

## DRAKENSTEIN MUNICIPALITY

**MINUTES OF AN ORDINARY MEETING OF THE MUNICIPAL COUNCIL HELD IN THE COUNCIL CHAMBERS, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON TUESDAY, 29 OCTOBER 2024 AT 09:30.**

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**PRESENT:**      Councillors (see attendance register)

<b>Senior Officials:</b>	<b>Dr JH Leibbrandt</b>	<b>(City Manager)</b>
	<b>Mr B Brown</b>	<b>(Chief Financial Officer)</b>
	<b>Mr S Johaar</b>	<b>(Executive Director: Corporate and Planning Services)</b>
	<b>Me E Barnard</b>	<b>(Executive Director: Public Safety and Acting Executive Director: Community Services)</b>
	<b>Mr L Pienaar</b>	<b>(Executive Director: Engineering Services)</b>
	<b>Ms R Jaftha</b>	<b>(Chief Audit Executive)</b>
	<b>Ms N October</b>	<b>(Senior Manager: Legal and Administrative Services)</b>
	<b>Ms C September</b>	<b>(Manager: IDP/PM)</b>
	<b>Ms R Geldenhuys</b>	<b>(Manager: Communication and Marketing)</b>
	<b>Mr G Dippenaar</b>	<b>(Chief Risk Officer)</b>
	<b>Mr FP Goosen</b>	<b>(Manager: Administrative Support Services)</b>
	<b>Mr P January</b>	<b>(Senior Administrative Officer)</b>

**ABSENT:**      Councillors (see attendance register)



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**MINUTES: COUNCIL/RAAD/IBHUNGA**  
**29 OCTOBER 2024**

<b>1. APPLICATION FOR LEAVE</b>
<b>AANSOEK OM VERLOF</b>
<b>INGXELO NGU SOMLOMO</b>

Ald S Ross - Apology.

<b>2. CONFLICT OF INTERESTS</b>
<b>KONFLIK VAN BELANGE</b>
<b>UKUGQUBANA KWEMIDLA</b>

None.

<b>3. STATEMENTS BY THE SPEAKER</b>
<b>VERKLARINGS DEUR DIE SPEAKER</b>
<b>INGXELO NGU SOMLOMO</b>

The Speaker made the following announcements:

1. Reminded ward councillors to have at least one ward committee and one public meeting for the current quarter, 01 October 2024 to 31 December 2024 before 29 November 2024. Typed minutes and signed attendance registers to be submitted before 12:00 on Friday, 06 December 2024;
2. Requested ward councillors to assist with the ward projects 2024/2025 direct donations: submission by the NPOs, Schools, ECD's, Sport Bodies, etc. of the latest Banking Confirmation Letters (not older than 3 months) and certified copies of three active executive members of the listed NPOs, etc to Mr Veldsman or Ms Antar before 12:00 on Friday, 15 November 2024;
3. Requested with regards to the ward committee December 2024 stipends that any changes to ward committees, especially banking details, be reported to the Office of the Speaker before 12:00 on Friday, 15 November 2024. Banking Confirmation Letters and ID copies also to be submitted;
4. Informed ward councillors to obtain their ward IDP priorities lists from the IDP Office and requested them to study and discuss it with their ward committees. Requested that any changes, deletion of priorities or addition of priorities be completed and that the reviewed list be provided to the IDP Office;
5. Requested ward councillors to escalate urgent ward service delivery matters and IDP ward priorities matters to the relevant MMC's for attention and feedback. Requested that the Office of the Speaker be included in the correspondence to the MMC's;
6. Congratulated councillors who celebrated their birthdays in October; and

7. Announced the festival of lights dates for the various towns.

<b>4. STATEMENTS BY THE EXECUTIVE MAYOR</b>
<b>VERKLARINGS DEUR DIE UITVOERENDE BURGEMEESTER</b>
<b>INGXELO NGU SODOLOPHU WESIGQEBA</b>

The Executive Mayor announced that Drakenstein Municipality received the Excellence in Revenue Management Award at the recent Ontec User Conference 2024 and also an Award of Recognition as Top Performer, Secondary City, by Good Governance Africa.

The Executive Mayor presented his monthly report and announced amendments to the Mayoral Committee as fully set out in the enclosed annexures.



**DRAKENSTEIN MUNICIPALITY**  
**MONTHLY REPORT**  
**OCTOBER 2024**

## **INTRODUCTION**

As Mayor of Drakenstein Municipality, I am honoured to present this monthly report, which highlights our key achievements, challenges, and ongoing initiatives. This report showcases our commitment to fostering a thriving community focused on sustainable development, public safety, and economic progress.

In October, the city of Drakenstein continued to make strides on several fronts, with significant emphasis on infrastructure development, community engagement, and enhancing essential services.

Three notable events, amongst many others, for which there is not enough space in this report, marked this month:

1. Congratulations to MMC Avron Appollis, named Drakenstein's best-performing councillor, who received R50,000 to be reinvested in his ward.
2. A peaceful protest highlighted public concern over the proposed 40% electricity rate hike.
3. A site inspection at the northern portal of the Huguenot Tunnel, where SANRAL announced a R1 billion investment for the growth of small businesses in Drakenstein, showcased the potential for substantial economic upliftment

## **KEY REPORT SECTIONS**

### **Integrated Development Plan (IDP) & Budgetary Focus**

The focus remains on the Integrated Development Plan, the Strategic Development Budgetary Implementation Plan, and Key Performance Indicators (KPIs) to monitor the municipality's strategic objectives. This approach enables immediate identification of areas needing urgent action, allowing for swift corrective measures.



## INFRASTRUCTURE AND ROAD DEVELOPMENT

- **R45, Simondium/Klapmuts Roads, and R301 Upgrades:** Road upgrades, particularly along the R45 and Simondium/Klapmuts roads, are ongoing, albeit causing temporary traffic delays. These projects have created 170 job opportunities for previously unemployed residents in Ward 1, supporting both economic and social development. The R301 project will alleviate future residential development pressures.
- **Quarterly Revenue & Energy Management:** New property developments contributed R68,000 in rates revenue for the first two months. Overall, operating revenue exceeded projections by 0.06%, partially due to uninterrupted electricity supply, though procurement costs from Eskom will require budget adjustments in February 2025.

## FESTIVE READINESS AND MAINTENANCE PROGRAMS

The administration prioritized preparations for festive season readiness, emphasizing:

- **Safety and Law Enforcement:** Enhanced measures for safety, traffic management, and public awareness.
- **Infrastructure and Beautification:** Road reseal, pothole repairs, and beautification of main routes.
- **Waste Management:** Ongoing efforts to address illegal dumping and improve refuse collection through mini drop-off points.
- **Public Amenities:** Pools, parks, and resort facilities were opened or maintained, while lifeguards were appointed to ensure safe recreational environments.

## WATER AND ELECTRICITY SERVICES

Continuous rain from previous months has left the municipality with a significant backlog of road repairs. Repairs commenced in September, with 24-hour work schedules in place to restore road conditions. Additionally, R1 million was invested in electrical infrastructure upgrades to enhance service reliability.

## WASTE MANAGEMENT IMPROVEMENTS

Significant resources were allocated to address the ongoing waste management challenges:



- **Procurement of Bins and Skips:** A R2 million investment has enabled the acquisition of necessary bins and skips, aimed at improving waste collection efficiency and reducing complaints.

## PUBLIC SAFETY INITIATIVES

Drakenstein's dedication to public safety included:

- **Fire Safety & Community Engagement:** A highly attended fire safety event at Paarl Mall showcased our commitment to fire awareness.
- **Homelessness Outreach:** Collaborations with local night shelters and a R1 million upgrade to Wellington's shelter provided additional support to over 200 homeless individuals.

## ECONOMIC DEVELOPMENT AND TOURISM

October saw several impactful events, including:

- **Saron Shopping Centre Development:** Ongoing discussions with developers to attract investment.
- **International Fair-Trade Conference:** Drakenstein proudly hosted this event, promoting local businesses and tourism.
- **Community Walkathon:** The Paarl Arboretum was the venue for a "Strike for Africa" walkathon advocating for local products, bolstering the sense of community.

## GOVERNANCE & CORPORATE SERVICES

Our governance strategy aims to ensure that all portfolios are efficiently managed and reported. Key actions included:

- **Portfolio Reporting System:** Implementing a new reporting system to keep the executive team informed on progress within each portfolio.
- **ICT Infrastructure:** A R4.2 million investment in IT equipment supports the municipality's digital operations and connectivity.

## SPORT AND RECREATION HIGHLIGHTS

Drakenstein saw significant achievements in sports, with the successful hosting of the first South African Marathon in Paarl and improvements across municipal sports facilities:

- **Upgraded Sports Venues:** New cricket pitch in Gouda and lighting upgrades at Newton Rugby Stadium and Dal Josaphat Athletics Stadium.

- **ABSA Cycling Epic:** Drakenstein secured four stages of this global cycling event for 2025, positioning the municipality as a premier sports destination.

## **HUMAN SETTLEMENTS & URBANIZATION**

Efforts continued to improve housing conditions and urban infrastructure:

- **Housing Consumer Education:** Training was provided to residents of newly handed-over homes, supporting informed homeownership.
- **Electricity Connections:** More than 3,600 connections were installed in informal settlements, enhancing living conditions.

## **COMMUNICATION**

Our strategy on communication and intergovernmental relations as well as monitoring the media have been implemented and are fully operational. Much effort has been made during the month of October to inform the residents of Drakenstein about the activities of the municipality.

## **CONCLUSION**

The October report highlights Drakenstein's forward momentum in service delivery, infrastructure upgrades, community safety, and economic development. Through sustained commitment, the municipality remains focused on creating a high quality of life for all residents. Looking ahead, we will continue to address challenges proactively, embracing innovation to build a resilient, united, and thriving City of Drakenstein.

Stephen Korabie

Executive Mayor

Secondary City of Drakenstein

29 OCTOBER 2024



**Neem asb kennis van die volgende veranderings by die Portefeulje houters:**

**Public Safety and Social Development:** MMC Avron Appollis

**Electricity and Water:** MMC van Niekerk

**Waste, Roads and Wastewater Management:** MMC Koegelenberg

**Governance and Implementation Support:** MMC Johan Miller

**Planning, Economic Development and Tourism:** MMC Johan Liebenberg

**Finance and Coordination:** OB Gert Combrink

**Corporate:** MMC Derrick America

**Urbanisation and Human Settlements:** MMC Elizabeth Baron

**Sport, Recreation, Arts and Culture:** MMC Lorenzo Arendse

**Parks, Resorts and Cemeteries:** MMC Lorraine Cyster

**Communication and Intergovernmental Relations:** MMC Rita Andreas

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| <b>5.</b> | <b>STATEMENTS BY THE DEPUTY EXECUTIVE MAYOR</b>           |
|           | <b>VERKLARINGS DEUR DIE UITVOERENDE ONDERBURGEMEESTER</b> |
|           | <b>INGXELO LISEKELA LIKASODOLOPHU WESIGQEBA</b>           |

None.

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|-----------|--|
| <b>6.</b> | <b>URGENT MATTERS BY THE CITY MANAGER</b>          |
|           | <b>DRINGENDE SAKE DEUR DIE STADSBESTUURDER</b>     |
|           | <b>IMIBA ENGXAMISEKILEYO NGU MANEJALA WESIXEKO</b> |

None.

- |           |                                     |
|-----------|-------------------------------------|
| <b>7.</b> | <b>MINUTES: MAYORAL COMMITTEE</b>   |
|           | <b>NOTULE: BURGEMEESTERSKOMITEE</b> |
|           | <b>IMIZUZU: IKOMITI KASODOLOPHU</b> |

The minutes of the meeting of the Mayoral Committee held on 18 September 2024 was noted.

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|-----------|---------------------------------|
| <b>8.</b> | <b>CONFIRMATION OF MINUTES</b>  |
|           | <b>BEKRAGTIGING VAN NOTULES</b> |
|           | <b>UKUQINISEKISWA KWEMIZUZU</b> |

The minutes of the Ordinary Municipal Council meeting held on 27 September 2024 was confirmed as correct.



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**9. ITEMS FOR CONSIDERATION**

**ITEMS VIR OORWEGING**

**IMIBA YOKUQWALASELWA**

**9.1 MOTION IN TERMS OF SECTION 33 OF THE RULES OF ORDER - DRAKENSTEIN COUNCIL MEETING**

**MOSIE INGEVOLGE ARTIKEL 33 VAN DIE REËLS VIR DIE HOU VAN VERGADERINGS - DRAKENSTEIN RAADSVERGADERING**

**ISINDULULO NGOKWESIQUENDU 33 SEMITHETHO YOCWANGCO - INTLANGANISO YEBHUNGA LASEDRAKENSTEIN**

Various concerns were raised with regard to the tourism space, the lack of information on the establishment of a tourism forum/board and the absence of tourism information offices in Paarl and Wellington. After some feedback on the matters raised and some further discussion it was agreed that a further report on the progress with the establishment of the Tourism Board/Forum and the Tourism Plan be submitted to the next council meeting.

**UNANIMOUSLY RESOLVED that**

The tourism motion be noted.

Meeting: Council-29/10/2024	Submitted by Department: Corporate and Planning Services		
Ref no:	Author/s:		
Coll No:	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

**9.2 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 30 SEPTEMBER 2024**

**RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 30 SEPTEMBER 2024**

**INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 30 EYOMSINTSI 2024**

**UNANIMOUSLY RESOLVED that**

The content of the report be noted.

Meeting: Council-29/10/2024	Submitted by Department: Financial Services		
Ref no: 9/1/1/4	Author/s: A Abrahams		
Coll No: 2206387	Referred from: MC - 15/10/2024		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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**9.3 REPORT ON TENDER AWARDS: SEPTEMBER 2024**

**VERSLAG OOR TENDERTOEkENNINGS: SEPTEMBER 2024**

**INGXELO NGONIKEZELO LWETHENDA: EYOMSINTSI 2024**

**UNANIMOUSLY RESOLVED that**

1. The awards above R300,000 that were adjudicated by the Bid Adjudication Committee for the month of September 2024 be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: Council-29/10/2024		Submitted by Department: Financial Services	
Ref no: 9/1/1/5		Author/s: C Hess	
Coll No: 2206116		Referred from: MC – 15/10/2024	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

**9.4 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: SEPTEMBER 2024**

**VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: SEPTEMBER 2024**

**INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA  
KWINKQUBO ZOKUFUMANA: EYOMSINTSI 2024**

**UNANIMOUSLY RESOLVED that**

1. In terms of paragraph 35(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R7,040,093 (incl. VAT) for September 2024 as recorded by the Accounting Officer under the annexures attached to this report be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R9,279,435 (incl. VAT) for the financial year in the notes to the 2024/2025 annual financial statements as required by legislation.

Meeting Ref no	Council-29/10/2024 9/1/1/5	Submitted by Department:	Financial Services
Coll No:	2206304	Author/s:	C Hess
		Referred from:	MC – 15/10/2024
<u>PAR:</u>		<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>
			<u>DUE DATE:</u>



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<b>9.5</b>	<b>MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY BUDGET MONITORING REPORT FOR SEPTEMBER 2024</b>
	<b>MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE EN 52 KWARTAALLIKSE BEGROTINGSMONITERINGSVERSLAG VIR SEPTEMBER 2024</b>
	<b>UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUBEKA ESWENI UHLAHLO LWABIWO-MALI LWEKOTA KUNYE NE-52 YEKOTA EYOMSINTSI 2024</b>

**UNANIMOUSLY RESOLVED that**

1. The content of the Section 71 Monthly Budget Monitoring Report for September 2024 and the supporting documentation be noted;
2. The content of the Section 52 Quarterly Report on the implementation of the budget and financial affairs of Drakenstein Municipality referred to in Section 52(d) of the MFMA be noted; and
3. It be noted that the Section 71 Monthly and 52 Quarterly Budget Monitoring Report for September 2024 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 14 October 2024, being the 10<sup>th</sup> working day after the end of September 2024.

Meeting: Council-29/10/2024	Submitted by Department: Financial Services
Ref no: 9/1/1/4	Author/s: A Viola
Coll No: 2208144	Referred from: MC – 15/10/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

<b>9.6</b>	<b>REVISION OF THE FLEET MANAGEMENT POLICY</b>
	<b>WYSIGING VAN DIE VLOOTBESTUURBELEID</b>
	<b>UKUHLAZIYWA UMGAQO-NKQUBO WOLAWULO LWEFLEET</b>

**UNANIMOUSLY RESOLVED that**

The revised Fleet Management Policy and Fleet User Guide be adopted and approved and the associated standard operating procedures be noted.

Meeting: Council-29/10/2024	Submitted by Department: Engineering Services
Ref no: 6/P	Author/s: P Pansegrouw
Coll No: 2194543	Referred from: MC – 15/10/2024
<u>PAR:</u>	<u>ACTION:</u>
1-3	1. Implement decision
	2. Update policy folder and Intranet
	3. Place on Municipal Website
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>
	1. ED: Engineering Services
	2. Administration
	3. Communication





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<b>9.7</b>	<b>TRANSFER OF ROAD AUTHORITY: SECTIONS 3 AND 26 (ROADS ORDINANCE 19 OF 1976)</b>
	<b>OORDRAG VAN PADOWERHEID: SEKSIES 3 EN 26 (PAAIE ORDONNANSIE 19 VAN 1976)</b>
	<b>UKUTSHINTSHISWA KOGUNYAZISO LWEENDLELA: ICANDELO 3 NAMA-26 (UMMISELO WEENDLELA 19 KA-1976)</b>

**UNANIMOUSLY RESOLVED that**

1. Application be made to the Provincial Roads Engineer, in terms of Section 26 of Ordinance 19 of 1976, that Drakenstein Municipality assume Road Authority over Main Road 191 from km 0,0 (intersection with Old Paarl Road/MR189) to approximately km 8,2 (Municipal Drakenstein/Stellenbosch boundary); and
2. The responsibility for carrying out the duties of Road Authority be delegated to the Executive Director: Engineering Services.

Meeting: Council-29/10/2024		Submitted by Department: Engineering Services	
Ref no: 16/3/6/4/23		Author/s: H Liedeman	
Coll No: 2204706		Referred from: MC – 15/10/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-2	Implement decision	ED: Engineering Services	

<b>9.8</b>	<b>MAINTENANCE OF PROVINCIAL ROADS</b>
	<b>INSTANDHOUDING VAN PROVINSIALE PAAIE</b>
	<b>UKULONDOLOZWA KWEINDLELA ZEPHONDO</b>

**UNANIMOUSLY RESOLVED that**

The following budget of R38.07m for submission to the Department of Infrastructure, Western Cape Government, for inclusion in their budget for 2025/26 be approved. The budget is made up of the following projects:

1. R4.5 million excluding VAT in capital works for MR201, Church Street, between Berg Street and Barlinka Street, Wellington;
2. R19.2 million excluding VAT in capital works for MR219, Main Road, between Church Street and Stokery Road, Wellington;
3. R12.87 million excluding VAT in capital works for R101, Main Road, between Bergrivier Boulevard and Tallefer Street, Paarl;
4. R1.50 million excluding VAT in capital works for R101, Main Road, between Tallefer Street and Flambeau Street, Paarl; and





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5. If approved, the Department of Infrastructure will fund 80% of the cost, amounting to R30.456 million, while Drakenstein Municipality will contribute 20% (R7.614 million) from its own funding under the 2025/26 budget.

Meeting:	Council-29/10/2024	Submitted by Department:	Engineering Services
Ref no:	16/3/6/4	Author/s:	E Schreuder
Coll No:	2204722	Referred from:	MC – 15/10/2024
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Implement decision	ED: Engineering Services	

Council adjourned for tea at 11:18 and the meeting resumed at 11:40.

<b>9.9</b>	<b>PROPOSED ALIENATION OF A PORTION OF REMAINDER ERF 5058 PAARL SITUATED IN DISTILLERY STREET ALONGSIDE THE BERG RIVER TO ADJACENT LANDOWNER OF ERF 19147 PAARL (WARD 19)</b>
	<b>VOORGESTELDE VERVREEMDING VAN 'N GEDEELTE VAN DIE RESTANT VAN ERF 5058 PAARL GELEË IN DISTILLERYSTRAAT AANGRENSEND DIE BERGRIVIER AAN DIE AANGRENSENDE GRONDEIENAAR VAN ERF 19147 PAARL (WYK 19)</b>
	<b>ISINDULULO SOKUPHEPHELA KWECEBA LENTSALELA YESIZA 5058 E PAARL EKWI DISTILLERY STREET KUFUTSHANE NE BERG RIVER KUBANINI BESIZA 19134 PAARL (WARD 19)</b>

**UNANIMOUSLY RESOLVED that**

1. In terms of Section 14 of the MFMA Council resolves that:
  - 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
  - 1.2 The fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered.
2. In terms of Section 14 of the Municipal Finance Management Act (No.56 of 2003) **approval** be granted for the alienation of a portion of Remainder Erf 5058 Paarl, measuring approximately 3115m<sup>2</sup> in extent, to the adjacent landowner of Erf 19147 Paarl, Landhold Properties (Pty) Ltd, Registration no. 1999/007845/07 for parking development purposes only, at a market related selling price of R124,600.00 (R40/m<sup>2</sup>) (VAT excluded), subject to the standard conditions of sale as well as the following conditions:
  - 2.1 All land use rights including closure, subdivision and rezoning be undertaken by and at the cost of the purchaser. All costs related to the transaction will be for the purchaser's account;
  - 2.2 The portion of Remainder Erf 5058 Paarl must not be consolidated and the newly subdivided erf be registered as a single erf in the name of the purchaser;

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- 2.3 The southern portion is subject to severe flooding during winter months and the Municipality be indemnified against any claims for damages caused by the flooding;
- 2.4 A Water Use Authorisation must be obtained from the Department of Water Affairs and Sanitation, which will form part of the land use planning application process to be undertaken by and at the cost of the applicant;
- 2.5 The property may only be used for open and carport parking purposes, which restriction must be registered against the title of the subject property together with a building restriction servitude;
- 2.6 No construction will be permitted on the subject property, with the exception of a boundary fencing;
- 2.7 Access to and from the entire portion of Erf 5058 Paarl to be used for parking purposes be taken from Distillery Street;
- 2.8 All landscaping must be undertaken in consultation with the Parks and Environmental Management Divisions;
- 2.9 Stormwater to be discharged directly into the river with the necessary approvals from the municipal Engineering Services Department;
- 2.10 Maintenance of the area behind the proposed fencing to be erected for the parking area near the riverbank must be undertaken by and at the cost of the purchaser;
- 2.11 The riparian area of the Berg River (included in the applicant's property) be kept clear of invasive alien vegetation at the cost of the applicant;
- 2.12 Access to the riverbank must be provided to the Municipality as and when required; and
- 2.13 All other technical and environmental conditions imposed by the technical departments be adhered to.
3. In terms of Paragraph 13 of the Asset Transfer Policy the direct alienation of non-viable municipal land is permitted. In this instance, this portion of Remainder Erf 5058 Paarl is a non-viable portion of land which can only be utilised by the adjacent landowner for parking purposes only. The subject property on its own cannot be utilised by other individuals, however once incorporated with the existing properties, Erven 39593 and 19147 Paarl, it can be utilised more effectively.

Meeting:	Council-29/10/2024	Submitted by Department:	Corporate and Planning Services
Ref no:	15/4/1 (5058) P	Author/s:	N October
Coll No:	2207139	Referred from:	MC - 15/10/2024
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-3	Implement decision	ED: Corporate and Planning Services	

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<b>9.10</b>	<b>LEASE OF THE MUNICIPAL PROPERTY SITUATED ON ERF 10558 KNOWN AS THE OLD NEDERBURG CLINIC (WARD 20)</b>
	<b>HUUR VAN MUNISIPALE EIENDOM GELEË OP ERF 10558 PAARL BEKEND AS DIE OU NEDERBURG KLINIEK (WYK 20)</b>
	<b>UKUQESHA KWEPROPATI KAMASIPALA EKU-ERF 10558 EYAZIWA NJENGEKLINIKI ENDALA YASENEDERBURG (WARD 20)</b>

The item was withdrawn for further consultation.

Meeting: Council-29/10/2024		Submitted by Department: Corporate and Planning Services	
Ref no: 15/4/1 (10558) P		Author/s: N Williams	
Coll No: 2204972		Referred from: MC – 15/10/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>9.11</b>	<b>PROPOSED SCHEDULE OF MEETING DATES FOR COUNCIL, MAYORAL COMMITTEE AND OTHER COMMITTEES OF COUNCIL: 2025</b>
	<b>VOORGESTELDE SKEDULE VAN VERGADERDATUMS VIR DIE RAAD, BURGEMEESTERSKOMITEE EN ANDER KOMITEES VAN DIE RAAD: 2025</b>
	<b>ISINDULULO SOLUHLU LWENTSUKU SENTLANGANISO YEBHUNGA, IKOMITI KASODOLOPHU KUNYENEZINYE IKOMITI ZEBHUNGA: 2025</b>

The Speaker requested that the Chief Whip liaise with the various political parties on the meeting dates of Council.

**UNANIMOUSLY RESOLVED that**

1. The Council Meeting Program and schedule for 2025 be approved, subject to consultation by the Chief Whip with the various political parties; and
2. The Speaker and Executive Mayor in consultation with the City Manager be mandated to adjust the meeting dates as needed as a result of changing circumstances.

Meeting: Council-29/10/2024		Submitted by Department: Corporate and Planning Services	
Ref no: 3/3/2		Author/s: F Goosen	
Coll No: 2197446		Referred from: MC – 15/10/2024	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



**DRAKENSTEIN MUNICIPALITY –**  
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<b>9.12</b>	<b>QUARTER ONE (1): QUARTERLY PERFORMANCE ASSESSMENT REPORT 2024/2025 (01 JULY – 30 SEPTEMBER 2024)</b>
	<b>KWARTAAL EEN (1): KWARTAALLIKSE PRESTASIE ASSESSERINGSVERSLAG 2024/2025 (01 JULIE – 30 SEPTEMBER 2024)</b>
	<b>IKOTA YOKUQALA (1): INGXELO YOVAVANYO LWENTSEBENZO YEKOTA ISICWANGCISO SOKUSETENZISWA KWENKONZO YOLWABIWO-MALI 2024/2025 (01 JULAYI – 30 SEPTEMBER 2024)</b>

**UNANIMOUSLY RESOLVED that**

1. The Quarterly Performance Assessment Report 2024/2025, Quarter 1: (01 July to 30 September 2024) be adopted;
2. The Quarterly Performance Assessment Report 2024/2025 Quarter 1 (01 July to 30 September 2024) be placed on the Municipal Website after Council adoption; and
3. The approved Quarterly Performance Assessment Report 2024/2025 Quarter 1 (01 July to 30 September 2024) be submitted to the:
  - Internal Audit Division (for notification);
  - Auditor General of South Africa (AG);
  - Provincial Treasury: Western Cape;
  - National Treasury; and
  - Department of Local Government: Western Cape.

Meeting: Council–29/10/2024	Submitted by Department: Strategic Perf Man and M&E Officer		
Ref no: 2/2/8	Author/s: P Barendse		
Coll No: 2210251	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-3	Implement decision	Strategic Perf Man and M&E Officer	

**10. NOTICES OF MOTIONS AND QUESTIONS**

**OORWEGING VAN MOSIES EN VRAE**

**UKUQWALASELWA KWEZAZISO ZEZIPHAKAMISO KUNYE NEZAZISO ZEMIBUZO**

The Speaker reported that he received a motion of questions from the Freedom Front Plus party on the Crematorium and informed the Council that the answers from the District Municipality was still being awaited.

The Freedom Front Plus party agreed that the matter stand over until the next Council meeting.

**Noted.**





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<b>11.</b>	<b>SUPPLEMENTARY AGENDA</b>
	<b>AANVULLENDE AGENDA</b>
	<b>I AJENDA EYONGEZIWEYO</b>

None.

	<b>IN-COMMITTEE/ IN-KOMITEE/ KWI-KOMITI</b>
<b>12.</b>	<b>CONFIDENTIAL MATTERS</b>
	<b>VERTROULIKE SAKE</b>
	<b>IMIBA EYIMFIHLO</b>

<b>12.1</b>	<b>CONFIDENTIAL MINUTES: MAYORAL COMMITTEE</b>
	<b>VERTROULIKE NOTULE: BURGEMEESTERSKOMITEE</b>
	<b>UKUQWALASELWA KWEMIZUZU YEMFIHLO: IKOMITI KASODOLOPHU WESIGQEBA</b>

See confidential minutes.

<b>12.2</b>	<b>CONFIRMATION OF CONFIDENTIAL MINUTES</b>
	<b>BEKRAGTIGING VAN VERTROULIKE NOTULE</b>
	<b>ISIQINISEKISO SEMIZULU YIMFIHLO</b>

See confidential minutes.

<b>12.3</b>	<b>WRITING-OFF OF IRRECOVERABLE DEBT REPORT – SEPTEMBER 2024</b>
	<b>AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG – SEPTEMBER 2024</b>
	<b>INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – EYOMSINTSI 2024</b>

See confidential minutes.

<b>Meeting:</b>	<b>Council–29/10/2024</b>	<b>Submitted by Department:</b>	<b>Financial Services</b>
<b>Ref no:</b>	<b>5/15/1</b>	<b>Author/s:</b>	<b>A Abrahams</b>
<b>Coll No:</b>	<b>2206385</b>	<b>Referred from:</b>	<b>MC – 15/10/2024</b>
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>





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12.4	IMPLEMENTATION PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS (MMCL) FOR SENIOR MANAGERS: OCTOBER 2024
	MAANDELIKSE IMPLEMENTERINGSVORDERINGSVERSLAG TEN OPSIGTE VAN MUNISIPALE MINIMUM BEVOEGDHEID VLAKKE (MMBV) VIR SENIOR BESTUURDERS: OKTOBER 2024
	INGXELO YENKQUBO YOKUPHUNYEZWA KUMAZINGA OBUCHULE KAMASIPALA (MMCL) KUBAPHATHI ABAPHEZULU: OKTOBHA 2024

See confidential minutes.

Meeting:	Conf Council-29/10/2024	Submitted by Department:	Corporate and Planning
Ref No:	1/4/9	Author/s:	M Sibeko
Coll No:	2206145	Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

The meeting ended at 12:12.

CHAIRPERSON:

*J.F. le Roux*

DATE:

*28/11/2024*

Confirmed ~~with~~ without amendments.

*pj/mg*

*JF*



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## COUNCIL MEETING

**Date: 29 October 2024**

**Time: 09:00**

**Venue: Council Chambers**

SURNAME	NAME	TITLE	SIGNATURE
ADAMS	JH	CLLR	
AMERICA	D	CLLR	
ADRIAANSE	MM	ALD	
ANDERSON	JV	CLLR	
ANDREAS	MA	CLLR	
APPOLLIS	AMB	CLLR	
ARENDSE	LC	CLLR	
ARNOLDS	RB	CLLR	
BARON	E	CLLR	
BESTER	TG	CLLR	
BOLANI	LE	CLLR	
BOOYSEN	VC	CLLR	
CAROLISSEN	D	CLLR	
COMBRINK	GC	ALD	
CUPIDO	FP	CLLR	
CUPIDO	JW	CLLR	

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SURNAME	NAME	TITLE	SIGNATURE
CUPIDO	PBA	CLLR	
CYSTER	L	CLLR	
DE KOCK	J	CLLR	
DU PLESSIS	AJ	CLLR	
DUBA	BP	CLLR	
DE WAAL	C	CLLR	
FOURIE	A	CLLR	
GANANDANA	S	CLLR	
GERTSE	KJ	CLLR	
GODONGWANA	N	CLLR	
GOUWS	E	ALD	
GRAVEL	S	CLLR	
JACOBS	B	CLLR	
JACOBS	CM	CLLR	
JACOBS	F	CLLR	
JOOSTE	MCC	CLLR	
KEARNS	C	ALD	
KLAASTE	CO	CLLR	
KOEGELENBERG	RA	ALD	
KORABIE	RYAN DIE CHIEF WHIP/HOOFSEEP	CLLR	

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SURNAME	NAME	TITLE	SIGNATURE
KROUTZ	C	CLLR	
LANDSBERG	S	CLLR	
LANDU	L	CLLR	
LE ROUX	JF	ALD	
LIEBENBERG	SJ	CLLR	
MANGENA	TC	CLLR	
MATTHEE	LC	CLLR	
MILLER	J	CLLR	
MOOI	TP	CLLR	
NELL	RH	CLLR	
NONGOGO (WANA)	N	CLLR	
RICHARDS	AM	CLLR	
ROSS	S	CLLR	
SAMBOKWE	LS	CLLR	
SAUERMAN	ND	CLLR	
SEPTEMBER	JA	CLLR	
SMIT	J	CLLR	
SOLOMONS	EA	CLLR	
STOWMAN	A	ALD	
STULWENI	AM	CLLR	

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SURNAME	NAME	TITLE	SIGNATURE
VAN NIEKERK	LT	CLLR	
VAN NIEUWENHUYZEN	RH	ALD	
VAN ROOYEN	A	CLLR	
VAN SANTEN	AJ	CLLR	
VAN SCHALKWYK	J	CLLR	
VAN WILLINGH	B	CLLR	
XHEGO	Z	CLLR	
ZOYA	N	CLLR	
ZWINYE	M	CLLR	

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## COUNCIL MEETING

**Date: 29 October 2024**

**Time: 09:00**

**Venue: Council Chambers**

### OFFICIALS

NAME AND SURNAME	SIGNATURE
DR JH LEIBBRANDT CITY MANAGER	
B BROWN CHIEF FINANCIAL OFFICER	
S JOHAAR EXECUTIVE DIRECTOR: CORPORATE AND PLANNING SERVICES	
L PIENAAR EXECUTIVE DIRECTOR: ENGINEERING SERVICES	
E BARNARD EXECUTIVE DIRECTOR: PUBLIC SAFETY	
H. JEFFERS LAE	
C. September TDP	
G. Dippenaar Risk	
N. October	

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