and the performance of contractors for the period 1 July 2025 until 31 December 2025 be noted.

Meeting: MC – 24/03/2026	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Marinus
Coll No: 2361140	Referred from: Finance Serv Portf-24/03/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

**MINUTES: MAYORAL COMMITTEE
24 MARCH 2026**

12.7 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR FEBRUARY 2026
MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE BEGROTINGSMONITERINGSVERSLAG VIR FEBRUARIE 2026
UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUJONGA UHLAHLA LWABIWO-MALI LWENYANGA EYOMBUMBU 2026

RECOMMENDED that

1. The content of the Section 71 Monthly Budget Monitoring Report for February 2026 and the supporting documentation be noted; and
2. It be noted that the Section 71 Monthly Budget Monitoring Report for February 2026 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 13 March 2026, being the 10th working day after the end of February 2026.

Meeting: MC – 24/03/2026	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Viola
Coll No: 2364179	Referred from: Finance Portf - 24/03/2026
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

12.8 WRITING-OFF OF IRRECOVERABLE DEBT REPORT – FEBRUARY 2026
AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG – FEBRUARIE 2026
INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – EYOMBUMBU 2026

RECOMMENDED that

1. An amount of R2,980,976.87 written-off against the bad debt provision in terms of Council's Writing-off of Irrecoverable Debt Policy for the month of February 2026, be noted; and
2. The accumulated amount of R24,880,628.62 that has been written-off for the first eight (8) months of the 2025/2026 financial year be noted.

Meeting: MC – 24/03/2026	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: D Heyns
Coll No: 2362290	Referred from: Finance Portf - 24/03/2026
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 MARCH 2026**13. CONFIDENTIAL ITEMS****FINANCE AND PORTFOLIO COORDINATION**

13.1 DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 28 FEBRUARY 2026
DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 28 FEBRUARIE 2026
INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 28 EYOMBUMBU 2026

See confidential minutes.

Meeting: MC – 24/03/2025	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: D Heyns
Coll No: 2362303	Referred from: Finance Serv Portf - 24/03/2026
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

13.2 DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 28 FEBRUARY 2026
DRAKENSTEIN UITSTAANDE DEBITEUREVERSLAG SOOS OP 28 FEBRUARIE 2026
INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 28 EYOMBUMBU 2026

See confidential minutes.

Meeting: MC – 24/03/2025	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: D Heyns
Coll No: 2362842	Referred from: Finance Serv Portf-24/03/2026
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 MARCH 2026

13.3 APPOINTMENT OF VALUATION APPEAL BOARD MEMBERS
AANSTELLING VAN WAARDASIE APPÉLRAADSLEDE
UKUQESHWA KWAMALUNGU EBHODI YEZIBHENO ZEXABISO

See confidential minutes.

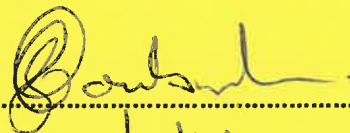
Meeting: MC – 24/03/2025	Submitted by Department: Financial Services
Ref No: 5/3/5/1	Author/s: R Brandt
Coll No: 2363282	Referred from: Finance Serv Portf - 24/03/2026
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

14. URGENT MATTERS
DRINGENDE SAKE
IMIBA ENGXAMISEKILEYO

None.

The meeting ended at 11:26.

CHAIRPERSON:



DATE:

21/4/26

Confirmed with/without amendments.

FG/rs



DRAKENSTEIN

MUNISIPALITEIT • MUNICIPALITY • UMASIPALA
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customercare@drakenstein.gov.za
Civic Centre, Berg River Boulevard, Paarl 7646

Mayoral Committee Attendance Register

Date: 24 March 2026

Time: 10:00

Venue: Council Chambers

SURNAME	INITIALS	TITLE	SIGNATURE
KORABIE Executive Mayor	SE	CLLR	<i>[Signature]</i>
COMBRINK Deputy Executive Mayor (Finance and Portfolio Coordination)	GC	ALD	<i>[Signature]</i>
AMERICA (Corporate Services)	D	CLLR	<i>[Signature]</i>
KOEGELENBERG (Waste, Roads and Stormwater Management)	RA	ALD	<i>[Signature]</i>
MILLER (Governance, Planning, Economic Development and Implementation Support)	J	CLLR	<i>[Signature]</i>
SOLOMONS (Cemeteries and Municipal Buildings)	EA	CLLR	<i>[Signature]</i>
BARON (Urbanisation and Human Settlements)	E	CLLR	<i>[Signature]</i>
APPOLLIS (Public Safety and Social Development)	AMB	CLLR	<i>[Signature]</i>
ARENDSE (Electricity, Water and Wastewater)	LC	CLLR	<i>[Signature]</i>
CYSTER (Parks, Resorts and Open Spaces)	L	CLLR	<i>[Signature]</i>
VAN NIEKERK (Tourism, Sport and Recreation)	LT	CLLR	<i>[Signature]</i>
ANDREAS [Communication and Inter-Governmental Relations (IGR)]	MA	CLLR	<i>[Signature]</i>
LE ROUX Speaker	JF	ALD	<i>[Signature]</i>
KEARNS Chief Whip	JF	ALD	<i>[Signature]</i>

leave at 10:00

OFFICE OF THE/ KANTOOR VAN DIE
CHIEF WHIP/ KANTOOR VAN DIE
CLLR/ RDL CHRISTEPHINE KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

[Signature]
23/03/2026

A city of excellence












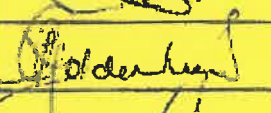



Mayoral Committee Attendance Register

Date: 24 March 2026


Time: 10:00

Venue: Council Chambers

OFFICIALS

SURNAME	INITIALS	TITLE	SIGNATURE
LEIBBRANDT City Manager	JH	DR	
BROWN Chief Financial Officer	B	MR	
JOHAAR Executive Director: Corporate and Planning Services	S	MR	
PIENAAR Executive Director: Engineering Services	L	MR	
BARNARD Executive Director: Safety and Community Services	E	MS	
Nicola October	N	Ms	
			
R. FATHA	R	MS	
C. September		MISS	
R. Golderhuys	R	Ms	
			
			

OFFICE OF THE/ KANTOOR VAN DIE
 CHIEF WHIP/HOOF SWEEP
 CLLR/ RDL CHRISTEPHINE KEARNS
 DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT


 23/03/2026

