MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL ON WEDNESDAY, 21 OCTOBER 2020 AT 10:00.

PRESENT:

The Executive Mayor, Ald C J Poole (Chairperson)

The Deputy Executive Mayor, Clr G C Combrink

Councillors:

Ald J F le Roux M A Andreas C Kearns E Gouws **J Miller** L P Mokoena

Ald R Smuts L T van Niekerk

R H van Nieuwenhuyzen

L Cyster

Also Present:

Clr A C Stowman

(Speaker)

Clr R A Koegelenberg

(Chief Whip)

Clr W P D Meyer

Officials:

Dr J H Leibbrandt

(City Manager)

Mr B Brown

(Chief Financial Officer)

Mr M Wüst

(Executive Director: Engineering Services)

Mr G Esau

(Executive Director: Community Services)

Ms L Waring

(Executive Director: Planning and Development)

Mr S Johaar

(Executive Director: Corporate Services)

Ms R Jaftha

(Chief Audit Executive)

Mr A V Marais

(Senior Manager: Legal and Administrative

Services)

Ms C September

(Manager: IDP)

Ms R Geldenhuys

(Manager: Communication and Marketing)

Mr G Dippenaar

(Chief Risk Officer)

Mr F P Goosen

(Manager: Administrative Support Services)



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1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

None.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor welcomed Councillor W P D Meyer to the meeting.

3. <u>DECLARATION OF INTEREST BY COUNCILLORS/OFFICIALS</u>

Councillor G C Combrink in terms of item 7.1.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

The City Manager mentioned that a petition was received from SAMWU on 20 October 2020.

5. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Mayoral Committee were **confirmed** as **correct:**

- i. Ordinary meeting held on 23 September 2020; and
- ii. Confidential meeting held on 23 September 2020.

6. SCHEDULE OF DECISIONS

RESOLVED that

The Schedule of Decisions be noted.

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7. CORPORATE SERVICES

7.1	CONFERMENT OF ALDERMANSHIP TO QUALIFYING COUNCILLORS	
	TOEKENNING VAN RAADHEERSKAP AAN KWALIFISERENDE RAADSLEDE	
	UKUNIKEZELWA KOBU ALDERMAN KOO CEBA ABAFANELEKILEYO	

RECOMMENDED that

- 1. The title of Aldermanship be conferred upon the following councillors who qualify therefor in terms of the Bestowal of Aldermanship Policy:
 - a. GC Combrink; and
 - b. MM Adriaanse.
- 2. The Alderman lapel badges be handed to the above councillors by the Speaker at the next Council meeting.

Meeting: Mayco 21/10/2020 Ref No: 3/B, 3/8/6 Coll No: 1698024		Submitted by Department: Author/s: Referred from:	Corporate Services F Goosen Corp Serv Port – 06	
PAR:	ACTION:	RESPONSIBLE DEPAR	RTMENT:	DUE DATE:

7.2 REPORT ON WARD COMMITTEE MEETINGS AND PUBLIC MEETINGS: PERIOD
1 JUNE 2020 TO 30 SEPTEMBER 2020

VERSLAG OOR WYKSKOMITEE VERGADERINGS EN OPENBARE VERGADERINGS:
TYDPERK 1 JUNIE 2020 TOT 30 SEPTEMBER 2020

INGXELO YENTLANGANISO ZEKOMITI ZEWADI KUNYE NEENTLANGANISO ZOLUNTU:
IXESHA 1 JUNI 2020 UKUYA KU 30 SEPTEMBA 2020

RECOMMENDED that

 Cognisance be taken of ward committee meetings held during the period 1 June 2020 until 30 September 2020; and

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2. The appropriate actions be taken against Ward Councillors who do not provide the minutes of ward meetings or who do not hold a ward committee meeting at least once a quarter.

Meeting: Ref No: Coll No:	Mayco 21/10/2020 3/3/1/10 1691330/1628501		Submitted by Department: Author/s: Referred from:	Corporate Services L Nojozi Corp Serv Port – 06	
	PAR:	ACTION:	RESPONSIBLE DEPAI		DUE DATE:

7.3 PROPOSED ALIENATION OF ERF 8581 WELLINGTON SITUATED IN MOSES STREET FOR CHURCH PURPOSES (WARD 7)

VOORGESTELDE VERVREEMDING VAN ERF 8581 WELLINGTON GELEË TE MOSESSTRAAT VIR KERKDOELEINDES (WYK 7)

USINDULULO SOKUPHEPHELA KWISIZA 8581 WELLINGTON EKWI MOSES STREET KUSENZELWA ICAWA (WADI 7)

A replacement page for page 65 was handed out at the meeting. The Executive Mayor requested a list of properties sold for church and crèche purposes as well as the development status.

RESOLVED that

This matter be referred back for further refinement.

Meeting: Ref No: Coll No:	Mayco 21/10/2020 15/4/1 (8581) W 1605942		Submitted by Department: Author/s: Referred from:	Corporate Servi F Williams Corp Serv Port	
	PAR:	ACTION:	RESPONSIBLE DEPART	MENT:	DUE DATE:
		Re-submit item	ED Corporate Serv	ices	

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7.4 FINAL APPROVAL: RENEWAL OF LEASE - MUNICIPAL PROPERTY, A PORTION OF ERF 1297, GENERAL HERTZOG BOULEVARD, WELLINGTON TO CURIOUS MONKEYS PLAYSCHOOL AND AFTERCARE (WARD 2)

FINALE GOEDKEURING: HERNUWING VAN VERHURING - MUNISIPALE EIENDOM, 'N GEDEELTE VAN ERF 1297, GENERAAL HERTZOG BOULEVARD, WELLINGTON AAN CURIOUS MONKEYS SPEELSKOOL EN NASORG (WYK 2)

ISIQINISEKISO SOKUGQIBELA: UKUHLAZIWA KOKUQESHA – PROPATI KAMASIPALA, ICEBA LESIZA 1297, GENERAL HERTZOG BOULEVARD, WELLINGTON KWI CURIOUS MONKEYS PLAYSCHOOL AND AFTERCARE (WADI 2)

RECOMMENDED that

- In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2019) *final approval* be granted for the renewal of the lease of the municipal property situated on Erf 1297, General Hertzog Boulevard, Wellington, measuring ±915m² in extent, to Curious Monkeys Playschool and Aftercare (Reference No. C20917) for the purpose of a crèche, aftercare and educare center and related activities, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property will be leased at a market related rental amount of R3 509.60 per month (VAT excluded, 6% escalation per annum included);
 - 1.2 The lease endures for a period of 3 (three) years, as from 1 June 2020;
 - 1.3 All existing conditions of lease will remain applicable;
 - 1.4 The lessee be responsible for payment of all municipal services, connection fees and services consumption, etc., if applicable; and
 - 1.5 All administrative and legal requirements be adhered to.
- It be noted that the proposed lease was advertised in the local press for objections, comments, representations or counter proposals/offers from other interested parties, and that none was received; and

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3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement.

Meeting: Ref No: Coll No:	Mayco 21/10/2020 15/4/1 (1297) W 1644262 PAR:		Submitted by Department: Author/s: Referred from:	Corporate Serv N Williams Corp Serv Port	- 06/10/2020
	PAR.	ACTION:	RESPONSIBLE DEPAR	TMENT:	DUE DATE:

7.5	FINAL APPROVAL: RENEWAL OF LEASE - MUNICIPAL PROPERTY, ERVEN 95 AND 1870, CHURCH STREET, WELLINGTON TO THE WELLINGTON MUSEUM BOARD (WARD 2)
	FINALE GOEDKEURING: HERNUWING VAN VERHURING - MUNISIPALE EIENDOM, ERWE 95 EN 1870, KERKSTRAAT, WELLINGTON AAN DIE WELLINGTON MUSEUM RAAD (WYK 2)
	ISIQINISEKISO SOKUGQIBELA: UKUHLAZIWA KOKUQESHA – PROPATI KAMASIPALA, IZIZA 95 KUNYE 1870, CHURCH STREET, WELLINGTON KWI WELLINGTON MUSEUM BOARD (WADI 2)

RECOMMENDED that

- 1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2019) *final approval* be granted for the renewal of the lease of the municipal property situated on Erven 95 and 1870, Church Street Wellington, measuring jointly ±915m² in extent, to the Wellington Museum Board for the purpose of a museum and related activities, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property will be leased at a subsidized rental amount of R1,594.99 per month being 5% of the market value (VAT excluded, 6% escalation per annum included);
 - 1.2 The lease endures for a period of 5 (five) years, as from 1 June 2020;
 - 1.3 All existing conditions of lease will remain applicable;
 - 1.4 The lessee be responsible for payment of all municipal services, connection fees and services consumption etc., if applicable; and
 - 1.5 All administrative and legal requirements be adhered to.

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- 2. It be noted that the proposed lease was advertised in the local press for objections, comments, representations or counter proposals/offers from other interested parties, and that none was received; and
- In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement.

Ref No: 15	ayco 21/10/2020 5/4/1 (95) W & 15/4/1 (1870) 544175	w	Submitted by Department: Author/s: Referred from:	N Williams Corp Serv Port – (
PAR: ACTION:		RESPONSIBLE DEPAR	TMENT:	DUE DATE:	

7.6 FINAL APPROVAL: RENEWAL OF LEASE - PORTION OF ERF 5810, COODE STREET, WELLINGTON TO LOLLYPOP EDUCARE CENTRE (NPO 099-722) (WARD 11)

FINALE GOEDKEURING: HERNUWING VAN VERHURING - GEDEELTE VAN ERF 5810, COODESTRAAT, WELLINGTON AAN LOLLYPOP OPLEIDINGSENTRUM (NPO 099-722) (WYK 11)

UKUQINISEKISWA KOKUGQIBELA: UKUHLAZIWA KOKUQESHA — IPROPATI KAMASIPALA, ICEBA LESIZA 5810, COODE STREET, WELLINGTON KWI LOLLYPOP EDUCARE CENTRE (NPO 099-722) (WADI 11)

RECOMMENDED that

- 1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2019) *final approval* be granted for the renewal of the lease of the municipal property situated on a portion of Erf 5810, Coode Street, Wellington, measuring ±300m² in extent, to Lollypop Educare Centre (NPO 099-722) for the purpose of a crèche, aftercare and educare center and related activities, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property will be leased at a subsidised rental amount of R421.22 per month (VAT excluded, 6% escalation per annum included), being 5% of the market value;

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- 1.2 The lease endures for a period of 3 (three) years, as from 1 June 2020,
- 1.3 All existing conditions of lease will remain applicable;
- 1.4 The lessee be responsible for payment of all municipal services, connection fees and services consumption, etc., if applicable; and
- 1.5 All administrative and legal requirements be adhered to.
- 2. It be noted that the proposed lease was advertised in the local press for objections, comments, representations or counter proposals/offers from other interested parties, and that none was received; and
- 3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement.

Meeting: Mayco 21/10/2020 Ref No: 15/4/1 (5810) W Coll No: 1644308		Submitted by Department: Author/s: Referred from:	Corporate Serv N Williams Corp Serv Port	
PAR:	ACTION:	RESPONSIBLE DEPAR	TMENT:	DUE DATE:

7.7 CALL FOR DEVELOPMENT PROPOSALS IN RESPECT OF ERVEN 3856, 3895 AND 4734
WELLINGTON - EASTERN END OF GENERAAL HERTZOG AND RANZADALE STREETS,
MUNICIPAL OWNED PROPERTY (WARD 2)

VERSOEK VIR ONTWIKKELINGSVOORSTELLE TEN OPSIGTE VAN ERWE 3856, 3895 EN
4734 WELLINGTON - OOSTELIKE KANT VAN GENERAAL HERTZOG- EN
RANZADALESTRATE, MUNISIPALE EIENDOM (WYK 2)

UKUBIZWAKWESINDULULO SOKOPHUHLISA 3856, 3895 KUNYE 4734 WELLINGTON
KWIMPUMA YOKUPHELA KWE GENERAL HERTZOG NE RANZADALE STREETS,
IPROPATI KA MASIPALA (WARD 2)

The wording "non-monetary" was removed from the heading and recommendations.

RESOLVED that

 In terms of Paragraph 11.3 of Council's Asset Transfer Policy, approval be granted for a call for development proposals in respect of Erven 3856, 3895 and 4734 Wellington;

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- The request for development proposals be advertised, whereby interested parties
 are invited to submit development proposals for the development on the
 property; and
- 3. All submitted proposals be assessed in order to determine the most desirable and optimal development concept, whereafter specifications may be prepared for a competitive bidding process to be followed in respect of the alienation and development of the subject properties for the identified purposes.

Meeting: Mayco 21/10 Ref No: 15/4/1 (3856 Coll No: 1694724		Submitted by Department: Author/s: Referred from:	N October Corp Serv Port -	
PAR:	ACTION:	RESPONSIBLE DEPAR	TMENT:	DUE DATE:
1-3	Implement decision	ED: Corporate Ser	vices	

7.8 PROPOSED ALIENATION OF ERVEN 30087 AND 30652, GONIWE STREET, PAARL VIA CALL FOR APPLICATION PROCESS FOR THE DEVELOPMENT THEREOF FOR BUSINESS PURPOSES (WARD 16)

VOORGESTELDE VERVREEMDING VAN ERWE 30087 EN 30652, GONIWESTRAAT, PAARL BY WYSE VAN UITNODIGING VIR AANSOEKE VIR DIE ONTWIKKELING DAARVAN VIR KOMMERSIËLE DOELEINDES (WYK 16)

ISINDULULO SOKUPHEPHELA KWEZIZA 30087 KUNYE 30652, GONIWE STREET, PAARL NGENDLELA YOKUBIZA INKQUBO YEZICELO EKUPHUHLISENI KWAYO KUSENZELWA USHISHINO (WADI 16)

RECOMMENDED that

- 1. In terms of Section 14 of the MFMA *in principle approval* be granted for the alienation of Erven 30087 and 30652, Goniwe Street, Paarl and situated in Drommedaris, measuring ±1,506m² and ±1,566m² in extent respectively, at a market related selling price, via a call for applications, for the commercial development thereof, subject to the normal conditions of sale as well as the following conditions:
 - 1.1 The sites be utilised for commercial purposes only, in accordance with its current zoning;
 - The applicants will be required to submit a Site Development Plan and Business model in respect of their proposal;

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- 1.3 All costs related to the registration of transfer process will be for the account of the successful applicant; and
- 1.4 The transaction be subject to all requirements as indicated by the technical departments.
- 2. The proposed transaction will be advertised whereby interested parties will be invited to apply for the acquisition of the subject property.

Meeting: Mayco 21/10/2020 Ref No: 15/4/1 (30087) x 15/4/1 (30652) P Coll No: 1691927		Submitted by Department: Author/s: Referred from:	N October Corp Serv Port –		
	PAR:	ACTION:	RESPONSIBLE DEPAR		DUE DATE:

7.9	AUDIT COMMITTEE REPORT
	OUDITKOMITEE VERSLAG
	INGXELO YEKOMITI YOPHICHOTHO ZINCWADI

RECOMMENDED that

The report of the Audit Committee from the meeting held on 27 August 2020, be noted.

Meeting: Mayco 21/10/2020 ef No: 3/3/1/3/13 oll No: 1698807		Submitted by Department: Author/s: Referred from:	Corporate Services R Jaftha	
PAR:	ACTION:	RESPONSIBLE DEPAR	TMENT:	DUE DATE:



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7.10	LLF MINUTES: JULY 2020	
	LLF NOTULES: JULIE 2020	
	LLF IMIZUZU: JULAYI 2020	

RESOLVED that

The LLF minutes of July 2020 be noted.

Meeting: Mayco 21/10/2020 Ref No: Coll No:		Submitted by Department: Corporate St Author/s: Referred from:	ervices
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

8. SOCIAL SERVICES

8.1	AMENDED LIBRARY HOURS
	GEWYSIGDE BIBLIOTEEKSURE
	IYURE ZOKUSEBENZA KWITHALA LENCWADI

RECOMMENDED that

The following amendments be approved:

- 1. The amended hours from 09:00 until 16:45, Mondays to Thursdays, 09:00 until 15:30 on Fridays until 30 June 2021 and closed on Saturdays;
- 2. Limited services during these hours with the focus mainly on curbside and online services with the phase-in of other services as the pandemic subside; and
- 3. The new operating hours as from 1 July 2021 as follows:
 - 3.1 Bigger libraries: Mondays and Tuesdays 09:00 18:00, Wednesdays and Thursdays 09:00 17:00, Fridays 10:00 15:30 and Saturdays 09:00 12:00;
 - 3.2 Rural Libraries: Mondays to Thursdays 08:00 16:00 and Fridays 08:00 15:30; and

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3.3 The day before a public holiday libraries closed at 16:45.

Meeting: Mayco 21 Ref No: 17/4 Coll No: 1685210	/10/2020	Submitted by Department: Author/s: Referred from:	Community Service L Thomas Com Serv Port – 06,	
PAR:	ACTION:	RESPONSIBLE DEPA	RTMENT:	DUE DATE:

9. PUBLIC SAFETY

9.1	VOLUNTEER RESERVIST POLICY
	VRYWILLIGE RESERVIS BELEID
	UMGAQO NKQUBO WAMAVOLONTIYA EBEKWEWODWA

RECOMMENDED that

The Volunteer Reservist Policy be approved.

Meeting: Ref No: Coll No:	Mayco 21/10/2020 1/P 1688058		Submitted by Department: Author/s: Referred from:	Community Service D Damons Com Serv Port – 06	
	PAR:	ACTION:	RESPONSIBLE DEPAR	RTMENT:	DUE DATE:
					,

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10. PLANNING AND DEVELOPMENT

10.1	SERVICE	LEVEL	AGREEMENT	BETWEEN	DRAKENSTEIN	MUNICIPALITY	AND
	DRAKENST	EIN LOC	AL TOURISM	ASSOCIATIOI	N		
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	DRAKENST	EIN PLA	ASLIKE TOERI	SME VERENIC	SING		
	ISIVUMELV	VANO	SELEVELI	YENKONZO	PHAKATHI	KOMASIPALA	WASE
	DRAKENST	EIN KUN	YE NE DRAK	ENSTEIN LOCA	AL TOURISM ASS	OCIATION	

The MMC request further engagements with the department to discuss the matter.

RESOLVED that

This matter stand over for consideration at the next meeting.

Meeting: Ref No: Coll No:	Mayco 21/10/2020 5/13/1/1 1691249		Submitted by Department: Author/s: Referred from:	Planning and Dev C Phillips Planning and Dev	velopment v Portf - 07/10/2020
	PAR:	ACTION:	RESPONSIBLE DEPAI	RTMENT:	DUE DATE:
		Re-submit item	ED: Planning and Dev	velopment	

COMMENTS				THO AILLA	SPOLICI	AIV DI C		RPUBLIC
ADVERTERING VERORDENING					AANSLA	GGEBIEDE	BELI	EID EN
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The MMC request further engagements with the department to discuss the matter.

RESOLVED that

This matter be referred back to the department.

Meeting: Ref No: Coll No:	Mayco 21/10/2020 1/2/10 1687853		Submitted by Department: Author/s: Referred from:	Planning and Deve C Phillips Planning and Dev I	Portf - 07/10/2020
	PAR:	ACTION:	RESPONSIBLE DEPAI	RTMENT:	DUE DATE:
		Re-submit item	ED: Planning and Dev	velopment	



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11. **ENGINEERING SERVICES**

11.1	POLICY FOR THE INSTALLATION OF TELECOMMUNICATIONS INFRASTRUCTURE IN
	ROAD RESERVES
	BELEID VIR INSTALLERING VAN TELEKOMMUNIKASIE INFRASTRUKTUUR BINNE DIE
	PADRESERWE
	UMGAQO NKQUBO WOKUFAKELA ISISEKHO ZOKUQAKAMSHELWANO KWINDLELA
	EZIBEKWE BUCALA

RESOLVED that

This matter be held over for consideration at the Mayoral Committee meeting of 28 October 2020.

Meeting: Ref No: Coll No:	Mayco 21/10/2020 16/9 1690924		Submitted by Department: Author/s: Referred from:	Engineering Service L Pienaar Eng Serv Portf - 07/	
	PAR:	ACTION:	RESPONSIBLE DEPAI		DUE DATE:
		Re-submit item	ED Engineering Se	ervices	

12. **URGENT MATTERS**

None.

The meeting ended at 11:00.

CHAIRPERSON:

DATE:

Confirmed with/without amendments.

HB/rs



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R www.drakenstein.gov.za

customercare@drakenstein.gov.za

Civic Centre, Berg River Boulevard, Paari 7646

Mayoral Committee Attendance Register

Date: 21 October 2020

Time: 10:00

Venue: Council Chambers

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE	Cl	MR	0785304285	M (b
Executive Mayor			0824979048	Charles and the control of the contr
COMBRINK	GC	MR		
Deputy Executive Mayor			0824553445	1 (Z) - 1
(Financial Services)				Demon S
LE ROUX	JF	MR		Thomas
(Engineering Services)			0834595965	C Might
ANDREAS	MA	MS	0767001066	11/20
(Rural Management)			0767901066	-W
KEARNS	С	MS	0765018441	- W
(Environment, Parks and Open			0769406614	dearm
Spaces)			0004470744	^
GOUWS	E	MS	0824479711	F glove
(Social Services)		15)/		
MILLER	J	ADV	0834400507	
(Planning and Development)		146	0834400307	1600
MOKOENA	LP	MS	0734198671	(Contraction of the contraction
(Corporate Services)		MR	0/341300/1	
SMUTS	R	IVIK	0824948467	, Amuto
(Public Safety)	LT	MS	0021010101	Mincer.
VAN NIEKERK		1013	0818858365	MACCOLO
(Sport, Recreation, Arts and Culture)	RH	MR	0826296239	
VAN NIEUWENHUYZEN	КП	IVIK	OOZOZJOZJ	1
(Communication and Inter-				Net
Governmental Relations (IGR)		MS	0820799421	4
CYSTER (Human Settlements and Property	_	1115		PA
				200
Management) STOWMAN	AC	MR	0791895359	
SPEAKER	1			
KOEGELENBERG	RA	MR	0832693138	angel les
CHIEF WHIP	1			/
RICHARDS	AM	MR	0827860053	
LEADER OF OPPOSITION				

fregularles } Office of the / Kantoor van die 22/6/2020

CHIEFWHIP / HOOFSWEEP Clir / Rdl R.A. KOEGELENBERG Drakenstein

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