

MINUTES: MAYORAL COMMITTEE

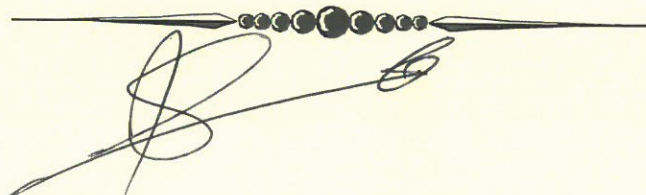
ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 22 AUGUST 2018 AT 10:00.

**PRESENT:** The Executive Mayor, Clr C J Poole (Chairperson)  
The Deputy Executive Mayor, Clr G C Combrink

**Councillors:** J F le Roux  
M A Andreas  
C Kearns  
J Miller  
L P Mokoena  
R Smuts  
RH van Nieuwenhuyzen

**Also Present:** Clr A C Stowman (Speaker)  
Clr J Matthee (MPAC Chairperson)  
Clr R A Koegelenberg (Chief Whip)  
Clr WPD Meyer  
Clr TR Mpulanyana  
Clr MT Klaas

**Officials:** Dr J H Leibbrandt (City Manager)  
Mr J Carstens (Chief Financial Officer)  
Mr D Hattingh (Executive Director: Engineering Services)  
Ms L Waring (Executive Director: Planning and Development)  
Mr V Petersen (Acting Executive Director: Community Services)  
Mr A V Marais (Acting Executive Director: Corporate Services)  
Ms R Jaftha (Chief Audit Executive)  
Ms R Geldenhuys (Manager: Communication and Marketing)  
Ms F Qebanya (Manager: IDP and Performance Management)  
Mr G Dippenaar (Chief Risk Officer)  
Mr F P Goosen (Manager: Administrative Support Services)



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## DRAKENSTEIN MUNICIPALITY

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The Finance Department made a presentation on water statistics before the commencement of the meeting. The presentation indicated the positive impact of the water saving measures, and co-operation of the public in this respect. Water consumption in certain wards is however above average and will receive attention.

1. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

Clr M A Andreas	:	Apology
Clr L T van Niekerk	:	Sick leave
Mr S Johaar: Executive Director: Corporate Services	:	Leave
Mr G Boshoff: Executive Director: Community Services	:	Leave

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor announced the resignation of councillor W F Philander who has been elected to the Western Cape Provincial Legislation and indicate that a replacement as councillor and a new Mayoral Committee member will be announced in due course.

3. DISCLOSURE OF INTERESTS BY COUNCILLORS/OFFICIALS

None.

4. CONFIRMATION OF MINUTES

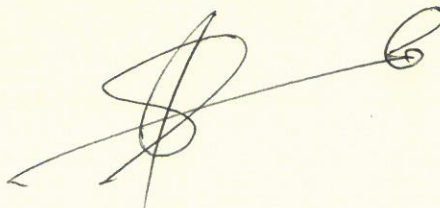
The following meetings were confirmed as correct:

- i. Ordinary meeting held on 25 July 2018; and
- ii. Ordinary meeting held on 31 July 2018.

5. SCHEDULE OF DECISIONS

**RESOLVED that**

The Schedule of Decisions **be noted**.





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**6. HUMAN SETTLEMENTS AND PROPERTY MANAGEMENT**

<b>6.1 ILLEGAL OCCUPANT OF MUNICIPAL RENTAL UNIT – TRANSFER OF MIMOSA FLAT B6</b>
<b>ONWETTIGE BEWONER VAN MUNISIPALE HUUREENHEID - OORPLASING VAN MIMOSA WOONSTEL B6</b>
<b>UKUHLALA NGOKUNGEKHO MTHETHWENI KWINDLU KAMASIPALA – UKUGUQULWA KWE MIMOSA FLAT B6</b>

The Executive Mayor requested that the department investigate why settlement of this matter took so long and who will be responsible for the outstanding amounts in terms of this flat.

**RESOLVED that**

1. The Mayoral Committee resolution dated 31 March 2014 not to condone Ms Ross to become the legal tenant of Mimosa Flat B6, be rescinded; and
2. The status of Ms Ross at Mimosa Flat B6 be legalised and that a formal rental agreement with her be entered into.


Meeting: Mayco – 22/08/2018		Submitted by Department: Community Services	
Ref No: 17/5/3/3/1		Author/s: U Johannesburg	
Coll No: 1351417		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-2	Implement decision	ED Community Services	

**7. PLANNING AND DEVELOPMENT**

<b>7.1 REQUEST FOR FINANCIAL EVENT SUPPORT FOR 2018-2019 FINANCIAL YEAR</b>
<b>VERSOEK OM FINANSIËLE ONDERSTEUNING AAN EKSTERNE AKTIWITEITE/FUNKSIES VIR 2018-2019 FINANSIËLE JAAR</b>
<b>ISICELO SENXASO MALI KWIMIBHIYOZO KANYAKA MALI KA 2018-2019</b>

**RESOLVED that**

1. The report be noted;
2. A total of R1,962,550.00 be approved towards hosting a range of events for the 2018-2019 financial year as set out in the enclosed schedule;



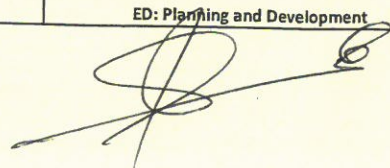


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3. The three events listed below be approved in terms of Criteria 10.3.3.3. of the approved Financial Assistance for Public Events Policy of 2017, which stipulates, "An event will only be eligible for funding for three years, unless motivated and in exceptional cases. These motivations will be timeously submitted to our Mayoral Committee for approval":
  - 3.1 Ommiberg - "Round the Rock" Festival;
  - 3.2 "Op 'n Stasieffees"; and
  - 3.3 Boland Summer Festival.
4. Each event organiser enters into a Memorandum of Understanding (Annexure B to the departmental report) with the municipality;
5. The event organisers understand that no future funding beyond the 2018-2019 financial year is guaranteed;
6. The event organiser submits a full closeout report to the municipality within one month of the event;
7. Granting of approval for in kind support does not mean the municipality approves the event in principle. The event organiser must submit an event application for approval. If an event is not approved by the "Events Permit Committee", the applicant shall be responsible to reimburse all funds within 30 days; and
8. It be noted that the remainder of the Planning and Development budget of R537,450.00 and the Community Service budget of R787,265.00 respectively be utilised for in-year event support requirements.

Meeting: Mayco – 22/08/2018	Submitted by Department: Planning and Development		
Ref No: 15/13/1/1	Author/s: Cheryl Phillips		
Coll No: 1330977	Referred from:		
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-8	Implement decision	ED: Planning and Development	





# **EVENTS APPLICATIONS FOR 2018/19 FINANCIAL YEAR**

July 2018

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# EVENTS APPLICATIONS FOR 2018/19 FINANCIAL YEAR

Serial No.	Event name	Amount Requested	Category of event	Comments	Funding allocated 2018/2019
2.	Ommiberg	R 50,000	Iconic	5th consecutive year of funding	R 50,000
3.	Wellington Minstrels Annual competition	R 50,000	Community	5th consecutive year of funding	R50,000
4.	Drakenstein Coon Association	R50,000	Community	5th consecutive year of funding	R50,000
5.	Camissa Arts and Culture	R 300,000	Iconic	3rd consecutive year of funding	R 300,000
6.	Summer Splash	R 50,000	Regional	3rd consecutive year of funding	R 50,000
7.	Rastafarian Cultural Festival	R 50,000	Community	In existence for 34 years, 3rd consecutive year of funding	R 50,000
8.	Jazz on the Riverbanks	R 250,000	Iconic	In existence for 2 years, 2nd consecutive year of funding	R 150,000
9.	ATKV Rieldans competition	R 150,000	Iconic	In existence for 8 years, 2nd consecutive year of funding	R 100,000
10.	"Op 'n Stasiefes"	R 75,000	Community	In existence for 7 years, 5th consecutive year of funding	R 50,000
11.	Global Spotlight Talent Search	R 32,000	Community	In existence for 7 years, 2nd year of funding	R 32,000
12.	Boland Summer Festival	R 190,000	Iconic	In existence for 18 years, 8th consecutive year of funding	R 100,000



13.	Chipo Production	R 50,000	Community	In existence for a year, 2nd year consecutive year of funding	R 50,000
14.	Dance Sport South Africa: Cape Winelands (late application received)	R 50,000	Community	In existence for a year, 2nd year consecutive year of funding	R 50,000
15.	Chipo Production	R 50,000	Community	New event	R 0
16.	New Year's eve campout	R 50,000	Inaugural	New event	R 50,000
17.	Laugh, Sax and all that Jazz	R 50,000	Inaugural	New event	R 0
18.	2018 Drakenstein Heritage Festival	R 250,000	Inaugural	New event	R 0
19.	Paarl Post my child and I	R 50,000	Incubator	In existence for 2 years, first year of funding.	R 20,000
20.	MAFS 6 (Mbekweni Annual Fashion Show)	R 30,000	Community	In existence for 6 years, first year of funding consideration	R 30,000
21.	Women's Day Tournament Heritage Day	R 147,000	Community	New event	R 100,000
22.	Community Project Amstelhof Area	R 60,550	Community	New event	R 60,550
23.	Celebration of Heritage Day in Mbekweni Township	R 50,000	Community	2nd event application for Mbekweni township	R 0
24.	Nelson Mandela Centenary 2018 Freedom Run	R 100,000	Inaugural	Linked to the 27 for Freedom Race	R 20,000
25.	Hip Hop Issi Move	R 250,000	Inaugural	2nd event application under this name	R 50,000



26.	Boland King of Spin	R 100,000	Inaugural	3rd event application under this name	R 0
27.	Paarl 6	R 250,000	Iconic	Potential to become international sport event	R 150,000
28.	Sport in the Hood	R 697,350	Community	Paarl East focus	R 50,000
29.	Protea Vs Zimbabwe	R 250,000	Iconic	Promotion of Sports Tourism	R 250,000
30.	Africa T20	R 100,000	Iconic	Promotion of Sports Tourism	R 0
31.	Momentum One day Domestic	R 100,000	Iconic	Promotion of Sports Tourism	R 0
32.	Global T20	R 1,000,000	Iconic	Promotion of Sports Tourism	R 0
33.	Golf Hall of Fame	R 250,000	Iconic	Promotion of Sports Tourism	R 0
34.	FNB Varsity MTB Challenge	R 400,000			R 0
35.	Drakenstein Cultural Carnival	R 1,700,000			R 100,000
36.	<b>Total Value of Applications: Proposal Call</b>	<b>R 7,231,900</b>			<b>R 1,962,550</b>
37.	<b>Amount still available for allocation</b>				<b>R 673,067</b>
<b>Individually budgeted for 2018/2019</b>					
39.	Safari Half marathon	R 61,000	Iconic	One of the areas' signature events.	R 61,000
40.	2019 Bestmed Tour of Goodhope	R 250,000	Iconic	One of the areas' signature events.	R 256,478
41.	27 For Freedom Race (Running)	R 123,363	Iconic	Promotion of Sports Tourism	R 136,974



42.	Fishermen's Friend Strongman Run	R 250,000	Iconic	Promotion of Sports Tourism	R 250,000
43.	Boxing Day Cycle Race	R 52,900	Iconic	Promotion of Sports Tourism	R 52,900
44	Cape Epic Cycle Tour	R 345,000	Iconic	Promotion of Sports Tourism	R 300,000
45	<b>Total Value of Applications: Community Services</b>	<b>R 1,082,263</b>			<b>R 1,057,352</b>
46	<b>Grand Totals</b>	<b>R 8,314,163</b>			<b>R 3,019,902</b>





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**ADDITIONAL ITEMS**

<b>7.2</b>	<b>ADOPTION OF THE AMENDMENTS TO THE DRAKENSTEIN BY-LAW ON MUNICIPAL LAND USE PLANNING, 2015</b>
	<b>AANVAARDING VAN WYSIGINGS AAN DIE DRAKENSTEIN VERORDENING OP MUNISIPALE GRONDGEBRUIKBEPLANNING, 2015</b>
	<b>UKUMILISELWA KOLUNGISO KUMGAQO NKQUBO WEDOLOPHU WASE DRAKENSTEIN KUSETYENZISO LWEPHANI ZOMHLABA WO MASIPALA, 2015</b>

**RECOMMENDED that**

1. The amended Drakenstein By-law on Municipal Land Use Planning (Annexure A to the departmental report), be passed in terms of section 156(2) of the Constitution of the Republic of South Africa, 1996, read together with section 11(3)(m) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000);
2. The amended Drakenstein By-law on Municipal Land Use Planning be published for implementation in terms of section 13(a) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000), together with the repeal of the existing By-law;
3. The reviewed Categorisation of Land Use Decision Making and Applications (Annexure E to the departmental report), applicable to political structures, political office bearers, City Manager, Executive Directors and other staff members, be adopted for implementation simultaneously with the amended Drakenstein By-law on Municipal Land Use Planning;
4. The reviewed System of Delegations for the Drakenstein By-law on Municipal Land Use Planning (Annexure F to the departmental report), applicable to political structures, political office bearers, City Manager, Executive Directors and other staff members, be adopted for implementation simultaneously with the amended Drakenstein By-law on Municipal Land Use Planning;
5. The reviewed System of Delegations for the General Planning Matters (Annexure G to the departmental report), applicable to political structures, political office bearers, City Manager, Executive Directors and other staff members, be adopted for implementation simultaneously with the amended Drakenstein By-law on Municipal Land Use Planning; and





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6. The Delegations for the Drakenstein Municipality Zoning Scheme By-law 2018 (Annexure H to the departmental report), applicable to political structures, political office bearers, City Manager, Executive Directors and other staff members, be adopted for implementation simultaneously with the amended Drakenstein By-law on Municipal Land Use Planning.


Meeting: Mayco – 22/08/2018	Submitted by Department: Planning and Development		
Ref No: 15/4	Author/s: W Hendricks		
Coll No: 1337803	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>7.3 RENAMING OF A PORTION OF THE R301 TO NELSON MANDELA FREEDOM ROAD - STATUS REPORT: AUGUST 2018</b>
<b>HERBENAMING VAN 'N GEDEELTE VAN DIE R301 NA NELSON MANDELA VRYHEIDSPAD- VORDERINGSVERSLAG: AUGUSTUS 2018</b>
<b>UKUTHIWA KWAKHONA KWECEBA LIKA R301 IBE YI NELSON MANDELA FREEDOM ROAD – INGXELO YENKQUBELA PHAMBILI</b>

**RECOMMENDED that**

1. The progress made thus far in respect of the renaming of the relevant portion of the R301 (Wemmershoek Road) to Nelson Mandela Freedom Road, be noted; and
2. It be noted that a formal renaming application has been lodged with the Western Cape Provincial Geographical Names Committee, for approval.

Meeting: Mayco – 22/08/2018		Submitted by Department: Planning and Development	
Ref No: 16/3/9/1		Author/s: J Meyer	
Coll No: 1350724		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





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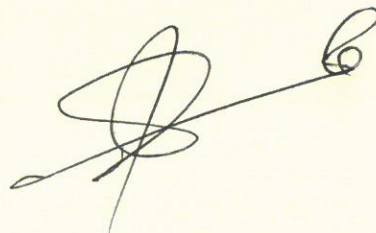
**MINUTES: MAYORAL COMMITTEE**  
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<b>7.4 SERVICE LEVEL AGREEMENT BETWEEN DRAKENSTEIN MUNICIPALITY AND DRAKENSTEIN LOCAL TOURISM ASSOCIATION</b>
<b>DIENSLEWERINGSOORENKOMS TUSSEN DRAKENSTEIN MUNISIPALITEIT EN DRAKENSTEIN PLAASLIKE TOERISME VERENIGING</b>
<b>ISIVUMELWANO SENKONZO PHAKATHI KOMASIPLA WASE DRAKENSTEIN NE LOCAL TOURISM ASSOCIATION</b>

**RESOLVED that**

1. The report be noted;
2. In principle approval of the SLA (Annexure A to the departmental report) be granted and the City Manager be authorised to conclude, sign and implement any further amendments;
3. In terms of the draft SLA the three municipal representatives on the board will be:
  - 3.1 Portfolio Councillor for Planning and Development;
  - 3.2 Senior Manager: Economic Growth and Tourism; and
  - 3.3 The Development Investment and Support Officer.
4. Concluding discussions be held with the Board of the Drakenstein Local Tourism Association regarding the content of the Service Level Agreement.

Meeting: Mayco – 22/08/2018	Submitted by Department: Planning and Development		
Ref No: 5/13/1/1	Author/s: C Phillips		
Coll No: 1336341	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-4	Implement decision	ED: Planning and Development	





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<b>7.5 COLLABORATION WITH THE WESTERN CAPE ECONOMIC DEVELOPMENT PARTNERSHIP (WECDP) ON URBAN REGENERATION INITIATIVES IN DRAKENSTEIN</b>
<b>SAMEWERKING MET DIE WES-KAAPSE EKONOMIESE ONTWIKKELINGSVENNOOTSAP VIR STEDELIKE INISIATIEWE IN DRAKENSTEIN</b>
<b>UKUSEBENZISANA KUNYE NE WESTERN CAPE ECONOMIC DEVELOPMENT PARTNERSHIP (WECDP) KWI URBAN REGENERATION INITIATIVES IN DRAKENSTEIN</b>

**RESOLVED that**

1. The report be noted;
2. In principle approval of the Service level Agreement (SLA) (Annexure A to the departmental report) be granted and the City Manager be authorized to conclude, sign and implement any further amendments; and
3. The funds be transferred to the Western Cape Economic Development Partnership (EDP) as per Section 67 of the MFMA, Act 56 of 2003.

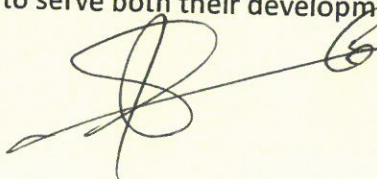
Meeting: Mayco – 22/08/2018		Submitted by Department: Planning and Development	
Ref No: 5/13/1/1		Author/s: C Phillips	
Coll No: 1336341		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-3	Implement decision	ED: Planning and Development	

**8. CORPORATE SERVICES**

<b>8.1 PROPOSED ACQUISITION FOR LAND OF A NEW 11 KV SUBSTATION ON PORTION 4 OF THE FARM NO 852 PAARL REGISTERED IN THE NAME OF LEMAN TRADING 2 (PTY) LTD</b>
<b>VOORGESTELDE AANKOOP VAN EIENDOM VIR 'N NUWE 11 KV SUBSTASIE OP GEDEELTE 4 VAN DIE PLAAS NR 852 PAARL GEREGISTREER IN DIE NAAM VAN LEMAN TRADING 2 (EDMS) BPK</b>
<b>ISINDULULO SOKUFUMANA UMHLABA WESIKHULULWANA ESITSHA SE 11KV KWICEBA LEFAMA NOMBHOLO 852 E PAARL EBHALISWE NGENGAMA LE LEMAN TRADING 2 (PTY) LTD</b>

**RESOLVED that**

1. Permission be granted to engage the relevant landowner of Farm No 852/4 Paarl to obtain their permission to acquire a portion of Farm No 852/4 Paarl, measuring  $\pm 625m^2$  in extent, required for the construction of a new 11KV electrical substation as well as the required services servitude, to serve both their development and developments in the surrounding area;





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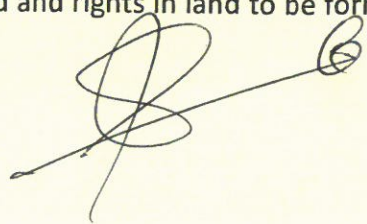
2. The market related selling price that will be payable for the subject property, be set off against the development contributions payable in respect of the development on Farm No 852/4 Paarl;
3. A further report be submitted once the necessary permissions have been obtained in order for the acquisition of land and rights in land to be formally considered by Council; and
4. It be noted that the notarial registration of the services servitude, registration of transfer and all related matters pertaining to the subdivision, framing of the diagrams, obtaining of land use rights, etc., will be undertaken by and at the cost of the municipality.

Meeting: Mayco – 22/08/2018		Submitted by Department: Corporate Services	
Ref No: 15/4/1 (F852/4) P		Author/s: N October	
Coll No: 1336961		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-4	Implement decision	ED: Corporate Services (Properties)	

<b>8.2 PROPOSED ACQUISITION FOR LAND OF A NEW 11 KV SUBSTATION ON ERF 19863 PAARL REGISTERED IN THE NAME OF SKYWARD HOUSING (PTY) LTD</b>
<b>VOORGESTELDE AANKOOP VAN EIENDOM VIR 'N NUWE 11 KV SUBSTASIE OP ERF 19863 PAARL GEREISTREER IN DIE NAAM VAN SKYWARD HOUSING (EDMS) BPK</b>
<b>ISINDULULO SOKUFUMANA ISINDULULO SOKUFUMANA UMHLABA WESIKHULULWANA ESITSHA SE 11KV KWICEBA KWISIZA 19863 E PAARL ESIBHALISWE EGAMENI LE SKYWARD HOUSING (PTY) LTD</b>

**RESOLVED that**

1. Permission be granted to engage the relevant landowner of Erf 19863 Paarl to obtain their permission to acquire the portion of Erf 19863 Paarl, measuring  $\pm 625\text{m}^2$  in extent, required for the construction of a new 11KV electrical substation to serve developments in the surrounding area;
2. The market related selling price that will be payable for the subject property will be set-off against the development contributions payable in respect of the development on Erf 19863 Paarl;
3. A further report be submitted once the necessary permissions have been obtained in order for the acquisition of land and rights in land to be formally considered by Council; and





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4. It be noted that the registration of transfer and all related matters pertaining to the subdivision, framing of the diagrams, obtaining of land use rights, etc., will be undertaken by and at the cost of the municipality.

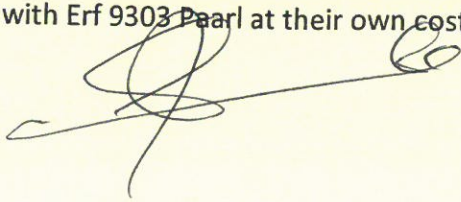
Meeting: Mayco – 22/08/2018		Submitted by Department: Corporate Service	
Ref No: 15/4/1 (19863) P		Author/s: N October	
Coll No: 1336961		Referred from:	
<b>PAR:</b>	<b>ACTION:</b>	<b>RESPONSIBLE DEPARTMENT:</b>	<b>DUE DATE:</b>
1-4	Implement decision	ED: Corporate Services (Properties)	

<b>8.3 PROPOSED LAND EXCHANGE OF VARIOUS ERVEN BETWEEN DRAKENSTEIN MUNICIPALITY AND THE DEPARTMENT OF TRANSPORT AND PUBLIC WORKS</b>
<b>VOORGESTELDE GRONDRUILING VAN VERSKEIE ERWE TUSSEN DRAKENSTEIN MUNISIPALITEIT EN DIE DEPARTEMENT VAN VERVOER EN PUBLIEKE WERKE</b>
<b>ISINDULULO SOTSHITSHISELWANO LWEMIHLABA EYOHLUKENEYO PHAKATHI KOMASIPALA WASE DRAKENSTEIN KUNYE NESEBE LOTHUTHO KUNYE NEMISEBENZI YOLUNTU</b>

The Executive Mayor requested that it be ascertained whether erf 1220/7 forms part of the exchange.

**RECOMMENDED that**

1. In terms of Section 14 of the MFMA in principle approval be granted for the alienation of a portion of Erf 31005, Du Toit Street, Paarl, measuring approximately 1,1 ha in extent, to the Department of Transport and Public Works in exchange for Erf 115 Simondium, Erven 6081, 7845, 10558, 13932, 14385, 16352 Paarl and Farm No 647/22 Paarl, subject to the standard conditions of sale as well as the following further conditions:
  - 1.1 No further funds will be payable to the Department of Transport and Public Works by the Drakenstein Municipality;
  - 1.2 The municipality will undertake the registration of transfer of the subject properties in respect of the land exchange transaction. DTPW will be liable for the costs related to the registration of transfer of the portion of Erf 31005 Paarl to the DTPW;
  - 1.3 The relevant ward councillors will be consulted in respect of the proposed developments on the abovementioned erven;
  - 1.4 DTPW will undertake the subdivision of the portion of Erf 31005 Paarl and the consolidation thereof with Erf 9303 Paarl at their own cost; and





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- 1.5 The proposed transaction will be advertised for objections.
2. The alienation of the portion of Erf 31005 Paarl forms part of a land exchange transaction and a competitive bidding process will not be followed.

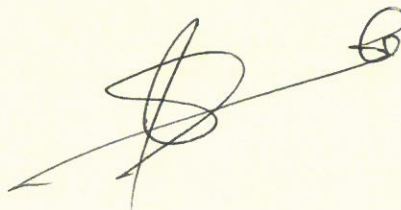
Meeting: Mayco – 22/08/2018		Submitted by Department: Corporate Services	
Ref No: 15/4/1		Author/s: N October	
Coll No: 1335472		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>8.4 FINAL ADOPTION OF BY-LAW RELATING TO THE TRANSFER OF MUNICIPAL CAPITAL ASSETS</b>
<b>FINALE AANVAARDING VAN VERORDENING INSAKE DIE OORDRAG VAN MUNISIPALE KAPITALE BATES</b>
<b>UKUMILISELWA KOKUGQIBELA KOMGAQO NKQUBO ODIBANISA UKUGUQULWA KWEMPAHLA EYINKUNZI KAMSIPALA</b>

**RECOMMENDED that**

1. The By-Law as attached to the departmental report relating to the Transfer of Municipal Capital Assets, be approved in terms of section 12 of the Municipal Systems Act 2000 (Act 32 of 2000); and
2. The by-law be promulgated in the Provincial Gazette to take effect from date of publication.

Meeting: Mayco – 22/08/2018		Submitted by Department: Corporate Services	
Ref No: 1/5		Author/s: AV Marais	
Coll No: 1331615		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





## DRAKENSTEIN MUNICIPALITY


MINUTES: MAYORAL COMMITTEE  
22 AUGUST 2018

8.5	RENEWAL OF LEASE AGREEMENT OF MUNICIPAL PROPERTY ROOM E, A PORTION OF ERF 2689, SITUATED IN MATUKATA STREET, MBEKWENI TO UZUKO FUNERAL SERVICES
	HERNUWING VAN VERHURING VAN MUNISIPALE EIENDOM KAMER E, GEDEELTE VAN ERF 2689, MATUKATASTRAAT, MBEKWENI AAN UZUKO BEGRAFNISDIENSTE
	UKUHLAZIWA KWESIVUMELWANO SOKUQHESHISA IGUMBI E LEPROPATI KAMASIPALA, ICEBA KWISIZA 2689 ELIKWI SITALATO MATUKATA E MBEKWENI KWI UZUKO FUNERAL SERVICES

## RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations final approval be granted for the lease of Room E, situated on a portion of Erf 2689, Matukata Street, Mbekweni, +/- 22m<sup>2</sup> in extent to Uzuko Funeral Services, subject to the normal lease conditions as well as the following further conditions:
  - 1.1 The property be leased at a market rental of R668.32 per month (VAT excluded, 8 % annual escalation included);
  - 1.2 The lease endures for a period of three (3) years, after which the renewal thereof might be considered by Council;
  - 1.3 All administrative and legal requirements be adhered to;
  - 1.4 The lessee be responsible for the payment of municipal services;
  - 1.5 The subject property only be used for business purposes, for the operation of funeral services, limited to administrative activities only; and
2. A direct negotiation process be followed as the transaction entails a renewal of an existing lease agreement. The proposal was advertised in the press and no objections were received.

Meeting:	Mayco – 22/08/2018	Submitted by Department:	Corporate Services
Ref No:	15/4/1(2689)M	Author/s:	N Williams
Coll No:	1335723	Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





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**DRAKENSTEIN MUNICIPALITY**

**MINUTES: MAYORAL COMMITTEE**

**22 AUGUST 2018**

<b>8.6 REQUEST FOR EXTENSION OF THE DEVELOPMENT PERIOD - MOUBAS INVESTMENTS (PTY) LTD PERTAINING TO THE DEVELOPMENT OF ERF 24999 DU LOT STREET PAARL FOR RESIDENTIAL PURPOSES</b>
<b>VERSOEK OM UITSTEL VAN DIE ONTWIKKELINGSTYDPERK - MOUBAS INVESTMENTS (EDMS) BPK MET BETREKKING TOT DIE ONTWIKKELING VAN ERF 24999 DU LOTSTRAAT PAARL VIR RESIDENSIËLE DOELEINDES</b>
<b>ISICELO SOKWANDISWA KWEXESHA LOPUHLISO – MOUBAS INVESTMENTS (PTY) LTD EDIBANISA UPHUHLISO LWESIZA 24999 DU LOT STREET E PAARL KUSENZELWA INDAWO ZOKUHLALA</b>

**RESOLVED that**

Extension be granted to Moubas Investments (Pty) Ltd to complete the development within a period of 12 months from the date of approval of building plans.

Meeting: Mayco – 22/08/2018		Submitted by Department: Corporate Services	
Ref No: 15/4/1 (24999)P		Author/s: F Williams	
Coll No: 1333118		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Implement decision	ED: Corporate Services (Properties)	

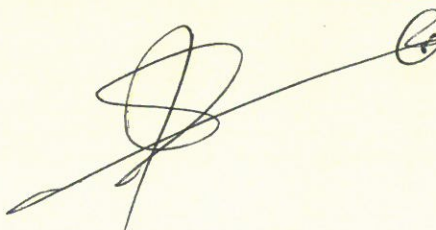
**ADDITIONAL ITEM**

<b>8.7 REPLACEMENT OF HUMAN RESOURCE AND PAYROLL SYSTEM</b>
<b>VERVANG VAN MENSLIKE HULPBRON EN SALARIS STELSEL</b>
<b>UKUBUYISELWA KWE HUMAN RESOURCE NE PAYROLL SYSTEM</b>

**RECOMMENDED that**

1. That the report be noted; and
2. The replacement of the Human Resource and Payroll System be supported.

Meeting: Mayco – 22/08/2018		Submitted by Department: Corporate Services	
Ref No: 4/10/4		Author/s: N Matolengwe	
Coll No: 1333758		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





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DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
22 AUGUST 2018

9. SOCIAL SERVICES

9.1 POLICY: GRANT IN AID

BELEID: HULPTOELAE

UMGAQO NKQUBO: UNCEDO NGEZEMALI

RESOLVED that

The Policy be advertised for public comment.

Meeting: Mayco – 22/08/2018		Submitted by Department: Community Services	
Ref No: 17/19/5		Author/s: J Rhoda	
Coll No: 1349728		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Implement decision	ED: Community Services	

9.2 POLICY: STREET PEOPLE

BELEID: STRAATMENSE

IMGAQO NKQUBO: ABANTU BESITALATO

RESOLVED that

The Policy be advertised for public comment.

Meeting: Mayco – 22/08/2018		Submitted by Department: Community Services	
Ref No: 17/19/5		Author/s: J Rhoda	
Coll No: 1349740		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Implement decision	ED: Community Services	

9.3 ESTABLISHMENT OF DRAKENSTEIN HEALTH FORUM

STIGTING VAN DRAKENSTEIN GESONDHEIDSFORUM

UKUMISELWA KWEFORAMU YEZEMPILO E DRAKENSTEIN

RESOLVED that

The report be noted.

Meeting: Mayco – 22/08/2018		Submitted by Department: Community Services	
Ref No: 17/19/5		Author/s: J Rhoda	
Coll No: 1349750		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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**DRAKENSTEIN MUNICIPALITY**

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**10. ENGINEERING SERVICES**

<b>10.1 STATUS QUO REPORT ON APPLICATIONS FOR SUBSIDY: WATER AND SANITATION SERVICES TO FARM WORKER HOUSES</b>
<b>STATUS QUO VERSLAG OOR AANSOEKE VIR SUBSIDIE: WATER EN SANITASIE DIENSTE AAN PLAASWERKERSHUISE</b>
<b>INGXELO YEMEKO YESICELO SENXASO: IINKONZO ZAMANZI NEZOGUTYULO KWIZINDLU ZABASEBENZI BASEZIFAMA</b>

**RECOMMENDED that**

The applications received be noted and furthermore that the scheme be vigorously communicated in 2018/19 via the media sources to encourage more participants to the program to improve the lives of farm workers. Additional funding should also be considered to further incentivise and accelerate the provision of basic services to farm worker houses.

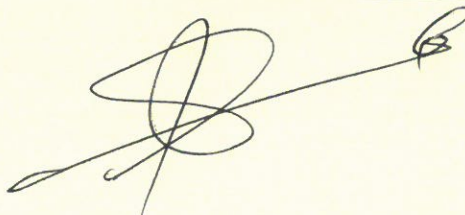
Meeting: Mayco – 22/08/2018		Submitted by Department: Civil Engineering	
Ref No: 16/4/6		Author/s: J Conradie	
Coll No: 1315971		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>10.2 DRAKENSTEIN MUNICIPALITY TAKE OVER ESKOM SUPPLY AREAS</b>
<b>DRAKENSTEIN MUNISIPALITEIT OORNAME VAN ESKOM VOORSIENING GEBIEDE</b>
<b>UMASIPALA WASE DRAKENSTEI UTHABATHELA KUYE UBONELELO LWEMIMANDLA KA ESKOM</b>

**RESOLVED that**

This matter be referred back to the department to prepare a new motivated application to Eskom in view of the following statement in the Eskom letter: “no rationale has been produced as a basis for this request”.

Meeting: Mayco – 22/08/2018	Submitted by Department: Engineering Services Author/s: W Albertyn Referred from:		
Ref No: 16/2/9/1			
Coll No: 1324291			
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Re-submit item	ED: Engineering Services	





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**10.3 PROPOSED BLOCKING OFF OF STREETS**

**VOORGESTELDE AFSPER VAN STRATE**

**ISINDULULO SOKUVALWA KWESITALATO**

**RECOMMEND that**

1. The permanent blocking off of Vrykyk and Mernoleon Streets ending in a cul de sac onto Berg River Boulevard, where possible, by the construction of physical barriers such as palisade fencing, be approved;
2. The residents of the respective streets be held responsible for all the costs of construction, based on plans to be submitted by them to the municipality for approval and supervision of the construction work by municipal officials;
3. All approvals be subject to the municipality retaining its right of access to all services at all times, no responsibility be accepted by the municipality of any damage or repair of the private installations in the road reserve, the residents maintain the installation to the satisfaction of the municipality and an encroachment agreement be entered into by the residents with the municipality;
4. In accordance with clause 35 of Bylaw 15/2007 : Streets, notice be given in accordance with the communication policy of the municipality of the intention to block off the streets and that the approval, if any, only come into effect should a majority positive response, or no response be received; and
5. Should for any reason whatsoever the municipality require the removal of the barriers in the future, such barriers shall be removed by the residents of the subject street within 30 days of instruction to do so, at their cost.

Meeting: Mayco – 22/08/2018		Submitted by Department: Civil Engineering Services	
Ref No: 17/3/2/6/10		Author/s: C Lotz	
Coll No: 1315249		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





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**11. ENVIRONMENT, PARKS AND OPEN SPACES**

<b>11.1 URBAN FORESTRY MANAGEMENT POLICY</b>
<b>STEDELIKE WOUD BESTUURSBELEID</b>
<b>UMGAQO NKQUBO WE URBAN FORESTRY MANAGEMENT</b>

**RESOLVED that**

The matter be referred back to the department to arrange a workshop with the Mayoral Committee on the proposed policy.

Meeting: Mayco – 22/08/2018		Submitted by Department: Community Services	
Ref No: 17/7/B		Author/s: E Saayman	
Coll No: 1350171		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

**ADDITIONAL ITEM**

<b>11.2 RE-USE OF OLD GRAVE SITES IN PARYS CEMETERY</b>
<b>HERGEBRUIK VAN OU GRAFTE IN PARYS BEGRAAFPLAAS</b>
<b>UKUSETYENZISWA KWAKHONA KWENDAWO YOKUNG CWABA KUMANGCWABA ASE PARYS</b>

**RESOLVED that**

1. The fact that the department consulted the church leaders on 29 March 2017, 22 May 2018 as well as on 15 June 2018 regarding the matter of the re-use of graves in Parys Cemetery in terms of the content of report to Council dated 20 July 2016, be noted;
2. The fact that the church leaders object to the request of the municipality to re-use old and unidentified graves, based on the scarcity of alternative land to develop new cemeteries, be noted;
3. The re-use of old and unidentified graves not be approved;
4. The erection of a wall/garden of remembrance adjacent to the identified area, be approved; and





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5. A cost estimate for the wall/garden of remembrance be made by the department and a request for funding be submitted during the 2018/19 adjustment budget process.

Meeting: Mayco – 22/08/2018		Submitted by Department: Community Services	
Ref No: 16/7/1/1/1		Author/s: E Saayman	
Coll No: 1351826		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-5	Implement decision	ED: Community Services	

<b>11.3 DEVELOPMENT OF DAM AREA AT THE END OF BO-BERG STREET</b>
<b>ONTWIKKELING VAN DAM AREA BY BO-BERGSTRAAT</b>
<b>UPHUHLISO LOMMANDLA WEDAMA EKUPHELENI KWE BO-BERG STREET</b>

**RESOLVED that**

This matter be referred back for a site visit by Councillors Kearns and Miller.

Meeting: Mayco – 22/08/2018		Submitted by Department: Community Services	
Ref No: 15/4/2		Author/s: E Saayman	
Coll No: 1351928		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Re-submit item	ED: Community Services	

<b>11.4 USE OF HEROES ACRE IN PARYS CEMETERY</b>
<b>GEBRUIK VAN HELDE AKKER IN PARYS BEGRAAFPLAAS</b>
<b>UKUSETYENZISWA KWENDAWO YAMAGQALA KUMANGCWABA ASE PARYS</b>

**RECOMMENDED that**

1. The proposed criteria for internment in the Heroes Acre as set out in paragraph 4.2 of the report be advertised for public comment;
2. The criteria be approved;
3. Council delegates authority to grant permission for burials in the Heroes Acre to the Executive Mayor in consultation with the Member of the Mayoral Committee for Environmental Affairs and Open Spaces and the City Manager; and





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4. Council condones the decision taken by the Executive Mayor to allow Ms. B. Claasen to be buried in the Heroes Acre, in accordance with the interim guidelines as contained in Council resolution dated 5 November 2014.

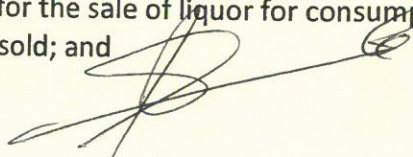
Meeting: Mayco – 22/08/2018		Submitted by Department: Community Services	
Ref No: 16/7/1/1/1		Author/s: R Fourle	
Coll No: 1353146		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

**12. PUBLIC SAFETY**

<b>12.1 BY-LAW LIQUOR TRADING DAYS AND HOURS - APPROVAL OF COMMENTS TO BE FORWARDED TO THE WESTERN CAPE LIQUOR AUTHORITY</b>
<b>VERORDENING DRANKHANDELSDAE- EN URE - GOEDKEURING VAN KOMMENTAAR VIR INDIENING BY DIE WES-KAAPSE DRANKRAAD</b>
<b>UMGAQO NKQUBO WEDOLOPHU IINTSUKU SOKUSHISHINA KUNYE NEYURE – UKUQINISEKISWA KWEZIMVO EZIZAKUGQITHISELWA KWI WESTERN CAPE LIQUOR AUTHORITY</b>

**RESOLVED that**

1. The comments received from the Department Planning and Development, Ward Councillor and SAPS of applications received as stated in Annexure A, Application for liquor licenses, **be supported** and forwarded to the Western Cape Liquor Authority:
  - 1.1 Tooverberg Vineyards: A license for the micro manufacture and sale of liquor for consumption off the premises where liquor is sold;
  - 1.2 Bar di Bar: A license for the sale of liquor for consumption on the premises where liquor is sold; and
  - 1.3 2 Shotz: Application for removal of liquor license from one premises to another premises.
2. The applications as per the comments of the Department Planning and Development, the Ward Councillor and SAPS, **not be supported**:
  - 2.1 Bev Direct: Application for the sale of liquor for consumption off the premises where liquor is sold;
  - 2.2 Antons Tavern: Application for the sale of liquor for consumption on the premises where liquor is sold; and





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- 2.3 Kula's Place: Application for the sale of liquor for consumption on the premises where liquor is sold.
3. The comments forwarded to the Western Cape Liquor Authority for temporary liquor licenses for special events received, be noted:
- 3.1 Gqom Festival: Event taking place 15 June 2018 until 30 September 2018;
- 3.2 Bar di Bar: Event taking place 21 July – 8 September 2018;
- 3.3 Gimnasium Oudstudentebond – Hockey Tournament: Event taking place 9, 10 and 11 August 2018;
- 3.4 Gimnasium Oudstendebond (Paarl) – Event taking place 3 August 2018;
- 3.5 Cravenweek Rugby: Event taking place 9-14 July 2018;
- 3.6 Paarl Boys High – Old Boys match 2018: Event taking place 1 August 2018; and
- 3.7 Paarl Boys High - Big Brag: Event taking place 3 August 2018.

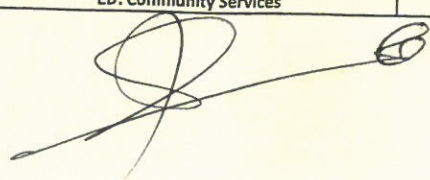
Meeting: Mayco – 22/08/2018		Submitted by Department: Community Services	
Ref No: 1/2/2/17		Author/s: A Booysen	
Coll No: 1349896		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-3	Implement decision	ED: Community Services	

<b>12.2 ELECTION: WESTERN CAPE TRAFFIC CHIEFS EXECUTIVE FORUM</b>
<b>VERKIESING: WES-KAAPSE VERKEERSHOOFDE UITVOERENDE FORUM</b>
<b>ULONYULO: I WESTERN CAPE TRAFFIC CHIEFS EXECUTIVE FORUM</b>

**RESOLVED that**

- The contents of the letter received, be noted; and
- Mr Cornelissen be congratulated on his appointment.

Meeting: Mayco – 22/08/2018	Submitted by Department: Community Services		
Ref No: 12/3	Author/s: V Petersen		
Coll No: 1349783	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-2	Implement decision	ED: Community Services	





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<b>12.3 SURVEY: TRAFFIC CONTROL AND LAW ENFORCEMENT</b>
<b>OPNAME: VERKEERBEHEER EN WETSTOEPASSING</b>
<b>UVAVANYO: UKULAWULWA KWEZITHUTHI KUNYE NONYENZELISO LOMTHETHO</b>

**RESOLVED that**

1. The content of the report, be noted; and
2. Public Safety Management ensures the implementation of mechanisms to improve services.

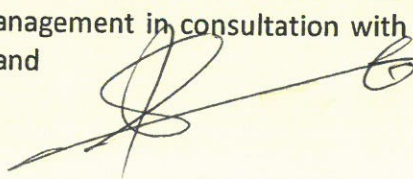
Meeting: Mayco – 22/08/2018	Submitted by Department: Community Services		
Ref No: 17/3/1	Author/s: V Petersen		
Coll No: 1351419	Referred from:		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-2	Implement decision	ED: Community Services	

**13. EXECUTIVE MAYOR**

<b>13.1 SUBMISSION OF THE BUDGET / INTEGRATED DEVELOPMENT PLAN (IDP) / PERFORMANCE MANAGEMENT (PM) TIME SCHEDULE</b>
<b>INDIEN VAN DIE BEGROTING / GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP) / PRESTASIEBESTUURSTELSE (PB) TYDSKEDULE</b>
<b>UKUNIKEZELWA KOHLAHLO-NDLELA LOMQULU WENKQUBO YOHLAHLO LWABIWO MALI /YECEBO LEZOPHUHLISO / INKQUBO YOKULANDELELA UKUSEBENZA KUKAMASIPALA</b>

**RECOMMENDED that**

1. The Budget /Integrated Development Plan (IDP) / Performance Management (PM) Time Schedule attached as Annexure A to the departmental report be adopted by Council;
2. The IDP Public Participation Schedule attached as Annexure B to the departmental report be approved in principle for further consultation with the Senior Management Team (SMT), Executive Mayor, Speaker and Ward Councillors in order for appropriate logistical arrangements to be made and a final schedule thereafter be circulated to all councillors;
3. The Ward Committee Meetings Programme attached as Annexure C to the departmental report and IDP Representative Forum Programme attached as Annexure D to the departmental report be noted for further refinement by the Manager: IDP and Performance Management in consultation with the Executive Mayor, Speaker and City Manager; and





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4. An advertisement be placed on the official website of the Municipality, municipal notice boards and in the local newspapers to notify the public of the adoption of the Budget / Integrated Development Plan (IDP) / Performance Management (PM) Time Schedule (Annexure A to the departmental report).

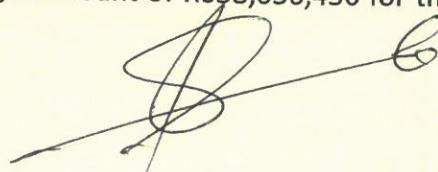
Meeting: Mayco – 22/08/2018		Submitted by Department: IDP/PMS	
Ref No: 2/2/5		Author/s: Faith /Qebanya	
Coll No: 1356000		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

**14. FINANCE**

<b>14.1 APPROVAL OF THE 3RD 2017/2018 SPECIAL ADJUSTMENTS BUDGET THROUGH COMMITTED CAPITAL EXPENDITURE ROLL-OVERS TO THE 2018/2019 CAPITAL ADJUSTMENTS BUDGET</b>
<b>GOEDKEURING VAN DIE 3de 2017/2018 SPESIALE AANGEPASDE BEGROTING DEUR GEKOMMITEERDE OORROL KAPITALE UITGAWES NA DIE 2018/2019 OORROL KAPITALE AANGEPASDE BEGROTING</b>
<b>UKUVUNYWA KWENKQUBO YE 3 YE 2017/2018 YOKUPHATHISWA KWEMALI YOKUPHATHWA KWEMALI YOKUPHATHWA KWE CAPITAL I ROLL-OVERS KU 2018/2019 UKUPHATHWA KWENKQUBO YOKUPHATHWA KWENKCAZO</b>

**RECOMMENDED that**

1. Council approves the final virements as reflected in Tables 1, 2 and 3 of the Roll-Over Capital Adjustments Budget Report;
2. Council approves the capital budget roll-overs as reflected in Tables 1, 2 and 3 of the Roll-Over Capital Adjustments Budget Report;
3. Council approves the reasons for the committed roll-overs as reflected in Appendix A of the Roll-Over Capital Adjustments Budget Report;
4. The 2017/2018 2<sup>nd</sup> Special adjustments capital budget of R838,669,081 approved by Council on 26 April 2018 be reduced with the committed capital budget roll-overs of R183,990,804 to the final capital adjustments budget amount of R654,678,997 for the 2017/2018 financial year;
5. The 2018/2019 capital budget of R454,040,366 approved by Council on 31 May 2018 be increased with the committed capital budget roll-overs of R183,990,084 to the 1<sup>st</sup> capital adjustments budget amount of R638,030,450 for the 2018/2019 financial year;





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6. Council approves the funding sources as reflected in Table 3 of the Roll-Over Capital Adjustments Budget Report;
7. The operating revenue of R2,208,912,691 (capital grants included) approved by Council in April 2018 be decreased with R42,831,843 to R2,166,080,748 for the 2017/2018 financial year; and
8. The operating revenue of R2,391,232,816 (capital grants included) approved by Council in May 2018 be increased with R42,831,843 to R2,434,064,759 for the 2018/2019 financial year.

Meeting: Mayco – 22/08/2018		Submitted by Department: Financial Services	
Ref No: 5/2/2		Author/s: K Fredericks	
Coll No: 1351359		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>14.2 INDIGENT HOUSEHOLDS' STATISTICS REPORT AS AT 31 JULY 2018</b>
<b>DEURNIS HUISHOUDINGS STATISTIEKE VERSLAG SOOS OP 31 JULIE 2018</b>
<b>INGXELO YOLUHLU LWEZINDLU EZINGAMAPHLWEMPU NGOBUNJALO NGOMHLA WE 31 JULAYI 2018</b>

**RESOLVED that**

The report be noted.

Meeting: MC-22/08/2018 Ref No: 9/1/1/4 Coll No: 1349138		Submitted by Department: Financial Services Author/s: A Abrahams Referred from: Fin Serv Portf 21/8/2018	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





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<b>14.3 COUNCILLORS OUTSTANDING DEBT REPORT AS AT 31 JULY 2018</b>
<b>RAADSLEDE SE UITSTAANDE SKULD VERSLAG SOOS OP 31 JULIE 2018</b>
<b>INGXELO NGAMATYALA OCEBA KWINYANGA 31 JULAYI 2018</b>

**RECOMMENDED that**

The report be noted.

Meeting: MC-22/08/2018		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 1351800		Referred from: Fin Serv Portf 21/8/2018	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>14.4 DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 31 JULY 2018</b>
<b>DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUUR VERSLAG SOOS OP 31 JULIE 2018</b>
<b>INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 JULAYI 2018</b>

**RESOLVED that**

The report be noted.

Meeting: MC-22/08/2018		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 1351881		Referred from: Fin Serv Portf 21/8/2018	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>14.5 DRAKENSTEIN'S OUTSTANDING DEBTORS REPORT AS AT 31 JULY 2018</b>
<b>DRAKENSTEIN SE UITSTAANDE DEBITEURE VERSLAG SOOS OP 31 JULIE 2018</b>
<b>NGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 JULAYI 2018</b>

**RESOLVED that**

The report be noted.

Meeting: MC-22/08/2018	Submitted by Department: Financial Services		
Ref No: 9/1/1/4	Author/s: A Abrahams		
Coll No: 1352003	Referred from: Fin Serv Portf 21/8/2018		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE  
22 AUGUST 2018

<b>14.6 REPORT ON DEVIATIONS AND RATIFICATION OF MINOR BREACHES FROM PROCUREMENT PROCESSES: JULY 2018</b>
<b>VERSLAG VAN AFWYKINGS EN RATIFIKASIE VAN GERINGE OORTREDINGE VAN VERKRYGINGSPROSESSE: JULIE 2018</b>
<b>INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LUKUPHEPHELA KWINKQUBO ZOKUFUMANA: JULAYI 2018</b>

**RECOMMENDED that**

1. In terms of paragraph 36(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R 2,695,097 for July 2018 as recorded by the Accounting Officer under the annexures attached to the departmental report, **be noted**; and
2. The Chief Financial Officer record the accumulated deviation amount of R2,695,097 for the financial year in the notes to the 2018/2019 annual financial statements as required by legislation.

Meeting: MC-22/08/2018 Ref No: 9/1/1/5 Coll No: 1351404		Submitted by Department: Financial Services Author/s: H Vergotine Referred from: Fin Serv Portf 21/8/2018	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>14.7 MONTHLY TENDER AWARDS: JULY 2018</b>
<b>TENDERTOEkENNINGS: JULIE 2018</b>
<b>ISAZISO SONIKEZELO LWETHENDA: JULAYI 2018</b>

**RECOMMENDED that**

1. The awards above R200, 000 that were adjudicated by the Bid Adjudication Committee and the City Manager for the month of July 2018, **be noted**; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer as attached to the departmental report, **be noted**.

Meeting: Mayco – 22/08/2018 Ref No: 8/1/2/1 Coll No: 1350796		Submitted by Department: Financial Services Author/s: H Vergotine Referred from: Fin Serv Portfolio 21/8/2018	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>





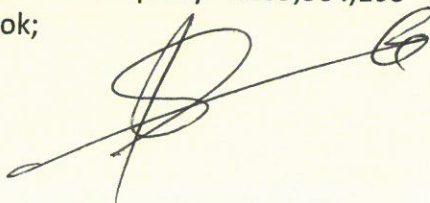
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**DRAKENSTEIN MUNICIPALITY**

**MINUTES: MAYORAL COMMITTEE**  
**22 AUGUST 2018**

<b>14.8 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR JULY 2018</b>
<b>MUNISIPALE FINANSIËLE BESTUURSWET: ARTIKEL 71 MAANDELIKSE BEGROTING VERSLAGDOENING VIR JULIE 2018</b>
<b>UMTHETHO WOKULAWULWA KWEMALI ZIKAMASIPALA: ICANDELO 71 NGENYANGA INGXELO YOKONGAMELA KOHLAHLLO LWABIWO MALI YENYANGA KA JULAYI 2018</b>

**RECOMMENDED that**

1. The variance between the actual operating revenue (R620,348,881) and the pro rata budgeted operating revenue (R650,683,166) has a negative variance of R30,334,284 or 4.66%;
2. The variance between the actual operating expenditure (R31,424,517) and the pro rata budgeted operating expenditure (R107,541,367) has a positive variance of R76,116,851 or 70.78%;
3. The actual capital expenditure of R62,486 and the pro rata budgeted capital expenditure of R75,000 realised under spending of R12,514 or 16.68%;
4. Actual capital expenditure of R62,486 represents 0.01% of the total capital budget of R454,040,366 after one month of the financial year;
5. The actual and committed capital expenditure of R95,598,854 compared with the capital expenditure budget of R454,040,366 represent a spending percentage of 21.07% after one month of the financial year;
6. External borrowings amounted to R1,504,630,706 as at 31 July 2018 and that it represents 64.46% of Drakenstein's total budgeted operating revenue of R2,334,259,048 for the 2018/2019 financial year;
7. Unspent conditional and unconditional grants amounted to R44,355,941 at the end of July 2018;
8. The actual employee related cost expenditure of R362,951 compared with the pro rata budgeted expenditure of R49,982,562 relates to a positive variance of R49,619,611 or 99.27%;
9. Total outstanding debtors as at 31 July 2018 amounted to R391,824,619 and that 30 days and older debt constitutes 52.6% of total outstanding debtors;
10. Domestic consumers owe the municipality R239,364,160 or 61.1% of the municipality's total debtor's book;





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**DRAKENSTEIN MUNICIPALITY**

**MINUTES: MAYORAL COMMITTEE**  
**22 AUGUST 2018**

11. Outstanding creditors amounted to R6,357,499 as at 31 July 2018;
12. The primary bank account had a positive bank balance at 31 July 2018 which amounted to R156,841,325; and
13. Total investments in cash and shares amounted to R156,134,075 as at 31 July 2018 at the five local banks and Eskom.

Meeting: Mayco – 22/08/2018		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Viola	
Coll No: 1353975		Referred from: Fin Serv Portfolio 21/8/2018	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

<b>14.9 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 JULY 2018</b>
<b>MUNISIPALE WERKNEMERS UITSTAANDE SKULD VERSLAG SOOS OP 31 JULIE 2018</b>
<b>INGXELO YAMATYA YABASEBENZI BAKAMSIPALA NGOBUNJALO NGOMHLA WE 31 JULAYI 2018</b>

**RESOLVED that**

The report and actions implemented by the Accounting Officer **be noted**.

Meeting: MC-22/08/2018		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Abrahams	
Coll No: 1326229		Referred from: Fin Serv Portf 21/8/2018	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

The meeting ended at 12:05.

**CHAIRPERSON:**

**DATE:**

Confirmed on ..... with/without amendments.  
PJ/rs





# DRAKENSTEIN

MUNISIPALITEIT • MUNICIPALITY • UMASIPALA

Paarl • Wellington • Gouda • Saron • Simondium

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 www.drakenstein.gov.za  
 records@drakenstein.gov.za  
 Civic Centre, Berg River Boulevard, Paarl 7646

## Mayoral Committee Attendance Register

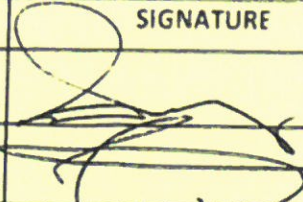
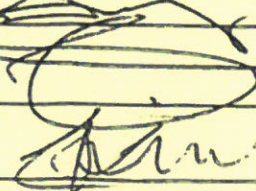
Date: 22 August 2018

Time: 10:00

Venue: Committee Room, City Manager

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE Executive Mayor	C J	MR	0785304285 0824979046	
COMBRINK Deputy Executive Mayor (Financial Services)	G C	MR	0824553445	
LE ROUX (Engineering Services)	J F	MR	0834595965	
ANDREAS (Rural Management)	M A	MS	0767901066	Apology
KEARNS (Environment, Parks and Open Spaces)	C	MS	0765018441 0769406614	
MILLER (Planning and Development)	J	MR	0834400507	
MOKOENA (Corporate Services)	L P	MS	0734198671	
PHILANDER (Social Services)	WF	MS	0765281211	VACANT APPOINTED TO PROVINCIAL LEGISLATURE
SMUTS (Public Safety)	R	MR	0824948467	Smuts
VAN NIEKERK (Sport, Recreation, Arts and Culture)	L T	MS	0818858365	MEDICAL LEAVE
VAN NIEUWENHUYZEN (Communication and Inter- Governmental Relations (IGR))	R H	MR	0826296239	
WILLEMSE (Human Settlements and Property Management)	L	MS	0820799421	
STOWMAN SPEAKER	AC	MR	0791895359	
KOEGELENBERG CHIEF WHIP	RA	MR	0832693138	
MATTHEE CHAIRMAN: MPAC	J	MR	0824486180	
RICHARDS LEADER OF OPPOSITION	AM	MR	0827860053	



SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
EVER	WPD	MR	06155682111	
M/puanga	T	M2	0769042103	
<del>Mans</del> <del>Thurston</del> Klers	M.T.	MR	076843474	