

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON THURSDAY, 21 NOVEMBER 2024 AT 10:00.

PRESENT: The Executive Mayor, Cllr SE Korabie (Chairperson)
The Deputy Executive Mayor, Ald GC Combrink

Councillors: MA Andreas
LC Arendse
E Baron
D America
J Miller
LT van Niekerk
Ald RA Koegelenberg

ALSO PRESENT: Ald JF le Roux (Speaker)
Ald C Kearns (Chief Whip)

Officials: Dr JH Leibbrandt (City Manager)
Mr B Brown (Chief Financial Officer)
Mr S Johaar (Executive Director: Corporate and Planning Services)
Mr L Pienaar (Executive Director: Engineering Services)
Ms E Barnard (Executive Director: Public Safety and Acting Executive Director: Community Services)
Ms R Jaftha (Chief Audit Executive)
Ms N October (Senior Manager: Legal and Administrative Services)
Ms R Geldenhuys (Manager: Communication and Marketing)
Ms C September (Manager: IDP/PM)
Mr G Dippenaar (Chief Risk Officer)
Mr FP Goosen (Manager: Administrative Support Services)



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1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

- | | | | |
|----|--------------------|---|--------------|
| 1. | Cllr L Cyster | : | Apology; and |
| 2. | Cllr SJ Liebenberg | : | Apology. |

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

None.

3. CONFLICT OF INTERESTS BY COUNCILLORS/OFFICIALS

None.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

The City Manager reported on the spaza shop registration process and informed the Mayoral Committee of the Draft Bylaw for Township Economies that will be submitted to the Council in November and workshopped with councillors on 10 December 2024.

5. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Mayoral Committee were **confirmed as correct**:

- (i) Ordinary meeting held on 15 October 2024; and
- (ii) Confidential meeting held on 15 October 2024.



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6.1	REVISED BUSINESS CONTINUITY POLICY
	HERSIENDE BESIGHEIDSKONTINUÏTEITSBELEID
	UMGAQO-NKQUBO WOQHUTYEKISO-SHISHINI

RECOMMENDED that

The Business Continuity Policy be approved.

Meeting: MC – 21/11/2024	Submitted by Department: Risk Management
Ref No: 3/P	Author/s: G Dippenaar
Coll No: 2206462	Referred from: Corp & Gov Portf - 12/11/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7. CORPORATE

7.1	LEASE OF THE MUNICIPAL PROPERTY SITUATED ON A PORTION OF ERF 8431 PAARL TO PAARL CRICKET CLUB (WARD 4)
	HUUR VAN MUNISIPALE EIENDOM GELEË OP 'N GEDEELTE VAN ERF 8431 PAARL AAN PAARL KRIEKET KLUB (WYK 4)
	UKUQESHWA KWEPROPATI KAMASIPALA EMI KWISIQEPHU SEERF 8431 PAARL UKUYA E-PAARL ICRICKET CLUB (WARD 4)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021) **approval** be granted for the renewal of the lease of the municipal property situated on a portion of Erf 8431, Market Street, Paarl, measuring $\pm 462\text{m}^2$ in extent, known as the "Cricket Clubhouse", to the Paarl Cricket Club for the purpose of a sport facility, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property will be leased at a subsidised market rental amount of R361.68 per month (VAT excluded, 4% escalation per annum included);
 - 1.2 The lease endures for a period of three (3) years as from 01 March 2024;



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- 1.3 It is specifically recorded in light of the proposed development of Erf 8431 Paarl, that the lease be subject to a cancellation clause of three (3) months should the Municipality need the property for municipal or development purposes;
- 1.4 Other institutions/organisations or clubs be allowed to utilise the premises at such costs to be arranged with the lessee and approved by the Municipality;
- 1.5 The lessee be responsible for payment of all municipal services, connection fees and services consumption, etc. if applicable;
- 1.6 The property may only be used for sports purposes;
- 1.7 The lessee be responsible for the security of the premises;
- 1.8 All existing lease conditions remain applicable; and
- 1.9 All administrative, legal and requirements be adhered to.
2. It be noted that the proposed lease was advertised in the local press for objections, comments, representations or counter proposals/offers from other interested parties, and that none were received; and
3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement.

Meeting: MC – 21/11/2024		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (8431) P		Author/s: N Williams	
Coll No: 2210299		Referred from: Corp & Gov Portf - 12/11/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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7.2	FINAL APPROVAL: LEASE OF MUNICIPAL PROPERTY SITUATED ON ERVEN 2014 AND 2018, BREEDT STREET, WELLINGTON (WARD 18)
	FINALE GOEDKEURING: VERHURING VAN MUNISIPALE EIENDOM GELEË OP 'N GEDEELTE VAN ERWE 2014 EN 2018, BREEDTSTRAAT, WELLINGTON (WYK 18)
	IMVUME YOKUGQIBELA: UKUQESHWA KWEPROPATI KAMASIPALA EKU-ERVEN 2014 NO-2018, BREEDT STREET, WELLINGTON (WARD 18)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021) **approval** be granted for the lease of the municipal property situated on Erven 2014 and 2018, Breedts Street, Wellington measuring $\pm 1\,014\text{m}^2$ and 344m^2 respectively, to the Wamakersvallei Training Centre (NPO Registration N2004/033955/08) for the purpose of a training facility and related activities, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property will be leased at a subsidised market rental amount of R1,061.03 per month (VAT excluded, 4% escalation per annum included);
 - 1.2 The lease endures for a period of five (5) years as from 01 April 2024;
 - 1.3 The subject property can only be used as training facility and related activities;
 - 1.4 The Wamakersvallei Training Centre be responsible for all municipal services, connection fees and services consumption, etc. if applicable;
 - 1.5 The lessee be responsible for the security of the premises;
 - 1.6 All existing conditions of the agreement will remain applicable; and
 - 1.7 All administrative, legal and technical requirements be adhered to.
2. It be noted that the proposed lease was advertised in the local press for objections, comments, representations or counter proposals/offers from other interested parties, and that none was received; and



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3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement. Also the Centre will render unique services which form part of a wider social and community initiative by the lessee in service to the community.

Meeting: MC – 21/11/2024		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (2014) W x 15/4/1 (2018) W		Author/s: N Williams	
Coll No: 2214644		Referred from: Corp & Gov Portf - 12/11/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

7.3 FINAL APPROVAL: LEASE OF MUNICIPAL PROPERTY SITUATED ON ERF 1585 PAARL TO PAARL MUSEUM (WARD 4)
FINALE GOEDKEURING: HUUR VAN MUNISIPALE EIENDOM GELEË OP ERF 1585 PAARL AAN PAARL MUSEUM (WYK 4)
IMVUME YOKUGQIBELA: UKUQESHWA KWEPROPATI KAMASIPALA EKU-ERF 1585 PAARL UKUYA E-PAARL MUSEUM (WARD 4)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Regulations (2021) **approval** be granted for the renewal of the lease of the municipal property situated on Erf 1585 Paarl, measuring $\pm 2\,866\text{m}^2$ in extent to the Paarl Museum for the purpose of a museum and related activities, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property will be leased at a subsidised monthly rental of R914.46 (VAT excluded, 4% escalation per annum included);
 - 1.2 The lease endures for a period of five (5) years, as from 01 May 2024;
 - 1.3 The lessee be responsible for payment of all municipal services, connection fees and services consumption, etc. if applicable;
 - 1.4 The lessee be responsible for the security of the premises;
 - 1.5 All existing conditions of lease will remain applicable; and
 - 1.6 All administrative, technical and legal requirements be adhered to.



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2. It be noted that the proposed lease was advertised in the local press for objections, comments, representations or counter proposals/offers from other interested parties, and that none were received; and
3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement. Furthermore a public consultation process was followed during which other parties had the opportunity to submit counter proposals or offers. None were received.

Meeting: MC –21/11/2024		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (1585) P		Author/s: N Williams	
Coll No: 2214549		Referred from: Corp & Gov Portf - 12/11/2024	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

7.4 FINAL APPROVAL: LEASE OF A PORTION OF ERF 29318 PAARL TO GRATEFULNESS COMMUNITY SOUP KITCHEN NPO 236-662 (WARD 16)
FINALE GOEDKEURING: VERHURING VAN 'N GEDEELTE VAN ERF 29318 PAARL AAN GRATEFULNESS COMMUNITY SOUP KITCHEN NPO 236-662 (WYK 16)
IMVUMELELO YOKUGQIBELA: UKUQESHWA KWESIQEPHU SEERF 29318 PAARL UKUBULELA IKHITSHINI LESOPHU YOLUNTU NPO 236-662 (WARD 16)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021) **approval** be granted for the lease of a portion of Erf 29318 Paarl, measuring $\pm 100m^2$ in extent, to Gratefulness Community Soup Kitchen (NPO 236-662) for the purpose of a soup kitchen, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property will be leased at a subsidised market rental of R194.91 (VAT excluded and 4% annual escalation included);
 - 1.2 The lease will endure for a period of 4 (four) years as from 01 May 2024;
 - 1.3 The subject property only be used as a soup kitchen and no other activities will be allowed;



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- 1.4 The lessee will be responsible for all municipal services, connection fees and services consumption, etc. if applicable;
- 1.5 Fire requirements must be adhered to and any fire equipment, as approved by the Fire, Safety and Disaster Management Department, must be installed and will be for the account of the Gratefulness Community Soup Kitchen as well as the maintenance thereof;
- 1.6 Gratefulness Community Soup Kitchen need to obtain, at its own cost, all the necessary operating licenses and/or certificates in terms of all applicable legislation, e.g. food license;
- 1.7 The lessee be responsible for the security of the premises;
- 1.8 All existing conditions of the agreement will remain applicable; and
- 1.9 All administrative, legal and technical requirements be adhered to.
2. It be noted that the proposed lease was advertised in the local press for objections, comments, representations or counter proposals/offers from other interested parties, and that none was received; and
3. In terms of paragraph 13 of the Asset Transfer Policy, the lease of the property be granted by way of direct negotiations as the Gratefulness Community Soup Kitchen will deliver a service beneficial to the needs of the community.

Meeting: MC -21/11/2024		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (29138) P		Author/s: N Williams	
Coll No: 2212828		Referred from: Corp & Gov Portf - 12/11/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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7.5	LEASE OF THE MUNICIPAL PROPERTY SITUATED ON ERF 10558 KNOWN AS THE OLD NEDERBURG CLINIC (WARD 20)
	HUUR VAN MUNISIPALE EIENDOM GELEË OP ERF 10558 PAARL BEKEND AS DIE OU NEDERBURG KLINIEK (WYK 20)
	UKUQESHWA KWEPROPATI KAMASIPALA EKU-ERF 10558 EYAZIWA NJENGEKLINIKI ENDALA YASENEDERBURG (WARD 20)

The item was referred back for further consultation.

Meeting: MC – 21/11/2024		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (10558) P		Author/s: N Williams	
Coll No: 2204972		Referred from: Council – 29/10/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Re-submit Item	ED: Corporate and Planning Services	

7.6	POST RETIREMENT MEDICAL AID BENEFIT
	NA-AFTREDE MEDIESEFONDSVOORDEEL
	EZONYANGO EMVA KOKUTHATHA UMHLALA-PHANTSI

The Mayoral Committee resolved that the definition of dependant be inserted into the definition section of the Policy and that clause 7.5 be amended to include a dependant of the principal member as being eligible.

The Executive Director: Corporate and Planning Services reported that within the Local Labour Forum (LLF) both SAMWU and IMATU supported the Policy.

RECOMMENDED that

1. The Post-Retirement Medical Aid Policy (Annexure A to the departmental report) be approved, subject to the clause 7.5 be amended to include a dependant of the principal member as being eligible;
2. The continued medical aid benefit be extend to the spouses of Mr Koekemoer and Mr Fielies and any other person who qualifies and passed away while in the service of the Municipality; and



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3. The City Manager be authorised to approve such benefit.

Meeting: MC – 21/11/2024	Submitted by Department: Corporate and Planning Services
Ref No: 4/8/3/1 x 4/P	Author/s: T van der Westhuizen
Coll No: 2218197	Referred from: Corp & Gov Portf - 12/11/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

8. WASTE, ROADS AND WASTEWATER MANAGEMENT

8.1	CLOSING OF MARCHAND STREET END, WELLINGTON (WARD 18)
	SLUITING VAN MARCHANDSTRAAT END, WELLINGTON (WYK 18)
	UKUVALWA KWESITRATO sika-MARCHCHAND, e-WELLINGTON (WARD 18)

RECOMMENDED that

The closing of Marchand Street end, subject to the following conditions, be approved:

1. The applicant accepts full responsibility for the erection of the fences and gates to close off the western end of Marchand Street;
2. The applicant submits the required plans for consideration and approval and payment of all fees;
3. The applicant agrees to all aspects related to the installation of the fences and gates according to municipal requirements and payment of all costs thereof, as well as the maintenance cost;
4. The applicant accepts all the responsibilities associated with the closure of the street end, including all damages to municipal infrastructure caused by the crossing of the fence as well as those services within the closed off area, an all physical personal injury or consequence of emergency personnel not being able to attend to the emergency timeously, as well as any financial or legal issues that may arise;
5. No temporary or permanent structures be allowed to be constructed over municipal services; and



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6. The municipality reserves the right to remove the fences and gates if the maintenance thereof is not done to the satisfaction of the municipality or for any other reasonable consideration.

Meeting: MC – 21/11/2024	Submitted by Department: Engineering Services
Ref No: 16/3/8/2	Author/s: E Schreuder
Coll No: 2131453	Referred from: Engineering Portf-13/11/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

8.2 CLOSING OF KEEROM STREET END PAARL (WARD 19)
SLUITING VAN KEEROMSTRAAT EINDE PAARL (WYK 19)
UKUVALWA KWE-KEEROM STREET END PAARL (WARD 19)

The item was referred back for further consultation.

Meeting: MC – 21/11/2024	Submitted by Department: Engineering Services
Ref No: 17/3/2/6/10	Author/s: E Schreuder
Coll No: 2183462	Referred from: Engineering Portf-13/11/2024
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>
	Re-submit item
	ED: Engineering Services

8.3 CLOSING OF WALKWAY BETWEEN GANS AND PATRYS STREET: WELLINGTON (WARD 10)
SLUITING VAN VOETPAD TUSSEN GANS- EN PATRYSSTRAAT: WELLINGTON (WARD 10)
UKUVALWA KWE-WALKWAY PHAKATHI KWE-GANS NE-PATRYS STREET: E-WELLINGTON (WARD 10)

RECOMMENDED that

The closure of the walkway between Gans and Patrys Street: Wellington (Ward 10) be approved:

1. The closure of the walkway between Gans and Patrys Street, located between Erven 7010, 7011, 7016 and 7017 in Wellington (Ward 10) to address security concerns;
2. The walkway be secured with palisade fencing and pedestrian gates on both sides;



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3. The gates be lockable, and residents on both sides receive keys to the lock;
4. No further changes be made within the walkway. The current boundary fences must remain in place;
5. The residents have committed to keeping the walkway clean regularly, which is duly noted;
6. The ward councillor be requested to continuously monitor the situation; and
7. Access to all walkways be available to municipal personnel on a 24/7 basis.


Meeting: MC – 21/11/2024		Submitted by Department: Engineering Services	
Ref No: 16/3/6/3/3		Author/s: W Felix	
Coll No: 2215248		Referred from: Engineering Portf-13/11/2024	
PAR:		ACTION:	
		RESPONSIBLE DEPARTMENT:	
		DUE DATE:	

9. PLANNING, ECONOMIC DEVELOPMENT AND TOURISM

9.1 APPLICATION FOR EXEMPTION OF THE DENNEBURG AREA FROM THE NATIONAL HERITAGE RESOURCES ACT, 1999 (ACT NO. 25 OF 1999) (WARD 23)
AANSOEK OM VRYSTELLING VAN DIE DENNEBURG DORPSGEBIED VANAF DIE NASIONALE WET OP ERFENISHULPBRONNE, 1999 (WET 25 VAN 1999) (WYK 23)
ISICELO SOKUKHULULWA KOMNQAWO WASEDENNEBURG KUMTHETHO WEZIBONELELO ZELIFA LEMVELI KAZWELONKE, 1999 (UMTHETHO NOMBOLO 25 KA-1999) (WARD 23)

RECOMMENDED that

1. The content of the Denneburg Area Heritage Survey Report (Annexure B to the departmental report) be noted;
2. The Denneburg Area Heritage Survey Report be submitted to Heritage - Western Cape for:
 - 2.1 The inclusion of the 26 identified heritage resources, listed in Annexure C to the departmental report, into the Heritage Register, as described in terms of Section 30 of the National Heritage Resources Act (NHRA), 1999 (Act No 25 of 1999); and



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2.2 The exemption of the Denneburg area from the requirements of Sections 34(1) and 38(1) of the NHRA.

Meeting: MC – 21/11/2024		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4		Author/s: W Hendricks	
Coll No: 2203531		Referred from: Plan & Dev Portf-13/11/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10. FINANCE AND COORDINATION

10.1 INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 31 OCTOBER 2024
DEERNIS HUISHOUDING STATISTIEKEVERSLAG SOOS OP 31 OKTOBER 2024
INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 31 EYEDWARHA 2024

RESOLVED that

The report be noted.

Meeting: MC – 21/11/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Collab No: 2217672		Referred from: Financial Serv Portf- 19/11/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10.2 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 31 OCTOBER 2024
RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 31 OKTOBER 2024
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 EYEDWARHA 2024

RECOMMENDED that

The content of the report be noted.

Meeting: MC – 21/11/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 2217290		Referred from: Financial Serv Portf - 19/11/2024	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



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10.3	MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 OCTOBER 2024
	MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 31 OKTOBER 2024
	ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 31 EYEDWARHA 2024

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: MC – 21/11/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 2217279		Referred from: Financial Serv Portf - 19/11/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10.4	REPORT ON TENDER AWARDS: OCTOBER 2024
	VERSLAG OOR TENDERTOOKENINGS: OKTOBER 2024
	INGXELO NGONIKEZELO LWETHENDA: EYERDWARHA2024

RECOMMENDED that

1. The awards above R300,000 that were adjudicated by the Bid Adjudication Committee for the month of October 2024 be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: MC – 21/11/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/5		Author/s: C Hess	
Coll No: 2216552		Referred from: Financial Serv Portf - 19/11/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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10.5	REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: OCTOBER 2024
	VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: OKTOBER 2024
	INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: EYEDWARHA 2024

RECOMMENDED that

1. In terms of paragraph 35(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R3,258,322 (incl. VAT) for October 2024 as recorded by the Accounting Officer under the annexures attached to this report be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R12,537,758 (incl. VAT) for the financial year in the notes to the 2024/2025 annual financial statements as required by legislation.

Meeting: MC – 21/11/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/5		Author/s: C Hess	
Coll No: 2217250		Referred from: Financial Serv Portf - 19/11/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10.6	MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR OCTOBER 2024
	MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE BEGROTINGSMONITERINGSVERSLAG VIR OKTOBER 2024
	UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUJONGA ESWENI UHLAHLO LWABIWO-MALI LWENYANGA EYEDWARHA 2024

RECOMMENDED that

1. The content of the Section 71 Monthly Budget Monitoring Report for October 2024 and the supporting documentation be noted; and



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2. It be noted that the Section 71 Monthly Budget Monitoring Report for October 2024 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 14 November 2024, being the 10th working day after the end of October 2024.

Meeting: MC – 21/11/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Viola	
Coll No: 2218308		Referred from: Financial Serv Portf - 19/11/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10.7	APPROVAL OF THE SPECIAL ADJUSTMENTS BUDGET FOR THE 2024/2025 FINANCIAL YEAR
	GOEDKEURING VAN DIE SPESIALE AANSUIWERINGSBEGROTING VIR DIE 2024/2025 FINANSIËLE JAAR
	UKUVUNYWA KOHLAHLO-LWABIWO MALI LOLUNGELELANISO OLULODWA LWESI-LONYAKA-MALI KA-2024/2025

RECOMMENDED that

- The total operating revenue of R4,013,940,301 for the 2024/2025 financial year as set out in Table 1 of the Special Adjustments Budget Report be approved;
- The operating expenditure of R3,330,508,412 for the 2024/2025 financial year as set out in Table 2 of the Special Adjustments Budget Report be approved;
- The capital budget expenditure of R786,531,243 for the 2024/2025 financial year as set out in Table 4 of the Special Adjustments Budget Report be approved;
- The capital expenditure of R786,531,243 to be funded by the following revenue sources as set out in Table 5 of the Special Adjustments Budget Report:
 - Capital Replacement Reserve (CRR) (R106,572,862);
 - Secured grants to be received from national government, provincial government and other donors (R663,958,381); and
 - Developers Contributions (R16,000,000).
- It be noted that no taxes and tariffs be affected with the approval of this adjustments budget; and



DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE
21 NOVEMBER 2024**

6. Schedules B1 to B10 attached as Appendix 5 to the Special Adjustments Budget Report be approved.

Meeting: MC – 21/11/2024		Submitted by Department: Financial Services	
Ref No: 5/2/2		Author/s: L Crotz	
Coll No: 2218058		Referred from: Financial Serv Portf - 19/11/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10.8	WARD PROJECTS 2024/2025
	WYKSPROJEKTE 2024/2025
	I PROJEKTI ZE WADI 2024/2025

RECOMMENDED that

- The detailed ward projects per ward as listed in Annexure A to the departmental report be approved;
- The Office of the Speaker takes responsibility for oversight of the rollout of the ward projects and submits a quarterly report on it to the Council. Any motivated amendments to the ward projects must be submitted to the Office of the Speaker; and
- No further amendments to be done after the February 2025 adjustments budget.

Meeting: MC – 21/11/2024		Submitted by Department: Financial Services	
Ref No: 3/8/5		Author/s: L Crotz	
Coll No: 2219780		Referred from: Financial Serv Portf - 19/11/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
21 NOVEMBER 202411. CONFIDENTIAL ITEMSFINANCE AND COORDINATION

11.1 WRITING-OFF OF IRRECOVERABLE DEBT REPORT – OCTOBER 2024
AFSKRYF VAN ONINVORDERBARESKULDVERSLAG – OKTOBER 2024
UKUCINYWA KWAMATYALA ANGAHLAWULWAYO – EYERDWARHA 2024

See confidential minutes.

Meeting: MC – 21/11/2024		Submitted by Department: Financial Services	
Ref No: 5/15/1		Author/s: A Abrahams	
Coll No: 2217285		Referred from: Financial Serv Portf - 19/11/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

11.2 WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF WRITING-OFF POLICY) – HANDOVER ACCOUNTS
AFSKRYF VAN ONVERHAALBARE SKULD (5.10 VAN AFSKRYWINGBELEID) – OORHANDIGDE REKENINGE
UKUCINYWA KWAMATYALA ANGAHLAWULWAYO (UMGAQO NKQUBO WOKUCINYWA KWAMATYALA 5.10) – I-AKHAWUNTI YOKUNIKEZELWA

See confidential minutes.

Meeting: MC – 21/11/2024		Submitted by Department: Financial Services	
Ref No: 5/15/1		Author/s: A Abrahams	
Coll No: 2212579		Referred from: Financial Serv Portf - 19/11/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
21 NOVEMBER 2024

11.3	DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 31 OCTOBER 2024
	DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 31 OKTOBER 2024
	INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 EYEDWARHA 2024

See confidential minutes.

Meeting: MC – 21/11/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 2217275		Referred from: Financial Serv Portf - 19/11/2024	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

11.4	DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 31 OCTOBER 2024
	DRAKENSTEIN UITSTAANDE DEBTEUREVERSLAG SOOS OP 31 OKTOBER 2024
	INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA 31 EYEDWARHA 2024

See confidential minutes.

Meeting: MC – 21/11/2024		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 2217709		Referred from: Financial Serv Portf - 19/11/2024	
<u>PAR:</u>		<u>ACTION:</u>	

12.	URGENT MATTERS
	DRINGENDE SAKE
	IMIBA ENGXAMISEKILEYO

None.



DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE**
21 NOVEMBER 2024

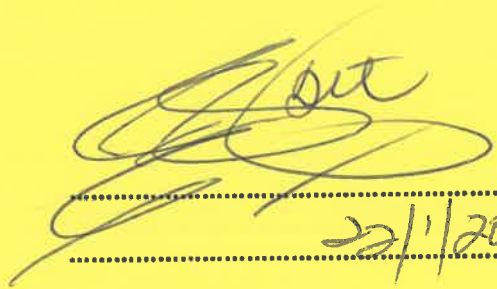
The meeting ended at 11:30.

CHAIRPERSON:

DATE:

Confirmed with/without amendments.

FG/rs



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22/11/2025.
.....


DRAKENSTEIN

MUNISIPALITEIT • MUNICIPALITY • UMASIPALA

Paarl | Wellington | Gouda | Saron | Simondium

☎ +27 21 807 4500 ☎ +27 21 872 8054

🌐 www.drakenstein.gov.za

✉ customercare@drakenstein.gov.za

📍 Civic Centre, Berg River Boulevard, Paarl 7646

Mayoral Committee Attendance Register

Date: 21 November 2024
Time: 10:00
Venue: Council Chambers

SURNAME	INITIALS	TITLE	SIGNATURE
KORABIE Executive Mayor	SE	CLLR	
COMBRINK Deputy Executive Mayor (Finance and Coordination)	GC	ALD	
AMERICA (Corporate)	D	CLLR	
KOEGELENBERG (Waste, Roads and Wastewater Management)	RA	ALD	
MILLER (Governance and Implementation Support)	J	CLLR	
S J Liebenberg (Planning, Economic Development and Tourism)	TG	CLLR	Apology
BARON (Urbanisation and Human Settlements)	E	CLLR	
APPOLLIS (Public Safety and Social Development)	AMB	CLLR	Absent
ARENDSE (Sport, Recreation, Arts and Culture)	LC	CLLR	
CYSTER (Parks, Resorts and Cemeteries)	L	CLLR	Apology
VAN NIEKERK (Electricity and Water)	LT	CLLR	
ANDREAS (Communication and Inter- Governmental Relations (IGR))	MA	CLLR	
LE ROUX Speaker	JF	ALD	
KEARNS Chief Whip	C	ALD	

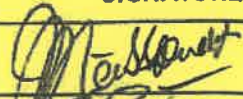



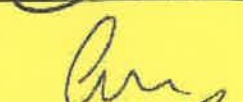

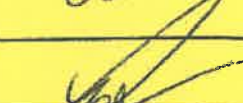


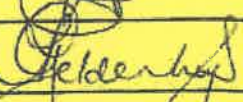
Mayoral Committee Attendance Register

Date: 21 November 2024

Time: 10:00

Venue: Council Chambers

OFFICIALS

SURNAME	INITIALS	TITLE	SIGNATURE
LEIBBRANDT City Manager	JH	DR	
BROWN Chief Financial Officer	B	MR	
JOHAAR Executive Director: Corporate and Planning Services	S	MR	
PIENAAR Executive Director: Engineering Services	L	MR	
BARNARD Executive Director: Public Safety Acting Executive Director: Community Services	E	MS	
 cfo			
R. AFTWA			
C September			
N October			
R. Geldenhuys			