

DRAKENSTEIN MUNICIPALITY

MINUTES OF AN ORDINARY MEETING OF THE MUNICIPAL COUNCIL HELD IN THE COUNCIL CHAMBERS, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON TUESDAY, 30 SEPTEMBER 2025 AT 09:30.

PRESENT: **Councillors (see attendance register)**

Senior Officials:	Dr JH Leibbrandt	(City Manager)
	Mr S Johaar	(Executive Director: Corporate and Planning Services)
	Mr B Brown	(Chief Financial Officer)
	Mr L Pienaar	(Executive Director: Engineering Services)
	Ms E Barnard	(Executive Director: Public Safety)
	Mr F Rhoda	(Acting Executive Director: Community Services)
	Ms R Jaftha	(Chief Executive Audit)
	Ms N October	(Senior Manager: Legal and Administrative Services)
	Ms R Geldenhuys	(Manager: Communication and Marketing)
	Ms C September	(Manager: IDP)
	Mr G Dippenaar	(Chief Risk Officer)
	Mr FP Goosen	(Manager: Administrative Support Services)
	Mr P January	(Senior Administrative Officer)

ABSENT: **Councillors (see attendance register)**



The Speaker requested that a silent prayer be held before the commencement of the proceedings.

1. APPLICATION FOR LEAVE
AANSOEK OM VERLOF
INGXELO NGU SOMLOMO

- | | | | |
|----|---------------------|---|--------------|
| 1. | Cllr JH Adams | - | Apology; |
| 2. | Cllr RB Arnolds | - | Apology; |
| 3. | Cllr S Gravel | - | Apology; |
| 4. | Cllr CM Jacobs | - | Apology; |
| 5. | Cllr N Nongogo | - | Apology; |
| 6. | Ald S Ross | - | Apology; |
| 7. | Cllr J Smit | - | Apology; |
| 8. | Cllr B van Willingh | - | Apology; and |
| 9. | Cllr N Zoya | - | Apology. |

2. CONFLICT OF INTERESTS
KONFLIK VAN BELANGE
UKUGQUBANA KWEMIDLA

None.

3. STATEMENTS BY THE SPEAKER
VERKLARINGS DEUR DIE SPEAKER
INGXELO NGU SOMLOMO

The Speaker made the following announcements:

1. Congratulated councillors who celebrated their birthdays in September 2025;
2. Urgently reminded ward councillors to have at least one Ward Committee and one Public Meeting for the current quarter of July to September 2025 and to submit their minutes and signed attendance registers by 03 October 2025;
3. Informed Council that he attended the Speaker's Forum in Cape Town that was held on 16 to 17 September 2025 and highlighted the aspects that were under discussion; and
4. Congratulated and thanked those involved with hosting the successful Gala evening on 17 September 2025.



4.	STATEMENTS BY THE EXECUTIVE MAYOR
	VERKLARINGS DEUR DIE UITVOERENDE BURGEMEESTER
	INGXELO NGU SODOLOPHU WESIGQEBA

The Executive Mayor delivered his monthly report for September 2025 as fully set out in the enclosed annexure.





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A city of excellence

Executive Mayor Korabie: Report to Council

Executive Mayor Korabie | 30 September 2025
Drakenstein Council Chambers



Introduction:

Council, it is my privilege to present my Monthly Report for September 2025. This month has been a defining one for Drakenstein Municipality, not only in terms of service delivery, but also in recognition of our leadership and governance excellence. We have been awarded the Gold Award for Best Municipality in the Western Cape.

This award is a testament to our shared commitment to good governance, service excellence, and inclusive development. I extend heartfelt thanks to our municipal administration, councillors, community stakeholders, and partners across government and civil society. These accolades belong to all of us, and they strengthen our resolve to lead with integrity and to deliver with impact.



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Economic Development

Local Economic Growth

September witnessed important strides in strengthening Drakenstein's economic foundation.

- **Spaza Shop Support Programme:** In partnership with the Department of Trade, Industry and Competition, and the Department of Small Business Development, we supported over 70 South African-owned spaza shops to access compliance support and apply for funding of up to R100,000 each. This programme helps stabilise township economies and create sustainable livelihoods.
- **Construction & Infrastructure Activity:** Development continues across at least 10 residential estates, while upgrades to the R45 Simondium–Franschhoek Road and Drommedaris–Mbekweni Road have injected momentum into local construction, creating temporary jobs and stimulating supporting industries.



Economic Development cont:

- Building Plan Approvals: During July and August, 140 approvals were granted with a combined estimated project value of R201.6 million, supporting over 1,400 temporary jobs. This demonstrates investor confidence in Drakenstein as a hub of opportunity.



DA



Tourism & Events Economy

Tourism remains one of our strongest sectors.

- September, celebrated as Tourism Month, saw the #LoveCapeTown Wellington Showcase at Diemersfontein Estate, highlighting empowerment and wine tourism excellence.

- Cultural tourism thrived with events such as the Tuin van die Digters Festival, the Neville Alexander Memorial Lecture, and preparations for World Tourism Day celebrations at Waterfall Valley in Ward 25.

- Sporting derbies and cultural events across Paarl and Wellington attracted thousands of visitors, driving revenue to retail, hospitality, and transport sectors.

These activities reinforce Drakenstein's positioning as a destination of choice in the Winelands, known for heritage, sport, wine, and culture.



Social Development

Youth & Community Engagement

Our Social Development team continues to be proactive in building resilience among young people:

- Life-skills sessions were hosted with multiple stakeholders to guide youth on opportunities and challenges.
- Substance abuse awareness programmes were rolled out in schools, in partnership with the Department of Social Development, Khula, and Hugenate College.

GBVF and Human Rights Advocacy

The municipality partnered with Hugenate College Social Work students for a Gender-Based Violence and Femicide march, signalling our commitment to safe communities. The Department of Home Affairs further launched an outreach campaign at the Paarl East Thusong Centre, issuing IDs and birth certificates – essential tools of citizenship.



Social Development continue:

Social Inclusion through Sport

- The LSEN Sports Day at Daljosaphat Stadium demonstrated how sport drives inclusivity. Eight schools for learners with special educational needs participated, supported by Drakenstein Municipality, parents, and partners. Sport continues to unite communities across barriers of ability, class, and geography.



Governance and Institutional Excellence

Recognition for Governance Excellence:

Our Gold Award achievements are grounded in strong governance practices, which we must continue to protect. Our council has upheld principles of:

- Transparency in decision-making.
- Accountability in financial management.
- Inclusivity in social and economic development.



Governance and Institutional Excellence cont:

By-law and Policy Development:

- Preparations are underway for the Solid Waste By-law Workshop with councillors. This will strengthen our framework for recycling, waste management, and public participation.
- Council has also begun reviewing the Sidewalk Policy, following IDP requests from residents in multiple wards. These reviews reflect responsive governance.

Oversight and Participation

MMC's oversight visits, See/Click/Fix responses, and ward engagements continue to ensure visibility and accountability. I myself participated in meetings with the Inceba Trust and WCED to coordinate support for Early Childhood Development, ensuring our children have the foundation to succeed.



Housing and Human Settlements:

The Human Settlements Department progressed on several major projects:

- Fairyland/Siyahlala: Construction of 65 houses awarded; contractor to establish site in October.

- Simondium Housing Project: Environmental authorisation approved; services to be completed by July 2026.
- Gouda Informal Settlement: Electrification commenced in partnership with Eskom.

- Chester Williams/Lovers Lane: Tenders closed for internal services, with commencement anticipated in January 2026.

- Title Deeds: Dedicated action plans are underway to resolve the backlog, with interdepartmental collaboration to accelerate delivery. These projects demonstrate our commitment to dignified housing, secure tenure, and equitable development.



Conclusion

September has shown that Drakenstein Municipality is a city geared for growth, united by community spirit, and anchored in good governance. From economic empowerment through spaza shop support, to social resilience through GBVF marches and youth programmes, to institutional recognition as the best-run secondary city in the country – we are delivering on our promise to citizens. I once again extend my gratitude to all councillors, officials, stakeholders, and community members for their partnership.

Together, we are ensuring that Drakenstein remains a model of excellence, opportunity, and unity in South Africa.

Stephen Korabie
Executive Mayor
Drakenstein Municipality





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Thank You

5.	STATEMENTS BY THE DEPUTY EXECUTIVE MAYOR
	VERKLARINGS DEUR DIE UITVOERENDE ONDERBURGEMEESTER
	INGXELO LISEKELA LIKASODOLOPHU WESIGQEBA

None.

6.	URGENT MATTERS BY THE CITY MANAGER
	DRINGENDE SAKE DEUR DIE STADSBESTUURDER
	IMIBA ENGXAMISEKILEYO NGU MANEJALA WESIXEKO

None.

7.	MINUTES: MAYORAL COMMITTEE
	NOTULE: BURGEMEESTERSKOMITEE
	IMIZUZU: IKOMITI KASODOLOPHU

The minutes of the meeting of the Mayoral Committee held on 18 August 2025 was noted.

8.	CONFIRMATION OF MINUTES
	BEKRAGTIGING VAN NOTULES
	UKUQINISEKISWA KWEMIZUZU

The minutes of the Ordinary Municipal Council meeting held on 25 August 2025 was confirmed as correct.

9.	ITEMS FOR CONSIDERATION
	ITEMS VIR OORWEGING
	IMIBA YOKUQWALASELWA

9.1	AUDIT COMMITTEE REPORT
	ODUITKOMITEE VERSLAG
	INGXELO YEKOMITI YOPHICOTHU-ZINCWADI

Mr M Basson, member of the Audit Committee, was present for his items.

UNANIMOUSLY RESOLVED that

The report of the Audit Committee be approved.

Meeting:	Council-30/09/2025	Submitted by Department:	Internal Audit
Ref no	3/3/1/3/13	Author/s:	R Jaftha
Coll No:	2295470	Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Implement decision	Chief Audit Executive	

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9.2 AMENDED AUDIT COMMITTEE CHARTER 2025/26
AANGEPASTE OUDITKOMITEE STIGTINGSAKTE 2025/26
I-CHARTER YEKOMITI YOPHICOTHU-ZINCWADI ELUNGISIWEYO KA-2025/26

UNANIMOUSLY RESOLVED that

The amended Audit Committee Charter 2025/26 be approved.

Meeting: Council-30/09/2025		Submitted by Department: Internal Audit	
Ref no 3/3/1/3/13		Author/s: R Jaftha	
Coll No: 2295449		Referred from: MC – 22/09/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Implement decision	Chief Audit Executive	

9.3 VACANCY ON THE MUNICIPAL COUNCIL: COUNCILLOR C DE WAAL
VAKATURE OP MUNISIPALE RAAD: RAADSLID C DE WAAL
ISITHUBA KWIBHUNGA LIKAMASIPALA: UCEBA C DE WAAL

UNANIMOUSLY RESOLVED that

1. It be noted that Councillor Charles de Waal, proportional representative of the Concerned Drakenstein Residents (CDR) party, ceased to be a member of the Drakenstein Municipal Council, as from 3 September 2025; and
2. It be noted that the Electoral Commission (IEC) was informed of the vacancy in the Drakenstein Municipal Council.

Meeting: Council-30/09/2025		Submitted by Department: Corporate and Planning Services	
Ref no 3/8/1		Author/s: F Goosen	
Coll No: 2303870		Referred from: MC – 22/09/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

9.4 DRAFT DRAKENSTEIN WEST LOCAL SPATIAL DEVELOPMENT FRAMEWORK (LSDF)
KONSEP DRAKENSTEIN-WES PLAASLIKE RUIMTELIKE ONTWIKKELINGS-RAAMWERK (PROR)
UYILO LWEDRAKENSTEIN WEST LOCAL SPATIAL DEVELOPMENT FRAMEWORK (LSDF)

UNANIMOUSLY RESOLVED that

1. The draft Drakenstein West LSDF, (Annexure B to the departmental report), be approved for publication;
2. A notice inviting comments from the public on the draft Drakenstein West LSDF be published in the press and social media platforms; and



3. A public open day to assist the public with any enquiries regarding the draft Drakenstein West LSDF be held within Ward 1 during the public participation period.

Meeting: Council-30/09/2025	Submitted by Department: Corporate and Planning Services		
Ref no: 15/4/1	Author/s: A Rehder		
Coll No: 2301426	Referred from: MC – 22/09/2025		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-3	Implement decision	ED: Corporate and Planning Services	

9.5 REVISED DRAFT RULES OF ORDER REGULATING THE CONDUCT OF MEETINGS OF COUNCIL
HERSIENDE KONSEP REËLS VIR DIE HOU VAN VERGADERINGS VAN DIE RAAD
IMIGAQO EHLAZIYIWEYO ELAWULA UKUQHUTYWA KWEENTLANGANISO ZEBHUNGA

The proposal from Councillor A Fourie from the VF Plus party that a workshop be held with councillors prior to the adoption of the bylaw was accepted by Council.

UNANIMOUSLY RESOLVED that

The revised draft Rules of Order regulating the conduct of meetings of Council (Annexure A to the departmental report) be referred to a workshop with councillors.

Meeting: Council-30/09/2025	Submitted by Department: Corporate and Planning Services		
Ref no:	Author/s:		
Coll No:	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Implement decision	ED: Corporate and Planning Services/Speaker	

9.6 DISCIPLINARY FINDINGS OF COUNCILLORS
DISSIPLINÊRE BEVINDINGS VAN RAADSLEDE
IZIPHUMO ZOLULEKO ZOOCEBA

UNANIMOUSLY RESOLVED that

The findings as stated in the letter of Minister A Bredell, dated 1 September 2025, (Annexure A to the departmental report) be implemented.

Meeting: Council-30/09/2025	Submitted by Department: Corporate and Planning Services		
Ref no:	Author/s:		
Coll No:	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Implement decision	Chief Financial Officer/Speaker	



9.7 FULL-TIME SECTION 79 MPAC CHAIRPERSON
VOLTYDSE ARTIKEL 79 MORK-VOORSITTER
USIHLALO WEXESHA ELIZELEYO WECANDELO 79 MPAC

UNANIMOUSLY RESOLVED that

1. The letter received from Minister A Bredell, dated 9 September 2025, be noted;
2. Council confirmed that the position of full-time MPAC chairperson has been budgeted for; and
3. The position of full-time MPAC chairperson be renumerated as from 1 September 2025.

Meeting: Council-30/09/2025	Submitted by Department: Corporate and Planning Services		
Ref no:	Author/s:		
Coll No:	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-3	Implement decision	Chief Financial Officer/Speaker	

9.8 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 31 AUGUST 2025
RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 31 AUGUSTUS 2025
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 EYETHUPHA 2025

UNANIMOUSLY RESOLVED that

The content of the report be noted.

Meeting: Council-30/09/2025	Submitted by Department: Financial Services		
Ref no: 9/1/1/4	Author/s: D Heyns		
Coll No: 2303799	Referred from: MC – 22/09/2025		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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9.9 LOCAL GOVERNMENT MUNICIPAL PROPERTY RATES ACT: SECTION 15(3)(A) AND 15(3)(B) REPORT ON REBATES, REDUCTIONS, EXEMPTIONS AND INCOME FOREGONE GRANTED DURING THE 2024/2025 FINANCIAL YEAR

PLAASLIKE REGERING MUNISIPALE EIENDOMSBELASTINGSWET: ARTIKEL 15(3)(A) EN 15(3)(B) VERSLAG RAKENDE KORTINGS, VERLAGINGS, VRYSTELLINGS EN INKOMSTE VERBEUR VIR DIE 2024/2025 FINANSIËLE BOEKJAAR

UMTHETHO WAMAXABISO EPROPATHI KAMASIPALA: ICANDELO 15(3)(A) KUNYE NE-15(3)(B) INGXELO YEZAPHULELO, UKUNCITSHISWA, UKUXOLELWA KUNYE NENGENISO ELAHLEKILEYO ENIKEZELWE KUNYAKA-MALI KA-2024/2025

UNANIMOUSLY RESOLVED that

The rebates, reductions, exemptions and income foregone amounting to R167,734,895.43 granted to consumers in terms of Section 15(3)(a) and 15(3)(b) of the Local Government Municipal Property Rates Act for the 2024/2025 financial year be noted.

Meeting: Council-30/09/2025		Submitted by Department: Financial Services	
Ref no: 9/1/1/4		Author/s: R Brandt	
Coll No: 2304646		Referred from: MC – 22/09/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

9.10 REPORT ON MANAGEMENT OF CONTRACTS AND CONTRACTOR PERFORMANCE IN TERMS OF SECTION 116(2)(d) OF THE MUNICIPAL FINANCE MANAGEMENT ACT: 1 JULY 2024 TO 30 JUNE 2025

VERSLAG OOR DIE BESTUUR VAN KONTRAKTE EN PRESTASIE VAN KONTRAKTEURS IN TERME VAN ARTIKEL 116(2)(d) VAN DIE WET OP MUNISIPALE FINANSIËLE BESTUUR: 1 JULIE 2024 TOT 30 JUNIE 2025

INGXELO YOLAWULO LWEZIKHONTRAKTHA KUNYE NENKONZO YOKONTLAKALA NGOKWECANDELO LE-116(2)(d) LOMTHETHO WOLAWULO LWEZEZIMALI KAMASIPALA: 1 JULAYI 2024 UKUYA KU-30 JUNI 2025

UNANIMOUSLY RESOLVED that

The report on the management of contracts and the performance of contractors for the period 1 July 2024 until 30 June 2025 be noted.

Meeting: Council-30/09/2025		Submitted by Department: Financial Services	
Ref no: 9/1/1/5		Author/s: C Marinus	
Coll No: 2306904		Referred from: MC – 22/09/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



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9.11 REPORT ON TENDER AWARDS: AUGUST 2025

VERSLAG OOR TENDERTOOKENINGS: AUGUSTUS 2025

INGXELO NGONIKEZELO LWETHENDA: EYATHUPHA 2025

UNANIMOUSLY RESOLVED that

1. The awards above R300,000 that were adjudicated by the Bid Adjudication Committee for the month of August 2025 be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: Council-30/09/2025	Submitted by Department: Financial Services
Ref no: 9/1/1/5	Author/s: C Hess
Coll No: 2303695	Referred from: MC - 22/09/2025
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

9.12 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: AUGUST 2025

VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: AUGUSTUS 2025

**INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA
KWINKQUBO ZOKUFUMANA: EYETHUPHA 2025**

Councillor RH Nell from the Independent Civic Organisation of South Africa (ICOSA) party undertook to provide his questions in writing to Alderman RA Koegelenberg, while several councillors of the African National Congress (ANC) party requested more detail be provided in the report as to reasons and causes for the deviations.

UNANIMOUSLY RESOLVED that

1. In terms of paragraph 35(2) of the SCM Policy, the deviations and the reasons for the deviations to the amount of R2,553,484 (incl. VAT) for August 2025 as recorded by the Accounting Officer under the annexures attached to this report be noted; and
2. The Chief Financial Officer records the accumulated deviation amount of R3,738,603 (incl. VAT) for the financial year in the notes to the 2025/2026 annual financial statements as required by legislation.

Meeting: Council-30/09/2025	Submitted by Department: Financial Services
Ref no: 9/1/1/5	Author/s: C Hess
Coll No: 2303705	Referred from: MC - 22/09/2025
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



9.13 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR AUGUST 2025

MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE BEGROTINGSMONITERINGSVERSLAG VIR AUGUSTUS 2025

UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUJONGA UHLAHLA LWABIWO-MALI LWENYANGA EYETHUPHA 2025

The Speaker requested that a report be submitted to the Engineering Services Portfolio with regards to the electrification situation at Siyahlala informal Settlement.

UNANIMOUSLY RESOLVED that

1. The content of the Section 71 Monthly Budget Monitoring Report for August 2025 and the supporting documentation be noted; and
2. It be noted that the Section 71 Monthly Budget Monitoring Report for August 2025 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 12 September 2025, being the 10th working day after the end of August 2025.

Meeting: Council-30/09/2025		Submitted by Department: Financial Services	
Ref no: 9/1/1/4		Author/s: A Viola	
Coll No: 2305380		Referred from: MC – 22/09/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

9.14 WRITING-OFF OF IRRECOVERABLE DEBT REPORT – AUGUST 2025

AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG – AUGUSTUS 2025

INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – EYETHUPHA 2025

UNANIMOUSLY RESOLVED that

1. An amount of R1,133,728.69 written-off against the bad debt provision in terms of Council's Writing-off of Irrecoverable Debt Policy for the month of August 2025, be noted; and
2. The accumulated amount of R18,489,281.20 that has been written off for the two months of the 2025/2026 financial year be noted.

Meeting: Council-30/09/2025		Submitted by Department: Financial Services	
Ref no: 5/15/1		Author/s: D Heyns	
Coll No: 2303980		Referred from: MC – 22/09/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

Council adjourned for tea at 11:39 and the meeting resumed at 12:00.



9.15 PROPOSED LONG TERM LEASE OF A PORTION OF ERF 7156 PAARL, KNOWN AS THE OLD MILL THEATRE (WARD 4)
VOORGESTELDE LANGTERMYN VERHURING VAN 'N GEDEELTE VAN ERF 7156 PAARL, BEKEND AS DIE OU MEUL TEATER (WYK 4)
ISIVUMELWANO SEXESHA ELIDE ESICETYWAYO SENXALENYE YE-ERF 7156 PAARL, EYAZIWA NGOKUBA YI-OLD MILL THEATRE (WARD 4)

Councillor A du Plessis from the VF Plus party requested that the report from the independent valuer be included in the report to be submitted to Council after the public participation process.

UNANIMOUSLY RESOLVED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 11 of the Asset Transfer Policy (2021), approval be granted for the lease of a portion of Erf 7156 Paarl for the purpose of a theatre and related purposes, for a period up to 9 years and 11 months with an option to renew, subject to the normal lease conditions as well as the following further conditions:
 - 1.1 The property be leased at a market-related rental amount to be determined by an independent valuer; and
 - 1.2 The proposed transaction be advertised to obtain objections, comments and inputs as well as the call for the submission of development proposals by all interested parties.
2. The City Manager be granted authority to approve the development specification applicable to the proposed development.

Meeting: Council-30/09/2025		Submitted by Department: Corporate and Planning Services	
Ref no: 15/4/1 (7156) P		Author/s: N October	
Coll No: 2252354		Referred from: MC – 22/09/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-2	Implement decision	ED: Corporate and Planning Services	

9.16 APPROVED TRANSACTION IN RESPECT OF PORTIONS OF ERF 34 WELLINGTON TO DIEMERSFONTEIN PROP (PTY) LTD AND SPRINGDEALS FOUR CC- WAIVER OF PRE-EMPTIVE RIGHTS IN FAVOUR OF THE MUNICIPALITY AND THE AMENDMENT OF DEVELOPMENT TIMEFRAMES (WARD 29)
GOEDGEKEURDE TRANSAKSIE TEN OPSIGTE VAN GEDEELTES VAN ERF 34 WELLINGTON AAN DIEMERSFONTEIN PROP (EDMS) BPK EN SPRINGDEALS FOUR CC- AFSTANDDOENING VAN VOORKOOPSREG TEN GUNSTE VAN DIE MUNISIPALITEIT EN AANPASSING VAN ONTWIKKELINGSTYDRAAMWERKE (WYK 29)
INTENZISEKO EYAMKELIWEYO NGOKUBHEKISELELE KWIZAQANABA ERF 34 WELLINGTON UKUYA EDIEMERSFONTEIN PROP (PTY) LTD KUNYE NE-SPRINGDEALS FOUR CC- UKUNIKELA KWAMALUNGELO ABANGAPHAMBILI NGENXA KAMASIPALA KUNYE NOLUNGISO LOPHUHLISO (WADI 29)

Councillor RH Nell from the Independent Civic Organisation of South Africa (ICOSA) party

indicated that he is not against development but that it posed a risk to the Municipality as some aspects were not addressed, i.e. previously approved conditions not enforced and reversionary clauses not in place and are required to be addressed.

The matter was put to the vote and the recommendations of the Mayoral Committee carried with 46 votes for to 0 votes against with 6 abstentions.

RESOLVED that

1. The waiver of the pre-emptive right in favour of the Municipality in respect of the portion of Erf 34 Wellington being sold to Diemersfontein Properties (Pty) Ltd, now Erf 16398 Wellington and Erven 15718 and 15717 Wellington portion of Erf 34 Wellington being sold to Springdeals Four CC as per paragraph 4.4 of the Council resolution dated 25 August 2015;
2. Erf 16398 Wellington must be consolidated with Portion 2 of the Farm No 347 Wellington and Erven 13772 and 13636 Wellington to form part of the bigger Diemersfontein development to be undertaken by the Moolman Group under the entity Litapro (Pty) Ltd;
3. Erven 15718 and 15717 Wellington must be consolidated with the adjacent Springdeals properties as part of the bigger Springdeals development;
4. The paragraphs 4.5.2 and 4.5.3 as condition as per Council resolution dated 25 August 2015 from:

"4.5.2 Obtain development rights and approval of building plans within 24 months from the date of sale (suspensive condition) or such extended period as agreed upon between the applicant and Municipality; and

4.5.3 complete the development within 36 months from date of transfer."

To read as follows:

4.5.2 Obtain development rights within 24 months from date of sale or such extended period as agreed upon between the applicant and Municipality; and

4.5.3 complete the development within 48 months from date of transfer.

Meeting: Council-30/09/2025	Submitted by Department: Corporate and Planning Services
Ref no: 15/4/1 (34) W	Author/s: N October
Coll No: 2296136	Referred from: MC – 22/09/2025
PAR:	ACTION:
1-4	Implement decision
	RESPONSIBLE DEPARTMENT:
	ED: Corporate and Planning Services
	DUE DATE:



9.17 PROPOSED ALIENATION OF ERF 11466 PAARL TO ADJACENT LANDOWNER OF ERVEN 11467 AND 11472 PAARL, BERMAR HYDRAULICS CC FOR COMMERCIAL PURPOSES (WARD 19)

VOORGESTELDE VERVREEMDING VAN ERF 11466 PAARL AAN AANGRENSENDE GRONDEIENAAR VAN ERWE 11467 EN 11472 PAARL, BERMAR HYDRAULICS CC VIR KOMMERSIËLE DOELEINDES (WYK 19)

UKUHLUKANISWA OKUCETYWAYO KWE-ERF 11466 PAARL KUMNINI-MHLABA OKUFUTSHANE WE-ERVEN 11467 KUNYE NE-11472 PAARL, BERMAR HYDRAULICS CC NGEENJONGO ZORHWEBO (WARD 19)

The proposal from Councillor D America that recommendation 3.5 be added to the recommendations was accepted by Council.

UNANIMOUSLY RESOLVED that

1. In terms of Section 14 of the MFMA Council resolves that:
 - 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
 - 1.2 The fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered.
2. In terms of Section 14 of the Municipal Finance Management Act (No. 56 of 2003) approval be granted for the alienation of Erf 11466 Paarl, measuring approximately 2 499m² in extent, to the adjacent landowner of Erven 11467 and 11472 Paarl, to Bermar Hydraulics CC, registration No 2007/068753/23 for the expansion of their current business premises, at a selling price of R3,500,000.00 (VAT excluded), subject to the standard conditions of sale as well as the following conditions:
 - 2.1 All land use rights, if applicable, must be undertaken by and at the cost of the purchaser. All costs related to the transaction will be for the purchaser's account;
 - 2.2 The property may only be used for the expansion of the current business operations of Bermar Hydraulics CC;
 - 2.3 The required services servitude be registered in favour of the Municipality in respect of the sewer line traversing the subject property;
 - 2.4 No building work be permitted over the sewer line: and
 - 2.5 All other technical and environmental conditions imposed by the technical departments be adhered to.



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3. In terms of Paragraph 13 of the Asset Transfer Policy the direct alienation of viable municipal land is permitted for the expansion of an existing adjacent business property. In this instance, the alienation of the subject property will enable the expansion of operations of a well established business which has been active in Paarl for over 44 years;
4. The Council resolution dated 27 March 2024 in respect of item 9.21 paragraph 1.10 be rescinded; and
5. The proposed transaction be advertised for objections and comments and counter-offers.

Meeting: Council-30/09/2025		Submitted by Department: Corporate and Planning Services	
Ref no: 15/4/1 (11466) P		Author/s: N October	
Coll No: 2304797		Referred from: MC – 22/09/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-5	Implement decision	ED: Corporate and Planning Services	

9.18 IMPLEMENTATION PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS (MMCL) FOR SENIOR MANAGERS: SEPTEMBER 2025

MAANDELIKSE IMPLEMENTERINGSVORDERINGSVERSLAG TEN OPSIGTE VAN MUNISIPALE MINIMUM BEVOEGDHEID VLAKKE (MMBV) VIR SENIOR BESTUURDERS: SEPTEMBER 2025

INGXELO YENKUBELA EKUPHUNYEZWENI KWENQANABA LEZAKHONO EZISEZANTSI ZIKAMASIPALA (MMCL) KUBAPHATHI ABAPHEZULU: SEPTEMBER 2025

It was confirmed the Acting Executive Director: Community Services was MMCL competent and it was agreed that future reports would include the MMCL status of Acting Executive Directors.

UNANIMOUSLY RESOLVED that

1. The report be noted; and
2. The report be submitted to National and Provincial Treasury as prescribed by Regulation 5 of the Government Gazette 40593, dated 3 February 2017.

Meeting: Council-30/09/2025		Submitted by Department: Corporate and Planning Services	
Ref no 1/4/9		Author/s: M Sibeko	
Coll No: 2305085		Referred from: MC – 22/09/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-2	Implement decision	ED: Corporate and Planning Services	

9.19 ASSIGNMENT OF PUBLIC LIBRARIES TO MUNICIPALITIES IN THE WESTERN CAPE

AANWYSIGINGS VAN OPENBARE BIBLIOTEKE AAN MUNISIPALITEITE IN WES-KAAP

UKWABIWA KWAMATHALA EENCWADI OLUNTU KOOMASIPALA BASENTSHONA

It was confirmed that requests for specific books can be submitted to the librarian at any of the libraries.



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UNANIMOUSLY RESOLVED that

1. The assignment function be accepted and approved; and
2. The agreements to give effect to the assignment be finalised by the City Manager or his delegated authority.

Meeting: Council-30/09/2025	Submitted by Department: Community Services
Ref no: 17/4	Author/s: L Thomas
Coll No: 2293801	Referred from: MC – 22/09/2025
PAR:	ACTION:
1-2	Implement decision
RESPONSIBLE DEPARTMENT:	DUE DATE:
ED: Community Services	

9.20 PARTICIPATION IN THE 6TH PARTNERSHIP CONFERENCE BETWEEN MUNICIPALITIES FROM GERMANY AND SUB-SAHARAN AFRICA IN GIESSEN, GERMANY 8-14 SEPTEMBER 2025

DEELNAME IN DIE 6^{DE} KONFERENSIE TUSSEN MUNISIPALITEITE IN DUITSLAND EN SUB-SAHARA AFRIKA TE GIESSEN, DUITSLAND VANAF 8-14 SEPTEMBER 2025

UKUTHATHA INXAXHEBA KWINKOMFA YE-6 YENTSEBENZISWANO PHAKATHI KOOMASIPALA BASEJAMANI NASEMAZANTSI ESAHARA E-AFRIKA EGIessen, EJAMANI UKUSUKA NGE-8 UKUYA KWI-14 KASEPTEMBER 2025

UNANIMOUSLY RESOLVED that

1. It be noted that Councillor Elizabeth Baron (Mayoral Committee Member: Urbanisation and Human Settlements) and Ms. Cindy Winter (Coordinator of the Drakenstein – Neumarkt Partnership) attended the 6th Partnership Conference between municipalities from Germany and Sub-Saharan Africa in Giessen as well as working sessions in Neumarkt during the period 8 – 14 September 2025;
2. It be noted that Engagement Global covered all travel and accommodation costs for the duration of the conference and working sessions as well as costs related to visa applications and travel insurance;
3. It be noted that Drakenstein Municipality was only responsible for the foreign daily allowance costs for the two delegates as per Council's Travelling and Subsistence Policy; and
4. A report about the conference and working sessions will be tabled during the next committee meeting cycle.

Meeting: Council-30/09/2025	Submitted by Department: Corporate and Planning Services
Ref no: 10/4	Author/s: C Winter
Coll No: 2308449	Referred from: MC – 22/09/2025
PAR:	ACTION:
1-4	Implement decision
RESPONSIBLE DEPARTMENT:	DUE DATE:
ED: Corporate and Planning Services	



10. NOTICES OF MOTIONS AND QUESTIONS

OORWEGING VAN MOSIES EN VRAE

UKUQWALASELWA KWEZAZISO ZEZIPHAKAMISO KUNYE NEZAZISO ZEMIBUZO
--

10.1 MOTION: BAINSKLOOF PASS

MOSIES: BAINSKLOOF PAS

IZIKHALAZO: I-BAINSKLOOF PASS

On response of the Executive Mayor that it is not a function of the Municipality and that the matter should be brought under the attention of the District Municipality, the VF Plus party indicated that they have done so (not as a motion), but without success. For that reason, they brought the motion to Council.

After the caucus called by the Democratic Alliance (DA) party at 12:52, granted by the Speaker, the Executive Mayor reiterated that it is a matter for the District Municipality to resolve and requested the VF Plus to withdraw the motion and submit it to the District Municipality.

The African National Congress (ANC) party also called a caucus at 13:26, which the Speaker granted. They were also pleading with the VF Plus party to amend their motion as a solution for the Bain's Kloof situation is needed.

After the Speaker's request to the VF Plus to amend their wording in the motion, which they refused to do, the matter was put to the vote, and the **motion was voted down** by 3 votes for, 31 votes against and 16 votes abstaining.

(Council indicated their support for any action or call for consideration of alternative measures that would contribute towards access control to the Bainskloof Pass, the preservation thereof and controlling of risk-based actions at Gawie se Water by mandated regional and provincial departments.)

Meeting: Council – 30/09/2025	Submitted by Department: Corporate and Planning Services		
Ref No:	Author/s:		
Coll No:	Referred from:		
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

10.2 MOTION OF EXIGENCY

DRINGENDE MOSIE

ISINDULULO SEMFUNO

The Speaker allowed Councillor A Fourie from the VF Plus to table a motion of exigency. Councillor A Fourie believed this motion is urgent as it deals with Portfolio Committees and the matter needs to be addressed prior to the next round of portfolio meetings.



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After the motion was seconded, it was put to the vote and **voted down** as a motion of exigency by 3 votes for, 32 votes against and 14 votes abstaining.

Meeting: Council – 30/09/2025	Submitted by Department: Corporate and Planning Services		
Ref No:	Author/s:		
Coll No:	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

11. SUPPLEMENTARY AGENDA

AANVULLENDE AGENDA

I AJENDA EYONGEZIWEYO

11.1 WARD PROJECTS 2025/2026

WYKSPROJEKTE 2025/2026

IIPROJEKTHI ZEWAADI 2025/2026

The VF Plus party indicated their dissatisfaction with the use of one service provider and that more NGO's should be registered on the database.

The matter was put to the vote, and the recommendations carried with 46 votes for to 5 votes against with 0 abstentions.

The CDR party indicated that it be noted that they voted against the recommendations.

RESOLVED that

1. The detailed ward projects per ward as listed in Annexure A to the departmental report be approved;
2. The Office of the Speaker takes responsibility for oversight of the rollout of the ward projects and submits a quarterly report on it to the Council. Any motivated amendments to the ward projects must be submitted to the Office of the Speaker;
3. Transfer of funds to organisations or bodies outside of government i.e. non-governmental organisations (NGOs), including nonprofit organisations (NPOs) are subject to Section 67 of the MFMA and the conditions as stipulated in MFMA Circular 131;
4. The Social Development Section amend the budgets of Ward 4 and Ward 5 to be in line with the approved allocation of R260,000;
5. Adjustments to the EPWP salary allocations be approved with the next Adjustments Budget and will only reflect on the vote number when the Adjustments Budget is approved; and



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6. No further amendments to be done after the February 2026 adjustments budget.

Meeting: Council-30/09/2025		Submitted by Department: Financial Services	
Ref no: 3/8/5		Author/s: L Crotz	
Coll No: 2311041		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-6	Implement decision	ED: Community Services / Chief Financial Officer	

11.2 DELIMITATION OF MUNICIPAL WARDS

AFBAKENING VAN MUNISIPALE WYKE

UKWAHLULWA KWEMIDA YEEWADI ZIKAMASIPALA

UNANIMOUSLY RESOLVED that

1. The content of this report, as well as the published ward maps attached as Annexure A to the departmental report be noted;
2. The published ward maps be placed on the Municipal Website for public perusal; and
3. A notice informing the public of the published ward maps and the objection procedure be placed on the Website and Facebook page.

Meeting: Council-30/09/2025		Submitted by Department: Corporate and Planning Services	
Ref no: 15/1/2/2		Author/s: W Hendricks	
Coll No: 2312067		Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-3	Implement decision	ED: Corporate and Planning Services	

IN-COMMITTEE/ IN-KOMITEE/ KWI-KOMITI

12. CONFIDENTIAL MATTERS

VERTROULIKE SAKE

IMIBA EYIMFIHLO

12.1 CONFIDENTIAL MINUTES: MAYORAL COMMITTEE

VERTROULIKE NOTULE: BURGEMEESTERSKOMITEE

UKUQWALASELWA KWEMIZUZU YEMFIHLO: IKOMITI KASODOLOPHU WESIGQEBA

See confidential minutes.



12.2 CONFIRMATION OF CONFIDENTIAL MINUTES
BEKRAGTIGING VAN VERTROULIKE NOTULE
ISIQINISEKISO SEMIZULU YIMFIHLO

See confidential minutes.

The meeting ended at 14:23.

CHAIRPERSON:

J. F. le Roux

DATE:

29/10/2025

Confirmed ~~with~~/without amendments.

pj/mg

J.



DRAKENSTEIN

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COUNCIL MEETING

DATE: 30 SEPTEMBER 2025

TIME: 09:30

VENUE: COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, PAARL

SURNAME	NAME	TITLE	SIGNATURE
ADAMS	JH	CLLR	Apology
ADAMS	ND	CLLR	Fach
AMERICA	D	CLLR	Signature
ADRIAANSE	MM	ALD	Signature
ANDERSON	JV	CLLR	Signature
ANDREAS	MA	CLLR	Signature
APPOLLIS	AMB	CLLR	Signature
ARENDSE	LC	CLLR	Signature
ARNOLDS	RB	CLLR	Apology
BARON	E	CLLR	Signature
BESTER	TG	CLLR	Signature
BOLANI	LE	CLLR	Signature
CAROLISSEN	D	CLLR	Signature
COMBRINK	A	CLLR	A Combrink
COMBRINK	GC	ALD	Signature
CUPIDO	FP	CLLR	Signature
CUPIDO	JW	CLLR	Signature

OFFICE OF THE/ KANTOOR VAN DIE
CHIEF WHIP/HOOFSWEEP

CLERK/ ROL CHRISTEPHINE KEARNS

DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

Signature

11/10/2025

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Signature



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SURNAME	NAME	TITLE	SIGNATURE
CUPIDO	PBA	CLLR	
CYSTER	L	CLLR	
DE KOCK	J	CLLR	
DU PLESSIS	AJ	CLLR	
DUBA	BP	CLLR	
DE WAAL	C	CLLR	
FOURIE	A	CLLR	
GANANDANA	S	CLLR	
GERTSE	KJ	CLLR	
GODONGWANA	N	CLLR	
GOUWS	E	ALD	
GRAVEL	S	CLLR	
JACOBS	B	CLLR	
JACOBS	BT	CLLR	
JACOBS	CM	CLLR	
JACOBS	F	CLLR	
JOOSTE	MCC	CLLR	
KEARNS	C	ALD	
KLAASTE	CO	CLLR	
KOEGELENBERG	RA	ALD	

CHIEF OF THE HANTOOR VAN DIE
CHIEF WHIP/HOOF SWEEP
CAROL CHRISTOPHER KEARNS
DRAKENSTEIN MUNICIPALITY/MUNISIPALITEIT

1/10/2025

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SURNAME	NAME	TITLE	SIGNATURE
KORABIE	S	CLLR	
KROUTZ	C	CLLR	
LANDSBERG	S	CLLR	
LE ROUX	JF	ALD	
LIEBENBERG	SJ	CLLR	
MARALACK-BOONZAAIER	VL	CLLR	
MANGENA	TC	CLLR	
MILLER	J	CLLR	
MOOI	TP	CLLR	
NELL	RH	CLLR	
NONGOGO (WANA)	N	CLLR	
RICHARDS	AM	CLLR	
ROSS	S	ALD	
SAMBOKWE	LS	CLLR	
SAUERMAN	ND	CLLR	
SEPTEMBER	JA	CLLR	
SMIT	J	CLLR	
SOLOMONS	EA	CLLR	
STOWMAN	A	ALD	
STULWENI	AM	CLLR	

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CHIEF WHIP/HOOF SWEEP
CLLR/ RDL CHRISTEPHINE KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

1/10/2025



SURNAME	NAME	TITLE	SIGNATURE
VAN NIEKERK	LT	CLLR	
VAN NIEUWENHUYZEN	RH	ALD	
VAN SANTEN	AJ	CLLR	
VAN SCHALKWYK	J	CLLR	
VAN WILLINGH	B	CLLR	
XHEGO	Z	CLLR	
ZOYA	N	CLLR	
ZWINYE	M	CLLR	

Ilse

Schoombie

COMMS

Schoone

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CHIEF WHIP/HOÛFSWEEP
CLLR/ RDL CHRISTEPHINE KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

11/10/2025



COUNCIL MEETING

DATE: 30 SEPTEMBER 2025

TIME: 09:30

VENUE: COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, PAARL

OFFICIALS

NAME AND SURNAME	SIGNATURE
DR JH LEIBBRANDT CITY MANAGER	
B BROWN CHIEF FINANCIAL OFFICER	
S JOHAAR EXECUTIVE DIRECTOR: CORPORATE AND PLANNING SERVICES	
L PIENAAR EXECUTIVE DIRECTOR: ENGINEERING SERVICES	
E BARNARD EXECUTIVE DIRECTOR: PUBLIC SAFETY	
F RHODA ACTING EXECUTIVE DIRECTOR: COMMUNITY SERVICES	
R. JAFFA CAG	
C September IDP	
D. DELANEY COMMUNITY SERVICES	
M. Basson Audit Comm	
G. Dreyer CRC	

N October

Legal & Admin

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CLERK/ BUL CHRISTEPHINE KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

1/10/2025