Annexure A

DRAKENSTEIN MUNICIPALITY

QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY

(REGULATION 6(3) OF THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS)

PERIOD: 1 APRIL 2026 – 30 JUNE 2026

DRAKENSTEIN MUNICIPALITY

QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY

PARAGRAPH 6 OF SCM POLICY:
OVERSIGHT ROLE OF COUNCIL OVER THE IMPLEMENTATION OF SCM POLICY

PERIOD: 1 APRIL 2026 – 30 JUNE 2026

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
1	3(1)(a)	Prepare and submit a draft supply chain management policy complying with regulation 2 to the council of the municipality for adoption.	Accounting Officer	Chief Financial Officer	YES	SCM policy & draft policy amendments were tabled in Council on 27 May 2026 as part of the budget related policies for approval, as part of the draft budget for the next financial year.
2	3(1)(b)	Review at least annually the implementation of the policy.	Accounting Officer	Chief Financial Officer	YES	Policy was updated to comply with National Treasury norms & standards.
3	3(1)(c)	Submit when considered necessary, proposals for amendment of the policy by the Council.	Accounting Officer	Chief Financial Officer	YES	SCM policy & draft policy amendments were tabled in Council on 27 May 2026 as part of the budget related policies for approval, as part of the draft budget for the next financial year.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
4	3(2)(a)	Make use of any Treasury guidelines determining standards for municipal supply chain management policies and submit to the council that guidelines standard or modified version therefore, as a draft policy.	Accounting Officer	Chief Financial Officer	YES	SCM policy & draft policy amendments were tabled in Council on 27 May 2026 as part of the budget related policies for approval, as part of the draft budget for the next financial year.
5	3(2)(b)	Ensure that a draft policy submitted to council that differs from the guideline standard complies with Regulation 2.	Accounting Officer	Chief Financial Officer	YES	SCM policy & draft policy amendments were tabled in Council on 27 May 2026 as part of the budget related policies for approval, as part of the draft budget for the next financial year.
6	3(1)(c)	Report any deviation from the guideline standard to the National Treasury and relevant provincial treasury.	Accounting Officer	Chief Financial Officer	YES	Not Applicable.
7	3(4)	Must, in terms of section 62(1)(f)((iv) take all reasonable steps to ensure that the municipality has and implements a supply chain management policy as set out in Regulation 2.	Accounting Officer	Chief Financial Officer	YES	SCM policy & draft policy amendments were tabled in Council on 27 May 2026 as part of the budget related policies for approval, as part of the draft budget for the next financial year.
8	5(2)(a)	Make a final award above R10 million (VAT included).	Accounting Officer (after considering recommendation of Bid Adjudication Committee)		YES	Four awards were made during this quarter.
9	5(2)(b)	Make a final award above R300,000 (VAT included), but not exceeding R10 million (VAT included).	Accounting Officer	Bid Adjudication Committee	YES	A total of fourteen awards were made during this quarter.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
10	5(2)(c)	Make a final award not exceeding R300,000 (VAT included) including the appointment of consultants.	Accounting Officer	Manager: Supply Chain Management & CFO: below R300,000 Senior Accountant: Acquisitions and Senior Accountant: Tender evaluation & Contracts: below R300,000 Assistant Accountant: Tender evaluations, Chief Buyer: below R300,000 and Senior Buyer: below R180,000	YES	The SCM Division is responsible for implementation.
11	5(3)	Submit to the officials referred to in regulation 5(4) within five days of the end of each month a written report containing particulars of each final award, except procurements made out of petty cash, made during that month, including– (a) the amount of the award; (b) the name of the person to whom the award was made; (c) the reason why the award was made to that person; and (d) the BEE status of that entity/person.	Bid Adjudication Committee (refer regulation 5(4)(a) Chief Financial Officer – 5(4)(b)	Chief Financial Officer SCM: Manager	YES	**April 2026:** submitted on 4 May 2026 **May 2026:** submitted on 4 June 2026 **June 2026:** submitted on 3 July 2026

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
12	6(1)	Maintain oversight over the implementation of the supply chain management policy.	Municipal Council		YES	Report was tabled and noted in Council on 30 July 2025.
13	6(2)(a)(i)	Submit a report to council within 30 days of the end of each financial year on the implementation of the supply chain management policy of the municipality.	Accounting Officer		YES	Report was tabled and noted in Council on 30 July 2025.
14	6(2)(a) (iii)	Immediately submit a report to council whenever there are serious and material; problems in the implementation of the supply chain management policy, including such a report from any municipal entity as envisaged by this Regulation 6(2)(a)(iii).	Accounting Officer		YES	To date no serious or material problems occurred in implementing the SCM policy.
15	6(3)	Submit a report to the mayor of the municipality within ten days of each quarter on the implementation of the supply chain management policy.	Accounting Officer	Chief Financial Officer	YES	This is the fourth report for this financial year.
16	7(1)	Establish a supply chain management unit.	Accounting Officer	Chief Financial Officer	YES	
17	12(1)	Direct that: a) cash purchases up to transaction value as defined in Council's Petty Cash policy b) one verbal quotation be obtained for any specified procurement of a transaction value lower than R2,000 (VAT included); c) written or verbal quotations for procurement of goods and/or services of a transaction value between R2,000.00 and R 10,000.00 (VAT included) d) formal written price quotations for procurement of goods and/or services of a transaction value between R10,000.00 and R300,000.00; and	Accounting Officer	Manager: Supply Chain Management & CFO: below R300,000 Senior Accountant: Acquisitions and Senior Accountant: Tender evaluation & Contracts: below R300,000 Assistant Accountant:	YES	The SCM unit is responsible for procurement within these thresholds. Delegations are approved and signed by the relevant officials.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
		e) a competitive bidding process be followed for any specific procurement of a transaction value higher than R300,000.		Tender evaluations, Chief Buyer: below R300,000 and Senior Buyer: below R180,000		
18	12(2)(a)	Allow the Accounting Officer to lower, but not to increase, the different threshold values specified in sub regulation (1).	Accounting Officer	Chief Financial Officer	YES	Delegated officials act within delegated thresholds.
19	14(1)(b)	Invite prospective providers of goods and services at least once a year through newspaper commonly circulating locally, the website of the municipality.	Accounting Officer	SCM: Manager	YES	An advert was placed in the newspapers on 21 May 2026.
20	14(1)(c)	Specify the listing criteria for accredited prospective providers.	Accounting Officer	Chief Financial Officer	YES	Listing criteria is contained within the registration form.
21	14(1)(d)	Disallow the listing of any prospective provider whose name appears on the National Treasury's database as a person prohibited from doing business with the public sector.	Accounting Officer		YES	No suppliers were registered on National Treasury's database of defaulters for this quarter.
22	14(2)	Update the list of prospective providers at least quarterly to include any additional prospective providers and any new commodities or types of services.	Municipal Council	Chief Financial Officer	YES	The SOLAR SCOA / SCM Bid Utility Module supplier database is updated on a weekly basis. Amending the supplier categories.
23	15	Requesting reconciliation's on petty cash purchases on a monthly basis.	Chief Financial Officer	Manager: Expenditure	YES	Reported on by the Manager: Expenditure.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
24	16(c)	If it is not possible to obtain at least three written quotations, record and report quarterly to the accounting officer, or another official designated by the accounting officer, the reasons for this.	Accounting Officer	Chief Financial Officer	YES	**April 2026:** submitted on 4 May 2026 **May 2026:** submitted on 4 June 2026 **June 2026:** submitted on 3 July 2026
25	16(d)	Record the name of potential providers requested to provide written quotation with their quoted prices.	Accounting Officer	Chief Financial Officer	YES	
26	17 (1) (a)	When using the list of accredited prospective providers, it should promote ongoing competition amongst providers by inviting providers to submit quotations on a rotational basis.	Chief Financial Officer	Manager: Supply Chain Management	YES	Rotation for catering and driving schools are being applied.
27	17(e)	Report to the Accounting Officer or CFO on a monthly basis on any approvals given during that month by that the designed official referred to in sub-regulation (1)(c).	Chief Financial Officer	Manager: Supply Chain Management	YES	
28	18 (2)	No requirement for goods and services above an estimated value of R300,000 (VAT included), may deliberately be split into parts or items of lesser value merely for the sake of procuring the goods and services otherwise than through a competitive bidding process.	Chief Financial Officer	Manager: Supply Chain Management	YES	Formal written quotations and call for tenders are advertised on the municipal website on a regular basis.
29	18(3)	Commodities, services and products covered by a transversal contract concluded by the National Treasury must be considered before approaching the market in order to benefit from economies of scale where lower prices or rates have been	Accounting Officer	Chief Financial Officer	YES	National Treasury Circular no. 68: Unauthorised, irregular, fruitless and wasteful expenditure circular was issued. Policy on unauthorized, irregular,

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
		negotiated.				fruitless and wasteful expenditure was approval by Council on 27 May 2026.
30	21(a) (1)	Any invitation to prospective providers to submit bids must be by means of a public advertisement in newspapers commonly circulating locally, the website of the Drakenstein Municipality or any other appropriate ways (which may include an advertisement in the Government Tender Bulletin and National Treasury's e-Tender Publication Portal).	Accounting Officer	Bid Specifications Committee	YES	For quarter four a total of 13 items served before the Bid Specifications committee.
31	21(2)	The Accounting Officer may determine the closure date for the submission of bids which is less than the 30 days or 14 days requirement, but only if such shorter period can be justified on the grounds of urgency or emergency or any exceptional case where it is impractical or impossible to follow the official procurement process.	Accounting Officer		YES	No such action took place during this quarter.
32	22((1)(a)	The procedures for the handling, opening and recording of bids are as follows: (a) Bids (i) must be opened only in public; (ii) must be opened at the same time and as soon as possible after the period for the submission of bids has expired; and (iii) Received after the closing time should not be considered and returned unopened immediately.	Accounting Officer	Manager: Supply Chain Management	YES	Implemented an attendance register at the opening of tenders. All bids that are received are recorded in a tender register.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
33	23(1)	Negotiate the final terms of a contract with bidders identified through a competitive bidding process as preferred bidders, provided that such negotiation – (a) does not allow any preferred bidder a second or unfair opportunity; (b) is not to the detriment of any other bidder; and (c) does not lead to a higher price than the bid submitted. Minutes of such negotiations must be kept.	Accounting Officer	Relevant user department Head of Department or Executive Director	YES	Provision for the signing of a Form of Tender/Service Level Agreement with successful vendors is being made in the tender documents and part as Special Conditions to Tender. There is a standard operating procedure approval for the signing of service level agreements.
34	25(2)	Appoint the members of the bid specification, evaluation and adjudication committees, taking into account Section 117 of the MFMA.	Accounting Officer		YES	May not be sub-delegated, delegations are kept on record.
35	25(3)	Appoint a neutral or independent observer, appointed by the Accounting Officer, must attend or oversee a committee when this is appropriate for ensuring fairness and promoting transparency.	Accounting Officer		YES	The Chief Audit Executive has been appointed.
36	26(1)	Compile specifications for the procurement of goods and services by the municipality.	Accounting Officer	Bid Specifications Committee, upon advice of the relevant user department.	YES	The Executive Director / Senior Manager signs for items to serve on Specification committee.
37	26(2)(g)	Approve specifications compiled by the bid specification committee prior to publication of the invitation for bids.	Accounting Officer	Bid Specifications Committee, upon advice of the relevant user department	YES	The specifications are accompanied with a questionnaire that the relevant department must complete. Meetings are held according to a pre-determined schedule.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
38	27(1)(a)	Evaluate bids in accordance with – (i) The specifications for a specific procurement; and (ii) The points system set out in terms of paragraph 26(2)(f).	Accounting Officer	Bid Evaluation Committee upon advice of the relevant user department.	YES	Have regular scheduled meetings on a Monday. Has implemented a questionnaire that should be completed by the department and evaluation committee, when evaluating a tender.
39	27(1)(b)	Evaluate each bidder's ability to execute the contract.	Accounting Officer	Bid Evaluation Committee, upon advice from SCM	YES	Not to be sub-delegated.
40	27(1)(c)	Check in respect of the recommended bidder whether municipal rates and taxes and municipal service charges are not in arrears.	Accounting Officer	Bid Evaluation Committee	YES	Has a screening list that has to be completed.
41	27(1)(d)	Submit to the adjudication committee a report and recommendations regarding the award of the bid or any other related matter.	Bid Evaluation Committee		YES	Not to be sub-delegated.
42	28(1)	A Bid Adjudication Committee must – (a) Consider the report and recommendations of the Bid Evaluation Committee; and (b) Either – (i) Depending on its delegations, make a final award or a recommendation to the Accounting Officer to make the final award.	Accounting Officer	Bid Adjudication Committee	YES	The BAC made fourteen awards during this quarter.
43	28(1)(b)(ii)	Make another recommendation to the accounting officer on how to proceed with the relevant procurement.	Accounting Officer		YES	No such action took place during this quarter.
44	28(2)(5)	Appoint the chairperson of the bid adjudication committee.	Accounting Officer		YES	Delegations given are kept for record purposes.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
45	27(2)(7)(a)	If a bid adjudication committee decides to award a bid other than the one recommended by the bid evaluation committee, the bid adjudication committee must prior to awarding the bid – (i) check in respect of the preferred bidder whether that bidder's municipal rates and taxes and municipal service charges are not in arrears; and (ii) notify the accounting officer.	Bid Adjudication Committee		YES	No such transaction took place during this quarter.
46	27(2)(7)(b)	(i) After due consideration of the reasons for the deviation, ratify or reject the decision of the bid adjudication committee referred to in Regulation 29(5)(a); and (ii) If the decision of the bid adjudication committee is rejected, refer the decision of the adjudication committee back to that committee for reconsideration.	Accounting Officer		YES	No such action took place during this quarter.
47	28(2)(8)	Refer any recommendation made by the evaluation committee or adjudication committee back to that committee for reconsideration of the recommendation.	Accounting Officer		YES	System is implemented, when applicable.
48	28(2)(9)	Comply with Section 114 of the MFMA within ten working days.	Accounting Officer		YES	No such action took place during this quarter.
49	29(1)	A contract for banking services – (a) Must be procured through competitive bids; (b) Must be consistent with section 7 or 85 of the Act; and (c) May not be for a period of more than five	Accounting Officer		YES	No such action took place during this quarter.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
		years at a time.				
50	30(1)	Request the State Information Technology Agency (SITA) to assist the municipality with the acquisition of IT related goods or services through a competitive bidding process.	Accounting Officer	Bid Adjudication Committee	YES	IT division is responsible for the purchasing of IT equipment for the municipality.
51	30(2)	Enter into a written agreement to regulate the services rendered by, and the payments made to, SITA.	Accounting Officer		YES	SITA agreement is in place.
52	30(3)	Notify SITA together with a motivation of the IT needs of the municipality if – (a) the transaction value of IT related goods or services required by the municipality in any financial year will exceed R50 million (VAT incl); or (b) the transaction value of a contract to be procured by the municipality whether for one or more years exceeds R50 million.	Accounting Officer		YES	No transactions above R50 million has occurred.
53	30(4)	Submit to the Council, the National Treasury, the relevant provincial treasury and the Auditor General the SITA comments and the reasons for rejecting or not following such comments if the municipality disagrees with SITA's comments.	Accounting Officer	Manager: Supply Chain Management	YES	No such action took place during this quarter.
54	31(1)	To procure goods or services for the municipality under a contract secured by another organ of state, but only if – (a) The contract has been secured by that other organ of state by means of a competitive bidding process applicable to that organ of state; (b) The Bid Adjudication Committee has no reason to believe that such contract was	Accounting Officer	Bid Adjudication Committee	YES	No such award during this period was made.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
		not validly procured; (c) The user department can clearly demonstrate that there is a value for money argument or other service delivery benefits; and (d) That other organ of state and the provider has consented to such procurement in writing.				
55	34(1)	Procure consulting services above the value of R300,000 (VAT incl.) provided that any Treasury guidelines in respect of consulting services or CIDB guidelines in respect of services related to the build environment and construction works are taken into account when such procurements are made.	Accounting Officer	Bid Adjudication Committee	YES	Procuring of consultants is in line with tender conditions as approved. TSPM 6/2023 is being implemented.
56	34(4)	Ensure that copyright in any document produced, and the patent rights or ownership in any plant, machinery, thing, system or process designed or devised, by a consultant in the course of the consultancy service is vested in the municipality.	Municipal Council	Relevant user Department	YES	Rights are vested in the municipality.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
57	35(1)(a)	Dispense with the official procurement processes established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only – (i) in an emergency; (ii) if such goods or services are produced or available from a single provider only; (iii) for the acquisition of special worker of art or historical objects where specifications are difficult to compile; (iv) acquisition of animals or zoos; or (v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes.	Accounting Officer (above the value of R300,000)	Manager: Supply Chain Management & CFO: below R300,000	YES	**April 2026:** submitted on 4 May 2026 **May 2026:** submitted on 4 June 2026 **June 2026:** submitted on 3 July 2026
58	35(1)(b)	Ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.	Accounting Officer (above the value of R300,000)	Manager: Supply Chain Management & CFO: below R300,000	YES	
59	35(2)	Record the reasons for any deviations in terms of Regulations 36(1)(a) and (b); and Report them to the next meeting of the Council and include as a note to the annual financial statements.	Municipal Council	Accounting Officer	YES	The transactions are reported to Council.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
60	36(2)	Decide to consider an unsolicited bid but only if – (a) the product or service offered is a demonstrably or proven unique innovative concept; (b) the product or service will be exceptionally beneficially to, or have exceptional cost advantages for, the municipality; (c) the person who made the bid is the sole provider of the product or service; and (d) the reasons for not going through the normal bidding processes are found to be sound by the accounting officer.	Accounting Officer		YES	No such action took place during this quarter.
61	36(4)	Submit written comments received pursuant to Regulation 37(3), including any responses from the unsolicited bidder, to the National Treasury and the relevant provincial treasury for comment.	Accounting Officer		Yes	No such action took place during this quarter.
62	36(5)	Consider and may award the bid or make recommendations to the accounting officer depending on the delegations to the adjudication committee.	Accounting Officer	Bid Adjudication Committee	YES	No such action took place during this quarter.
63	36(7)	When considering an unsolicited bid, take into account where considering an unsolicited bid– (i) any comments submitted by the public; and (ii) any written comments and recommendations of the National Treasury or the relevant provincial treasury.	Accounting Officer		YES	No such action took place during this quarter.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
64	36(8)	Submit to the Auditor General, the relevant provincial treasury and the National Treasury the reasons for rejecting or not following any recommendations of the National Treasury or provincial treasury in regard to the unsolicited bid.	Accounting Officer	Manager: Supply Chain Management	YES	No such action took place during this quarter.
65	37(1)(a)	Take all reasonable steps to prevent abuse of the supply chain management system.	Accounting Officer	Chief Financial Officer	YES	The National Treasury Code of Conduct has been and communicated to municipal staff at various formal and informal meetings.
66	38(1)(b)	Investigate any allegations against an official or other role player of fraud, corruption, favouritism, unfair or irregular practices or failure to comply with the supply chain management policy, and when justified – (i) take appropriate steps against such official or other role player; or (ii) report any alleged criminal conduct to the South African Police Service.	Accounting Officer	Internal Audit	YES	No such actions took place during this quarter.
67	37(1)(c)	Check the National Treasury's database prior to awarding any contract to ensure that no recommended bidder, or any of its directors, is listed as a person prohibited from doing business with the public sector.	Accounting Officer	Manager: Supply Chain Management	YES	The National Treasury list of tender defaulters is used for verification purposes.
68	37(1)(d)	Reject any bid from a bidder – (i) if any municipal rates and taxes or municipal service charges owed by that bidder or any directors to the municipality are in arrears for more than three months; (ii) who during the last five years has failed to perform satisfactorily on a previous	Accounting Officer	Bid Adjudication Committee Manager: Supply Chain Management	YES	No such action took place during this quarter.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
		contract with the municipality or any other organ of state after written notice was given to that bidder that performance was unsatisfactory.				
69	37(1)(e)	Reject a recommendation for the award of a contract if the recommended bidder, or any of its directors, has committed a corrupt or fraudulent act in competing for the particular contract.	Accounting Officer	Bid Adjudication Committee Manager: Supply Chain Management	YES	No such action took place during this quarter.
70	37(1)(f)	Cancel a contract awarded to a person if – the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract; or (i) an official or other role player committed any corrupt or fraudulent act during the bidding process or the execution of the contract that benefited that person.	Accounting Officer	Bid Adjudication Committee Manager: Supply Chain Management	YES	No such transaction took place this quarter.
71	37(1)(g)	Reject the bid of any bidder if that bidder or any of its directors – (i) has abused the supply chain management system of the municipality or has committed any improper conduct in relation to such system; (ii) has been convicted for fraud or corruption during the last five years; (iii) has willfully neglected or reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or	Accounting Officer	Bid Adjudication Committee Manager: Supply Chain Management	YES	No such action took place during this quarter.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
		(iv) has been listed in the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).				
72	37(2)	Inform the National Treasury and relevant provincial treasury in writing of any actions taken in terms of Regulation 38(1)(b)(ii), (e) or (if).	Accounting Officer	Bid Adjudication Committee Manager: Supply Chain Management	YES	No such action took place during this quarter.
73	39(1)	The Supply chain policy must provide for an effective system of disposal management for the disposal or letting of assets, including unserviceable, redundant or obsolete assets, subject to sections 14 & 90 of MFMA.	Municipal Council	Chief Financial Officer	YES	Municipality has to follow the Asset Transfer Regulations published by National Treasury, with effective date of 1 September 2008 on local authorities.
74	39(2)	A supply chain management policy must specify the ways in which assets may be disposed of, including – (a) Transferring the asset to another organ of state in terms of a provision of the Act enabling the transfer of assets; (b) Transferring the asset to another organ of state at market related value or, when appropriate, free of charge; (c) Selling the asset; and (d) Destroying the asset.	Municipal Council	Chief Financial Officer	YES	Has amended the SCM policy that allows for the Accounting Officer to make recommendations on disposal below the value of R500,000.
75	39(3)(a)	Stipulate that – Immoveable property may be sold only at market related prices except when public interest or the	Municipal Council		YES	On 27 May 2026, Council has approved the Asset Transfer Policy, which forms part of the approval of the budget related policies.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
		plight of the poor demands otherwise.				
76	39(3)(b)	Movable assets may be sold either by way of written price quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous to the municipality.	Accounting Officer	Chief Financial Officer		Movable assets are sold via the municipal auction camp at predetermined prices as stipulated within the municipal tariff book.
77	39(3)(c)	In the case of the disposal of firearms, the National Conventional Arms Control Committee has approved any sale or donation of firearms to any person or institution within or outside the Republic.	Accounting Officer		YES	No such action took place during this quarter.
78	39(3)(g)	In the case of the free disposal of computer equipment, the Provincial Department of Education must first be approached to indicate within 30 days whether any of the local schools are interested in the equipment.	Accounting Officer	Chief Financial Officer	YES	No such action took place during this quarter.
79	39(3)(e)	All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed.	Municipal Council		YES	Municipality has to follow the Asset Transfer Regulations published by National Treasury, with effective date of 1 September 2008 on local authorities. These service charges are stated within the municipal Tariff book.
80	39(3)(f)	Ensure that where assets are traded in for other assets, the highest possible trade-in is negotiated.	Municipal Council		YES	No such action took place during this quarter.
81	40(1)	A Supply chain management policy must provide for an effective system of risk management for the identification, consideration and avoidance of potential risks in the supply chain management system.	Accounting Officer	Chief Financial Officer	YES	Risks are dealt with as per the Risk matrix.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
82	41(1)	Establish and implement an internal monitoring system in order to determine, on a retrospective analysis, whether the authorised supply chain management processes were followed and whether the objectives of this policy were achieved.	Accounting Officer	Chief Financial Officer	YES	A vendor performance process was established and implemented. For this quarter no poor vendor performance has been reported.
83	42(1)	Check with SARS whether a person's tax matters are in order before making an award to such person.	Municipal Council	Manager: Supply Chain Management	YES	The Tax Compliance Status document of vendors registered on the municipal database is requested on a regular basis.
84	44	Disclose in the notes to the annual financial statements of the municipality particulars of any award of more than R2,000 to a person who is a spouse, child, grandchild, parent, grand parent, in-law, brother or sister of a person in the service of the state, or has been in the service of the state in the previous twelve months, including – (a) the name of that person; (b) the capacity in which that person is in the service of the state; and (c) the amount of the award.	Municipal Council	Chief Financial Officer	YES	This information was disclosed in the 2025/2026 annual financial statements of the municipality.
85	45(3)(a)	Keep a register of all declarations in terms of Regulation 45(2)(e) and (i).	Accounting Officer	Manager: Supply Chain Management	YES	At every induction session the new employees complete the declarations. The declarations of interest are completed once during a financial year by all municipal staff.
86	45(3)(b)	Declarations must be made to the mayor of the municipality who must ensure that such declarations are recorded in the register.	Accounting Officer	Chief Financial Officer	YES	Declarations are kept electronically at SCM section and hard copy on personnel record.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
87	45(4)	Adopt the National Treasury's code of conduct and Schedule 2 of the Systems Act for supply chain management practitioners and other role players involved in supply chain management.	Accounting Officer	Manager: Supply Chain Management Council's Speaker	YES	Code of conduct is adopted as part of Council's Supply Chain Management Policy. During this quarter updates were performed regarding code of conduct documents of officials.
88	45(2)	Report any alleged contravention of Regulation 47(1) to the National Treasury for considering whether the offending person, and any representative or intermediate through which such person is alleged to have acted, should be listed in the National Treasury's database of persons prohibited from doing business with the public sector.	Accounting Officer	Chief Financial Officer	YES	No such action took place during this quarter.
89	47	Disclose to the National Treasury and the relevant provincial treasury any sponsorship promised, offered or granted to the municipality whether directly or through a representative or intermediate, by any person who is – (a) a provider or prospective provider of goods or services to the municipality; or (b) a recipient or prospective recipient of goods disposed or to be disposed, of by the municipality.	Accounting Officer	Manager: Supply Chain Management	YES	Gift registers are held at the offices of the various departments, where municipal officials declare gifts received from suppliers. At end of each financial year, copies are made of gift registers for Audit purposes.
90	48	Persons aggrieved by decisions or actions taken in the implementation of this supply chain management system, may lodge within 14 days of the decision or action, a written objection or compliant against the decision or action.	Accounting Officer		YES	Have an administrative process in place.

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	A	B	C	D	E	F
91	49(1)	Appoint an independent and impartial person to assist in the resolution of disputes between the municipality and other persons and to deal with objections, complaints or queries as described more fully in Regulation 48.	Accounting Officer		YES	The Manager: Administrative Services has been duly appointed to dispose with objections, complaints or queries.
92	49(2)	Responsible to assist the person appointed in terms of Regulation 49(1) to perform his or her functions effectively.	Accounting Officer		YES	The Manager: Administrative Services has been duly appointed to dispose with objections, complaints or queries.
93	49(3)(b)	Appointed must submit monthly reports to the Accounting Officer on all disputes, objections, complaints or queries received, attended to or resolved.	Accounting Officer		YES	The appointed official is responsible for the submission of the monthly report to the City Manager.
94	50	Service provider that acts on behalf of municipality to provide any service or act as a collector of fees, service charges or taxes and the compensation payable to service provider, contract must stipulate a cap on compensation payable to the service provider; that such compensation must be performance based.	Accounting Officer		YES	No such action took place during this quarter.
95	51	Contracts and agreements procured through the Supply Chain Management system.	Accounting Officer	Manager: Supply Chain Management Relevant user department	YES	Contract management actions are performed in accordance with the System of delegations.
96	52	Contract having budgetary implications beyond three financial years cannot be entered into unless the requirements of section 33 of the MFMA have been fully complied with.	Municipal Council	Accounting Officer Relevant user department	YES	TSPM 5/2025: Vehicle location devices

SERIAL NR	REG. NO.	CRYPTIC DESCRIPTION OF POWER OR DUTY	POWER CURRENTLY RESIDING	DELEGATED	IMPLE-MENTED	COMMENTS
COLUMN REFERENCE	**A**	**B**	**C**	**D**	**E**	**F**
97	53(1)	Any extension of a contract period not covered in the conditions of the contract and / or any increase and / or extension in the approved contract sum, excluding rates based tenders which do not have a contract sum, that may become necessary as a result of exceptional circumstances during the contract period must be considered by the appropriate bid committees and tabled to Council in terms of section 116(3) of the Act prior to implementation.	Accounting Officer	Bid Adjudication Committee	YES	CES 5/2017: Vehicle location devices INC 3/2023: General valuation roll 2024