MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 21 SEPTEMBER 2022 AT 10:00.

PRESENT:

The Executive Mayor, Ald C J Poole (Chairperson)

The Deputy Executive Mayor, Ald G C Combrink

Councillors:

T G Bester M A Andreas L C Arendse **E Gouws** E Baron

A M B Appollis

R H van Nieuwenhuyzen

L Cyster

ALSO PRESENT:

Ald J F le Roux

(Speaker)

Cllr C Kearns

(Chief Whip)

Officials:

Dr J H Leibbrandt

(City Manager)

Mr S Johaar Mr M Wüst

(Executive Director: Corporate Services) (Executive Director: Engineering Services)

Mr G Esau

(Executive Director: Community Services)

Planning

and

Ms N Keketsi

(Acting Chief Financial Officer)

Mr D Delaney

(Acting Executive Director:

Development)

Ms R Jaftha

(Chief Audit Executive)

Ms R Geldenhuys

(Manager: Communication and Marketing)

Ms C September

(Manager: IDP/PM)

Mr G Dippenaar

(Chief Risk Officer)

Mr F P Goosen

(Manager: Administrative Support Services)

MINUTES: MAYORAL COMMITTEE 21 SEPTEMBER 2022

1. <u>LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT</u>

1. Cllr J Miller – Apology;

2. Cllr L T van Niekerk Apology;

3. Mr B Brown, Chief Financial Officer – Apology; and

4. Ms J Samson, Executive Director: Planning and Development - Apology.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

None.

3. CONFLICT OF INTERESTS BY COUNCILLORS/OFFICIALS

None.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

5. **CONFIRMATION OF MINUTES**

The minutes of the Mayoral Committee meeting held on 18 August 2022 is **confirmed as correct**.

Q - a

MINUTES: MAYORAL COMMITTEE 21 SEPTEMBER 2022

6. CORPORATE SERVICES

6.1 ACQUISITION OF PORTIONS OF ERVEN FROM PRIVATE LANDOWNERS AND GOVERNMENT OWNED INSTITUTIONS SITUATED ALONGSIDE THE BERG RIVER BOULEVARD, PAARL FOR ROAD WIDENING PURPOSES (UPGRADING OF THE BERG RIVER BOULEVARD) (WARD 19)

AANKOOP VAN GEDEELTES VAN ERWE VAN PRIVAAT GRONDEIENAARS ASOOK REGERING INSTANSIES GELEË LANGS DIE BERGRIVIER BOULEVARD, PAARL VIR PAD VERBREDING DOELEINDES (OPGRADERING VAN DIE BERGRIVIER BOULEVARD) (WYK 19)

UKUTHENGWA KWECEBA LEZIZA KUNINI OYEDWA KUNYE NEZIKO LOMNINI KARHULUMENTE EKWI CELA LE BERG RIVER BOULEVARD, PAARL KUSENZELWA UKWANDISWA KWENDLELA (UKUPHUHLISWA KWE BERG RIVER BOULEVARD) (WADI 19)

It was requested that the annexures be amended to reflect the correct Erven.

RESOLVED that

The item be referred back to the department for corrections.

Meeting:	Meeting: MC - 21/09/2022		Submitted by Department:	Corporate Se	ervices
Ref No: 16/3/2		Author/s:	F Williams		
Coll No:	Coll No: 956825		Referred from:	Corp Serv Portf - 13/09/2022	
	PAR: AC		RESPONSIBLE DEPARTME	NT:	DUE DATE:
		Re-submit item	ED Corporate Services		

6.2 PROPOSED ALIENATION OF THE EXISTING MUNICIPAL 11kV OVERHEAD POWERLINES SITUATED OVER PORTION 4 OF FARM NO. 956 PAARL (KNOWN AS DONKERHOEK FARM) (PRIVATE PROPERTY) BY THE LANDOWNER OF FARM 956 PAARL (WARD 1)

VOORGESTELDE VERVREEMDING VAN BESTAANDE MUNISIPALE 11kV OORHOOFSE KRAGLYN GELEË OOR GEDEELTE 4 VAN PLAAS NR. 956 PAARL (DONKERHOEK PLAAS) (PRIVAAT EIENDOM) AAN DIE GRONDEIENAAR VAN PLAAS 956 PAARL (WYK 1)

ISINDULULO SOKUPHEPHELA KWE MUNICIPAL 11kV OVERHEAD POWERLINESEKHOYO EKWICEBA 4 LEFAMA NOMBOLO. 956 PAARL (ELIZAWA NJENGE FAMA DONKERHOEK (IPROPATI EYODWA)

Several questions were raised i.e. dealing with the responsibility for the item, and how the amount of R42,586,93 was determined.

Q-0

MINUTES: MAYORAL COMMITTEE 21 SEPTEMBER 2022

It was decided that the item be amended to include those aspects and resubmitted under Engineering Services.

RECOMMENDED that

The item be referred back.

Ref No: 15/4/1 (F956) P		Submitted by Department: Author/s:	Corporate Services F Williams	
Coll No: 1964898		Referred from:	Corp Serv Portf - 13/09/2022	
PAR:	ACTION:	RESPONSIBLE DEPARTME	NT: DUE DATE:	
	Re-submit item	ED: Engineering Service	s	

7. PUBLIC SAFETY

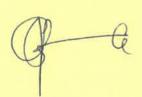
7.1	DISASTER MANAGEMENT PLAN
	RAMPBESTUURSPLAN
	ISICWANGCISO SOLAWULO LWENTLEKELE

It was requested that the disaster risk assessment aspects contained in the Plan be included in the risk register and submitted to Farmco.

RESOLVED that

The item be withdrawn.

Meeting:	Meeting: MC - 21/09/2022		Submitted by Department:	Community Ser	rvices
Ref No:	Ref No: 1/P		Author/s:	D Damons	
Coll No:	1955170		Referred from:	Comm Serv Por	rtf - 13/09/2022
	PAR: ACTION:		RESPONSIBLE DEPARTMENT	NT:	DUE DATE:
	_				



MINUTES: MAYORAL COMMITTEE 21 SEPTEMBER 2022

8. ENGINEERING SERVICES

8.1	DRAFT WATER SERVICES DEVELOPMENT PLAN FOR 2022-2027		
	KONSEP WATERDIENSTE ONTWIKKELINGSPLAN VIR 2022-2027		
	UYILO LWESICWANGCISO SOKUPHUHLISWA KWEENKONZO ZAMANZI NGO- 2022-		
	2027		

It was requested that the information in the table on p.142 be updated.

RESOLVED that

The item be referred back.

Meeting:	Meeting: MC – 21/09/2022		Submitted by Department:	Engineering	Services
Ref No: 16/5		Author/s:	A Kowalews	iki	
Coll No:	1959561		Referred from:	Eng Serv Po	rtf - 14/09/2022
	PAR: ACTION:		RESPONSIBLE DEPARTM	ENT:	DUE DATE:
		Re-submit item	ED Engineering Service	es	

8.2	POLICY: CLOSURE OF WALKWAYS
	BELEID: AFSLUIT VAN LOOPGANGE
	UMGAQO NKQUBO WOKUVALWA KWENDLELA YOKUHAMABA ABANTU

It was requested that point 5.2 in the policy be amended and that point 5.3 be omitted from the policy.

RECOMMENDED that

- 1. The content of the policy be noted; and
- 2. The Closing of Walkways Policy be approved.

Meeting:	Meeting: MC - 21/09/2022		Submitted by Department:	Engineering	Services
Ref No:	15/4/3		Author/s:	C Lotz	
Coli No:	1972861		Referred from:	Eng Serv Po	rtf - 14/09/2022
	PAR: ACTION:		RESPONSIBLE DEPART	MENT:	DUE DATE:
			N.		

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MINUTES: MAYORAL COMMITTEE 21 SEPTEMBER 2022

9. GOVERNANCE AND COMPLIANCE

9.1	VACANCY ON THE MUNICIPAL COUNCIL: RESIGNATION OF COUNCILLOR
	HJN MATTHEE, WARD 17 COUNCILLOR
	VAKATURE OP DIE MUNISIPALE RAAD: BEDANKING VAN RAADSLID HJN MATTHEE,
	WYK 17 RAADSLID
	ISITHUBA KWI BHUNGA LOMASIPALA: UKURHOXA KO CEBA HJN MATTHEE, WADI 17
180	CEBA

RECOMMENDED that

- 1. The resignation of Councillor HJN Matthee as DA representative of Ward 17 on the Drakenstein Municipal Council, effective from 22 August 2022 be noted; and
- 2. It be noted that the Electoral Commission (IEC) was informed of the vacancy that occurred and that the IEC will proceed with arrangements for the necessary by election.

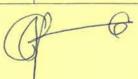
Meeting:	Meeting: MC - 21/09/2022		Submitted by Department:	Corporate Services
Ref No: 3/8/1		Author/s:	F Goosen	
Coll No:	Coll No: 1979489		Referred from:	
	PAR: ACTION:		RESPONSIBLE DEPARTM	MENT: DUE DATE:

9.2	VACANCY ON THE MUNICIPAL COUNCIL: RESIGNATION OF COUNCILLOR M NOBALA,
	PROPORTIONAL MEMBER OF THE MUNICIPAL COUNCIL
	VAKATURE OP DIE MUNISIPALE RAAD: BEDANKING VAN RAADSLID M NOBALA,
	PROPORSIONELE LID OP DIE MUNISIPALE RAAD
	ISITHUBA KWIBHUNGA LOMASIPALA: UKURHOXA KO CEBA M NOBALA, ILUNGU
	ELIMELEYO KWIBHUNGA LOMASIPALA

RECOMMENDED that

It be noted that Councillor M Nobala, proportional representative of the African National Congress (ANC) on the Drakenstein Municipal Council, resigned as from 1 October 2022.

Meeting: MC - 21/09/2022 Ref No: 3/8/1 Coll No: 1983061		Submitted by Department: Author/s: Referred from:	Corporate Services F Goosen
PAR:	ACTION:	RESPONSIBLE DEPARTM	ENT: DUE DATE:



MINUTES: MAYORAL COMMITTEE 21 SEPTEMBER 2022

10. FINANCE

10.1	INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 31 AUGUST 2022						
	DEERNIS H	DEERNIS HUISHOUDING STATISTIEKEVERSLAG SOOS OP 31 AUGUSTUS 2022					
	INGXELO	YAMANANI	YEZINDLU	ZAMAHLWEMPU	NGOBUNJALO	NGOMHLA	
	31 EYETHU	JPA 2022					

RESOLVED that

The report be noted.

Meeting: Mayco - 21/09/2022 Ref No: 9/1/1/4 Coll No: 1977829		Submitted by Department: Author/s: Referred from:	ent: Financial Services A Abrahams Finance Serv Portf-20/09/2022		
PAR:	ACTION:	RESPONSIBLE DEPARTME	NT:	DUE DATE:	

10.2	COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 31 AUGUST 2022
	RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 31 AUGUSTUS 2022
	INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 EYETHUPA 2022

RECOMMENDED that

Council takes note of the contents of the report.

Meeting:	Mayco - 21/09/2022		Submitted by Department:	Financial Services		
Ref No:	9/1/1/4		Author/s:	A Abrahams		
Coll No:	1979787		Referred from:	Finance Serv Portf-20/09/2022		
	PAR:	<u>ACTION:</u>	RESPONSIBLE DEPARTM	ENT:	DUE DATE:	



MINUTES: MAYORAL COMMITTEE 21 SEPTEMBER 2022

10.3	DRAKENST	DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 31 AUGUST 2022						
	DRAKENST	EIN UITSTAANDE	DEBITE	UREVERSLAG SOOS	OP 31 AUGUSTUS	5 2022		
	INGXELO	YAMATYALA	ASE	DRAKENSTEIN	NGOBUNJALO	NGOMHLA		
	31 EYETHU	PA 2022						

RESOLVED that

The report be noted.

Meeting: Ref No: Coll No:	Mayco - 21/09/2022 9/1/1/4 1979811		Submitted by Department: Author/s: Referred from:	Financial Services A Abrahams Finance Serv Portf-20/09/2022
	PAR:	ACTION:	RESPONSIBLE DEPARTMEN	VT: <u>DUE DATE:</u>

10.4 LOCAL GOVERNMENT MUNICIPAL PROPERTY RATES ACT: SECTION 15(3)(A) AND 15(3)(B) REPORT ON REBATES, REDUCTIONS, EXEMPTIONS AND INCOME FOREGONE GRANTED DURING THE 2021/2022 FINANCIAL YEAR

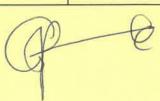
PLAASLIKE REGERING MUNISIPALE EIENDOMSBELASTINGSWET: ARTIKEL 15(3)(A) EN 15(3)(B) VERSLAG RAKENDE KORTINGS, VERLAGINGS, VRYSTELLINGS EN INKOMSTE VERBEUR VIR DIE 2021/2022 FINANSIËLE BOEKJAAR

I LOCAL GOVERNMENT MUNICIPAL PROPERTY RATES ACT: ICANDELO 15(3)(A) KUNYE 15(3)(B) INGXELO YENTLAWULO, UKUNCIPHISA, ISAPHULELO KUNYE NENGENISO YESIBONELELO KUNYAKA MALI KA 2021/2022

RECOMMENDED that

Council take note of the rebates, reductions, exemptions and income foregone amounting to R147,580,615.01 granted to consumers in terms of Section 15(3)(a) and 15(3)(b) of the Local Government Municipal Property Rates Act for the 2021/2022 financial year.

Meeting:	MC - 21/09/2022		Submitted by Department:	Financial Se	rvices
Ref No:	9/1/1/4		Author/s:	A Abraham	s
Coll No:	1979970		Referred from:	Finance Ser	v Portf-20/09/2022
	PAR:	ACTION:	RESPONSIBLE DEPART	MENT:	DUE DATE:



MINUTES: MAYORAL COMMITTEE 21 SEPTEMBER 2022

10.5	MUNICIPAL EN	PLOYEES OUTSTAI	NDING DEBT REPO	ORT AS AT 31 AUGUS	ST 2022	
	MUNISIPALE	WERKNEMERS	UITSTAANDE	SKULDVERSLAG	soos	OP
	31 AUGUSTUS	2022				
	ITYALA LABASE	BENZI BAKWA MA	SIPALA NGOKWE	NGXELO KA 31 EYET	THUPA 202	22

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

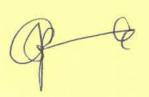
Ref No:	Mayco - 21/09/2022 9/1/1/4 1979741		Submitted by Department: Author/s: Referred from:	Financial Ser A Abrahams Finance Serv	
	PAR:	ACTION:	RESPONSIBLE DEPARTM	IENT:	DUE DATE:

10.6	MUNICIPAL	FINANCE	MANAGEMEN'	T ACT:	SECTION	71	MONT	THLY	BUDGET
	MONITORING	G REPORT F	OR AUGUST 20	22					
	MUNISIPALE	WET OP	BESTUUR VA	N FINA	ANSIES: A	RTIKEL	. 71	MAA	NDELIKSE
	BEGROTINGS	MONITERI	NGSVERSLAG VI	R AUGU	STUS 2022				
	UMTHETHO	WOLAW	JLO LWEMALI	KAMA	ASIPALA:	ICANE	DELO	71	INGXELO
	YOKUBEKA E	SWENI ULA	WULO LWABIN	O-MALI	LUKAJUN	2022			

RECOMMENDED that

- 1. The content of the section 71 monthly budget monitoring report for August 2022 and the supporting documentation be noted; and
- 2. It be noted that the section 71 monthly budget monitoring report for August 2022 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 14 September 2022, being the 10th working day after the end of August 2022.

			Submitted by Department: Author/s:	Financial Se A Viola	rvices
Coll No:	1982738		Referred from:	Finance Ser	v Portf-20/09/2022
	PAR:	ACTION:	RESPONSIBLE DEPARTM	MENT:	DUE DATE:



MINUTES: MAYORAL COMMITTEE 21 SEPTEMBER 2022

10.7	REPORT ON TENDER AWARDS: AUGUST 2022
	VERSLAG OOR TENDERTOEKENNINGS: AUGUSTUS 2022
	INGXELO NGONIKEZELO LWETHENDA: EYETHULA 2022

RECOMMENDED that

It be noted that no tender awards were made for the month of August 2022.

Meeting: Ref No: Coll No:	Mayco - 21/09/2022 8/1/2/1 1979837		Submitted by Department: Author/s: Referred from:	Financial Ser C Hess Finance Serv	vices Portf-20/09/2022
	PAR:	ACTION:	RESPONSIBLE DEPART	MENT:	DUE DATE:

10.8	REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: AUGUST 2022					
	VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: AUGUSTUS 2022					
	INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA					
	KWINKQUBO ZOKUFUMANA: EYETHUPHA 2022					

RECOMMENDED that

In terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R368,633 (incl. VAT) for August 2022 as recorded by the Accounting Officer under the annexures attached to this report, be noted.

Meeting:	MC - 21/09/2022		Submitted by Department:	Financial Se	ervices
Ref No:	9/1/1/4		Author/s:	C Hess	
Coll No:	1979960		Referred from:	Finance Ser	v Portf-20/09/2022
	PAR:	ACTION:	RESPONSIBLE DEPARTI	MENT:	DUE DATE:



MINUTES: MAYORAL COMMITTEE 21 SEPTEMBER 2022

CONFIDENTIAL

10.9	WRITING-OFF OF IRRECOVERABLE DEBT REPORT – AUGUST 2022
	AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG - AUGUSTUS 2022
	INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO - EYETHUPA 2022

See confidential minutes.

Meeting: Ref No: Coll No:	Mayco - 21/09/2022 5/15/1 1979744		Submitted by Department: Author/s: Referred from:	Financial Ser A Abrahams Finance Serv	
	PAR:	<u>ACTION:</u>	RESPONSIBLE DEPART	MENT:	DUE DATE:

10.10	WRITING-	OFF	OF	IRRECOVE	RABLE	DEBT	(5.10	OF	WRITING-OFF	POLICY)	-
	HANDOVE	RAC	COU	NTS							
	AFSKRYF	VAN	0	NVERHAAL	BARE	SKULD	(5.10	VAN	AFSKRYWING	GBELEID)	-
	OORHAND	OIGDE	REK	ENINGE						_	
	UKUCINW	A K	WAI	MATYALA	ANGA	HLAWU	LWAYO) (5	.10 UMGAQO	NKQU	ВО
	WOKUCIN	IA AN	TAN	/ALA) – I Ak	CHAWU	NTI EZII	NIKEZEL	.WEY	0		

See confidential minutes.

Ref No: 5/15/1		Submitted by Department: Author/s: Referred from:	hor/s: A Abrahams		
	PAR:	ACTION:	RESPONSIBLE DEPARTMEN	IT:	DUE DATE:



MINUTES: MAYORAL COMMITTEE 21 SEPTEMBER 2022

10.11	DRAKENSTEIN	OUTSTANDING	COUNCIL	PROPERTY	LEASE	REPORT	AS	AT
	31 AUGUST 202	2						
	DRAKENSTEIN	UITSTAANDE	RAADSEIE	NDOM H	UURVERS	LAG SO	OS	OP
	31 AUGUSTUS 2	2022						
	INGXELO YAM	ATYALA EPROPA	TI YEBHUN	GA LASE	DRAKENST	EIN NGO	BUNJ	ALO
	NGOMHLA WE	31 EYETHUPA 202	2					

See confidential minutes.

Meeting: Ref No: Coll No:	Mayco - 21/09/2022 9/1/1/4 1979751		Submitted by Department: Author/s: Referred from:	Financial Ser A Abrahams Finance Serv	
	PAR:	ACTION:	RESPONSIBLE DEPARTI	MENT:	DUE DATE:

12.	URGENT MATTERS	
	DRINGENDE SAKE	
	IMIBA ENGXAMISEKILEYO	

None.

The meeting ended at 12:07.

CHAIRPERSON:

DATE:

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Confirmed with/without amendments.

FG/rs

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💸 www.drakenstein.gov.za

Civic Centre, Berg River Boulevard, Paarl 7646

Mayoral Committee Attendance Register

Date: 21 September 2022

Time: 10:00

Venue: Council Chambers

SURNAME	INITIALS	TITLE	SIGNATURE
POOLE	CI	ALD	100
Executive Mayor			
COMBRINK	GC	ALD	AD) D
Deputy Executive Mayor			Denton
(Financial Services)			
BESTER	TG	CLLR	
(Engineering Services)			
ANDREAS	MA	CLLR	Mues
(Human Settlements)		0110	
ARENDSE	LC	CLLR	pindle
(Sport, Recreation, Arts and Culture)			
GOUWS	E	CLLR	F Inus
(Social Development)			
MILLER	J	CLLR	Apology
(Governance and Compliance)		2112	
BARON	E	CLLR	
(Corporate Services)		-	
APPOLLIS	AMB	CLLR	#
(Public Safety)		0115	
VAN NIEKERK	LT	CLLR	Apology
(Planning and Development)		CILD	
VAN NIEUWENHUYZEN	RH	CLLR	1 1 ser
[Communication and Inter-			KIN
Governmental Relations (IGR)]		CLLD	161
CYSTER	L	CLLR	- Legy +
(Parks, Waste and Cemeteries)		ALD	Te M
LE ROUX	JF	ALD	Trober
SPEAKER		CILD	.
KEARNS	С	CLLR	Bearns
CHIEF WHIP			

OFFICE OF THE/KANTOOR VAN DE CHIEF WHIP/HOOFSWEEP OLLE/RDL CHRISTEPHINE KEARNS OR HO NOTEIN MUNICIPALITY/ MUNISIPALITEIT

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OFFICIALS	
NAME AND SURNAME	SIGNATURE
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J. LEIBBRANDT	4M
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& Dynewiaca C / Swith	15.
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i Sum	7
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R-Geldenhuys	Felderhy S
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OFFICE OF THE KANTOOR VAN DIE
CHIEF WHIMMOOFSWEEP
CLEV ROL CHRISTEPHINE KEARNS
DRAKENSTEIN MUNICIPALITY MUNISIPALITEIT

De 107/07/07