

DRAKENSTEIN MUNICIPALITY

MINUTES OF AN ORDINARY MEETING OF THE MUNICIPAL COUNCIL HELD IN THE COUNCIL CHAMBERS, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 30 JULY 2025 AT 09:30.

PRESENT: **Councillors (see attendance register)**

Senior Officials:	Dr JH Leibbrandt	(City Manager)
	Mr S Johaar	(Executive Director: Corporate and Planning Services)
	Mr B Brown	(Chief Financial Officer)
	Mr L Pienaar	(Executive Director: Engineering Services)
	Ms E Barnard	(Executive Director: Public Safety)
	Mr F Rhoda	(Acting Executive Director: Community Services)
	Ms R Jaftha	(Chief Executive Audit)
	Ms N October	(Senior Manager: Legal and Administrative Services)
	Ms R Geldenhuys	(Manager: Communication and Marketing)
	Mr G Dippenaar	(Chief Risk Officer)
	Ms C September	(Manager: IDP)
	Mr FP Goosen	(Manager: Administrative Support Services)
	Mr P January	(Senior Administrative Officer)

ABSENT: **Councillors (see attendance register)**



1. APPLICATION FOR LEAVE
AANSOEK OM VERLOF
INGXELO NGU SOMLOMO

- | | | | |
|----|-----------------|---|--------------|
| 1. | Cllr F Jacobs | - | Apology; |
| 2. | Cllr CO Klaaste | - | Apology; |
| 3. | Cllr TP Mooi | - | Apology; |
| 4. | Ald S Ross | - | Apology; and |
| 5. | Cllr Z Xhego | - | Apology. |

2. CONFLICT OF INTERESTS
KONFLIK VAN BELANGE
UKUGQUBANA KWEMIDLA

None.

3. STATEMENTS BY THE SPEAKER
VERKLARINGS DEUR DIE SPEAKER
INGXELO NGU SOMLOMO

The Speaker made the following announcements:

1. Congratulated councillors who celebrated their birthdays in July 2025;
2. Urgently reminded ward councillors to have at least one Ward Committee and one Public Meeting for the current quarter of July to September 2025 and to submit their minutes and signed attendance registers timeously;
3. Informed council that two ward councillors did not submit their wards projects for the new financial year 2025/2026;
4. Reminded ward councillors to urgently file their completed template (with the Drakenstein logo on it) after the Council meeting for verification by his office and to file same in time to the office of the Western Cape Government. He also informed the ward councillors that copies are available from Corné van Eeden;
5. Reminded councillors to complete and submit their declaration of interest electronically via the link already provided by not later than 31 July 2025. Informed the councillors that Cindy Hess or Byron Julius is available for assistance;
6. Requested councillors that any information they might have about transgressions at the Housing Office be provided to the administration;
7. Informed council that the council photo will be taken before the council meeting at Paarl Town Hall on the 25 August 2025 at 08:00 and that councillors need to be dressed accordingly;



8. Reminded councillors of the Department of Home Affairs outreach program during August in the Drakenstein Municipal Area;
9. Informed councillors that the outstanding motions will be dealt with at the Portfolio meetings in August 2025; and
10. Provided council with the names of the councillors who will serve on the Clinic Committees.

4. STATEMENTS BY THE EXECUTIVE MAYOR

VERKLARINGS DEUR DIE UITVOERENDE BURGEMEESTER
--

INGXELO NGU SODOLOPHU WESIGQEBA
--

The Executive Mayor welcomed Councillor VL Maralack-Boonzaaier at the meeting, paid tribute to women and delivered his monthly report for July 2025 as fully set out in the enclosed annexure.





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Executive Mayor Korabie: Report to Council

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Executive Mayor Korabie | 30 July 2025
Drakenstein Council Chambers



Introduction

I present this July 2025 report with pride and appreciation for the progress Drakenstein Municipality continues to make under our collective vision for an accountable, inclusive, and high-performing government. As always, our focus remains rooted in the values of **good governance, economic resilience, and social well-being.**

This month's highlights reflect the sustained efforts of our teams, partners, and communities to make Drakenstein a municipality of excellence and hope.



Good Corporate Governance:

Over the past month, Drakenstein Municipality has earned national recognition for our commitment to clean governance and service innovation:

- Municipal Innovation Recognition Award (MIRA) – June 2025, awarded in Durban by the University of KwaZulu-Natal and SALGA. This award recognises our Indigent Management System as one of the most advanced and ethical approaches to helping vulnerable residents access municipal support.

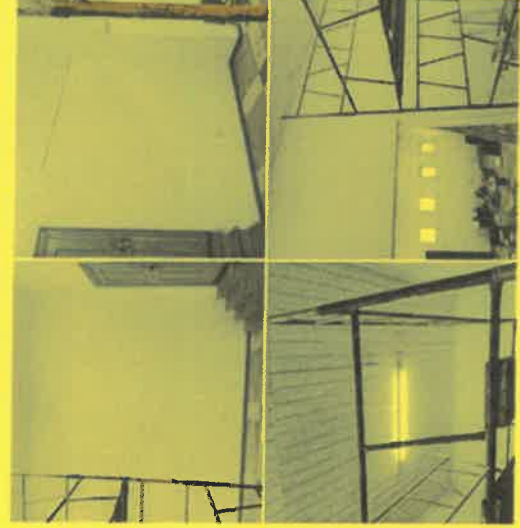
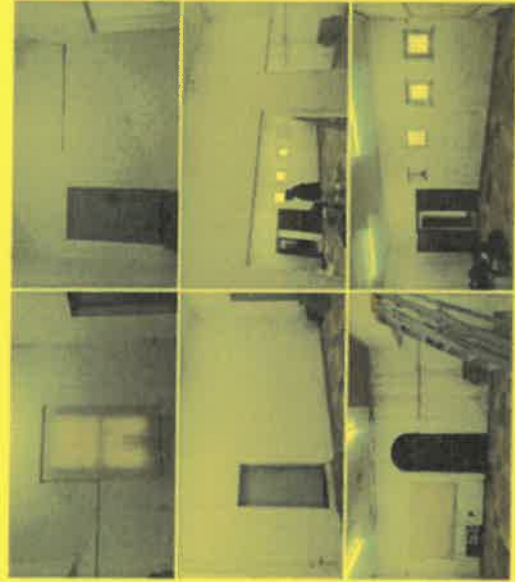


Economic Development: Investing in Infrastructure and Opportunity

Drakenstein continues to solidify its role as a regional economic powerhouse. July marked several critical developments:

- **Rental Stock Upgrades in Paarl East**

In line with our promise to uplift the dignity of our people, tenders have been awarded and a detailed timetable finalised for the renovation of our municipal rental stock in Paarl East. Sufficient funds have been allocated to complete the upgrades by the end of 2025. This investment will provide safer, more dignified living conditions and forms part of our broader spatial transformation goals.



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Budget Implementation Projects Commenced

Several capital projects announced during the 2025 Budget Speech officially commenced in July, demonstrating the municipality's ability to move from planning to action with precision.



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Business and Innovation Visibility

Our local economy continues to grow in innovation and public-private cooperation:

- Public transport nodes and informal trading zones are receiving upgrades;
- Road safety activation campaigns are boosting awareness while creating job opportunities;
- Business confidence in Drakenstein remains high, with active partnerships across agriculture, tourism, and light industry.
- Drakenstein Municipality collaborated with the Drakenstein Business Chambers and Monte Christo Miqlat to revive post boxes, so far 35 post boxes have been identified to get a makeover.



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Social Development: A Community Working Together

- **Opening of Paarl Overnight Shelter – 8 July 2025**

A major milestone this month was the launch of the new Paarl Overnight Shelter in Van der Merwe Street. Managed by CRC Cares, this facility houses 26 people and is supported by trained social workers, cooks, and a project manager. This shelter demonstrates how municipal, and NGO collaboration can provide safe and structured support for our most vulnerable citizens.

- **Gender-Based Violence (GBV) and Wellness Engagement**

On 17 July, in partnership with Virgin Active, over 50 participants joined a fitness challenge event to raise awareness of GBV and advocate for healing and justice.





Youth and Cultural Engagements

- 100 children enjoyed a celebration of indigenous games at Paarl Thusing Centre, in partnership with Khula Development and the Yeboneers team of the Department of Sport and Cultural Affairs.
- On 20 July, over 80 rugby players from local clubs participated in a peaceful march through Wellington, organised with Huguenote College and the Social Development team, raising awareness on social challenges and community solidarity.

Mandela Day – 18 July 2025

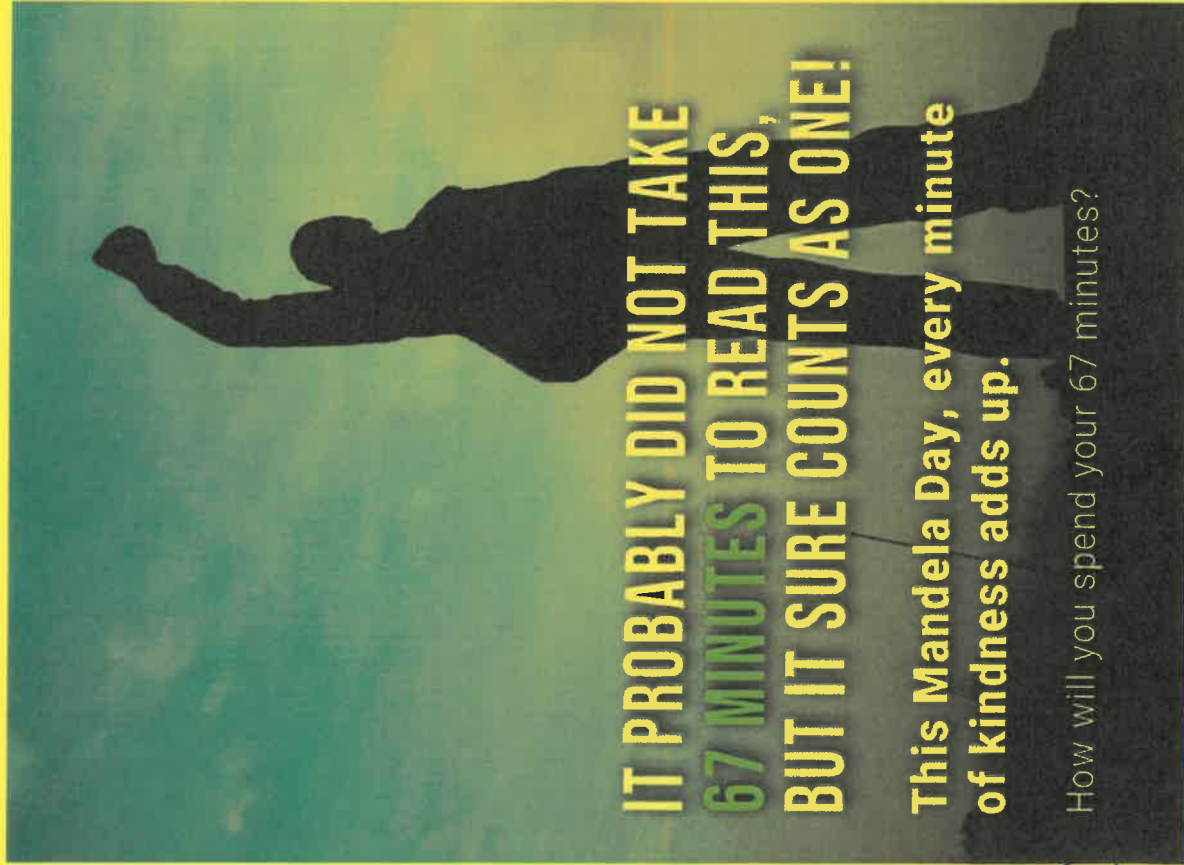
Drakenstein Municipality led the 67 Minutes for Mandela Day campaign by:

- Distributing blankets and meals at the Paarl Shelter;
- Offering soup to visitors across all Drakenstein libraries;
- Mobilising NGOs, departments, and community champions for visible acts of service.
- Opening of the new Nelson Mandela Academy at Drakenstein Correctional Services.



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Executive Mayor Korabie report to Council



**IT PROBABLY DID NOT TAKE
67 MINUTES TO READ THIS,
BUT IT SURE COUNTS AS ONE!**

**This Mandela Day, every minute
of kindness adds up.**

How will you spend your 67 minutes?

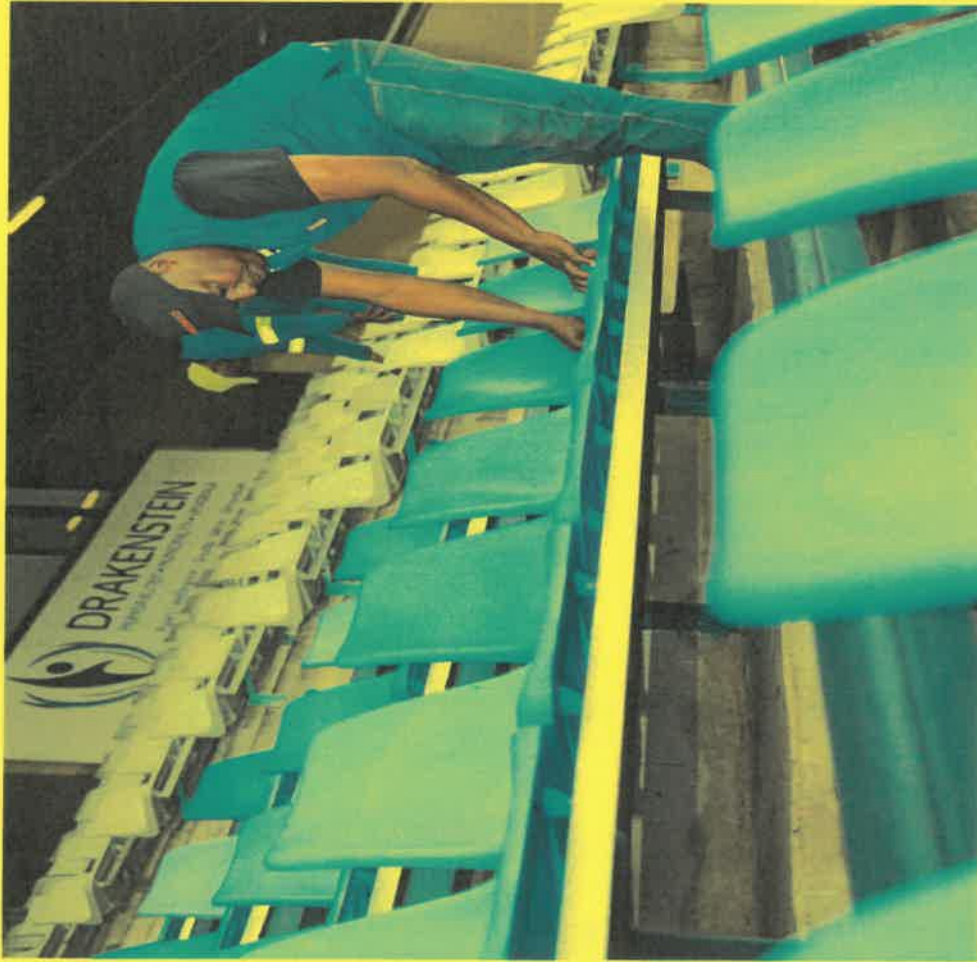




Sport: A Pillar of Identity and Unity

Sport is deeply woven into the DNA of Drakenstein. Out of 72 recognised sporting codes in South Africa, Drakenstein actively supports 55 — a testament to the vibrancy and depth of local sport. We hosted or supported:

- The 64th Berg River Canoe Marathon;
- This week is start of all Rugby Derbies across Drakenstein — with encouragement from my office to all participating teams;
- Boland Park was also announced as one of the host venues for the Cricket World Cup in 2027;
- Celebration of Boland Rugby's victory in their first Currie Cup match against the Cheetahs. The Cavaliers is back in the Currie Cup after 16 years.
- We opened a new Multipurpose Field in Mbekweni at Langabuya Primary School.





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Executive Mayor Korabie report to Council



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Public Safety: Proactive and Visible Law Enforcement

Our 20 newly trained LEAP(Law Enforcement Advancement Plan) officers graduated in July and have been deployed across priority zones in Drakenstein. These officers add capacity and visibility to our law enforcement strategy.

CBD operations in Paarl and Wellington intensified this month to target crime hotspots and improve by-law compliance. Additional operations targeted illegal racing and non-compliant vehicles.

We also launched a Traffic Awareness and Fine Recovery Campaign in Paarl Mall, with strong public engagement and early success in recovering(R12000 in the first hour) outstanding fines and resolving queries.





Conclusion:

July 2025 marked another successful month in our continuous effort to deliver value, dignity, and opportunity for all who live in Drakenstein. We remain a municipality that governs well, grows inclusively, and places people at the centre of all we do.

As your Executive Mayor, I thank our communities, councillors, municipal officials, partners, and stakeholders for their tireless commitment.

Let's keep moving forward — together.



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Thank You

5. STATEMENTS BY THE DEPUTY EXECUTIVE MAYOR
VERKLARINGS DEUR DIE UITVOERENDE ONDERBURGEMEESTER
INGXELO LISEKELA LIKASODOLOPHU WESIGQEBA

Councillor MA Andreas provided feedback on motion 10.6, Limietrivier and Leeurivier farms, that served at the Council meeting in June as fully set out in the enclosed annexure.





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Paarl | Wellington | Gouda | Saron | Simondium

Motion Response Report

Leeuwrivier Farm and Limietrivier Farm

30 July 2025

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Motion Response Report: Leeuwrvier Farm and Limietrivier Farm

At the Council meeting on 27 June 2025 an urgent motion regarding the Leeuwrvier Farm and Limietrivier Farm in the Wellington area was considered.

It was resolved that:

“The City Manager and Executive Mayor be mandated to coordinate an urgent investigation into the prevailing conditions on the two farms in respect of availability of basic services and socio-economic circumstances of the farm workers/occupants, which includes engaging the relevant statutory authorities for intervention in accordance with their roles and responsibilities.”

The following recommendations were set out in the motion:

1. Council notes the urgent humanitarian and legal crisis facing the residents of Limietrivier Farm and Leeuwrvier Farm due to reported abandonment.
2. Council endorses the Executive Mayor’s call for immediate intergovernmental intervention and humanitarian support.
3. Council mandates the City Manager to coordinate an urgent joint site visit and needs assessment with provincial departments and civil society organisations where applicable.

Various site visits were conducted by officials and the following information of the assessments is provided:

Serial No.	Matter / Issue	Leeuwrvier Farm	Limietrivier Farm
1.	Number of worker houses	11	10
2.	Number of households	11	10
3.	Number of people	45	61
4.	School attendance	All children attending school	3 male learners (aged 13 to 17) not attending school
5.	Employment	Most residents are employed as seasonal workers on nearby farms or as domestic workers in the local area.	Majority of the residents are employed as seasonal workers on nearby farms.

Serial No.	Matter / Issue	Leeuwrivier Farm	Limietrivier Farm
6.	Substance abuse	Two individuals regularly use alcohol	Frequent use of alcohol and illicit substances among some residents
7.	Electricity	Eskom area – Eskom supply point nearby	Eskom area – no electricity at houses
8.	Water	Borehole, water to JoJo tank. No municipal water and wastewater service in close proximity of the farm.	No water supply at the time. JoJo Tank was empty. Notice was served on the owner to provide water. No municipal water and wastewater service in close proximity of the farm
9.	Sanitation facilities	There are no bathrooms and toilets in houses. Two chemical toilets are maintained by a private company. Mobile toilets are serviced regularly.	All houses have bathrooms and toilets – not in full function and water is poured down the toilets to flush.
10.	Waste removal	No refuse removal exists. Refuse dumped on site (health nuisance). Burn refuse from time to time. The Solid Waste Management Division does not render a service to the farms.	No refuse removal exists. Refuse dumped on site (health nuisance). Do not burn refuse due to complaints. The Solid Waste Management Division does not render a service to the farms.

4. Council authorizes short-term emergency relief measures, subject to available resources.

Relief water was provided in the case of the Limietrivier Farm. A notice was served on the owner to provide water going forward. A written response was received from the owner's lawyer setting out the history of the farm and confirming that there is no relationship between the occupants of the houses and the then owner's daughter that inherited the farm. In essence the land-owner passed away during the harvest and the then workers decided to seek employment elsewhere. This resulted in the potential harvest being lost with the associated income. The owner of Leeuwrivier Farm co-operated and assists where required.



5. Council directs administration to include medium- and long-term interventions in the 2025/2026 IDP review process.

The matter will be considered during the IDP review process.

6. Council requests that quarterly progress reports be submitted to Council on this matter.

Quarterly progress reports will be provided.

7. Council supports the referral of labour, tenure and service delivery matters to relevant national and provincial authorities as necessary.

The outcomes of the social assessments at Limietrivier Farm and & Leeuwrvier Farm were discussed with the relevant stakeholders, including the Department of Health, who conducts weekly visits to the farm.

The primary social concern involves Child Welfare South Africa (Wellington), whose mandate includes visiting the local school and monitoring the wellbeing of the children.

Additionally, the Department of Social Development has been made aware of the substance abuse issues identified in the area.

Furthermore, these findings were addressed during a recent stakeholder meeting (10 July 2025) with the relevant government departments.

It should further be noted that the majority households are employed on the surrounding farms and/or domestic workers and there is no employment relationship between the landowners and the occupants of the farm worker dwellings on the farms.

There are no formal eviction proceedings pending in respect of the farm dwellers. Should formal eviction proceedings be instituted, the Municipality will take the necessary actions, if so required.

Responsible Departments:

Leeuwrvier Farm

Issue	Responsible Department	Communicated
Health	Department of Health	✓
Humanitarian	Department Social Development	✓

Limietrivier Farm

Issue	Responsible Department	Communicated
Health	Department of Health	✓
Education	Western Cape Education Department	✓
Substance	Department Social Development	✓
Humanitarian	Department Social Development	✓

Conclusion:

The municipality has addressed all matters within the ambit of its functions and referred the remaining matters to the relevant stakeholders.



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DRAKENSTEIN MUNICIPALITY
MINUTES: COUNCIL/RAAD/IBHUNGA
30 JULY 2025

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| 6. URGENT MATTERS BY THE CITY MANAGER |
| DRINGENDE SAKE DEUR DIE STADSBESTUURDER |
| IMIBA ENGXAMISEKILEYO NGU MANEJALA WESIXEKO |

None.

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|--------------------------------------|
| 7. MINUTES: MAYORAL COMMITTEE |
| NOTULE: BURGEMEESTERSKOMITEE |
| IMIZUZU: IKOMITI KASODOLOPHU |

The minutes of the meeting of the Mayoral Committee held on 18 June 2025 was noted.

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| 8. CONFIRMATION OF MINUTES |
| BEKRAGTIGING VAN NOTULES |
| UKUQINISEKISWA KWEMIZUZU |

The minutes of the Ordinary Municipal Council meeting held on 27 June 2025 was confirmed as correct.

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|-----------------------------------|
| 9. ITEMS FOR CONSIDERATION |
| ITEMS VIR OORWEGING |
| IMIBA YOKUQWALASELWA |

- | |
|--|
| 9.1 OVERSIGHT ROLE AND RESPONSIBILITIES |
| OORSIGROL EN VERANTWOORDELIKHEDE |
| INDIMA YOKUBEKA ESWENI NOXANDUVA |

The Speaker requested that councillors who do have questions on his report to furnish those questions to his office. On request from Councillor A Fourie from the VF Plus party, the Speaker undertook to discuss the report at a meeting to be held with all the political parties, to be convened soon.

UNANIMOUSLY RESOLVED that

The report be noted.

Meeting: Council-30/07/2025		Submitted by Department: Corporate and Planning Services	
Ref no		Author/s: F Goosen	
Coll No:		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



9.2 2025/2026 FINANCIAL YEAR: APPROVAL OF ELECTRICITY TARIFFS BY THE NATIONAL ENERGY REGULATOR OF SOUTH AFRICA (NERSA)
2025/2026 FINANSIËLE JAAR: GOEDKEURING VAN ELEKTRISITEITSTARIEWE DEUR DIE NASIONALE ENERGIE REGULEERDER VAN SUID-AFRIKA (NERSA)
UNYAKA-MALI KA-2025/2026: UKUVUNYWA KWAMAXABISO OMBANE NGUMLAWULI WESIZWE WEZAMANDLA EMZANTSI AFRIKA (I-NERSA)

The GOOD party confirmed their opposition to the 2025/2026 budget as adopted by Council and as a consequence thereof wanted their opposition to the approved electricity tariffs to be recorded.

RESOLVED that

1. The approval letter received from NERSA (Annexure A to the departmental report) be noted;
2. The structural changes in Eskom's tariff and TOU (time-of-use) periods and the consequential influence on Drakenstein's electricity tariff structure, including the impact on customers such as Stellenbosch Municipality be noted;
3. The general tariff increase of 10.32% and the fixed charge increase of 4.9% approved by NERSA as applied for be noted; and
4. The updated electricity tariff list (Annexure B to the departmental report), in line with NERSA approval and Eskom's restructuring, be implemented for the 2025/2026 financial year.

Meeting: Council-30/07/2025	Submitted by Department: Financial Services		
Ref no 5/6/3	Author/s: H Smith		
Coll No: 2286936	Referred from: MC – 24/07/2025		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.3 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 30 JUNE 2025
RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 30 JUNIE 2025
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 30 EYESILIMELA 2025

UNANIMOUSLY RESOLVED that

The content of the report be noted.

Meeting: Council-30/07/2025		Submitted by Department: Financial Services	
Ref no: 9/1/1/4		Author/s: N Keketsi	
Coll No: 2286566		Referred from: MC – 24/07/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.4 REPORT ON TENDER AWARDS: JUNE 2025
VERSLAG OOR TENDERTOEkENNINGS: JUNIE 2025
INGXELO NGONIKEZELO LWETHENDA: EYESILIMELA 2025

UNANIMOUSLY RESOLVED that

1. The awards above R300,000 that were adjudicated by the Bid Adjudication Committee for the month of June 2025 be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: Council-30/07/2025		Submitted by Department: Financial Services	
Ref no: 9/1/1/5		Author/s: C Hess	
Coll No: 2286438		Referred from: MC – 24/07/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.5 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: JUNE 2025
VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: JUNIE 2025
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: EYESILIMELA 2025

Councillor KJ Gertse of the GOOD party posed several questions to which some were responded to. It was agreed that those questions not answered be submitted in writing to the relevant MMC.

UNANIMOUSLY RESOLVED that

1. In terms of paragraph 35(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R18,027,177 (incl. VAT) for June 2025 as recorded by the Accounting Officer under the annexures attached to this report be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R62,553,698 (incl. VAT) for the financial year in the notes to the 2024/2025 annual financial statements as required by legislation.

Meeting	Council-30/07/2025	Submitted by Department:	Financial Services
Ref no	9/1/1/5	Author/s:	C Hess
Coll No:	2288020	Referred from:	MC – 24/07/2025
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



9.6 ANNUAL REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY AND THE PREFERENTIAL PROCUREMENT POLICY: 1 JULY 2024 – 30 JUNE 2025
JAARLIKSE VERSLAG VAN DIE IMPLEMENTERING VAN VOORSIENINGSKANAALBELEID EN DIE VOORKEURVERKRYGINGSBELEID: 1 JULIE 2024 - 30 JUNIE 2025
INGXELO YONYAKA YOKUPHUNYEZWA KOMGAQO-NKQUBO WOLAWULO LWETHUBA NOMGAQO-NKQUBO OKHETHEKILEYO WOKUTHENGA IZINTO: 1 JULAYI 2024 – 30 EYESILIMELA 2025

UNANIMOUSLY RESOLVED that

1. The content of this report be noted; and
2. The report be made public in accordance with Section 21A of the Municipal Systems Act.

Meeting Ref no Coll No:	Council-30/07/2025 9/1/2 2288682	Submitted by Department: Author/s: Referred from:	Financial Services H Vergotine MC – 24/07/2025
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.7 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY BUDGET MONITORING REPORT FOR JUNE 2025
MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE EN 52 KWARTAALLIKSE BEGROTINGSMONITERINGSVERSLAG VIR JUNIE 2025
UMTHETHO WOLAWULO LWEEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUBEKA ESWENI UHLAHO LWABIWO-MALI LWEKOTA KUNYE NE-52 YEKOTA EYESILIMELA 2025

UNANIMOUSLY RESOLVED that

1. The content of the Section 71 Monthly Budget Monitoring Report for June 2025 and the supporting documentation be noted;
2. The content of the Section 52 Quarterly Report on the implementation of the budget and financial affairs of Drakenstein Municipality referred to in Section 52(d) of the MFMA be noted;
3. It be noted that the Section 71 Monthly and 52 Quarterly Budget Monitoring Report for June 2025 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 14 July 2025, being the 10th working day after the end of June 2025; and



DRAKENSTEIN MUNICIPALITY
MINUTES: COUNCIL/RAAD/IBHUNGA
30 JULY 2025

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4. Any savings on the line item votes of the different category classes of operating expenditure may be used through the virement process to transfer budgeted savings to other category classes of operating expenditure budgeted funds to avoid over-expenditure and unauthorised expenditure disclosures per category class of expenditure, municipal vote and/or GFS function classification.

Meeting: Council-30/07/2025		Submitted by Department: Financial Services	
Ref no: 9/1/1/4		Author/s: A Viola	
Coll No: 2288891		Referred from: MC – 24/07/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

9.8 WRITING-OFF OF IRRECOVERABLE DEBT REPORT – JUNE 2025

AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG – JUNIE 2025

INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – EYESILIMELA 2025

UNANIMOUSLY RESOLVED that

1. An amount of R6,598,110.06 written-off against the bad debt provision in terms of Council's Writing-off of Irrecoverable Debt Policy for the month of June 2025, be noted; and
2. The accumulated amount of R35,003,754.94 has been written off for the 2024/2025 financial year be noted.

Meeting: Council-30/07/2025	Submitted by Department: Financial Services		
Ref no: 5/15/1	Author/s: D Heyns		
Coll No: 2285880	Referred from: MC – 24/07/2025		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.9 TOP LAYER (TL) SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) 2025/2026 AND PERFORMANCE AGREEMENTS OF THE CITY MANAGER, CHIEF FINANCIAL OFFICER AND EXECUTIVE DIRECTORS

TOP VLAK (TV) DIENSLEWERING EN BEGROTING IMPLEMENTERINGSPLAN (DBIP) 2025/2026 EN DIE PRESTASIE OOREENKOMSTE VAN DIE STADSBESTUURDER, HOOF FINANSIËLE BEAMPTTE EN UITVOERENDE DIREKTEURE

PHEZULU (TL) LOKUNIKEZELWA KWEENKONZO NESICWANGCISOSOKUPHUNYEZWA KUNYE NOHLAHO LWABIWO-MALI (SDBIP) 2025/2026 NEZIVUMELWANO ZOKUSEBENZA SOMANEJALA WESIXEKO, IGOSA LEZIMALI ELIYINTLOKO NABALAWULI ABALAWULAYO

UNANIMOUSLY RESOLVED that

1. The approved TL SDBIP 2025/2026 (Annexure A to the departmental report) be noted;



2. The signed performance agreements of the City Manager, the CFO and the Executive Directors (Annexures B to F to the departmental report) be noted;
3. It be noted that the approved TL SDBIP and signed performance agreements for 2025/2026 have been made public within 14 days after the approval of the TL SDBIP and submitted to the MEC for Local Government in the Province; and
4. It be noted that the performance indicators and targets as contained in the approved 2025/2026 Integrated Development Plan (IDP) be adjusted in accordance with the performance indicators and targets contained in the approved TL SDBIP to ensure accurate technical alignment between the IDP 2025/2026 and TL SDBIP 2025/2026.

Meeting:	Council-30/07/2025	Submitted by Department:	Strat Perf Man and M&E
Ref no:	2/2/8	Author/s:	P Barends
Coll No:	2289615	Referred from:	MC – 24/07/2025
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10. NOTICES OF MOTIONS AND QUESTIONS

OORWEGING VAN MOSIES EN VRAE

UKUQWALASELWA KWEZAZISO ZEZIPHAKAMISO KUNYE NEZAZISO ZEMIBUZO

None.

11. SUPPLEMENTARY AGENDA

AANVULLENDE AGENDA

I AJENDA EYONGEZIWEYO

11.1 QUARTER FOUR (4): QUARTERLY PERFORMANCE ASSESSMENT REPORT 2024/2025 (01 APRIL TO 30 JUNE 2025)

KWARTAAL VIER (4): KWARTAALLIKSE PRESTASIE ASSESSERINGSVERSLAG 2024/2025 (01 APRIL TOT 30 JUNIE 2025)

IKOTA YESINE (4): INGXELO YOVAVANYO LWENTSEBENZO YEKOTA ISICWANGCISO SOKUSETENZISWA KWENKONZO YOLWABIWO-MALI 2024/2025 (01 APRIL UKUYA 30 JUNE 2025)

UNANIMOUSLY RESOLVED that

1. The Quarterly Performance Assessment Report 2024/2025, Quarter 4: (01 April to 30 June 2025) be adopted;
2. The Quarterly Performance Assessment Report 2024/2025, Quarter 4 (01 April to 30 June 2025) be placed on the Municipal Website; and



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3. The approved Quarterly Performance Assessment Report 2024/2025, Quarter 4 (01 April to 30 June 2025) be submitted to the:

- Internal Audit Division (for notification);
- Auditor General of South Africa (AG);
- Provincial Treasury: Western Cape;
- National Treasury; and
- Department of Local Government: Western Cape.

Meeting: Council-30/07/2025	Submitted by Department: Strat Perf Man and M&E		
Ref no: 2/2/8	Author/s: P Barends		
Coll No: 2156981	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

11.2 FILLING OF WARD COUNCILLOR VACANCY ON MUNICIPAL COUNCIL: WARD 27

VUL VAN WYKSRAADSLID VAKATURE OP MUNISIPALE RAAD: WYK 27

UKUZALISWA KWESIKHUNDLA SIKACEBA WEWADI KWIBHUNGA LIKAMASIPALA: IWADI 27

UNANIMOUSLY RESOLVED that

It be noted that Councillor Veronica Leoni Maralack-Boonzaaier of the Patriotic Alliance (PA) party was duly elected as Councillor at the by-election held on 23 July 2025 and was declared elected by the Electoral Commission (IEC) as Councillor on the Municipal Council as from 23 July 2025.

Meeting: Council-30/07/2025	Submitted by Department: Corporate and Planning Services		
Ref no: 3/8/1	Author/s: FP Goosen		
Coll No: 2292670	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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11.3 VACANCY ON THE MUNICIPAL COUNCIL: RESIGNATION OF COUNCILLOR LC MATTHEE, PROPORTIONAL MEMBER OF THE MUNICIPAL COUNCIL
VAKATURE OP DIE MUNISIPALE RAAD: BEDANKING VAN RAADSLID LC MATTHEE, PROPORSIONELE LID OP DIE MUNISIPALE RAAD
ISITHUBA KWIBHUNGA LOMASIPALA: UKURHOXA KO CEBA LC MATTHEE, ILUNGU ELIMELEYO KWIBHUNGA LOMASIPALA

UNANIMOUSLY RESOLVED that

The resignation of Councillor Leandra Chamaney Matthee, proportional representative of the Patriotic Alliance (PA) party on the Drakenstein Municipal Council, as from 25 July 2025 be noted.

Meeting: Council-30/07/2025	Submitted by Department: Corporate and Planning Services		
Ref no: 3/8/1	Author/s: FP Goosen		
Coll No: 2293206	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

11.4 EXECUTIVE DIRECTOR COMMUNITY SERVICES: ACTING APPOINTMENT
UITVOERENDE DIREKTEUR GEMEENSKAPSDIENSTE: WAARNEMENDE AANSTELLING
UMLAWULI WEENKONZO ZOLUNTU: UNYOLO OLWETHUTYANA

UNANIMOUSLY RESOLVED that

1. The acting appointment of the Senior Manager Human Settlements: Mr F Rhoda as Acting Executive Director: Community Services for the period 01 July 2025 until 31 July 2025 be noted;
2. The Senior Manager Human Settlements: Mr F Rhoda be authorised to act as the Executive Director Community Services for the period 01 August 2025 until 30 September 2025 or until the new Executive Director is appointed whichever comes first; and
3. The Executive Mayor, if required, be authorised to request the Western Cape Minister responsible for Local Government to extend the acting appointment of Mr F Rhoda for the period 01 October 2025 until 31 December 2025 or until the new Executive Director is appointed whichever comes first.

Meeting: Council-30/07/2025	Submitted by Department: Corporate and Planning Services		
Ref no: 4/6/3/1	Author/s: S Johaar		
Coll No: 2293015	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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IN-COMMITTEE/ IN-KOMITEE/ KWI-KOMITI	
12.	CONFIDENTIAL MATTERS
	VERTROULIKE SAKE
	IMIBA EYIMFIHLO

12.1	CONFIDENTIAL MINUTES: MAYORAL COMMITTEE
	VERTROULIKE NOTULE: BURGEMEESTERSKOMITEE
	UKUQWALASELWA KWEMIZUZU YEMFIHLO: IKOMITI KASODOLOPHU WESIGQEBA

See confidential minutes.

12.2	CONFIRMATION OF CONFIDENTIAL MINUTES
	BEKRAGTIGING VAN VERTROULIKE NOTULE
	ISIQINISEKISO SEMIZULU YIMFIHLO

See confidential minutes.

12.3	IMPLEMENTATION PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS (MMCL) FOR SENIOR MANAGERS: JULY 2025
	MAANDELIKSE IMPLEMENTERINGSVORDERINGSVERSLAG TEN OPSIGTE VAN MUNISIPALE MINIMUM BEVOEGDHEID VLAKKE (MMBV) VIR SENIOR BESTUURDERS: JULIE 2025
	INGXELO YENKQUBO YOKUPHUNYEZWA KUMAZINGA OBUCHULE KAMASIPALA (MMCL) KUBAPHATHI ABAPHEZULU: JULAYI 2025

See confidential minutes.

Meeting: Council – 30/07/2025	Submitted by Department: Corporate and Planning Services		
Ref No: 1/4/9	Author/s: M Sibeko		
Coll No: 2288032	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

The meeting ended at 11:42.

CHAIRPERSON:

DATE:

Confirmed ~~with~~/without amendments.

pj/mg

J.F. le Roux

25/8/2025



COUNCIL MEETING

DATE: 30 JULY 2025

TIME: 09:30

VENUE: COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, PAARL

SURNAME	NAME	TITLE	SIGNATURE
ADAMS	JH	CLLR	
ADAMS	ND	CLLR	
AMERICA	D	CLLR	
ADRIAANSE	MM	ALD	
ANDERSON	JV	CLLR	
ANDREAS	MA	CLLR	
APPOLLIS	AMB	CLLR	
ARENDSE	LC	CLLR	
ARNOLDS	RB	CLLR	
BARON	E	CLLR	
BESTER	TG	CLLR	
BOLANI	LE	CLLR	
CAROLISSEN	D	CLLR	
COMBRINK	A	CLLR	
COMBRINK	GC	ALD	
CUPIDO	FP	CLLR	
CUPIDO	JW	CLLR	

OFFICE OF THE/ KANTOOR VAN DIE
CHIEF WHIP/HOOF SWEEP

CLLR/ RDL CHRISTEPHINE KEARNS

DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

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SURNAME	NAME	TITLE	SIGNATURE
CUPIDO	PBA	CLLR	
CYSTER	L	CLLR	
DE KOCK	J	CLLR	
DU PLESSIS	AJ	CLLR	
DUBA	BP	CLLR	
DE WAAL	C	CLLR	
FOURIE	A	CLLR	
GANANDANA	S	CLLR	
GERTSE	KJ	CLLR	
GODONGWANA	N	CLLR	
GOUWS	E	ALD	
GRAVEL	S	CLLR	
JACOBS	B	CLLR	
JACOBS	CM	CLLR	
JACOBS	F	CLLR	
JOOSTE	MCC	CLLR	
KEARNS	C	ALD	
KLAASTE	CO	CLLR	
KOEGELENBERG	RA	ALD	
KORABIE	S	CLLR	

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CHIEF WHIP/HOOFSWEEP

CLLR/ RDL CHRISTEPHINE KEARNS

DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

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SURNAME	NAME	TITLE	SIGNATURE
KROUTZ	C	CLLR	
LANDSBERG	S	CLLR	
LE ROUX	JF	ALD	
LIEBENBERG	SJ	CLLR	
MARALACK-BOONZAAIER	VL	CLLR	
MANGENA	TC	CLLR	
MILLER	J	CLLR	
MOOI	TP	CLLR	
NELL	RH	CLLR	
NONGOGO (WANA)	N	CLLR	
RICHARDS	AM	CLLR	
ROSS	S	CLLR	
SAMBOKWE	LS	CLLR	
SAUERMAN	ND	CLLR	
SEPTEMBER	JA	CLLR	
SMIT	J	CLLR	
SOLOMONS	EA	CLLR	
STOWMAN	A	ALD	
STULWENI	AM	CLLR	
VAN NIEKERK	LT	CLLR	

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CLLR/ RDL CHRISTEPHINE KEARNS
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SURNAME	NAME	TITLE	SIGNATURE
VAN NIEUWENHUYZEN	RH	ALD	
VAN SANTEN	AJ	CLLR	
VAN SCHALKWYK	J	CLLR	
VAN WILLINGH	B	CLLR	
XHEGO	Z	CLLR	
ZOYA	N	CLLR	
ZWINYE	M	CLLR	

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CHIEF WHIP/HOOFSWEEP
CLLR/ RDL CHRISTEPHINE KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

31/07/2025



COUNCIL MEETING

DATE: 30 JULY 2025

TIME: 09:30

VENUE: COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, PAARL

OFFICIALS

NAME AND SURNAME	SIGNATURE
DR JH LEIBBRANDT CITY MANAGER	
B BROWN CHIEF FINANCIAL OFFICER	
S JOHAAR EXECUTIVE DIRECTOR: CORPORATE AND PLANNING SERVICES	
L PIENAAR EXECUTIVE DIRECTOR: ENGINEERING SERVICES	
E BARNARD EXECUTIVE DIRECTOR: PUBLIC SAFETY	
F RHODA ACTING EXECUTIVE DIRECTOR: COMMUNITY SERVICES	
R. JAFFA	
G. Dymman	
C. September	
D. DEANEY	
N. October	

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CHIEF WHIP/HOOF SWEEP
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DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

31/07/2025

