

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON MONDAY, 18 AUGUST 2025 AT 10:30.

PRESENT: The Executive Mayor, Cllr SE Korabie (Chairperson)
The Deputy Executive Mayor, Ald GC Combrink

Councillors: D America
MA Andreas
AMB Appollis
LC Arendse
J Miller
Ald RA Koegelenberg
EA Solomons
LT van Niekerk

ALSO PRESENT: Ald C Kearns (Chief Whip)

Officials: Dr JH Leibbrandt (City Manager)
Mr B Brown (Chief Financial Officer)
Ms E Barnard (Executive Director: Public Safety)
Mr F Rhoda (Acting Executive Director: Community Services)
Ms R Jaftha (Chief Audit Executive)
Ms N October (Snr Manager: Legal and Administrative Services)
Mr T Serfontein (Snr Manager: Solid Waste and Landfill Management)
Mr L Laing (Snr Manager: Electro-Technical Services)
Mr D Delaney (Senior Manager: Spatial Planning and Environmental Management)
Mr G Dippenaar (Chief Risk Officer)
Ms C September (Manager: IDP and Research and Development)
Ms R Geldenhuys (Manager: Communication and Marketing)
Mr FP Goosen (Manager: Administrative Support Services)



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18 AUGUST 2025**1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT**

- | | | | |
|----|--|---|--------------|
| 1. | Ald JF le Roux (Speaker) | - | Apology; |
| 2. | Cllr E Baron | - | Apology; |
| 3. | Cllr L Cyster | - | Apology; |
| 4. | Mr S Johaar, Executive Director: Corporate and Planning Services | - | Apology; and |
| 5. | Mr L Pienaar, Executive Director: Engineering Services | - | Apology. |

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

None.

3. CONFLICT OF INTERESTS BY COUNCILLORS/OFFICIALS

Councillor J Miller declared his interests in terms of Item 6.5 on the agenda.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

5. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Mayoral Committee were **confirmed as correct:**

- (i) Ordinary meeting held on 24 July 2025; and
- (ii) Confidential meeting held on 24 July 2025.



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The Executive Mayor changed the order on the agenda by dealing with items under point 10 before the items listed under point 6.

6. CORPORATE SERVICES

6.1 LLF MINUTES: MAY 2025
LLF NOTULES: MEI 2025
LLF IMIZUZU: MEYI 2025

RESOLVED that

The Local Labour Forum (LLF) minutes of 29 May 2025 be noted.

Meeting: MC -18/06/2025		Submitted by Department: Corporate and Planning Services	
Ref No:		Author/s:	
Coll No:		Referred from: LLF - 29/05/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

6.2 PROPOSED ALIENATION OF ERF 5571 WELLINGTON (PUBLIC PLACE) SITUATED IN HOOG STREET, ADJACENT EXISTING RESIDENTIAL PROPERTY ERF 5570 AND VERDEAU LIFESTYLE RESIDENTIAL ESTATE, TO THE VERDEAU HOME OWNERS ASSOCIATION (WARD 29)
VERVREEMDING VAN ERF 5571 WELLINGTON (PUBLIEKE PLEK) GELEË IN HOOGSTRAAT, AANGRENSEND DIE BESTAANDE RESIDENSIËLE EIENDOM, ERF 5570 EN VERDEAU LIFESTYLE RESIDENTIAL ESTATE AAN DIE VERDEAU HUISEIENAARSVERENIGING (WYK 29)
UKUHLUKANISWA OKUCETYWAYO KWE-ERF 5571 WELLINGTON (INDAWO KAWONKE-WONKE) EBKWE KWISITALATO I-HOOG, ECALENI KWEPROPATHI YOKUHLALA ESELE IKHO I-ERF 5570 KUNYE NEVERDEAU LIFESTYLE RESIDENTIAL ESTATE, KWIVERDEAU HOME OWNERS ASSOCIATION (WARD 29)

The Mayoral Committee requested that the reason for the change in valuation amount be motivated in the item. If it is available on time, the item can be submitted to Council, otherwise it must stand over for the next meeting.



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The item be referred back for further refinement.

Meeting: MC –18/08/2025	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (5571) W	Author/s: N Williams
Coll No: 2274824	Referred from: Corp and Gov Portf-12/08/2025
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit Item
	<u>RESPONSIBLE DEPARTMENT:</u>
	ED: Corporate and Planning Services
	<u>DUE DATE:</u>

6.3	FINAL APPROVAL: LEASE OF MUNICIPAL PROPERTY, BOY LOUW TENNIS COURTS, TO THE PAARL TENNIS CLUB SITUATED ON A PORTION OF ERF 593 PAARL (WARD 19)
	FINALE GOEDKEURING: VERHURING VAN MUNISIPALE EIENDOM, BOY LOUW TENNISBANE AAN DIE PAARL TENNISKLUB GELEË OP 'N GEDEELTE VAN ERF 593 PAARL (WYK 19)
	IMVUME YOKUGQIBELA: UKUQESHISA IPROPATHI KAMASIPALA, IINKUNDLA ZENTENETYA ZASEBOY LOUW, KWI-PAARL TENNIS EBKWE KWINXALENYE YE-ERF 593 PAARL (WARD 19)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021) **approval** be granted for the lease of the four (4) tennis courts situated at the Boy Louw sport facility, on a portion of Erf 593 Paarl to the Paarl Tennis Club, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property be leased at a subsidised rental amount of R448.80 (VAT excluded, 4% escalation per annum included), as to determined by an independent valuer;
 - 1.2 A lease period of 2 (two) years be applicable;
 - 1.3 The property only be used for sports purposes;
 - 1.4 The Club be responsible for the minor maintenance of the four courts to Club standards and the Municipality be responsible for the major maintenance and upgrading of the facility to the extent possible in terms of available capacity;



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- 1.5 The lessee be responsible for all tennis equipment, including but not limited to tennis court nets and balls;
- 1.6 The Municipality to supply the necessary equipment and materials where necessary including the required labour to maintain the four (4) courts in accordance with the assistance provided to other sporting codes leasing municipal facilities;
- 1.7 The Municipality will assist and provide the necessary operational support when major, provincial or national tournaments are taking place at the facility to the extent possible in terms of available capacity;
- 1.8 All maintenance requests from the lessee will be directed to the supervisor responsible for the municipal facility and no instructions may be given directly to other municipal staff deployed at the facility;
- 1.9 All administrative, legal and technical requirements be adhered to; and
- 1.10 Although the courts will be locked, the four tennis courts must remain available for utilisation by the general public, which bookings will be made at the offices of the Department: Community Services. The Department will confirm availability of the courts with the lessee to ensure the courts are available (this arrangement will be in place until an electronic booking systems is in place between the club and department);
- 1.11 All fees charged in respect of the booking of the tennis court facilities must be in line with the approved tariffs of the municipality to ensure that the facility remain accessible to the public as a public sport amenity; and
- 1.12 Should the lessee wish to renew the contract term for a further period, a formal written request must be addressed to the Municipality 6 (six) months prior to the expiration of the lease term.



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2. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation, noting that the proposed lease was advertised in the local press for objections, comments, representations or alternative/counter offers, granting other parties the opportunity to submit an application and/or counter-offer and none were received.

Meeting: MC –18/08/2025	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (593) P	Author/s: N Williams
Coll No: 2274142	Referred from: Corp and Gov Portf-12/08/2025
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

6.4 FINAL APPROVAL: LEASE OF MUNICIPAL PROPERTY SITUATED ON A PORTION OF ERF 1297, GENERAL HERTZOG BOULEVARD, WELLINGTON TO KLEUTER ARK (PREVIOUSLY CURIOUS MONKEYS) PLAYSCHOOL AND AFTERCARE (WARD 2)

FINALE GOEDKEURING: VERHURING VAN MUNISIPALE EIENDOM GELEË OP 'N GEDEELTE VAN ERF 1297, GENERAAL HERTZOG RYLAAN, WELLINGTON AAN KLEUTER ARK (VOORHEEN CURIOUS MONKEYS) SPEELSKOOL EN NASORG (WYK 2)

IMVUME YOKUGQIBELA: UKUQESHISA IPROPATHI KAMASIPALA EBKWE KWINXALENYE YE-ERF 1297, I-GENERAL HERTZOG BOULEVARD, I-WELLINGTON UKUYA KLEUTER ARK (NGAPHAMBILI I-CURIOUS MONKEYS) PLAYSCHOOL KUNYE NE-AFTERCARE (WARD 2)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021) **approval** be granted for the renewal of the lease of a portion of Erf 1297, General Hertzog Boulevard, Wellington, measuring $\pm 915\text{m}^2$ in extent, to Curious Monkeys Playschool and Aftercare (Reference No. C20917) for the purpose of a crèche, aftercare and educate centre, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property will be leased at a subsidised rental amount of R759.58 per month (VAT excluded, 4% escalation per annum included);
 - 1.2 The lease period of 3 (three) years will commence on date of signature of the lease agreement;
 - 1.3 The lessee be responsible for the payment of all municipal services, connection fees and services consumption, if applicable;

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- 1.4 The lessee be responsible for the security of the premises;
 - 1.5 The lease be subject to a cancellation clause of three (3) months should the Municipality need the property for municipal or development purposes;
 - 1.6 Should the lessee wish to renew the contract term for a further period, a formal written request should be addressed to the Municipality 6 (six) months prior to the expiration of the lease term;
 - 1.7 No party political activities be permitted at the subject property; and
 - 1.8 All administrative and legal requirements be adhered to.
2. It be noted that the proposed lease was advertised in the local press for objections, comments, representations or counter proposals/offers from other interested parties, and that none was received; and
 3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement. Furthermore, a public consultation process was followed during which other parties had the opportunity to submit an application and none were received.

Meeting: MC-18/08/2025		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (1297) W		Author/s: N Williams	
Coll No: 2273580		Referred from: Corp and Gov Portf-12/08/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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6.5	APPROVAL FOR THE AMENDMENT TO THE PURCHASER OF A PORTION OF ERF 5058 PAARL FROM NEXUSAG (PTY) LTD TO NEXUSAG PROPERTY (PTY) LTD (WARD 19)
	GOEDKEURING VIR DIE WYSIGING VAN DIE KOPER VAN 'N GEDEELTE VAN ERF 5058 PAARL VANAF NEXUSAG (EDMS) BPK NA NEXUSAG PROPERTIES (EDMS) BPK (WYK 19)
	UKWAMKELWA KWESILUNGISO KUMTHENGI WENXALENYE YE-ERF 5058 PAARL KUSUKA KWI-NEXUSAG (PTY) LTD UKUYA KWI-NEXUSAG PROPERTY (PTY) LTD (WARD 19)

Councillor J Miller was not present at the meeting when the item was discussed.

RECOMMENDED that

1. Condition 2 of Council Resolution dated 25 August 2025 Paragraph 9.1 be amended from:

"2. *In terms of Section 14 of the Municipal Finance Management Act No. 56 of 2003 approval be granted for the alienation of a portion of Remainder Erf 5058 Paarl, measuring approximately 3 687m² in extent, to the adjacent landowner of Erf 19134 Paarl, Nexusag (Pty) Ltd (Registration no. 1999/02066707) for vehicular movement and parking development purposes only, as well as to regularise the existing encroachment of the building onto the subject property, at a market related selling price of R147,480.00 (R40.00/m²) (VAT excluded), subject to the standard conditions of sale as well as the following conditions:"*

to read as follows:

2. In terms of Section 14 of the Municipal Finance Management Act No. 56 of 2003 approval be granted for the alienation of a portion of Remainder Erf 5058 Paarl, measuring approximately 3 687m² in extent, to the adjacent landowner of Erf 19134 Paarl, NexusAG Property (Pty) Ltd (Registration no. 1999/02066707) for vehicular movement and parking development purposes only, as well as to regularise the existing encroachment of the building onto the subject property, at a market related selling price of R147,480.00 (R40.00/m²) (VAT excluded), subject to the standard conditions of sale as well as the following conditions:



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2. All conditions from Paragraph 2.1 to 2.14 to remain applicable to the transaction as approved by Council.

Meeting: MC –18/08/2025		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (5058) P		Author/s: N October	
Coll No: 2295047		Referred from: Corp and Gov Portf-12/08/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

6.6	PROPOSED LONG TERM LEASE OF THE MUNICIPAL PROPERTY SITUATED ON ERF 19519 PAARL KNOWN AS IKWHEZI TO ISIDILIYA (WARD 9)
	VOORGESTELDE LANGTERMYN HUUR VAN MUNISIPALE EIENDOM GELEË OP ERF 19519 PAARL BEKEND AS IKWHEZI AAN ISIDILIYA (WYK 9)
	UKUQESHISWA KWEXESHA ELIDE KWEPROPATHI KAMASIPALA EBEKWE KWI-ERF 19519 PAARL EYAZIWA NGOKUBA YI-IKWHEZI UKUYA E-ISIDILIYA (WARD 9)

The Mayoral Committee requested that the valuation amount be added to the item for Council.

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021) **approval** be granted for the lease in respect of the municipal property situated on Erf 19519 Paarl, known as Ikhwezi Community Centre, measuring ± 1,9190ha in extent, to Isidiliya, a non-profit organisation, for a period of 30 (thirty) years with an option to renew for a further 20 (twenty) years, for educational and community development purposes, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property be leased *gratis* and the lessee only be liable for the costs related to consumption of services;
 - 1.2 The subject property **only** be used for social, community and educational purposes and no other activities will be permitted;
 - 1.3 Further to para 1.2 above the property may only be sub-leased to the LEAP Maths and Science School and only be utilised for educational purposes as per the LEAP Institute programmes at this stage;
 - 1.4 The lessee must sub-lease the subject property to the sub-lessee *gratis*;



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- 1.5 No other uses, apart from the LEAP school related activities, are permitted at this stage, without the prior written approval of the Municipality;
- 1.6 Isidiliya will be responsible for all municipal services, connection fees and services consumption, etc. if applicable;
- 1.7 All administrative, legal and technical requirements be adhered to;
- 1.8 The lessee is required to obtain approval from Heritage Western Cape for any development on the site, including the demolition, alteration or maintenance of the existing structures, at their own cost;
- 1.9 The lessee will be responsible for the cost of any studies, information or appointments requested by Heritage Western Cape as part of heritage application process;
- 1.10 The lessee must within two years provide the Municipality with a Site Development Plan indicating all existing and proposed development, demolitions, alterations or maintenance, which must be approved by the Municipality and Heritage Western Cape;
- 1.11 The lessee is required to maintain an updated Site Development Plan for the site, which is to be submitted to the Municipality for review, on a biannual basis; and
- 1.12 The lessee must ensure ongoing compliance with the requirements of the National Heritage Resources Act (No. 25 of 1999) and address any heritage compliance concerns, which might arise, at their own cost.
2. The proposed lease shall be advertised in the local press for objections, comments, representations or alternative/counter offers by other interested parties; and



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3. In terms of paragraph 13 of the Asset Transfer Policy, the lease of the property be granted by way of direct negotiations as Isidiliya in collaboration with the LEAP Maths and Science School will provide a much needed educational facility with the focus on maths and science to the community in that area as well as the broader community.

Meeting: MC –18/08/2025		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (19519) P		Author/s: N Williams	
Coll No: 2156859		Referred from: Corp and Gov Portf-12/08/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

6.7 DEVOLUTION OF RENTAL STOCK FROM WESTERN CAPE GOVERNMENT TO DRAKENSTEIN MUNICIPALITY SITUATED IN COLIGNY AND KWEK STREET (WARD 19)

DEVOLUSIE VAN HUUREENHEDE VANAF WES-KAAPSE REGERING AAN DRAKENSTEIN MUNISIPALITEIT GELEË IN COLIGNY EN KWEKSTRAAT (WYKE 19)

UKUHANJISWA KWEZITOKHWE EZIQESHISAYO UKUSUKA KURHULUMENTE WENTSHONA KOLONI UKUYA KUMASIPALA WASEDRAKENSTEIN OSECOLIGNY NASEKWEK STREET (WARD 19)

RECOMMENDED that

1. Approval be granted for the devolution of Erven 905, 914, 941, 946, 961 and 967 Paarl from the Western Cape Government to Drakenstein Municipality;
2. The devolution be subject to the payment of R4,692,500.00 in respect of the structural renovations/upgrades/maintenance that needs to be attended to in respect of the 24 rental units; and
3. The debtors roll that will be transferred to the Municipality as part of the devolution process to the amount of R484,638.32 be noted. This outstanding debt will be dealt with in terms of the relevant Finance Policies.

Meeting: MC –18/06/2025		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (967) P		Author/s: N October	
Coll No: 2243018		Referred from: Corp and Gov Portf-12/08/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



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18 AUGUST 2025**7. PUBLIC SAFETY AND SOCIAL DEVELOPMENT**

7.1	HOMELESS PEOPLE POLICY
	HAWELOSE MENSE BELEID
	UMGAQO-NKQUBO WABANTU ABANGENAMAKHAYA

RECOMMENDED that

The content of the policy be noted and approved.

Meeting: MC –18/08/2025	Submitted by Department: Community Services
Ref No: 17/19/P	Author/s: G Veldsman
Coll No: 2276996	Referred from: Comm Serv Portf- 05/08/2025
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7.2	DRAFT PREVENTION OF PUBLIC NUISANCES AND THE KEEPING OF ANIMALS BYLAW
	KONSEP VOORKOMING VAN OPENBARE OORLASTE EN DIE AANHOU VAN DIERE VERORDENING
	UMTHETHO KAMASIPALA WOKUTHINTELA UKUPHAZAMISEKA KOLUNTU KUNYE NOKUGCINWA KWEZILWANYANA

RECOMMENDED that

The prevention of public nuisances and the keeping of animals draft Bylaw (Annexure A to the departmental report) be published for public comments in terms of section 12(3)(b) of the Local Government: Municipal Systems Act 32 of 2000 and thereafter be referred to Council for adoption and implementation.

Meeting: MC –18/08/2025	Submitted by Department: Public Safety
Ref No: 9/1/1	Author/s: S Jacob
Coll No: 2293654	Referred from: Pub Safety Portf- 04/08/2025
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



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18 AUGUST 2025****8. WASTE, ROADS AND STORMWATER MANAGEMENT**

8.1	DRAFT INTEGRATED WASTE MANAGEMENT BYLAW
	KONSEP GEÏNTEGREERDE VASTE AFVALBESTUUR VERORDENING
	UYILO LOMTHETHO KAMASIPALA WOLAWULO LWENKUNKUMA OLUHLANGENEYO

The Mayoral Committee requested that 60 days be allowed for public consultation and that a workshop with councillors be held. It was also requested that the Bylaw be published on the website and Facebook.

RECOMMENDED that

1. The draft Integrated Waste Management Bylaw 2025, be approved;
2. The draft Integrated Waste Management Bylaw 2025 be advertised and made available at municipal offices for public comment; and
3. The draft Integrated Waste Management Bylaw 2025 be finalised after consideration of comments and submitted to Council for final approval.

Meeting: MC –18/08/2025		Submitted by Department: Engineering Services	
Ref No: 16/4/6		Author/s: T Serfontein	
Coll No: 2263212		Referred from: Eng Portf- 06/08/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

8.2	PAARL BIRD SANCTUARY ADVISORY COMMITTEE (PBSAC)
	PAARL VOËLBESKERMINGSGBIED ADVIESKOMITEE (PVAK)
	IKOMITI YENGCEBISO YE-PAARL BIRD SANCTUARY (PBSAC)

RECOMMENDED that

1. Approval be granted for Mr Khahliso Lefatsa, who previously served as a representative of the Mbekweni Eco Club, to be incorporated into the PBSAC as an individual member representing the Myezo Sustainable Development Alliance, in accordance with Section 2(ii) of the Committee Constitution; and
2. The following membership updates be approved:
 - 2.1 Mr Vincent Nteta as the official representative of the Mbekweni Eco Club, replacing Mr Lefatsa in his previous capacity; and



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2.2 Mr Mandla Baloi, Engineer: Wastewater Treatment and Scientific Services, serve on the PBSAC as the newly appointed Engineering Representative.

3. Councillor Stephen Korabie's membership be replaced by another Councillor.

Meeting: MC –18/08/2025		Submitted by Department: Engineering Services	
Ref No: 3/3/1/3/8/3		Author/s: M Baloi	
Coll No: 2284641		Referred from: Eng Portf- 06/08/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9. ELECTRICITY, WATER AND WASTEWATER

9.1 UTILISING OF AN INDEPENDENT POWER PRODUCER (IPP) TO SUPPLY ALTERNATIVE ELECTRICITY
DIE GEBRUIK VAN 'N ONAFHANKLIKE KRAG PRODUSENT (OKP) OM ALTERNATIEWE ENERGIE TE VOORSIEN
UKUSETYENZISWA KOMVELISI WAMANDLA OZIMELEYO (IPP) UKUBONELELA NGOMBANE OMNYE

RECOMMENDED that

The intention to invite proposals for the supply of cost-effective alternative energy to the Drakenstein Electricity Network, be approved.

Meeting: MC –18/08/2025		Submitted by Department: Engineering Services	
Ref No: 16/5		Author/s: L Laing	
Coll No: 2283904		Referred from: Eng Portf- 06/08/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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10. GOVERNANCE, PLANNING, ECONOMIC DEVELOPMENT AND IMPLEMENTATION SUPPORT

10.1 REPLACEMENT OF FORMER COUNCILLOR LC MATTHEE BY COUNCILLOR BT JACOBS AS PROPORTIONAL MEMBER OF THE MUNICIPAL COUNCIL

VERVANGING VAN VOORMALIGE RAADSLID LC MATTHEE DEUR RAADSLID BT JACOBS AS PROPORSIONELE LID VAN DIE MUNISIPALE RAAD

INDAWO YOWAYESAKUBA NGUCEBA U-LC MATTHEE NGUCEBA BT JACOBS NJENGELUNGU ELILINGANAYO LEBHUNGA LIKAMASIPALA

RECOMMENDED that

The replacement of former Councillor Leandra Chamaney Matthee by Councillor Brandon Thomas Jacobs as proportional representative of the PA party on the Drakenstein Municipal Council, as from 30 July 2025, be noted.

Meeting: MC –18/08/2025		Submitted by Department: Corporate and Planning Services	
Ref No: 3/8/1		Author/s: F Goosen	
Coll No: 2294834		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10.2 THE BUDGET/INTEGRATED DEVELOPMENT PLAN (IDP)/PERFORMANCE MANAGEMENT(PM)/SPATIAL DEVELOPMENT FRAMEWORK (SDF) TIME SCHEDULE 2026/2027

DIE BEGROTING/GEÏNTEGREERDE ONTWIKKELINGSPLAN (GOP)/PRESTASIEBESTUUR (PB)/RUIMTELIKE ONTWIKKELINGSRAAMWERK (ROR) TYDSKEDULE 2026/2027

UHLAHLO- LWABIWO MALI/ISICWANGCISO SOPHUHLISO ESIHLANGENEYO(IDP)/ULAWULO LWENTSEBENZO (PM)/ISAKHELO SOPHUHLISO LWENDAWO (SDF) ISHEDYULI YEXESHA LE-2026/2027

RECOMMENDED that

1. The 2026/2027 Budget/IDP/PM/SDF Time Schedule, (Annexure A to the departmental report), be approved; and

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2. An advertisement be placed on the Municipal Website as prescribed in legislation to notify the public of the adoption of the Budget/IDP/PM/SDF Time Schedule for 2026/2027.

Meeting: MC –18/08/2025		Submitted by Department: IDP and R&D	
Ref No: 2/2/5		Author/s: C September	
Coll No: 2297249		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10.3 IMPLEMENTATION PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS (MMCL) FOR SENIOR MANAGERS: AUGUST 2025

MAANDELIKSE IMPLEMENTERINGSVORDERINGSVERSLAG TEN OPSIGTE VAN MUNISIPALE MINIMUM BEVOEGDHEID VLAKKE (MMBV) VIR SENIOR BESTUURDERS: AUGUSTUS 2025

INGXELO YENKQUBELA EKUPHUNYEZWENI KWENQANABA LEZAKHONO EZISEZANTSI ZIKAMASIPALA (MMCL) KUBAPHATHI ABAPHEZULU: AGASTI 2025

RECOMMENDED that

- The report be noted; and
- The report be submitted to National and Provincial Treasury as prescribed by Regulation 5 of the Government Gazette 40593, dated 3 February 2017.

Meeting: MC –18/08/2025		Submitted by Department: Corporate and Planning Services	
Ref No: 1/4/9		Author/s: M Sibeko	
Coll No: 2295172		Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 AUGUST 2025**11. FINANCE AND PORTFOLIO COORDINATION**

11.1 INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 31 JULY 2025
DEERNIS HUISHOUDING STATISTIEKEVERSLAG SOOS OP 31 JULIE 2025
INGXELO YAMANANI YEZINDLU ZAMAPHLWEMPU NGOBUNJALO NGOMHLA 31 EYEKHALA 2025

RESOLVED that

The content of the report be noted.

Meeting: MC – 18/08/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: D Heyns	
Coll No: 2295615		Referred from: Finance Serv Portf-18/08/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

11.2 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 31 JULY 2025
RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 31 JULIE 2025
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 EYAKHALA 2025

RECOMMENDED that

The content of the report be noted.

Meeting: MC – 18/08/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: D Heyns	
Coll No: 2295119		Referred from: Finance Serv Portf-18/08/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 AUGUST 2025

11.3 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 JULY 2025
MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 31 JULIE 2025
ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 31 EYAKHALA 2025

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: MC – 18/08/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: D Heyns	
Coll No: 2295065		Referred from: Finance Serv Portf-18/08/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

11.4 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR JULY 2025
MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE BEGROTINGSMONITERINGSVERSLAG VIR JULIE 2025
UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUJONGA UHLAHLA LWABIWO-MALI LWENYANGA EYEKHALA 2025

RECOMMENDED that

1. The content of the Section 71 Monthly Budget Monitoring Report for July 2025 and the supporting documentation be noted; and
2. It be noted that the Section 71 Monthly Budget Monitoring Report for July 2025 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 14 August 2025, being the 10th working day after the end of July 2025.

Meeting: MC – 18/08/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Viola	
Coll No: 2297005		Referred from: Finance Serv Portf-18/08/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

18 AUGUST 2025

11.5 ANNUAL STOCK TAKE REPORT FOR THE FINANCIAL YEAR 2024/2025 (AS ON 30 JUNE 2025)
JAARLIKSE VOORRAAD OPNAME VERSLAG VIR DIE FINANSIËLE JAAR 2024/2025 (SOOS OP 30 JUNIE 2025)
INGXELO YEMALI ZONYAKA YONYAKA YONYAKA-MALI KA-2024/2025 (NGOKUBA NGE-30 JUNI 2025)

RECOMMENDED that

1. The stock take report of 2025 and the ratification of the stock shortages, surpluses and write-off of damaged items be approved; and
2. The Chief Financial Officer records the information in point 1 above in the notes to the Annual Financial Statements for the year ending 30 June 2025 as required by legislation.

Meeting: MC – 18/08/2025		Submitted by Department: Financial Services	
Ref No: 6/2/1		Author/s: H Vergotine	
Coll No: 2297463		Referred from: Finance Serv Portf-18/08/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

11.6 APPROVAL OF THE SPECIAL ADJUSTMENTS BUDGET FOR THE 2025/2026 FINANCIAL YEAR
GOEDKEURING VAN DIE SPESIALE AANSUIWERINGSBEGROTING VIR DIE 2025/2026 FINANSIËLE JAAR
UKUVUNYWA KOHLAHLO-LWABIWO MALI OLUKHETHEKILEYO LONYAKA-MALI KA-2025/2026

RECOMMENDED that

1. The Capital Budget roll-overs as reflected in Appendix 1 of the Special Adjustments Budget Report be approved;
2. The reasons for the committed roll-overs as reflected in Appendix 1 of the Special Adjustments Budget Report be approved;
3. The total operating revenue of R4,277,336,881 for the 2025/2026 financial year as set out in Table 1 of the Special Adjustments Budget Report be approved;



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 AUGUST 2025

4. The operating expenditure of R3,676,738,017 for the 2025/2026 financial year as set out in Table 2 of the Special Adjustments Budget Report be approved;
5. The capital budget expenditure of R716,748,444 for the 2025/2026 financial year as set out in Table 4 of the Special Adjustments Budget Report be approved;
6. The capital expenditure of R716,748,444 to be funded by the following revenue sources as set out in Table 5 of the Special Adjustments Budget Report:
 - 6.1 Capital Replacement Reserve (CRR) (R145,595,400);
 - 6.2 Secured grants to be received from national government, provincial government and other donors (R551,153,044); and
 - 6.3 Developers Contributions (R20,000,000).
7. It be noted that no taxes and tariffs be affected with the approval of this adjustments budget; and
8. Schedules B1 to B10 attached as Appendix 3 to the Special Adjustments Budget Report be approved.

Meeting: MC – 18/08/2025	Submitted by Department: Financial Services
Ref No: 5/2/2	Author/s: L Crotz
Col No: 2297652	Referred from: Finance Serv Portf-18/08/2025
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

11.7 REPORT ON TENDER AWARDS: JULY 2025**VERSLAG OOR TENDERTOOKENINGS: JULIE 2025****INGXELO NGONIKEZELO LWETHENDA: EYAKHALA 2025****RECOMMENDED that**

1. The awards above R300,000 that were adjudicated by the Bid Adjudication Committee for the month of July 2025 be noted; and



DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE
18 AUGUST 2025**

2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: MC – 18/08/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/5		Author/s: C Hess	
Coll No: 2295092		Referred from: Finance Serv Portf-18/08/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

11.8 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: JULY 2025
VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: JULIE 2025
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: EYAKHALA 2025

RECOMMENDED that

1. In terms of paragraph 35(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R1,185,119 (incl. VAT) for July 2025 as recorded by the Accounting Officer under the annexures attached to this report be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R1,185,119 (incl. VAT) for the financial year in the notes to the 2024/2025 annual financial statements as required by legislation.

Meeting: MC – 18/08/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/5		Author/s: C Hess	
Coll No: 2296775		Referred from: Finance Serv Portf-18/08/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

11.9 WRITING-OFF OF IRRECOVERABLE DEBT REPORT – JULY 2025
AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG – JULIE 2025
INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – EYAKHALA 2025

RECOMMENDED that

1. An amount of R17,355,552.51 written-off against the bad debt provision in terms of Council's Writing-off of Irrecoverable Debt Policy for the month of July 2025, be noted; and



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 AUGUST 2025

2. The accumulated amount of R17,355,552.51 that has been written-off for the first month of the 2025/2026 financial year, be noted.

Meeting: MC ~ 18/08/2025		Submitted by Department: Financial Services	
Ref No: 5/15/1		Author/s: D Heyns	
Coll No: 2295055		Referred from: Finance Serv Portf-18/08/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

12. CONFIDENTIAL ITEMS

FINANCE AND PORTFOLIO COORDINATION

12.1 DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 31 JULY 2025
DRAKENSTEIN UITSTAANDE DEBIREUREVERSLAG SOOS OP 31 JULIE 2025
INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 EYEKHALA 2025

See confidential minutes.

Meeting: MC – 18/08/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: D Heyns	
Coll No: 2295667		Referred from: Finance Serv Portf-18/08/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

12.2 WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF WRITING-OFF POLICY) – EVICTION ACCOUNT
AFSKRYF VAN ONVERHAALBARE SKULD (5.10 VAN AFSKRYWINGBELEID) – UITSETTING VAN HUUR REKENING HOUER
UKUBHALWA KWETYALA ELINGENAKUPHIKISWA (5.10 LOMGAQO-NKQUBO WOKUBHALA) - I-AKHAWUNTI YOKUGXOTHTWA

See confidential minutes.

Meeting: MC – 18/06/2025		Submitted by Department: Financial Services	
Ref No: 5/15/1		Author/s: D Heyns	
Collab No: 2277624		Referred from: Finance Serv Portf-18/08/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE**
18 AUGUST 2025

13.	URGENT MATTERS
	DRINGENDE SAKE
	IMIBA ENGXAMISEKILEYO

None.

The meeting ended at 12:21.

CHAIRPERSON: **DATE:** 22/9/2025**Confirmed with/without amendments.*****fg/rs***


DRAKENSTEIN

MUNISIPALITEIT • MUNICIPALITY • UMASIPALA

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🌐 www.drakenstein.gov.za

✉ customercare@drakenstein.gov.za

📍 Civic Centre, Berg River Boulevard, Paarl 7646

Mayoral Committee Attendance Register

Date: 18 August 2025

Time: 10:30

Venue: Council Chambers

SURNAME	INITIALS	TITLE	SIGNATURE
KORABIE Executive Mayor	SE	CLLR	
COMBRINK Deputy Executive Mayor (Finance and Portfolio Coordination)	GC	ALD	
AMERICA (Corporate Services)	D	CLLR	
KOEGELENBERG (Waste, Roads and Stormwater Management)	RA	ALD	
MILLER (Governance, Planning, Economic Development and Implementation Support)	J	CLLR	
SOLOMONS (Cemeteries and Municipal Buildings)	EA	CLLR	RS OWOLIS
BARON (Urbanisation and Human Settlements)	E	CLLR	Apology
APPOLLIS (Public Safety and Social Development)	AMB	CLLR	
ARENDSE (Electricity, Water and Wastewater)	LC	CLLR	
CYSTER (Parks, Resorts and Open Spaces)	L	CLLR	Apology
VAN NIEKERK (Tourism, Sport and Recreation)	LT	CLLR	N. used.
ANDREAS [Communication and Inter- Governmental Relations (IGR)]	MA	CLLR	Meas
LE ROUX Speaker	JF	ALD	Apology
KEARNS Chief Whip	C	ALD	

 OFFICE OF THE/ KANTOOR VAN DIE
 CHIEF WHIP/HOOFSWEEP
 CLLR/ RDL CHRISTEPHINE KEARNS
 DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

18/08/2025

A city of excellence



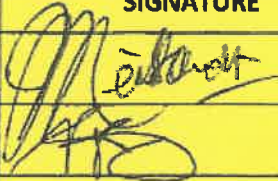

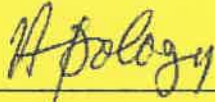
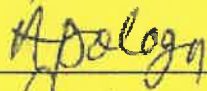


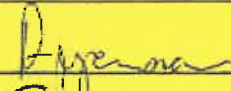


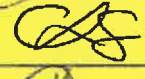



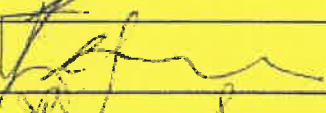
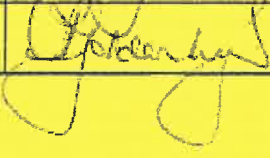
Mayoral Committee Attendance Register

Date: 18 August 2025


Time: 10:30

Venue: Council Chambers

OFFICIALS

SURNAME	INITIALS	TITLE	SIGNATURE
LEIBBRANDT City Manager	JH	DR	
BROWN Chief Financial Officer	B	MR	
JOHAAR Executive Director: Corporate and Planning Services	S	MR	
PIENAAR Executive Director: Engineering Services	L	MR	
BARNARD Executive Director: Public Safety	E	MS	
RHODA Acting Executive Director: Community Services	F	MR	
			
September		Miss	
Nicola October	NC	Mrs	
DAVID DEZANEY	D	MR	
	M.J		
Rosa JAFTHA	R	MRS	
RIANA GELDENHUIS	R	Ms	

OFFICE OF THE/ KANTOOR VAN DIE
CHIEF WHIP/HOOFSWEEP
CLLR/ RDL CHRISTEPHINE KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT


18/08/2025