

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON WEDNESDAY, 22 JULY 2026 AT 11:10 (RESCHEDULED FROM 10:00).

PRESENT: The Executive Mayor, Cllr SE Korabie (Chairperson)
The Deputy Executive Mayor, Ald GC Combrink

Councillors: D America
MA Andreas
AMB Appollis
LC Arendse
E Baron
L Cyster
Ald RA Koegelenberg
J Miller
EA Solomons
LT van Niekerk

ALSO PRESENT: Ald JF le Roux (Speaker)
Ald C Kearns (Chief Whip)

Officials: Dr JH Leibbrandt (City Manager)
Mr B Brown (Chief Financial Officer)
Mr S Johaar (Executive Director: Corporate and Planning Services)
Ms E Barnard (Executive Director: Safety and Community Services)
Mr L Pienaar (Executive Director: Engineering Services)
Ms R Jaftha (Chief Audit Executive)
Ms N October (Snr Manager: Legal and Administrative Services)
Ms C September (Manager: IDP & Performance Management)
Mr G Dippenaar (Chief Risk Officer)
Mr FP Goosen (Manager: Administrative Support Services)



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1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

None.

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

None.

3. CONFLICT OF INTERESTS BY COUNCILLORS/OFFICIALS

None.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

5. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Mayoral Committee were **confirmed as correct:**

- (i) Ordinary meeting held on 18 June 2026; and
- (ii) Confidential meeting held on 18 June 2026.

A handwritten signature in black ink, appearing to be 'J. van der Merwe', is written over a faint, circular official stamp.

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6. PUBLIC SAFETY AND SOCIAL DEVELOPMENT

6.1 THE DRAFT BYLAW RELATING TO EVENTS
KONSEP VERORDENING INSAKE GELEENTHEDE
UMTHETHO OYILWAYO ONXULUMENE NEZIGANEKO

RESOLVED that

The item be referred back for further refinement.

Meeting: MC – 22/07/2025		Submitted by Department: Safety & Community Services	
Ref No: 1/4/2/30		Author/s: W Els	
Coll No: 2410246		Referred from: Pub Safety Portfolio - 13/07/2026	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Re-submit item	ED: Safety and Community Services	

7. GOVERNANCE, PLANNING, ECONOMIC DEVELOPMENT AND IMPLEMENTATION SUPPORT

7.1 APPOINTMENT OF A MEMBER AND CHAIRPERSON OF THE MUNICIPAL AUDIT COMMITTEE
AANSTELLING VAN 'N LID EN VOORSITTER VAN DIE MUNISIPALE OUDITKOMITEE
UKUTYUNJWA KWELUNGU NOSIHLALO WEKOMITI YOPHICOTH-ZINCWADI KAMASIPALA

RECOMMENDED that

The appointment of Mr Tom Blok as a member of the Audit Committee for a three year period commencing from 01 August 2026, and the appointment of Mr Mervyn Burton as the chairperson from 01 August 2026 till the end of his term which concludes on 31 July 2027 be approved.

Meeting: MC – 22/07/2025		Submitted by Department: Internal Audit	
Ref No: 3/3/1/3/9/1		Author/s: R Jaftha	
Coll No: 2403433		Referred from: Corp & Gov Portf – 14/07/2026	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



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7.2	TOP LAYER (TL) SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) 2026/2027 AND PERFORMANCE AGREEMENTS OF THE CITY MANAGER, CHIEF FINANCIAL OFFICER AND EXECUTIVE DIRECTORS
	TOP VLAK (TV) DIENSLEWERING EN BEGROTING IMPLEMENTERINGSPLAN (DBIP) 2026/2027 EN DIE PRESTASIE OOREENKOMSTE VAN DIE STADSBESTUURDER, HOOF FINANSIËLE BEAMPTTE EN UITVOERENDE DIREKTEURE
	PHEZULU (TL) LOKUNIKEZELWA KWEENKONZO NESICWANGCISOSOKUPHUNYEZWA KUNYE NOHLAHO LWABIWO-MALI (SDBIP) 2026/2027 NEZIVUMELWANO ZOKUSEBENZA SOMANEJALA WESIXEKO, IGOSA LEZIMALI ELIYINTLOKO NABALAWULI ABALAWULAYO

RECOMMENDED that

1. The approved TL SDBIP 2026/2027 (Annexure A to the departmental report) be noted;
2. The signed performance agreements of the City Manager, the Chief Financial Officer and the Executive Directors (Annexures B to F to the departmental report) be noted;
3. It be noted that the approved TL SDBIP and signed performance agreements for 2026/2027 have been made public within 14 days after the approval of the TL SDBIP and submitted to the MEC for Local Government in the Province; and
4. The performance indicators and targets as contained in the approved 2026/2027 Integrated Development Plan (IDP) and be adjusted in accordance with the performance indicators and targets contained in the approved TL SDBIP to ensure accurate technical alignment between the IDP 2026/2027 and TL SDBIP 2026/2027, be approved.

Meeting: MC – 22/07/2025		Submitted by Department: Str Perf Man and M&E	
Ref No: 2/2/8		Author/s: P Barends	
Coll No: 2412893		Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



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22 JULY 2026**8. URBANISATION AND HUMAN SETTLEMENTS**

8.1	SIMONDIUM HOUSING PROJECT: SPECIAL DISPENSATION FOR THE ALLOCATION OF HOUSING OPPORTUNITY
	SIMONDIUM BEHUISINGSPROJEK: SPESIALE DISPENSASIE VIR DIE TOEKENNING VAN BEHUISINGSGELEENTHEDE
	IPROJEKTHI YEZINDLU YASEMONDIUM: UKUNIKEZELWA OKUKHETHEKILEYO KOLWABIWA KWAMATHUBA EZINDLU

RESOLVED that

The item be referred back for further refinement.

Meeting: MC – 22/07/2025		Submitted by Department: Safety and Community Services	
Ref No: 17/5/5/6/2		Author/s: F Rhoda	
Coll No: 2383287		Referred from: Plan & H/S - 15/07/2026	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
	Re-submit item	ED: Safety and Community Services	

9. CORPORATE SERVICES

9.1	LOCAL LABOUR FORUM MINUTES: MAY 2026
	PLAASLIKE ARBEIDSFORUM NOTULE: MEI 2026
	IMIZUZU YEQONGA LABASEBENZI BASEKUHLALENI: MEYI 2026

RESOLVED that

The Local Labour Forum (LLF) minutes of 28 May 2026 be noted.

Meeting: MC – 22/07/2026		Submitted by Department: Corporate and Planning Services	
Ref No:		Author/s:	
Coll No:		Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



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9.2 REVIEW OF THE RECORDS MANAGEMENT POLICY
HERSIENING VAN DIE REKORDBESTUURSBELEID
UPHONONONGO LOMGAQO-NKQUBO WOLAWULO LWEEREKHODI

RECOMMENDED that

The reviewed Records Management Policy be approved.

Meeting: MC – 22/07/2026		Submitted by Department: Corporate and Planning Services	
Ref No: 2/5/P		Author/s: F Goosen	
Coll No: 2397064		Referred from: Corp & Gov Portf - 14/07/2026	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

9.3 IMPLEMENTATION PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS (MMCL) FOR SENIOR MANAGERS: JULY 2026
MAANDELIKSE IMPLEMENTERINGSVORDERINGSVERSLAG TEN OPSIGTE VAN MUNISIPALE MINIMUM BEVOEGDHEID VLAKKE (MMBV) VIR SENIOR BESTUURDERS: JULIE 2026
INGXELO YENKQUBELA PHAMBILI YOKUPHUNYEZWA KWAMANQANABA ASEZANTSI EZAKHONO ZIKAMASIPALA (MMCL) KUBAPHATHI ABAPHEZULU: JULAYI 2026

RECOMMENDED that

1. The report be noted; and
2. The report be submitted to National and Provincial Treasury as prescribed by Regulation 5 of the Government Gazette 40593, dated 3 February 2017.

Meeting: MC – 22/07/2026		Submitted by Department: Corporate & Planning Services	
Ref No: 1/4/9		Author/s: M Sibeko	
Coll No: 2407694		Referred from: Corp & Gov Portf – 14/07/2026	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



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9.4	PROPOSED ALIENATION OF A PORTION OF ERF 4911 MBEKWENI TO BE PART YOLUNTU CENTRE FOR EXPANSION OF THE CURRENT BUSINESS PREMISES (WARD 8)
	VOORGESTELDE VERVREEMDING VAN 'N GEDEELTE VAN ERF 4911 MBEKWENI AAN BE PART YOLUNTU CENTRE VIR UITBREIDING VAN HUL BESTAANDE BESIGHEIDSPERSEEL (WYK 8)
	UKUHLUKANISWA OKUCETYWAYO KWENXALENYE YE-ERF 4911 MBEKWENI UKUBA IBE YINXALENYE YEZIKO LASEYOLUNTU LOKWANDISWA KWEZAKHIWO ZOSHISHINO EZIKHOYO NGOKU (WADI 8)

RESOLVED that

The item be referred back for further refinement.

Meeting: MC – 22/07/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (4911) M	Author/s: N October
Coll No: 2410404	Referred from: Corp & Gov Portf – 14/07/2026
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit item
<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
ED: Corporate & Planning Services	

9.5	PROPOSED ALIENATION OF ERF 11466 PAARL TO ADJACENT LANDOWNER OF ERVEN 11467 AND 11472 PAARL, BERMAR HYDRAULICS CC FOR COMMERCIAL PURPOSES (WARD 19)
	VOORGESTELDE VERVREEMDING VAN ERF 11466 PAARL AAN AANGRENSENDE GRONDEIENAAR VAN ERWE 11467 EN 11472 PAARL, BERMAR HYDRAULICS CC VIR KOMMERSIËLE DOELEINDES (WYK 19)
	UKUHLUKANISWA OKUCETYWAYO KWE-ERF 11466 PAARL KUMNINI-MHLABA OKUFUTSHANE WE-ERVEN 11467 KUNYE NE-11472 PAARL, BERMAR HYDRAULICS CC NGEENJONGO ZORHWEBO (WADI 19)

RESOLVED that

The item be referred back for further refinement.

Meeting: MC – 22/07/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (11466) P	Author/s: N October
Coll No: 2409235	Referred from: Corp & Gov Portf – 14/07/2026
<u>PAR:</u>	<u>ACTION:</u>
	Re-submit item
<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>
ED: Corporate & Planning Services	

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9.6	IN PRINCIPLE APPROVAL: LEASE OF THE MUNICIPAL PROPERTY SITUATED ON A PORTION OF ERF 8431 PAARL TO PAARL CRICKET CLUB (WARD 4)
	IN BEGINSEL GOEDKEURING: HUUR VAN MUNISIPALE EIENDOM GELEË OP 'N GEDEELTE VAN ERF 8431 PAARL AAN PAARL KRIEKETKLUB (WYK 4)
	NGOKOMGAQO UKUVUNYWA: UKUQESHISA IPROPATHI KAMASIPALA EBKWE KWIXALENYE YE-ERF 8431 PAARL UKUYA KWIKLABHU YEQAQAMBA YEPAARL (WADI 4)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021) *in principle approval* be granted for the renewal of the lease of the municipal property situated on a portion of Erf 8431, Market Street, Paarl, measuring $\pm 462\text{m}^2$ in extent, known as the "Cricket Clubhouse", to the Paarl Cricket Club for the purpose of a sport facility, subject to the standard lease conditions as well as the following terms and conditions:
 - 1.1 The property will be leased at a subsidised market rental amount of R391.40 per month (VAT excluded, 4% escalation per annum included);
 - 1.2 The lease endures for a period of three (3) years as from 01 March 2027;
 - 1.3 The lease be subject to a cancellation clause of three (3) months should the Municipality need the property for municipal or development purposes;
 - 1.4 Other institutions/organisations or clubs be allowed to utilise the premises at such costs to be arranged with the lessee and approved by the Municipality;
 - 1.5 The lessee be responsible for payment of all municipal services, connection fees and services consumption, etc. if applicable;
 - 1.6 The property may only be used for sports purposes;
 - 1.7 The lessee be responsible for the security of the premises;
 - 1.8 All existing lease conditions remain applicable;



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- 1.9 Should the lessee wish to renew the contract term for a further period, a formal written request should be addressed to the Municipality six (6) months prior to the expiration of the lease term;
- 1.10 No political party activities be permitted at the subject property; and
- 1.11 All administrative, legal and requirements be adhered to.
2. It be noted that the proposed lease will be advertised in the local press for objections, comments, representations or counter proposals/offers from other interested parties; and
3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement.

Meeting: MC – 22/07/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (8431) P	Author/s: N Williams
Coll No: 2407075	Referred from: Corp & Gov Portf – 14/07/2026
PAR:	ACTION:
	RESPONSIBLE DEPARTMENT:
	DUE DATE:

9.7	FINAL APPROVAL: LEASE OF THE MUNICIPAL PARKING BAYS SITUATED ON A PORTION OF ERF 1893 PAARL (WARD 4)
	FINALE GOEDKEURING: HUUR VAN MUNISIPALE PARKEERPLEK GELEË OP 'N GEDEELTE VAN ERF 1893 PAARL (WYK 4)
	IMVUME YOKUGQIBELA: UKUQESHISA IINDAWO ZOKUPAKA ZIKAMASIPALA EZIKWINXALENYE YE-ERF 1893 PAARL (WADI 4)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021) **final approval** be granted for the lease of 28 municipal parking bays situated on a portion of Erf 1893 Paarl to La Rochelle Girls Primary School for parking purposes, subject to the standard lease conditions as well as the following terms and conditions:
- 1.1 The property will be leased at a monthly rental of R 1,338.60 (R47.80 per parking bay per month) (VAT excluded and 6 % escalation per annum included);



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- 1.2 The property may not be sub-leased or used for commercial purposes;
 - 1.3 The applicant will be responsible for the maintenance, safeguarding and cleaning of the subject property;
 - 1.4 Any construction or improvements made on the property whether temporary or permanent in nature must be done in consultation with and prior approval from the Department: Engineering Services (Facility Management);
 - 1.5 At the expiry of the agreement, all improvements to the property will become the property of the Municipality and no compensation will be payable to the applicant for any improvements;
 - 1.6 The lessee will be responsible for the security of the premises;
 - 1.7 Should the lessee wish to renew the contract term for a further period, a formal written request should be addressed to the Municipality six (6) months prior to the expiration of the lease term;
 - 1.8 No political party activities will be permitted at the subject property; and
 - 1.9 All administrative, legal and technical requirements be adhered to.
2. It be noted that the proposed lease was advertised in the local press for objections, comments, representations or alternative/counter offers by other interested parties and none were received; and
 3. In terms of paragraph 13 of the Asset Transfer Policy, the lease of the property be granted by way of direct negotiations as this is a renewal of an existing lease agreement. Furthermore, a public consultation process was followed during which other parties had the opportunity to submit an application. None were received.

Meeting: MC – 22/07/2026		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (1893) P		Author/s: N Williams	
Coll No: 2370270		Referred from: Corp & Gov Portf – 14/07/2026	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



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9.8	FINALE APPROVAL: RENEWAL OF LEASE OF ROOM A, SITUATED ON A PORTION OF ERF 2689, MATHAKATA STREET, MBEKWENI (WARD 9)
	FINALE GOEDKEURING: HERNUWING VAN VERHURING VAN KAMER A, GELEË OP 'N GEDEELTE VAN ERF 2689, MATHAKATASTRAAT, MBEKWENI (WYK 9)
	UKUVUNYWA KOKUGQIBELA: UKUVUSELELWA KOKUQESHISA KWEGUMBI A, ELIKWINXALENYE YE-ERF 2689, MATHAKATA STREET, MBEKWENI (WARD 9)

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 13 of the Asset Transfer Policy (2021), **final approval** be granted for the renewal of the lease in respect of Room A, situated on a portion of Erf 2689, Mathakata Street, Mbekweni, measuring $\pm 72,7\text{m}^2$ in extent, to the University of Cape Town ("UCT") for health and research purposes, subject to the standard lease conditions as well as the following conditions:
 - 1.1 The property will be leased at a subsidized rental of R239.74 per month (VAT excluded and 4% escalation per annum included);
 - 1.2 A lease period of 3 (three) years will commence on date of signature of the lease agreement;
 - 1.3 The subject property solely be used for health and research purposes and for no other purpose;
 - 1.4 All existing conditions of the agreement will remain applicable;
 - 1.5 The lessee be responsible for all municipal services, connection fees and services consumption, etc., if applicable;
 - 1.6 The lessee be responsible for the security of the premises;
 - 1.7 Should the lessee wish to renew the contract term for a further period, a formal written request should be addressed to the Municipality six (6) months prior to the expiration of the lease term;
 - 1.8 No political party activities be permitted at the subject property; and
 - 1.9 All administrative, legal and technical requirements be adhered to.



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2. It be noted that the proposed renewal of lease was advertised in the local press for objections, comments, representations and counter proposals/offers from other interested parties and none were received; and
3. In terms of paragraph 13 of the Asset Transfer Policy, the property be leased by way of direct negotiation as the transaction entails a renewal of an existing lease agreement. Furthermore, a public consultation process was followed during which other parties had the opportunity to submit an application. None were received.

Meeting: MC – 22/07/2026	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (2689) M	Author/s: N Williams
Coll No: 2369166	Referred from: Corp & Gov Portf – 14/07/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

10. FINANCE AND PORTFOLIO COORDINATION

10.1 INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 30 JUNE 2026
DEERNIS HUISHOUDING STATISTIEKEVERSLAG SOOS OP 30 JUNIE 2026
INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 30 EYESILIMELA 2026

RESOLVED that

The content of the report be noted.

Meeting: MC – 22/07/2026	Submitted by Department: Financial Services
Ref No: 9/1/1/4	Author/s: D Heyns
Coll No: 2408747	Referred from: Finance Portf – 21/07/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



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10.2 COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 30 JUNE 2026
RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 30 JUNIE 2026
INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 30 EYESILIMELA 2026

RECOMMENDED that

The content of the report be noted.

Meeting: MC – 22/07/2026		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: D Heyns	
Coll No: 2408593		Referred from: Finance Portf - 21/07/2026	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10.3 MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 30 JUNE 2026
MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 30 JUNIE 2026
ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 30 EYESILIMELA 2026

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: MC – 22/07/2026		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: D Heyns	
Coll No: 2408350		Referred from: Finance Portf - 21/07/2026	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10.4 MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY AND 52 QUARTERLY MONITORING REPORT FOR JUNE 2026
MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE EN 52 KWARTAALLIKSE BEGROTINGSMONITERINGSVERSLAG VIR JUNIE 2026
UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUBEKA ESWENI UHLAHLO LWABIWO-MALI LWEKOTA KUNYE NE-52 YEKOTA EYESILIMELA 2026

RECOMMENDED that

1. The content of the Section 71 Monthly Budget Monitoring Report for June 2026 and the supporting documentation be noted;



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2. The content of the Section 52 Quarterly Report on the implementation of the budget and financial affairs of Drakenstein Municipality referred to in Section 52(d) of the MFMA be noted;
3. It be noted that the Section 71 Monthly and 52 Quarterly Budget Monitoring Report for June 2026 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 14 July 2026, being the 10th working day after the end of June 2026; and
4. Any savings on the line item votes of the different category classes of operating expenditure may be used through the virement process to transfer budgeted savings to other category classes of operating expenditure budgeted funds to avoid over-expenditure and unauthorised expenditure disclosures per category class of expenditure, municipal vote and/or GFS function classification, be approved.

Meeting: MC – 22/07/2026		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Viola	
Coll No: 2410187		Referred from: Finance Portf - 21/07/2026	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10.5 WRITING-OFF OF IRRECOVERABLE DEBT REPORT: JUNE 2026
AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG: JUNIE 2026
INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO: EYESILIMELA 2026

RECOMMENDED that

1. An amount of R1,095,654.18 written-off against the bad debt provision in terms of Council's Writing-off of Irrecoverable Debt Policy for the month of June 2026, be noted; and
2. The accumulated amount of R28,164,730.15 that has been written off for the 2025/2026 financial year be noted.

Meeting: MC – 22/07/2026		Submitted by Department: Financial Services	
Ref No: 5/15/1		Author/s: D Heyns	
Coll No: 2408341		Referred from: Finance Portf - 21/07/2026	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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10.6	QUARTERLY REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY: 1 APRIL 2026 – 30 JUNE 2026
	KWARTAAL VERSLAG RAKENDE DIE IMPLEMENTERING VAN DIE VOORSIENINGSKANAALBESTUURSBELEID: 1 APRIL 2026 – 30 JUNIE 2026
	INGXELO NGOKUMILISELWA KWENKUBO YE SUPPLY CHAIN MANAGEMENT YOMASIPALA WASE DRAKENSTEIN: 1 UTSHAZIMPUNZI 2026 – 30 EYESILIMELA 2026

RESOLVED that

1. The report and Annexure A to the departmental report be noted; and
2. The report be made public in accordance with section 21(a) of the Municipal Systems Act.

Meeting: MC –22/07/2026		Submitted by Department: Financial Services	
Ref No: 9/1/1/5		Author/s: C Hess	
Coll No: 2408385		Referred from: Finance Portf - 21/07/2026	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:
1-2	Implement decision	Chief Financial Officer	

10.7	ANNUAL REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY AND THE PREFERENTIAL PROCUREMENT POLICY: 1 JULY 2025 – 30 JUNE 2026
	JAARLIKSE VERSLAG VAN DIE IMPLEMENTERING VAN VOORSIENINGSKANAALBELEID EN DIE VOORKEURVERKRYGINGSBELEID: 1 JULIE 2025 - 30 JUNIE 2026
	INGXELO YONYAKA YOKUPHUNYEZWA KOMGAQO-NKQUBO WOLAWULO LWETHUBA NOMGAQO-NKQUBO OKHETHEKILEYO WOKUTHENGA IZINTO: 1 JULAYI 2025 – 30 EYESILIMELA 2026

RECOMMENDED that

1. The report and Annexure A to the departmental report be noted; and
2. The report be made public in accordance with section 21(a) of the Municipal Systems Act.

Meeting: MC –22/07/2026		Submitted by Department: Financial Services	
Ref No: 9/1/2		Author/s: H Vergotine	
Coll No: 2408298		Referred from: Finance Portf - 21/07/2026	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



DRAKENSTEIN MUNICIPALITY

**MINUTES: MAYORAL COMMITTEE
22 JULY 2026**

10.8	REPORT ON TENDER AWARDS: JUNE 2026
	VERSLAG OOR TENDERTOEkENNINGS: JUNIE 2026
	INGXELO NGONIKEZELO LWETHENDA: EYESILIMELA 2026

RECOMMENDED that

1. The awards above R300,000 that were adjudicated by the Bid Adjudication Committee for the month of June 2026 be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: MC – 22/07/2026	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2407341	Referred from: Finance Serv Portf- 21/07/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>

10.9	REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: JUNE 2026
	VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: JUNIE 2026
	INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: EYESILIMELA 2026

RECOMMENDED that

1. In terms of paragraph 35(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R719,781 (incl. VAT) for June 2026 as recorded by the Accounting Officer under the annexures attached to this report be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R70,003,859 (incl. VAT) for the financial year in the notes to the 2025/2026 annual financial statements as required by legislation.

Meeting: MC – 22/07/2026	Submitted by Department: Financial Services
Ref No: 9/1/1/5	Author/s: C Hess
Coll No: 2407912	Referred from: Finance Serv Portf-21/07/2026
<u>PAR:</u>	<u>ACTION:</u>
	<u>RESPONSIBLE DEPARTMENT:</u>
	<u>DUE DATE:</u>



DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE
22 JULY 2026**11. CONFIDENTIAL ITEMS****FINANCE AND PORTFOLIO COORDINATION**

11.1	DRAKENSTEIN OUTSTANDING COUNCIL PROPERTY LEASE REPORT AS AT 30 JUNE 2026
	DRAKENSTEIN UITSTAANDE RAADSEIENDOM HUURVERSLAG SOOS OP 30 JUNIE 2026
	INGXELO YAMATYALA EPROPATI YEBHUNGA LASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 30 EYESILIMELA 2026

See confidential minutes.

Meeting: MC – 22/07/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: D Heyns	
Coll No: 2408362		Referred from: Finance Serv Portf - 21/07/2026	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

11.2	DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 30 JUNE 2026
	DRAKENSTEIN UITSTAANDE DEBITEUREVERSLAG SOOS OP 30 JUNIE 2026
	INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 30 EYESILIMELA 2026

See confidential minutes.

Meeting: MC – 22/07/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: D Heyns	
Coll No: 2408748		Referred from: Finance Serv Portf-21/07/2026	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

12.	URGENT MATTERS
	DRINGENDE SAKE
	IMIBA ENGXAMISEKILEYO

None.



DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE**
22 JULY 2026

The meeting ended at 11:25.

CHAIRPERSON:


.....

DATE:

19/8/2026
.....

Confirmed with/without amendments.

FG/rs



Mayoral Committee Attendance Register

Date: 22 July 2026

Time: 10:00

Venue: Council Chambers

SURNAME	INITIALS	TITLE	SIGNATURE
KORABIE Executive Mayor	SE	CLLR	
COMBRINK Deputy Executive Mayor (Finance and Portfolio Coordination)	GC	ALD	
AMERICA (Corporate Services)	D	CLLR	
KOEGELEBERG (Waste, Roads and Stormwater Management)	RA	ALD	
MILLER (Governance, Planning, Economic Development and Implementation Support)	J	CLLR	
SOLOMONS (Cemeteries and Municipal Buildings)	EA	CLLR	
BARON (Urbanisation and Human Settlements)	E	CLLR	
APPOLLIS (Public Safety and Social Development)	AMB	CLLR	
ARENDSE (Electricity, Water and Wastewater)	LC	CLLR	
CYSTER (Parks, Resorts and Open Spaces)	L	CLLR	
VAN NIEKERK (Tourism, Sport and Recreation)	LT	CLLR	
ANDREAS (Communication and Inter- Governmental Relations (IGR))	MA	CLLR	
LE ROUX Speaker	JF	ALD	
KEARNS Chief Whip	C	ALD	

OFFICE OF THE / KANTOOR VAN DIE
CHIEF WHIP/HOOF SWEEP

CLLR/ RDL CHRISTEPHINE KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

22/07/2026

A city of excellence

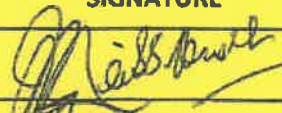
Mayoral Committee Attendance Register

Date: 22 July 2026

Time: 10:00

Venue: Council Chambers

OFFICIALS

SURNAME	INITIALS	TITLE	SIGNATURE
LEIBBRANDT City Manager	JH	DR	
BROWN Chief Financial Officer	B	MR	
JOHAAR Executive Director: Corporate and Planning Services	S	MR	
PIENAAR Executive Director: Engineering Services	L	MR	
BARNARD Executive Director: Safety and Community Services	E	MS	
September : IDP	C	MISS	
Schoombie The Commst Marketing	T	MISS	
Dippenaar	L		
N October	R	Ms	
OFFICE OF THE/ KANTOOR VAN DIE CHIEF WHIPPING OF SWEEP			
CLLR/ RDL CHRISTEPHINE KEAR'S DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT			



22/07/2026

