

DRAKENSTEIN MUNICIPALITY

MINUTES: MAYORAL COMMITTEE

ORDINARY MEETING HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC CENTRE, BERG RIVER BOULEVARD, PAARL, ON MONDAY, 22 SEPTEMBER 2025 AT 14:00 (RESCHEDULED FROM WEDNESDAY, 17 SEPTEMBER 2025 AT 10:00.)

PRESENT: The Deputy Executive Mayor, Ald GC Combrink (Acting Executive Mayor)
(In the chair)

Councillors: D America
MA Andreas
AMB Appollis
LC Arendse
E Baron
L Cyster
Ald RA Koegelenberg
J Miller
EA Solomons
LT van Niekerk

ALSO PRESENT: Ald JF le Roux (Speaker)
Ald C Kearns (Chief Whip)

Officials: Dr JH Leibbrandt (City Manager)
Mr B Brown (Chief Financial Officer)
Mr S Johaar (Executive Director: Corporate and Planning Services)
Ms E Barnard (Executive Director: Public Safety)
Mr F Rhoda (Acting Executive Director: Community Services)
Ms R Jaftha (Chief Audit Executive)
Ms N October (Snr Manager: Legal and Administrative Services)
Mr D Delaney (Senior Manager: Spatial Planning and Environmental Management)
Mr P Pansegrouw (Senior Manager: Technical Support and Project Management)
Mr G Dippenaar (Chief Risk Officer)
Ms C September (Manager: IDP and Research and Development)
Mr FP Goosen (Manager: Administrative Support Services)



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1. LEAVE ARRANGEMENT AND NON-AVAILABILITY OF COUNCILLORS AND SENIOR MANAGEMENT

- | | | | |
|----|--|---|--------------|
| 1. | CLr SE Korabie, the Executive Mayor | - | Apology; |
| 2. | Mr L Pienaar, Executive Director: Engineering Services | - | Apology; and |
| 3. | Ms R Geldenhuys, Manager: Communication and Marketing | - | Apology. |

2. ANNOUNCEMENTS BY THE EXECUTIVE MAYOR

The Speaker expressed his gratitude to the City Manager and his staff for the successful Gala event that was presented.

3. CONFLICT OF INTERESTS BY COUNCILLORS/OFFICIALS

None.

4. CONSIDERATION OF URGENT MATTERS, REPORTS, COMMUNICATIONS AND PETITIONS

None.

5. CONFIRMATION OF MINUTES

The minutes of the following meetings of the Mayoral Committee were **confirmed as correct:**

- (i) Ordinary meeting held on 18 August 2025; and
- (ii) Confidential meeting held on 18 August 2025.



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6. GOVERNANCE, PLANNING, ECONOMIC DEVELOPMENT AND IMPLEMENTATION SUPPORT

6.1	DRAFT DRAKENSTEIN WEST LOCAL SPATIAL DEVELOPMENT FRAMEWORK (LSDF)
	KONSEP DRAKENSTEIN-WES PLAASLIKE RUIMTELIKE ONTWIKKELINGS-RAAMWERK (PROP)
	UYILO LWEDRAKENSTEIN WEST LOCAL SPATIAL DEVELOPMENT FRAMEWORK (LSDF)

The Mayoral Committee requested that recommendation 3.3 be added to the item for Council.

RECOMMENDED that

1. The draft Drakenstein West LSDF (Annexure B to the departmental report), be approved for publication;
2. A notice inviting comments from the public on the draft Drakenstein West LSDF be published in the Paarl Post and social media platforms; and
3. A public open day to assist the public with any enquiries regarding the draft Drakenstein West LSDF be held within Ward 1 during the public participation period.

Meeting: MC –22/09/2025		Submitted by Department: Corporate and Planning	
Ref No: 15/4/1		Author/s: A Rehder	
Coll No: 2301426		Referred from: Plan and Dev Portf-10/09/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

6.2	VACANCY ON THE MUNICIPAL COUNCIL: COUNCILLOR C DE WAAL
	VAKATURE OP MUNISIPALE RAAD: RAADSLID C DE WAAL
	ISITHUBA KWIBHUNGA LIKAMASIPALA: UCEBA C DE WAAL

RECOMMENDED that

1. It be noted that Councillor Charles de Waal, proportional representation of the Concerned Drakenstein Residents (CDR) party, ceased to be a member of the Drakenstein Municipal Council, as from 3 September 2025; and

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2. It be noted that the Electoral Commission (IEC) was informed of the vacancy that occurred in the Drakenstein Municipal Council.

Meeting: MC –22/09/2025		Submitted by Department: Corporate and Planning Services	
Ref No: 3/8/1		Author/s: F Goosen	
Coll No: 2303870		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

ADDITIONAL ITEM: BUNDLE 5

6.3	AMENDED AUDIT COMMITTEE CHARTER 2025/26
	AANGEPASTE OUDITKOMITEE STIGTINGSAKTE 2025/26
	I-CHARTER YEKOMITI YOPHICOTH-ZINCWADI ELUNGISIWEYO KA-2025/26

RECOMMENDED that

The amended Audit Committee Charter 2025/26 be approved.

Meeting: MC –22/09/2025		Submitted by Department: Internal Audit	
Ref No: 3/3/1/3/13		Author/s: R Jaftha	
Coll No: 2295449		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

7. FINANCE AND PORTFOLIO COORDINATION

7.1	INDIGENT HOUSEHOLD STATISTICS REPORT AS AT 31 AUGUST 2025
	DEERNIS HUISHOUDING STATISTIEKEVERSLAG SOOS OP 31 AUGUSTUS 2025
	INGXELO YAMANANI YEZINDLU ZAMAHLWEMPU NGOBUNJALO NGOMHLA 31 EYETHUPHA 2025

RESOLVED that

The content of the report be noted.

Meeting: MC – 22/09/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: D Heyns	
Coll No: 2304587		Referred from: Finance Serv Portf-16/09/2025	
<u>PAR:</u>		<u>ACTION:</u>	



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7.2	COUNCILLORS' OUTSTANDING DEBT REPORT AS AT 31 AUGUST 2025
	RAADSLEDE SE UITSTAANDE SKULDVERSLAG SOOS OP 31 AUGUSTUS 2025
	INGXELO YAMATYALA YOCEBA NGOBUNJALO NGOMHLA 31 EYETHUPHA 2025

RECOMMENDED that

The content of the report be noted.

Meeting: MC – 22/09/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: D Heyns	
Coll No: 2303799		Referred from: Finance Serv Portf-16/09/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

7.3	MUNICIPAL EMPLOYEES OUTSTANDING DEBT REPORT AS AT 31 AUGUST 2025
	MUNISIPALE WERKNEMERS UITSTAANDE SKULDVERSLAG SOOS OP 31 AUGUSTUS 2025
	ITYALA LABASEBENZI BAKWA MASIPALA NGOKWE NGXELO KA 31 EYETHUPHA 2025

The Mayoral Committee requested that it be investigated whether it is possible to recover outstanding municipal accounts before the commencement of a new employment contract.

RESOLVED that

The content of the report and the actions implemented by the City Manager, be noted.

Meeting: MC – 22/09/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: D Heyns	
Coll No: 2303987		Referred from: Finance Serv Portf-16/09/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:



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7.4	LOCAL GOVERNMENT MUNICIPAL PROPERTY RATES ACT: SECTION 15(3)(A) AND 15(3)(B) REPORT ON REBATES, REDUCTIONS, EXEMPTIONS AND INCOME FOREGONE GRANTED DURING THE 2024/2025 FINANCIAL YEAR
	PLAASLIKE REGERING MUNISIPALE EIENDOMSBELASTINGSWET: ARTIKEL 15(3)(A) EN 15(3)(B) VERSLAG RAKENDE KORTINGS, VERLAGINGS, VRYSTELLINGS EN INKOMSTE VERBEUR VIR DIE 2024/2025 FINANSIËLE BOEKJAAR
	UMTHETHO WAMAXABISO EPROPATHI KAMASIPALA: ICANDELO 15(3)(A) KUNYE NE-15(3)(B) INGXELO YEZAPHULELO, UKUNCITSHISWA, UKUXOLELWA KUNYE NENGENISO ELAHLEKILEYO ENIKEZELWE KUNYAKA-MALI KA-2024/2025

RECOMMENDED that

The rebates, reductions, exemptions and income foregone amounting to R167,734,895.43 granted to consumers in terms of Section 15(3)(a) and 15(3)(b) of the Local Government Municipal Property Rates Act for the 2024/2025 financial year be noted.

Meeting: MC – 22/09/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: R Brandt	
Coll No: 2304646		Referred from: Finance Serv Portf-16/09/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

7.5	WRITING-OFF OF IRRECOVERABLE DEBT REPORT – AUGUST 2025
	AFSKRYWING VAN ONINVORDERBARESKULDVERSLAG – AUGUSTUS 2025
	INGXELO YOKUCINYWA KWAMATYALA ANGAHLAWULWAYO – EYETHUPHA 2025

RECOMMENDED that

1. An amount of R1,133,728.69 written-off against the bad debt provision in terms of Council's Writing-off of Irrecoverable Debt Policy for the month of August 2025, be noted; and
2. The accumulated amount of R18,489,281.20 that has been written-off for the two months of the 2025/2026 financial year be noted.

Meeting: MC – 22/09/2025		Submitted by Department: Financial Services	
Ref No: 5/15/1		Author/s: D Heyns	
Coll No: 2303980		Referred from: Finance Serv Portf-16/09/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>



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7.6	MUNICIPAL FINANCE MANAGEMENT ACT: SECTION 71 MONTHLY BUDGET MONITORING REPORT FOR AUGUST 2025
	MUNISIPALE WET OP BESTUUR VAN FINANSIES: ARTIKEL 71 MAANDELIKSE BEGROTINGSMONITERINGSVERSLAG VIR AUGUSTUS 2025
	UMTHETHO WOLAWULO LWEMALI KAMASIPALA: ICANDELO 71 INGXELO YOKUJONGA UHLAHLA LWABIWO-MALI LWENYANGA EYETHUPHA 2025

RECOMMENDED that

1. The content of the Section 71 Monthly Budget Monitoring Report for August 2025 and the supporting documentation be noted; and
2. It be noted that the Section 71 Monthly Budget Monitoring Report for August 2025 was submitted to the Executive Mayor; National Treasury and Provincial Treasury on 12 September 2025, being the 10th working day after the end of August 2025.

Meeting: MC – 22/09/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: A Viola	
Coll No: 2305380		Referred from: Finance Serv Portf-16/09/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

ADDITIONAL ITEMS : BUNDLE 2

7.7	REPORT ON TENDER AWARDS: AUGUST 2025
	VERSLAG OOR TENDERTOEkENNINGS: AUGUSTUS 2025
	INGXELO NGONIKEZELO LWETHENDA: EYETHUPHA 2025

RECOMMENDED that

1. The awards above R300,000 that were adjudicated by the Bid Adjudication Committee for the month of August 2025 be noted; and
2. The tenders and/or contracts and the reasons for the awards as recorded by the Accounting Officer in the departmental report be noted.

Meeting: MC – 22/09/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/5		Author/s: C Hess	
Coll No: 2303695		Referred from: Finance Serv Portf-16/09/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

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7.8	REPORT ON DEVIATIONS FROM PROCUREMENT PROCESSES: AUGUST 2025
	VERSLAG VAN AFWYKINGS VAN VERKRYGINGSPROSESSE: AUGUSTUS 2025
	INGXELO YOKUPHAMBUKELA KUNYE NOLUNGISO OLUNCINCI LOKUPHEPHELA KWINKQUBO ZOKUFUMANA: EYETHUPHA 2025

RECOMMENDED that

1. In terms of paragraph 35(2) of the SCM Policy, the deviations and the reasons for the deviations for the amount of R2,553,484 (incl. VAT) for August 2025 as recorded by the Accounting Officer under the annexures attached to this report be noted; and
2. The Chief Financial Officer record the accumulated deviation amount of R3,738,603 (incl. VAT) for the financial year in the notes to the 2025/2026 annual financial statements as required by legislation.

Meeting: MC – 22/09/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/5		Author/s: C Hess	
Coll No: 2303705		Referred from: Finance Serv Portf-16/09/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

7.9	REPORT ON MANAGEMENT OF CONTRACTS AND CONTRACTOR PERFORMANCE IN TERMS OF SECTION 116(2)(d) OF THE MUNICIPAL FINANCE MANAGEMENT ACT: 1 JULY 2024 TO 30 JUNE 2025
	VERSLAG OOR DIE BESTUUR VAN KONTRAKTE EN PRESTASIE VAN KONTRAKTEURS IN TERME VAN ARTIKEL 116(2)(d) VAN DIE WET OP MUNISIPALE FINANSIËLE BESTUUR: 1 JULIE 2024 TOT 30 JUNIE 2025
	INGXELO YOLAWULO LWEZIKHONTRAKTHA KUNYE NENKONZO YOKONTLAKALA NGOKWECANDELO LE-116(2)(d) LOMTHETHO WOLAWULO LWEZEZIMALI KAMASIPALA: 1 JULAYI 2024 UKUYA KU-30 JUNI 2025

RECOMMENDED that

The report on the management of contracts and the performance of contractors for the period 1 July 2024 until 30 June 2025 be noted.

Meeting: MC – 22/09/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/5		Author/s: C Marinus	
Coll No: 2306904		Referred from: Finance Serv Portf-16/09/2025	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

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8. CORPORATE SERVICES

8.1	PROPOSED ALIENATION OF VAN DER LINGEN AND PATRIOT SQUARES TO VDLP PROPCO (PTY) LTD FOR REDEVELOPMENT AND PARKING PURPOSES (WARD 4)
	VOORGESTELDE VERVREEMDING VAN VAN DER LINGEN EN PATRIOT PLEINE AAN VDLP PROPCO (EDMS) BPK VIR ONTWIKKELING EN PARKERING (WYK 4)
	UKUHLUKANISWA OKUCETYWAYO KWEVAN DER LINGEN KUNYE NEPATRIOT SQUARES KWI-VDLP PROPCO (PTY) LTD NGEENJONGO ZOPHUHLISO KUNYE NOKUPAKA (WARD 4)

RESOLVED that

The item be referred back for further refinement.

Meeting: MC -22/09/2025	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (8574) P	Author/s: N October
Coll No: 2249838	Referred from: Corp and Gov Portf-11/09/2025
PAR:	ACTION:
	Re-submit Item
RESPONSIBLE DEPARTMENT:	DUE DATE:
ED: Corporate and Planning Services	

8.2	PROPOSED ALIENATION OF ERVEN 33036, 33046, 33047, 33048 PAARL AND A PORTION OF ERF 8431 PAARL, KNOWN AS THE RIVERFRONT SITE, FOR MIXED USE DEVELOPMENT PURPOSES, VIA A CALL FOR PROPOSALS (WARD 4)
	VOORGESTELDE VERVREEMDING VAN ERWE 33036, 33046, 33047, 33048 EN GEDEELTE VAN ERF 8431 PAARL, BEKEND AS DIE RIVIER FRONT PERSEEL, VIR GEMENGDE GEBRUIKSONTWIKKELING, BY WYSE VAN 'N VERSOEK OP VOORSTELLE PROSES (WYK 4)
	UKUHLUKANISWA OKUCETYWAYO KWE-ERVEN 33036, 33046, 33047, 33048 PAARL KUNYE NENXALENYE YE-ERF 8431 PAARL, EYAZIWA NGOKUBA YI-RIVERFRONT SITE, NGEENJONGO ZOPHUHLISO LOKUSETYENZISWA OKUXUBENEYO, NGOMNXEBA WEZINDULULO (WARD 4)

RESOLVED that

The item be referred back for further refinement.

Meeting: MC -22/09/2025	Submitted by Department: Corporate and Planning Services
Ref No: 15/4/1 (8431) P	Author/s: N October
Coll No: 2073290	Referred from: Corp and Gov Portf-11/09/2025
PAR:	ACTION:
	Re-submit item
RESPONSIBLE DEPARTMENT:	DUE DATE:
ED: Corporate and Planning Services	

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8.3	PROPOSED LONG TERM LEASE OF A PORTION OF ERF 7156 PAARL, KNOWN AS THE OLD MILL THEATRE (WARD 4)
	VOORGESTELDE LANGTERMYN VERHURING VAN 'N GEDEELTE VAN ERF 7156 PAARL, BEKEND AS DIE OU MEUL TEATER (WYK 4)
	ISIVUMELWANO SEXESHA ELIDE ESICETYWAYO SENXALENYE YE-ERF 7156 PAARL, EYAZIWA NGOKUBA YI-OLD MILL THEATRE (WARD 4)

The Mayoral Committee requested that the lease period of 10 year with an option to renew for a further 10 years in recommendation 3.1 be amended to a period up to 9 years and 11 months with an option to renew.

RECOMMENDED that

1. In terms of Regulation 34 of the Municipal Asset Transfer Regulations read together with Paragraph 11 of the Asset Transfer Policy (2021), approval be granted for the lease of a portion of Erf 7156 Paarl for the purpose of a theatre and related purposes, for a period up to 9 years and 11 months with an option to renew, subject to the normal lease conditions as well as the following further conditions:
 - 1.1 The property be leased at a market-related rental amount to be determined by an independent valuer; and
 - 1.2 The proposed transaction be advertised to obtain objections, comments and inputs as well as the call for the submission of development proposals by all interested parties.
2. The City Manager be granted authority to approve the development specification applicable to the proposed development.

Meeting: MC -22/09/2025 Ref No: 15/4/1 (7156) P Coll No: 2252354		Submitted by Department: Corporate and Planning Services Author/s: N October Referred from: Corp and Gov Portf-11/09/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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8.4	APPROVED TRANSACTION IN RESPECT OF PORTIONS OF ERF 34 WELLINGTON TO DIEMERSFONTEIN PROP (PTY) LTD AND SPRINGDEALS FOUR CC - WAIVER OF PRE-EMPTIVE RIGHTS IN FAVOUR OF THE MUNICIPALITY AND THE AMENDMENT OF DEVELOPMENT TIMEFRAMES (WARD 29)
	GOEDGEKEURDE TRANSAKSIE TEN OPSIGTE VAN GEDEELTES VAN ERF 34 WELLINGTON AAN DIEMERSFONTEIN PROP (EDMS) BPK EN EN SPRINGDEALS FOUR CC - AFSTANDDOENING VAN VOORKOOPSREG TEN GUNSTE VAN DIE MUNISIPALITEIT EN AANPASSING VAN ONTWIKKELINGSTYDRAAMWERKE (WYK 29)
	INTENZISEKO EYAMKELIWEYO NGOKUBHEKISELELE KWIZAQANABA ERF 34 WELLINGTON UKUYA EDIEMERSFONTEIN PROP (PTY) LTD KUNYE NESPRINGDEALS FOUR CC - UKUNIKELA KWAMALUNGELO ABANGAPHAMBILI NGENXA KAMASIPALA KUNYE NOLUNGISO LOPHUHLISO (WADI 29)

RECOMMENDED that

Approval be granted for:

1. The waiver of the pre-emptive right in favour of the Municipality in respect of the portion of Erf 34 Wellington being sold to Diemersfontein Properties (Pty) Ltd, now Erf 16398 Wellington and Erven 15718 and 15717 Wellington portion of Erf 34 Wellington being sold to Springdeals Four CC as per paragraph 4.4 of the Council resolution dated 25 August 2015;
2. Erf 16398 Wellington must be consolidated with Portion 2 of the Farm No 347 Wellington and Erven 13772 and 13636 Wellington to form part of the bigger Diemersfontein development to be undertaken by the Moolman Group under the entity Litapro (Pty) Ltd;
3. Erven 15718 and 15717 Wellington must be consolidated with the adjacent Springdeals properties as part of the bigger Springdeals development;
4. The paragraphs 4.5.2 and 4.5.3 as condition as per Council resolution dated 25 August 2015 from:

"4.5.2 Obtain development rights and approval of building plans within 24 months from the date of sale (suspensive condition) or such extended period as agreed upon between the applicant and Municipality; and

4.5.3 complete the development within 36 months from date of transfer."

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To read as follows:

4.5.2 Obtain development rights within 24 months from date of sale or such extended period as agreed upon between the applicant and Municipality; and

4.5.3 complete the development within 48 months from date of transfer.

Meeting: MC -22/09/2025		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (34) W		Author/s: N October	
Coll No: 2296136		Referred from: Corp and Gov Portf-11/09/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

8.5 PROPOSED ALIENATION OF ERF 11466 PAARL TO ADJACENT LANDOWNER OF ERVEN 11467 AND 11472 PAARL, BERMAR HYDRAULICS CC FOR COMMERCIAL PURPOSES (WARD 19)

VOORGESTELDE VERVREEMDING VAN ERF 11466 PAARL AAN AANGRENSENDE GRONDEIENAAR VAN ERWE 11467 EN 11472 PAARL, BERMAR HYDRAULICS CC VIR KOMMERSIËLE DOELEINDES (WYK 19)

UKUHLUKANISWA OKUCETYWAYO KWE-ERF 11466 PAARL KUMNINI-MHLABA OKUFUTSHANE WE-ERVEN 11467 KUNYE NE-11472 PAARL, BERMAR HYDRAULICS CC NGEENJONGO ZORHWEBO (WARD 19)

RECOMMENDED that

1. In terms of Section 14 of the MFMA Council resolves that:
 - 1.1 The subject property is not needed to provide the minimum level of basic municipal services; and
 - 1.2 The fair market value of the asset and the economic and community value to be received in exchange for the asset has been considered.
2. In terms of Section 14 of the Municipal Finance Management Act (No. 56 of 2003) approval be granted for the alienation of Erf 11466 Paarl, measuring approximately 2 499 m² in extent, to the adjacent landowner of Erven 11467 and 11472 Paarl, to Bermar Hydraulics CC, registration No 2007/068753/23 for the expansion of their current business premises, at a selling price of R3,500,000.00 (VAT excluded), subject to the standard conditions of sale as well as the following conditions:

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- 2.1 All land use rights, if applicable, must be undertaken by and at the cost of the purchaser. All costs related to the transaction will be for the purchaser's account;
 - 2.2 The property may only be used for the expansion of the current business operations of Berman Hydraulics CC;
 - 2.3 The required services servitude be registered in favour of the Municipality in respect of the sewer line traversing the subject property;
 - 2.4 No building work be permitted over the sewer line: and
 - 2.5 All other technical and environmental conditions imposed by the technical departments be adhered to.
3. In terms of Paragraph 13 of the Asset Transfer Policy the direct alienation of viable municipal land is permitted for the expansion of an existing adjacent business property. In this instance, the alienation of the subject property will enable the expansion of operations of a well established business which has been active in Paarl for over 44 years; and
 4. The Council resolution dated 27 March 2024 in respect of item 9.21 paragraph 1.10 be rescinded.

Meeting: MC –22/09/2025		Submitted by Department: Corporate and Planning Services	
Ref No: 15/4/1 (11466) P		Author/s: N October	
Coll No: 2304797		Referred from: Corp and Gov Portf-11/09/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

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8.6	IMPLEMENTATION PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS (MMCL) FOR SENIOR MANAGERS: SEPTEMBER 2025
	MAANDELIKSE IMPLEMENTERINGSVORDERINGSVERSLAG TEN OPSIGTE VAN MUNISIPALE MINIMUM BEVOEGDHEID VLAKKE (MMBV) VIR SENIOR BESTUURDERS: SEPTEMBER 2025
	INGXELO ENKQUBELA EKUPHUNYEZWENI KWENQANABA LEZAKHONO EZISEZANTSI ZIKAMASIPALA (MMCL) KUBAPHATHI ABAPHEZULU: SEPTEMBER 2025

RECOMMENDED that

1. The report be noted; and
2. The report be submitted to National and Provincial Treasury as prescribed by Regulation 5 of the Government Gazette 40593, dated 3 February 2017.

Meeting: MC –22/09/2025		Submitted by Department: Corporate and Planning Services	
Ref No: 1/4/9		Author/s: M Sibeko	
Coll No: 2305085		Referred from:	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

9. CONFIDENTIAL ITEMS**FINANCE AND PORTFOLIO COORDINATION**

9.1	DRAKENSTEIN OUTSTANDING DEBTORS REPORT AS AT 31 AUGUST 2025
	DRAKENSTEIN UITSTAANDE DEBITEUREVERSLAG SOOS OP 31 AUGUSTUS 2025
	INGXELO YAMATYALA ASE DRAKENSTEIN NGOBUNJALO NGOMHLA WE 31 EYETHUPHA 2025

See confidential minutes.

Meeting: MC – 22/09/2025		Submitted by Department: Financial Services	
Ref No: 9/1/1/4		Author/s: D Heyns	
Coll No: 2304401		Referred from: Finance Serv Portf-16/09/2025	
<u>PAR:</u>		<u>ACTION:</u>	

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22 SEPTEMBER 2025

9.2	WRITING-OFF OF IRRECOVERABLE DEBT (5.10 OF WRITING-OFF POLICY) – HANDOVER ACCOUNTS
	AFSKRYF VAN ONVERHAALBARE SKULD (5.10 VAN AFSKRYWINGBELEID) – OORHANDIGDE REKENINGE
	UKUCINYWA KWAMATYALA ANGAHLAWULWAYO (UMGAQO NKQUBO WOKUCINYWA KWAMATYALA 5.10) – I-AKHAWUNTI YOKUNIKEZELWA

See confidential minutes.

Meeting: MC – 22/09/2025		Submitted by Department: Financial Services	
Ref No: 5/15/1		Author/s: D Heyns	
Collab No: 2304575		Referred from: Finance Serv Portf-16/09/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

10.	URGENT MATTERS
	DRINGENDE SAKE
	IMIBA ENGXAMISEKILEYO

None.

ADDITIONAL ITEM: BUNDLE 3**11. PUBLIC SAFETY AND SOCIAL DEVELOPMENT**

11.1	ASSIGNMENT OF PUBLIC LIBRARIES TO MUNICIPALITIES IN THE WESTERN CAPE
	AANWYSINGS VAN OPENBARE BIBLIOTEKE AAN MUNISIPALITEITE IN WES-KAAP
	UKWABIWA KWAMATHALA EENCWADI OLUNTU KOOMASIPALA BASENTSHONA

RECOMMENDED that

1. The assignment function be accepted and approved; and
2. The agreements to give effect to the assignment be finalised by the City Manager or his delegated authority.

Meeting: MC – 22/09/2025		Submitted by Department: Community Services	
Ref No: 17/4		Author/s: L Thomas	
Coll No: 2293801		Referred from: Special Com Portf – 16/09/2025	
<u>PAR:</u>	<u>ACTION:</u>	<u>RESPONSIBLE DEPARTMENT:</u>	<u>DUE DATE:</u>

DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE
22 SEPTEMBER 2025****ADDITIONAL ITEM: BUNDLE 4****12. TOURISM, SPORT AND RECREATION**

12.1	PARTICIPATION IN THE 6TH PARTNERSHIP CONFERENCE BETWEEN MUNICIPALITIES FROM GERMANY AND SUB-SAHARAN AFRICA IN GIESSEN, GERMANY FROM 8-14 SEPTEMBER 2025
	DEELNAME IN DIE 6^{DE} KONFERENSIE TUSSEN MUNISIPALITEITE IN DUITSLAND EN SUB-SAHARA AFRIKA TE GIESSEN, DUITSLAND VANAF 8 - 14 SEPTEMBER 2025
	UKUTHATHA INXAXHEBA KWINKOMFA YE-6 YENTSEBENZISWANO PHAKATHI KOOMASIPALA BASEJAMANI NASEMAZANTSI ESAHARA E-AFRIKA EGIESSEN, EJAMANI UKUSUKA NGE-8 UKUYA KWI-14 KASEPTEMBER 2025

RECOMMENDED that

1. It be noted that Councillor Elizabeth Baron (Mayoral Committee Member: Urbanisation and Human Settlements) and Ms Cindy Winter (Coordinator of the Drakenstein – Neumarkt Partnership) attended the 6th Partnership Conference between municipalities from Germany and Sub-Saharan Africa in Giessen as well as working sessions in Neumarkt during the period 8 – 14 September 2025;
2. It be noted that Engagement Global covered all travel and accommodation costs for the duration of the conference and working sessions as well as costs related to visa applications and travel insurance;
3. It be noted that Drakenstein Municipality was only responsible for the foreign daily allowance costs for the two delegates as per Council's Travelling and Subsistence Policy; and
4. A report about the conference and working sessions will be tabled during the next committee meeting cycle.

Meeting: MC – 22/09/2025		Submitted by Department: Corporate and Planning Services	
Ref No: 10/4		Author/s: C Winter	
Coll No: 2308449		Referred from:	
PAR:	ACTION:	RESPONSIBLE DEPARTMENT:	DUE DATE:

DRAKENSTEIN MUNICIPALITY**MINUTES: MAYORAL COMMITTEE**
22 SEPTEMBER 2025

The meeting ended at 14:37.

CHAIRPERSON: 

DATE:

Confirmed with/without amendments.

fg/rs



DRAKENSTEIN

MUNISIPALITEIT • MUNICIPALITY • UMASIPALA

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Mayoral Committee Attendance Register

Date: 22 September 2025

Time: 14:00

Venue: Council Chambers

SURNAME	INITIALS	TITLE	SIGNATURE
KORABIE Executive Mayor	SE	CLLR	Apology
COMBRINK Deputy Executive Mayor (Finance and Portfolio Coordination)	GC	ALD	Combrink
AMERICA (Corporate Services)	D	CLLR	America
KOEGELENBERG (Waste, Roads and Stormwater Management)	RA	ALD	Koegelenberg
MILLER (Governance, Planning, Economic Development and Implementation Support)	J	CLLR	Miller
SOLOMONS (Cemeteries and Municipal Buildings)	EA	CLLR	Solomons
BARON (Urbanisation and Human Settlements)	E	CLLR	Baron
APPOLLIS (Public Safety and Social Development)	AMB	CLLR	Appollis
ARENDSE (Electricity, Water and Wastewater)	LC	CLLR	Arendse
CYSTER (Parks, Resorts and Open Spaces)	L	CLLR	Cyster
VAN NIEKERK (Tourism, Sport and Recreation)	LT	CLLR	Van Niekerk
ANDREAS (Communication and Inter- Governmental Relations (IGR))	MA	CLLR	Andreas
LE ROUX Speaker	JF	ALD	Le Roux
KEARNS Chief Whip	C	ALD	Kearns

OFFICE OF THE/ KANTOOR VAN DIE
CHIEF WHIP/HOOFSWEEK

CLLR/ RDL CHRISTEPHINE KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT

22/09/2025

A city of excellence



Mayoral Committee Attendance Register

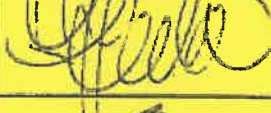
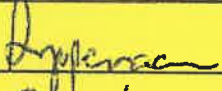
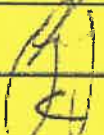
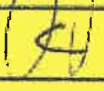
20

Date: 22 September 2025

Time: 14:00

Venue: Council Chambers

OFFICIALS

SURNAME	INITIALS	TITLE	SIGNATURE
LEIBBRANDT City Manager	JH	DR	
BROWN Chief Financial Officer	B	MR	
JOHAAR Executive Director: Corporate and Planning Services	S	MR	
PIENAAR Executive Director: Engineering Services	L	MR	Apology.
BARNARD Executive Director: Public Safety	E	MS	
RHODA Acting Executive Director: Community Services	F	MR	
			
Sep tember		MISS	
B DELANEY	D.	MR	
P PAXSEGROUW	P	MR	
R. JAFTHA	R		
Z PETERSEN	Z	MS	

OFFICE OF THE/ KANTOOR VAN DIE
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CLLR/ RDL CHRISTEPHINE KEARNS
DRAKENSTEIN MUNICIPALITY/ MUNISIPALITEIT


22/09/2025

