

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 18 FEBRUARY 2026 AT 10:00

PRESENT: The Executive Mayor, Cllr SE Korabie (Chairperson)
The Deputy Executive Mayor, Ald GC Combrink

Councillors: D America
MA Andreas
AMB Appollis
LC Arendse
E Baron
L Cyster
Ald RA Koegelenberg
J Miller
EA Solomons
LT van Niekerk

ALSO PRESENT: Ald JF le Roux (Speaker)
Ald C Kearns (Chief Whip)
Cllr J Smit

Officials: Dr JH Leibbrandt (City Manager)
Mr B Brown (Chief Financial Officer)
Mr S Johaar (Executive Director: Corporate and Planning Services)
Ms E Barnard (Executive Director: Safety and Community Services)
Mr L Pienaar (Executive Director: Engineering Services)
Ms R Jaftha (Chief Audit Executive)
Ms N October (Snr Manager: Legal and Administrative Services)
Mr D Delaney (Senior Manager: Spatial Planning and Environmental Management)
Ms C September (Manager: IDP, Research and Development)
Ms R Geldenhuys (Manager: Communication and Marketing)
Mr G Dippenaar (Chief Risk Officer)
Mr FP Goosen (Manager: Administrative Support Services)



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1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

None.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

None.

3. CONFLICT OF INTERESTS BY COUNCILLORS/OFFICIALS

None.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

5. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Mayoral Committee were **confirmed as correct:**

- (i) Ordinary meeting held on 22 January 2026; and
- (ii) Confidential meeting held on 22 January 2026.



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6.1 APPOINTMENT OF THE VOLUNTARY DRAKENSTEIN TOURISM ADVISORY FORUM
AANSTELLING VAN DIE VRYWILLIGE DRAKENSTEIN TOERISME ADVIESFORUM
UKUTYUNJWA KWEQONGA LEENGCEBISO ZOKHENKETHO LASEDRAKENSTEIN NGOKUZITHANDELA

RESOLVED that

The item be referred to the next Mayoral Committee meeting.

Meeting: MC –18/02/2026	Submitted by Department: Corporate and Planning Services
Ref No: 2/2/9	Author/s: C Phillips
Coll No: 2347490	Referred from: P&D Services Portf – 11/02/2026
PAR:	ACTION:
	Re-submit item
	RESPONSIBLE DEPARTMENT:
	ED: Corporate and Planning Services
	DUE DATE:

7. CORPORATE SERVICES

7.1 LLF MINUTES: DECEMBER 2025
LLF NOTULES: DESEMBER 2025
LLF IMIZUZU: DISEMBA 2025

RESOLVED that

The Local Labour Forum (LLF) minutes of 09 December 2025 be noted.

Meeting: MC –18/02/2026	Submitted by Department: Corporate and Planning Services
Ref No:	Author/s:
Coll No:	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

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7.2	PROPOSED ALIENATION OF ERF 30260 DROMMEDARIS PAARL FOR EARLY CHILDHOOD DEVELOPMENT PURPOSES SITUATED ON THE CORNER OF GONIWE AND NONTAKA STREET (WARD 16)
	VOORGESTELDE VERVREEMDING VAN ERF 30260 DROMMEDARIS PAARL VIR VROEË KINDERONTWIKKELINGSDOELEINDES GELEË OP DIE HOEK VAN GONIWE- EN NONTAKASTRAAT (WYK 16)
	UKUHLUKANISWA OKUCETYWAYO KWE-ERF 30260 DROMMEDARIS PAARL NGENJONGO ZOPUHLISO LWABANTWANA ABASELULA KWIKONA YESITALATO IGONIWE KUNYE NONTAKA (WADI 16)

RESOLVED that

The item be referred back for further refinement.

Meeting: MC -18/02/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (30260) P	Author/s: N Williams
Coll No: 2316618	Referred from: Corp and Gov Portf - 10/02/2026
PAR:	ACTION:
	Re-submit item
	RESPONSIBLE DEPARTMENT:
	ED: Corporate and Planning Services
	DUE DATE:

7.3	PROPOSED ALIENATION OF A PORTION OF ERF 585 GOUDA FOR THE REGISTRATION OF AN OVERHEAD POWERLINE SERVITUDE AND SERVITUDE AREA THAT WILL BE CONNECTED TO THE EXISTING ELECTRICAL NETWORK OF THE NUWEKLOOF SUBSTATION IN FAVOUR OF ESKOM HOLDINGS SOC LIMITED (WARD 31)
	VOORGESTELDE VERVREEMDING VAN 'N GEDEELTE VAN ERF 585 GOUDA VIR DIE REGISTRASIE VAN 'N OORHOOFSE KRAGLYN SERWITUUT WAT GEKOPPEL SAL WORD AAN DIE BESTAANDE ELEKTRIESE NETWERK VAN DIE NUWEKLOOF SUBSTASIE TEN GUNSTE VAN ESKOM HOLDINGS SOC BEPERK (WYK 31)
	UKUHLUKANISWA OKUCETYWAYO KWENXALENYE YE-ERF 585 GOUDA UKUZE KUBHALISWE INDAWO ENGAPHEZULU KWENTAMBO YOMBANE KUNYE NENDAWO YOBUKHOBOKA EYA KUDITYANISWA NOTHUNGELWANO LOMBANE OLUKHOYO LWESI KHULULO ESISEZANTSI SASENUWEKLOOF UKUZE KUXHASWE NGU-ESKOM HOLDINGS SOC LIMITED (WADI 31)

RECOMMENDED that

1. In terms of Section 14 of the Municipal Finance Management Act (Act No. 56 of 2003) **approval** be granted for the alienation of a portion of Erf 585 Gouda, measuring approximately 1ha in extent, in favour of Eskom Holdings SOC Limited (Registration no.2002/015527/30), at a market related selling price of R75,000.00 (VAT excluded), for the expansion of the Nuwekloof Substation to allow for the

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construction of a 132kV HV yard and the extension of the existing 66kV yard to accommodate a future bay. The expansion of Nuwekloof substation will accommodate the connection of the proposed Berg River Wind farm and the Zen Wind Farm Projects to the National Grid subject to the standard conditions of sale and the following further conditions:

- 1.1 The existing access servitude registered over the Remainder of a portion of Erf 585 Gouda for the existing Nuwekloof Substation in favour of Eskom be used;
 - 1.2 All required land use rights (including subdivision and rezoning) must be undertaken by and at the cost of the applicant, including surveying of the subject property;
 - 1.3 A notarial agreement of servitude must be registered in favour of Eskom Holdings SOC Limited at the cost of FE Bonne Esperance and FE Berg River, and all other costs associated with the proposed transaction;
 - 1.4 The Option Agreement and Heritage and Environmental Impact Assessment forms be signed upon in principle approval to allow FE Berg River and FE Bonne Esperance to construct, commission, operate and maintain the Berg River and the Zen Wind Farm Project and conduct heritage and environmental studies, including obtaining building plan approvals;
 - 1.5 No building or structure may be erected or installed above or below the surface of the ground within fifty (50) metres of the centre line of any powerline or within fifty (50) metres from any structure supporting the system;
 - 1.6 Maintenance of the electrical infrastructure will remain the responsibility of Eskom; and
 - 1.7 Should the proposed project, Berg River and the Zen Wind Farm Projects not be proceeded with for whatever reason, prior to the registration of the servitude the transaction will lapse and be cancelled.
2. The proposed transaction can be supported due to the benefit it will add to the Gouda community expanding the existing Nuwekloof Substation by connecting wind farm infrastructure to the national grid and Eskom being the electricity service provider in the Gouda area; and



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3. The proposed transaction was advertised for comments, objections and representations and none were received.

Meeting: MC -18/02/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (585) G	Author/s: N October
Coll No: 2086074	Referred from: Corp and Gov Portf - 10/02/2026
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

7.4 IN PRINCIPLE APPROVAL: LEASE OF MUNICIPAL PROPERTY KNOWN AS THE WELLINGTON MUSEUM SITUATED ON ERVEN 95 AND 1870, CHURCH STREET, WELLINGTON TO THE WELLINGTON MUSEUM BOARD (WARD 2)

IN BEGINSEL GOEDKEURING: VERHURING VAN MUNISIPALE EIENDOM BEKEND AS DIE WELLINGTON MUSEUM GELEË TE ERWE 95 EN 1870, KERKSTRAAT, WELLINGTON AAN DIE WELLINGTON MUSEUMRAAD (WYK 2)

UKUVUNYWA NGOKOMGAQO: UKUQESHISA IPROPATHI KAMASIPALA EYAZIWA NGOKUBA YIMYUZIYAM YASEWELLINGTON EBKWE KWI-ERVEN 95 KUNYE NE-1870, KWISITALATO ICHURCH, EWELLINGTON KWIBHODI YEMYUZIYAM YASEWELLINGTON (WADI 2)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021) *in principle approval* be granted for the lease of the municipal property situated on Erven 95 and 1870, Church Street, Wellington, measuring jointly $\pm 915m^2$ in extent, to the Wellington Museum Board for the purpose of a museum and related activities, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property will be leased at a subsidised monthly rental of R1,727.76 (VAT excluded, 4% escalation per annum included);
 - 1.2 A lease period of three (3) years will commence on date of signature of the lease agreement;
 - 1.3 The lessee be responsible for payment of all municipal services, connection fees and services consumption, etc. if applicable;
 - 1.4 The lessee be responsible for the security of the premises;

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- 1.5 All existing conditions of the lease will remain applicable;
 - 1.6 Should the lessee wish to renew the contract term for a further period, a formal written request should be addressed to the Municipality six (6) months prior to the expiration of the lease term;
 - 1.7 No party political activities be permitted at the subject property; and
 - 1.8 All administrative, technical and legal requirements be adhered to.
2. The proposed lease be advertised in the local press for objections, comments, representations or alternative/counter offers by other interested parties; and
 3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement. Furthermore a public consultation process will be followed during which other parties will have the opportunity to submit an application.

Meeting: MC-18/02/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (95) X 15/4/1 (1870) w	Author/s: N Williams
Coll No: 2343122	Referred from: Corp and Gov Portf – 10/02/2026
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

7.5 IN PRINCIPLE APPROVAL: LEASE OF MUNICIPAL PROPERTY, ALSO KNOWN AS THE "PAARL RECREATIONAL HALL" SITUATED ON A PORTION OF ERF 31005, DU TOIT STREET, PAARL TO PAARL RECREATIONAL CLUB (WARD 4)
IN BEGINSSEL GOEDKEURING: VERHURING VAN MUNISIPALE EIENDOM, OOK BEKEND AS DIE "PAARL ONTSPANNINGSAAL" GELEË OP 'N GEDEELTE VAN ERF 31005, DU TOITSTRAAT, PAARL AAN PAARL ONTSPANNINGSKLUB (WYK 4)
UKUVUNYWA NGOKOMGAQO: UKUQESHISA IPROPATHI KAMASIPALA, EKWABIZWA NGOKUBA YI "PAARL ENTERTAINMENT HALL" EBEKWE KWIXALENYE YE-ERF 31005, DU TOIT STREET, PAARL UKUYA PAARL LEISURE CLUB (WADI 4)

The Mayoral Committee requested that the matter of sub-leasing be investigated.

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RESOLVED that

The item be referred back for further refinement.

Meeting: MC -18/02/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (31005) P	Author/s: N Williams
Coll No: 2343076	Referred from: Corp and Gov Portf - 10/02/2026
PAR:	ACTION:
	Re-submit item
RESPONSIBLE DEPARTMENT:	DUE DATE:
ED: Corporate and Planning Services	

7.6 IN PRINCIPLE APPROVAL: LEASE OF THE MUNICIPAL BUILDING SITUATED ON A PORTION OF ERF 7156, BLAKE STREET, PAARL TO THE OLD MILL SPORTS ASSOCIATION (WARD 4)
IN BEGINSEL GOEDKEURING: VERHURING VAN MUNISIPALE GEBOU GELEË OP 'N GEDEELTE VAN ERF 7156, BLAKESTRAAT, PAARL AAN DIE OLD MILL SPORTVERENIGING (WYK 4)
UKUVUNYWA NGOKOMGAQO: UKUQESHISA KWESAKHIWO SIKAMASIPALA ESIKWINXALENYE YE-ERF 7156, KWISITALATO IBLAKE, EPAARL KWI-OLD MILL SPORTS ASSOCIATION (WADI 4)

The Mayoral Committee requested that the matter of accommodating other sport codes be investigated.

RESOLVED that

The item be referred back for further refinement.

Meeting: MC -18/02/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (7156) P	Author/s: N Williams
Coll No: 2343111	Referred from: Corp and Gov Portf - 10/02/2026
PAR:	ACTION:
	Re-submit item
RESPONSIBLE DEPARTMENT:	DUE DATE:
ED: Corporate and Planning Services	



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7.7 IN PRINCIPLE APPROVAL: LEASE OF MUNICIPAL PROPERTY BEING PORTION A OF THE BUILDING SITUATED ON ERF 645, MATHAKATHA STREET, MBEKWENI KNOWN AS THE "OLD MBEKWENI LIBRARY" (WARD 9)

IN BEGINSEL GOEDKEURING: VERHURING VAN DIE MUNISIPALE EIENDOM SYNDE GEDEELTE A VAN DIE EIENDOM GELEË OP ERF 645, MATHAKATHASTRAAT, MBEKWENI BEKEND AS DIE "OU MBEKWENI BIBLIOTEEK" (WYK 9)

NGOKOMGAQO UKUVUNYWA: UKUQESHISA IPROPATHI KAMASIPALA EYINXALENYE A YESAKHIWO ESIKWI-ERF 645, MATHAKATHA STREET, MBEKWENI EYAZIWA NGOKUBA YI "OLD MBEKWENI LIBRARY" (WADI 9)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021) *in principle approval* be granted for the renewal of the lease of Portion A of the municipal building known as the "Old Mbekweni Library", measuring $\pm 108\text{m}^2$ in extent, situated on Erf 645, Mathakatha Street, Mbekweni to Wagon of Hope (NPO Registration No. 2004/026762/08) for social and community purposes, subject to the standard lease conditions as well as the following conditions:
 - 1.1 The property will be leased at a subsidised rental amount of R528.28 per month (VAT excluded, 4% escalation per annum included);
 - 1.2 A lease period of 3 (three) years will commence on date of signature of the lease agreement;
 - 1.3 Wagon of Hope will be responsible for the payment of all municipal services, connection fees and services consumption, etc., if applicable;
 - 1.4 The lessee be responsible for the security of the premises;
 - 1.5 All existing conditions of lease will remain applicable;
 - 1.6 Should the lessee wish to renew the contract term for a further period, a formal written request should be addressed to the Municipality 6 (six) months prior to the expiration of the lease term;
 - 1.7 No political party activities be permitted at the subject property; and
 - 1.8 All administrative, legal and technical requirements be adhered to.

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2. It be noted that the proposed renewal of lease will be advertised in the local press for objections, comments, representations and counter proposals/offers from other interested parties; and
3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement. Furthermore, a competitive process will be followed during which other parties will have the opportunity to submit an application.

Meeting: MC -18/02/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (645) M	Author/s: N Williams
Coll No: 2343228	Referred from: Corp and Gov Portf – 10/02/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7.8 IN PRINCIPLE APPROVAL: LEASE OF A PORTION OF MUNICIPAL PROPERTY, ERF 8058 WELLINGTON TO ADJOINING LANDOWNER OF ERF 8057 WELLINGTON, MR R ALEXANDER (WARD 11)

IN BEGINSEL GOEDKEURING: VERHURING VAN 'N GEDEELTE VAN MUNISIPALE EIENDOM, ERF 8058, WELLINGTON AAN DIE AANLIGGENDE EIENAAR VAN ERF 8057 WELLINGTON, MNR R ALEXANDER (WYK 11)

NGOKOMGAQO UKUVUNYWA: UKUQESHISA ISAHLULO SEPROPATHI KAMASIPALA, ERF 8058 WELLINGTON KUMNINI-MHLABA ODIBENEYO WE-ERF 8057 WELLINGTON, UMNU R ALEXANDER (WADI 11)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021), *in principle approval* be granted for the renewal of the lease in respect of a portion of Erf 8058, Frederick Street, Wellington, measuring $\pm 920\text{m}^2$ in extent to the adjacent owner of Erf 8057 Wellington, Mr R Alexander, for the purpose of securing his property, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property will be leased at a market rental amount of R296.17 per month (VAT excluded, 8% escalation per annum included);
 - 1.2 The lease endures for a period of 3 (three) years as from date of signature of the lease agreement;

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- 1.3 No compensation will be payable to Mr R Alexander for improvements made, upon cancellation of the lease;
 - 1.4 The lease area may only be utilised for the purpose of securing Mr R Alexander’s existing property and no structures, planting of trees or any other activities will be allowed on the property and specifically having regard to the safeguarding of municipal services;
 - 1.5 Access to the municipal sewer pipes must be available at all times;
 - 1.6 All existing lease conditions remain applicable;
 - 1.7 All administrative, legal and technical requirements be adhered to; and
 - 1.8 Should the lessee wish to renew the contract term for a further period, a formal written request should be addressed to the Municipality 6 (six) months prior to the expiration of the lease term.
2. The proposed lease be advertised in the local press for objections, comments, representations or counter offers by other interested parties; and
3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement. Furthermore, a public consultation process will be followed during which other parties will have the opportunity to submit an application.

Meeting: MC –18/02/2026		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (8058) W		Author/s: N Williams	
Coll No: 2343113		Referred from: Corp and Gov Portf – 10/02/2026	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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7.9	IN PRINCIPLE APPROVAL: LEASE OF MUNICIPAL PROPERTY SITUATED ON PORTION 4 OF THE FARM NO 554, PAARL TO PYLTJIES EARLY CHILDHOOD DEVELOPMENT CENTRE NPO 207-893 (WARD 25)
	IN BEGINSEL GOEDKEURING: VERHURING VAN MUNISIPALE EIENDOM GELEË OP GEDEELTE 4 VAN DIE PLAAS NR 554 PAARL AAN PYLTJIES EARLY CHILDHOOD DEVELOPMENT CENTRE NPO 207-893 (WYK 25)
	NGOKOMGAQO UKUVUNYWA: UKUQESHISA IPROPATHI KAMASIPALA EBEKWE KWICANDELO LESI-4 SEFAMA NO. 554, PAARL UKUYA EPYLTJIES EARLY CHILDHOOD DEVELOPMENT CENTRE NPO 207-893 (WADI 25)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021) *in principle approval* be granted for the lease of the municipal property situated on Portion 4 of Farm No 554 Paarl, measuring $\pm 1\,941\text{m}^2$ in extent, to Pyltjies Early Childhood Development Centre (NPO Registration Number 207-893), for the purpose of an early childhood development centre, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property be leased at a subsidised rental of R221.83 per month (VAT excluded, 4% escalation per annum included);
 - 1.2 The lease endures for a period of three (3) years as from date of signature of the lease agreement;
 - 1.3 The subject property only be used as an early childhood development facility and no other activities will be allowed at the premises;
 - 1.4 The lessee be responsible for all municipal services, connection fees and services consumption, etc. if applicable;
 - 1.5 The lessee be responsible for the security of the premises;
 - 1.6 Should the lessee wish to renew the contract term for a further period, a formal written request should be addressed to the Municipality six (6) months prior to the expiration of the lease term;
 - 1.7 No party political activities be permitted at the subject property; and
 - 1.8 All administrative, legal and technical requirements be adhered to.



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2. The proposed lease be advertised in the local press for objections, comments, representations or alternative/counter offers by other interested parties; and
3. In terms of paragraph 13 of the Asset Transfer Policy, the lease of the property be granted by way of direct negotiations as the Centre will render unique services which forms part of a wider social and community initiative.

Meeting: MC -18/02/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (F554/4) P	Author/s: N Williams
Coll No: 2343139	Referred from: Corp and Gov Portf - 10/02/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

7.10 IN PRINCIPLE APPROVAL: LEASE OF A PORTION OF ERF 1622, MALVA STREET, GOUDA TO THE DEPARTMENT OF TRANSPORT AND PUBLIC WORKS FOR THE PURPOSE OF A SATELLITE POLICE STATION (WARD 31)

IN BEGINSEL GOEDKEURING: HUUR VAN 'N GEDEELTE VAN ERF 1622, MALVA STRAAT, GOUDA AAN DIE DEPARTEMENT VAN VERVOER EN PUBLIEKE WERKE VIR DIE DOEL VAN 'N SATELLIET POLISIESTASIE (WYK 31)

UKUVUNYWA NGOKOMGAQO: UKUQESHISA ISAHLULO SE-ERF 1622, ISITALATO IMALVA, IGOUDA, KWISEBE LEZOTHUTHO NEMISEBENZI YOLUNTU NGENJONGO YESIKHULULO SAMAPOLISA ESATHELAYITHI (WADI 31)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021) *in principle approval* be granted for the lease of a portion of Erf 1622, Malva Street, Gouda, measuring $\pm 350\text{m}^2$ in extent, to the National Department of Public Works for the purpose of a satellite police station, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property will be leased at a market rental amount of R494.20 per month (VAT excluded, 6% escalation per annum included);
 - 1.2 The lease endures for a period of 9 (nine) years and 11 (eleven) months as from date of signature of the lease agreement;
 - 1.3 All legal requirements and technical conditions as laid down by the technical departments be adhered to;

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- 1.4 The lessee be responsible for the security of the premises;
 - 1.5 All existing lease conditions remain applicable;
 - 1.6 All administrative and legal requirements be adhered to; and
 - 1.7 Should the lessee wish to renew the contract term for a further period, a formal written request should be addressed to the Municipality 6 (six) months prior to the expiration of the lease term.
2. The proposed lease be advertised in the local press for objections, comments, representations or alternative/counter offers by other interested parties; and
 3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement and due to the fact that the site is required for a public service, being rendered by the SAPS, therefore public competition will serve no purpose. Furthermore, a public consultation process will be followed during which other parties will have the opportunity to submit an application.

Meeting: MC –18/02/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1(1622) G	Author/s: N Williams
Coll No: 2343085	Referred from: Corp and Gov Portf – 10/02/2026
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

7.11 IMPLEMENTATION PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS (MMCL) FOR SENIOR MANAGERS: FEBRUARY 2026
MAANDELIKSE IMPLEMENTERINGSVORDERINGSVERSLAG TEN OPSIGTE VAN MUNISIPALE MINIMUM BEVOEGDHEID VLAKKE (MMBV) VIR SENIOR BESTUURDERS: FEBRUARIE 2026
INGXELO YENKQUBELA EKUPHUNYEZWENI KWENQANABA LEZAKHONO EZISEZANTSI ZIKAMASIPALA (MMCL) KUBAPHATHI ABAPHEZULU: FEBRUWARI 2026
RECOMMENDED that

1. The report be noted; and

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2. The report be submitted to National and Provincial Treasury as prescribed by Regulation 5 of the Government Gazette 40593, dated 3 February 2017.

Meeting: MC -18/02/2026	Submitted by Department: Corporate and Planning Services
Ref No: 1/4/9	Author/s: M Sibeko
Coll No: 2351817	Referred from: Corp and Gov Portf – 10/02/2026
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

8. GOVERNANCE, PLANNING, ECONOMIC DEVELOPMENT AND IMPLEMENTATION SUPPORT

8.1 DRAFT BYLAW OF RULES OF ORDER REGULATING THE CONDUCT OF COUNCIL AND COMMITTEE MEETINGS, 2026
KONSEP VERORDENING VAN ORDEREËLS WAT DIE RAAD – EN KOMITEEVERGADERING REGULEER, 2026
UMTHETHO OYILWAYO WEMIGAQO YOMYALELO OLAWULA UKUQHUTYWA KWEENTLANGANISO ZEBHUNGA KUNYE NEEKOMITI, 2026

RESOLVED that

The item be referred back for further refinement.

Meeting: MC -18/02/2026	Submitted by Department: Corporate and Planning Services
Ref No: 16/1	Author/s: S Johaar
Coll No: 2350577	Referred from: Corp and Gov Portf – 10/02/2026
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:
Re-submit item	ED: Corporate and Planning Services

8.2 REVIEW OF THE PERFORMANCE MANAGEMENT POLICY
HERSIEN VAN DIE PRESTASIEBESTUURSBELEID
UPHONONONGO LOMGAQO-NKQUBO WOLAWULO LWENTSEBENZO

The Mayoral Committee made the following amendments to the Policy for Council:

- Page 2, MMC – replaced Council with “Committee” and
- Page 35, Bullet point re MMC – replaced with “Member(s) of the Mayoral Committee (MMC) nominated annually by the Executive Mayor as per specific Evaluation Panel.”



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 FEBRUARY 2026**RECOMMENDED that**

The amendments to the reviewed Performance Management Policy be adopted.

Meeting: MC –18/02/2026	Submitted by Department: Strat Perf Man and M&E
Ref No: 2/P	Author/s: P Barends
Coll No: 2352434	Referred from: Corp and Gov Portf – 10/02/2026
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

8.3 REVISED TOP LAYER (TL) SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) 2025/2026
HERSIENDE TOP VLAK (TV) DIENSLEWERING EN BEGROTINGSIMPLEMENTERINGSPLAN (DBIP) 2025/2026
ISICWANGCISO SOKUPHUNYEZWA KWEENKONZO KUNYE NOHLAHLO-LWABIWO MALI (SDBIP) 2025/2026

RECOMMENDED that

1. The Revised TL SDBIP 2025/2026 be approved;
2. The Revised TL SDBIP 2025/2026 be published on the Municipal Website; and
3. The Revised TL SDBIP 2025/2026 be submitted to the:
 - 3.1 Internal Audit Division (for notification);
 - 3.2 Department of Local Government: Western Cape;
 - 3.3 Provincial Treasury: Western Cape;
 - 3.4 Auditor General (AG) of South Africa; and
 - 3.5 National Treasury.

Meeting: MC –18/02/2026	Submitted by Department: Strat Perf Man and M&E
Ref No: 2/2/8	Author/s: P Barends
Coll No: 2353820	Referred from:
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 FEBRUARY 2026

8.4 DRAKENSTEIN WEST LOCAL SPATIAL DEVELOPMENT FRAMEWORK (WARD 1)
DRAKENSTEIN-WES PLAASLIKE RUIMTELIKE ONTWIKKELINGRAAMWERK (WYK 1)
I-DRAKENSTEIN WEST LOCAL SPATIAL DEVELOPMENT FRAMEWORK (WARD 1)

RECOMMENDED that

The Drakenstein West Local Spatial Development Framework (LSDF) (Annexure A to the departmental report) in terms of Section 9 of the Drakenstein Bylaw on Municipal Land Use Planning, 2018 be approved.

Meeting: MC –18/02/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1	Author/s: W Hendricks
Coll No: 2348164	Referred from: Plan and Dev Portf – 11/02/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

9. FINANCE AND PORTFOLIO COORDINATION

9.1 INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 31 JANUARY 2026
DEERNIS HUISHOUDING STATISTIEKEVERSLAG SOOS OP JANUARIE 2026
INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 31 EYOMQUNGU 2026

RESOLVED that

The content of the report be noted.

Meeting: MC – 18/02/2026	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: D Heyns
Coll No: 2351183	Referred from: Finance Portf - 17/02/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 FEBRUARY 2026

9.2 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 31 JANUARY 2026
RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 31 JANUARIE 2026
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 EYOMQUNGU 2026

RECOMMENDED that

The content of the report be noted.

Meeting: MC – 18/02/2026	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: D Heyns
Coll No: 2351155	Referred from: Finance Portf - 17/02/2026
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

9.3 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 JANUARY 2026
MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 31 JANUARIE 2026
ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 31 EYOMQUNGU 2026

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: MC – 18/02/2026	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: D Heyns
Coll No: 2351364	Referred from: Finance Portf - 17/02/2026
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

9.4 REPORT ON TENDER AWARDS: JANUARY 2026
VERSLAG OOR TENDERTOEKENNINGS: JANUARIE 2026
INGXELO NGONIKEZELO LWETHENDA: EYOMQUNGU 2026

RECOMMENDED that

1. The awards above R300,000 that were adjudicated by the Bid Adjudication Committee for the month of January 2026 be noted; and

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 FEBRUARY 2026

2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: MC – 18/02/2026	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2350189	Referred from: Finance Serv Portf- 17/02/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

9.5 REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: JANUARY 2026
VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: JANUARIE 2026
INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: EYOMQUNGU 2026

RECOMMENDED that

- In terms of paragraph 35(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R1,027,411 (incl. VAT) for January 2026 as recorded by the Accounting Officer under the annexures attached to this report be noted; and
- The Chief Financial Officer record the accumulated deviation amount of R12,991,734 (incl. VAT) for the financial year in the notes to the 2025/2026 annual financial statements as required by legislation.

Meeting: MC – 18/02/2026	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2350200	Referred from: Finance Serv Portf-17/02/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

9.6 WRITING-OFF OF IRRECOVERABLE DEBT REPORT – JANUARY 2026
AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG –JANUARIE 2026
INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – EYOMQUNGU 2026

RECOMMENDED that

- An amount of R451,315.87 written-off against the bad debt provision in terms of Council's Writing-off of Irrecoverable Debt Policy for the month of January 2026, be noted; and

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 FEBRUARY 2026

2. The accumulated amount of R21,899,651.75 that has been written-off for the first seven months of the 2025/2026 financial year be noted.

Meeting: MC-18/02/2026	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: D Heyns
Coll No: 2351339	Referred from: Finance Portf - 17/02/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

9.7 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR JANUARY 2026

MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE BEGROTINGSMONITERINGSVERSLAG VIR JANUARIE 2026

UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUJONGA UHLAHLO LWABIWO-MALI LWENYANGA EYOMQUNGU 2026

RECOMMENDED that

1. The content of the Section 71 Monthly Budget Monitoring Report for January 2026 and the supporting documentation be noted; and
2. It be noted that the Section 71 Monthly Budget Monitoring Report for January 2026 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 13 February 2026, being the 10th working day after the end of January 2026.

Meeting: MC - 18/02/2026	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: A Viola
Coll No: 2352561	Referred from: Finance Portf - 17/02/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

18 FEBRUARY 2026**BUNDLE 2: ADDITIONAL ITEM**

9.8 APPROVAL OF THE OPERATING AND CAPITAL ADJUSTMENTS BUDGET FOR THE 2025/2026 FINANCIAL YEAR				
GOEDKEURING VAN DIE BEDRYFS- EN KAPITAALAANSUIWERINGSBEGROTING VIR DIE 2025/2026 FINANSIËLE JAAR				
UKUVUNYWA	KOHLAHLO-LWABIWO	MALI	LOKUSEBENZA	KUNYE
NOHLENGAHLENGISO LWEMALI YONYAKA-MALI KA-2025/2026				

RECOMMENDED that

1. The total operating revenue of R4,341,254,466 for the 2025/2026 financial year as set out in Table 1 of the 2025/2026 Adjustments Budget Report (Annexure A to the departmental report) be approved;
2. The operating expenditure of R3,738,406,736 for the 2025/2026 financial year as set out in Table 2 of the 2025/2026 Adjustments Budget Report (Annexure A to the departmental report) be approved;
3. The capital budget expenditure of R741,954,086 for the 2025/2026 financial year as set out in Table 4 of the 2025/2026 Adjustments Budget Report (Annexure A to the departmental report) be approved; and
4. The capital expenditure of R741,954,086 be funded by the following revenue sources as set out in Table 5 of the 2025/2026 Adjustments Budget Report:
 - 4.1 Capital Replacement Reserve (R163,102,653);
 - 4.2 Secured grants to be received from national government, provincial government and other donors (R550,851,433); and
 - 4.3 Developers Contributions (R28,000,000).
5. Schedules B1 to B10 attached as Appendix 2 to the 2025/2026 Adjustments Budget Report be approved;



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 FEBRUARY 2026

6. The over-riding of expenditure that will constitute unauthorised expenditure not be allowed by the City Manager or Chief Financial Officer. If there are insufficient funds available on a vote number, savings on other vote number/s have to be identified and the virement process have to be followed in terms of Council's Virement Policy; and
7. It be noted that no taxes and tariffs be affected with the approval of this adjustments budget.

Meeting: MC – 18/02/2026		Submitted by Department: Financial Services	
Ref No: 5/2/2		Author/s: L Crotz	
Coll No: 2352427		Referred from: Finance Portf - 17/02/2026	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10. CONFIDENTIAL ITEMS**FINANCE AND PORTFOLIO COORDINATION**

10.1 DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 31 JANUARY 2026
DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 31 JANUARIE 2026
INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 EYOMQUNGU 2026

See confidential minutes.

Meeting: MC – 18/02/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: D Heyns	
Coll No: 2351417		Referred from: Finance Serv Portf - 17/02/2026	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 FEBRUARY 2026

10.2 DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 31 JANUARY 2026
DRAKENSTEIN UITSTAANDE DEBITEUREVERSLAG SOOS OP 31 JANUARIE 2026
INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 EYOMQUNGU 2026

See confidential minutes.

Meeting: MC – 18/02/2025	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: D Heyns
Coll No: 2351593	Referred from: Finance Serv Portf-17/02/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

10.3 WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF WRITING-OFF POLICY) – FINAL ACCOUNTS
AFSKRYF VAN ONVERHAALBARE SKULD (5.10 VAN AFSKRYWINGBELEID) – FINALE REKENINGE
UKUCINYWA KWAMATYALA ANGAHLAWULWAYO (5.10 YOMGAQO-NKQUBO WOKUBHALA) - IIAKHAWUNTI ZOKUGQIBELA

See confidential minutes.

Meeting: MC – 18/02/2025	Submitted by Department: Financial Services
Ref No: 5/15/1	Author/s: D Heyns
Coll No: 2337920	Referred from: Finance Serv Portf - 17/02/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

11. URGENT MATTERS
DRINGENDE SAKE
IMIBA ENGXAMISEKILEYO

None.

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
18 FEBRUARY 2026

The meeting ended at 11:55.

CHAIRPERSON:



DATE:

Confirmed with/without amendments.

FG/mg



Mayoral Committee Attendance Register

Date: 18 February 2026

Time: 10:00

Venue: Council Chambers

SURNAME	INITIALS	TITLE	SIGNATURE
KORABIE Executive Mayor	SE	CLLR	
COMBRINK Deputy Executive Mayor (Finance and Portfolio Coordination)	GC	ALD	
AMERICA (Corporate Services)	D	CLLR	
KOEGELENBERG (Waste, Roads and Stormwater Management)	RA	ALD	
MILLER (Governance, Planning, Economic Development and Implementation Support)	J	CLLR	
SOLOMONS (Cemeteries and Municipal Buildings)	EA	CLLR	
BARON (Urbanisation and Human Settlements)	E	CLLR	
APPOLLIS (Public Safety and Social Development)	AMB	CLLR	
ARENDSE (Electricity, Water and Wastewater)	LC	CLLR	
CYSTER (Parks, Resorts and Open Spaces)	L	CLLR	
VAN NIEKERK (Tourism, Sport and Recreation)	LT	CLLR	
ANDREAS (Communication and Inter-Governmental Relations (IGR))	MA	CLLR	
LE ROUX Speaker	JF	ALD	
KEARNS Chief Whip	C	ALD	

OFFICE OF THE HANTOOR VAN DIE

CHIEF WHIP/HOOPSWEEP

CLLR/ MIE CHRISTEPPINE KEARNS

DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

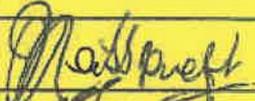
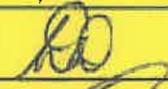
A city of excellence

Mayoral Committee Attendance Register

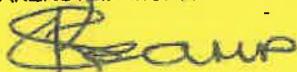
27

Date: 18 February 2026
 Time: 10:00
 Venue: Council Chambers

OFFICIALS

SURNAME	INITIALS	TITLE	SIGNATURE
LEIBBRANDT City Manager	JH	DR	
BROWN Chief Financial Officer	B	MR	
JOHAAR Executive Director: Corporate and Planning Services	S	MR	
PIENAAR Executive Director: Engineering Services	L	MR	
BARNARD Executive Director: Safety and Community Services	E	MS	
DELANEY (SBCS)	D.	MR	
Dippenaar			
JAFTHA		Mrs	
Nicola October	NC	Mrs	

OFFICE OF THE/ KANTOOR VAN DIE
 CHIEF WHIP/HOOFSWEEP
 GLLR/ RDL CHRISTEPHINE KEARNS
 DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT



23/02/2026

