

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

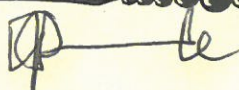
ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 24 JULY 2019 AT 10:00.

PRESENT: The Executive Mayor, Ald C J Poole (Chairperson)
The Deputy Executive Mayor, Clr G C Combrink

Councillors: M A Andreas
C Kearns
E Gouws
Ald J F le Roux
J Miller
L P Mokoena
Ald R Smuts
R H van Nieuwenhuyzen
L Willemse
L T van Niekerk

Also Present: Clr A Stowman (Speaker)
Clr R A Koegelenberg (Chief Whip)
Clr J Matthee (MPAC Chairperson)
Clr A M Richards

Officials: Dr J H Leibbrandt (City Manager)
Mr J Carstens (Chief Financial Officer)
Mr S Johaar (Executive Director: Corporate Services)
Ms L Waring (Executive Director: Planning and Development)
Mr G Esau (Executive Director: Community Services)
Mr C Lotz (Acting Executive Director: Engineering Services)
Mr A V Marais (Senior Manager: Legal and Administrative Services)
Ms C September (Manager: IDP and Performance Management)
Ms R Geldenhuys (Manager: Communication and Marketing)
Mr G Dippenaar (Chief Risk Officer)
Mr F P Goosen (Manager: Administrative Support Services)
Ms W Prins (PMS Officer)
Mr P January (Senior Administrative Officer)



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 JULY 2019

1. LEAVE ARRANGEMENTS AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

None.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Executive Mayor thanked everybody for the support provided during his illness.

3. DISCLOSURE OF INTERESTS BY COUNCILLORS/OFFICIALS

None.


4. CONFIRMATION OF MINUTES

The minutes of the Mayoral Committee meeting held on 19 June 2019 was confirmed as correct.

5. SCHEDULE OF DECISIONS

RESOLVED that

The Schedule of Decisions **be noted**.



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 JULY 20196. EXECUTIVE MAYOR

6.1	REPORT AND RECOMMENDATIONS TO COUNCIL FROM THE AUDIT COMMITTEE QUARTERLY MEETING HELD ON 23 MAY 2019
	VERSLAG EN AANBEVELINGS AAN DIE RAAD VAN DIE OUDITKOMITEE KWARTAALLIKSE VERGADERING VAN 23 MEI 2019
	INGXELO NEZINDULULO KWIBHUNGA EZIVELA KWINTLANGANISO YEKOMITI YOPHICHO THO ZINCWADI YEKOTA EYAYIBANJWE NGOMHLA 230MEYI 2019

RECOMMENDED that

Council note the report of the Audit Committee and the resolution taken by the Audit Committee:

- The Audit Committee considered and approved the amendment to the revised Internal Audit Plan approved in January 2019, to prioritize the "Emergency Management: Electricity Audit" in the 2019/20 financial year.

Meeting: Mayco 24/07/2019		Submitted by Department: Internal Audit	
Ref No: 3/3/1/3/9/1		Author/s: R Jaftha	
Coll No: 1531757		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

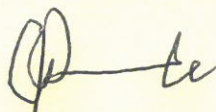
7. PLANNING AND DEVELOPMENT

7.1	INFORMAL TRADING ENHANCEMENT STRATEGY
	INFORMELE HANDEL BEVORDERINGSTRATEGIE
	UBUCHULE BE INFORMAL TRADING ENHANCEMENT STRATEGY

RECOMMENDED that

The Informal Trading Enhancement Strategy be adopted by Council.

Meeting: Mayco 24/07/2019		Submitted by Department: Planning and Development	
Ref No: 15/4/1 (2271) P		Author/s: C Philips	
Coll No: 1519192		Referred from: Planning and Dev Port - 17/07/2019	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

24 JULY 2019

7.2 APPLICATION FOR REZONING: REMAINDER OF FARM 427 PAARL DIVISION
AANSOEK OM HERSONERING: RESTANT VAN PLAAS 427 PAARL AFDELING
ISICELO SOKUCANDA: INTSALELA YE FAMA NOMBHOLO 427, KWICANDELO LASE PAARL

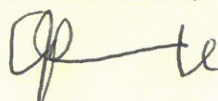
RESOLVED that

1. Approval be granted in terms of Section 16(1) of the Land Use Planning Ordinance, 1985 (Ord. 15 of 1985) for the rezoning of a portion ($\pm 3000\text{m}^2$) of Farm 427 Paarl from "Agricultural Zone I" to "Business Zone V" in order to establish a service/filling station together with ancillary uses (restaurant and convenience store/deli), as indicated on the Site Development Plan attached as "Annexure B" to the departmental report;
2. The approval granted in Paragraph 1 above is subject to the following conditions in terms of Section 42(1) of the Land Use Planning Ordinance, 1985 (Ord. 15 of 1985):
 - 2.1 Adherence to the conditions set by Cape Nature in their letter referenced SSD14/2/6/1/9/3/427_rezoning_service station dated 27 February 2015 and corresponding e-mail dated 18 April 2016, attached as "Annexure F" to the departmental report;
 - 2.2 Adherence to the condition set by Heritage Western Cape in their letter referenced HM/ Cape Winelands/ Drakenstein/ Paarl/ Rem of Farm 427 dated 11 April 2016, attached as "Annexure G" to the departmental report;
 - 2.3 Adherence to the condition set by the Western Cape Department of Agriculture in their letter referenced 20/9/2/5/4/535 dated 05 December 2014, attached as "Annexure H" to the departmental report;
 - 2.4 Adherence to the condition set by the Department of Transport and Public Works in their letter referenced 13/3/5/1-10/91 (Job 16984) dated 25 May 2015, attached as "Annexure I" to the departmental report;
 - 2.5 Adherence to the condition set by the Cape Winelands District Municipality: Health Department in its letter referenced 15/2/6/1 dated 02 March 2015, attached as "Annexure J" to the departmental report;
 - 2.6 Adherence to the condition set out in the memorandum of the Drakenstein Municipality: Civil Engineering Services Department referenced 15/4/1 (F427)P (0212) dated 10 April 2015, attached as "Annexure K" to the departmental report;
 - 2.7 Adherence to the condition set out in the memorandum of the Drakenstein Municipality: Electro Technical Engineering Services Department with

DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE****24 JULY 2019**

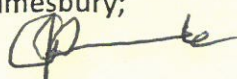
reference 9/2/15 dated 09 February 2015, attached as "Annexure L" to the departmental report;

- 2.8 Adherence to the condition set out in the memorandum of the Drakenstein Municipality: Spatial Planning and Heritage Section with reference 15/4/1 (F427)P dated 23 January 2019, attached as "Annexure M" to the departmental report;
- 2.9 The following conditions from a town planning point of view be applicable:
- 2.9.1 This approval applies only to the application in question, and shall not be construed as authority to depart from any other legal prescriptions or requirements;
 - 2.9.2 The proposed development should be executed largely in accordance with the Site Development Plan, attached as "Annexure B" to the departmental report;
 - 2.9.3 Any amendments to the application are subject to the relevant approvals;
 - 2.9.4 No new structures are to be erected or existing buildings converted without the prior approval of building plans by the Council;
 - 2.9.5 As the development is situated within an agricultural setting, measures must be put in place in all habitable buildings to ensure the indoor air quality is not affected by emissions from normal agricultural activities;
 - 2.9.6 The developer must ensure that the increased traffic flow from the development during construction phase, do not create any disturbance for the existing surrounding rural area;
 - 2.9.7 Buildings should be constructed with fire-resistant materials;
 - 2.9.8 The applicant/developer/owner must ensure that confirmation is obtained from the Department of Environmental Affairs and Development Planning confirming that the proposed development does not trigger any listed activities in terms of the National Environmental Management Act, 1998 (Act 107 of 1998) before building plans are submitted;



DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE**
24 JULY 2019

-
- 2.9.9 An independent ground water study must be undertaken, prior to the commencement of construction of the underground fuel tanks;
- 2.9.10 The proposed service station will not be or become a truck stop/depot, and it is limited to light and medium vehicles only;
- 2.9.11 The applicant submit a Landscaping Plan and Signage Plan to the Manager: Land Use Planning and Surveying for approval, prior to the submission of building plans; and
- 2.9.12 Should the applicant fail to comply with any of the above-mentioned conditions of approval, the Council reserves the right to impose further conditions if deemed necessary.
3. The applicant and objector, being Hugo Slabbert on behalf of Slabbert Du Toit Family Trust, be informed of the decision, as well as of their right to appeal against the decision in terms of Section 62 of the Municipal Systems Act, 2000 (Act 32 of 2000);
4. The zoning of "Business Zone V" for the establishment of a service station and ancillary uses, converts to "Neighbourhood Business Zone" with a consent use for Fuel Retail, in terms of the Drakenstein Zoning Scheme By-Law, 2018;
5. The following be regarded as the reasons for the decision:
- 5.1 The property is located along a major transport route which benefits the proposed use with regard to accessibility;
- 5.2 The Provincial Department of Agriculture submitted no objection to the application;
- 5.3 The service station will positively contribute to the tourism sector and R44 route;
- 5.4 It is evident that such types of service stations, which serve the rural community and tourism sector, can easily co-exist within the rural area with the correct mitigation measures and design;
- 5.5 The application was supported by Heritage Western Cape;
- 5.6 The proposed development will contribute positively to the R44 Main Road with regard to the supply of fuel to motorists travelling between Cape Town, Wellington and Malmesbury;



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 JULY 2019

- 5.7 The proposed development can be easily serviced and accommodated from an engineering services point of view; and
- 5.8 All of the relevant internal departments consented to the application subject to certain conditions.

Meeting: Mayco 24/07/2019	Submitted by Department: Planning and Development		
Ref No: 15/4/1(F427) P	Author/s: R Mowzer		
Coll No: 1495458	Referred from: Planning and Dev Port - 17/07/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-5	Implement decision	ED Planning and Development	

8. HUMAN SETTLEMENTS AND PROPERTY MANAGEMENT

8.1 HOUSING ADMINISTRATION POLICY
BEHUISINGSADMINISTRASIEBELEID
NGOMASIPALA WASE NGEZINDLU

RESOLVED that

1. The reviewed Housing Administration Policy be supported; and
2. The policy be advertised for public input and thereafter be submitted to Council for final adoption.

Meeting: Mayco 24/07/2019	Submitted by Department: Community Services		
Ref No: 17/7/8	Author/s: U Johanneson		
Coll No: 1508405	Referred from: Comm Serv Port - 16/07/2019		
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
2	Implement decision	ED Community Services	

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 JULY 2019**8.2 TEMPORARY HOUSING ASSISTANCE POLICY****TYDELIKE BEHUISINGSONDERSTEUNINGSBELEID****UMGAQO NKQUBO WONCEDE LETHUTYANA WEZINDLU****RECOMMENDED that**

The temporary Housing Assistance Policy be approved.

Meeting: Mayco 24/07/2019		Submitted by Department: Community Services	
Ref No: 17/5/3/1		Author/s: J Marthinus	
Coll No: 1503218		Referred from: Comm Serv Port - 16/07/2019	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8.3 PROPOSED HOUSING PIPELINE PROJECTS: 2019/2020 FINANCIAL YEAR**VOORGESTELDE BEHUISINGSPYPLYN PROJEKTE: 2019/2020 FINANSIËLE JAAR****ISINDULULO SEPROJEKTI YEZINDLU EZIFUNWA UKWAKHIWA: KUNYAKA MALI KA: 2019/2020****RESOLVED that**

The item be referred back.

Meeting: Mayco 24/07/2019		Submitted by Department: Community Services	
Ref No: 7/2/P		Author/s: F Rhoda	
Coll No: 1508365		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Re-submit item	ED Community Services	

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 JULY 20199. PUBLIC SAFETY

9.1	BY-LAW LIQUOR TRADING DAYS AND HOURS - APPROVAL OF COMMENTS TO BE FORWARDED TO THE WESTERN CAPE LIQUOR AUTHORITY (WARDS 4, 9, 15, 17 AND 31)
	VERORDENING DRANKHANDELSDAE EN URE - GOEDKEURING VAN KOMMENTAAR VIR INDIENING BY DIE WES-KAAPSE DRANKRAAD (WYKE 4, 9, 15, 17 EN 31)
	UMGAQO NKQUBO WENTSUKU NE NAMAXESHA OKUTHENGISWA KOTYWALA – UKWAMKELWA KWEZIMVO EZIYAKUGQITHISWA KWI WESTERN CAPE LIQUOR AUTHORITY (IWADI 4, 9, 15, 17 KUNYE 31)

RESOLVED that

1. The following applications for liquor licenses be supported and the comments forwarded to the Western Cape Liquor Authority:
 - 1.1 Legends Pub & Grub: A license for the sale of liquor for consumption on the premises where the liquor is sold;
 - 1.2 Kruishof Wines: A license for the micro-manufacture and sale of liquor off the premises;
 - 1.3 Lust Bistro and Bakery: A license for the sale of liquor off the premises where the liquor is sold;
 - 1.4 Paarl Golf Club: A license for the sale of liquor on the premises where the liquor is sold; and
 - 1.5 Pick 'n Pay Mbekweni Liquor: A license for the sale of liquor off the premises where liquor is sold.
2. The comments forwarded to the Western Cape Liquor Authority be noted for temporary liquor licenses received for special events. (Annexure B, Application for temporary liquor licenses):
 - 2.1 Gentlemen's Evening: Event took place 5 June 2019; and
 - 2.2 With you Festival: Event taking place 7-8 September 2019.

Meeting: Mayco 24/07/2019		Submitted by Department: Community Services	
Ref No: 1/2/2/17		Author/s: A Booysen	
Coll No: 1524094		Referred from: Comm Serv Port - 16/07/2019	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
1-2	Implement decision	ED Community Services	

DRAKENSTEIN MUNICIPALITY

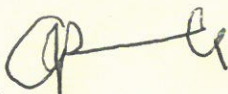
MINUTES: MAYORAL COMMITTEE
24 JULY 2019**10. ENGINEERING SERVICES**

10.1 MOVING FROM LEVEL 3 WATER RESTRICTIONS (7 RESTRICTION LEVELS IN USE IN JUNE 2019) TO THE NEW LEVEL 1 (4 RESTRICTION LEVELS IN USE FROM 1 JULY 2019)
BEWEGING VAN VLAK 3 WATERBEPERKINGS (7 BEPERKINGSVLAKKE IN GEBRUIK IN JUNIE 2019) TOT DIE NUWE VLAK 1 (4 BEPERKINGSVLAKKE IN GEBRUIK VAN 1 JULIE 2019)
UKUSUKA KU LEVEL 3 IZITHINTELO ZAMANZI (ILEVELI 7 YESITHINTELO IYASETYENZISWA KU HUNI 2019) UKUYA KWILEVELI 1 ENTSHA (ILEVELI 4 YESITHINTELO ISETYENZISWA UKUSUKA 1 JULAYI 2019)

RESOLVED that

1. This report be noted;
2. Drakenstein Municipality move to the new Level 1 (out of possible 4 water restriction levels for the 2019/2020 financial year) restrictions scale-model, which is the same as the current level 3 (out of possible 7 water restriction levels for the 2018/2019 financial year) restriction scale model;
3. The water restriction conditions of the new Level 1 on the 4 scale water restrictions model will be the same as the current Level 3 on the 7 scale water restrictions model;
4. The approved 2019/2020 water tariffs, level 1, be applicable as from 1 July 2019;
5. The residents be informed of the new level 1 water restriction scale through the local newspapers and social media; and
6. The Executive Mayor report on the matter at the next Council Meeting.

Meeting: Mayco 24/07/2019	Submitted by Department: Engineering Services
Ref No: 16/1/1/2	Author/s: A Kowalewski
Coll No: 1533918	Referred from: Engineering Serv Port -17/07/2019
<u>PAR:</u>	<u>ACTION:</u>
1-6	Implement decision
	<u>RESPONSIBLE DEPARTMENT:</u>
	ED Engineering Services
	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 JULY 2019**10.2 TRAFFIC CALMING POLICY****VERKEERSKALMERINGBELEID****UMGAQO NKQUBO WOKUTHOMALALISA INQWELO****RESOLVED that**

The revised Traffic Calming Policy be approved in principle and be advertised for public comments.

Meeting: Mayco 24/07/2019		Submitted by Department: Engineering Services	
Ref No: 13/P		Author/s: A Danso	
Coll No: 1512576		Referred from: Eng Serv Port -17/07/2019	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
	Implement decision	ED Engineering Services	

11. CORPORATE SERVICES**11.1 PROPOSED ALIENATION OF STREET PORTION (ROAD RESERVE) TO LANDOWNER OF ERF 2491, SITUATED IN MACEBO STREET, MBEKWENI**

VOORGESTELDE VERVREEMDING VAN GEDEELTE VAN DIE STRAAT (PADRESERWE) GELEË TE MACEBOSTRAAT, MBEKWENI AAN AANGRENSENDE EIENAAR VAN ERF 2491 MBEKWENI

ISINDULULO SOKUPHEPHELA KWECEBA LESITALATO(INDLELA EGCINIWEYO) KUMNINI WESIZA 2491, EKWI MACEBO STREET, MBEKWENI

RESOLVED that

The matter be referred to the Mayoral Committee meeting of 31 July 2019.

Meeting: Mayco 24/07/2019		Submitted by Department: Corporate Services	
Ref No: 15/4/1 (2491) M		Author/s: W Rabie	
Coll No: 1535972		Referred from: Corp Serv Port - 16/07/2019	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

24 JULY 2019

11.2 PROPOSED SALE OF A PORTION OF ERF 557, JAN VAN RIEBEECK ROAD, MBEKWENI FOR THE REDEVELOPMENT OF THE EXISTING SERVICE STATION ON THE ADJACENT ERF 562, MBEKWENI (WARD 9)
VOORGESTELDE VERKOOP VAN 'N GEDEELTE VAN ERF 557, JAN VAN RIEBEECKWEG, MBEKWENI VIR DIE HERONTWIKKELING VAN DIE BESTAANDE DIENSSTASIE OP DIE AANLIGGENDE ERF 562, MBEKWENI (WYK 9)
ISINDULULO SENTENGISO YECEBA LESIZA 557, JAN VAN RIEBEECK ROAD, MBEKWENI KUSENZELWA UKUPHUHLISWA KWAKHONA KWESIKHULULO SENKONZO ESIKHOYO KUFUTSHANA NESIZA 562, E MBEKWENI (WADI 9)

RESOLVED that

The matter be referred to the Mayoral Committee meeting of 31 July 2019.

Meeting: Mayco 24/07/2019		Submitted by Department: Corporate Services	
Ref No: 15/4/1 (557) M		Author/s: N October	
Coll No: 1530140		Referred from: Corp Serv Port - 16/07/2019	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

11.3 PROPOSED ALIENATION OF ERF 1588 WELLINGTON TO HH VERWYDERINGS (PTY) LTD FOR PARKING PURPOSES (WARD 18)
VOORGESTELDE VERVREEMDING VAN ERF 1588 WELLINGTON AAN HH VERWYDERINGS (EDMS) BPK VIR PARKERINGSDOELEINDES (WYK 18)
ISINDULULO SOKUPHEPHELA KWISIZA 1588 E WELLINGTON KWI HH VERWYDERINGS (PTY) LTD KUSENZELWA INDAWO YOKUMISA (WADI 18)

RECOMMENDED that

1. In terms of Section 14 of the MFMA approval in principle be granted for the alienation of Erf 1588, Blignaut Street, Wellington, measuring $\pm 6,046\text{m}^2$ in extent, to HH Verwyderings (Pty) Ltd, at a market related selling price, for parking purposes, subject to the normal conditions of sale and the following further conditions:
 - 1.1 The site be developed and utilised for free parking to serve the proposed shopping centre development on a portion of Erf 2758 Wellington and serve as access to the proposed shopping centre from Blignaut Street;
 - 1.2 The existing asbestos water main traversing the subject property be upgraded to HDPE material by and at the cost of the applicant;
 - 1.3 A services servitude of 3 metres wide be registered in respect of the above water main in favour of the municipality by and at the cost of the applicant;



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 JULY 2019

-
- 1.4 A stormwater detention facility be provided on-site by and at the cost of the applicant;
 - 1.5 All municipal services on the subject property remain accessible to the municipality at all times;
 - 1.6 No structures be allowed within 3 metres of any municipal services;
 - 1.7 Any damage caused to municipal services be repaired at the cost of the applicant;
 - 1.8 The transaction be subject to all requirements as indicated by the technical departments;
 - 1.9 The applicant apply for a site specific deviation from the Spatial Development Framework; and
 - 1.10 Erf 1588 Wellington and Erf 2758 Wellington be notarially linked and which notarial registration be undertaken at the cost of the applicant.
2. A market related valuation be obtained from an independent valuer;
 3. The proposed transaction be advertised in the press for objections/counter offers and thereafter be submitted to Council for final consideration of the application;
 4. The proposed transaction be subject to the general conditions of sale as set out in Annexure C attached to the departmental report; and
 5. The direct alienation of Erf 1588 Wellington be approved to unlock the full development potential of the adjacent Erf 2758 Wellington for commercial purposes, noting that the subject property will be developed into a free parking area to serve the retail/commercial development of Erf 2758 Wellington, which will lead to approximately 200 - 250 permanent employment opportunities and 100 temporary employment opportunities.

Meeting: Mayco 24/07/2019		Submitted by Department: Corporate Services	
Ref No: 15/4/1 (1588) W		Author/s: N October	
Coll No: 1528794		Referred from: Corp Serv Port - 16/07/2019	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 JULY 2019

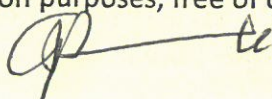
11.4 FINAL APPROVAL: LEASE OF MUNICIPAL PROPERTY SITUATED ON ERF 1750, CELIWE STREET MBEKWENI ALSO KNOWN AS THE "SILVERTOWN HALL" TO LUKHANYO YOUTH DEVELOPMENT ORGANISATION (REGISTRATION NO 026-575) (WARD 6)

FINALE GOEDKEURING: HUUR VAN MUNISIPALE EIENDOM GELEË OP ERF 1750, CELIWESTRAAT, MBEKWENI OOK BEKEND AS DIE "SILVERTOWN SAAL" AAN LUKHANYO YOUTH DEVELOPMENT ORGANISATION (REGISTRASIE NR 026-575) (WYK 6)

UGINISEKISO LIKUGQIBELA: UKUQESHIDWA KWEPROPATI KWAMASIPALA EKWI SIZA 1750, CELIWE STREET MBEKWENI EKWAZIWA NJENGE "SILVERTOWN HALL" KWI LUKHANYO YOUTH DEVELOPMENT ORGANISATION (INOMBHOLO YOKUBHALISWA 026-5475 (WADI 6)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Regulations (2018) final approval be granted for the renewal of the lease in respect of the municipal property situated on Erf 1750, Celiwe Street Mbekweni, also known as the "Silvertown Hall", measuring $\pm 1,005\text{m}^2$ in extent to Lukhanyo Youth Development Organization (NPO Registration number 026-575) for the expired period from 1 March 2017 to 31 July 2019 (the "expired period") and a further period of 2 (two) years from 1 August 2019 (the "renewal period"), for the purpose of a community centre and related activities, subject to a public participation process being followed and no objections, comments, representations or alternative offers being received and also to the standard lease conditions and the following further conditions:
 - 1.1 The property be leased at a subsidized rental of R385.40 (VAT excl.) per month in respect of the expired period and thereafter at a rental of R433.00 per month for the renewal period of 2 (two) years (VAT excluded and 8% annual escalation per annum included);
 - 1.2 The Lukhanyo Youth Development Organization be responsible for the payment of monthly municipal services account;
 - 1.3 The Lukhanyo Youth Development Organization undertakes to accommodate community events, subject to reasonable terms and conditions;
 - 1.4 The premises be made available to the Independent Electoral Commission for election purposes, free of charge; and



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 JULY 2019

1.5 All administrative and legal requirements be adhered to.

2. In terms of paragraph 13 of the Asset Transfer Policy, the right to use the property be granted by way of direct negotiation as the organization renders unique services to the community and the transaction entails a renewal of an existing lease agreement. Furthermore a public participation process will be followed during which other parties will have the opportunity to submit an objections, comments, representations or alternative offers.

Meeting: Mayco 24/07/2019		Submitted by Department: Corporate Services	
Ref No: 15/4/1 (1750) M		Author/s: N Williams	
Coll No: 1513401, 1482252		Referred from: Corp Serv Port - 16/07/2019	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

11.5 PROPOSED GRANTING OF RIGHT TO USE OF MUNICIPAL PROPERTY SITUATED ON A PORTION OF ERF 34, WELLINGTON TO THE SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (WYK 18)

VOORGESTELDE TOESTAAN VAN GEBRUIKSREG VAN 'N GEDEELTE VAN ERF 34 WELLINGTON AAN DIE DIEREBESKERMINGSVERENIGING WELLINGTON (WYK 18)

ISINDULULO ZOKUNIKEZELA IMVUME YOKUSEBENZISA KWEPROPATI KAMASIPALA EKWICEBA LESIZA 34, E WELLINGTON KWI SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (WADI 18)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations, that **final approval** be granted for the granting of right to use in respect of a portion of Erf 34, Wellington measuring $\pm 1,486\text{m}^2$ in extent to the Society for the Prevention of Cruelty to Animals (SPCA Wellington) for the purpose of an animal shelter and office space, subject to the following conditions:
 - 1.1 The use of the property be free of charge as the applicant provides the service control of small animals on behalf of the Municipality and renders a service to the whole community;
 - 1.2 The use agreement endures for a period of 3 (three) years;
 - 1.3 The applicant be responsible for the payment of all municipal services, connection fees and services consumption;
 - 1.4 The applicant once again be reminded that the land may in future be required for municipal purposes;

17
DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 JULY 2019

- 1.5 All administrative and legal requirements be adhered to; and
- 1.6 In terms of paragraph 13 of the Asset Transfer Policy, the right to use the property be granted by way of direct negotiation as the SPCA renders a service within their capacity to the public and also renders a supporting service to the Municipality in terms of implementing the By-law for the Impoundment of Animals.

Meeting: Mayco 24/07/2019	Submitted by Department: Corporate Services
Ref No: 15/4/1 (34) W	Author/s: N Williams
Coll No: 1527996	Referred from: Corp Serv Port - 16/07/2019
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

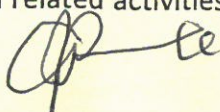
11.6	APPROVAL OF VARIOUS LEASE AGREEMENTS IN RESPECT OF ERF 28773 PAARL, BETTER KNOWN AS THE "DE POORT FACILITY" (WARD 15)
	GOEDKEURING VAN VERSKEIE HUUROOREENKOMSTE TEN OPSIGTE VAN ERF 28773 PAARL, BETER BEKEND AS DIE "DE POORT FASILITEIT" (WYK 15)
	UKUQINISEKISWA KWEZIVUMELWANO EZOHLUKENEYO KWISIZA 28773 E PAARL ESAZIWA NGCONO NJENGE "NDAWO I DE POORT" (WADI 15)

RECOMMENDED that

- Council notes that the management of the De Poort Facility and the existing lease agreements with sub-lessees were taken over by the municipality from 1 April 2019 and that from 1 May 2019 the lease amounts will be paid directly to the municipality;
- Final approval** in terms of Regulation 34 of the Municipal Asset Transfer Regulations be granted for the lease of the assets set out below, being portions of the municipal property situated on Erf 28773 Paarl (an unregistered consolidation of Erven 28771 and 28772 Paarl), between Main Road, Turk, Tabak and Pine Streets, better known as the "De Poort Facility", subject to the normal lease conditions and all administrative and legal requirements being adhered to:

2.1 Unit 1 of Building B:

Lease of vacant Unit 1 to Blazecor 202 CC (Regno. CK 2001/061352) for a period of 1 (one) year from 1 July 2019 for the purpose of office space and training (theoretical) and related activities at a monthly rental of R3 800.00 (VAT incl.);



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

24 JULY 2019

2.2 Unit 2 of Building B:

Lease of Unit 2 to Family First Trust (IT 2060/2013) for a lease period from 1 May 2019 to 31 May 2019 at R1 800.00 (VAT incl.) per month and thereafter for a further period of 1 (one) year from 1 June 2019 until 31 May 2020 for the purpose of office and storage and related activities at a monthly rental of R1 944.00 (VAT incl.), (8% escalation included);

2.3 Unit 4 of Building B:

Lease of Unit 4 to Bonzai Painters (Regno.: 2012/160915/07) for the period 1 May 2019 to 30 September 2019 at a monthly rental of R2 000.00 (VAT incl) and subject to the timeous exercise of the renewal option, for a further period of 1 (one) year from 1 October 2019 until 30 September 2020 for the purpose of office space at a monthly rental of R2 160.00 (VAT incl.) (8% escalation included);

2.4 Unit 5 of Building B:

Lease of Unit 5 to Blazecor 202 CC (Regno.: CK 2001/061352) for the period 1 May 2019 to 31 May 2019 at the monthly rental of R4 200.00 (VAT incl) and a further period of 1 (one) year from 1 June 2019 until 31 May 2020 for the purpose of office space at a monthly rental of R4 536.00 (VAT incl.) (8% escalation included);

2.5 Lease Area C better known as the "Jukskei Courts":

Lease of Jukskei Courts to Family First Trust (IT 2060/2013) for a lease period of 1 (one) year from 1 May 2019 to 30 April 2020 for the purpose of operating a jukskei court and related activities at a monthly rental of R1 296.00 (VAT incl.); and

3. In respect of Unit 3 of Building B:

In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 11 of the Asset Transfer Policy (2018), in principle approval be granted to lease Unit 3 of Building B by way of a call for applications for purposes of office related functions of heritage, tourism and recreational and related



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 JULY 2019

purposes (social and community) at a market related lease amount to be determined.

Meeting: Mayco 24/07/2019		Submitted by Department: Corporate Services	
Ref No: 15/4/1 (2856) P		Author/s: M Müller	
Coll No: 1506645		Referred from: Corp Serv Port - 16/07/2019	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

11.7 QUARTERLY REPORT ON WARD COMMITTEE MEETINGS: PERIOD 1 APRIL 2019 TO 30 JUNE 2019
KWARTAALLIKSE VERSLAG OOR WYFSKOMITEEVERGADERINGS: PERIODE 1 APRIL 2019 TOT 30 JUNIE 2019
INGXELO YEKOTA YENTLANGANISO ZEKOMITI ZEWADI: IXESHA 1 APRIL 2019 UKUYA KU 30 JUNE 2019

RECOMMENDED that

1. Cognizance be taken of ward committee meetings held during the period 1 April 2019 until 30 June 2019; and
2. The appropriate actions be taken against Ward Councillors who do not provide the minutes of ward meetings or who do not hold a ward committee meeting at least once a quarter.

Meeting: Mayco 24/07/2019		Submitted by Department: Corporate Services	
Ref No: 3/3/1/3/10		Author/s: L Nojozi	
Coll No: 1536126		Referred from: Corp Serv Port - 16/07/2019	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 JULY 2019

11.8 SCHEDULE OF MEETING DATES FOR COUNCIL, MAYORAL COMMITTEE AND OTHER COMMITTEES OF COUNCIL: 2019 (REVISED) AND 2020
SKEDULE VAN VERGADERDATUMS VIR DIE RAAD, BURGEMEESTERSKOMITEE EN ANDER KOMITEES VAN DIE RAAD: 2019 (GEWYSIG) EN 2020
ULUHLU LWEMIHLE YENTLANGANISO YEBHUNGA, KKOMITI KASODOLOPHU KUNYE NEZINYE IKOMITI ZEBHUNGA: 2019 (IHLLOLWE KWAKHONA) KUNYE 2020

The Schedule for ward committee meetings and public meetings 2019/2020 was tabled at the meeting for inclusion in the Council agenda.

RECOMMENDED that

1. The revised Council Meeting Program and schedule for the remainder of 2019 **be approved**; and
2. The Council Meeting Program and schedule for 2020 **be approved**.

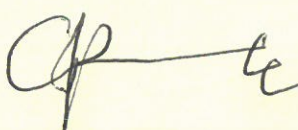
Meeting: Mayco 24/07/2019		Submitted by Department: Corporate Services	
Ref No: 3/3/1/2		Author/s: F Goosen	
Coll No: 1518070		Referred from: Corp Serv Port - 16/07/2019	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

11.9 PERSONAL PROTECTIVE EQUIPMENT AND CLOTHING POLICY
PERSOONLIKE BESKERMENDE TOERUSTING EN KLERASIE BELEID
UMGAQO NKQUBO WESIXHOB ZOKHUSELEKO ISINQU KUNYE NEMPAHLA

RECOMMENDED that

The Personal Protective Equipment and Clothing Policy, be approved.

Meeting: Mayco 24/07/2019		Submitted by Department: Corporate Services	
Ref No: 4/P		Author/s: P la Grange	
Coll No: 1528012		Referred from: Corp Serv Port - 16/07/2019	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
24 JULY 2019

11.10 APPROVAL OF HIV/AIDS POLICY
GOEDKEURING VAN HIV/VIGS BELEID
UKUQINISEKISWA KOMGAQO NKQUBO WE HIV/AIDS

RECOMMENDED that

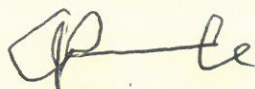
The HIV/AIDS Policy be approved.

Meeting: Mayco 24/07/2019		Submitted by Department: Corporate Services	
Ref No: 4/P		Author/s: P le Grange	
Coll No: 1533246		Referred from: Corp Serv Port - 16/07/2019	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

12. URGENT MATTERS

None.

The meeting ended at 11:11.

CHAIRPERSON:DATE:Confirmed on with/without amendments.
PJ/rs




DRAKENSTEIN

MUNISIPALITEIT • MUNICIPALITY • UMASIPALA

Paarl | Wellington | Gouda | Saron | Simondium

22

+27 21 807 4500 +27 21 872 8054

www.drakenstein.gov.za

records@drakenstein.gov.za

Civic Centre, Berg River Boulevard, Paarl 7646

Mayoral Committee Attendance Register

Date: 24 July 2019

Time: 10:00

Venue: Council Chambers

SURNAME	INITIALS	TITLE	CELLPHONE	SIGNATURE
POOLE Executive Mayor	C J	MR	0785304285 0824979046	
DMBRINK Deputy Executive Mayor (Financial Services)	G C	MR	0824553445	
LE ROUX (Engineering Services)	J F	MR	0834595965	
ANDREAS (Rural Management)	M A	MS	0767901066	
KEARNS (Environment, Parks and Open Spaces)	C	MS	0765018441 0769406614	
GOUWS (Social Services)	E	MS	0824479711	
MILLER (Planning and Development)	J	MR	0834400507	
MOKOENA (Corporate Services)	L P	MS	0734198671	
SMUTS (Public Safety)	R	MR	0824948467	
VAN NIEKERK (Sport, Recreation, Arts and Culture)	L T	MS	0818858365	
VAN NIEUWENHUYZEN (Communication and Inter- Governmental Relations (IGR))	R H	MR	0826296239	
WILLEMSE (Human Settlements and Property Management)	L	MS	0820799421	
STOWMAN SPEAKER	AC	MR	0791895359	
KOEGELENBERG CHIEF WHIP	RA	MR	0832693138	
MATTHEE CHAIRMAN: MPAC	J	MR	0824486180	
RICHARDS LEADER OF OPPOSITION	AM	MR	0827860053	

Office of the / Kantoor van die

CHIEFWHIP / HOOFSWEEP 2019-07-24

CHIEF / BDLR A. KOEGELENBERG