

DRAKENSTEIN MUNICIPALITY

MINUTES OF AN ORDINARY MEETING OF THE MUNICIPAL COUNCIL HELD IN THE COUNCIL CHAMBERS, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON FRIDAY, 26 JULY 2024 AT 09:30.

PRESENT: **Councillors (see attendance register)**

Senior Officials:	Dr J H Leibbrandt	(City Manager)
	Mr B Brown	(Chief Financial Officer)
	Mr S Johaar	(Executive Director: Corporate and Planning Services)
	Mr L Pienaar	(Executive Director: Engineering Services)
	Ms E Barnard	(Executive Director: Public Safety and Acting Executive Director: Community Services)
	Ms C September	(Manager: IDP/PM)
	Ms R Geldenhuys	(Manager: Communication and Marketing)
	Mr G Dippenaar	(Chief Risk Officer)
	Mr F P Goosen	(Manager: Administrative Support Services)
	Mr P January	(Senior Administrative Officer)

ABSENT: **Councillors (see attendance register)**



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The Speaker requested that a silent prayer be held before the commencement of the proceedings.

1. APPLICATION FOR LEAVE
AANSOEK OM VERLOF
INGXELO NGU SOMLOMO

- | | | | |
|----|-------------------|---|--------------|
| 1. | Cllr R B Arnolds | - | Apology; |
| 2. | Cllr B P Duba | - | Apology; |
| 3. | Cllr S Gravel | - | Apology; |
| 4. | Cllr L Landu | - | Apology; |
| 5. | Cllr L C Matthee | - | Apology; |
| 6. | Ald S Ross | - | Apology; |
| 7. | Cllr L S Sambokwe | - | Apology; and |
| 8. | Cllr Z Xhego | - | Apology. |

2. CONFLICT OF INTERESTS
KONFLIK VAN BELANGE
UKUGQUBANA KWEMIDLA

None.

3. STATEMENTS BY THE SPEAKER
VERKLARINGS DEUR DIE SPEAKER
INGXELO NGU SOMLOMO

The Speaker made the following announcements:

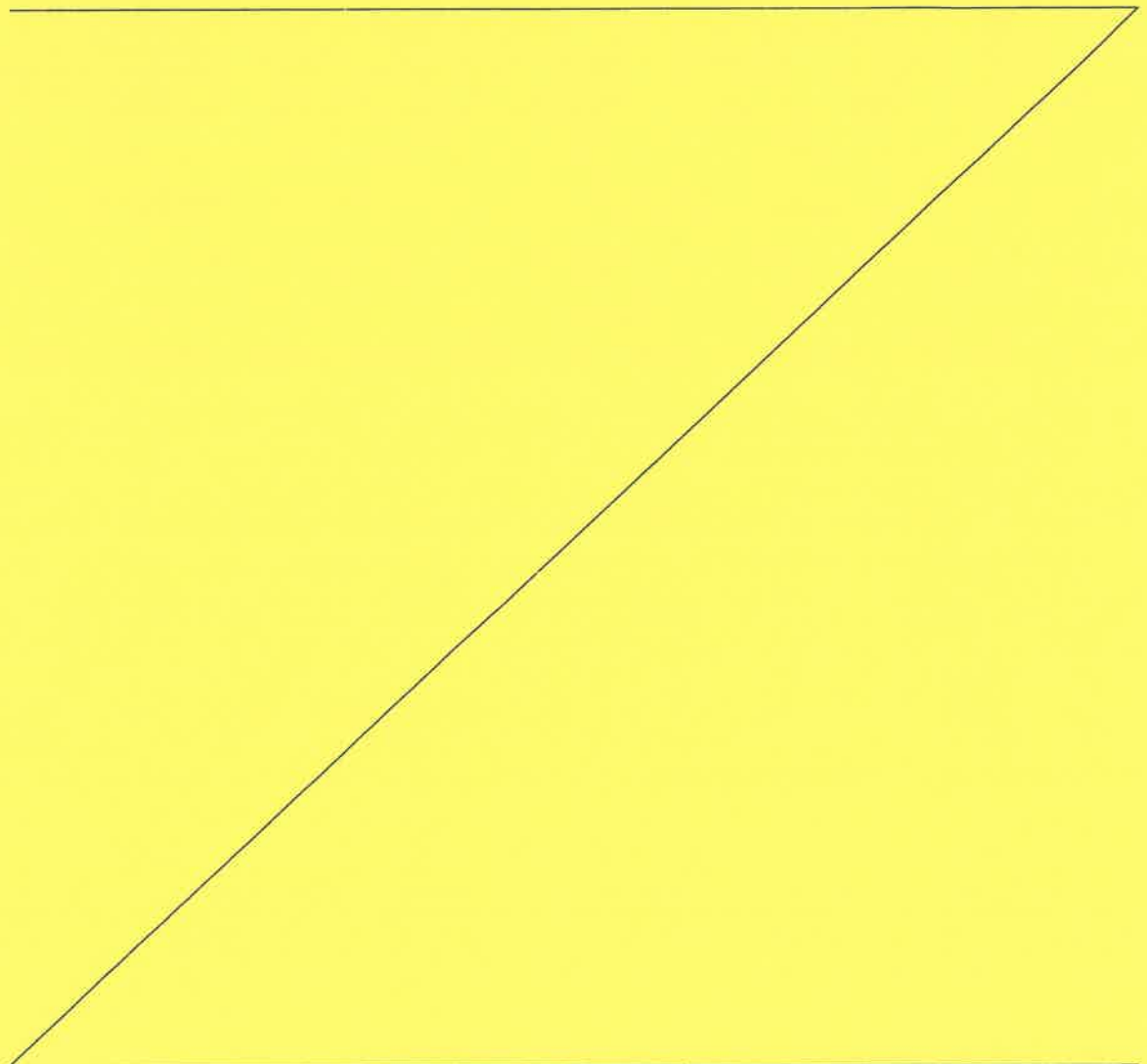
1. Reminded ward councillors to have at least one ward committee and one public meeting for the current quarter, July 2024 to September 2024, and that the minutes and signed attendance registers must be submitted timeously;
2. Congratulated councillors who celebrated their birthdays in July;
3. Reminded councillors to complete and submit their declaration of interests electronically via the link already provided, by not later than 31 July 2024. Informed councillors that Cindy Hess or Byron Julius are available for assistance;
4. Reminded ward councillors that it is their duty to inform the Office of the Speaker of any changes in the detail of their ward committee, especially where a committee member has passed away or has re-located out of the ward. Requested that changed in banking details, via a bank-stamped Account Confirmation Letter, must be submitted to the Office of the Speaker without delay. Informed ward councillors that the cut-off date for these changes is 30 August 2024 to process the September 2024 stipends on time;



5. Informed council of the amendment to the Engineering Services Portfolio Committee and that Councillor Sangolomzi Ganandana was added to the list;
6. Informed council that the outstanding ward committee operational plans must be submitted to the office of the Speaker today before 15:00;
7. Reminded councillors who received an e-mail regarding the SASRIA insurance cover to urgently provide the Speaker's Office with the details; and
8. Informed council that the council photo will be taken at the Paarl Town Hall before the Council Meeting on 23 August 2024 at 08:00.

4. STATEMENTS BY THE EXECUTIVE MAYOR
VERKLARINGS DEUR DIE UITVOERENDE BURGEMEESTER
INGXELO NGU SODOLOPHU WESIGQEBA

The Executive Mayor presented his 100-days in office report as fully set out in the enclosed annexure.



DRAKENSTEIN MUNICIPALITY**100 DAYS IN OFFICE**

To become the Executive Mayor of Drakenstein Municipality is not as easy as some people might think. There are many steps one must go through of which the interview, where a panel of experts take you through your paces, was the most difficult part.

This panel consisted of about 15 experts from all fields of society, of which notably were the political, economic, local government and business fields. They were very friendly and did everything possible to put one at ease and make one feel comfortable, but somehow you get that nagging feeling that you are in for the high jump today.

Even though you might have a few days to prepare for the interview, you seem to lose that "preparedness" very quickly within the first five minutes of the interview. They swiftly get to the point where the real you stand in front of them, leaving no room for pretence. They take you to a place where you must speak from your heart and express what is really on your mind.

My hour-long interview was over in a flash and after I left, I actually sat down and asked myself: "What have just happened?" However, the introspection was enriching and a tremendously valuable learning curve for me. Several other panels checked and reviewed the results of the interview and other processes I had to undergo. It took about two weeks before I was nominated as a mayoral candidate for Drakenstein Municipality.

There was one other mayoral candidate for the position of Executive Mayor, and this led to a secret vote in Council where I was elected as Executive Mayor on 5 April 2024 .

Before being elected I gained a wide range of experience, serving in the top echelons of both government and business. Starting any new job, however, is at the best of times a daunting task marred by insecurities, excitement and anxiousness. This time around I was more confident, more excited and ready to get out of the blocks. Little did I know that my competence and capacity would be tested to the limits from the very first day in office.

Firstly, Drakenstein was hit by a severe windstorm from 5 to 7 April 2024, followed by heavy downpours leading to localised flooding from 7 to 13 June 2024; the national and provincial elections were less than two months away; and I had to appoint a Mayoral Committee (MAYCO) from a deeply divided caucus.

100 DAYS ENVIRONMENT

The windstorm of 5 to 7 April 2024 caused extensive damage to infrastructure and properties in Drakenstein. The roofs of more than 170 houses were either severely damaged or blew off, while many houses were destroyed by falling trees. One person died and two others were injured by falling trees and other objects.

The windstorm was accompanied by heavy rains which resulted in many families having to be evacuated to municipal halls in and around Paarl and Wellington. The Municipality itself



suffered significant infrastructural damage, as well as road network and traffic disruptions with uprooted trees and debris covering roads in Wellington and Paarl.

The reparation of rental stock started immediately after the storm with external contractors and the Municipality's engineering services teams attending to the damage. While more than 90% of the damaged rental stock was attended to, the work is still ongoing as some of the buildings suffered significant damage. Our municipal staff worked day and night to remove uprooted trees and debris from the roads within two days after the storm.

I personally took control of managing the situation where groups, teams and experts were directed to attend to critical matters simultaneously and as a matter of urgency. This situation called for decisive action, the moving of resources, engaging external agencies and government, communicating with the public via the radio and television, and being on the ground to personally assess and redirect resources.

The situation was stabilised, and Drakenstein was brought back to normality – three days after the storm subsided. The rational was to move swiftly, take quick and decisive action, and to take the lead. There was hardly any room for consultation. The City Manager stood out as a pillar of strength, keeping my nose clean and ensuring that we stayed within the boundaries of the law and that we can account for our actions.

I went to sit behind my desk for the first time on 8 April 2024.

But when I walked into the mayoral office, I found a deeply divided caucus. They were divided into three separate factions, with me, the Executive Mayor, as the leader of the caucus.

Strangely enough, the storm and the aftermath thereof provided a great opportunity to assist and enable the caucus to work together as a team. They were given tight deadlines with hard and difficult issues to drive; they were kept busy and on the move with no other alternative than to consult and work with one another. I took a hard and uncompromising position where failure is not an option and deliberately did not attend to the softer issues.

As the leader of the caucus, I pushed them from behind, pull them from the front and at times leave them to move on their own while I monitored and guided them. I had to be harsh at times and take a firm stand on what needs to be done and what the expectations were. This worked excellently for this group. My main task at this point in time was to constantly communicate with them, keep them moving and keep them focussed on identified targets.

There was continuous pressure on me from business, the public and the media to speed up the appointment of a new MAYCO but I resisted this call on three grounds:

- I was appointed on 5 April 2024. The next national and provincial elections would take place from 27 to 29 May 2024, leaving us with less than two months to make the appointment of a new MAYCO. Doing so shortly before the elections while I was still working hard to get the caucus to work together, would not make sense and would not have been in the best interest of ensuring a stable political leadership for



the larger Drakenstein. That is why I decided to leave the MAYCO as is for the time being. Peaceful and smooth elections took place in Drakenstein. The elections were well organised by the Independent Electoral Commission (IEC), with no reported incidents and great cooperation among the different political parties and the caucus members themselves.

- I was appointed halfway through the term. (There are two years left of this term before the next local government elections are set to take place in 2026.)
- The current MAYCO has institutional knowledge whereas a newly elected MAYCO would need about 18 to 24 months to fully come to grips with the task at hand.

Finally, I decided for the largest part to keep the MAYCO as is, except for two changes I made to the team. I also made extensive changes to their portfolios to streamline service delivery as well as address the needs of our citizens.

From 7 to 14 July 2024, a devastating rainstorm hit the Drakenstein Municipality, sowing havoc and causing substantial damage to residential and business properties. Fortunately, our municipal infrastructure did not suffer any significant damage and we could continue our service delivery to our community. The Newton and Drommedaris areas bore the brunt of the downpours, with floods causing extensive damage, especially in Drommedaris, an informal settlement on the bank of the Berg River. Of most concern at the time were three farm dams east of Newton and an overflowing Berg River.

The three dams east of Newton were 100% full while water flowing down from the mountains and small streams caused them to overflow - directly into Newton. There was also a blockage in one of the two water channels flowing through Newton, caused by the dumping of a mattress and building material into the channel. This caused the streets and houses to overflow.

The three farm dams were a major concern as it was feared that one of the dam walls could collapse due to the constant water pressure. The worst-case scenario was that it would burst and have a ripple effect on the other dams. After consultation with the Municipality's Engineering Services Department and a dam specialist, I decided to, as a precautionary measure, ask the residents of Newton to voluntarily evacuate. This was done with the assistance of the Cape Winelands District Municipality, City of Cape Town, and the Stellenbosch and Swartland Municipalities.

The precautionary evacuation was successfully completed within two to three hours. This demanded careful and sensitive management to keep people calm, trusting us that they are doing the right thing. After a thorough briefing, I sent emergency teams into Newton to brief each and every household on the current situation. I asked them to convey the same short and to-the-point message to everyone. I made a call via social media and radio stations to all citizens of Drakenstein to assist the people of Newton with accommodation where they could.



The evacuation took place from 2:30 (am) on 9 July 2024 during heavy rain and was enforced until 14 July 2024.

On the same morning of 7 July 2024, I visited Drommedaris and after witnessing the damage inflicted by the Berg River on the informal settlement, on the bank of the river, I decided to also evacuate the 260 people staying there as a precautionary measure. They are still staying in the Mbekweni Community Hall and will remain there until it is safe for them to move back or to find alternative accommodation.

OPERATIONAL MATTERS

- During my first 100 days in the office, Drakenstein Municipality's Integrated Development Programme (IDP), Strategic Development Framework (SDF) and annual budget were tabled and accepted by Council. The abovementioned were dissected and each element linked to its applicable MAYCO portfolio. By doing this, it will assure that each target we have set, as well as commitment we have made to the public, will be met by the end of the financial year. Each target can be managed on a daily and in other instances, a weekly basis. I restructured the MAYCO portfolios so that they speak directly to service delivery and are aligned to the departments of the Municipality's administration. These are structured in a such manner that MAYCO members have to work together to meet their respective targets.
- I delivered my first Budget speech which was livestreamed on the Municipality's Facebook and YouTube platforms, as well as included in the June edition of our monthly Vars digital newsletter.
- I place a high priority on consultation and effective communication with stakeholders and opposition parties. I have met with most of the stakeholders, but there is still a long way to go as this is a continuous and dynamic process that requires my utmost attention. In respect of this I ensure that I meet at least once a month with opposition parties in bilateral talks. One of the opposition party leaders was also appointed as Chairperson of a Section 80 committee to ensure further transparency and accountability.
- All policies and bylaws of the Municipality are currently under review. Some policies date back as far as 2007 and have not kept up with the changing socio-economic and political environment. The rules of order for Council meetings are for the same reason also under review.
- Drakenstein Municipality is currently experiencing a period of tremendous capital development and economic growth. In the last two months we have seen the launch of the Ener-G-Africa and the Dohler plants that created 150 and 160 permanent jobs. Both export their goods nationally and to the continent of Africa.
- Phase 1 of the Vlakkeland Housing Project was handed over to residents.
- Twenty-five title deeds were handed over to residents staying in rental stock.



- Drakenstein Municipality was recognised as the best secondary city in South Africa.
- We continue to experience huge problems with residents and businesses illegally dumping household and business waste. This puts tremendous strain on our workforce and the management of the environment and continues to receive our urgent attention and intervention.
- Our key objective is to ensure economic growth; a safe, secure and clean environment; and the efficient delivery of services to all our citizens.

SHORT, MEDIUM AND LONG-TERM GOALS

- Our goals are locked in the IDP, Strategic Development Goals, and our budget. These are extensive documents and well worth to read.



5.	STATEMENTS BY THE DEPUTY EXECUTIVE MAYOR
	VERKLARINGS DEUR DIE UITVOERENDE ONDERBURGEMEESTER
	INGXELO LISEKELA LIKASODOLOPHU WESIGQEBA

The Deputy Executive Mayor expressed his appreciation towards the officials with their efforts with regards to the managing of the flood level of the river.

6.	URGENT MATTERS BY THE CITY MANAGER
	DRINGENDE SAKE DEUR DIE STADSBESTUURDER
	IMIBA ENGXAMISEKILEYO NGU MANEJALA WESIXEKO

None.

7.	MINUTES: MAYORAL COMMITTEE
	NOTULE: BURGEMEESTERSKOMITEE
	IMIZUZU: IKOMITI KASODOLOPHU

The minutes of the meeting of the Mayoral Committee held on 18 June 2024 was noted.

8.	CONFIRMATION OF MINUTES
	BEKRAGTIGING VAN NOTULES
	UKUQINISEKISWA KWEMIZUZU

The minutes of the Ordinary Municipal Council meeting held on 26 June 2024 was **confirmed as correct**, subject to the inclusion of the following amendment in the preamble of Item 9.17:

"Item 9.17: Extension of contract period: Tender COM LES 01/2021: Provision of security services for Drakenstein Municipality from 01 July 2021 until 30 June 2024

Councillor K Gertse from GOOD raised his concern regarding the lost tender document that necessitated the cancellation of the tender."

8a. ADDITIONAL ACTION POINTS:

Item 9.14: Report on tender awards: May 2024:

Alderman RA Koegelenberg undertook to circulate the response on the Drommedaris matter to all the councillors.



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9. ITEMS FOR CONSIDERATION

ITEMS VIR OORWEGING

IMIBA YOKUQWALASELWA

9.1 FINAL WARD PROJECTS REPORT 2023/2024

FINALE WYKSPROJEKTE VERSLAG 2023/2024

INGXELO YOKUGQIBELA YEPROJEKTHI YEWADI 2023/2024

Several councillors raised their concern on the ward projects, whereafter the Speaker ruled that a workshop be held on the matter and that the report since 2022, as requested, be tabled at the workshop.

UNANIMOUSLY RESOLVED that

The detailed progress report of the implementation of ward projects as listed in Annexure A to the departmental report be noted.

Meeting: Council-26/07/2024		Submitted by Department: Community Services	
Ref no: 17/19/5		Author/s: G Veldsman	
Coll No: 2178242		Referred from: MC – 22/07/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.2 TOP LAYER (TL) SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) 2024/2025 AND PERFORMANCE AGREEMENTS OF THE CITY MANAGER, CHIEF FINANCIAL OFFICER AND EXECUTIVE DIRECTORS

TOP VLAK (TV) DIENSLEWERING EN BEGROTING IMPLEMENTERINGSPLAN (DBIP) 2024/2025 EN DIE PRESTASIE OOREENKOMSTE VAN DIE STADSBESTUURDER, HOOF FINANSIËLE BEAMPTTE EN UITVOERENDE DIREKTEURE

PHEZULU (TL) LOKUNIKEZELWA KWEENKONZO NESICWANGCISO SOKUPHUNYEZWA KUNYE NOHLAHLA LWABIWO-MALI (SDBIP) 2024/2025 NEZIVUMELWANO ZOKUSEBENZA SOMANEJALA WESIXEKO, IGOSA LEZIMALI ELIYINTLOKO NABALAWULI ABALAWULAYO

UNANIMOUSLY RESOLVED that

1. The approved TL SDBIP 2024/2025 attached as Annexure A to the departmental report be noted;
2. The signed performance agreements of the City Manager, the CFO and the Executive Directors attached as Annexures B to F to the departmental report be noted;
3. It be noted that the approved TL SDBIP and signed performance agreements for 2024/2025 have been made public within 14 days after the approval of the TL SDBIP and submitted to the MEC for Local Government in the Province; and



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4. The performance indicators and targets as contained in the approved 2024/2025 Integrated Development Plan (IDP) be approved and be adjusted in accordance with the performance indicators and targets contained in the approved TL SDBIP to ensure accurate technical alignment between the IDP 2024/2025 and TL SDBIP 2024/2025.

Meeting: Council–26/07/2024		Submitted by Department: IDP/PM	
Ref no: 2/2/8		Author/s: C September	
Coll No: 2182604		Referred from: MC – 22/07/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.3 REVISED FRAUD AND RISK MANAGEMENT POLICY
HERSIEN BEDROG- EN RISIKOBESTUURSBELEID
UYILO UMGAQO NKQUBO WOBUSELA KUNYE NOKULAWULWA KWENGOZI

UNANIMOUSLY RESOLVED that

The Fraud and Risk Management Policy be approved.

Meeting: Council–26/07/2024		Submitted by Department: Risk Management	
Ref no: 5/12/P		Author/s: G Dippenaar	
Coll No: 2173611		Referred from: MC – 22/07/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-3	1. Implement decision 2. Administration 3. Communication	1. Chief Risk Officer 2. Update intranet and place on policy folder 3. Update municipal website	

9.4 RE-APPOINTMENT OF THE FRAUD AND RISK MANAGEMENT COMMITTEE'S (FARMCO) EXTERNAL MEMBERS
HERAANSTELLING VAN EKSTERNE LEDE VAN DIE BEDROG- EN RISIKOBESTUUR KOMITEE (FARMCO)
UKUTYUNJWA KWAKHONA KWEKOMITI YAMALUNGU ANGAPHANDLE EEKOMITI YABUQHWAPHELO NOLAWULO LOMNGCIPHEKO (FARMCO)

UNANIMOUSLY RESOLVED that

The re-appointed of Mr Heinrych Aylward and Ms Reyhana Gani for a second term of three years as external members of FARMCO be approved.

Meeting:	Council–26/07/2024	Submitted by Department:	Risk Management
Ref no:	5/12/3/4	Author/s:	G Dippenaar
Coll No:	2173579	Referred from:	MC – 22/07/2024
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Implement decision	Chief Risk Officer	



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9.5 VACANCIES ON THE MUNICIPAL COUNCIL: COUNCILLORS JNH STOFFELS AND G KULSEN
VAKATURES OP DIE MUNISIPALE RAAD: RAADSLEDE JNH STOFFELS EN G KULSEN
ISITHUBA KWIBHUNGA KAMASIPALA: ABAPHATHISWA BEBHUNGA U-JNH STOFFELS KUNYE NO-G KULSEN

UNANIMOUSLY RESOLVED that

1. The termination of membership of both Councillors Johannes Nicolaas Hendrik Stoffels and Gavin Kulsen as Proportional Representatives of the GOOD party on the Drakenstein Municipal Council, on 11 July 2024, be noted; and
2. It be noted that the Electoral Commission (IEC) was informed of the vacancies that occurred in the Drakenstein Municipal Council.

Meeting:	Council-26/07/2024	Submitted by Department:	Corporate and Planning Services
Ref no	3/8/1	Author/s:	F Goosen
Coll No:	2181579	Referred from:	MC – 22/07/2024
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.6 THE FIRST FAIR TRADE CITIES AND TOWNS INTERNATIONAL CONFERENCE IN AFRICA
DIE EERSTE INTERNASIONALE KONFERENSIE OOR “FAIR TRADE CITIES AND TOWNS” IN AFRIKA
INKOMFA YOKUQALA YE-FAIR TRADE CITIES AND TOWNS INTERNATIONAL E-AFRIKA

It was agreed that the department must submit a progress report on this matter.

UNANIMOUSLY RESOLVED that

The progress made in implementing the first Fair Trade Cities and Towns International Conference in Africa that will take place in Paarl from 20 to 22 September 2024 be noted.

Meeting:	Council-26/07/2024	Submitted by Department:	Corporate and Planning Services
Ref no:	10/4	Author/s:	T Mnisi
Coll No:	2174142	Referred from:	MC – 22/07/2024
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



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9.7 DRAKENSTEIN ANNUAL TOURISM REPORT
DRAKENSTEIN TOERISME JAARLIKSE VERSLAG
DRAKENSTEIN INGXELO YOKHENKETHO YONYAKA

The FF Plus expressed their dissatisfaction with the way their motion was handled. The Speaker ruled that it be investigated whether there are any outstanding matters on the motion, and if so, be reported to the Portfolio Committee.

UNANIMOUSLY RESOLVED that

Drakenstein's Annual Tourism Report (2023/2024) be noted.

Meeting: Council-26/07/2024		Submitted by Department: Corporate and Planning Services	
Ref no: 2/2/9		Author/s: C Carse	
Coll No: 2178795		Referred from: MC – 22/07/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.8 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 30 JUNE 2024
RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 30 JUNIE 2024
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 30 ISILIMELA 2024

UNANIMOUSLY RESOLVED that

The content of the report be noted.

Meeting: Council-26/07/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 2180162		Referred from: MC – 22/07/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.9 ANNUAL REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY AND THE PREFERENTIAL PROCUREMENT POLICY: 1 JULY 2023 – 30 JUNE 2024
JAARLIKSE VERSLAG VAN DIE IMPLEMENTERING VAN VOORSIENINGSKANAALBELEID EN DIE VOORKEUR VERKRYGINGSBELEID: 1 JULIE 2023 - 30 JUNIE 2024
INGXELO YONYAKA YOKUPHUNYEZWA KOMGAQO-NKQUBO WOLAWULO LWETHUBA NOMGAQO-NKQUBO OKHETHEKILEYO WOKUTHENGA IZINTO: 1 JULY 2023 – 30 EYESILIMELA 2024

UNANIMOUSLY RESOLVED that

1. The content of this report be noted; and



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2. The report be made public in accordance with section 21A of the Municipal Systems Act.

Meeting: Council-26/07/2024		Submitted by Department: Financial Services	
Ref No: 9/1/2		Author/s: H Vergotine	
Coll No: 2181308		Referred from: MC – 22/07/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.10 REPORT ON TENDER AWARDS: JUNE 2024

VERSLAG OOR TENDERTOOKENINGS: JUNIE 2024

INGXELO NGONIKEZELO LWETHENDA: ISILIMELA 2024

The Deputy Executive Mayor undertook to provide feedback to the question raised by Councillor JH Adams (ANC) regarding the estimated monthly expenditure involved with regards to the tender awarded to CAB Holdings (PTY) Ltd.

The Deputy Executive Mayor undertook to provide feedback to the question raised by Councillor N Nongogo (ANC) on the number of tenders awarded to black people with more than 50% shareholders.

UNANIMOUSLY RESOLVED that

1. The awards above R300,000 that were adjudicated by the Bid Adjudication Committee for the month of June 2024 be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: Council-26/07/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/5		Author/s: C Hess	
Coll No: 2178472		Referred from: MC – 22/07/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.11 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: JUNE 2024

VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: JUNIE 2024

**INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA
KWINKQUBO ZOKUFUMANA: ISILIMELA 2024**

It was requested that the allocation of transport for IDP meetings be done uniformly.



UNANIMOUSLY RESOLVED that

1. In terms of paragraph 35(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R4,778,159 (incl. VAT) for June 2024 as recorded by the Accounting Officer under the annexures attached to this report be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R51,962,520 (incl. VAT) for the financial year in the notes to the 2023/2024 annual financial statements as required by legislation.

Meeting: Council-26/07/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/5		Author/s: C Hess	
Coll No: 2178508		Referred from: MC – 22/07/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9.12 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY BUDGET MONITORING REPORT FOR JUNE 2024

MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE EN 52 KWARTAALLIKSE BEGROTINGSMONITERINGSVERSLAG VIR JUNIE 2024

UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUBEKA ESWENI UHLAHLO LWABIWO-MALI LWEKOTA KUNYE NE-52 YEKOTA ISILIMELA 2024

The Deputy Executive Mayor undertook to provide feedback to Council on the following matters raised by Councillor AM Richards from the ANC:

- Unspent commitments from the operational budget;
- Housing allowances for councillors not budgeted for; and
- Other benefits for councillors budgeted for.

UNANIMOUSLY RESOLVED that

1. The content of the Section 71 Monthly Budget Monitoring Report for June 2024 and the supporting documentation be noted;
2. The content of the Section 52 Quarterly Report on the implementation of the budget and financial affairs of Drakenstein Municipality referred to in Section 52(d) of the MFMA be noted;
3. It be noted that the Section 71 Monthly and 52 Quarterly Budget Monitoring Report for June 2024 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 12 July 2024, being the 10th working day after the end of June 2024; and



4. Council approved that any savings on the line item votes of the different category classes of operating expenditure may be used through the virement process to transfer budgeted savings to other category classes of operating expenditure budgeted funds to avoid over-expenditure and unauthorised expenditure disclosures per category class of expenditure, municipal vote and/or GFS function classification.

Meeting: Council-26/08/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Viola	
Coll No: 2181058		Referred from: MC – 22/07/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10. NOTICES OF MOTIONS AND QUESTIONS
OORWEGING VAN MOSIES EN VRAE
UKUQWALASELWA KWEZAZISO ZEZIPHAKAMISO KUNYE NEZAZISO ZEMIBUZO

The Speaker ruled that the motion received be referred to the Engineering Services Portfolio meeting.

11. SUPPLEMENTARY AGENDA
AANVULLENDE AGENDA
I AJENDA EYONGEZIWEYO

11.1 QUARTER FOUR (4): QUARTERLY PERFORMANCE ASSESSMENT REPORT 2023/2024 (01 APRIL – 30 JUNE 2024)
KWARTAAL VIER (4): KWARTAALLIKSE PRESTASIE ASSESSERINGSVERSLAG 2023/2024 (01 APRIL– 30 JUNIE 2024)
IKOTA YESINE (4): INGXELO YOVAVANYO LWENTSEBENZO YEKOTA ISICWANGCISO SOKUSETENZISWA KWENKONZO YOLWABIWO-MALI 2023/2024 (01 APRIL – 30 JUNE 2024)

UNANIMOUSLY RESOLVED that

1. The Quarterly Performance Assessment Report 2023/2024, Quarter 4: (01 April to 30 June 2024) be adopted;
2. The Quarterly Performance Assessment Report 2023/2024 Quarter 4 (01 April to 30 June 2024) be placed on the Municipal Website after Council adoption; and
3. The approved Quarterly Performance Assessment Report 2023/2024 Quarter 4 (01 April to 30 June 2024) be submitted to the:
 - Internal Audit Division (for notification);
 - Auditor General of South Africa (AG);



DRAKENSTEIN MUNICIPALITY
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26 JULY 2024

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- Provincial Treasury: Western Cape;
- National Treasury; and
- Department of Local Government: Western Cape.

Meeting: Council-26/07/2024		Submitted by Department: IDP / PM	
Ref No: 2/2/8		Author/s: C September	
Coll No: 2184030		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

11.2 RE-COMPOSITION OF MEMBERS OF SECTION 80 COMMITTEES

HERSAMESTELLING VAN LEDE TOT DIE ARTIKEL 80 KOMITEES

UKUMILISELWA KWAKHONA KWAMALUNGU EKOMITI NECANDELO 80

UNANIMOUSLY RESOLVED that

1. The revised composition of the Section 80 Committees as set out in Annexure A to the departmental report be implemented as from 1 August 2024; and
2. Councillor S Ganandana be added as a member of the Engineering Services Portfolio Committee.

Meeting: Council-26/07/2024		Submitted by Department: Corporate and Planning Services	
Ref No: 3/3/1/3/1		Author/s: F Goosen	
Coll No:		Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

IN-COMMITTEE/ IN-KOMITEE/ KWI-KOMITI

12. CONFIDENTIAL MATTERS

VERTROULIKE SAKE

IMIBA EYIMFIHLO

12.1 CONFIDENTIAL MINUTES: MAYORAL COMMITTEE

VERTROULIKE NOTULE: BURGEMEESTERSKOMITEE

UKUQWALASELWA KWEMIZUZU YEMFIHLO: IKOMITI KASODOLOPHU WESIGQEBA

See confidential minutes.

12.2 CONFIRMATION OF CONFIDENTIAL MINUTES

BEKRAGTIGING VAN VERTROULIKE NOTULE

ISIQINISEKISO SEMIZULU YIMFIHLO

See confidential minutes.



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12.3 WRITING-OFF OF IRRECOVERABLE DEBT REPORT – JUNE 2024
AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG – JUNIE 2024
INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – ISILIMELA 2024

See confidential minutes.

Meeting: Council-26/07/2024	Submitted by Department: Finance		
Ref No: 5/15/1	Author/s: A Abrahams		
Coll No: 2179235	Referred from: MC – 22/07/2024		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

12.4 IMPLEMENTATION PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS (MMCL) FOR SENIOR MANAGERS: JULY 2024
MAANDELIKSE IMPLEMENTERINGSVORDERINGSVERSLAG TEN OPSIGTE VAN MUNISIPALE MINIMUM BEVOEGDHEID VLAKKE (MMBV) VIR SENIOR BESTUURDERS: JULIE 2024
INGXELO YENKQUBO YOKUPHUNYEZWA KUMAZINGA OBUCHULE KAMASIPALA (MMCL) KUBAPHATHI ABAPHEZULU: JULAYI 2024

See confidential minutes.

Meeting: Council-26/07/2024	Submitted by Department: Corporate and Planning		
Ref No: 1/4/9	Author/s: M Sibeko		
Coll No: 2179562	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

The meeting ended at 13:15.

CHAIRPERSON:

..... J. F. le Roux

DATE:

..... 23/8/24

Confirmed ~~with~~/without amendments.

pj/mg



COUNCIL MEETING

Date: 26 July 2024

Time: 09:30

Venue: Council Chambers

SURNAME	NAME	TITLE	SIGNATURE
ADAMS	JH	CLLR	
AMERICA	D	CLLR	
ADRIAANSE	MM	ALD	
ANDERSON	JV	CLLR	
ANDREAS	MA	CLLR	
APPOLLIS	AMB	CLLR	
ARENDSE	LC	CLLR	
ARNOLDS	RB	CLLR	
BARON	E	CLLR	
BESTER	TG	CLLR	
BOLANI	LE	CLLR	
BOOYSEN	VC	CLLR	
CAROLISSEN	D	CLLR	
COMBRINK	GC	ALD	
CUPIDO	FP	CLLR	
CUPIDO	OFFICE OF THE CHIEF WHIP / HOOFSWEEP	CLLR	

DR. CHRISTOPHER KEARNS
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SURNAME	NAME	TITLE	SIGNATURE
CUPIDO	PBA	CLLR	
CYSTER	L	CLLR	
DE KOCK	J	CLLR	
DU PLESSIS	AJ	CLLR	
DUBA	BP	CLLR	
DE WAAL	C	CLLR	
FOURIE	A	CLLR	
GANANDANA	S	CLLR	
GERTSE	KJ	CLLR	
GODONGWANA	N	CLLR	
GOUWS	E	ALD	
GRAVEL	S	CLLR	
JACOBS	B	CLLR	
JACOBS	CM	CLLR	
JACOBS	F	CLLR	
KEARNS	C	ALD	
KLAASTE	CO	CLLR	
KOEGELENBERG	RA	ALD	
KORABIE	S	CLLR	
KROUTZ	CHRISTEPHINE KEARNS	CLLR	

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SURNAME	NAME	TITLE	SIGNATURE
LANDSBERG	S	CLLR	
LANDU	L	CLLR	
LE ROUX	JF	ALD	
LIEBENBERG	SJ	CLLR	
MANGENA	TC	CLLR	
MATTHEE	LC	CLLR	
MILLER	J	CLLR	
MOOI	TP	CLLR	
NELL	RH	CLLR	
NONGOGO (WANA)	N	CLLR	
RICHARDS	AM	CLLR	
ROSS	S	CLLR	
SAMBOKWE	LS	CLLR	
SAUERMAN	ND	CLLR	
SEPTEMBER	JA	CLLR	
SMIT	J	CLLR	
SOLOMONS	EA	CLLR	
STOWMAN	A	ALD	
STULWENI	AM	CLLR	
VAN NIEKERK	LT	CLLR	

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SURNAME	NAME	TITLE	SIGNATURE
VAN NIEUWENHUYZEN	RH	ALD	
VAN ROOYEN	A	CLLR	
VAN SANTEN	AJ	CLLR	
VAN WILLINGH	B	CLLR	
XHEGO	Z	CLLR	
ZOYA	N	CLLR	
ZWINYE	M	CLLR	

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COUNCIL MEETING

Date: 26 July 2024

Time: 09:30

Venue: Council Chambers

OFFICIALS

NAME AND SURNAME	SIGNATURE
DR JH LEIBBRANDT CITY MANAGER	
B BROWN CHIEF FINANCIAL OFFICER	
S JOHAAR EXECUTIVE DIRECTOR: CORPORATE AND PLANNING SERVICES	
L PIENAAR EXECUTIVE DIRECTOR: ENGINEERING SERVICES	
E BARNARD EXECUTIVE DIRECTOR: PUBLIC SAFETY	
 J. Dyppenaar CRE	
C. September MANAGER: IDP/PM	
L. Davids	
R. Geldenhuys	

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CLLR/ RDL CHRISTOPHINE KEAFUS
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