

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON TUESDAY, 18 JUNE 2024 AT 10:00.

PRESENT: The Executive Mayor, Cllr S E Korabie (Chairperson)
The Deputy Executive Mayor, Ald G C Combrink

Councillors: M A Andreas
A M B Appollis
L C Arendse
D America
E Baron
T G Bester
L Cyster
Ald R A Koegelenberg
L T van Niekerk

ALSO PRESENT: Ald J F le Roux (Speaker)
Ald C Kearns (Chief Whip)

Officials: Dr J H Leibbrandt (City Manager)
Mr B Brown (Chief Financial Officer)
Mr S Johaar (Executive Director: Corporate and Planning Services)
Ms E Barnard (Executive Director: Public Safety and Acting Executive Director: Community Services)
Mr L Pienaar (Executive Director: Engineering Services)
Ms R Jaftha (Chief Audit Executive)
Ms R Geldenhuys (Manager: Communication and Marketing)
Mr G Dippenaar (Chief Risk Officer)
Mr F P Goosen (Manager: Administrative Support Services)



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1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

Councillor J Miller - Apology.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor reported that he will submit a report to Council on matters pertaining to i.e. the IDP and SDBIP.

3. CONFLICT OF INTERESTS BY COUNCILLORS/OFFICIALS

None.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

5. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Mayoral Committee were **confirmed as correct**:

- (i) Ordinary meeting held on 22 May 2024; and
- (ii) Confidential meeting held on 22 May 2024.

A handwritten signature in blue ink, appearing to be 'J. Miller', is located at the bottom right of the page.

DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE
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6.1	REPORT ON THE MANAGEMENT OF THE WELLINGTON LANDFILL SITE AND AVAILABLE AIRSPACE
	VERSLAG TEN OPSIGTE VAN BESKIKBARE LUGSPASIE ASOOK BESTUUR VAN DIE WELLINGTON STORTINGSTERREIN
	INGXELO NGOLAWULO LWENDAWO YOKUL AHLWA KOMHLABA E-WELLINGTON KUNYE NE-AIRSPACE EKHOYO

The Mayoral Committee requested a presentation on the landfill site.

RESOLVED that

The activities at the Wellington Landfill site since 1 July 2023 as well as the remaining available airspace be noted.

Meeting: MC – 18/06/2024		Submitted by Department: Engineering Services	
Ref No: 9/1/1/9		Author/s: T Serfontein	
Coll No: 2156050		Referred from: Eng Portf- 12/06/2024	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

7. CORPORATE AND GOVERNANCE

7.1	AUDIT COMMITTEE FEE INCREASE 2024/2025
	OUKITKOMITEE FOOI VERHOOGING 2024/2025
	UNYUSO MRHUMO WEKOMITI YOPHICOTHO-ZINCWADI NGO 2024/2025

RECOMMENDED that

Council approve the following in respect of the remuneration of Audit Committee members as from 01 July 2024:

1. A remuneration rate of R1 510 per hour be paid to the chairperson and R1 210 per hour be paid to ordinary Audit Committee members for attending an Audit Committee meeting;
2. Preparation time up to 3 hours at a rate of half the hourly meeting rate per hour, which is R755 per hour for the chairperson and R605 per hour for an ordinary member;

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3. Members be paid the preparation rate per hour for attending a conference/workshop pre-approved by the City Manager;
4. For any adhoc meeting attended by Audit Committee members with a municipal official, remuneration be at the preparation rate per hour; and
5. No person working for any organ of state will be remunerated for serving in the Audit Committee. If a person is appointed as an Audit Committee member, he or she will be given an opportunity to serve free of charge or resign.

Meeting: MC – 18/06/2024	Submitted by Department: Internal Audit
Ref No: 3/3/1/3/9/1	Author/s: R Jaftha
Coll No: 2156019	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7.2 OUTCOME OF THE ANNUAL AUDIT COMMITTEE PERFORMANCE ASSESSMENT 2023/2024
UITSLAG VAN DIE JAARLIKSE OUDITKOMITTEE PRESTASIE EVALUERING 2023/2024
ISIPHUMO SOVAVANYO LOKUSEBENZA KWEKOMITI YOPHICOTHO-ZINCWADI YONYAKA 2023/2024

RECOMMENDED that

The outcome of the annual Audit Committee (AC) performance assessment be noted.

Meeting: MC – 18/06/2024	Submitted by Department: Internal Audit
Ref No: 3/3/1/3/9/1	Author/s: R Jaftha
Coll No: 2166056	Referred from:
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

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7.3 AMENDED AUDIT COMMITTEE CHARTER
AANGEPASTE OUDITKOMITEE STIGTINGSAKTE
IKOMITI YOPHICOTHU-ZINCWADI ELUNGISIWEYO

RECOMMENDED that

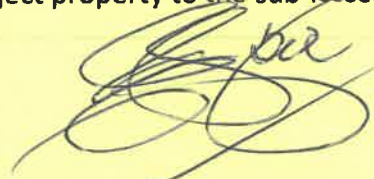
The amended Audit Committee Charter 2023/2024 be approved.

Meeting: MC – 18/06/2024		Submitted by Department: Internal Audit	
Ref No: 3/3/1/3/9/1		Author/s: R Jaftha	
Coll No: 2166392		Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

7.4 LEASE OF THE MUNICIPAL PROPERTY SITUATED ON ERF 19519 PAARL (WARD 9)
HUR VAN MUNISIPALE EIENDOM GELEË OP ERF 19519 PAARL (WYK 9)
UKUQESHA KWEPROPATI KAMASIPALA EKWISIZA-19519 PAARL (WADI 9)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021) approval be granted for the lease in respect of the municipal property situated on Erf 19519 Paarl, known as Ikhwezi Community Centre, measuring ± 1,9190ha in extent, to Isidiliya, a non-profit organisation, for a period of 3 (three) years for educational and community development purposes, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property be leased *gratis* and the lessee only be liable for the costs related to consumption of services;
 - 1.2 The subject property only be used for social, community and educational purposes and no other activities will be allowed;
 - 1.3 Further to para 1.2 above the property may only be sub-leased to the LEAP Maths and Science School and only be utilised for educational purposes as per the LEAP Institute programmes at this stage;
 - 1.4 The lessee must sub-lease the subject property to the sub-lessee *gratis*;



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- 1.5 No other uses, apart from the LEAP school related activities, are permitted at this stage, without the prior written approval of the Municipality;
- 1.6 Isidiliya will be responsible for all municipal services, connection fees and services consumption, etc. if applicable;
- 1.7 All administrative, legal and technical requirements be adhered to;
- 1.8 The lessee is required to obtain approval from Heritage Western Cape for any development on the site, including the demolition, alteration or maintenance of the existing structures, at their own cost;
- 1.9 The lessee will be responsible for the cost of any studies, information or appointments requested by Heritage Western Cape as part of heritage application process;
- 1.10 The lessee is within two years, to provide the Municipality with a Site Development Plan indicating all existing and proposed development, demolitions, alterations or maintenance, which must be approved by the Municipality and Heritage Western Cape;
- 1.11 The lessee is required to maintain an updated Site Development Plan for the site, which is to be submitted to the Municipality for review, on a biannual basis; and
- 1.12 The lessee must ensure ongoing compliance with the requirements of the National Heritage Resources Act (No. 25 of 1999) and to address any heritage compliance concerns, which might arise, at their own cost.
2. It be noted that the proposed lease was advertised in the local press for objections, comments, representations or alternative/counter offers by other interested parties. None were received; and
3. In terms of paragraph 13 of the Asset Transfer Policy, the lease of the property be granted by way of direct negotiations as Isidiliya in collaboration with the LEAP Maths and Science School will provide a much needed educational facility with the focus on maths and science to the community in that area as well as the broader

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community.

Meeting: MC – 18/06/2024		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (19519)		Author/s: N Williams	
Coll No: 2156859		Referred from: Combined Corp Services & Gov and Compliance Portf - 14/06/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

- | |
|---|
| 7.5 PROPOSED ACQUISITION OF ERF 1894 WELLINGTON, KNOWN AS THE IOTT HALL, SITUATED IN VOOR STREET, WELLINGTON (WARD 29) |
| VOORGESTELDE KOOP VAN ERF 1894 WELLINGTON, BEKEND AS DIE IOTT SAAL, GELEË IN VOORSTRAAT, WELLINGTON (WYK 29) |
| UKUFUMANA OKUCETYWAYO KWE-ERF 1894 WELLINGTON, EYAZIWA NJENGEHOLO YE-IOTT, EMISE VOOR STREET, WELLINGTON (WADI 29) |

RECOMMENDED that

Council grant **approval** for the acquisition of Erf 1894 Wellington, known as the IOTT Hall, measuring 773m² in extent, at the amount of R1,700,000.00 from the Order of True Templars of the Western Grand Temple of South Africa, for municipal purposes.

Meeting: MC – 18/06/2024 Ref No: 15/4/1 (1894) W Coll No: 2159056		Submitted by Department: Corporate and Planning Services Author/s: N October Referred from: Combined Corp Services & Gov and Compliance Portf - 14/06/2024	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



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7.6 PROPOSED DONATION TO THE GOUDA FUNERAL ASSOCIATION IN RESPECT OF PORTIONS OF ERF 606, GOUDA FOR THE PURPOSE OF REGULARISING THE USE OF THE EXISTING CEMETERY (WARD 31)
VOORGESTELDE DONASIE AAN DIE GOUDA BEGRAFNISVERENIGING IN TERME VAN GEDEELTES VAN ERF 606, GOUDA VIR DIE DOEL OM DIE GEBRUIK VAN DIE BESTAANDE BEGRAFPLAAS TE REGULARISEER (WYK 31)
UMNIKELO OMNIKELO OCETYWAYO KUMBUTHO WASEGOUDA NGOKUNXULUMENE NEZAHLULO ZE-ERF 606, GOUDA NGENJONGO YOKULAWULELA UKUSETYENZISWA KWENDAWO YAMATHUBA AKHOYO (WADI 31)

The Mayoral Committee requested the line department to investigate whether other community members will also be allowed to make use of the cemetery and to obtain verification on recommendation 3.1.5, future sewer rising main position.

RESOLVED that

The item be referred back.

Meeting: MC – 18/06/2024 Ref No: 15/4/1 (606) G Coll No: 2055436		Submitted by Department: Corporate and Planning Services Author/s: N October Referred from: Combined Corp Services & Gov and Compliance Portf - 14/06/2024	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Re-submit item.	ED: Corporate and Planning Services	

7.7 PROPOSED SALE OF A PORTION OF KLEIN BOS-EN-DAL STREET TO ADJACENT LANDOWNER OF ERF 3793 PAARL FOR GARDENING PURPOSES (WARD 4)
VOORGESTELDE VERVREEMDING VAN KLEIN BOS-EN-DALSTRAAT AAN DIE AANGRENSENDE GRONDEIENAAR VAN ERF 3793 PAARL VIR TUINMAAK DOELEINDES (WYK 4)
UKUTHENGISWA OKUCETYIWEYO KWESAKHIWO SE-KLEIN BOS-EN-DAL STREET UKUYA KUMNINI-MHLABA OXULUMENEYO WE-ERF 3793 PAARL NGEENJONGO ZOKULIMA (WADI 4)

RECOMMENDED that

- In terms of Section 14 of the Municipal Finance Management Act (No.56 of 2003) Council resolves that:



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- 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
- 1.2 The fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered.
2. In terms of Section 14 of the Municipal Finance Management Act (No.56 of 2003) approval be granted for the alienation of the remaining street portion of Klein Bos-en-Dal Street, Paarl (indicated on map marked Annexure A to the departmental report), measuring approximately 260m² in extent, situated adjacent Erf 3793 Paarl for gardening purposes, at a market related selling price of R58,240.00 (R224.00/m²) (VAT excl.) (as determined by an independent valuer) subject to the standard conditions of sale as well as the following conditions:
- 2.1 The required land use planning application for the closure of the street portion, rezoning to "Conventional Housing" and consolidation with the adjacent property of Erf 3793, Paarl be obtained by and at the cost of the purchaser;
- 2.2 The street portion sold, only be used for gardening purposes as it is currently used and this condition be registered against the title of the property together with a building restriction servitude;
- 2.3 All administrative and legal requirements be adhered to; and
- 2.4 The conditions imposed by the technical department be adhered to.
3. In terms of Paragraph 13 of the Asset Transfer Policy the direct alienation of non-viable portions of municipal land is permitted. In this instance, the street portion is a non-viable portion of land which can only be utilised by the adjacent landowner for gardening purposes. The subject property cannot be utilised independently.

Meeting: MC – 18/06/2024 Ref No: 15/4/1 (3686) P Coll No: 2154412		Submitted by Department: Corporate and Planning Services Author/s: N October Referred from: Combined Corp Services & Gov and Compliance Portf - 14/06/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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7.8	PROPOSED SALE OF PORTION H OF ERF 4921 PAARL RAILWAY RESERVE TO ADJACENT LANDOWNER OF ERF 33039 PAARL FOR CONSOLIDATION WITH THE EXISTING PROPERTY (WARD 16)
	VOORGESTELDE VERVREEMDING VAN GEDEELTE H VAN ERF 4921 PAARL SPOORWEG RESERWE AAN DIE AANGRENSENDE GRONDEIENAAR VAN ERF 33039 PAARL VIR KONSOLIDADIE MET DIE BESTAANDE EIENDOM (WYK 16)
	UKUTHENGISWA OKUCETYWAYO KWESIQEPHU H SEERF 4921 PAARL RILWAY UGCINELWE KUMNINI-MHLABA OMFUTSHANE WE-ERF 33039 PAARL UKUHLANGANISA NEPROPATI EKHOYO (WADI 16)

RECOMMENDED that

1. In terms of Section 14 of the Municipal Finance Management Act (Act 56 of 2003) **approval** be granted for the alienation of portion H of Erf 4921 Paarl, measuring $\pm 1\,500\text{m}^2$, (unused railway reserve) to the adjacent landowner of Erf 33039 Paarl for expansion of their existing property at a market related selling of R190/m² (VAT excl.) subject to the standard conditions of sale and the following further conditions:
 - 1.1 The proposed transaction be advertised for objections, comments and representations;
 - 1.2 All technical conditions as imposed by the technical departments be adhered to (marked Annexure C attached to the departmental report); and
 - 1.3 All administrative and legal requirements be adhered to.
2. In terms of paragraph 13 of the Asset Transfer Policy the subject property cannot be used as an individual property and transacted with independently and may therefore be alienated to the adjacent landowners.

Meeting: MC – 18/06/2024		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (4921) P		Author/s: N October	
Coll No: 2160642		Referred from: Combined Corp Services & Gov and Compliance Portf - 14/06/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE
18 JUNE 2024****7.9 REVIEW OF THE RECORDS MANAGEMENT POLICY****HERSIENING VAN DIE REKORDBESTUURSBELEID****UPHONONONGO LOMGAQO-NKQUBO WOLAWULO LWEEREKHODI****RECOMMENDED that**

1. The reviewed Records Management Policy be approved; and
2. The Electronic Records Management Policy be revoked.

Meeting: MC – 18/06/2024		Submitted by Department: Corporate and Planning Services	
Ref No: 2/5/P		Author/s: F Goosen	
Coll No: 2151485		Referred from: Combined Corp Services & Gov and Compliance Portf - 14/06/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

7.10 DRAFT HOUSING ADMINISTRATION RENTAL STOCK AND TECHNICAL SUPPORT SERVICES POLICY**KONSEP BEHUISING ADMINISTRATIEWE HUUR- EN TEGNIESE ONDERSTEUNINGSBELEID****UMGAQO-NKQUBO WEENKONZO ZOKUQESHA OLAWULO LWEZI EZIYILWAYO**

The Mayoral Committee requested that the Policy be amended. It was also requested that it be investigated whether it will be possible to provide title deeds to the tenants.

RESOLVED that

The item be referred back.

Meeting: MC – 18/06/2024 Ref No: 13/P Coll No: 2157603		Submitted by Department: Corporate and Planning Services Author/s: U Johanneson Referred from: Combined Corp Services & Gov and Compliance Portf - 14/06/2024	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Re-submit item	ED: Corporate and Planning Services	

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18 JUNE 2024**7.11 APPOINTMENT OF THE MEMBERS AND CHAIRPERSON OF THE MUNICIPAL AUDIT COMMITTEE****AANSTELLING VAN DIE LEDE EN VOORSITTER VAN DIE MUNISIPALE OUDITKOMITEE****UKUTYUNJWA KWAMALUNGU NOSIHLALO WEKOMITI YOPHICOTHU-ZINCWADI KAMASIPALA****RECOMMENDED that**

1. Mr. Mervyn Burton, Mr. Mario Basson and Ms. Kirstie Talmakkies be appointed as members of the municipal Audit Committee for a period of 3 years commencing on 01 August 2024 to 31 July 2027; and
2. Mr. Pieter Strauss be appointed as the chairperson of the Audit Committee from 01 August 2024 to 31 July 2026.

Meeting: MC – 18/06/2024		Submitted by Department: Internal Audit	
Ref No: 3/3/1/3/9/1		Author/s: R Jaftha	
Coll No: 2173771		Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

8. FINANCIAL SERVICES**8.1 INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 31 MAY 2024****DEERNIS HUISHOUDING STATISTIEKEVERSLAG SOOS OP 31 MEI 2024****INGXELO YAMANANI YEZINDLU ZAMAPHLWEMPU NGOBUNJALO NGOMHLA 31 UCANZIBE 2024****RESOLVED that**

The report be noted.

Meeting: MC – 18/06/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Collab No: 2171719		Referred from: Finance Serv Portf-18/06/2024	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

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8.2	MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 MAY 2024
	MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 31 MEI 2024
	ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 31 UCANZIBE 2024

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: MC – 18/06/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 2171519		Referred from: Finance Serv Portf-18/06/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8.3	COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 31 MAY 2024
	RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 31 MEI 2024
	INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 UCANZIBE 2024

RECOMMENDED that

The content of the report be noted.

Meeting: MC – 18/06/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 2171677		Referred from: Finance Serv Portf-18/06/2024	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

8.4	APPROVAL OF THE 4TH SPECIAL ADJUSTMENTS BUDGET FOR THE 2023/2024 FINANCIAL YEAR
	GOEDKEURING VAN DIE 4^{DE} SPESIALE AANSUIWERINGSBEGROTING VIR DIE 2023/2024 FINANSIËLE JAAR
	UKWAMKELWA KOLUNGISO LOHLAHLA LWABIWO MALI OLULODWA LWESI-4 KUNYAKA-MALI KA-2023/2024

RECOMMENDED that

- The total operating revenue of R3,548,851,827 for the 2023/2024 financial year as set out in Table 1 of the Special Adjustments Budget Report be approved;



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2. The operating expenditure of R3,130,031,059 for the 2023/2024 financial year as set out in Table 2 of the Special Adjustments Budget Report be approved;
3. The capital budget expenditure of R495,742,138 for the 2023/2024 financial year as set out in Table 4 of the Special Adjustments Budget Report be approved;
4. The capital expenditure of R495,742,138 to be funded by the following revenue sources as set out in Table 5 of the Special Adjustments Budget Report be approved:
 - 4.1 Capital Replacement Reserve (CRR) (R91,285,931);
 - 4.2 Secured grants to be received from national government, provincial government and other donors (R369,456,207); and
 - 4.3 Developers Contributions (R35,000,000).
5. It be noted that no taxes and tariffs be affected with the approval of this adjustments budget; and
6. Schedules B1 to B10 attached as Appendix 1 to the Special Adjustments Budget Report be approved.

Meeting: MC – 18/06/2024		Submitted by Department: Financial Services	
Ref No: 5/2/2		Author/s: L Crotz	
Coll No: 2173357		Referred from: Finance Serv Portf-18/06/2024	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

8.5	REPORT ON TENDER AWARDS: MAY 2024
	VERSLAG OOR TENDERTOEKENNINGS: MEI 2024
	INGXELO NGONIKEZELO LWETHENDA: UCANZIBE 2024

RECOMMENDED that

1. The awards above R300,000 that were adjudicated by the Bid Adjudication Committee for the month of May 2024 be noted; and



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2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: MC – 18/06/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/5		Author/s: C Hess	
Coll No: 2172417		Referred from: Finance Serv Portf-18/06/2024	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

8.6 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: MAY 2024**VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: MEI 2024**

**INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA
KWINKQUBO ZOKUFUMANA: UCANZIBE 2024**

RECOMMENDED that

1. In terms of paragraph 35(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R9,927,883 (incl. VAT) for May 2024 as recorded by the Accounting Officer under the annexures attached to this report be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R47,184,361 (incl. VAT) for the financial year in the notes to the 2023/2024 annual financial statements as required by legislation.

Meeting: MC – 18/06/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/5		Author/s: C Hess	
Coll No: 2172444		Referred from: Finance Serv Portf-18/06/2024	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

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8.7	MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR MAY 2024
	MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE BEGROTINGSMONITERINGSVERSLAG VIR MEI 2024
	UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUJONGA UHLAHLO LWABIWO-MALI LWENYANGA UCANZIBE 2024

RECOMMENDED that

1. The content of the Section 71 Monthly Budget Monitoring Report for May 2024 and the supporting documentation be noted; and
2. It be noted that the Section 71 Monthly Budget Monitoring Report for May 2024 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 14 June 2024, being the 10th working day after the end of May 2024.


Meeting: MC – 18/06/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Viola	
Coll No: 2172900		Referred from: Finance Serv Portf-18/06/2024	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

9. CONFIDENTIAL ITEMSFINANCIAL SERVICES

9.1	DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 31 MAY 2024
	DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 31 MEI 2024
	INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 UCANZIBE 2024

See confidential minutes.

Meeting: MC – 18/06/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 2171401		Referred from: Finance Serv Portf-18/06/2024	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 JUNE 2024

9.2 DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 31 MAY 2024
DRAKENSTEIN UITSTAANDE DEBITEUREVERSLAG SOOS OP 31 MEI 2024
INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA 31 UCANZIBE 2024

See confidential minutes.

Meeting: MC – 18/06/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 2172083		Referred from: Finance Serv Portf-18/06/2024	
<u>PAR:</u>		<u>ACTION:</u>	

9.3 WRITING-OFF OF IRRECOVERABLE DEBT (5.10 WRITING-OFF POLICY) - CHURCHES DEBT
AFSKRYF VAN ONVERHAALBARE SKULD (5.10 VAN AFSKRYWINGBELEID) – KERKE SE SKULD
UKUCINYWA KWAMATYALA ANGAHLAWULWAYO (5.10 OF WRITING-OFF POLICY) - AMATYALA EENKONWENI

See confidential minutes.

Meeting: MC – 18/06/2024		Submitted by Department: Financial Services	
Ref No: 5/15/1		Author/s: A Abrahams	
Coll No: 2171482		Referred from: Finance Serv Portf-18/06/2024	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 JUNE 2024ADDITIONAL ITEMFINANCIAL SERVICES

9.4	WRITING-OFF OF IRRECOVERABLE DEBT REPORT – MAY 2024
	AFSKRYF VAN ONVERHAALBARE SKULDVERSLAG – MEI 2024
	UKUCINYWA KWAMATYALA ANGAHLAWULWAYO – UCANZIBE 2024

See confidential minutes.

Meeting: MC – 18/06/2024		Submitted by Department: Financial Services	
Ref No: 5/15/1		Author/s: A Abrahams	
Coll No: 2171525		Referred from: Finance Serv Portf-18/06/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10.	URGENT MATTERS
	DRINGENDE SAKE
	IMIBA ENGXAMISEKILEYO

None.

The meeting ended at 11:25.

CHAIRPERSON:DATE:

Confirmed with/without amendments.

FG/rs







DRAKENSTEIN
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customer@drakenstein.gov.za
Civic Centre, Berg River Boulevard, Paarl 7646

Mayoral Committee Attendance Register

Date: 18 June 2024

Time: 10:00

Venue: Council Chambers

SURNAME	INITIALS	TITLE	SIGNATURE
KORABIE Executive Mayor	SE	CLLR	
COMBRINK Deputy Executive Mayor (Financial Services)	GC	ALD	
AMERICA (Corporate and Governance)	D	CLLR	
KOEGELENBERG (Electricity and Roads)	RA	ALD	
MILLER (Water and Sanitation)	J	CLLR	
BESTER (Waste Management)	TG	CLLR	
BARON (Urbanisation and Human Settlements)	E	CLLR	
APPOLLIS (Public Safety)	AMB	CLLR	
ARENDSE (Social Development, Sport and Recreation)	LC	CLLR	
CYSTER (Parks, Resorts and Cemeteries)	L	CLLR	
VAN NIEKERK (Planning, Economic Development and Tourism)	LT	CLLR	
ANDREAS [Communication and Inter- Governmental Relations (IGR)]	MA	CLLR	
LE ROUX Speaker	JF	ALD	
KEARNS Chief Whip		ALD	

OFFICE OF THE / KANTOOR VAN DIE
CHIEF WHIP/HOOFSWEEP
DEPUTY CHIEF WHIP/HOOFSWEEP KEARNS
DRAKENSTEIN MUNICIPALITY / MUNISIPALITEIT

18/06/2024

A city of excellence

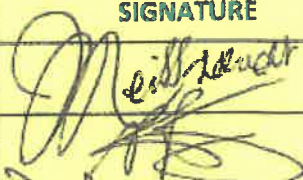


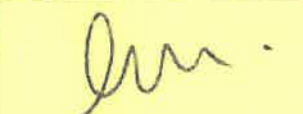


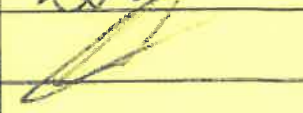
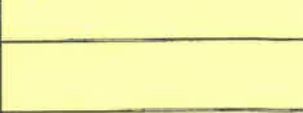
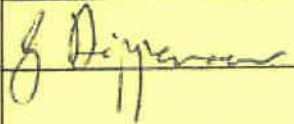
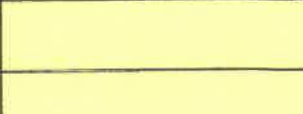
Mayoral Committee Attendance Register

Date: 18 June 2024

Time: 10:00

Venue: Council Chambers

OFFICIALS

SURNAME	INITIALS	TITLE	SIGNATURE
LEIBBRANDT City Manager	JH	DR	
BROWN Chief Financial Officer	B	MR	
JOHAAR Executive Director: Corporate and Planning Services	S	MR	
PIENAAR Executive Director: Engineering Services	L	MR	
BARNARD Executive Director: Public Safety Acting Executive Director: Community Services	E	MS	
R. JAFTHA CAC	R	MS	
M. Brown CM's Office	M	MS	
P. Balonde	P	MS	
			
OFFICE OF THE/ KANTOOR VAN DIE			
CHIEF WHIP/HOOFD WEEP			
CLLR/ RDL CHRISTOPHINE KEARNS			
BERGENDORF MUNICIPALITY/ MUNISIPALITEIT			



18/06/2024

